

State of Maine RFP / Proposal Master Score Sheet

Instructions: Please complete the Master Score Sheet below, providing all of the requested information for the RFP, and for each bidder that submitted a proposal in response to the RFP. Please submit this document to the Division of Purchases as part of your contract award selection documents.

SCORESHEET FOR RFP# 20170355: Specialty Crop Block Grant Program – FY 17

PROPOSAL SUBMITTED BY:		Ag Matters, LLC (FSMA)		AgMatters, LLC (Food Safety)		Agricultural Wild Blueberry Heritage Center & Virtual Museum		Cajo, Inc.	
COST:		Cost:	\$29,120.00	Cost:	\$29,120.00	Cost:	\$42,827.00	Cost:	\$99,711.00
EVALUATION ITEM	POINTS AVAIL.								
Determined to be a Commissioner Priority Area	5	5		5		0		5	
Proposal is complete and adheres to the format outlined in the RFP	5	0		0		4		5	
Project addresses the issues put forth by the USDA, as stated in the RFP	15	15		15		3		10	
Outcomes clearly defined and measurable, including methods of monitoring and data collection	20	20		20		10		5	
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	15	15		15		5		5	
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	15	15		15		15		5	
Anticipated benefit in relation to proposed cost	25	25		20		5		5	
TOTAL	100	95		90		42		40	

PROPOSAL SUBMITTED BY:		Good Sheppard Food Bank		Kennebec Valley Community College		Maine Cap N Stem		Maine Landscape & Nursery Association	
COST:		Cost:	\$100,000.00	Cost:	\$74,372.00	Cost:	\$88,800.00	Cost:	\$85,750.00
EVALUATION ITEM	POINTS AVAIL.								
Determined to be a Commissioner Priority Area	5	5		0		5		5	
Proposal is complete and adheres to the format outlined in the RFP	5	5		5		5		0	
Project addresses the issues put forth by the USDA, as stated in the RFP	15	15		10		10		7	
Outcomes clearly defined and measurable, including methods of monitoring and data collection	20	5		10		10		20	
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	15	10		3		5		10	
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	15	5		10		15		15	
Anticipated benefit in relation to proposed cost	25	5		5		10		20	
TOTAL	100	50		43		60		77	

PROPOSAL SUBMITTED BY:		Maine Maple Producer's Association		Maine Organic Farmers and Gardeners Association		Maine Potato Board		University of Maine System (Maple Research)	
COST:		Cost:	\$35,929.88	Cost:	\$96,984.00	Cost:	\$100,000.00	Cost:	\$19,932.00
EVALUATION ITEM	POINTS AVAIL.								
Determined to be a Commissioner Priority Area	5	5		5		5		5	
Proposal is complete and adheres to the format outlined in the RFP	5	5		5		5		5	
Project addresses the issues put forth by the USDA, as stated in the RFP	15	5		15		12		15	
Outcomes clearly defined and measurable, including methods of monitoring and data collection	20	20		15		15		20	
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	15	15		5		15		15	
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	15	15		15		15		15	
Anticipated benefit in relation to proposed cost	25	20		5		18		25	
TOTAL	100	85		65		85		100	

PROPOSAL SUBMITTED BY:		University of Maine System (Potato Phosphorous Recommendation)		University of Maine System (Wild Blueberry IPM)		University of Maine System (Wild Blueberry Climate Change)		University of Maine System (Potato IPM)	
		COST:	Cost: \$91,432.00	Cost:	\$99,200.00	Cost:	\$99,213.00	Cost:	\$97,792.00
EVALUATION ITEM	POINTS AVAIL.								
Determined to be a Commissioner Priority Area	5	5		5		5		5	
Proposal is complete and adheres to the format outlined in the RFP	5	5		5		5		5	
Project addresses the issues put forth by the USDA, as stated in the RFP	15	15		15		15		15	
Outcomes clearly defined and measurable, including methods of monitoring and data collection	20	20		15		15		10	
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	15	15		15		10		15	
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	15	15		15		15		15	
Anticipated benefit in relation to proposed cost	25	12		15		10		10	
TOTAL	100	87		85		75		75	

PROPOSAL SUBMITTED BY:		University of Maine System (Browntail Moth)		University of Maine System (Apple Pollination)		Woodside Hop House LLC	
COST:		Cost:	\$29,860.00	Cost:	\$98,557.00	Cost:	\$28,000
EVALUATION ITEM	POINTS					Was not scored due to not adhering to format details or RFP questions.	
	AVAIL.						
Determined to be a Commissioner Priority Area	5	4		0			
Proposal is complete and adheres to the format outlined in the RFP	5	5		5			
Project addresses the issues put forth by the USDA, as stated in the RFP	15	5		15			
Outcomes clearly defined and measurable, including methods of monitoring and data collection	20	20		5			
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	15	5		10			
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	15	15		15			
Anticipated benefit in relation to proposed cost	25	15		5			
TOTAL	100	69		55		0	



**STATE OF MAINE
DEPARTMENT OF AGRICULTURE,
CONSERVATION AND FORESTRY**

**Walter E. Whitcomb
Commissioner**

**Paul R. LePage
Governor**

June 5, 2017

Christopher Campbell
Maine Cap N Stem, LLC
PO Box 897
Gardiner, ME 04345

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Christopher Campbell:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation and Forestry for Specialty Crop Block Grant FY 17. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- AgMatters, LLC - Assistance for Specialty Crop Growers Affected by F.S.M.A 2017-2018
- AgMatters, LLC - Food Safety Audit Preparation Assistance 2017-2018
- Maine Landscape & Nursery Association - Fully-Integrated Marketing Campaign for Year-Round Support of Maine's Nursery and Landscape Specialty Crop Industry
- Maine Maple Producer's Association - Increasing and Branding Maine's Share of the Consumer Maple Market
- Maine Potato Board - Evaluating Alternative Crops in Potato Production System
- University of Maine System - Microbial safety and quality of Maine maple syrup: Influence of production and handling practices
- University of Maine System - Development of Advance Phosphorous Recommendations for Maine Potato Growers
- University of Maine System - Optimizing inputs for wild blueberry weed and disease integrated management (IPM)

The bidder(s) listed above received the evaluation team's highest ranking(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate and will submit selected proposals to the USDA for review to seek the final approval of funding. As provided in the RFP, the Notice of Conditional Contract Award is subject to approval by the USDA, execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract

between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script, appearing to read "Walter E. Whitcomb".

Walter E. Whitcomb
Commissioner

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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June 5, 2017

Peter Chykaliuk
Cajo Inc.
20 Wildwood Lane
Scarborough, ME 04074

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Peter Chykaliuk:

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**Walter E. Whitcomb
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June 5, 2017

Dell Emerson
Agricultural Wild Blueberry Heritage Center & Virtual Museum
1067 US #1 Highway
Columbia Falls, ME 04623

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Dell Emerson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation and Forestry for Specialty Crop Block Grant FY 17. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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June 5, 2017

Jennifer Favreau
Woodside Hop House, LLC
195 Woodside Road
Brunswick, ME 04011

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Jennifer Favreau:

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**Paul R. LePage
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June 5, 2017

Donald Flannery
Maine Potato Board
744 Main Street Suite 1
Presque Isle, ME 04769

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Donald Flannery:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation and Forestry for Specialty Crop Block Grant FY 17. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Walter E. Whitcomb
Commissioner

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June 5, 2017

Michael Hastings
The University of Maine System
5717 Corbett Hall
Orono, ME 04469-5717

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Michael Hastings:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Walter E. Whitcomb". The signature is written in black ink and is positioned above the printed name of the Commissioner.

Walter E. Whitcomb
Commissioner

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Walter E. Whitcomb
Commissioner

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**STATE OF MAINE
DEPARTMENT OF AGRICULTURE,
CONSERVATION AND FORESTRY**

**Walter E. Whitcomb
Commissioner**

**Paul R. LePage
Governor**

June 5, 2017

Michael Hastings
The University of Maine System
5717 Corbett Hall
Orono, ME 04469-5717

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Michael Hastings:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation and Forestry for Specialty Crop Block Grant FY 17. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**Paul R. LePage
Governor**

June 5, 2017

Richard Hopper
Kennebec Valley Community College
92 Western Avenue
Fairfield, ME 04937-1367

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Richard Hopper:

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Commissioner**

**Paul R. LePage
Governor**

June 5, 2017

Lyle Merrifield
Maine Maple Producer's Association
195 North Gorham Road
Gorham, ME 04038

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Lyle Merrifield:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation and Forestry for Specialty Crop Block Grant FY 17. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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June 5, 2017

Kristen Miale
Good Shepard Food Bank
3121 Hotel Road/PO Box 1807
Auburn, ME 04211

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Kristen Miale:

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June 5, 2017

Ted Quaday
Maine Organic Farmers and Gardeners Association (MOFGA)
294 Crosby Brook Road
Unity, ME 04988

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
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Dear Ted Quaday:

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**Paul R. LePage
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June 5, 2017

Donald Sproul
Maine Landscape & Nursery Association
PO Box 4666
Augusta, ME 04330

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Donald Sproul:

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**Paul R. LePage
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June 5, 2017

Lauchlin Titus
AgMatters, LLC
1063 Main Street
Vassalboro, ME 04989

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Lauchlin Titus:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation and Forestry for Specialty Crop Block Grant FY 17. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- AgMatters, LLC - Assistance for Specialty Crop Growers Affected by F.S.M.A 2017-2018
- AgMatters, LLC - Food Safety Audit Preparation Assistance 2017-2018
- Maine Landscape & Nursery Association - Fully-Integrated Marketing Campaign for Year-Round Support of Maine's Nursery and Landscape Specialty Crop Industry
- Maine Maple Producer's Association - Increasing and Branding Maine's Share of the Consumer Maple Market
- Maine Potato Board - Evaluating Alternative Crops in Potato Production System
- University of Maine System - Microbial safety and quality of Maine maple syrup: Influence of production and handling practices
- University of Maine System - Development of Advance Phosphorous Recommendations for Maine Potato Growers
- University of Maine System - Optimizing inputs for wild blueberry weed and disease integrated management (IPM)

The bidder(s) listed above received the evaluation team's highest ranking(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate and will submit selected proposals to the USDA for review to seek the final approval of funding. As provided in the RFP, the Notice of Conditional Contract Award is subject to approval by the USDA, execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract

between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Walter E. Whitcomb".

Walter E. Whitcomb
Commissioner

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF AGRICULTURE,
CONSERVATION AND FORESTRY**

**Walter E. Whitcomb
Commissioner**

**Paul R. LePage
Governor**

June 5, 2017

Lauchlin Titus
AgMatters, LLC
1063 Main Street
Vassalboro, ME 04989

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Lauchlin Titus:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation and Forestry for Specialty Crop Block Grant FY 17. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE
DEPARTMENT OF AGRICULTURE,
CONSERVATION AND FORESTRY**

**Paul R. LePage
Governor**

**Walter E. Whitcomb
Commissioner**

June 5, 2017

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201703055,
Specialty Crop Block Grant FY 17**

Dear Bidder:

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Commissioner

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Cap N Stem LLC

Project to Develop an Optimized Culinary Mushroom Fruitroom for Small-Scale Farm Operation

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	10
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	10
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	5
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	10
TOTAL POINTS		60

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Cap N Stem LLC

Project to Develop an Optimized Culinary Mushroom Fruitroom for Small-Scale Farm Operation

DATE:

EVALUATION OF:

Determined to be a Commissioner Priority area

Total Points Available: 5

Score: 5

Evaluation Team Comments:

yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Cap N Stem LLC

Project to Develop an Optimized Culinary Mushroom Fruitroom for Small-Scale Farm Operation

DATE:

EVALUATION OF:

Proposal is complete and adheres to the format outlined in the RFP

Total Points Available: 5

Score: 5

Evaluation Team Comments:

yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Cap N Stem LLC

Project to Develop an Optimized Culinary Mushroom Fruitroom for Small-Scale Farm Operation

DATE:

EVALUATION OF:

Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers

Total Points Available: 15

Score: 5

Evaluation Team Comments:

<p>Was not clear how many would be impacted did find some identify but not quantifiable</p>

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Cap N Stem LLC

Project to Develop an Optimized Culinary Mushroom Fruitroom for Small-Scale Farm Operation

DATE:

EVALUATION OF:

Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget

Total Points Available: 15

Score: 15

Evaluation Team Comments:

<p>Clearly written but costs to farmer, questions on how to put out for farmers investment not heavy staff, good support</p>
--

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: Maine Cap N Stem LLC
Project to Develop an Optimized Culinary Mushroom Fruitroom for Small-Scale Farm Operation
DATE:

EVALUATION OF:

Anticipated benefit in relation to proposed cost

Total Points Available: 25

Score: 10

Evaluation Team Comments:

<p>Again-How many farms will benefit realistic and compared to costs</p>
--

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: Maine Cap N Stem LLC

Project to Develop an Optimized Culinary Mushroom Fruitroom for Small-Scale Farm Operation

DATE: 5-19-17

EVALUATOR NAME: ANN GIBBS

EVALUATOR DEPARTMENT: ALF

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Proposal is clearly written and addresses the priority areas listed
Not clear how many specialty farmers will (might) be impacted by this proposal
Not clear how the demonstration fruit room will be used? Will it be available for farmers to see or is just data collected going to be used to determine on farm feasibility
Provide an avenue for farmers to diversify into niche crops
There is a reasonable explanation regarding the high cost of this project (+\$80K) to develop a farmer fruit room for (\$10K)

W

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Cajo Inc.

Comparisons and efficacy of High bush and Rabbiteye blueberries to Haskap and Goji Berries

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	10
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	5
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	5
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	5
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	5
TOTAL POINTS		40

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Cajo Inc.

Comparisons and efficacy of High bush and Rabbiteye blueberries to Haskap and Goji Berries

DATE:

EVALUATION OF:

Proposal is complete and adheres to the format outlined in the RFP

Total Points Available: 5

Score: 5

Evaluation Team Comments:

yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Cajo Inc.

Comparisons and efficacy of High bush and Rabbiteye blueberries to Haskap and Goji Berries

DATE:

EVALUATION OF:

Project addresses the issues put forth by USDA, as stated in RFP

Total Points Available: 15 Score: 10

Evaluation Team Comments:

addressed SC but US?

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Cajo Inc.

Comparisons and efficacy of High bush and Rabbiteye blueberries to Haskap and Goji Berries

DATE:

EVALUATION OF:

Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget

Total Points Available: 15 Score: 5

Evaluation Team Comments:

foreign partners
ob they have industry support

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Cajo Inc.

Comparisons and efficacy of High bush and Rabbiteye blueberries to Haskap and Goji Berries

DATE:

EVALUATION OF:

Anticipated benefit in relation to proposed cost

Total Points Available: 25

Score: 5

Evaluation Team Comments:

<p>not quantified no letters of support will be deny regardless</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Agricultural Wild Blueberry Heritage Center & Virtual Museum
Agricultural Wild Blueberry Heritage Center & Virtual Museum

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	0
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	4
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	3
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	10
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	5
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	5
TOTAL POINTS		42

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Agricultural Wild Blueberry Heritage Center & Virual Museum

Agricultural Wild Blueberry Heritage Center & Virual Museum

DATE:

EVALUATION OF:

Project addresses the issues put forth by USDA, as stated in RFP

Total Points Available: 15

Score: ~~5~~ 3

Evaluation Team Comments:

<p>Does not seem many 8 is a stretch 12 poss.</p>

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Agricultural Wild Blueberry Heritage Center & Virtual Museum

Agricultural Wild Blueberry Heritage Center & Virtual Museum

DATE:

EVALUATION OF:

Outcomes clearly defined and measurable, including methods of monitoring and data collection

Total Points Available: 20

Score: 10

Evaluation Team Comments:

<p>✓ spelled out dates etc. researched</p> <p>work plan</p> <p>web measurements did not talk about outcomes</p>

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Agricultural Wild Blueberry Heritage Center & Virual Museum

Agricultural Wild Blueberry Heritage Center & Virual Museum

DATE:

EVALUATION OF:

Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers

Total Points Available: 15

Score: 5

Evaluation Team Comments:

<p>wont help actual producers could promote industry</p>
--

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: Woodside Hop House LLC
 Not Provided
 DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
 NAME OF RFP COORDINATOR: Jessica Nixon
 NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

	Points Awarded:
Numerical Score:	
Determined to be a Commissioner priority area (Max: 5 Points)	
Proposal is complete and adheres to the format outlined in the RFP (Max: 5 Points)	
Project addresses the issues put forth by USDA, as stated in RFP (Max: 15 Points)	
Outcomes clearly defined and measurable, including methods of monitoring and data collection (Max: 20 Points)	
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers (Max: 15 Points)	
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget (Max: 15 Points)	
Anticipated benefit in relation to proposed cost (Max: 25 Points)	
TOTAL POINTS (Max:100 Points)	

did not review
 disqualified

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: Woodside Hop House LLC

Not Provided

DATE: 5/31/17

EVALUATOR NAME: Tom Gardin

EVALUATOR DEPARTMENT: D ACF

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

proposal does not appear to benefit the industry or the public
- appears to benefit only a single producer

proposal lacks documentation required in the application guidance

proposal does not have an agricultural organization or commodity group as a participating partner

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: **Maine Potato Board**
 Evaluating Alternative Crops in Potato Production System
 DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
NAME OF RFP COORDINATOR: Jessica Nixon
NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	12
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	15
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	18
TOTAL POINTS		85

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: Maine Potato Board
Evaluating Alternative Crops in Potato Production System
DATE:

EVALUATION OF:

Determined to be a Commissioner Priority area

Total Points Available: 5

Score: 5

Evaluation Team Comments:

yes

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: Maine Potato Board
Evaluating Alternative Crops in Potato Production System
DATE:

EVALUATION OF:
Project addresses the issues put forth by USDA, as stated in RFP

Total Points Available: 15 Score: 12

Evaluation Team Comments:

found difficult to locate priorities but addresses

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: Maine Potato Board
Evaluating Alternative Crops in Potato Production System
DATE:

EVALUATION OF:

Outcomes clearly defined and measurable, including methods of monitoring and data collection

Total Points Available: 20

Score: 15

Evaluation Team Comments:

<p>outcomes specific but optimistic slightly vague on methods</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: Maine Potato Board
Evaluating Alternative Crops in Potato Production System
DATE:

EVALUATION OF:

Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Clear

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Developing IPM Tactics for Browntail Moth Impacting Vegetable and Fruit Farms in Maine

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	4
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	5
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	20
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	5
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	15
TOTAL POINTS		69

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Developing IPM Tactics for Browntail Moth Impacting Vegetable and Fruit Farms in Maine

DATE:

EVALUATION OF:

Determined to be a Commissioner Priority area

Total Points Available: 5

Score:

~~5~~ **4**

Evaluation Team Comments:

Yes - stretch

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Developing IPM Tactics for Browntail Moth Impacting Vegetable and Fruit Farms in Maine

DATE:

EVALUATION OF:

Outcomes clearly defined and measurable, including methods of monitoring and data collection

Total Points Available: 20

Score: 20

Evaluation Team Comments:

clear

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: The University of Maine System
Developing IPM Tactics for Browntail Moth Impacting Vegetable and Fruit Farms in Maine

DATE: 5/26/17

EVALUATOR NAME: Ashley Sears

EVALUATOR DEPARTMENT: MAINE DACT

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

<u>Strengths:</u>	<u>Weaknesses:</u>
- browntail moth + IPM research	- impact on whole industry? mostly fruits, vegetables not impacted
- State impact addressed and specific areas/crops impacted	
- distribution of findings/ educational outreach outlined	
- target: organic fruit + veg growers	
\$ 29,800 requested	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Development of Advance Phosphorous Recommendations for Maine Potato Growers

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	20
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	12
TOTAL POINTS		87

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Development of Advance Phosphorous Recommendations for Maine Potato Growers

DATE:

EVALUATION OF:

Proposal is complete and adheres to the format outlined in the RFP

Total Points Available: 5

Score: 5

Evaluation Team Comments:

yes

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Development of Advance Phosphorous Recommendations for Maine Potato Growers

DATE:

EVALUATION OF:

Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers

Total Points Available: 15

Score: 15

Evaluation Team Comments:

impacts to all eventual	
only 10 sites	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Effects of Climate Change on Wild Blueberries and Interactions with Herbivores and Pathogens

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	15
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	10
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	10
TOTAL POINTS		75

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Effects of Climate Change on Wild Blueberries and Interactions with Herbivores and Pathogens

DATE:

EVALUATION OF:

Determined to be a Commissioner Priority area

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Effects of Climate Change on Wild Blueberries and Interactions with Herbivores and Pathogens

DATE:

EVALUATION OF:

Proposal is complete and adheres to the format outlined in the RFP

Total Points Available: 5

Score: 5

Evaluation Team Comments:

yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201603071
 RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16
 BIDDER NAME: The University of Maine System
 Effects of Climate Change on Wild Blueberries and Interactions with Herbivores and Pathogens
 DATE: 5/26/17
 EVALUATOR NAME: Ashley Sears
 EVALUATOR DEPARTMENT: Maine DACF

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<u>Strengths:</u>	<u>Weaknesses:</u>
- wild blueberries + climate change impact (pest + disease control, plant nutrition, and mitigation strategies in coping w/ drought)	- deliverables after findings are made/distributed to growers?
- 510 wild blueberry growers impacted	
- surveys to see growers understanding of climate change	
- open-top chambers to study warming effects	
\$99,213 requested	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: The University of Maine System
 Maine Potato Integrated Pest Management 2018
 DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
NAME OF RFP COORDINATOR: Jessica Nixon
NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

	Points Awarded:
Numerical Score:	
Determined to be a Commissioner priority area (Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP (Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP (Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection (Max: 20 Points)	10
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers (Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget (Max: 15 Points)	15
Anticipated benefit in relation to proposed cost (Max: 25 Points)	10
TOTAL POINTS (Max:100 Points)	75

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: **The University of Maine System**
Maine Potato Integrated Pest Management 2018
DATE:

EVALUATION OF:
Proposal is complete and adheres to the format outlined in the RFP

Total Points Available: 5

Score: 5

Evaluation Team Comments:

<i>Complete</i>

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: The University of Maine System
Maine Potato Integrated Pest Management 2018

DATE: 5/30/17

EVALUATOR NAME: Ashley Sears

EVALUATOR DEPARTMENT: Maine DACF

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<u>Strengths:</u>	<u>Weaknesses:</u>
- IPM in potato industry	- overlap/duplicative research w/ other potato research ongoing and proposals that are currently being funded
- disease control such as PVY, Diuraya, late blight	
- survey 75 potato fields for testing	
\$97,792 request	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Microbial safety and quality of Maine maple syrup: Influence of production and handling practices

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	20
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	25
TOTAL POINTS		100

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Microbial safety and quality of Maine maple syrup: Influence of production and handling practices

DATE:

EVALUATION OF:

Determined to be a Commissioner Priority area

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Microbial safety and quality of Maine maple syrup: Influence of production and handling practices

DATE:

EVALUATION OF:

Project addresses the issues put forth by USDA, as stated in RFP

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: The University of Maine System

Microbial safety and quality of Maine maple syrup: Influence of production and handling practices

DATE: 5/30/17

EVALUATOR NAME: Ashley Sears

EVALUATOR DEPARTMENT: Maine DADF

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Strengths:	Weaknesses:
- microbial safety and quality of Maine maple syrup	
- addresses food safety	
- preharvest + postharvest handling practices addressed	
- focus on Listeria pathogen and reheating temps	
- ability to benefit Maine maple producers and other states	
\$19,932 requested	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

Optimizing inputs for wild blueberry weed and disease integrated management (IPM)

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	15
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	15
TOTAL POINTS		85

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: The University of Maine System

Optimizing inputs for wild blueberry weed and disease integrated management (IPM)

DATE: 5/30/17

EVALUATOR NAME: ANN GUBBS

EVALUATOR DEPARTMENT: ALF

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

I identifies 2 major concerns of the blueberry growers - weeds + diseases + resource issues involved

The focus of the project is evaluate new herbicides + fungicides -> How well this project be different from previous work

Letters of support from the Blueberry Commission + 2 large blueberry growers

Budget is largely focused on projects personal

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

The contribution of bees to apple pollination in Maine - can native bees provide security?

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

	Points Awarded:
Numerical Score:	
Determined to be a Commissioner priority area (Max: 5 Points)	0
Proposal is complete and adheres to the format outlined in the RFP (Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP (Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection (Max: 20 Points)	5
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers (Max: 15 Points)	10
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget (Max: 15 Points)	15
Anticipated benefit in relation to proposed cost (Max: 25 Points)	5
TOTAL POINTS (Max: 100 Points)	55

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

The contribution of bees to apple pollination in Maine - can native bees provide security?

DATE:

EVALUATION OF:

Determined to be a Commissioner Priority area

Total Points Available: 5

Score: 0

Evaluation Team Comments:

Not clear

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: The University of Maine System

The contribution of bees to apple pollination in Maine - can native bees provide security?

DATE:

EVALUATION OF:

Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Clear

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: Kennebec Valley Community College
 Winter Growing Expansion
 DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
NAME OF RFP COORDINATOR: Jessica Nixon
NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	0
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	10
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	10
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	3
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	10
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	5
TOTAL POINTS		43

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: Kennebec Valley Community College

Winter Growing Expansion

DATE: 5/31/17

EVALUATOR NAME: ANN GIBBS

EVALUATOR DEPARTMENT: ARF

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<p>Integrated projects looking at methods for growing crops + then market + utilizing those crops - utilizing statistics</p> <p>Should look at some of the experiences of others in Maine who have been growing in high tunnels for years</p> <p>Talks about data collection for 2 years - what data will be collected?</p> <p>request for a 3 year project</p> <p>Not a clear plan for how the outreach to growers will be delivered</p> <p>Letters of support - great partnership with local seed company</p> <p>Project will help with expansion of the sustainability program at KVC</p>
--

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: **Maine Maple Producer's Association**

Increasing and Branding Maine's Share of the Consumer Maple Market

DATE:

6/2/17

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	5
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	20
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	20
TOTAL POINTS		85

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: **Maine Maple Producer's Association**

Increasing and Branding Maine's Share of the Consumer Maple Market

DATE:

EVALUATION OF:

Determined to be a Commissioner Priority area

Total Points Available: 5

Score: 5

Evaluation Team Comments:

yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Maple Producer's Association

Increasing and Branding Maine's Share of the Consumer Maple Market

DATE:

EVALUATION OF:

Project addresses the issues put forth by USDA, as stated in RFP

Total Points Available: 15

Score: ~~5~~ 5

Evaluation Team Comments:

Yes But sneaks in

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: **Maine Maple Producer's Association**
Increasing and Branding Maine's Share of the Consumer Maple Market
DATE:

EVALUATION OF:

Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Impact all of Maple

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: **Maine Maple Producer's Association**

Increasing and Branding Maine's Share of the Consumer Maple Market

DATE:

EVALUATION OF:

Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget

Total Points Available: 15

Score: 15

Evaluation Team Comments:

<i>Clear</i>

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201603071

RFP TITLE: SPECIALTY CROP BLOCK GRANT PROGRAM FY16

BIDDER NAME: Maine Maple Producer's Association

Increasing and Branding Maine's Share of the Consumer Maple Market

DATE: 5/31/17

EVALUATOR NAME: ANN GIBBS

EVALUATOR DEPARTMENT: ACF

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<p>Project will help an expand business in the state - showed trends of doubling production in the past 7 yrs. (projected plateau of increased production) - the entire maple industry</p> <p>Specific attainable objectives</p> <p>Project will target new farmers - based on survey results</p> <p>Tie in with FSMA</p> <p>Agency fee does design marketing strategy \$16k - what does this include?</p> <p>Multi year project.</p> <p>Make sure the project builds on previous work & don't repeat work already completed</p> <p>Videoconferencing meeting fee - is this a allowable expense?</p> <p>Specific list of people who will help out with the project</p> <p>No letters of support</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: Good Shepard Food Bank
 Central Maine Storage and Distribution Facility Project
 DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
NAME OF RFP COORDINATOR: Jessica Nixon
NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

	Points Awarded:
Numerical Score:	
Determined to be a Commissioner priority area (Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP (Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP (Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection (Max: 20 Points)	5
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers (Max: 15 Points)	10
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget (Max: 15 Points)	5
Anticipated benefit in relation to proposed cost (Max: 25 Points)	5
TOTAL POINTS (Max: 100 Points)	50

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: **Maine Organic Farmers and Gardeners Association (MOFGA)**
Expanding Specialty Crop Production in the County
 DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
NAME OF RFP COORDINATOR: Jessica Nixon
NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	5
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	15
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	5
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	5
TOTAL POINTS		65

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Landscape & Nursery Association

Fully-Integrated Marketing Campaign for Year-Round Support of Maine's Nursery and Landscape Specialty Crop Industry

DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry

NAME OF RFP COORDINATOR: Jessica Nixon

NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	0
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	7
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	20
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	10
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	20
TOTAL POINTS		77

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: **Maine Landscape & Nursery Association**

Fully-Integrated Marketing Campaign for Year-Round Support of Maine's Nursery and Landscape

Specialty Crop Industry

DATE:

EVALUATION OF:

Proposal is complete and adheres to the format outlined in the RFP

Total Points Available: 5

Score: 0

Evaluation Team Comments:

no prop. cover sheet

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Landscape & Nursery Association

Fully-Integrated Marketing Campaign for Year-Round Support of Maine's Nursery and Landscape Specialty Crop Industry

DATE:

EVALUATION OF:

Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget

Total Points Available: 15

Score: 15

Evaluation Team Comments:

clear work plan

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Landscape & Nursery Association

Fully-Integrated Marketing Campaign for Year-Round Support of Maine's Nursery and Landscape Specialty Crop Industry

DATE:

EVALUATION OF:

Anticipated benefit in relation to proposed cost

Total Points Available: 25

Score: 20

Evaluation Team Comments:

good pt. in steps

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: Maine Landscape & Nursery Association

Fully-Integrated Marketing Campaign for Year-Round Support of Maine's Nursery and Landscape Specialty Crop Industry

DATE:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: AgMatters, LLC
 Assistance fro Specialty Crop Growers Affected by F.S.M.A 2017-2018
 DATE: 6/2/17

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
NAME OF RFP COORDINATOR: Jessica Nixon
NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Determined to be a Commissioner priority area	(Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP	(Max: 5 Points)	0
Project addresses the issues put forth by USDA, as stated in RFP	(Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection	(Max: 20 Points)	20
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers	(Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget	(Max: 15 Points)	15
Anticipated benefit in relation to proposed cost	(Max: 25 Points)	25
TOTAL POINTS		95

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: AgMatters, LLC

Assistance fro Specialty Crop Growers Affected by F.S.M.A 2017-2018

DATE:

EVALUATION OF:

Proposal is complete and adheres to the format outlined in the RFP

Total Points Available: 5

Score: 0

Evaluation Team Comments:

No cover page

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: AgMatters, LLC

Assistance fro Specialty Crop Growers Affected by F.S.M.A 2017-2018

DATE:

EVALUATION OF:

Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Clear and concise
- IS this duplicative of Dept FSMA funding?

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: AgMatters, LLC
 Assistance fro Specialty Crop Growers Affected by F.S.M.A 2017-2018
 DATE:

EVALUATION OF:
 Anticipated benefit in relation to proposed cost

Total Points Available: 25 **Score:** *25*

Evaluation Team Comments:

very beneficial

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
 RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
 BIDDER: AgMatters, LLC
 Food Safety Audit Preparation Assistance 2017-2018
 DATE: 6/2/17

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Purchases as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Agriculture, Conservation and Forestry
NAME OF RFP COORDINATOR: Jessica Nixon
NAMES OF EVALUATORS: Ann Gibbs, Caldwell Jackson, Ashley Sears, Tom Gordan

SUMMARY PAGE

	Points Awarded:
Numerical Score:	
Determined to be a Commissioner priority area (Max: 5 Points)	5
Proposal is complete and adheres to the format outlined in the RFP (Max: 5 Points)	0
Project addresses the issues put forth by USDA, as stated in RFP (Max: 15 Points)	15
Outcomes clearly defined and measurable, including methods of monitoring and data collection (Max: 20 Points)	20
Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers (Max: 15 Points)	15
Work plan is clear and concise including all projects tasks, who will perform the work, and adequate and appropriate timelines and budget (Max: 15 Points)	15
Anticipated benefit in relation to proposed cost (Max: 25 Points)	20
TOTAL POINTS (Max: 100 Points)	90

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: AgMatters, LLC
Food Safety Audit Preparation Assistance 2017-2018
DATE:

EVALUATION OF:
Determined to be a Commissioner Priority area

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055
RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17
BIDDER: AgMatters, LLC
Food Safety Audit Preparation Assistance 2017-2018
DATE:

EVALUATION OF:

Outcomes clearly defined and measurable, including methods of monitoring and data collection

Total Points Available: 20

Score: 20

Evaluation Team Comments:

Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201703055

RFP TITLE: SPECIALTY CROP BLOCK GRANT FY17

BIDDER: AgMatters, LLC

Food Safety Audit Preparation Assistance 2017-2018

DATE:

EVALUATION OF:

Project proposed shows how Specialty Crops in Maine will impact the most specialty crop producers

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Yes



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION
AND FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201703055
RFP TITLE: Specialty Crop Block Grant FY 17

I, (print name at right) AWN GIBBS
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

AWN
Signature

6/1/17
Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION
AND FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201703055
RFP TITLE: Specialty Crop Block Grant FY 17

I, (print name at right) Thomas U. Gordon
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Signature

5/18/2017

Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION
AND FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201703055
RFP TITLE: Specialty Crop Block Grant FY 17

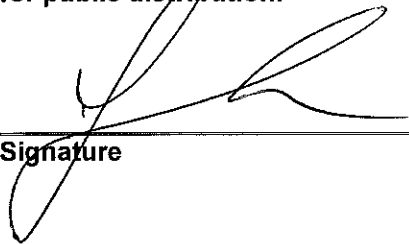
I, (print name at right) Caldwell Jackson
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Signature

6-2-17
Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION
AND FORESTRY

Paul R. LePage
Governor

Walter E. Whitcomb
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201703055
RFP TITLE: Specialty Crop Block Grant FY 17

I, (print name at right) Ashley Sears
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Ashley Sears
Signature

5/22/17
Date