**insert project name**

|  |
| --- |
| To: *insert name of person receiving bids* |
| Bureau of Real Estate Management |
| 4th Floor, Cross State Office Building, 111 Sewall Street |
| 77 State House Station |
| Augusta, Maine 04333-0077 |

The undersigned, or *Bidder*, having carefully examined the form of contract, general conditions, specifications and drawings dated *insert date of documents*, prepared by *insert name of Consultant* for *insert project name*, as well as the premises and conditions relating to the work, proposes to furnish all labor, equipment and materials necessary for and reasonably incidental to the construction and completion of this project for the **Base Bid** amount of:

$ .00

1. Allowances on this project.

*insert brief name of Allowance* $ *insert dollar amount of Allowance*

1. Alternate Bids on this project.

Any dollar amount line below that is left blank by the Bidder shall be taken as a bid of **$0.00**.

*1* *insert title of Alternate or "not used"* $ .00

*2* *insert title of Alternate or "not used"* $ .00

*3* *insert title of Alternate or "not used"* $ .00

*4* *insert title of Alternate or "not used"* $ .00

*5* *insert title of Alternate or "not used"* $ .00

1. The Bidder acknowledges receipt of the following addenda to the specifications and drawings:

Addendum No. Dated:

Addendum No. Dated:

Addendum No. Dated:

Addendum No. Dated:

Addendum No. Dated:

1. Bid security on this project.

If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with this completed bid form submitted to the Owner.

1. Filed Sub-bids on this project.

**insert project name**

1. The Bidder agrees, if this bid is accepted by the Owner, to sign the designated Owner-Contractor contract and deliver it, with any and all bonds and affidavits of insurance specified in the Bid Documents, within twelve calendar days after the date of notification of such acceptance, except if the twelfth day falls on a State of Maine government holiday or other closure day, or a Saturday, or a Sunday, in which case the aforementioned documents must be received before 12:00 noon on the first available business day following the holiday, other closure day, Saturday, or Sunday.

As a guarantee thereof, the Bidder submits, together with this bid, a bid bond or other acceptable instrument as and if required by the Bid Documents.

1. This bid is hereby submitted by:

|  |  |
| --- | --- |
| Signature: |  |
| Printed name and title: |  |
| Company name: |  |
| Mailing address: |  |
| City, state, zip code: |  |
| Phone number: |  |
| Email address: |  |
| State of incorporation,  if a corporation: |  |
| List of all partners,  if a partnership: |  |