



State of Maine  
Department of Environmental Protection



Underground Oil Storage Facility - Class A/B Operator  
Weekly Walk-Through Inspection Checklist

Facility Name & Reg # \_\_\_\_\_

Month / Year: \_\_\_\_\_

	1	2	3	4	5
<b>Date of Inspection:</b>					
<b>Release Detection:</b> <ul style="list-style-type: none"> <li>• Is the Electronic system working properly?</li> <li>• Is daily inventory being maintained and properly reconciled monthly?</li> <li>• Is the Manual Groundwater or Tank Interstitial Space Log being maintained?</li> </ul>					
<b>Electronic Overfill Alarm (if equipped):</b> Inspect/test for proper operation. Can a fuel delivery person hear and see the alarm when it alarms?					
<b>Spill Log:</b> Is the spill log properly used and maintained?					
<b>Spill Buckets:</b> Are spill buckets clean and empty?					
<b>Spill And Overfill Response Supplies:</b> Inventory the emergency spill response supplies. If the supplies are low, restock the supplies. Are supplies adequate?					
<b>Fill And Monitoring Ports:</b> Inspect all fill, monitoring and vapor recovery ports. Are covers and caps tightly sealed with no damage?					
<b>Dispenser Area:</b> Check the dispenser islands and surrounding areas. Are these areas free of evidence of spills and discharges? Clean areas as needed.					
<b>Dispensers And Dispenser Sumps:</b> Open each dispenser cabinet and inspect all piping, fittings, and couplings for signs of leakage. Are the sumps free of any water, product or debris? (Remove any liquid or debris and disposed of properly)					
<b>Dispenser Hoses, Nozzles, and Breakaways:</b> Are fittings tight and functioning properly? Are hoses in good condition (not cracked or showing any wear)?					

You should be able to answer “yes” to each question. Your initials in each box below the inspection date indicates the device/system was inspected, is operating properly and is compliant with the requirements.

**On the back of this form, date and describe any actions taken to correct an issue.**

This checklist may be used by certified Class A/B Operators to perform weekly inspections at underground storage tank facilities. This checklist, when properly completed, will be accepted by the Maine Department of Environmental Protection as demonstrating compliance with the weekly inspection requirements of 06-096 C.M.R., Chapter 693, *Operator Training for Underground Oil and Hazardous Substance Storage Facilities*.