



Maine Department of Environmental Protection

Municipal Brownfields Request for Remedial Assistance Application Form

(Revised: 3/20/2018)

Purpose: The purpose of the Municipal Brownfields Remedial Program is to assist municipalities and non profit groups with clean-up efforts of petroleum and hazardous substances at properties that have been identified as Brownfields Sites. In most cases these are sites that have previously participated in investigation activities through the State or Federal Brownfields Programs.

Goal: The goal of the Brownfields Programs is to conduct activities that will encourage redevelopment at properties with contamination or at properties that are perceived to have contamination at them. The goal of the Municipal Brownfields Remedial Program is to conduct remedial activities at a property so that all of the contamination issues have been addressed and the site is ready for redevelopment. MEDEP staff will assign projects to contractors we have under contract and provide oversight to ensure the goals of the project are met.

Procedure: The following are the procedural steps that need to be completed for inclusion into the Municipal Brownfields Site Assessment Program:

- ❖ Fill out entire form and if more room is needed to answer any section, use additional sheets of paper and attach to the application form;
- ❖ The MEDEP will review the application and determine if the site meets the eligibility requirements and the site will be ranked based on a number of factors including redevelopment potential. If this site is accepted into the program MEDEP will assign projects to consultants currently under contract to ensure technical oversight is provided and that the needs and requirements of the applicant and the MEDEP are met.

Requirements: The following are requirements for this program:

- ❖ Sufficient investigation must be completed to quantify the contamination and cost of remediation at the property. At a minimum this requires a Phase I investigation. However, at most properties a Phase II investigation and potentially a Feasibility Study will be necessary.
- ❖ Funding will be limited to \$50,000.00 per site and the action must result in completion of all remedial activities at the property. If the cost of remediation is greater than \$50,000.00 the applicant must provide the additional funding or other services needed to complete the project.
- ❖ The site must participate in the State's Voluntary Response Action Program (VRAP).

Maine Municipal Brownfields Program Request for Remedial Assistance

- ❖ The applicant must own the property or be in the process of obtaining ownership.
- ❖ The applicant must provide access to the site for the Department and its contractors.
- ❖ The applicant must obtain any local permits necessary to conduct work at the property.
- ❖ The applicant must notify the public about the activities that will be conducted as required by the Department.
- ❖ If the applicant is responsible for the contamination at the site they will not be eligible for assistance through this program.
- ❖ Sites with petroleum contamination only may have to meet additional requirements.

Submit completed forms to:

Municipal Brownfields Remedial Program
Attn: Nick Hodgkins
Maine Department of Environmental Protection
17 State House Station
Augusta, Maine 04333-0017



Maine Department of Environmental Protection

*Municipal Brownfields Request for Remedial Assistance
Application Form*
(04-25-2007)

Applicant Information:

Municipality/Nonprofit:			
Address:			
Contact Person:		Title:	
Phone:		Fax:	
		e-mail:	

Site Information:

Site Name:			
Site Address:			
Date of acquisition and method (e.g. purchase, tax foreclosure):			

Municipal Records:

Tax Map and Lot Number: (please attach)		Deed reference Book and Page:	
Assessed Value:		Amount of Delinquent taxes:	
Property size (acres):		Is the property served by public water and sewer?	
1. List onsite buildings, size (square feet) and condition:			

Environmental Information:

2. Please list previous environmental report titles, authors and dates that have been completed for this site (a minimum of a Phase I ESA must already have been completed). Please provide copies if these have not already submitted to the MEDEP.	
3. Is the applicant or any other party under order from the federal or state environmental agencies to conduct a site assessment and or cleanup at this site? If yes, please explain.	
4. Has this site been investigated by any other programs at the MEDEP or by EPA? If yes, please describe.	

Redevelopment Information:

<p>5. Anticipated future use (residential, recreational, commercial, industrial, conservation):</p>	
<p>6. Describe or attach your proposed reuse plan:</p>	
<p>7. Describe or attach information on any policies or financial incentives planned to spur development (e.g. tax incentives):</p>	
<p>8. Describe or attach information describing the remedial needs and anticipated cost of remediation at the property. If remedial costs are expected to exceed \$50,000, please describe how you will fund the remainder of the remedial costs.</p>	
<p>9. Describe or attach information regarding public interest and or community involvement in the redevelopment plans for the site:</p>	
<p>Date of Adoption of the Town's Comprehensive Plan:</p>	
<p>Date of SPO finding of Consistency with State Law (if applicable):</p>	

****10. If the applicant has any other information that has not been asked for previously and may be pertinent to conducting an environmental site assessment (e.g. maps, reports, site plans, photos), please include a list of these or attach copies with this application.****

<p>Signature</p>	<p>Print Name and Title</p>	<p>Date</p>