State of Maine <u>RFP / Proposal Master Score Sheet</u>

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

SCORESHEET FOR RFP# RFP #201808175: Stop Violence Against Women Grant									
PROPOSAL SUBM	TTED BY:	Maine Judicial Branch		United Somali Women		Androscoggin County DA Office		York PD	
	COST:	Cost:	\$55,994.00	Cost:	\$77,543.00	Cost:	\$62,668.13	Cost:	\$39,778.00
EVALUATION ITEM	POINTS AVAIL.			N	DT SCORED				
Section I: Organization Qualifications and Experience	25		25				25		25
Section II: Proposed Services	45		40				35		15
Section III: Cost Proposal	30		25				30		20
Section IV: Maine Business and Economic Impact Consideration	-								
TOTAL	<u>100</u>		<u>90</u>				<u>90</u>		<u>60</u>
PROPOSAL SUBMI	TTED BY:	Pin	e Tree Legal	Coas	stal Healthcare	(Insert	Bidder's name)	(Insert	Bidder's name)
	COST:	Cost:	\$22,000.00	Cost:	\$21,832.00	Cost: (Insert Bid \$)		Cost:	(Insert Bid \$)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience	25		25		25				
Section II: Proposed Services	45		25		45				
Section III: Cost Proposal	30		5		28				
					-				
Section IV: Maine Business and Economic Impact Consideration	-								
TOTAL	<u>100</u>		<u>55</u>		<u>98</u>				



STATE OF MAINE DEPARTMENT OF PUBLIC SAFETY

Paul R. LePage Governor John E. Morris Commissioner

December 13, 2018

James T. Glessner, State Court Administrator Maine Judicial Branch PO Box 4820 Portland, ME 04112

SUBJECT: Notice of Conditional Contract Award under RFP #201808175, STOP Violence Against Women Formula Grant

Dear Mr. Glessner:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Androscoggin County District Attorney's Office
- Coastal Healthcare Alliance
- Administrative Office of the Courts

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

Upon receipt of a finalized award from the Federal government the Maine Department of Public Safety (DPS) will enter into the contracting phase of the awarding process. It is anticipated that DPS will produce contracts by January 1, 2019.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Tracy S. Parlin

Tracy J. Poulin Senior Planner Maine Department of Public Safety 104 State House Station 45 Commerce Drive, Suite One Augusta, ME 04333-0104 tracy.j.poulin@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



STATE OF MAINE DEPARTMENT OF PUBLIC SAFETY

Paul R. LePage Governor John E. Morris Commissioner

December 13, 2018

Andrew S. Robinson, District Attorney Androscoggin County District Attorney's Office 55 Lisbon Street Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFP #201808175, STOP Violence Against Women Formula Grant

Dear Mr. Robinson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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STATE OF MAINE DEPARTMENT OF PUBLIC SAFETY

Paul R. LePage Governor John E. Morris Commissioner

December 13, 2018

Mark Fourre, MD, Chief Executive Officer Coastal Healthcare Alliance PO Box 287 Belfast, ME 04915

SUBJECT: Notice of Conditional Contract Award under RFP #201808175, STOP Violence Against Women Formula Grant

Dear Dr. Fourre:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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STATE OF MAINE DEPARTMENT OF PUBLIC SAFETY

Paul R. LePage Governor John E. Morris Commissioner

December 13, 2018

Nan Heald, Executive Director Pine Tree Legal Assistance, Inc. PO Box 547 Portland, ME 04112

SUBJECT: Notice of Conditional Contract Award under RFP #201808175, STOP Violence Against Women Formula Grant

Dear Ms. Heald:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

Tracy S. Parlin

Tracy J. Poulin Senior Planner Maine Department of Public Safety 104 State House Station 45 Commerce Drive, Suite One Augusta, ME 04333-0104 tracy.j.poulin@maine.gov

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STATE OF MAINE DEPARTMENT OF PUBLIC SAFETY

Paul R. LePage Governor John E. Morris Commissioner

December 13, 2018

Fatuma Hussein, Executive Director United Somali Women of Maine PO Box 397 Lewiston, ME 04243

SUBJECT: Notice of Conditional Contract Award under RFP #201808175, STOP Violence Against Women Formula Grant

Dear Ms. Hussein:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Tracy S. Parlin

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STATE OF MAINE DEPARTMENT OF PUBLIC SAFETY

Paul R. LePage Governor John E. Morris Commissioner

December 13, 2018

Chief Douglas Bracy York Police Department 9 Hannaford Drive York, ME 03909

SUBJECT: Notice of Conditional Contract Award under RFP #201808175, STOP Violence Against Women Formula Grant

Dear Chief Bracy:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Maine Judicial Branch DATE: December 4, 2018

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

DEPARTMENT NAME: Department of Public Safety **NAME OF RFP COORDINATOR:** Tracy J. Poulin **NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

SUMMARY PAGE

Pass/Fail Criteria				
	Pass:	Fail:		
+ (List all pass/fail criteria of the RFP, if any. This section must be completed by				
RFP Coordinator before proposals are given to review team for evaluation. If a				
proposal fails any of the pass/fail criteria, the proposal is to be rejected and,				
therefore, not given to a review team for review.)				
◆				
↓				
	Points A	warded:		
Numerical Score:				
Section I. Organization Qualifications and Experience (Max: 25 Points)	2	5		
Section II. Proposed Services (Max: 45 Points)	4	.0		
Section III: Cost Proposal (Max: 30 Points)	2	5		
TOTAL POINTS (Max: 100 Points)	9	0		

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Maine Judicial Branch DATE: December 4, 2018

EVALUATION OF SECTION I						
Organization Qualifications and Experience						
Total Points Available: 25 Score: 25						

Evaluation Team Comments:						
Very strong capacity to complete the project						

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Maine Judicial Branch DATE: December 4, 2018

EVALUATION OF SECTION II

Proposed Services

Total Points Available: 45

<u>Score: 40</u>

Evaluation Team Comments:

Good project overall- Enhancement of the Judicial Branch response to DV and SA

Training on cultural competency targeting immigrant and refugee communities

State-wide impact

Video explaining Protection from Abuse is a great idea especially for those with limited literacy skills – will be available on judicial website

Project is in synch with prior efforts by the courts

Bench Quick Reference Card for judges - excellent idea

Clear project responsibly, objectives and work plan

Mentions both Domestic Violence and Sexual Assault often

Not a continuation grant

Brochure will also be online for easy reference

Did not contact MECASA - need to contact for consultation prior to contracting

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Maine Judicial Branch DATE: December 4, 2018

EVALUATION OF SECTION III

Cost Proposal Price: Comparison with Lowest Bid

Total Points Available: 30 Score: 25

Evaluation Team Comments:

Budget need a revision for math error in the Match calculations - very good otherwise

Sustainability addressed - One-time cost

Supplements existing budget

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Pine Tree Legal Assistance, Inc. DATE: December 4, 2018

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

DEPARTMENT NAME: Department of Public Safety **NAME OF RFP COORDINATOR:** Tracy J. Poulin **NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

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★				
◆				
		Points A	warded:	
Numerical Score:				
Section I. Organization Qualifications and Experience (Max: 25 Po	ints)	2	5	
Section II. Proposed Services (Max: 45 Poi	ints)	2	5	
Section III: Cost Proposal (Max: 30 Po	oints)	Ę	5	
TOTAL POINTS (Max: 100 Pc	oints)	5	5	

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Pine Tree Legal Assistance, Inc. DATE: December 4, 2018

EVALUATION OF SECTION I
Organization Qualifications and Experience
Total Points Available: 25 Score: 25

Evaluation Team Comments:
Good organizational capacity
Progress on current unrelated subgrant is excellent

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Pine Tree Legal Assistance, Inc. DATE: December 4, 2018

EVALUATION OF SECTION II

Proposed Services

Total Points Available: 45

Score: 25

Evaluation Team Comments:

This proposal is for the administrative costs for the previously awarded grant from RFP #1 for civil legal aid – should be supported by the agency instead of in a subgrant

Would we have approved this cost in the original proposal?

No clear if the project is state-wide or Cumberland York and Sagadahoc counties

Category changed to 'Other' which has no meaning in the context of the RFP

Consultations and collaborations included

Not culturally specific

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Pine Tree Legal Assistance, Inc. DATE: December 4, 2018

EVALUATION OF SECTION III

Cost Proposal Price: Comparison with Lowest Bid

Total Points Available: 30Score: 5

Evaluation Team Comments:

Costs should have been allocated in previous Subgrant proposal

Administrative costs are usually paid for by outside fund raising or other organizational budgetary means

No budget narrative – one sentence only

Costs not broken down but only generally explained

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: United Somali Women of Maine DATE: December 4, 2018

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

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	Points A	warded:		
Numerical Score:				
Section I. Organization Qualifications and Experience (Max: 25 Points)				
Section II. Proposed Services (Max: 45 Points)				
Section III: Cost Proposal (Max: 30 Points)				
TOTAL POINTS (Max: 100 Points)				

PROPOSAL NOT SCORED BECAUSE OF A NUMBER OF SIGNIFICANT CONCERNS ELABORATED ON THE FOLLOWING PAGES – HIGH RISK VENDOR

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: United Somali Women of Maine DATE: December 4, 2018

EVALUATION OF SECTION I Organization Qualifications and Experience

Total Points Available: 25 Sco

Score:

Evaluation Team Comments:

Name of the organization has not been changed legally despite paperwork using new name

Project Director and Fiscal Agent are the same person. She is also a board member. Definite ethical conflict of interest prohibited by RFP and most likely by their own by-laws or articles of incorporation

Employees of the organization are also on the board

Concern that this is an expansion of an existing project that is not going well

Last year's subcontract is not yet in place as organization has yet to provide missing required information

No CCR registration provided

Nothing circled in FFATA

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: United Somali Women of Maine DATE: December 4, 2018

EVALUATION OF SECTION II

Proposed Services

Total Points Available: 45 Score:

Evaluation Team Comments:

Overlap with existing grant

MOUs not signed by agency executive director

Old narrative copied forward with minor changes

Description as a dual DV/SA program but no mention of how this will operate. United Somali Women is not in fully compliance with MCEDV's Quality Assurance Standards

Description of an inter-agency process but this is not a reflection of current practice. There is some cooperation between United Somali Women and Domestic Violence Resource Centers.

Baseline performance figures not provided

Expansion of services to York and Kennebec counties

No progress documentation

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: United Somali Women of Maine DATE: December 4, 2018

EVALUATION OF SECTION III Cost Proposal Price: Comparison with Lowest Bid

Total Points Available: 30 Score:

Evaluation Team Comments:

No mention of Sustainability for funding of position after grant expires

No statement of Supplementing vice Supplanting

Budget needs correction for math errors. For example, Office Supplies are computed on one line as \$100/Month, total cost \$1200. On the very next line Office Supplies are computed as \$150/Month, Total Cost \$1800. Phone and Internet are calculated for 1.625 FTEs, however the proposal is for 1.75 FTEs; no derivation backup for the monthly cost was provided. Rent calculation does not provide how the \$400/month for 1.75 FTEs was derived.

Confusion as to funding for half or three-quarters of a position

Bookkeeping and Accounting services included in budget as consultant/contractual expenses without an explanation of how the computation figures were derived from the larger total bookkeeping and accounting services.

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: York Police Department DATE: December 4, 2018

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DEPARTMENT NAME: Department of Public Safety **NAME OF RFP COORDINATOR:** Tracy J. Poulin **NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

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+				
+				
		Points A	warded:	
Numerical Score:				
Section I. Organization Qualifications and Experience	(Max: 25 Points)	2	5	
Section II. Proposed Services	(Max: 45 Points)	1:	5	
Section III: Cost Proposal	(Max: 30 Points)	2	0	
TOTAL POINTS	(Max: 100 Points)	6	0	

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: York Police Department DATE: December 4, 2018

EVALUATION OF SECTION I						
Organization Qualifications and Experience						
organization Quantoations and Experience						
Total Points Available: 25 Score: 25						

Evaluation Team Comments:						
Good capacity to perform project – but does not create long term position						

RFP #: 201808175 **RFP TITLE: STOP Violence Against Women Formula Grant BIDDER:** York Police Department DATE: December 4, 2018

EVALUATION OF SECTION II Proposed Services

Total Points Available: 45

<u>Score: 15</u>

Evaluation Team Comments:

Struggle with scope – appears to be for 'normal' police department services; training, DVI, bail checks and protection from abuse orders . What are the added services?

Training - 4 hours for some but 8 hours for other individuals? Concern that this training does not create a 'DV Investigator' with specialized training and expertise

Domestic Violence Investigator but paying overtime for many?

No mention of Sexual Assault in timeline/workplan

Nothing from Caring Unlimited despite Consultation requirement in RFP

Perfect example of a proposal that needs more work

Not best practices for a Domestic Violence Investigator

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: York Police Department DATE: December 4, 2018

EVALUATION OF SECTION III

Cost Proposal Price: Comparison with Lowest Bid

Total Points Available: 30 Score: 20

Evaluation Team Comments:

Does supplement existing budget

Pays mostly for overtime

Budget is sound

No true sustainability plan

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Androscoggin County District Attorney's Office DATE: December 4, 2018

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DEPARTMENT NAME: Department of Public Safety **NAME OF RFP COORDINATOR:** Tracy J. Poulin **NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

SUMMARY PAGE

Pass/Fail Criteria				
		Pass:	Fail:	
♦ (List all pass/fail criteria of the RFP, if any. This section n	nust be completed by			
RFP Coordinator before proposals are given to review tear	RFP Coordinator before proposals are given to review team for evaluation. If a			
proposal fails any of the pass/fail criteria, the proposal is to be rejected and,				
therefore, not given to a review team for rev	riew.)			
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		Points A	warded:	
Numerical Score:				
Section I. Organization Qualifications and Experience	(Max: 25 Points)	2	5	
Section II. Proposed Services	(Max: 45 Points)	3	5	
Section III: Cost Proposal	(Max: 30 Points)	3	0	
	,			
TOTAL POINTS	(Max: 100 Points)	9	0	
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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Androscoggin County District Attorney's Office DATE: December 4, 2018

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EVALUATION OF SECTION I	
Organization Qualifications and Experi	ence
Total Points Available: 25 Scor	<u>re: 25</u>
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Evaluation Team Comments:	
Resumes of individuals who will be performing the work were provided	
Good organizational capabilities	
Desition descriptions are used but will exuting sub-montes are public and	and the life of the second second second
Position descriptions are good but will caution subgrantee regarding res	sponsibility creeping away from
survivors – they should remain survivor centered.	

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Androscoggin County District Attorney's Office DATE: December 4, 2018

EVALUATION OF SECTION II Proposed Services

Total Points Available: 45

Score: 35

Evaluation Team Comments:

DV/SA/HT Trial Assistant – may be some conflicting responsibilities between a Victim Services Advocate and Trail Assistant duties – remain victim centered.

Good job descriptions

New Mainer focus; not culturally specific for the set aside

Good Sustainability Plan but this assumes 3-year funding. What happens if not awarded a grant next year? Will county support continue?

2 identical Letters of Support

Seed money startup

40 hours of training- how will the training be accomplished? Consultation with Safe Voices?

Plan to hire a least one person who speaks 2 Somali dialects

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Androscoggin County District Attorney's Office DATE: December 4, 2018

EVALUATION OF SECTION III Cost Proposal

Price: Comparison with Lowest Bid

Total Points Available: 30 Score: 30

Evaluation Team Comments:

Budget is sound

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Coastal Healthcare Alliance DATE: December 4, 2018

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DEPARTMENT NAME: Department of Public Safety **NAME OF RFP COORDINATOR:** Tracy J. Poulin **NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

SUMMARY PAGE

Pass/Fail Criteria			
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therefore, not given to a review team for rev	iew.)		
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Section I. Organization Qualifications and Experience	(Max: 25 Points)	2	5
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Section II. Proposed Services	(Max: 45 Points)	4	5
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Section III: Cost Proposal	(Max: 30 Points)	2	8
	```		
TOTAL POINTS	(Max: 100 Points)	9	8
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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Coastal Healthcare Alliance DATE: December 4, 2018

***************************************	
EVALUATION OF SECTION I Organization Qualifications and Experience	
Total Points Available: 25 Score: 25	
*****	
Evaluation Team Comments:	
Very Good qualifications	
Prime example of a first time subrecipient that is easy to work with and wants to satisfy all requirements	
Has a great record of gaining support both programmatically and financially	

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Coastal Healthcare Alliance DATE: December 4, 2018

# EVALUATION OF SECTION II Proposed Services Total Points Available: 45 Score: _45 Evaluation Team Comments: Good proposal confirming Office of Violence against Women (OVW) coverage SANE nurses will sign a two-year commitment Will raise community awareness of SANE nurse project Work plan and objectives are good Narrative very good Good position descriptions MOU and letters of support and collaboration

Rev. March 5, 2018

Not culturally specific

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER: Coastal Healthcare Alliance DATE: December 4, 2018

EVALUATION OF SECTION III

#### Cost Proposal Price: Comparison with Lowest Bid

Total Points Available: 30 Score: 28

**Evaluation Team Comments:** 

Sustainability well addressed

Supplements existing budget

Match funds from local hospitals – Pen-Bay and Waldo County and Miles Memorial

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: Nev. 23, 2007 EVALUATOR NAME: Chief Jack Peck EVALUATOR DEPARTMENT: Farmington Police Department

**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: Nos 23,2α⊗ EVALUATOR NAME: Chief Jack Peck EVALUATOR DEPARTMENT: Farmington Police Department

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Individual Evaluator Comments: Prosecutioへ

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: York Police Department DATE: NOV. 23, 2018 EVALUATOR NAME: Chief Jack Peck **EVALUATOR DEPARTMENT:** Farmington Police Department

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Individual	Evaluator	Comments:	Ì

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Coastal Healthcare Alliance DATE: ନେତ୍ତ 23, ଅନ୍ତ EVALUATOR NAME: Chief Jack Peck EVALUATOR DEPARTMENT: Farmington Police Department

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# Individual Evaluator Comments: Vichm Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: ୧୯୦୫- ଅଟି ଅଟ୍ଟି EVALUATOR NAME: Chief Jack Peck EVALUATOR DEPARTMENT: Farmington Police Department

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: Notest 23, 2 or 8 EVALUATOR NAME: Chief Jack Peck EVALUATOR DEPARTMENT: Farmington Police Department

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Individual Evaluator Comments: Vichon Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: /( > ( / ) EVALUATOR NAME: Chief Robbie Moulton EVALUATOR DEPARTMENT: Scarborough Police Department

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: // ) / // EVALUATOR NAME: Chief Robbie Moulton EVALUATOR DEPARTMENT: Scarborough Police Department

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RFP #: 201808175RFP TITLE: STOP Violence Against Women Formula GrantBIDDER NAME: York Police DepartmentDATE: (() () ()EVALUATOR NAME: Chief Robbie MoultonEVALUATOR DEPARTMENT: Scarborough Police Department

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RFP #: 201808175RFP TITLE: STOP Violence Against Women Formula GrantBIDDER NAME: Pine Tree Legal Assistance, Inc.DATE: (UColspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2">Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2">Colspan="2"Colspan="2"Colspan="2"Colspan="2">BIDDER NAME: Pine Tree Legal Assistance, Inc.DATE: (UColspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"Colspan="2"C

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: // EVALUATOR NAME: Chief Robbie Moulton EVALUATOR DEPARTMENT: Scarborough Police Department

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RFP#: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: レンイダイバタ EVALUATOR NAME: Faye Luppi, J.D. EVALUATOR DEPARTMENT: Violence Intervention Project

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**RFP #:** 201808175 **RFP TITLE:** STOP Violence Against Women Formula Grant **BIDDER NAME:** Androscoggin County District Attorney's Office **DATE:**  $l \perp \ell \not\in / \ell \delta$  **EVALUATOR NAME:** Faye Luppi, J.D. **EVALUATOR DEPARTMENT:** Violence Intervention Project

Department's RFP Coordinator or Lead Evaluator for this RFP.

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: York Police Department DATE: 2/4/15 EVALUATOR NAME: Faye Luppi, J.D. EVALUATOR DEPARTMENT: Violence Intervention Project

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Coastal Healthcare Alliance DATE: エレイ4 [ ⑤ EVALUATOR NAME: Faye Luppi, J.D. EVALUATOR DEPARTMENT: Violence Intervention Project

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: ICIGNIC INTERNET: Violence Intervention Project

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: 12/4175 EVALUATOR NAME: Faye Luppi, J.D. EVALUATOR DEPARTMENT: Violence Intervention Project

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: 12/3/18 EVALUATOR NAME: Francine Stark EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

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Cost: 55,994 (not a continuation)
Title: Enhancing Judicial Branch's Response to DV and SA
Section I: Organizational Q and E
<ul> <li>The MJB has engaged in a series of initiatives to better address DV and SA, including enhancement of language access</li> </ul>
Section II: Proposed Services
<ul> <li>Training specific to immigrant and refugee communities is much needed</li> </ul>
<ul> <li>Translation of PA/PH Process brochure is important</li> </ul>
<ul> <li>Bench Card is vital – there remains confusion about the eligibility of sexual assault survivors to file PFAs</li> </ul>
Video is a great idea
<ul> <li>Progress on prior grant is helpful and demonstrates connection between that project and the current application</li> </ul>
Coast Proposal
Clear and appropriately detailed

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: 12/3/18 EVALUATOR NAME: Francine Stark EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

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#### Individual Evaluator Comments:

Cost: 62.668 (not a continuation grant) Title: DV/SA/HT Trial Assistant Section I: Organization Qualifications and Experience Excellent focus on New Mainer population with intention to hire a multi-lingual TA from that community (though later mentions that these TAs are already on staff) Practical concept of dividing FTE between two, creating a team and supporting the prosecution structure Section II: Specifications of Work to be Performed Training requirement of 40 hours for the TAs is consistent with the training offered by the local DVRC, but the source of the training is not specified Cost Proposal: No costs are listed for the 40 hours of training, but the Prosecutors' Conference (I assume) is listed as match. Is the intention to go from a team of 7 Trial Assistants to a team of 8? ٠ Comments: I don't see documentation of the collaboration with Safe Voices and/or Sexual Assault ٠ **Prevention and Response Services** Training for the Trial Assistants is indicated, but the lack of resources named to pay for that or the source for that to be provided in-kind is concerning

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: York Police Department DATE: 12/3/18 EVALUATOR NAME: Francine Stark EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

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Cost on	cover sheet: 63,418 (not a continuation)however, the cost proposal is for 60,719
	/ Investigator
Section	I: Organization Q & E (no comment)
•	II: Proposal Clear description of proactive law enforcement response to DV - but not of DV drvectigator for Names Caring Unlimited, the York Cty domestic violence resource center, throughout the plan, demonstrating meaningful collaboration. Sustainability does not address ongoing funding Excellent timeline
Cost Pro	oposal:
•	Total doesn't match cover sheet
•	Not clear how the funds create additional capacity
	s appropriate letters of support. but not the consultation form that is required

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Coastal Healthcare Alliance DATE: 12/3/18 EVALUATOR NAME: Francine Stark EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

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#### Individual Evaluator Comments:

Cost: cover sheet does not include cost, but it is \$65,495 (\$21,832 STOP)
Title: Coastal SANE Program: SANE Training Project
Section I: Organizational Q & E is clear and straightforward
Section II: Work to be Performed
• The workplan reflects a broad understanding of coordinated community response work and
appropriately engages victim services
• The ambitious objectives are supported with baseline and outcome goal numbers
Cost Proposal:
• Clearly outlines how this grant complements the OVW Grant as well as match funding
• Costs align with proposal goals and objectives

+ do not see the verification of collaboration with victim cervice provider form, though the MOU includes
both the regional sexual descuit and domestic viplence programs.

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: 12/3/18 EVALUATOR NAME: Francine Stark EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

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#### Individual Evaluator Comments:

Cost: \$22,000
Title: Civil Legal Aid Project
Section I: Organization Q & E - clear and straightforward
Section II: Work to be Performed
It is not clear whether this is intended to have statewide scope or a Cumberland County scope
If it is meant to have a statewide scope, their should be victim service agreements from those
other areas of the state
Cost Proposal: It is not clear what changed between the original grant that was awarded for just the
paralegal salary and this proposal to need to include the administrative costs. The justification that it is
difficult to fundraise these administrative expenses.

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: 12/3/18 EVALUATOR NAME: Francine Stark EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

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Occurrence and a missing ME condex number and CCD/SAM redictration as Wall as the proposed COSE					
Cover sheet: missing ME vendor number and CCR/SAM registration as well as the proposed cost; Congressional districts can only include 1 and/or 2, so not clear what the answer is meant to convey by					
including 1, 2, and 5. The population of project area of \$719,032 refers to what area? Title: New Mainer DV and SA Initiative Continuation					
<ul> <li>The description of the advisory council makes no mention of MCEDV or its membership,</li> </ul>					
though an MCEDV staff person co-chairs the training committee and participates in the					
advisory committee. This reads a bit like a cut and paste from a previous grant without updating.					
Section II: Proposal					
<ul> <li>Performance indicators lack baseline numbers</li> </ul>					
<ul> <li>80% increases seem unrealistic for the objectives listed</li> </ul>					
<ul> <li>The inter-agency collaborative process does not reflect current practice, though there is</li> </ul>					
certainly collaboration happening between IRCM and DVRCs					
<ul> <li>While USWM is a member of MCEDV, it is premature to describe it as a dual DV/SA program, since it is not yet fully in compliance with MCEDV's Quality Assurance Standards for DV service delivery.</li> </ul>					
<ul> <li>USWM advocates have not all completed the MCEDV core advocacy training. In response to concerns that the training was not connecting well with USWM advocates, MCEDV has set aside a foundation grant to fund development of culturally specific DV advocacy training. This is not mentioned in the grant proposal but would have strengthened the proposal by better addressing the training needs of USWM advocates in addition to the training needs of collaborating agencies.</li> </ul>					
Cost Proposal:					
<ul> <li>75% of the combination of salary and fringe would be \$30,087but \$26,520 is 75% of the salary.</li> </ul>					
There is no basis for the mileage calculation					

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: EVALUATOR NAME: Heather Putnam EVALUATOR DEPARTMENT: Department of Public Safety

12/4/18

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: EVALUATOR NAME: Heather Putnam EVALUATOR DEPARTMENT: Department of Public Safety

12-14 18

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: York Police Department DATE: EVALUATOR NAME: Heather Putnam EVALUATOR DEPARTMENT: Department of Public Safety 12/4/18

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Coastal Healthcare Alliance DATE: EVALUATOR NAME: Heather Putnam EVALUATOR DEPARTMENT: Department of Public Safety

# 12/14/18

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: 과과 영 EVALUATOR NAME: Heather Putnam EVALUATOR DEPARTMENT: Department of Public Safety

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: EVALUATOR NAME: Janet Joyeux Heather Pro-EVALUATOR DEPARTMENT: Department of Public Safety

12/14/18

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: INSEE State State

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: 11718 EVALUATOR NAME: Janet Joyeux EVALUATOR DEPARTMENT: Department of Public Safety

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#### ***** Individual Evaluator Comments:

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Budget clean + concise

RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: York Police Department DATE: 11/0/12 EVALUATOR NAME: Janet Joyeux EVALUATOR DEPARTMENT: Department of Public Safety

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Coastal Healthcare Alliance DATE: EVALUATOR NAME: Janet Joyeux EVALUATOR DEPARTMENT: Department of Public Safety

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Individual Evaluator Comments:

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: 11/2/2 EVALUATOR NAME: Janet Joyeux EVALUATOR DEPARTMENT: Department of Public Safety

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# Individual Evaluator Comments:

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: 11/10/18 EVALUATO'R NAME: Janet Joyeux EVALUATOR DEPARTMENT: Department of Public Safety

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: 12/3//8 EVALUATOR NAME: Major Christopher Grotton EVALUATOR DEPARTMENT: Maine State Police

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: 12 3 8 EVALUATOR NAME: Major Christopher Grotton EVALUATOR DEPARTMENT: Maine State Police

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: York Police Department DATE: 12/3/11 EVALUATOR NAME: Major Christopher Grotton EVALUATOR DEPARTMENT: Maine State Police

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**RFP #:** 201808175 **RFP TITLE:** STOP Violence Against Women Formula Grant **BIDDER NAME:** Coastal Healthcare Alliance **DATE:**  $I \gtrsim I \lesssim I \lesssim$ **EVALUATOR NAME:** Major Christopher Grotton **EVALUATOR DEPARTMENT:** Maine State Police

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: 12318 EVALUATOR NAME: Major Christopher Grotton EVALUATOR DEPARTMENT: Maine State Police

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**RFP #:** 201808175 **RFP TITLE:** STOP Violence Against Women Formula Grant **BIDDER NAME:** United Somali Women of Maine **DATE:** 12/3/1 & **EVALUATOR NAME:** Major Christopher Grotton **EVALUATOR DEPARTMENT:** Maine State Police

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RFP #: 201808175RFP TITLE: STOP Violence Against Women Formula GrantBIDDER NAME: Maine Judicial BranchDATE:J2/4/17EVALUATOR NAME: Marty McIntyreEVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: レントリーズ EVALUATOR NAME: Marty McIntyre EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: York Police Department DATE: ノンリリーズ EVALUATOR NAME: Marty McIntyre EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Coastal Healthcare Alliance DATE: ノンイガードを EVALUATOR NAME: Marty McIntyre EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: ノン/ソーレ EVALUATOR NAME: Marty McIntyre EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: Iゴイリージ EVALUATOR NAME: Marty McIntyre EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Maine Judicial Branch DATE: 11.21.18 EVALUATOR NAME: Tracy J. Poulin EVALUATOR DEPARTMENT: Department of Public Safety

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Pine Tree Legal Assistance, Inc. DATE: //・ノ・/8 EVALUATOR NAME: Tracy J. Poulin EVALUATOR DEPARTMENT: Department of Public Safety

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Androscoggin County District Attorney's Office DATE: 11-21-18 EVALUATOR NAME: Tracy J. Poulin EVALUATOR DEPARTMENT: Department of Public Safety

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	Individual Evaluator Comments
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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: Coastal Health Alliance DATE: 1.2. · 18 EVALUATOR NAME: Tracy J. Poulin EVALUATOR DEPARTMENT: Department of Public Safety

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RFP #: 201808175 RFP TITLE: STOP Violence Against Women Formula Grant BIDDER NAME: United Somali Women of Maine DATE: 11.21 · 8 EVALUATOR NAME: Tracy J. Poulin EVALUATOR DEPARTMENT: Department of Public Safety

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