

NEW

State of Maine



Master Agreement

Effective Date: 12/01/16

Expiration Date: 11/30/17

Master Agreement Description: Clothing Select Elbeco Shirts, Altered (Customized) Pants

Buyer Information

William Allen 207-624-7871 ext. NULL WJE.Allen@maine.gov

Issuer Information

MARY BROCHU 207-287-3237 ext. MARY.BROCHU@MAINE.GOV

Requestor Information

Mark S Mccarthy 207-287-4389 ext. MARK.S.MCCARTHY@MAINE.GOV

Authorized Departments

- 03A CORRECTIONS
- 03B ME STATE PRISON
- 03C ME CORRECTIONAL CTR
- 03D DOWNEAST CORRECTIONAL FACILITY
- 03E CHARLESTON CORRECTIONAL FACILITY

Vendor Information

Vendor Line #: 1

Vendor ID

VC1000067818

Vendor Name

NEPTUNE UNIFORMS & EQUIPMENT INC

Alias/DBA

Vendor Address Information

360 WASHINGTON ST

HAVERHILL, MA 01831-1126

US

Vendor Contact Information

Mitch Cohen

800-456-1234 ext. 20

info@neptuneuniforms.com

For Doc Use Only

Commodity Information

Vendor Line #: 1

Vendor Name: NEPTUNE UNIFORMS & EQUIPMENT INC

Commodity Line #: 1

Commodity Code: 20000

Commodity Description: Clothing Select Elbeco Shirts, Altered (Customized) Pants

Commodity Specifications:

Commodity Extended Description: DOC Uniforms - Elbeco Shirts & Altered (Customized) Pants, NO SUBSTITUTES.

Quantity

0.00000

UOM

Unit Price

\$0.00

Delivery Days

14

Free on Board

Contract Amount

\$0.00

Service Start Date

Service End Date

Catalog Name

Select Elbeco

Discount

0.0000 %

Discount Start Date

12/01/16

Discount End Date

11/30/17

For DOC Use Only

Select Elbeco Pants, Shirts Long & Short Sleeve
Terms and Conditions
MA 18P 160901-029

Commodity: Pants, Shirts, Long and Short Sleeve. Men's & Woman's styles, please see below for specifications. Elbeco #840, #8840, #E494, 9340, 9840, No Substitutes. Items must match current uniform and inventory.

Contract Period: December 1, 2016 thru November 30, 2017, a one (1) year contract with the option of two (2) one (1) year renewals. Options are offered at the discretion of the Department and State of Maine.

Extension of Contract: The Director of Purchases may, with the consent of the contractor extend the Contract period beyond the indicated expiration date.

Cancellation of Contract: The Division of Purchases reserves the right to cancel a contract with a thirty day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

Company Contact Person: The contact person will help consumers place orders, inquire about orders that have not been delivered, any and all shipping issues, quality issues, and any issues pertaining to this Master Agreement. All orders not submitted through a DO will be sent through the contractor's contact person. The contact person will be: Mitch Cohen Tel: 800-456-1234 Ext: 20 Email: info@netuneuniforms.com

Prices: Prices shown are to be net including transportation charges fully pre-paid by the contractor FOB destination. Prices are to remain firm for the duration of the contract.

Quantities: Quantity of items ordered over the duration of the contract is unknown. It is understood and agreed that the contract will cover the actual quantities ordered by the Department, over the length of the contract.

Delivery: Contractor **MUST** inspect all garments thoroughly before shipment to State Agency. Inspection will not release contractor of the responsibility for faulty workmanship and any faulty item or component part will be repaired or replaced by the vendor. All items (all sizes including special sizes) must be delivered within **30 calendar days** after receiving the order from Department. The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

Using Departments: All State of Maine departments will be able to utilize this Master Agreement.

Ordering Procedure: Delivery orders (DO) will be created in AdvantageME for all orders over \$5000.00. Orders less than \$5000.00 can be ordered using a P-Card. If a DO is used the DO will be e-mailed to the email address set up in AdvantageME by the Vendor as a .pdf file.

Procurement Card: State policy requires, with very rare exceptions, vendors to accept the State of Maine Procurement Card as a form of payment. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

Code of Conduct, Anti-Sweatshop Fee: Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Purchases
Attn: Vendor Fee
Burton M. Cross Building, 4th Floor
9 State House Station
111 Sewall St.
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

Sales Report: The Division of Purchases **requires a quarterly report of sales** be faxed to 207-287-6578 within 30 days of the end of each calendar quarter. It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments.

Specifications:

Men's Styles:

Color is Dark Navy.

Long Sleeve Shirt – Elbeco Style #840

Short Sleeve – Elbeco Style #8840

Pant w/one inch French Blue Stripe down Leg - Elbeco Style # E494J

Women's Styles:

Color is Dark Navy.

Long Sleeve Shirt – Elbeco Style #9340

Short Sleeve – Elbeco Style #9840

Pant w/one inch French Blue Stripe down Leg - Elbeco Style # E494K

| MANUFACTURER PART NUMBER | ITEM DESCRIPTION | EXTENDED DESCRIPTION | UNIT OF MEASURE | LIST PRICE | DELIVERY DAYS |
|-----------------------------|--|---|--------------------|------------|------------------|
| 840 | Shirt ELBECO Distinction Long Sleeve, Mens | Sizes 14.5-22, No Substitutes | EA | \$ 61.50 | 30 |
| 8840 | Shirt ELBECO Distinction Short Sleeve, Mens | Sizes 14.5-22, No Substitutes | EA | \$ 59.50 | 30 |
| 9340 | Shirt ELBECO Distinction Long Sleeve, Womens | Sizes 30-50, No Substitutes | EA | \$ 61.50 | 30 |
| 9840 | Shirt ELBECO Distinction Short Sleeve, Womens | Sizes 30-50, No Substitutes | EA | \$ 59.50 | 30 |
| E494 | Pants ELBECO Distinction 4-Pocket w/1inch French Blue Stripe | Altered W/1" french blue striping down leg seam, Mens (J) Sizes 28-54, Womens (K) Sizes 2-26 | EA | \$ 68.50 | 30 |