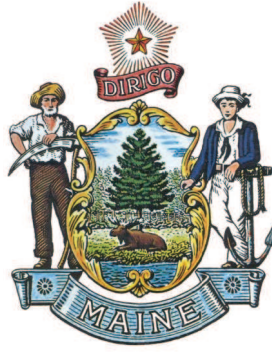


MODIFICATION

**State of Maine****Master Agreement****Effective Date:** 07/30/15**Expiration Date:** 07/31/18**Master Agreement Description:** Clothing DOC 5.11 Special Uniform**Buyer Information**

William Allen

207-624-7871 ext. NULL WJE.Allen@maine.gov

**Issuer Information**

MARY BROCHU

207-287-3237 ext. mary.l.brochu@maine.gov

**Requestor Information**

Mark S Mccarthy

207-287-4389 ext. MARK.S.MCCARTHY@MAINE.GOV

**Authorized Departments**

03A CORRECTIONS  
 03B ME STATE PRISON  
 03C ME CORRECTIONAL CTR  
 03D DOWNEAST CORRECTIONAL FACILITY  
 03E CHARLESTON CORRECTIONAL FAC  
 03F LONG CREEK YOUTH DEVLPMNT CNTR

**Vendor Information****Vendor Line #:** 1**Vendor ID**

VC1000000720

**Vendor Name**

ADMIRAL FIRE &amp; SAFETY INC

**Alias/DBA****Vendor Address Information**

9 HAIGIS PKWY

SCARBOROUGH, ME 04074

US

**Vendor Contact Information**

Annemarie Napolitano

207-883-5270 ext.

Annemarie@admiralfire.com

## Commodity Information

**Vendor Line #:** 1

**Vendor Name:** ADMIRAL FIRE & SAFETY INC

**Commodity Line #:** 1

**Commodity Code:** 20000

**Commodity Description:** DOC Special 5.11 Uniform Clothing

**Commodity Specifications:**

**Commodity Extended Description:** DOC Uniform Clothing 5.11, Clothing has special Department of Corrections embroidery or patches

**Quantity**

0.00000

**UOM**

**Unit Price**

\$0.00

**Delivery Days**

21

**Free on Board**

**Contract Amount**

\$0.00

**Service Start Date**

**Service End Date**

**Catalog Name**

Admiral DOC 5.11 Clothing

**Discount**

0.0000 %

**Discount Start Date**

07/30/15

**Discount End Date**

07/31/18

**Terms and Conditions**

**MA 18P 150727-011**

**Department of Corrections**

**5.11 Uniform Clothing–Trousers, Tactical Polos, Short & Long Sleeve Shirts**

**COMMODITY ITEM:** Uniforms – Trousers, Tactical Polo’s, Short & Long Sleeve Shirts. Clothing includes special embroidery and or patches provided by the Department.

**CONTRACT PERIOD:** Immediately through July 31, 2016 with possible three (3) one (1) year extensions. **Second renewal period through July 31, 2018**

**EXTENSION OF CONTRACT:** The Director of Purchases may, with the consent of the contractor extend the Contract period beyond the indicated expiration date.

**CANCELLATION OF CONTRACT:** The Division of Purchases reserves the right to cancel a contract with a thirty day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

**PRICES:** Prices including transportation and delivery charges fully prepaid by the contractor F.O.B. Destination. Prices will remain firm for the duration of the contract period.

**QUANTITIES:** It is understood and agreed that the Contract shall cover the actual quantities ordered by the State for delivery during the term of the Contract.

**DELIVERY:** The Contract will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

**QUARTERLY REPORT:** It will be the responsibility of the vendor to produce a quarterly report. The Division of Purchases requires a quarterly report, please see Code of Conduct Anti Sweatshop fee clause.

**CODE OF CONDUCT ANTI-SWEATSHOP FEE:** Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Purchases  
Attn: Vendor Fee  
Burton M. Cross Building, 4<sup>th</sup> Floor  
9 State House Station  
111 Sewall St.  
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

**ORDERING PROCEDURE:** Delivery Orders (DO) will be created in AdvantageME for all orders against Master Agreements (MA), unless the State of Maine Procurement Card is used for payment. Orders in the amount of \$5,000.00 or less will be e-mailed by the using agency to the Vendor as a .pdf file. Delivery Orders in amounts greater than \$2500.00 will workflow to the Division of Purchases' Buyers for approval and encumbrance. The Division of Purchases will e-mail the .pdf order to the Vendor.

**PROCUREMENT CARD:** State policy requires vendors to accept the State of Maine Procurement Card as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.









Division of Purchases  
Burton M Cross Bldg.  
9 State House Station  
Augusta, ME 04333-0009  
Tel. (207) 624-7340  
Fax.# (207) 287-6578

Contract Number  
MA 150727\*011

### EXTENSION OF ANNUAL CONTRACT

**Commodity Item:** Clothing DOC 5.11 Special Uniform

**Contractor:** Admiral Fire & Safety Inc

**Contract Period Extended To:** 07/31/18

**New Lower Pricing:** Not at this time

**Extension Clause:** The State reserves the right to extend this contract for a period of one year, with the consent of the contractor.

**Agreement to Extend Contract:** In accordance with the above referenced Extension Clause, the undersigned agrees to continue in effect said Contract No # MA 150727\*011 until July 31, 2018 with all terms, conditions remaining as shown in the original contract.

**Quarterly Report:** The Division of Purchases **requires a quarterly report of sales** be faxed to 207-287-6578 within 30 days of the end of each calendar quarter. It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments.

**Code of Conduct Ant-Sweatshop Fee:** Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Purchases  
Attn: Vendor Fee  
Burton M. Cross Building, 4<sup>th</sup> Floor  
9 State House Station  
111 Sewall St.  
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

Copy of which is acknowledged on this date. July 6<sup>th</sup>, 2017

By: (Print Name) Matthew Morrill

By: (Signature) [Signature]

E-mail Address: [Mat@admiralfire.com](mailto:Mat@admiralfire.com)

Dollar value the State has spent on this contract from 08/01/16 to present: \$ ~\$158,000