



Maine Department of Environmental Protection

Municipal Brownfields Site Assessment Application Form (Revised 3/20/2018)

Introduction: A brownfield is a property - the expansion, redevelopment, or reuse of which may be complicated by the presence, or potential presence of a hazardous substance, pollutant, or contaminant. The Brownfields Program assists with conducting activities that will encourage redevelopment at properties with contamination, or properties that are perceived to have contamination at them.

Purpose: The purpose of the Municipal Brownfields Site Assessment Program is to assist municipalities and non profit groups with efforts to conduct Phase I and Phase II site assessment at properties that have been identified as Brownfields Sites.

Goal: The goal of the Municipal Brownfields Site Assessment Program is to conduct site assessments at properties and provide information to applicants (municipalities or non profit groups) regarding the presence or absence of contamination. The information will assist the applicant with decision making regarding whether to acquire a property, or to market a property for redevelopment.

Procedure: The following are the procedural steps that need to be completed for inclusion into the Municipal Brownfields Site Assessment Program:

- ❖ Fill out entire form and if more room is needed to answer any section, use additional sheets of paper and attach to the application form;
- ❖ The MEDEP will review the application and determine if the site meets the eligibility requirements and the site will be ranked based on a number of factors including redevelopment potential. If this site is accepted into the program MEDEP will assign projects to consultants currently under contract to ensure technical oversight is provided and that the needs and requirements of the applicant and the MEDEP are met.

Requirements: The following are requirements for this program:

- ❖ The applicant should have some interest in owning or obtaining the property or the investigation at the property must provide a public benefit;
- ❖ The applicant must obtain access to the site for the MEDEP and its contractors.
- ❖ The applicant must obtain any local permits necessary to conduct work at the property.
- ❖ If the applicant is responsible for the contamination at the site they will not be eligible for assistance through this program.

NOTE: Applicants should participate in the State's Voluntary Response Action Program (VRAP) if they plan on acquiring the property. Liability releases may be granted through the VRAP program.

Submit completed forms to:

Municipal Brownfields Site Assessment Program
Attn: Nick Hodgkins
Maine Department of Environmental Protection
17 State House Station
Augusta, Maine 04333-0017



Maine Department of Environmental Protection

Municipal Brownfields Site Assessment

Application Form

(Revised 3/20/2018)

Applicant Information:

Municipality/Nonprofit:					
Address:					
Contact Person:				Title:	
Phone:		Fax:		e-mail:	

Site Information:

Site Name:					
Site Address:					
Current Owner:					
Owner Address:					
Owner Phone:		e-mail:			
If owned by the applicant, acquisition by (foreclosure, purchase, eminent domain, other):					
1. If other, please explain:					
If owned by the applicant, date of acquisition:					
2. Does the applicant have permission to access to the site? If yes, please explain the mechanism and or attach documentation. If no please explain why not.					

Municipal Records:

Tax Map and Lot Number: (please attach a copy)		Deed reference Book and Page:	
Assessed Value:		Amount of Delinquent taxes:	
Property size (acres):		Is the property served by public water and sewer?	
3. List onsite buildings, size (square feet) and condition:			
4. Does the municipality have any historical or other (e.g. code enforcement or fire department, underground utilities maps, sewer or water maps) records for this property? If yes please describe and or attach:			

Environmental Information:

5. Have any environmental site assessments been completed for this site? If yes, please list report titles, authors and dates. Please provide copies if not already submitted to the MEDEP.	
6. Is the applicant or any other party under order from the federal or state environmental agencies to conduct a site assessment and or cleanup at this site? If yes, please explain.	
7. Has this site been investigated by any other programs at the MEDEP or by EPA? If yes, please describe.	
8. List (or attach a list) the past uses for the site and the dates of operation for each use.	

Redevelopment Information:

Anticipated future use (residential, recreational, commercial, industrial, conservation):	
9. Describe or attach your proposed reuse plan:	
10. Describe or attach information on any policies or financial incentives planned to spur development (e.g. tax incentives):	
11. Describe or attach information regarding potential funding sources and amounts available for site cleanup:	
12. Describe or attach information regarding public interest and or community involvement in the redevelopment plans for the site:	
Date of Adoption of the Town's Comprehensive Plan:	
Date of SPO finding of Consistency with State Law (if applicable):	

****13. If the applicant has any other information that has not been asked for previously and may be pertinent to conducting an environmental site assessment (e.g. maps, reports, site plans, photos), please include a list of these or attach copies with this application.****