

## **Request for Qualifications Information for Architects and Engineers**

The Department of Defense, Veterans and Emergency Management wishes to procure architectural/engineering services for the Bangor Training Site Micro-Grid Project in Bangor, Maine. The purpose of this project is to expand the existing micro-grid, currently comprised of four facilities, to the remaining four facilities at the training site.

The scope of services will include, but not be limited to, field verification and documentation of existing conditions, design development and development of bidding documents. The firm may be required to coordinate this work with Emera Maine.

Interested firms should submit *one paper copy* and *one electronic copy* of a Letter of Interest with a Statement of Qualifications which includes the firm's:

- A. qualifications to undertake this project;
- B. documented experience with budgets, estimating, and project cost control;
- C. list of projects that demonstrate the firm's capabilities;
- D. list of recently completed work of similar type and size projects, with client contact information for each project;
- E. profiles of key personnel who would be involved in the project;
- F. statement of current workload and ability to absorb the project; and
- G. list of business references other than those listed above, including contact information.

The *paper copy* of the Letter of Interest and Statement of Qualifications should be sent to Paul R. Lapointe, Facilities Project Manager, DFE, Bldg 8, Camp Keyes, 194 Winthrop Street, Augusta, Maine 04330 so as to be received not later later than **2:00 PM on May 15, 2019**. The *electronic copy* of the Letter of Interest and Statement of Qualifications should be sent as an attachment to an email addressed to [paul.r.lapointe.nfg@mail.mil](mailto:paul.r.lapointe.nfg@mail.mil) so as to meet the deadline noted above.

Firms responding will be screened and interviewed on the basis of qualifications only. Project fees and specific design solutions for this project will not be discussed at the interview. Specific program information will not be available before the screening of qualification packages. The selection committee will rank all firms and negotiate fees with the highest ranked firm.