

**OUTLINE**  
**HAZARDOUS WASTE GENERATOR CLOSURE REPORT and CERTIFICATION**  
(General guidance and certification statement)

**Report**

Facility Name:

EPA ID Number:

Site Location (physical address):

The report must include:

- a) Site locator map (including a minimum of 1 mile radius of the site)
- b) Site diagram to show entire site including property or site boundaries and building or other structure footprints.
- c) Additional plans and diagrams as needed, such as sampling points, locations of storage or processing areas, floor drains remediation areas, etc.

Waste Codes for Wastes Previously Generated: (Review operation records and employee interviews as necessary to determine historical as well as current waste generation.)

Reason Wastes Are No Longer Generated: (Such as elimination of hazardous material usage, complete cessation of operations, etc.)

Date Generation Ceased:

Date of Final Shipment: (Date of removal of all waste from the facility including remediation waste and contaminated media.)

Description of Closure Activities: Please provide a discussion of the steps taken to identify, investigate and dispose of or decontaminate containers, tanks, liners, bases, materials, equipment, structures and soils containing or contaminated with hazardous waste or hazardous waste residues. This should include:

- a) A brief site history to identify past hazardous material usage/waste generation, activity and equipment locations and potentials for residuals deposition or releases.
- b) A review of facility records, DEP records and USEPA records for information on regulated waste activities, documented releases, previous investigations and remedial activities, etc.
- c) A description of the removal and disposition of all hazardous wastes (including unwanted hazardous materials) and universal wastes from the site. Include copies of the final hazardous waste manifests and universal waste bills of lading with the report. Note, unused unexpired hazardous materials may be reused only as provided in the regulations (Chapter 850.3A(4)(a)(xvii) and (xviii)).
- d) A narrative of the site inspection process including identification of areas of concern and a discussion of how each was addressed. Investigation and sampling procedures should be identified and analytical data should be presented in tabular form with lab reports included as attachments.

e) Any cleaning or remediation that was necessitated should be described fully, including materials and procedures used, disposal of contaminated media generated or media removed, identification of verification sampling conducted (procedures, locations results, etc) and explanation of the cleanup standards used to determine successful remediation.

- i. Submit a sampling and analysis plan (SAP) for the Department's review and approval for anticipated laboratory analyses. The SAP must be developed in accordance with DR#014 Development of a Sampling Analysis Plan available at <http://www.maine.gov/dep/spills/publications/sops/index.html>
- ii. Submit analytical data in Electronic Data Deliverable (EDD) format and a full copy of the laboratory report which both include all QC data. More information about EDDs is available at <http://www.maine.gov/dep/maps-data/egad/index.html>

Please note that the closure applies to the entire contiguous property of the site. Also, the generator closure standard (usually the residential cleanup standard) allows for unrestricted use of the facility irrespective of current or proposed future use of the property.

### **Certification**

By Signing: Signers certify that the closure was completed in accordance with Chapter 851, Section 11 of the Maine Hazardous Waste Management Rules and that no hazardous waste or hazardous waste residues remain on site.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature (generating company official)

\_\_\_\_\_  
print name and title of company official

Attested (seal)

by: \_\_\_\_\_

Professional  
Engineer

(signature)