

MODIFICATION

**State of Maine**



**Master Agreement**

**Effective Date:** 07/30/15

**Expiration Date:** 07/31/17

**Master Agreement Description:** All Depts 5.11 Uniform Clothing

**Buyer Information**

William Allen 207-624-7871 ext. NULL WJE.Allen@maine.gov

**Issuer Information**

MARY BROCHU 207-287-3237 ext. mary.l.brochu@maine.gov

**Requestor Information**

Mark S Mccarthy 207-287-4389 ext. MARK.S.MCCARTHY@MAINE.GOV

**Authorized Departments**

ALL

**Vendor Information**

**Vendor Line #:** 1

**Vendor ID**

VC1000000720

**Vendor Name**

ADMIRAL FIRE & SAFETY INC

**Alias/DBA**

**Vendor Address Information**

9 HAIGIS PKWY

SCARBOROUGH, ME 04074

US

**Vendor Contact Information**

Chris Gower

883-5270 ext.

## Commodity Information

**Vendor Line #:** 1

**Vendor Name:** ADMIRAL FIRE & SAFETY INC

**Commodity Line #:** 1

**Commodity Code:** 20000

**Commodity Description:** 5.11 Uniform, Trousers, Polo Shirts, Long/Short Sleeve Shirt

**Commodity Specifications:** 5.11 Clothing

**Commodity Extended Description:** For ALL departments, 5.11 Uniform, Trousers, Polo Shirts, Long/Short Sleeve Shirts.

**Quantity**

0.00000

**UOM**

**Unit Price**

\$0.00

**Delivery Days**

21

**Free on Board**

**Contract Amount**

\$0.00

**Service Start Date**

**Service End Date**

**Catalog Name**

Amiral ALL Depts 5.11 clothing

**Discount**

0.0000 %

**Discount Start Date**

07/30/15

**Discount End Date**

07/31/17

**Terms and Conditions**

**MA 18P 150727-012**

**ALL Departments**

**5.11 Uniform Clothing–Trousers, Tactical Polos, Short & Long Sleeve Shirts**

**COMMODITY ITEM:** Uniforms – Trousers, Tactical Polo’s, Short & Long Sleeve Shirts.

**CONTRACT PERIOD:** Immediately through July 31, 2016 with possible three (3) one (1) year extensions. **First Renewal through July 31, 2017**

**EXTENSION OF CONTRACT:** The Director of Purchases may, with the consent of the contractor extend the Contract period beyond the indicated expiration date.

**CANCELLATION OF CONTRACT:** The Division of Purchases reserves the right to cancel a contract with a thirty day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

**PRICES:** Prices including transportation and delivery charges fully prepaid by the contractor F.O.B. Destination. Prices will remain firm for the duration of the contract period.

**QUANTITIES:** It is understood and agreed that the Contract shall cover the actual quantities ordered by the State for delivery during the term of the Contract.

**DELIVERY:** The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

**QUARTERLY REPORT:** It will be the responsibility of the vendor to produce a quarterly report. The Division of Purchases requires a quarterly report, please see Code of Conduct Anti Sweatshop fee clause.

**CODE OF CONDUCT ANTI-SWEATSHOP FEE:** Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Purchases  
Attn: Vendor Fee  
Burton M. Cross Building, 4<sup>th</sup> Floor  
9 State House Station  
111 Sewall St.  
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

**ORDERING PROCEDURE:** Delivery Orders (DO) will be created in AdvantageME for all orders against Master Agreements (MA), unless the State of Maine Procurement Card is used for payment. Orders in the amount of \$5,000.00 or less will be e-mailed by the using agency to the Vendor as a .pdf file. Delivery Orders in amounts greater than \$2500.00 will workflow to the Division of Purchases' Buyers for approval and encumbrance. The Division of Purchases will e-mail the .pdf order to the Vendor.

**PROCUREMENT CARD:** State policy requires vendors to accept the State of Maine Procurement Card as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

**OPPORTUNITIES FOR POLITICAL SUBDIVISIONS AND SCHOOL DISTRICTS:**

The Division of Purchases is committed to providing purchasing opportunities for political subdivisions and school districts in Maine by allowing them access, through our vendors, to our contract pricing. The successful bidder's willingness to extend contract pricing to these entities will be considered in making this award.

Will you accept orders from political subdivisions and school districts in Maine at the prices quoted?

Yes, unconditionally.

Yes, with conditions. Specify: **Shipping and oversized charges will apply.**

No.

SUPPLIER PART NUMBER	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
41180-010-SM	Shirt, Polo, Mens, Short Sleeve, White, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-010-MED	Shirt, Polo, Mens, Short Sleeve, White, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-010-LG	Shirt, Polo, Mens, Short Sleeve, White, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-010-XL	Shirt, Polo, Mens, Short Sleeve, White, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-010-2X	Shirt, Polo, Mens, Short Sleeve, White, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-010-3X	Shirt, Polo, Mens, Short Sleeve, White, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-010-4X	Shirt, Polo, Mens, Short Sleeve, White, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-019-SM	Shirt, Polo, Mens, Short Sleeve, Black, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-019-MED	Shirt, Polo, Mens, Short Sleeve, Black, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-019-LG	Shirt, Polo, Mens, Short Sleeve, Black, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-019-XL	Shirt, Polo, Mens, Short Sleeve, Black, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-019-2X	Shirt, Polo, Mens, Short Sleeve, Black, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-019-3X	Shirt, Polo, Mens, Short Sleeve, Black, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-019-4X	Shirt, Polo, Mens, Short Sleeve, Black, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-160-SM	Shirt, Polo, Mens, Short Sleeve, Tan, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-160-MED	Shirt, Polo, Mens, Short Sleeve, Tan, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-160-LG	Shirt, Polo, Mens, Short Sleeve, Tan, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-160-XL	Shirt, Polo, Mens, Short Sleeve, Tan, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-160-2X	Shirt, Polo, Mens, Short Sleeve, Tan, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-160-3X	Shirt, Polo, Mens, Short Sleeve, Tan, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-160-4X	Shirt, Polo, Mens, Short Sleeve, Tan, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-724-SM	Shirt, Polo, Mens, Short Sleeve, Dark Navy, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-724-MED	Shirt, Polo, Mens, Short Sleeve, Dark Navy, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-724-LG	Shirt, Polo, Mens, Short Sleeve, Dark Navy, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-724-XL	Shirt, Polo, Mens, Short Sleeve, Dark Navy, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-724-2X	Shirt, Polo, Mens, Short Sleeve, Dark Navy, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-724-3X	Shirt, Polo, Mens, Short Sleeve, Dark Navy, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-724-4X	Shirt, Polo, Mens, Short Sleeve, Dark Navy, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-477-SM	Shirt, Polo, Mens, Short Sleeve, Red, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-477-MED	Shirt, Polo, Mens, Short Sleeve, Red, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-477-LG	Shirt, Polo, Mens, Short Sleeve, Red, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-477-XL	Shirt, Polo, Mens, Short Sleeve, Red, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-477-2X	Shirt, Polo, Mens, Short Sleeve, Red 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-477-3X	Shirt, Polo, Mens, Short Sleeve, Red 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-477-4X	Shirt, Polo, Mens, Short Sleeve, Red 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-860-SM	Shirt, Polo, Mens, Short Sleeve, LE Green, SMI	Plain Front, No Embroidery	EA	\$22.30	21
41180-860-MED	Shirt, Polo, Mens, Short Sleeve, LE Green, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-860-LG	Shirt, Polo, Mens, Short Sleeve, LE Green, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-860-XL	Shirt, Polo, Mens, Short Sleeve, LE Green, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-860-2X	Shirt, Polo, Mens, Short Sleeve, LE Green, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-860-3X	Shirt, Polo, Mens, Short Sleeve, LE Green, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-860-4X	Shirt, Polo, Mens, Short Sleeve, LE Green, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-016-SM	Shirt, Polo, Mens, Short Sleeve, Grey, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-016-MED	Shirt, Polo, Mens, Short Sleeve, Grey, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-016-LG	Shirt, Polo, Mens, Short Sleeve, Grey, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-016-XL	Shirt, Polo, Mens, Short Sleeve, Grey, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-016-2X	Shirt, Polo, Mens, Short Sleeve, Grey, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-016-3X	Shirt, Polo, Mens, Short Sleeve, Grey, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-016-4X	Shirt, Polo, Mens, Short Sleeve, Grey, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-692-SM	Shirt, Polo, Mens, Short Sleeve, Academy Blue, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-MED	Shirt, Polo, Mens, Short Sleeve, Academy Blue, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-LG	Shirt, Polo, Mens, Short Sleeve, Academy Blue, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-XL	Shirt, Polo, Mens, Short Sleeve, Academy Blue, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-2X	Shirt, Polo, Mens, Short Sleeve, Academy Blue, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-3X	Shirt, Polo, Mens, Short Sleeve, Academy Blue, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-692-4X	Shirt, Polo, Mens, Short Sleeve, Academy Blue, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-692-SM-WOM	Shirt, Polo, Womens, Short Sleeve, Academy Blue, SM	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-MED-WOM	Shirt, Polo, Womens, Short Sleeve, Academy Blue, Med	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-LG-WOM	Shirt, Polo, Womens, Short Sleeve, Academy Blue, Lg	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-XL-WOM	Shirt, Polo, Womens, Short Sleeve, Academy Blue, XL	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-2X-WOM	Shirt, Polo, Womens, Short Sleeve, Academy Blue, 2X	Plain Front, No Embroidery	EA	\$22.30	21
41180-692-3X-WOM	Shirt, Polo, Womens, Short Sleeve, Academy Blue, 3X	Plain Front, No Embroidery	EA	\$26.30	21
41180-692-4X-WOM	Shirt, Polo, Womens, Short Sleeve, Academy Blue, 4X	Plain Front, No Embroidery	EA	\$26.30	21
41180-010-SM-WOM	Shirt, Polo, Womens, Short Sleeve, White, SM	Plain Front, No Embroidery	EA	\$22.30	21















STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE & FINANCIAL SERVICES  
DIVISION OF PURCHASES  
BURTON M. CROSS BUILDING, 4<sup>TH</sup> FLOOR  
9 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0009

PAUL R. LEPAGE  
GOVERNOR

RICHARD W. ROSEN  
COMMISSIONER

MARK W. LUTTE  
DIRECTOR

July 8, 2016

Admiral Fire & Safety  
9 Haigis PKWY  
Scarborough, ME 04074

Re: Contract # MA - 18P – 150727000000000012

Dear Mr. Gower :

Enclosed is a copy of our Contract Extension form covering Contract # MA 150727\*012 with your company. The State of Maine would like to extend this contract for a period of one year ending 07/31/2017. At this time, we are inquiring if the State of Maine can consider extending the contract at existing terms and conditions with **lower pricing**. If lower pricing is not available we **may** have to go back out to bid for these items. This pricing will be firm for the 1 year.

If you agree to extend this contract, please sign the Extension Form and answer the questions below, and scan the completed extension letter and email it back to me or fax it to me at 207-287-6578. If you are unable to extend this contract, please advise us so that we can issue a new bid for a contract.

**Failure to respond within 10 working days could result with the State going out to bid for this contract.**

If you have any questions, please call me at (207)624-7871.

Thank you for your cooperation.

Very truly yours,

Bill Allen  
Contract Grant Specialist  
Division of Purchases

Division of Purchases, 9 State House Station, Augusta, Maine 04333-0009  
Department ADA Coordinator (207) 287-4350 (voice) or (207) 287-4537 (TTY)

Division of Purchases  
Burton M Cross Bldg.  
9 State House Station  
Augusta, ME 04333-0009  
Tel. (207) 624-7340  
Fax.# (207) 287-6578

Contract Number  
MA 150727\*012

**EXTENSION OF ANNUAL CONTRACT**

**Commodity Item:** All Depts 5.11 Uniform Clothing

**Contractor:** Admiral Fire & Safety

**Contract Period Extended To:** 07/31/17

**New Lower Pricing:** Same Pricing as Previous Contract

**Extension Clause:** The State reserves the right to extend this contract for a period of one year, with the consent of the contractor.

**Agreement to Extend Contract:** In accordance with the above referenced Extension Clause, the undersigned agrees to continue in effect said Contract No # MA 150727\*012 until July 31, 2017 with all terms, conditions remaining as shown in the original contract.

**Quarterly Report:** The Division of Purchases **requires a quarterly report of sales** be faxed to 207-287-6578 within 30 days of the end of each calendar quarter, It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments.

**Code of Conduct Ant-Sweatshop Fee:** Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Purchases  
Attn: Vendor Fee  
Burton M. Cross Building, 4<sup>th</sup> Floor  
9 State House Station  
111 Sewall St.  
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

Copy of which is acknowledged on this date. 7-15-16

By: (Print Name) MICHAEL ANTON

By: (Signature) Michael Anton

E-mail Address: [chris@admiralfire.com](mailto:chris@admiralfire.com)

**Dollar value the State has spent on this contract from 08/01/16 to present: \$**