

State of Maine RFP / Proposal Master Score Sheet

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Purchases for review/approval.

If the Highest Scoring Bidder responded "No" to the question "Are you a Maine Business as defined in this RFP?" on their Proposal Cover Page, the **Maine Business Consideration Score Sheet** is to be used to determine which Bidder is to be conditionally awarded the contract.

SCORESHEET FOR RFP# 201711189 : Agricultural Development Grants FY18						
PROPOSAL SUBMITTED BY:		Blue Sky Produce		LaJoie Growers		University of Maine-J.Perry
COST:		Cost: \$10,000	Cost: \$50,000	Cost: \$27,735	Cost: \$50,000	Wild Blueberry Commission
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes	
EVALUATION ITEM	POINTS AVAIL.					
Commissioner's Priority Area	8	7	8	7	8	8
Justification/Need/Opportunity	22	21	21	20	20	20
Deliverables/Goals	15	14	14	13	15	15
Innovation	10	8	9	8	6	6
Risk	5	5	4	5	5	5
Methodology/Schedule	5	5	5	5	5	5
Project Management	5	5	5	5	5	5
Budget	30	28	27	27	25	25
TOTAL	<u>100</u>	<u>93</u>	<u>93</u>	<u>90</u>	<u>89</u>	<u>89</u>
PROPOSAL SUBMITTED BY:		Tide Mill Organics		Maine Grains		Copper Tail Farm
COST:		Cost: \$50,000	Cost: \$50,000	Cost: \$ 8,920	Cost: \$32,625	Maine Crisp Company
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes	
EVALUATION ITEM	POINTS AVAIL.					
Commissioner's Priority Area	8	8	8	6	6	6
Justification/Need/Opportunity	22	20	19	18	18	18
Deliverables/Goals	15	14	13	12	12	12
Innovation	10	7	3	6	6	6
Risk	5	3	5	4	2	2
Methodology/Schedule	5	5	5	4	5	5
Project Management	5	5	5	5	5	5
Budget	30	27	27	27	26	26
TOTAL	<u>100</u>	<u>89</u>	<u>85</u>	<u>82</u>	<u>80</u>	<u>80</u>

SCORESHEET FOR RFP# 201711189 : Agricultural Development Grants FY18

PROPOSAL SUBMITTED BY:		Pine Tree Poultry	Mook Sea Farms	University of Maine- V.Lindley	Maine Shellfish Developers
COST:		Cost: \$50,000	Cost: \$24,250	Cost: \$37,464	Cost: \$50,000
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8	6	4	6	7
Justification/Need/Opportunity	22	17	17	14	17
Deliverables/Goals	15	10	10	6	13
Innovation	10	6	8	5	9
Risk	5	4	3	3	2
Methodology/Schedule	5	4	4	4	5
Project Management	5	5	5	5	4
Budget	30	20	21	25	10
TOTAL	<u>100</u>	<u>72</u>	<u>72</u>	<u>68</u>	<u>67</u>
PROPOSAL SUBMITTED BY:		McElwain's Strawberry Farm	Maine Farmers Food Hub	University of Maine-Sharma	In The Village Farm
COST:		Cost: \$15,000	Cost: \$45,500	Cost: \$49,692	Cost: \$50,000
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8	6	7	6	6
Justification/Need/Opportunity	22	16	12	15	15
Deliverables/Goals	15	7	10	6	7
Innovation	10	3	5	8	6
Risk	5	3	2	4	3
Methodology/Schedule	5	3	3	4	4
Project Management	5	3	5	2	3
Budget	30	25	20	15	16
TOTAL	<u>100</u>	<u>66</u>	<u>64</u>	<u>60</u>	<u>60</u>

SCORESHEET FOR RFP# 201711189 : Agricultural Development Grants FY18

PROPOSAL SUBMITTED BY:		Peak Core	Howland Farmers & Artisans	South Paw Farm & Cannery	The Medicine Farm
COST:		Cost: \$50,000	Cost: \$12,111	Cost: \$50,000	Cost: \$50,000
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8	3	6	8	6
Justification/Need/Opportunity	22	10	8	10	12
Deliverables/Goals	15	7	8	5	12
Innovation	10	2	3	7	8
Risk	5	4	4	2	2
Methodology/Schedule	5	5	3	2	3
Project Management	5	5	5	2	3
Budget	30	22	20	20	10
TOTAL	<u>100</u>	<u>58</u>	<u>57</u>	<u>56</u>	<u>56</u>
PROPOSAL SUBMITTED BY:		Eagle View Ranch	Wild Miller Farm	Honey Bee Research Institute	Abbruzzese Enterprises
COST:		Cost: \$50,000	Cost: \$20,000	Cost: \$50,000	Cost: \$30,000
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8	6	5	2	6
Justification/Need/Opportunity	22	8	11	11	12
Deliverables/Goals	15	6	5	12	7
Innovation	10	7	3	8	8
Risk	5	3	1	2	4
Methodology/Schedule	5	3	2	4	3
Project Management	5	2	2	3	3
Budget	30	20	25	12	10
TOTAL	<u>100</u>	<u>55</u>	<u>54</u>	<u>54</u>	<u>53</u>

SCORESHEET FOR RFP# 201711189 : Agricultural Development Grants FY18

PROPOSAL SUBMITTED BY:		Northern Tilth	Farm In The Woods-poultry	Farm In The Woods-farmstand	Cedar Grove Meat Processing
COST:		Cost: \$47,337	Cost: \$14,485	Cost: \$34,000	Cost: \$49,758
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8	6	5	6	6
Justification/Need/Opportunity	22	10	10	10	11
Deliverables/Goals	15	7	7	7	5
Innovation	10	2	3	4	4
Risk	5	3	1	1	2
Methodology/Schedule	5	3	3	3	3
Project Management	5	5	2	3	3
Budget	30	15	15	10	10
TOTAL	<u>100</u>	<u>51</u>	<u>46</u>	<u>44</u>	<u>44</u>
PROPOSAL SUBMITTED BY:		O'Maine Studios	Atlantic Corporation	Freedom Farmers	Agricultural Wild Blueberry Museum
COST:		Cost: \$50,000	Cost: \$21,480	Cost: \$50,000	Cost: \$42,827
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8	1	1	5	1
Justification/Need/Opportunity	22	8	5	12	5
Deliverables/Goals	15	3	4	5	5
Innovation	10	3	2	6	7
Risk	5	2	4	1	2
Methodology/Schedule	5	3	3	1	2
Project Management	5	4	3	1	2
Budget	30	16	15	5	12
TOTAL	<u>100</u>	<u>40</u>	<u>37</u>	<u>36</u>	<u>36</u>

SCORESHEET FOR RFP# 201711189 : Agricultural Development Grants FY18

PROPOSAL SUBMITTED BY:		University of Maine-Bali	Time & Tide RC&D	Theresa Mosher	
COST:		Cost: \$49,620	Cost: \$10,000	Cost: \$50,000	Cost:
IDENTIFIED AS A MAINE BUSINESS:		Yes	Yes	Yes	Yes
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8	3	4	-	
Justification/Need/Opportunity	22	10	10	-	
Deliverables/Goals	15	5	5	-	
Innovation	10	3	2	-	
Risk	5	3	1	-	
Methodology/Schedule	5	2	2	-	
Project Management	5	1	2	-	
Budget	30	5	5	-	
TOTAL	<u>100</u>	<u>32</u>	<u>31</u>	<u>0</u>	
PROPOSAL SUBMITTED BY:					
COST:		Cost:	Cost:	Cost:	Cost:
IDENTIFIED AS A MAINE BUSINESS:					
EVALUATION ITEM	POINTS AVAIL.				
Commissioner's Priority Area	8				
Justification/Need/Opportunity	22				
Deliverables/Goals	15				
Innovation	10				
Risk	5				
Methodology/Schedule	5				
Project Management	5				
Budget	30				
TOTAL	<u>100</u>				



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Jennifer Perry, PhD
University of Maine System
5717 Corbett Hall
Orono, ME 04469-5735

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Dr. Perry:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Blue Sky Produce
- LaJoie Growers, LLC
- Tide Mill Organics
- University of Maine School of Food and Agriculture – Jennifer Perry
- Wild Blueberry Commission of Maine

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

HARLOW BUILDING
18 ELKINS LANE,



PHONE: (207) 287-3200
FAX (207) 287-2400
WEB WWW.MAINE.GOV/DACF

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script, appearing to read "Walter E. Whitcomb".

Walter E. Whitcomb
Commissioner

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Nancy McBrady
Wild Blueberry Commission of Maine
5784 York Complex, Suite #52
Orono, ME 04469-5784

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. McBrady:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Commissioner

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WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Lynn Thurston
Blue Sky Produce
26 Gunstock Road
Scarborough, ME 04074

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Thurston:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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18 ELKINS LANE,

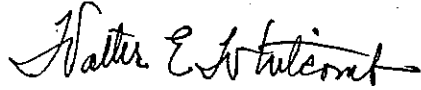


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Commissioner

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COMMISSIONER

February 9, 2018

Jay LaJoie
LaJoie Growers LLC
121 Ferry Street
Van Buren, ME 04785

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. LaJoie:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

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Walter E. Whitcomb
Commissioner

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GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Carly DelSignore and Aaron Bell
Tide Mill Organics
91 Tide Mill Road
Edmunds Township, ME 04628

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. DelSignore and Mr. Bell:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Nelinda M. Gretchen Huettner
Farm in the Woods
245 Steward Road
Monson, ME 04464

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Huettner:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Margaret Mitchell
South Paw Farm and Cannery
355 Greeley Road
Freedom, ME 04941

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Mitchell:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Walter E. Whitcomb
Commissioner

STATEMENT OF APPEAL RIGHTS

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STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Joel Miller
Wild Miller Farm
1165 Turner Ridge Road
Palermo, ME 04354

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Miller:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Blue Sky Produce
- LaJoie Growers, LLC
- Tide Mill Organics
- University of Maine School of Food and Agriculture – Jennifer Perry
- Wild Blueberry Commission of Maine

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

HARLOW BUILDING
18 ELKINS LANE,



PHONE: (207) 287-3200
FAX (207) 287-2400
WEB WWW.MAINE.GOV/DACF

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Walter E. Whitcomb".

Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Christopher Boynton, Director of Research Administration
University of Maine System
5717 Corbett Hall
Orono, ME 04469-5717

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Boynton:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Paul Miller, Chair
Time & Tide RC&D Council
21 Enterprise Drive
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Miller:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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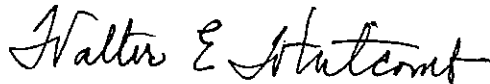
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Commissioner

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PAUL R. LePAGE
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WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Jessica Hicks
Freedom Farmers
870 Boothbay Road
Edgecomb, ME 04556

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Hicks:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Christelle McKee
Copper Tail Farm
293 Genthner Road
Waldoboro, ME 04572

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. McKee:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Todd Jandreau
Cedar Grove Meats
85 Lake Street
Stockholm, ME 04783

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Jandreau:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Peter Butzloff, Ph.D.
Honey Bee Research Institute and Nature Center, Inc.
24 Gendreau Road
Saint David, ME 04773

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Dr. Butzloff:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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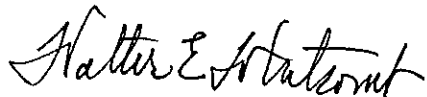
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PAUL R. LePAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Randy Labbe
Atlantic Corporation
44 Maine Street – Suite 205
Waterville, ME 04901

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Labbe:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Dell Emerson
Agricultural Wild Blueberry Heritage Center & Virtual Museum
PO Box 2
Columbia Falls, ME 04623

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Emerson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink that reads "Walter E. Whitcomb". The signature is written in a cursive style with a large, stylized 'W' and 'H'.

Walter E. Whitcomb
Commissioner

STATEMENT OF APPEAL RIGHTS

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PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
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22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Karen Getz
The Maine Crisp Company
10 Railroad Square
Waterville, ME 04901

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Getz:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Walter E. Whitcomb
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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Tedmund Pryor
Maine Shellfish Developers LLC
17B Maple Street
Brunswick, ME 04011

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Pryor:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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WEB WWW.MAINE.GOV/DACF

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Walter E. Whitcomb".

Walter E. Whitcomb
Commissioner

STATEMENT OF APPEAL RIGHTS

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STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Tim Henderson
Pine Tree Poultry
209 Mile Hill Road
New Sharon, ME 04955

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Henderson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Blue Sky Produce
- LaJoie Growers, LLC
- Tide Mill Organics
- University of Maine School of Food and Agriculture – Jennifer Perry
- Wild Blueberry Commission of Maine

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

HARLOW BUILDING
18 ELKINS LANE,



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Commissioner

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PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
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WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Rachel Webster
Howland Farmers' & Artisans' Market
86 Goulds Ridge Road
Passadumkeag, ME 04475

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Webster:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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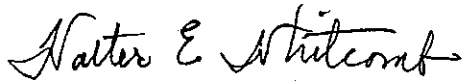


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Sincerely,

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Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Jaime Rogers
In The Village Farm & Garden
47 Pleasant Street
Passadumkeag, ME 04475

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Rogers:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Amber Lambke
Maine Grains, Inc.
PO Box 2060
Skowhegan, ME 04976

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Lambke:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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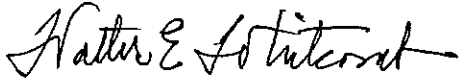


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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Franklin McElwain
McElwain's Strawberry Farm
693 Sweden Street
Caribou, ME 04736

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. McElwain:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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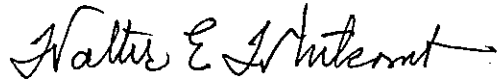


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Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

William Mook
Mook Sea Farms, Inc.
321 State Route 129
Walpole, ME 04573

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Mook:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Commissioner

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AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Rory Strunk
O'Maine Studios
52 Danforth Street
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Strunk:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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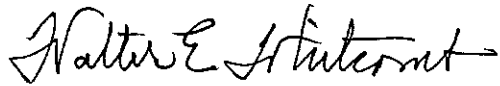


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Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Theresa Mosher
PO Box 612
Wilton, ME 04294

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Mosher:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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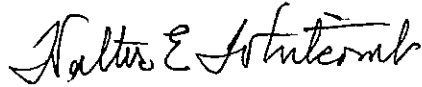


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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Dave Seddon
Peak Core, LLC
231 Bruce Hill Road
Cumberland, ME 04021

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Seddon:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Andrew Carpenter
Northern Tilth
PO Box 361
Belfast, ME 04915

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Carpenter:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Walter E. Whitcomb
Commissioner

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Sarah Redfield
Maine Farmers Food Hub
22 Riverwood Drive
York, ME 03909

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Redfield:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Blue Sky Produce
- LaJoie Growers, LLC
- Tide Mill Organics
- University of Maine School of Food and Agriculture – Jennifer Perry
- Wild Blueberry Commission of Maine

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

HARLOW BUILDING
18 ELKINS LANE,



PHONE: (207) 287-3200
FAX (207) 287-2400
WEB WWW.MAINE.GOV/DACF

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Walter E. Whitcomb".

Walter E. Whitcomb
Commissioner

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PAUL R. LEPAGE
GOVERNOR

STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Katherine Ault-Abbruzzese
Abbruzzese Enterprises, LLC
518 Upper Street
Turner, ME 04282

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Ms. Ault-Abbruzzese:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Walter E. Whitcomb". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Walter E. Whitcomb
Commissioner

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STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Quinn Stevens-Palmer
The Medicine Farm
663 East Bethel Road
Bethel, ME 04217

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Stevens-Palmer:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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PHONE: (207) 287-3200
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Sincerely,

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Walter E. Whitcomb
Commissioner

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STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
OFFICE OF THE COMMISSIONER
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

February 9, 2018

Doug Mayo
Eagle View Ranch
1769 River Road
Sebec, ME 04481

SUBJECT: Notice of Conditional Contract Awards under RFP # 201711189,
Agricultural Development Grant FY18

Dear Mr. Mayo:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for the Agricultural Development Grant FY18. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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- Tide Mill Organics
- University of Maine School of Food and Agriculture – Jennifer Perry
- Wild Blueberry Commission of Maine

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HARLOW BUILDING
18 ELKINS LANE,



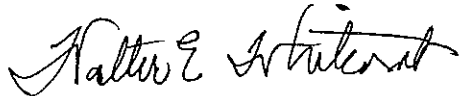
PHONE: (207) 287-3200
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Sincerely,

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Walter E. Whitcomb
Commissioner

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - J. Perry
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	7	
Justification/Need/Opportunity (Max: 22 Points)	20	
Deliverables/Goals (Max: 15 Points)	13	
Innovation (Max: 10 Points)	8	
Risk (Max: 5 Points)	5	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	27	
TOTAL POINTS	(Max: 100 Points)	90

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - J. Perry
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 7

Evaluation Team Comments:

Addresses necessary research on food safety – definite benefit to the industry
Definite priority area

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 20

Evaluation Team Comments:

Strong justification for this project
Evaluated treatments should translate to commercial-scale lines
Doesn't address risk from animal deposition

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 13

Evaluation Team Comments:

Tightly focused
Doesn't look at alternatives to chlorine

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - J. Perry
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 8

Evaluation Team Comments:

Research on new approaches for product handling safety

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 5

Evaluation Team Comments:

Low risk
Good probability of success

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 5

Evaluation Team Comments:

Well thought-out

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - J. Perry
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Solid research experience
Well thought out

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 27

Evaluation Team Comments:

Costs are reasonable and appropriate
Likely to be a good value for the state and the industry
Inclusion of national conference attendance is justified on this topic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Blueberry Commission of Maine
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	8	
Justification/Need/Opportunity (Max: 22 Points)	20	
Deliverables/Goals (Max: 15 Points)	15	
Innovation (Max: 10 Points)	6	
Risk (Max: 5 Points)	5	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	25	
TOTAL POINTS	(Max: 100 Points)	89

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Blueberry Commission of Maine
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 8

Evaluation Team Comments:

Addresses 2 priorities – product enhancement and marketing

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 20

Evaluation Team Comments:

High need to support the wild blueberry industry
Builds on prior successes
Well-articulated need
Not enough wild blueberries go to schools

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 15

Evaluation Team Comments:

Well-written
Well though-out promotional strategy – multi-faceted
Benefits to growers or processors?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Blueberry Commission of Maine
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 6

Evaluation Team Comments:

Not really new
Wild blueberry sauces are the innovative component

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 5

Evaluation Team Comments:

Low risk
Build on prior success

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 5

Evaluation Team Comments:

Excellent plan and schedule
Well written

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Blueberry Commission of Maine
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Solid project management and personnel for the topic
Strong professional team

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 25

Evaluation Team Comments:

Could use more detail
Primarily a pass-through to a contractor
Are travel costs fully justified?
Matching funds with \$100K wild blueberry tax

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Blue Sky Produce
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	7	
Justification/Need/Opportunity (Max: 22 Points)	21	
Deliverables/Goals (Max: 15 Points)	14	
Innovation (Max: 10 Points)	8	
Risk (Max: 5 Points)	5	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	28	
TOTAL POINTS	(Max: 100 Points)	93

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Blue Sky Produce
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 7

Evaluation Team Comments:

Important marketing effort for an important agricultural sector

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 21

Evaluation Team Comments:

Clearly articulates the need
Significant market potential

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 14

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Blue Sky Produce
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 8

Evaluation Team Comments:

Wild blueberries generally are frozen, while this project emphasizes "fresh"
Looking at alternative markets
First time demonstrations in NY/NJ area

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Good grower and industry support

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Solid plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Blue Sky Produce
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Good personnel

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 28

Evaluation Team Comments:

Good value for the proposed work
Clear proposal and budget

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: LaJoie Growers LLC
DATE: February 6, 2018

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DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	8	
Justification/Need/Opportunity (Max: 22 Points)	21	
Deliverables/Goals (Max: 15 Points)	14	
Innovation (Max: 10 Points)	9	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	27	
TOTAL POINTS	(Max: 100 Points)	93

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: LaJoie Growers LLC
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 8

Evaluation Team Comments:

Definitely hits Commissioner's priority areas
Meets three priority categories

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 21

Evaluation Team Comments:

Exciting possibilities for expanding market, new means of utilizing product, and improving food safety

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 14

Evaluation Team Comments:

Solid plan, clear outcomes listed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: LaJoie Growers LLC
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 9

Evaluation Team Comments:

Milled beet powder has good shelf life – new approach to handling product
Enhances diversification
Utilizes off-grade product – adds value

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Relatively low risk with a proven business

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

No issues

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: LaJoie Growers LLC
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Very capable agricultural business

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 27

Evaluation Team Comments:

Utilizes existing available resources
Is equipment acquisition related to prior Department grants?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Tide Mill Organics
DATE: February 6, 2018

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DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

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	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	8	
Justification/Need/Opportunity (Max: 22 Points)	20	
Deliverables/Goals (Max: 15 Points)	14	
Innovation (Max: 10 Points)	7	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	27	
TOTAL POINTS	(Max: 100 Points)	89

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Tide Mill Organics
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 8

Evaluation Team Comments:

Definitely meets priorities
Organic processor

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 20

Evaluation Team Comments:

Washington County is underserved – great need
Documented demand and growth potential

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 14

Evaluation Team Comments:

Realistic goals, well thought-out
Demonstrated increased sales – adding value-added products

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Tide Mill Organics
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 7

Evaluation Team Comments:

Regional approach
Dog food market is innovative

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Some risk involved, but applicants are experienced
Location is a challenge

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Good plan of work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Tide Mill Organics
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (Insert maximum points available) **Score:** 5

Evaluation Team Comments:

Good history of operations – performs well

**EVALUATION OF
Budget**

Total Points Available: (30) **Score:** 27

Evaluation Team Comments:

Realistic sales figures
No personnel costs
Well-designed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - poultry
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	5	
Justification/Need/Opportunity (Max: 22 Points)	10	
Deliverables/Goals (Max: 15 Points)	7	
Innovation (Max: 10 Points)	3	
Risk (Max: 5 Points)	1	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	2	
Budget (Max: 30 Points)	15	
TOTAL POINTS	(Max: 100 Points)	46

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - poultry
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 5

Evaluation Team Comments:

Expansion of livestock processing

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 10

Evaluation Team Comments:

Regional in scope
Not a lot of poultry in the area
Need is real for those poultry in farmers in the area
Lacks data on number of farms looking for services

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 7

Evaluation Team Comments:

No specifics on anticipated number of users

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - poultry
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 3

Evaluation Team Comments:

Not new or innovative – past experiences with mobile technology have been challenging

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 1

Evaluation Team Comments:

Mobile processing can be very challenging (for example, wastewater must be handled appropriately on every site)
Proposal acknowledges “business aspects of mobile unit have not been thought out”

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 3

Evaluation Team Comments:

No specific comments

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - poultry
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Hard to evaluate experience/capabilities for operator(s)

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 15

Evaluation Team Comments:

Probably not cost-effective for the region/numbers of poultry
How to recover operations and maintenance costs?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - farmstand
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	10	
Deliverables/Goals (Max: 15 Points)	7	
Innovation (Max: 10 Points)	4	
Risk (Max: 5 Points)	1	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	10	
TOTAL POINTS	(Max: 100 Points)	44

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - farmstand
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Expanded farmstand to year-round

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 10

Evaluation Team Comments:

Local need, but very limited regional market to support it
Farm sales seem too low to justify expansion

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 7

Evaluation Team Comments:

Market goal of reaching customers in 60-mile radius seems overly optimistic
Economics of relying on Greenville is unrealistic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - farmstand
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 4

Evaluation Team Comments:

Not particularly innovative

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 1

Evaluation Team Comments:

High risk in a small rural community

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 3

Evaluation Team Comments:

Concerns about material costs, weather contingencies during construction

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Farm in the Woods - farmstand
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Operators seem capable to handle the project

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 10

Evaluation Team Comments:

\$34K grant for \$5 sales does not appear cost-effective use of funds
Budget \$32K doesn't match grant request \$34K
Labor match is unclear
Cash match is not explained

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: South Paw Farm and Cannery
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	8	
Justification/Need/Opportunity (Max: 22 Points)	10	
Deliverables/Goals (Max: 15 Points)	5	
Innovation (Max: 10 Points)	7	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	2	
Project Management (Max: 5 Points)	2	
Budget (Max: 30 Points)	20	
TOTAL POINTS	(Max: 100 Points)	56

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: South Paw Farm and Cannery
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 8

Evaluation Team Comments:

Definite priority
Drought challenged

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 10

Evaluation Team Comments:

Hard to break into markets
Not enough detail on intellectual property issues
Missing a market assessment

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 5

Evaluation Team Comments:

Lacks details on how USDA grant is to be used relative to project
Not clear on direction: product development or infrastructure project?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: South Paw Farm and Cannery
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 7

Evaluation Team Comments:

Brings back an old technique

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Seems relative high-risk, given the information and analysis presented

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Schedule is too aggressive, not likely to be met
Good focus on Portland Farmers Market
Multi-year plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: South Paw Farm and Cannery
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Insufficient evidence that applicant can accomplish all this on a timely, cost-effective basis

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 20

Evaluation Team Comments:

Mostly equipment and construction
No specific problems noted

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Miller Farm
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	5	
Justification/Need/Opportunity (Max: 22 Points)	11	
Deliverables/Goals (Max: 15 Points)	5	
Innovation (Max: 10 Points)	3	
Risk (Max: 5 Points)	1	
Methodology/Schedule (Max: 5 Points)	2	
Project Management (Max: 5 Points)	2	
Budget (Max: 30 Points)	25	
TOTAL POINTS	(Max: 100 Points)	54

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Miller Farm
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 5

Evaluation Team Comments:

Alternative markets diversification
Possible credit for passive solar

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 11

Evaluation Team Comments:

Needed locally
Not high traffic – how much opportunity?

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 5

Evaluation Team Comments:

No details on sales goals

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Miller Farm
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 3

Evaluation Team Comments:

Not much innovative here, other than the passive solar component

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 1

Evaluation Team Comments:

Profitability is questionable
Self-service would be less risky

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Overly optimistic schedule

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Wild Miller Farm
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

No details on building, what is to be produced – need more specifics

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 25

Evaluation Team Comments:

Budget is detailed and reasonable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System – V. Lindley
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	<u>Pass:</u>	<u>Fail:</u>
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	14	
Deliverables/Goals (Max: 15 Points)	6	
Innovation (Max: 10 Points)	5	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	4	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	25	
TOTAL POINTS (Max: 100 Points)		
	68	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System – V. Lindley
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Areas**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Alternative markets

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 14

Evaluation Team Comments:

Lots of others are doing this
Numbers seem overly optimistic
Could be done without this grant

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 6

Evaluation Team Comments:

Good concept
Not clear on target audience – grade school or high school?
Not well-developed – more details needed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System – V. Lindley
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 5

Evaluation Team Comments:

Using Vermont model – not innovative, just new to Maine

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 3

Evaluation Team Comments:

No specific problems

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 4

Evaluation Team Comments:

Good schedule
Well thought-out

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System – V. Lindley
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Good project team
Strong partnerships

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 25

Evaluation Team Comments:

Need clarification of match, indirect costs
Artist costs seem low for high-quality work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Time & Tide RC&D Council
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

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NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	4	
Justification/Need/Opportunity (Max: 22 Points)	10	
Deliverables/Goals (Max: 15 Points)	5	
Innovation (Max: 10 Points)	2	
Risk (Max: 5 Points)	1	
Methodology/Schedule (Max: 5 Points)	2	
Project Management (Max: 5 Points)	2	
Budget (Max: 30 Points)	5	
TOTAL POINTS	(Max: 100 Points)	31

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Time & Tide RC&D Council
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 4

Evaluation Team Comments:

Market research on shared processing

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 10

Evaluation Team Comments:

No details
No data from prior producer survey included

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 5

Evaluation Team Comments:

Not focused
No data on prediction of success

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Time & Tide RC&D Council
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 2

Evaluation Team Comments:

Not innovative

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 1

Evaluation Team Comments:

High risk – lack of focus seems likely not to have returns
Belfast processing facility failed despite grants and publicity – how to improve on this?

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 2

Evaluation Team Comments:

Delegated to subcontractor
Target audience is unclear
Lacks specificity

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Time & Tide RC&D Council
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Lacks detail

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 5

Evaluation Team Comments:

Lacks specifics

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Freedom Farmers
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	<u>Pass:</u>	<u>Fail:</u>
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	5	
Justification/Need/Opportunity (Max: 22 Points)	12	
Deliverables/Goals (Max: 15 Points)	5	
Innovation (Max: 10 Points)	6	
Risk (Max: 5 Points)	1	
Methodology/Schedule (Max: 5 Points)	1	
Project Management (Max: 5 Points)	1	
Budget (Max: 30 Points)	5	
TOTAL POINTS (Max: 100 Points)		
		36

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Freedom Farmers
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Areas**

Total Points Available: (8) Score: 5

Evaluation Team Comments:

Market diversification
Interesting concept

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 12

Evaluation Team Comments:

Lacks detail

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 5

Evaluation Team Comments:

Lacks specifics

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Freedom Farmers
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 6

Evaluation Team Comments:

Somewhat innovative approach – vertical aquaponics
No detail on proof of concept

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 1

Evaluation Team Comments:

Potential high risk without a much more detailed plan

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 1

Evaluation Team Comments:

No details on management

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Freedom Farmers
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 1

Evaluation Team Comments:

No background information on applicants' experience

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 5

Evaluation Team Comments:

Budget detail is very weak – lack of specifics on facility and equipment

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Eagle View Ranch
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	8	
Deliverables/Goals (Max: 15 Points)	6	
Innovation (Max: 10 Points)	7	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	2	
Budget (Max: 30 Points)	20	
TOTAL POINTS	(Max: 100 Points)	55

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Eagle View Ranch
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Livestock processing

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 8

Evaluation Team Comments:

5 animals per week for a single farm
More market analysis needed

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 6

Evaluation Team Comments:

How can this produce 2 full-time jobs if processing only 1 day per week?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Eagle View Ranch
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 7

Evaluation Team Comments:

Modular design

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Moderate risk of public investment on a single farm

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Intermodal structures are complex

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Eagle View Ranch
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

No information on facility manager/background
No business plan shown

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 20

Evaluation Team Comments:

Lots of match – grant seems minor

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Copper Tail Farm
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	18	
Deliverables/Goals (Max: 15 Points)	12	
Innovation (Max: 10 Points)	6	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	4	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	27	
TOTAL POINTS	(Max: 100 Points)	82

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Copper Tail Farm
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Marketing – tie in to Cheese trail

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 18

Evaluation Team Comments:

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 12

Evaluation Team Comments:

Lacks data on prior sales values
No mention of number of visitors

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Copper Tail Farm
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 6

Evaluation Team Comments:

Tie-in with Cheese Trail

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Modest risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Needs more detail

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Copper Tail Farm
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Details on experience needed

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 27

Evaluation Team Comments:

Modest request – could produce reasonable return
Cost-effective

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Cedar Grove Meat Processing
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	11	
Deliverables/Goals (Max: 15 Points)	5	
Innovation (Max: 10 Points)	4	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	10	
TOTAL POINTS	(Max: 100 Points)	44

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Cedar Grove Meat Processing
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Livestock processing

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 11

Evaluation Team Comments:

Need more detailed justification
Better documentation needed
Does this serve only Pineland? Is market broad enough?
No state-inspected facilities in Aroostook

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 5

Evaluation Team Comments:

More detail needed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Cedar Grove Meat Processing
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 4

Evaluation Team Comments:

Not particularly innovative

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Somewhat risky – markets not clearly identified

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

No specific comments

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Cedar Grove Meat Processing
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Currently not operating

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 10

Evaluation Team Comments:

Need details on match labor – not explained

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Honey Bee Research Institute and Nature Center, Inc.
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	2	
Justification/Need/Opportunity (Max: 22 Points)	11	
Deliverables/Goals (Max: 15 Points)	12	
Innovation (Max: 10 Points)	8	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	4	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	12	
TOTAL POINTS (Max: 100 Points)		
	54	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Honey Bee Research Institute and Nature Center, Inc.
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 2

Evaluation Team Comments:

Pollinator research

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 11

Evaluation Team Comments:

Research may not be helpful to Maine producers
This is not a big problem in Maine – doesn't address antimicrobial stress reduction

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 12

Evaluation Team Comments:

Adequate
Well-written

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Honey Bee Research Institute and Nature Center, Inc.
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 8

Evaluation Team Comments:

Interesting research direction

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Somewhat uncertain return
Highly experimental

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Good detail

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Honey Bee Research Institute and Nature Center, Inc.
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

No specific comments

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 12

Evaluation Team Comments:

Additional funding sources needed – additional investment

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Atlantic Corporation
DATE: February 6, 2018

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DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	1	
Justification/Need/Opportunity (Max: 22 Points)	5	
Deliverables/Goals (Max: 15 Points)	4	
Innovation (Max: 10 Points)	2	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	15	
TOTAL POINTS	(Max: 100 Points)	37

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Atlantic Corporation
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 1

Evaluation Team Comments:

Doesn't clearly address priorities

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 5

Evaluation Team Comments:

Existing resources are already available without this project
Information can go out of date quickly
Most farmers know where to find this type of assistance

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 4

Evaluation Team Comments:

Weekly presentations for 15 months – is this realistic?
Focus on gaining clients for applicant?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Atlantic Corporation
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 2

Evaluation Team Comments:

Not innovative – data exists elsewhere

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Not much risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Adequate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Atlantic Corporation
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Letters of support mentioned, but not included – how much partnership is there for project?

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 15

Evaluation Team Comments:

No specific comments

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Agricultural Wild Blueberry Heritage Center & Virtual Museum
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	<u>Pass:</u>	<u>Fail:</u>
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	1	
Justification/Need/Opportunity (Max: 22 Points)	5	
Deliverables/Goals (Max: 15 Points)	5	
Innovation (Max: 10 Points)	7	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	2	
Project Management (Max: 5 Points)	2	
Budget (Max: 30 Points)	12	
TOTAL POINTS (Max: 100 Points)		
	36	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Agricultural Wild Blueberry Heritage Center & Virtual Museum
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 1

Evaluation Team Comments:

Not an identified priority area – some connection to agritourism?

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 5

Evaluation Team Comments:

This project will not solve the supply/demand problem of the wild blueberry industry
History of the industry will not drive consumer demand
Worthwhile educational project, but not a factor in marketing

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 5

Evaluation Team Comments:

Too many goals – need to focus
Not likely to benefit growers in a timely manner
Deliverables are not clear and specific

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Agricultural Wild Blueberry Heritage Center & Virtual Museum
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 7

Evaluation Team Comments:

Virtual museum is an innovative idea

**EVALUATION OF
Risk**

Total Points Available: (10) **Score:** 2

Evaluation Team Comments:

High risk of invested funding to produce limited benefits

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 2

Evaluation Team Comments:

How will this virtual museum be promoted to magnify the number of hits achieved by current website?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Agricultural Wild Blueberry Heritage Center & Virtual Museum
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Who will do video production and editing – details are not clear
More details on project personnel needed

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 12

Evaluation Team Comments:

Need details – who is doing the research?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Medicine Farm
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

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NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	12	
Deliverables/Goals (Max: 15 Points)	12	
Innovation (Max: 10 Points)	8	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	10	
TOTAL POINTS	(Max: 100 Points)	56

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Medicine Farm
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

New market development

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 12

Evaluation Team Comments:

Need is not well-established
More explanation needed

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 12

Evaluation Team Comments:

Well-defined

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Medicine Farm
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 8

Evaluation Team Comments:

Very innovative

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Relatively high risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Highly optimistic schedule
Arduous process of sourcing and licensing certified seed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Medicine Farm
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Adequate
More detail needs on roles of project personnel

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 10

Evaluation Team Comments:

Personnel costs seem low
Details on supplies needed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Maine Crisp Company
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

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NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	18	
Deliverables/Goals (Max: 15 Points)	12	
Innovation (Max: 10 Points)	6	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	26	
TOTAL POINTS (Max: 100 Points)		
	80	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Maine Crisp Company
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Diversification of markets

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 18

Evaluation Team Comments:

Focus on gluten-free products, on-line sales, expansion of markets

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 12

Evaluation Team Comments:

Clear goals and deliverables
Product is stable and light-weight for shipping

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Maine Crisp Company
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 6

Evaluation Team Comments:

Web-based marketing of products is a smart idea
How to distinguish from other online marketers?

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Higher risk – needs more detail on predicted outcomes

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Well thought-out and presented

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: The Maine Crisp Company
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Good personnel capability

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 26

Evaluation Team Comments:

Detailed budget
Need more information on match

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Shellfish Developers LLC
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	7	
Justification/Need/Opportunity (Max: 22 Points)	17	
Deliverables/Goals (Max: 15 Points)	13	
Innovation (Max: 10 Points)	9	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	4	
Budget (Max: 30 Points)	10	
TOTAL POINTS (Max: 100 Points)		
		67

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Shellfish Developers LLC
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 7

Evaluation Team Comments:

Meets priority areas

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 17

Evaluation Team Comments:

Hard to judge need – more detailed explanation would help

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 13

Evaluation Team Comments:

Specific goals and deliverables are listed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Shellfish Developers LLC
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 9

Evaluation Team Comments:

Very innovative

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Large investment for a 3-month lease

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Well thought-out

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Shellfish Developers LLC
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Experienced project personnel
Technical expertise

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 10

Evaluation Team Comments:

Concerns about budget – significant investment in infrastructure for a short-term lease

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Abbruzzese Enterprises, LLC
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	<u>Pass:</u>	<u>Fail:</u>
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	12	
Deliverables/Goals (Max: 15 Points)	7	
Innovation (Max: 10 Points)	8	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	10	
TOTAL POINTS (Max: 100 Points)		
	53	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Abbruzzese Enterprises, LLC
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Expanding marketing, alternative products

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 12

Evaluation Team Comments:

Grant would subsidize making of value-added product, but doesn't invest in new capacity

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 7

Evaluation Team Comments:

Small amounts of product

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Abbruzzese Enterprises, LLC
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 8

Evaluation Team Comments:

Focus on ready-made products to expand market opportunities

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Relatively low risk at this level

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Adequate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Abbruzzese Enterprises, LLC
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Adequate
Strong business skills

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 10

Evaluation Team Comments:

Appears to pay to purchase their own product – needs clarification

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Pine Tree Poultry
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	17	
Deliverables/Goals (Max: 15 Points)	10	
Innovation (Max: 10 Points)	6	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	4	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	20	
TOTAL POINTS	(Max: 100 Points)	72

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Pine Tree Poultry
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Livestock processing

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 17

Evaluation Team Comments:

Need details on sales resulting from expansion
Service is needed
Facility is working under capacity at present

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 10

Evaluation Team Comments:

Expectations for increased income need to be detailed
Concerns about return on investment – numbers need clarification

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Pine Tree Poultry
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 6

Evaluation Team Comments:

No specific comments

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Not much risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Well thought-out plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Pine Tree Poultry
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

No issues

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 20

Evaluation Team Comments:

Need more specifics on costs, specifics on building
Budget does not make sense without clarification

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Howland Farmers' & Artisans' Market
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	8	
Deliverables/Goals (Max: 15 Points)	8	
Innovation (Max: 10 Points)	3	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	20	
TOTAL POINTS	(Max: 100 Points)	57

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Howland Farmers' & Artisans' Market
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Expanded farmers market

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 8

Evaluation Team Comments:

Need is not well-defined
Small market
Very limited impact

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 8

Evaluation Team Comments:

Adequate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Howland Farmers' & Artisans' Market
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 3

Evaluation Team Comments:

Average

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Not much risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Adequate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Howland Farmers' & Artisans' Market
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Good team

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 20

Evaluation Team Comments:

Not an expensive project

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: In The Village Farm & Garden
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	15	
Deliverables/Goals (Max: 15 Points)	7	
Innovation (Max: 10 Points)	6	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	4	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	16	
TOTAL POINTS	(Max: 100 Points)	60

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: In The Village Farm & Garden
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Livestock processing

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 15

Evaluation Team Comments:

Overall business plan seems reasonable

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 7

Evaluation Team Comments:

Overly optimistic
Can one family process 15,000 birds?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: In The Village Farm & Garden
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 6

Evaluation Team Comments:

Not a lot of innovation involved

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Question as to whether there is sufficient market for this volume

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Multi-year plan is good

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: In The Village Farm & Garden
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Family capacity to do all this?

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 16

Evaluation Team Comments:

Need more details – most of cost appears to be personnel, not equipment
Personnel funds will subsidize processing – may not be sustainable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Grains, Inc.
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	8	
Justification/Need/Opportunity (Max: 22 Points)	19	
Deliverables/Goals (Max: 15 Points)	13	
Innovation (Max: 10 Points)	3	
Risk (Max: 5 Points)	5	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	27	
TOTAL POINTS (Max: 100 Points)		
	85	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Grains, Inc.
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 8

Evaluation Team Comments:

Addresses priority concerns

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 19

Evaluation Team Comments:

Need and opportunity are well-described

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 13

Evaluation Team Comments:

Good detail

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Grains, Inc.
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 3

Evaluation Team Comments:

No particular innovations in this project

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Low-risk, well thought-out

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Reasonable schedule and methods
SQF certification would benefit out-of-state expansion

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Grains, Inc.
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Paying a consultant – why can't company develop in-house capacity?
Overall solid proposal

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 27

Evaluation Team Comments:

Well-developed budget

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: McElwain's Strawberry Farm
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	16	
Deliverables/Goals (Max: 15 Points)	7	
Innovation (Max: 10 Points)	3	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	3	
Budget (Max: 30 Points)	25	
TOTAL POINTS	(Max: 100 Points)	66

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: McElwain's Strawberry Farm
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Meets priority area criteria

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 16

Evaluation Team Comments:

How does construction of kitchen on individual farm help the industry?
Need better numbers on sales

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 7

Evaluation Team Comments:

Goals don't seem to match project description – wanders from topic to topic
How does education fit with value-added production?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: McElwain's Strawberry Farm
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 3

Evaluation Team Comments:

Need more detail

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Moderate risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Well-defined

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: McElwain's Strawberry Farm
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Adequate

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 25

Evaluation Team Comments:

No personnel costs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Mook Sea Farms, Inc.
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

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NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	4	
Justification/Need/Opportunity (Max: 22 Points)	17	
Deliverables/Goals (Max: 15 Points)	10	
Innovation (Max: 10 Points)	8	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	4	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	21	
TOTAL POINTS (Max: 100 Points)		
		72

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Mook Sea Farms, Inc.
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 4

Evaluation Team Comments:

Needs better description of connection to priority areas

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 17

Evaluation Team Comments:

Good growing industry
Compelling need for information management system
Well thought-out solution

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 10

Evaluation Team Comments:

No specific comments

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Mook Sea Farms, Inc.
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 8

Evaluation Team Comments:

Well thought-out
Cloud-based app targeted to specific industry needs

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Modest risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Sufficient detail

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Mook Sea Farms, Inc.
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Experienced team

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 21

Evaluation Team Comments:

\$250 monthly subscription fee needs explanation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: O'Maine Studios
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	1	
Justification/Need/Opportunity (Max: 22 Points)	8	
Deliverables/Goals (Max: 15 Points)	3	
Innovation (Max: 10 Points)	3	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	4	
Budget (Max: 30 Points)	16	
TOTAL POINTS	(Max: 100 Points)	40

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: O'Maine Studios
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) **Score:** 1

Evaluation Team Comments:

Not a priority
Branding is not an alternative market" plan and events aren't branding

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) **Score:** 8

Evaluation Team Comments:

Not well-developed
No evident support from producers

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) **Score:** 3

Evaluation Team Comments:

Disconnect with tagline – won't sell outside of our region
Too vague
Too broad-brush – need to focus on a few specific commodities

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: O'Maine Studios
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 3

Evaluation Team Comments:

Not innovative

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

High risk for success

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

More detail needed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: O'Maine Studios
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Good team - experienced
Who will manage the logo – registration, defense, etc?

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 16

Evaluation Team Comments:

More detailed budget needed
Match needs clarification

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Theresa Mosher
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)		X
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	-	
Justification/Need/Opportunity (Max: 22 Points)	-	
Deliverables/Goals (Max: 15 Points)	-	
Innovation (Max: 10 Points)	-	
Risk (Max: 5 Points)	-	
Methodology/Schedule (Max: 5 Points)	-	
Project Management (Max: 5 Points)	-	
Budget (Max: 30 Points)	-	
TOTAL POINTS	(Max: 100 Points)	0

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Theresa Mosher
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: __-__

Evaluation Team Comments:

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: __-__

Evaluation Team Comments:

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: __-__

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Theresa Mosher
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: __ - __

Evaluation Team Comments:

**EVALUATION OF
Risk**

Total Points Available: (5) Score: __ - __

Evaluation Team Comments:

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: __ - __

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Theresa Mosher
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: __-__

Evaluation Team Comments:

**EVALUATION OF
Budget**

Total Points Available: (30) Score: __-__

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Farmers Food Hub
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	7	
Justification/Need/Opportunity (Max: 22 Points)	12	
Deliverables/Goals (Max: 15 Points)	10	
Innovation (Max: 10 Points)	5	
Risk (Max: 5 Points)	2	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	20	
TOTAL POINTS (Max: 100 Points)		
		64

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Farmers Food Hub
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 7

Evaluation Team Comments:

Meets priority area

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 12

Evaluation Team Comments:

Need more detail on markets and demand

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 10

Evaluation Team Comments:

Not clear why this would succeed when other attempts have failed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Farmers Food Hub
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 5

Evaluation Team Comments:

This type of work has already been done – not innovative

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 2

Evaluation Team Comments:

Relatively high risk for cost

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 3

Evaluation Team Comments:

adequate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Maine Farmers Food Hub
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Good team

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 20

Evaluation Team Comments:

Budget focus is on personnel, not equipment or facility
No explanation of match

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Peak Core, LLC
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	3	
Justification/Need/Opportunity (Max: 22 Points)	10	
Deliverables/Goals (Max: 15 Points)	7	
Innovation (Max: 10 Points)	2	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	5	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	22	
TOTAL POINTS	(Max: 100 Points)	58

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Peak Core, LLC
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Areas**

Total Points Available: (8) Score: 3

Evaluation Team Comments:

Food safety

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 10

Evaluation Team Comments:

Many groups are doing food safety training – duplicates existing efforts

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 7

Evaluation Team Comments:

Reaching 90 people over 3 years is limited

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Peak Core, LLC
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 2

Evaluation Team Comments:

Nothing new here

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Low risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Well thought-out

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Peak Core, LLC
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Excellent capacity/experience

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 22

Evaluation Team Comments:

Budget is well-defined

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Northern Tilth
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	Pass:	Fail:
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
Numerical Score:		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	10	
Deliverables/Goals (Max: 15 Points)	7	
Innovation (Max: 10 Points)	2	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	3	
Project Management (Max: 5 Points)	5	
Budget (Max: 30 Points)	15	
TOTAL POINTS	(Max: 100 Points)	51

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Northern Tilth
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Meeting priority area 1

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 10

Evaluation Team Comments:

Project should focus on expansion of no-till acceptance – seems to focus on farms already using no-till
Should paired fields be on farms not currently doing no-till?
No till is already proven, but just not adopted – how to address this?

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 7

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Northern Tilth
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) **Score:** 2

Evaluation Team Comments:

Not particularly innovative – no-till techniques are well-established; information is available
A number of rroups are working on soil health initiatives

**EVALUATION OF
Risk**

Total Points Available: (5) **Score:** 3

Evaluation Team Comments:

No significant risk

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) **Score:** 3

Evaluation Team Comments:

Adequate methodology
Good study design for demonstration project

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: Northern Tilth
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 5

Evaluation Team Comments:

Excellent technical capacity and experience

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 15

Evaluation Team Comments:

Detailed budget; however, it does not appear to be balanced

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Sharma
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	<u>Pass:</u>	<u>Fail:</u>
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	<u>Yes</u>	<u>No</u>
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	6	
Justification/Need/Opportunity (Max: 22 Points)	15	
Deliverables/Goals (Max: 15 Points)	6	
Innovation (Max: 10 Points)	8	
Risk (Max: 5 Points)	4	
Methodology/Schedule (Max: 5 Points)	4	
Project Management (Max: 5 Points)	2	
Budget (Max: 30 Points)	15	
TOTAL POINTS	(Max: 100 Points)	60

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Sharma
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 6

Evaluation Team Comments:

Meets criteria

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 15

Evaluation Team Comments:

Existing nitrogen recommendations are already available
Not much industry support shown
Did not provide results of producer surveys

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 6

Evaluation Team Comments:

Objectives are not clear
Concern about practical results for growers

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Sharma
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 8

Evaluation Team Comments:

Technology is interesting – concerns about immediate applicability for growers

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Adequate

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 4

Evaluation Team Comments:

Adequate – clear methodology for research

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Sharma
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

Overall, a poorly written proposal raises questions about project management capacity

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 15

Evaluation Team Comments:

2 conferences are hard to justify under this program

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Bali
DATE: February 6, 2018

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation & Forestry
NAME OF RFP COORDINATOR: Tom Gordon
NAMES OF EVALUATORS: Ron Dyer, David Bell, Carol Ann Jordan, Rick Kersbergen, Julie Ann Smith

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	<u>Pass:</u>	<u>Fail:</u>
◆ Proposal conforms to RFP requirements for Proposal Format (Part IV.A.) and Content (Part IV.B.)	X	
<u>Maine Business Consideration</u>		
	Yes	No
Did Bidder identify itself as a Maine Business:	X	
	<u>Points Awarded:</u>	
<u>Numerical Score:</u>		
Commissioner's Priority Area (Max: 8 Points)	3	
Justification/Need/Opportunity (Max: 22 Points)	10	
Deliverables/Goals (Max: 15 Points)	5	
Innovation (Max: 10 Points)	3	
Risk (Max: 5 Points)	3	
Methodology/Schedule (Max: 5 Points)	2	
Project Management (Max: 5 Points)	1	
Budget (Max: 30 Points)	5	
TOTAL POINTS	(Max: 100 Points)	32

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Bali
DATE: February 6, 2018

**EVALUATION OF
Commissioner's Priority Area**

Total Points Available: (8) Score: 3

Evaluation Team Comments:

Precision agriculture is not a clearly-defined priority area

**EVALUATION OF
Justification/Need/Opportunity**

Total Points Available: (22) Score: 10

Evaluation Team Comments:

Need more demonstration that farmers are interested in precision agriculture
No industry support evident

**EVALUATION OF
Deliverables/Goals**

Total Points Available: (15) Score: 5

Evaluation Team Comments:

Proposal is unclear – needs more details on specific goals and deliverables

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Bali
DATE: February 6, 2018

**EVALUATION OF
Innovation**

Total Points Available: (10) Score: 3

Evaluation Team Comments:

Precision agriculture technology has been well-demonstrated in other states

**EVALUATION OF
Risk**

Total Points Available: (5) Score: 3

Evaluation Team Comments:

Moderate risk – no evidence of industry support or producer interest

**EVALUATION OF
Methodology/Schedule**

Total Points Available: (5) Score: 2

Evaluation Team Comments:

No specific comments

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grants FY18
BIDDER: University of Maine System - Bali
DATE: February 6, 2018

**EVALUATION OF
Project Management**

Total Points Available: (5) Score: 1

Evaluation Team Comments:

Not well thought-out – raises questions on project management capabilities

**EVALUATION OF
Budget**

Total Points Available: (30) Score: 5

Evaluation Team Comments:

Too much travel – justification is not clear in proposal
Focus on training and conferences will produce limited benefit
Better fit elsewhere in University research efforts

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: University of Maine (Jennifer Perry)

DATE: 2/6/18

EVALUATOR NAME: CJ

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

327+K Priority area B

Food safety for fresh & frozen blueberries

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201711189

RFP TITLE: AGRICULTURAL DEVELOPMENT GRANT FY18

BIDDER NAME: Blue Sky Produce

EVALUATOR NAME: 1-25-18 Ron Oyer

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Blue Sky Produce	10k
① NY/NS. FOCUS MARKET	
① USE FOR 'FRESH' WILD BLUEBERRIES	
① 13 GROWERS	
① Attention needed+++	
① FIRST TIME DEMO IN NY/NS AREA	
① MAY AS 50% MATCH?	

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: Wild Blueberry Commission of Maine

DATE: 2-6-18

EVALUATOR NAME: Julia Ann Smith

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Will this benefit local growers or Wymans?
USDA buy American req - only ME blueberries will be purchased by schools - Who will process?
Of 34 states buying blueberries, or 13 bought WB increased overall growth of WB by volume.
19% of WB go to schools
lack of awareness about diff b/w wild/cultivated
WB school foodservice Program 2.0 Outreach to Core + Prospect States Refined msg - more flavor, savings value, versatility
Target schools w/ high free lunch pop?
Sweet Sauce Base Savory Sauce Base
VONT Ethos
\$50k - Ethos content/collateral/website work

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: Farm in the Woods (OnSite/Mobile Poultry Processing

DATE:

EVALUATOR NAME: Bell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

P.	Good Concept
w.	Been done before / How many other farms intend who/how are O+M costs recovered How is the facility transported farm to farm Obtain increases at farms seeking "1000" bird permits - but no discussion of #s "Market for farmers" south ^{east} of Monson
w	Risk - Acknowledge "business aspects of mobile unit not thought out"
w	How will a mobile processing unit increase marketability of FitW poultry?
w	who ensures unit sanitized farm to farm?
	P.4 #6 - new appears FitW - mobile services
w/w	No numbers of farms looking for services or support letters - market concerns
	DNF

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: Farm in the Woods (Farmstand Development)

DATE:

EVALUATOR NAME: Dell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

W	- Farm stand track road, Monson Maine - Populations 300 market goal - 60 mile radius
W	Goal: make Farm CSA, Distributions 1, Most CSA Mkt - Greenville - 1820 miles away - Drop Cucumber in Greenville How Marketing - most Greenville CSA - Drive 40 miles RT - Monson ? Sales goal 5k-10k/yr
W	Grant request \$34,000. Budget add up to \$32,000 Claim labor market of \$6,000 but \$6,000 is in the grant budget request. \$1,500 Cash market mentioned but not how used Budget to do not add up!
	DNF

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: Time & Tide Resource Conservation & Development District

DATE:

EVALUATOR NAME: B. B.

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

	Breakfast processing facility failed - a lot of grant funds, PIR,
	Proposal Market research
	Shared processing and/or distribution center -
P2	w Need: aggregation/distribution center, yet Page 4. Details are w processing/distribution center
P2	w Survey of producers 2016 (approx) yet no info from survey - # farms Products markets of interest:
	w p.1 - mkt assessment - small grocers, restaurants, schools, institutions
	P2 - Says "survey will identify point new consumers" Consumers are not the same as businesses listed p.1
	Have not figured out - who will be surveyed
	w Methodology - better specificity - says Survey Consumers
	Very weak proposal from a professional entity
	DNF

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: AGRICULTURAL DEVELOPMENT GRANT FY18
BIDDER NAME: Atlantic Corporation
EVALUATOR NAME: *Kensberger*
EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

<i>\$21,480</i>	<i>Any Funding Available Financing Resources DATA base</i>
	<i>weekly presentations 15 months 60 presentations - ?</i>
	<i>- slides presentation / booklet</i>
	<i>Recs 480 forms</i>
	<i>18,000 grant request for personnel</i>

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: AGRICULTURAL DEVELOPMENT GRANT FY18

BIDDER NAME: Agricultural Wild Blueberry Virtual Museum

EVALUATOR NAME: *Bel*

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

P	Heritage preservation
	Effectiveness of health research proms. vs. virtual
W	Too many goals. Need to focus in on 2-3.
	Not likely to quickly benefit growers - as not likely to drive demand
W	Deliverables - what will I have with the grant? - Not a team, seek as XX interviews - XX educational segments of X-X minutes
W	who is going to do production work, editing, etc. of videos
W	How will virtual museum be promoted on web
P	Virtual museum - innovative idea
	Budget
	- who is doing the Research
	- who is developing the website
	- Personnel? who?

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: The Maine Crisp Company, LLC

DATE: 2/6/18

EVALUATOR NAME: eaf

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments: 532KT Priority area 3

Develop website, on-line sales
methodology

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: The Maine Crisp Company, LLC

DATE:

EVALUATOR NAME: Bell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

P. Out of state sales.

P. Product - self stable - lightweight - shipping

P. Vont - high quality SEM/SEO

P. Optimizing web site - smart!

P. Outside ME sales = 32%

Where will Food Producer presentations

W. Problem to match - VONT's work

w. Grant Request not in table / Not is the RFP - Budget Form

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: Maine Shellfish Developers, LLC

DATE: 1-25-18

EVALUATOR NAME: Alan OYUN

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<u>Alan OYUN LAND-BASED</u>	<u>50%</u>
① Low Baked Agriculture erasid	
① Re-purpose/modern Penning Barn (TAY, AL)	
② BIUSECURITY/SEPARATION	
③ TASTE @ INLAND FARM 2 -> BACK TO STARS FISHING PROD.	
④ ADDRESSING INLAND/DIAPY COMBINED PROBLEMS	
⑤ MFB Sea Unit, etc.	
⑥ Biz oriented team	

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: AGRICULTURAL DEVELOPMENT GRANT FY18

BIDDER NAME: Abbruzzese Enterprises LLC

EVALUATOR NAME: *eej 2/6/16*

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

\$30K

Priority area 3

Expand/Develop value-added products - grass-fed beef.

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: AGRICULTURAL DEVELOPMENT GRANT FY18

BIDDER NAME: Abbruzzese Enterprises LLC

EVALUATOR NAME: Bell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Ground beef - extra added

P. W.A. Bean - Franks, Smoked Sausage, Stoneheart Farm

Have milder Salsas + chili ?

P. Appears to have strong financial business skills

P. Using Stoneheart Commercial kitchen.

* W. Bulk of grant appears to subsidize the production of value added product. Not much of an investment of new capacity, etc.

DWF

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: Pine Tree Poultry

DATE:

EVALUATOR NAME: B.P.L.

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

P Expanding whole sale - sales
What will the expansion result in sales

W Expand - how much? Talks about people per product? double stock
3-4 new value added products - what increase income \$140,000

So is current income less than \$140k?
"double stock, \$140,000 more value added?"

How much did they invest in renovated plant - good sell point if true

* W Budget doesn't make sense.

W Weak discussion on ↑ sales

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: In The Village Farm and Garden

DATE: 2/6/18

EVALUATOR NAME: *l.aj*

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

50K

Priority area 1

Expand & improve poultry processing

- upgrade processing equip

- extend season

- install cold storage

- work towards increase capability
(have 20K measure)

multi-year plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201711189
RFP TITLE: Agricultural Development Grant FY18
BIDDER NAME: O'Maine Studios
DATE: 1-29-18
EVALUATOR NAME: *Aun-Pien*
EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<i>TYPE OF ANSWERS</i>	JOB
<i>CD BONDING</i>	
<i>(2) ENTREPRENEUR vs GADP</i>	
<i>(P) PRONG CONCEPT</i>	
<i>(M) MATCH ASAL?</i>	

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: O'Maine Studios

DATE:

EVALUATOR NAME: Bell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

P	Interesting
w	5 regional food clusters - enhance quality, strengthen, Bell Create virtual brand (food products) with tourism? Bell
w	Who will manage the logo - ? - Tourism - Distance
w	How increases premium price - across many products
w	Stretch - Maine Valley wine - one category + a brand for all Maine food
w	Who "manages the brand?" Experimental in event based virtual production - branding Business - for what use? many mentions of business
P	Understand the event concept Business + Quality - good example
w	Do not understand who/how brand will be developed + managed
w	Who will the web site be developed for? Specialty product business? restaurant websites/blogs? grocery stores, consumers? - what is the market for products?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201711189
 RFP TITLE: Agricultural Development Grant FY18
 BIDDER NAME: O'Maine Studios
 DATE:
 EVALUATOR NAME: VAS
 EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

generate new sales opportunities for food producers

[Logo visually challenging]

- food events
- familiarization tours
- "hard work" not strong Campaign
~~West of Brunswick~~
- food story authentic, sustainably produced
 - authentic, quality, hard work
- track # of new sales leads
conversion rate*
- focused branding and marketing can
help ME food producers grow
out-of-state sales*
- Maine Oyster Grow*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: Maine Farmers Food Hub

DATE:

EVALUATOR NAME: Bell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

P. Intends to build on existing resources.
W. H. Need no discussion on what markets where and how much (demand) to be filled
Does (CMT/ME Processing, have an LDF line? (rel. fortunate)?
Track record of MFFH?
W. Leap of faith - frozen product replacing fresh product
Fresh one market from another - in most consumer minds
W. Source new product June - Nov - very late, farmers plan now (early-mid winter)
Lakeville Family Farm - Grant - special machine Institutional CSA - outsource?
Focus - Food Source Provider (p. 6)?
Where does the equipment purchased go? (whereas?)
W. No explanation of machine use. equip \$25K, Supplies \$3K
Contracted \$53K
W. Type of Business - ME Food Hub?

There should be some preliminary data on demand/need for produce. ME Gen. Hospital for example

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: University of Maine (Sukhwinder Bali)

DATE:

EVALUATOR NAME:

Bell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

W	Appears to support Potato growers largely, but no Potato Board support letter.
	Demonstration Plots
W	<p>P.3 Six research/demo. All research trials farm field, MSAD #1 research farm.</p> <p>P.5 In State Travel to visit research sites around Oct Dec - 6 research sites -</p> <p>but Page 3 - Says - <u>ALL</u> Research in Presque Isle</p> <p>Project very unbalanced. Should be higher level team University Faculty.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: University of Maine (Sukhwinder Bali)

DATE: 2/4/18

EVALUATOR NAME: *Luj*

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments: *\$49k+*

<p><i>Workshops, field days for promotion of "precision" agriculture technology.</i></p> <p><i>Programs to update knowledge of technology - ie field monitor, remote sensing, mapping & NDVI sensors</i></p> <p><i>Priority area 1</i></p>
--

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: University of Maine (Dr. Lakesh Sharma)

DATE:

EVALUATOR NAME: Bell

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

- | | |
|---|--|
| W | Patula N recs
No support letter ME Potato Board |
| W | Did not give results of Production surveys -
hard copy + web track
Claims weak research/education - N inst Potatoes |
| W | Tech Issues
"dry land" Potatoes out.
Sandy soils (ME loamy, sand loams) |
| W | Objective not clear
Is a sensor + model being developed
to determine when planting N applications
whereby fields flow in zone +
recs made + sent to grower's phone
Is a smart phone picture taken in
the field - from which N recs are
made? (not practical)
Rec's sent to computer - then
downloaded to tractor for variable
rate applications would make sense |
| W | Concern - big - not clear how research
will result in a usable application to growers
Again - no grower/industry support - concerning |
| P | Concept of variable rate N apps across field
by soil type + crop N demand is a good one. |

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201711189

RFP TITLE: Agricultural Development Grant FY18

BIDDER NAME: University of Maine (Dr. Lakesh Sharma)

DATE:

EVALUATOR NAME: *JS*

EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry

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Individual Evaluator Comments:

Specific nitrogen requirement for any specific potato variety
Need to establish improved N recommendations for specific
grower needs by understanding N behavior under changing
climate + soil conditions
N usage as fertilizer has grown, placing ominous
threat to ecosystem, esp N pollution in ME water
Reduce fertilizer use, increase crop production
How accurate is app? Allowance for human error?
What % of potato farmers have smart phones?
N requirements based on soil type, climate, org matter %
cultural practices, low/high productivity areas
1% improvement
N pollution
ground based optical sensors used through drone or
mounting optical sensors
leaf color techniques to diagnose N deficiency symptoms
to guide possible required rate of N
asking \$49,692, total cost \$66,256
15% public funding - unrecovered indirect cost
10% non public funding = Swamp Ag



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201711189
RFP TITLE: Agricultural Development Grant FY18

I, David Bell accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

David Bell

Signature

2/5/18

Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201711189
RFP TITLE: Agricultural Development Grant FY18

I, Ronald E. Dyer accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Ronald E. Dyer
Signature

1/22/18
Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201711189
RFP TITLE: Agricultural Development Grant FY18

I, Carol Anne Jordan accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Carol Anne Jordan
Signature

Jan 20, 2018
Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201711189
RFP TITLE: Agricultural Development Grant FY18

I, RICHARD KERSBERGEN accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

R. Kersbergen
Signature

2/6/18
Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201711189
RFP TITLE: Agricultural Development Grant FY18

I, Julie Ann Smith accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Julie Ann Smith
Signature

2/6/18
Date