Setting up an account

with Salesforce

Before applying for funding with the Department of Economic and Community Development, you need to set up an account with the Salesforce grant portal. This document is a quick overview of how to set up an account and then how to start a new application.

Department of Economic

1. Sign Up

2. Complete form and sign up.

3. Check your email (especially the spam or promotions folder)
4. Click on the link in the email and set up your password (10 characters, 1 letter, and 1 number).
5. You will return to Maine Menu. See upper right: **Funding Requests**
6. Go to Office of Business Development, Domestic Trade Grants.
7. See upper left text: **Apply Online**
8. See box on upper right: **Create a new application.**
9. The application form should be self-explanatory. If you need further technical assistance, please email domestictrade@gpcog.org.