

**00 11 13**  
**Notice to Contractors**

**Upper Kennebec Seclusion Room Renovation Project  
for Riverview Psychiatric Center**

*The project consists of the demolition of a tub room and the construction of an anti-room and a seclusion room in the same location in the Upper Kennebec wing of the hospital.*

*Below is the construction sequence:*

- 1. Contractor mobilization to site.*
- 2. Set up staging area for construction materials and equipment.*
- 3. Establish protocols for access to the site for construction workers and equipment suppliers.*
- 4. Set up measures to control debris, dust and odors at the site of the construction.*
- 5. Demolition of existing components of the tub room.*
- 6. Construction new components of the seclusion room.*
- 7. Startup and training for all new equipment and systems.*
- 8. Punch list items.*
- 9. Project close out.*

*All materials and labor shall be supplied by the Contractor.*

The cost of the work is approximately \$ 71,500.00. The work to be performed under this contract shall be completed on or before the Final Completion date of *July 31, 2020*.

1. Sealed Contractor bids, in envelopes plainly marked "Bid for *Upper Kennebec Seclusion Room Renovations*" and addressed to:

*Bureau of Real Estate Management  
111 Sewall Street, Cross State Office Building, 4th Floor  
77 State House Station  
Augusta, Maine 04333-0077*

*will be opened and read aloud at Bureau of Real Estate Management at 2:00 p.m. on Friday, February 21, 2020. Any bid submitted after the noted time will not be considered a valid bid and will remain unopened.*

2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.  
If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BREM website.
4. Performance and Payment Bonds *are required* on this project.  
If noted above as required, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BREM website.

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5. Filed Sub-bids *are not required* on this project.
6. There *are no* Pre-qualified General Contractors on this project.  
If Pre-qualified General Contractors are identified for this project, the name of each company, with their city and state, are listed below.
7. An on-site pre-bid conference *will* be conducted for this project.  
If a pre-bid conference is scheduled, it is *optional* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. *Pre-bid conference is on February 14, 2020, 10:00 A.M.*
8. Property Insurance for this construction contract, described in the Insurance Requirements section of the General Conditions of the contract, shall be Renovation or addition insured by Contractor.
9. Bid Documents - full sets only - will be available on or about *January 30, 2020* and may be obtained at a cost of \$75.00 from:  
*A.E. Hodsdon Engineers  
10 Common Street  
Waterville, ME 04901  
207-873-5164; al@eahodsdon.com*
10. Bid Documents may be examined at:  

<i>AGC Maine 188 Whitten Road Augusta, ME 04332 Phone 207-622-4741 Fax 207-622-1625</i>	<i>Construction Summary 734 Chestnut Street Manchester, NH 03104 Phone 603-627-8856 Fax 603-627-4524</i>
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