



January 5, 2020

Tax Incentive Programs Division
Maine Department of Economic and Community Development
59 State House Station
Augusta, ME 04333-0059

Dear Commissioner Johnson:

On behalf of Coffee Lovers, LLC, I am writing to make you aware we are considering an expansion. The new economic development project is vital to our 20-year-old business' growth. Specifically, we would be expanding our existing manufacturing facility located at 456 Court Street in York. Your Employment Tax Increment Financing (ETIF) Program is the reason the project is under consideration. We estimate a \$1,500,000 real and personal property investment and creating 20 new, full-time positions with a \$60,000 annual average wage. At time of hire, all employees will have access to group health insurance and an ERISA-qualified retirement plan.

To be eligible to receive ETIF benefits, we understand our future application must document: (A) the planned expansion's location; and, (B) that net new jobs we create will be full-time and offer access to health insurance and a qualified retirement program.

We recognize we must hire at least five net new qualified employees above our base level of employment within the first two years of receiving ETIF certification. Qualified hires are new, full-time hires above the base level of employment, who receive income derived from employment during the 2020 and/or 2021 calendar year(s) that exceed the annual per capita personal income for York County - the planned county of employment and, who at time of hire have access to health insurance and a qualified retirement program.

Please be assured our economic development project would not occur within the State but for the ETIF benefits availability. We also understand this letter's submission does not allow us to receive tax benefits but does permit us to submit an ETIF application before December 31, 2020.

Yours Truly,

Jane E. Smith

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