

**State of Maine**  
**RFP / Proposal Master Score Sheet**

**Instructions:** Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

<b>SCORESHEET FOR RFP# RFP #201808175: Stop Violence Against Women Grant</b>									
<b>PROPOSAL SUBMITTED BY:</b>		<b>Maine Judicial Branch</b>		<b>United Somali Women</b>		<b>Androscoggin County DA Office</b>		<b>York PD</b>	
<b>COST:</b>		<b>Cost:</b>	<b>\$55,994.00</b>	<b>Cost:</b>	<b>\$77,543.00</b>	<b>Cost:</b>	<b>\$62,668.13</b>	<b>Cost:</b>	<b>\$39,778.00</b>
<b>EVALUATION ITEM</b>	<b>POINTS AVAIL.</b>			<b>NOT SCORED</b>					
Section I: Organization Qualifications and Experience	25	25				25		25	
Section II: Proposed Services	45	40				35		15	
Section III: Cost Proposal	30	25				30		20	
Section IV: Maine Business and Economic Impact Consideration	-								
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>90</u></b>				<b><u>90</u></b>		<b><u>60</u></b>	
<b>PROPOSAL SUBMITTED BY:</b>		<b>Pine Tree Legal</b>		<b>Coastal Healthcare</b>		<b>(Insert Bidder's name)</b>		<b>(Insert Bidder's name)</b>	
<b>COST:</b>		<b>Cost:</b>	<b>\$22,000.00</b>	<b>Cost:</b>	<b>\$21,832.00</b>	<b>Cost:</b>	<b>(Insert Bid \$)</b>	<b>Cost:</b>	<b>(Insert Bid \$)</b>
<b>EVALUATION ITEM</b>	<b>POINTS AVAIL.</b>								
Section I: Organization Qualifications and Experience	25	25		25					
Section II: Proposed Services	45	25		45					
Section III: Cost Proposal	30	5		28					
Section IV: Maine Business and Economic Impact Consideration	-								
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>55</u></b>		<b><u>98</u></b>					



**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

**Paul R. LePage  
Governor**

**John E. Morris  
Commissioner**

December 13, 2018

James T. Glessner, State Court Administrator  
Maine Judicial Branch  
PO Box 4820  
Portland, ME 04112

**SUBJECT: Notice of Conditional Contract Award under RFP #201808175,  
STOP Violence Against Women Formula Grant**

Dear Mr. Glessner:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Androscoggin County District Attorney's Office
- Coastal Healthcare Alliance
- Administrative Office of the Courts

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

Upon receipt of a finalized award from the Federal government the Maine Department of Public Safety (DPS) will enter into the contracting phase of the awarding process. It is anticipated that DPS will produce contracts by January 1, 2019.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Tracy J. Poulin".

Tracy J. Poulin  
Senior Planner  
Maine Department of Public Safety  
104 State House Station  
45 Commerce Drive, Suite One  
Augusta, ME 04333-0104  
[tracy.j.poulin@maine.gov](mailto:tracy.j.poulin@maine.gov)

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

**Paul R. LePage  
Governor**

**John E. Morris  
Commissioner**

December 13, 2018

Andrew S. Robinson, District Attorney  
Androscoggin County District Attorney's Office  
55 Lisbon Street  
Lewiston, ME 04240

**SUBJECT:** Notice of Conditional Contract Award under RFP #201808175,  
STOP Violence Against Women Formula Grant

Dear Mr. Robinson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Androscoggin County District Attorney's Office
- Coastal Healthcare Alliance
- Administrative Office of the Courts

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

Upon receipt of a finalized award from the Federal government the Maine Department of Public Safety (DPS) will enter into the contracting phase of the awarding process. It is anticipated that DPS will produce contracts by January 1, 2019.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Tracy J. Poulin".

Tracy J. Poulin  
Senior Planner  
Maine Department of Public Safety  
104 State House Station  
45 Commerce Drive, Suite One  
Augusta, ME 04333-0104  
[tracy.j.poulin@maine.gov](mailto:tracy.j.poulin@maine.gov)

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

**Paul R. LePage  
Governor**

**John E. Morris  
Commissioner**

December 13, 2018

Mark Fourre, MD, Chief Executive Officer  
Coastal Healthcare Alliance  
PO Box 287  
Belfast, ME 04915

**SUBJECT:** Notice of Conditional Contract Award under RFP #201808175,  
STOP Violence Against Women Formula Grant

Dear Dr. Fourre:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Androscoggin County District Attorney's Office
- Coastal Healthcare Alliance
- Administrative Office of the Courts

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

Upon receipt of a finalized award from the Federal government the Maine Department of Public Safety (DPS) will enter into the contracting phase of the awarding process. It is anticipated that DPS will produce contracts by January 1, 2019.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).



This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Tracy J. Poulin".

Tracy J. Poulin  
Senior Planner  
Maine Department of Public Safety  
104 State House Station  
45 Commerce Drive, Suite One  
Augusta, ME 04333-0104  
[tracy.j.poulin@maine.gov](mailto:tracy.j.poulin@maine.gov)

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

**Paul R. LePage  
Governor**

**John E. Morris  
Commissioner**

December 13, 2018

Nan Heald, Executive Director  
Pine Tree Legal Assistance, Inc.  
PO Box 547  
Portland, ME 04112

**SUBJECT:** Notice of Conditional Contract Award under RFP #201808175,  
STOP Violence Against Women Formula Grant

Dear Ms. Heald:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Androscoggin County District Attorney's Office
- Coastal Healthcare Alliance
- Administrative Office of the Courts

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

Upon receipt of a finalized award from the Federal government the Maine Department of Public Safety (DPS) will enter into the contracting phase of the awarding process. It is anticipated that DPS will produce contracts by January 1, 2019.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Tracy J. Poulin".

Tracy J. Poulin  
Senior Planner  
Maine Department of Public Safety  
104 State House Station  
45 Commerce Drive, Suite One  
Augusta, ME 04333-0104  
[tracy.j.poulin@maine.gov](mailto:tracy.j.poulin@maine.gov)

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

**Paul R. LePage  
Governor**

**John E. Morris  
Commissioner**

December 13, 2018

Fatuma Hussein, Executive Director  
United Somali Women of Maine  
PO Box 397  
Lewiston, ME 04243

**SUBJECT:** Notice of Conditional Contract Award under RFP #201808175,  
STOP Violence Against Women Formula Grant

Dear Ms. Hussein:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Androscoggin County District Attorney's Office
- Coastal Healthcare Alliance
- Administrative Office of the Courts

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

Upon receipt of a finalized award from the Federal government the Maine Department of Public Safety (DPS) will enter into the contracting phase of the awarding process. It is anticipated that DPS will produce contracts by January 1, 2019.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Tracy J. Poulin".

Tracy J. Poulin  
Senior Planner  
Maine Department of Public Safety  
104 State House Station  
45 Commerce Drive, Suite One  
Augusta, ME 04333-0104  
[tracy.j.poulin@maine.gov](mailto:tracy.j.poulin@maine.gov)

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).





**STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY**

**Paul R. LePage  
Governor**

**John E. Morris  
Commissioner**

December 13, 2018

Chief Douglas Bracy  
York Police Department  
9 Hannaford Drive  
York, ME 03909

**SUBJECT:** Notice of Conditional Contract Award under RFP #201808175,  
STOP Violence Against Women Formula Grant

Dear Chief Bracy:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Public Safety for STOP Violence Against Women Formula Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Androscoggin County District Attorney's Office
- Coastal Healthcare Alliance
- Administrative Office of the Courts

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

Upon receipt of a finalized award from the Federal government the Maine Department of Public Safety (DPS) will enter into the contracting phase of the awarding process. It is anticipated that DPS will produce contracts by January 1, 2019.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Tracy J. Poulin".

Tracy J. Poulin  
Senior Planner  
Maine Department of Public Safety  
104 State House Station  
45 Commerce Drive, Suite One  
Augusta, ME 04333-0104  
[tracy.j.poulin@maine.gov](mailto:tracy.j.poulin@maine.gov)

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Maine Judicial Branch  
**DATE:** December 4, 2018

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Public Safety  
**NAME OF RFP COORDINATOR:** Tracy J. Poulin  
**NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		
	Pass:	Fail:
◆ (List all pass/fail criteria of the RFP, if any. This section <b>must</b> be completed by <b>RFP Coordinator before</b> proposals are given to review team for evaluation. If a proposal fails <b>any</b> of the pass/fail criteria, the proposal is to be rejected and, therefore, not given to a review team for review.)		
◆		
◆		
	<u>Points Awarded:</u>	
<b>Numerical Score:</b>		
Section I. Organization Qualifications and Experience (Max: 25 Points)	<b>25</b>	
Section II. Proposed Services (Max: 45 Points)	<b>40</b>	
Section III: Cost Proposal (Max: 30 Points)	<b>25</b>	
<b>TOTAL POINTS</b> (Max: 100 Points)	<b>90</b>	





**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Maine Judicial Branch  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION III  
Cost Proposal  
Price: Comparison with Lowest Bid**

**Total Points Available: 30                      Score: 25**

\*\*\*\*\*

**Evaluation Team Comments:**

Budget need a revision for math error in the Match calculations – very good otherwise
Sustainability addressed - One-time cost
Supplements existing budget

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Pine Tree Legal Assistance, Inc.  
**DATE:** December 4, 2018

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Public Safety  
**NAME OF RFP COORDINATOR:** Tracy J. Poulin  
**NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		
	Pass:	Fail:
◆ (List all pass/fail criteria of the RFP, if any. This section <b>must</b> be completed by <b>RFP Coordinator before</b> proposals are given to review team for evaluation. If a proposal fails <b>any</b> of the pass/fail criteria, the proposal is to be rejected and, therefore, not given to a review team for review.)		
◆		
◆		
	<u>Points Awarded:</u>	
<b>Numerical Score:</b>		
Section I. Organization Qualifications and Experience (Max: 25 Points)	<b>25</b>	
Section II. Proposed Services (Max: 45 Points)	<b>25</b>	
Section III: Cost Proposal (Max: 30 Points)	<b>5</b>	
<b>TOTAL POINTS</b> (Max: 100 Points)	<b>55</b>	



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER: Pine Tree Legal Assistance, Inc.  
DATE: December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION I  
Organization Qualifications and Experience**

Total Points Available: 25                      Score: 25

\*\*\*\*\*

**Evaluation Team Comments:**

Good organizational capacity
Progress on current unrelated subgrant is excellent

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Pine Tree Legal Assistance, Inc.  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION II  
Proposed Services**

**Total Points Available:** 45      **Score:** 25

\*\*\*\*\*

**Evaluation Team Comments:**

This proposal is for the administrative costs for the previously awarded grant from RFP #1 for civil legal aid – should be supported by the agency instead of in a subgrant
Would we have approved this cost in the original proposal?
No clear if the project is state-wide or Cumberland York and Sagadahoc counties
Category changed to 'Other' which has no meaning in the context of the RFP
Consultations and collaborations included
Not culturally specific

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Pine Tree Legal Assistance, Inc.  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION III  
Cost Proposal  
Price: Comparison with Lowest Bid**

**Total Points Available: 30                      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

Costs should have been allocated in previous Subgrant proposal
Administrative costs are usually paid for by outside fund raising or other organizational budgetary means
No budget narrative – one sentence only
Costs not broken down but only generally explained

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** United Somali Women of Maine  
**DATE:** December 4, 2018

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Public Safety  
**NAME OF RFP COORDINATOR:** Tracy J. Poulin  
**NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		
	<b>Pass:</b>	<b>Fail:</b>
◆ (List all pass/fail criteria of the RFP, if any. This section <b>must</b> be completed by <b>RFP Coordinator before</b> proposals are given to review team for evaluation. If a proposal fails <b>any</b> of the pass/fail criteria, the proposal is to be rejected and, therefore, not given to a review team for review.)		
◆		
◆		
	<b>Points Awarded:</b>	
<b>Numerical Score:</b>		
Section I. Organization Qualifications and Experience (Max: 25 Points)		
Section II. Proposed Services (Max: 45 Points)		
Section III: Cost Proposal (Max: 30 Points)		
<b>TOTAL POINTS</b> (Max: 100 Points)		

**PROPOSAL NOT SCORED BECAUSE OF A NUMBER OF SIGNIFICANT CONCERNS  
ELABORATED ON THE FOLLOWING PAGES – HIGH RISK VENDOR**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** United Somali Women of Maine  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION I  
Organization Qualifications and Experience**

**Total Points Available:** 25                      **Score:** \_\_\_\_\_

\*\*\*\*\*

**Evaluation Team Comments:**

Name of the organization has not been changed legally despite paperwork using new name
Project Director and Fiscal Agent are the same person. She is also a board member. Definite ethical conflict of interest prohibited by RFP and most likely by their own by-laws or articles of incorporation
Employees of the organization are also on the board
Concern that this is an expansion of an existing project that is not going well
Last year's subcontract is not yet in place as organization has yet to provide missing required information
No CCR registration provided
Nothing circled in FFATA

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** United Somali Women of Maine  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION II  
Proposed Services**

**Total Points Available: 45                      Score:**

\*\*\*\*\*

**Evaluation Team Comments:**

Overlap with existing grant
MOUs not signed by agency executive director
Old narrative copied forward with minor changes
Description as a dual DV/SA program but no mention of how this will operate. United Somali Women is not in fully compliance with MCEDV's Quality Assurance Standards
Description of an inter-agency process but this is not a reflection of current practice. There is some cooperation between United Somali Women and Domestic Violence Resource Centers.
Baseline performance figures not provided
Expansion of services to York and Kennebec counties
No progress documentation

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** United Somali Women of Maine  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION III  
Cost Proposal  
Price: Comparison with Lowest Bid**

**Total Points Available: 30                      Score:**

\*\*\*\*\*

**Evaluation Team Comments:**

No mention of Sustainability for funding of position after grant expires
No statement of Supplementing vice Supplanting
Budget needs correction for math errors. For example, Office Supplies are computed on one line as \$100/Month, total cost \$1200. On the very next line Office Supplies are computed as \$150/Month, Total Cost \$1800. Phone and Internet are calculated for 1.625 FTEs, however the proposal is for 1.75 FTEs; no derivation backup for the monthly cost was provided. Rent calculation does not provide how the \$400/month for 1.75 FTEs was derived.
Confusion as to funding for half or three-quarters of a position
Bookkeeping and Accounting services included in budget as consultant/contractual expenses without an explanation of how the computation figures were derived from the larger total bookkeeping and accounting services.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** York Police Department  
**DATE:** December 4, 2018

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Public Safety  
**NAME OF RFP COORDINATOR:** Tracy J. Poulin  
**NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		
	<b>Pass:</b>	<b>Fail:</b>
◆ (List all pass/fail criteria of the RFP, if any. This section <b>must</b> be completed by <b>RFP Coordinator before</b> proposals are given to review team for evaluation. If a proposal fails <b>any</b> of the pass/fail criteria, the proposal is to be rejected and, therefore, not given to a review team for review.)		
◆		
◆		
<b>Points Awarded:</b>		
<b>Numerical Score:</b>		
Section I. Organization Qualifications and Experience (Max: 25 Points)	<b>25</b>	
Section II. Proposed Services (Max: 45 Points)	<b>15</b>	
Section III: Cost Proposal (Max: 30 Points)	<b>20</b>	
<b>TOTAL POINTS</b> (Max: 100 Points)	<b>60</b>	







**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** York Police Department  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION III  
Cost Proposal  
Price: Comparison with Lowest Bid**

**Total Points Available: 30                      Score: 20**

\*\*\*\*\*

**Evaluation Team Comments:**

Does supplement existing budget
Pays mostly for overtime
Budget is sound
No true sustainability plan

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Androscoggin County District Attorney's Office  
**DATE:** December 4, 2018

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Public Safety  
**NAME OF RFP COORDINATOR:** Tracy J. Poulin  
**NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

\*\*\*\*\*

**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		
	<b>Pass:</b>	<b>Fail:</b>
◆ (List all pass/fail criteria of the RFP, if any. This section <b>must</b> be completed by <b>RFP Coordinator before</b> proposals are given to review team for evaluation. If a proposal fails <b>any</b> of the pass/fail criteria, the proposal is to be rejected and, therefore, not given to a review team for review.)		
◆		
◆		
<b>Points Awarded:</b>		
<b>Numerical Score:</b>		
Section I. Organization Qualifications and Experience (Max: 25 Points)	<b>25</b>	
Section II. Proposed Services (Max: 45 Points)	<b>35</b>	
Section III: Cost Proposal (Max: 30 Points)	<b>30</b>	
<b>TOTAL POINTS</b> (Max: 100 Points)	<b>90</b>	





**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Androscoggin County District Attorney's Office  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION III  
Cost Proposal  
Price: Comparison with Lowest Bid**

**Total Points Available: 30                      Score: 30**

\*\*\*\*\*

**Evaluation Team Comments:**

Budget is sound

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Coastal Healthcare Alliance  
**DATE:** December 4, 2018

\*\*\*\*\*  
**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Public Safety  
**NAME OF RFP COORDINATOR:** Tracy J. Poulin  
**NAMES OF EVALUATORS:** Major Christopher Grotton, Janet Joyeux, Faye Luppi, Marty McIntyre, Chief Robbie Moulton, Chief Jack Peck, Tracy Poulin, Heather Putnam, Francine Stark

\*\*\*\*\*  
**SUMMARY PAGE**

<b>Pass/Fail Criteria</b>		
	Pass:	Fail:
◆ (List all pass/fail criteria of the RFP, if any. This section <b>must</b> be completed by <b>RFP Coordinator before</b> proposals are given to review team for evaluation. If a proposal fails <b>any</b> of the pass/fail criteria, the proposal is to be rejected and, therefore, not given to a review team for review.)		
◆		
◆		
	<u>Points Awarded:</u>	
<b>Numerical Score:</b>		
Section I. Organization Qualifications and Experience (Max: 25 Points)	<b>25</b>	
Section II. Proposed Services (Max: 45 Points)	<b>45</b>	
Section III: Cost Proposal (Max: 30 Points)	<b>28</b>	
<b>TOTAL POINTS</b> (Max: 100 Points)	<b>98</b>	







**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201808175  
**RFP TITLE:** STOP Violence Against Women Formula Grant  
**BIDDER:** Coastal Healthcare Alliance  
**DATE:** December 4, 2018

\*\*\*\*\*

**EVALUATION OF SECTION III  
Cost Proposal  
Price: Comparison with Lowest Bid**

**Total Points Available: 30                      Score: 28**

\*\*\*\*\*

**Evaluation Team Comments:**

Sustainability well addressed
Supplements existing budget
Match funds from local hospitals – Pen-Bay and Waldo County and Miles Memorial

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: Maine Judicial Branch  
 DATE: Nov. 23, 2018  
 EVALUATOR NAME: Chief Jack Peck  
 EVALUATOR DEPARTMENT: Farmington Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:** Court  
 \*\*\*\*\*

MJB	\$ 55,994
	64,144 match
Ann Jordan Ellen Hjelm	
1. Training DV/SA immigrant community	
2. PA/PH brochure - 12,000 copies - website printouts?	
3. Civic reference card	
4. Video	
State-Wide 1.3 million	
2017 448 rapes	GALS 250 trained
4178 DV assaults	
11 DV murders	Training = 31804
5424 PFA orders	Tri-fold = 13440
2187 PFH	Card = 750
	Video = 10,000
Victim Services	
Francine Garland Starke - MLEOV	Fed priority 1, 3
Fatima Hussein - Immigrant Resource Center	State 3
Extension ?? page 13	
Why no mileage reimbursement for clerks? mileage? \$9,900 little confusing financial	
Room rental Augusta Civic Center = \$5800	
Why print tri-fold at \$10,080	

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: Androscoggin County District Attorney's Office  
 DATE: Nov. 23, 2018  
 EVALUATOR NAME: Chief Jack Peck  
 EVALUATOR DEPARTMENT: Farmington Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:** Prosecution  
 \*\*\*\*\*

Andro DA	
DV/SA/HT trial Assistant	62,668
50/50	21,112 match
Andy Robinson	Maha Abdi UMF - New Mainer
Sandy Urghast	Courtney Alofs UMF
	New Mainers = 12,000
2017	3 years - Sustainability ??
654 cases DV/SA/HT	
7699 overall	
Andro 108,000 pop.	
Collaboration - good	
work plan	
Table of Contents	
Fiscal	
letters of support ??	
training ??	
who/where	

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: York Police Department  
 DATE: Nov. 23, 2018  
 EVALUATOR NAME: Chief Jack Peck  
 EVALUATOR DEPARTMENT: Farmington Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:** LE

DV INVESTIGATOR	# 39,778 of 20,941 - match
Co-ordinator Capt Charles Szeniewski Sgt Byron Cantara Wendy Anderson	
26 OFFICERS	Lt Davis 3 hrs match
10 Dispatch	Sgt Cantara 3 hrs match
24 PTE	1-2 team 8 hrs 37,042
16,000 resident	8 OFFICERS / 4 Dispatch training
60,000 seasonal	4 hr class
Continuation "when?" - Didn't spend all grant money??	12/1/18 - 11/30/19
Project objectives Indicator - blank	
Implementation - work plan	
Is it 8 or 12 hrs per week for follow up	Fed Priority 1,3 State @ 1,4
SARJMM	
Caring via limited	
DA office	

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: Coastal Healthcare Alliance  
 DATE: Nov. 23, 2018  
 EVALUATOR NAME: Chief Jack Peck  
 EVALUATOR DEPARTMENT: Farmington Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments: Victim Services**  
 \*\*\*\*\*

Coastal Healthcare Alliance	\$ 21,832
SAME coordinator salary	43,663 match
Kim Spetere Linda Dankwile!	
Pen Bay Waldo General Lincoln Health	
Rockport Belfast Damariscotta/Bath Bay	Fed priority 8.5 State 4.2
Waldo Knox Lincoln Counties	Pop. 114,000
2016 - ONE SAME	1 day per week or 24 hrs - Mary Ann Ordelt
Six SAME	
2017 - June - 3 trainers	
	Oct 2018 - How is it?
2018 - Six months 46 requests	
18 of 19 met	organizational chart
Work-plan Very good	
Base-line " " "	
Statistics " " "	
Sustainability " " "	
Collaboration	
SA SSMM Amy Russell	
New Hope Arlen Clement	
	Penny Beebe-Cent





**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: United Somali Women of Maine  
 DATE: Nov 23, 2018  
 EVALUATOR NAME: Chief Jack Peck  
 EVALUATOR DEPARTMENT: Farmington Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:** Victim Services  
 \*\*\*\*\*

UNITED Somali Women of Me	\$ 83,322 match??
Fahmy Hussein Two .75 FTE Portland/Westbrook/Biddeford Lewiston/Auburn/Augusta	
State of Me Vendor #	Fed priority 5710
CCR DATA BASE	State 124
Congressional Districts	
Transparency Act	Transparency Act baseline?
12 staff 2001 funded or 2004	
14 languages	Positions 63,440
\$ 500,000 budget	mileage # 4519
2017	bookkeeping 2130
300 immigrants	supplies/rent 5454
3159 contacts??	fringe 5779
7832 hrs	phone/internet = 900?? rent = ??
increase by 75%-80% what's baseline?	
Executive Summary .25 FTE Program Coordinator	
MOU/no collaborative letters	

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Maine Judicial Branch

DATE: 11/26/18

EVALUATOR NAME: Chief Robbie Moulton

EVALUATOR DEPARTMENT: Scarborough Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

**Individual Evaluator Comments:**

Specialized Training with Service Personnel to help with operations
Update and update Scarborough Fire Station on the RFP process to include copies of the Service Plan to the Station - at the RFP - 11/27
Update the Board on progress - manuscript, draft, then draft RFP/PA Send to the Office soon
Review the budget for costs Planning meeting with committee on 11/26, 11/27, 11/28, 11/29, etc 11/27
Cost Limits Cost Cap Budget to be 4 days 3% budget
One-time Costs

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Androscoggin County District Attorney's Office

DATE: 11/26/18

EVALUATOR NAME: Chief Robbie Moulton

EVALUATOR DEPARTMENT: Scarborough Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

Full Time Asst to work directly  
DU/SR/MT Victim emphasis on  
education and between  
Actual work described below  
That assist to  
Good program Good cut to  
essential to  
to Scarborough  
7699 cost last year  
33,653 - Health Services are  
so responsible for Health  
Ins. for FT agent??  
Match seems inflated

Out looks  
high in June  
to smaller  
Salary



STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Coastal Healthcare Alliance  
DATE: 11/26/18  
EVALUATOR NAME: Chief Robbie Moulton  
EVALUATOR DEPARTMENT: Scarborough Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

Training (0) purposes Maine certificate  
as Sexual Assault Forensic Examiner,  
improvement to law med. services  
for survivors of SVA DLE  
rural Knox, Waldo, Lincoln  
City - underserved population  
SANE SVA Nurse Examiner  
Good Training Good Statistics  
Sustainable City Plan - Good Program  
\$2,830 Good Program  
Great Resource for Law Enforcement  
Support of DPHMS

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Pine Tree Legal Assistance, Inc.

DATE: 11/15/15

EVALUATOR NAME: Chief Robbie Moulton

EVALUATOR DEPARTMENT: Scarborough Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

~~201808175~~

20,000 Civil Case Act  
Stalking  
ACT in York + Coordinator  
Coordinator 400 Services  
~~for year~~  
B.I. Confused by the proposal  
Get answers found next on  
the request it not have

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: United Somali Women of Maine

DATE: 11/28/18

EVALUATOR NAME: Chief Robbie Moulton

EVALUATOR DEPARTMENT: Scarborough Police Department

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

2017 - 300 immigrant/foreign client  
addressed by DU 3,159 contacts  
7830 Service Hours  
(2) .75 FTE Multilingual  
DU Victim Advocates  
(1) P/West/Bold grad ??  
(1) C/A/A/A-gusta for 2018  
Expand and enhance current  
services ??  
Good D/O/outcome/ but indicators  
for - Barb Whit-don 45 to \$ 83,322  
Survey Test  
Post Test  
documented Services  
Sustainability ??  
Budget Proposal  
not Approved.  
~~Does~~ Has not met requirements  
& current grant.

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Maine Judicial Branch  
DATE: 12/4/18  
EVALUATOR NAME: Faye Luppi, J.D.  
EVALUATOR DEPARTMENT: Violence Intervention Project

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

\$ 55,994

\*\*\*\*\*  
**Individual Evaluator Comments:**

P:	- strong capacity to complete, with successful implementation history - Fed propose areas 1, 3 ME: enhanced aged + training - statewide impact
II:	- Training for 200, wide variety court personnel, detailed program - * judge and clerk bench card - based on survey results identifying <u>need</u> - Good clear evaluation measures, project goals - demonstrated victim services involvement - Good progress on existing STOP grant - strong work plan
III:	- reasonable budget, strong match
M:	_____
Q:	_____
I:	* creative, needed video explaining PFA/DH, available on JB website. experience with videos. * outreach to underserved.
	12/4/18



STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Androscoggin County District Attorney's Office  
DATE: 12/4/18  
EVALUATOR NAME: Faye Luppi, J.D.  
EVALUATOR DEPARTMENT: Violence Intervention Project

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

\*\*\*\*\*  
**Individual Evaluator Comments:**

# 62, 668

P: - specialized trial ass't <sup>1/vwa</sup> for each of two teams to focus on DV/SA/HT with lower case load
- services for underserved populations
- DV/SA/HT training as specialists
- support for victim service agencies
- addresses sexual assault/HT
M. Do numbers justify two F-T trial assistants?
Q. - are two full-time trial assistants needed to provide on DV/SA/HT? What are numbers? How many DV/SA/HT cases currently? - Can office renovation count as Match?
T. programming for New Maine Community
12/4/18



STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Coastal Healthcare Alliance  
DATE: 12/4/18  
EVALUATOR NAME: Faye Luppi, J.D.  
EVALUATOR DEPARTMENT: Violence Intervention Project

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

21,382

<p>P: - Sexual Assault / SAFE purpose areas, 20% req. (but is this two purpose areas since it funds only part of Project Coord.?)</p> <p>- supports regional on-call SAFE program</p>
<p>M: - This project received \$499,961 federal grant in October to expand the SAFE program. The STOP money would only add 1/ day week to "coordinate and schedule training."</p> <p>- need is not demonstrated.</p> <p>- impact is low. Evaluation indicates "90 survivors" but this appears to double-dip with federal grant.</p>
<p>M: "raise community awareness" and "increased awareness among general public" are prohibited activities under 2.2 - limitations of Fund Use</p>
<p>12/4/18</p>

















**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 201808175

**RFP TITLE:** STOP Violence Against Women Formula Grant

**BIDDER NAME:** United Somali Women of Maine

**DATE:** 12/3/18

**EVALUATOR NAME:** Francine Stark

**EVALUATOR DEPARTMENT:** Maine Coalition to End Domestic Violence

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

<p>Cover sheet: missing ME vendor number and CCR/SAM registration as well as the proposed cost; Congressional districts can only include 1 and/or 2, so not clear what the answer is meant to convey by including 1, 2, and 5. The population of project area of <del>17</del>19,032 refers to what area?</p>
<p>Title: New Mainer DV and SA Initiative Continuation</p>
<p>Section I: Organization Q &amp; E</p> <ul style="list-style-type: none"> <li>The description of the advisory council makes no mention of MCEDV or its membership, though an MCEDV staff person co-chairs the training committee and participates in the advisory committee. This reads a bit like a cut and paste from a previous grant without updating.</li> </ul>
<p>Section II: Proposal</p> <ul style="list-style-type: none"> <li>Performance indicators lack baseline numbers</li> <li>80% increases seem unrealistic for the objectives listed</li> <li>The inter-agency collaborative process does not reflect current practice, though there is certainly collaboration happening between IRCM and DVRCs</li> <li>While USWM is a member of MCEDV, it is premature to describe it as a dual DV/SA program, since it is not yet fully in compliance with MCEDV's Quality Assurance Standards for DV service delivery.</li> <li>USWM advocates have not all completed the MCEDV core advocacy training. In response to concerns that the training was not connecting well with USWM advocates, MCEDV has set aside a foundation grant to fund development of culturally specific DV advocacy training. This is not mentioned in the grant proposal but would have strengthened the proposal by better addressing the training needs of USWM advocates in addition to the training needs of collaborating agencies.</li> </ul>
<p>Cost Proposal:</p> <ul style="list-style-type: none"> <li>75% of the combination of salary and fringe would be \$30,087....but \$26,520 is 75% of the salary.</li> <li>There is no basis for the mileage calculation</li> </ul>

















**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: Androscoggin County District Attorney's Office  
 DATE: 11/7/18  
 EVALUATOR NAME: Janet Joyeux  
 EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

**Individual Evaluator Comments:**

Proposal to meet	
Section 1	good
2	good
3	good
4	good
Proposal: A total assistant for DV/SM/HIT	\$62669.13 Fed
Team 11/19 - 12/31/19	21912.91 Match
Pop Served # 107,651	
Fed purpose areas: 5, 11	Match: 8
Org: Andro County DA's Office, excellent experience, specialized training	of 1 on 11.
good plan for accessing resources	
plan to hire at least 1 person who speaks 2 Somali dialects	
Work to be performed	
Create total assistant position - it needs a victim advocate & a paralegal into one position.	
@ #12 under project description speaks of community education for new migrants. is that allowable?	
@ Project Objectives (first) - baseline is insignificant. Should we data on #4 served, not how many are "lacked" w/ serving.	

Sustainability - plan to seek County funds to continue after 3 years of grant funding expires.  
 ex: this proposal is only for 1 year!!  
 Budget clear & concise.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: York Police Department  
 DATE: 11/16/18  
 EVALUATOR NAME: Janet Joyeux  
 EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

**Individual Evaluator Comments:**

Proposal Form: Good
Section 1 - good & important
Section 2 - good
Section 3 - good
Section 4 - @ 11/16/18 - 11/30/19 of Section 4 is good
Proposal:
Request a DV Investigator + Bail Conditions/Protection Order positions Term: 12/1/18 - 11/30/19 and multi-agency training Pay Period: 16,000
Org: LIF Agency: committed to investigating DV cases + protecting victims; extensive training and continuing in-service training. Works w/ DA's Office + Caring Unlimited to provide services to victims + to prosecute perpetrators.
Expanding victim services by coordinated multidisciplinary response. Maine Purpose Area #1. Also touches on Area #2 Victim Services + #3 Enhanced Adjudication: victim safety - move away from violence, bail checks, protection order checks, etc.
Work to be performed
Q. on pg 6 of 11, para. 9. - the proposal talks about the investigator contacting victims, taking photos, etc. Do they already have a DV investigator? Is this supplanting?
Q. Is all the work to be done by existing staff on Overtime? If so, resolves the supplanting issue but doesn't seem realistic.

Sounds like a good work plan, but the cost proposal seems a little off - overtime only??

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: Coastal Healthcare Alliance  
 DATE: EVALUATOR NAME: Janet Joyeux  
 EVALUATOR DEPARTMENT: Department of Public Safety

Date: 11/8/18

**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

**Individual Evaluator Comments:**

Proposal Format	
Section 1	good
2	fair - confusing info about this grant + our grant + some conf
3	good what - budget info is more clear
4	good
Proposal: Coastal SANE Training Project	\$ 21,352
Term: 1/1/19 - 12/31/19	\$ hr salary + fringe Co
Pay Serv: 114,000	the program coordinator + travel, salary + fringe during training
Org: Formed in 2013 by consolidation of Pen-Bay Hosp + Waldo City Hosp.	
Joint bod of trustees + Sr leadership from	
Both Coastal Health Assoc + Lincoln Health partner w/	
Sexual Assault Services of Mid Coast Maine for advocacy	
services and New Hope for Women for DV support services.	
Both are committed to high quality medical + support services	
for survivors of SA + DV	
red Purpose Area 8.5	Mc Priority Area 4, 2
	+11
SANES will be provided at: Waldo City Hosp, Pen-Bay +	
Lincoln Health - Miles Campus. (Belfast + Rockland + Bangor)	
Work to be performed	program/project coordination - w/ grant funds + local funds
I like that the State has to sign a 2 year commitment	contract.
P. Good thoughtful design of program, funding, sustainability, goals + retention of nurses.	
P. Good starts on current need.	

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Pine Tree Legal Assistance, Inc.  
DATE: 11/6/18  
EVALUATOR NAME: Janet Joyeux  
EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

**Individual Evaluator Comments:**

Proposal format
Section 1 good, see A below. } Exceeds page limits
Section 2 <del>good</del> fair - confusing - what will this pay for??
Section 3 <del>good</del> fair - not sure how this term supplanting
Section 4 good
A They added a Section like "Financial Viability" which is not in the RFP.
Proposal: \$42,000 for Admin Costs to support a STOP-grant funded Paralegal Term 1/1/19 - 12/31/19. JPay 196,691
Q if the paralegal is already full time, is this supplanting the admin costs?
A (I understand what they want, but the application is confusing.)
Q if this doesn't get funded, does the paralegal become less than full time?
Org - legal services org, excellent experience for help. Paralegal has good experience. Seems successful in supporting victims and goals of project.
Work to be performed - supporting attorneys who assist victims. However, funds requested is really to cover admin. cost allocation related to the position, not the position itself.

Budget doesn't prove no supplanting will occur. How is the admin cost allocation covered? policy?

Purpose areas are ID'd

Request

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: United Somali Women of Maine  
 DATE: 11/16/18  
 EVALUATOR NAME: Janet Joyeux  
 EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

Proposal Format		
Section 1	good	
2	good	
3	good	
4	fair (budget + narrative don't agree)	
Proposal	New Maine DV + SA Initiative (Continuation)	2 .75 FTE
Term	1/29/19 - 10/31/19	Multicultural DV
Pop Served	719035	Victim Advocates
FRATIA	not completed	
	The application states they have changed their name to the Immigrant Resource Center, yet the application is from USWIM, etc.	
	Org - makes the case for its experience & uniqueness. Explains scope of problem well - more & more immigrants now in Kennebec & York Counties w/ the same challenges as those in Andro & Cumberland	
	Purpose areas: Fed 5, 7 + 10 Maine 1, 2 + 4	
	Work to be performed - Funding for 2 .75 FTE Multicultural advocates in Pitt/Westbrook/Bickford + Lew/Dub/Andro areas. 4 specific objectives - ambitious. Good goals & strategies	

M x  
G

Good ✓ G In the Objective/Outcome/Performance Indicator chart, there are no baseline numbers included in the "Baseline Number" column.

↓ G Sustainability - the statement does not address how the 2 .75 FTE positions will be funded after the grant expires.















STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Maine Judicial Branch

DATE: 12/4/18

EVALUATOR NAME: Marty McIntyre

EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

55,994

\*\*\*\*\*  
**Individual Evaluator Comments:**

Think all projects are good ones!

YAY re Bench Quick Reference Card - much needed!

Why wasn't ME CASA contacted for planning re sexual assault?

p. 24 of 30 - different totals for same columns?

Excellent budget <sup>summary</sup> pages, except for math errors

Marty McIntyre

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Androscoggin County District Attorney's Office

DATE: 12/4/18

EVALUATOR NAME: Marty McIntyre

EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

62668.13

Job desc. does not contain much direct contact or advocacy of victims (8 of 34)
Later listing of this particular trial assistant <u>does</u> describe more direct work of victims (21 of 34)
No signed documentation of victim service involvement in grant proposal
No letter of support from Seke Women?
No budget narrative?
like the New Mexico focus & trial assistant who speaks Somali
Decent Sustainability Plan - 3 years or less funded by Commissioner
Supplantation statement

Marty McIntyre

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: York Police Department

DATE: 12/4/18

EVALUATOR NAME: Marty McIntyre

EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

\*\*\*\*\*

**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

\*\*\*\*\*

**Individual Evaluator Comments:**

63,418 + 39,778

<p>Says grant is for DV Investigator but looks like it is for overtime pay for</p> <ul style="list-style-type: none"> <li>- training</li> <li>- DV / Bail checks?</li> </ul> <p>↳ 8 hrs/wk to investigate DV - overtime?</p> <p>No Consultation of victim services doc</p> <p>not a continuation grant, but provided some helpful info.</p> <p>In 2017, 10/14 cases referred to Carry Unlimited ?? (5914)</p>
---

Marty McIntyre



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: Coastal Healthcare Alliance

DATE: 12/11/18

EVALUATOR NAME: Marty McIntyre

EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

\*\*\*\*\*

**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

\*\*\*\*\*

**Individual Evaluator Comments:**

\$ 21,832

Well written
Page 2 missing some info
A little unclear about funding for position
? in one place it says the DOJ grant will cover
another place it says the alliance has committed
to fully fund position beginning Jan 2019
o asking for one day a week funding
Great Sustainability section
Excellent program w/ clearly identified goals - love the collaboration
Might want to know where "local funds" are from?
hospital funds from 3 hospitals

*Marty McIntyre*



STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175

RFP TITLE: STOP Violence Against Women Formula Grant

BIDDER NAME: United Somali Women of Maine

DATE: 12/4/18

EVALUATOR NAME: Marty McIntyre

EVALUATOR DEPARTMENT: Sexual Assault Prevention and Response Services

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

\$ 83,322

1 <sup>st</sup> 2 pages missing requested information
P. 8 - Exec Summary - requesting funding for (2) .75 FTE Advocates Budget pages also request .25 Program Coord.
Continuation grant focused on DV
need to expand to York + Kennebec to respond to immigrants + refugees living in those areas
Objective/Outcome section - need baseline #s which should be available
Sustainability Section does not address financial sustainability
Financial pg. 18 - is Program Coord. currently funded by VALENT or is this an expansion to full time or did they lose some funding - supplantation?
Bookkeeping + accounting services??
Movs from appropriate agencies - not signed by Fatuma
Fatuma listed as Board member???
Audit?
No statement re supplantation?

Overall: Relatively confusing as to the supplantation  
will  
Focus on DV  
Expansion needed to meet needs

Marty McIntyre

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Maine Judicial Branch  
DATE: 11.21.18  
EVALUATOR NAME: Tracy J. Poulin  
EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

Enhancing the Judicial Branch response to DV's SA  
federal purpose 1,3 state 1,5 pg 2 of text say "3"  
not a continuation

filming translation, live screen, training on  
cultural competency

\* will "first steps" update also be posted online? yes on pg 7

project objectives are clear.

workplan & responsibilities quite clear

pg 13 sustainability addressed - one time projects  
supplement

no to culturally specific

\* pg 17 budget revision needed if "contracted" mod & pg 23  
\* pg 24 match "\$19,510" sb "\$14,250" "\$8,700" sb "\$7,700"  
"\$24,180" sb "\$19,000" total sb \$57,700

\* pg 25 car rental "\$391" sb "\$308"

\* pg 25 total "\$12,454" sb "\$12,371"

\* need to correct totals on pg 20 if awarded  
federal \$55,911 match \$57,700

say yes to SA

\*\* NO SA MECASA checkin - needed to contract

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Pine Tree Legal Assistance, Inc.  
DATE: 11-21-18  
EVALUATOR NAME: Tracy J. Poulin  
EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

Civil legal Aid Project - seems like the funds pay for a  
Tax exempt info provided paid legal but  
pg 11 has a list  
pg 41 explains  
Board member list provided  
fed purpose 5 state 1  
\* changed category to "other" this has no meaning  
not culturally specific  
\* look at current grant to see if this is a continuation  
progress on current subgrant is excellent pg 44  
  
consult/collaboration included  
supplement  
Federal \$22,000 match \$285,891  
Say yes to SA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: Androscoggin County District Attorney's Office  
DATE: 11-21-18  
EVALUATOR NAME: Tracy J. Poulin  
EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

Brand new project
OV/SA/HT Trial Assistant
Feb 5, 11 state 2
good job descriptions
resumes of people ready to begin work
** no letter of support - need to contract
pg 3 data 962 cases 654
** 40 hr training - how will it be accomplished ↳ consult w/ Safe Voices
pg 22 sustainability addressed hopefully after 3 yrs - city will support the positions
org chart, litigation, insurance all addressed
2 identical letters of support
not culturally specific
budget is sound
federal \$62,468.12 match \$21,112.91
yes to SA

STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: York Police Department  
DATE: 11-21-18  
EVALUATOR NAME: Tracy J. Poulin  
EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

DY Investigator but paying OT for many.  
pg 2 cost soup \$63,418 vs \$60,719  
fed purpose 1, 3 state pri 1, 4  
\* pg 1 says "Cpt 5" but core says Lt Davis - would need  
to clarify in contracting  
\* timeline doesn't contain any SA info.  
  
org chart provided  
not continuation  
does supplement  
not culturally specific  
Good letters of support \*\* no consultation  
budget is sound  
federal \$39,778 match \$20,941  
\* say "yes" to SA

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: 201808175  
 RFP TITLE: STOP Violence Against Women Formula Grant  
 BIDDER NAME: Coastal Health Alliance  
 DATE: 11.21.18  
 EVALUATOR NAME: Tracy J. Poulin  
 EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
 \*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

Resubmission of previous June 2018 app to cover costs not previously approved or requested of the original, but grant yielded major changes after receipt of a direct Federal Award & the hospital budget was completed

\* double check vendor #

federal 8,5                      state 4,2  
 board member list provided  
 both workplan & objectives are good

\* pg 21 supplement  
 no to culturally specific  
 good position descriptions  
 org chart & insurance provided & litigation  
 MOU & letter of support & collaboration  
 pg 45 sustainability pg 10 & 11 narrative very good

federal \$21,832                      match \$43,163

yes to SA

\* no public speaking - only to demonstrate available services



STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES

RFP #: 201808175  
RFP TITLE: STOP Violence Against Women Formula Grant  
BIDDER NAME: United Somali Women of Maine  
DATE: 11.21.18  
EVALUATOR NAME: Tracy J. Poulin  
EVALUATOR DEPARTMENT: Department of Public Safety

\*\*\*\*\*  
**Instructions:** The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.  
\*\*\*\*\*

\*\*\*\*\*  
**Individual Evaluator Comments:**

- 1.29.19 to 12.31.19 Seems like this will overlap  
FY19 Award
- \* no VC#
  - \* Fatuma can't be fiscal and project director
  - \* no CCR Registration provided
  - \* nothing circled on FFATA
  - pg 6 served 302, 3159 contacts, 7832 service hrs, 14 languages
  - \* What is the actual agency name?
  - pg 8 2.75 FTE Multilingual DV Victim Advocates  
Pfd/Bidde/Westb Lew/Aub/Augusta
  - \* pg 12 where are the timeline #'s? pg 15 elle?
  - \* MOU not signed by Fatuma
  - \* pg 13 no Appendix A
  - Federal 5, 7 & 10 State 1, 2 & 4
  - \* budget is in need of correcting at least \$5,779
  - \* no statement of supplementing or sustaining