

**Maine Board of Dental Practice  
Teledentistry Stakeholder Meeting Procedural Rules**

**Scheduled for March 25, 2022 at 9:00 a.m.**

1. Public access to the meeting shall be through Zoom Meeting.

Join Zoom Meeting

<https://mainestate.zoom.us/j/85938851323?pwd=allGY2t1TExCZjJaS0QxWFZSTm52dz09>

Meeting ID: 859 3885 1323

Passcode: 1irRWX.G

2. If you are using a cell phone, you will need to download the ZOOM app.
3. Teneale Johnson is the host clerk of the meeting and will perform the duties of the meeting organizer such as muting/unmuting speakers and controlling who will be displayed visually as directed by one of the Co-Chairs.
4. The meeting will generally be conducted with only the stakeholder participants and board staff displayed visually and unmuted.
5. Those accessing the meeting are asked to mute their lines. Stakeholder participants and board staff will remain unmuted. The host clerk, Teneale Johnson, will force mute lines until directed to unmute by the one of the Co-Chairs. Participants are reminded that there are 2 levels of muting, at the user level and at the meeting organizer level. If a participant is recognized to speak by one of the Co-Chairs, it may be necessary to unmute at the user level even if the clerk has unmuted the speaker's line.
6. The use of the chat function will not be used. To the extent possible, the host clerk will disable this function during the meeting.
7. If necessary, breaks will be taken during the meeting and participants will be directed to mute their audio and video displays. The virtual meeting will resume once the participants return from break.
8. Order of Proceeding:
  - a. Co-Chairs shall:
    - Convene the meeting and read the introductory script and introduce participating members
    - Introduce each agenda item and open to participant discussion
    - Adjourn the meeting
9. Immediately upon approval of a motion to adjourn, the Zoom meeting will be terminated.