

JANUARY 23, 2026

*Yarmouth School
Department*

*Request for Qualifications
for
Comprehensive Energy Efficiency Improvements*

Contact: Zachary Harding
Director of Business Services
Yarmouth School Department
101 McCartney St
Yarmouth, ME 04096

**NEWSPAPER NOTICE
REQUEST FOR QUALIFICATIONS
YARMOUTH SCHOOL DEPARTMENT
ENERGY CONSERVATION/AIR QUALITY IMPROVEMENT PROJECT**

Pursuant to Section 15915 of Title 20-A of the Maine Revised Statutes, Yarmouth School Department (the “District”) requests qualifications from interested parties for an energy conservation/air quality improvement project at District schools and facilities. Parties interested in receiving a Request for Qualifications document and submitting a response must notify:

Zachary Harding
Director of Business Services
Yarmouth School Department
101 McCartney St
Yarmouth, ME 04096

zak_harding@yarmouthschools.org

The selected energy services company will be responsible for completion of all aspects of the design and the work of the project in compliance with Section 15915, including guarantees of performance. It is anticipated that the project will include multiple energy efficient upgrades to multiple school buildings.

Responses to this Request for Qualifications must be submitted no later than 2:00 PM February 17, 2026.

**REQUEST FOR QUALIFICATIONS
YARMOUTH SCHOOL DEPARTMENT
ENERGY CONSERVATION/AIR QUALITY IMPROVEMENT PROJECT**

QUALIFICATION SUBMISSION DEADLINE: 2:00 PM 17 February 2026

Commented [CO1]: Update; note must allow at least 15 days from the date of the last publication of newspaper ad in both the District and Augusta

Article I. Submission Details

Interested energy services companies (“Contractors”) shall submit one (1) electronic copy of their qualifications in accordance with this request to:

Zachary Harding
Director of Business Services
Yarmouth School Department
101 McCartney St
Yarmouth, ME 04096

Questions regarding submissions should be directed to Zak Harding, Director of Business Services, via email at Zak_Harding@yarmouthschools.org no later than 2:00 PM 6 February 2026. Responses from the District, if any, will be distributed to known interested Contractors and made publicly available at [https://www.maine.gov/dafs/bgs/business-opportunitiesno_later_than_2:00 PM 10 February 2026](https://www.maine.gov/dafs/bgs/business-opportunitiesno_later_than_2:00_PM_10_February_2026)

Pursuant to section 15915 of Title 20-A of the Maine Revised Statutes, Yarmouth Schools (the “District”) requests qualifications from Contractors for energy conservation and/or combined energy conservation and air quality improvement project(s) at all District schools and facilities. The selected Contractor will enter into a preliminary agreement acceptable to the District for the development of the project(s), and will be responsible under an agreed performance contract for all aspects of the design and the work to complete the selected projects under a single contract. The contract will comply with all aspects of section 15915, including provision of performance guarantees. The selected Contractor must provide payment and performance bonds in the full amount of the contract. It is anticipated that the project will include multiple energy efficient upgrades to multiple school buildings.

Article II. Qualifications

Contractors should submit qualifications in accordance with the following:

- a. Demonstrated expertise and experience in photovoltaic panel installation.
- b. Demonstrated expertise and experience in assessment and evaluation of existing lighting systems, heating systems and in recommending heating system upgrades and other energy conservation improvements.

- c. Demonstrated expertise and experience in assessment, engineering, design, installation of Advanced Lighting and Lighting control systems for school districts.
- d. Demonstrated expertise and experience in implementation of programs for school districts to reduce energy consumption and improve indoor air quality.
- e. Demonstrated expertise and experience in HVAC maintenance or ability to qualify the right service contractors for the District through a competitive process. Any new equipment that is installed will require training to the appropriate school staff.
- f. Demonstrated expertise and experience with delivering projects under performance contracts subject to section 15915 of Title 20-A of the Maine revised Statutes.
- g. Demonstrated experience with measurement and verification of energy savings determined using the international performance measurement and protocol published by the United States Department of Energy, Office of Scientific and Technical Information and with annual reconciliation of energy savings based on that measurement and verification process.
- h. Demonstrated experience obtaining grants and incentives for clients(s)
- i. Provide a letter from surety or other satisfactory evidence of bonding capacity.
- j. Provide reference(s) of Contractor's prior client(s) for contact by the District.
- k. Provide reference(s) of Contractor's major subcontractor(s) that Contractor proposes to utilize for the project, and demonstrated record of working with such subcontractor(s) on past projects.
- l. Provide client or professional references for Contractor's key employees that Contractor proposes to utilize for the project, and demonstrated record of those persons working together on past projects.
- m. Provide any other information that you consider helpful to the School Board in making its decision.

When providing information in accordance with the above, please provide detail for no more than two (2) prior projects. A summary list of other projects is appropriate to show depth of experience.

Article III. Scope of Work

The Scope of Work developed and recommended by the selected Contractor is subject to modification at the sole discretion of the School Committee and may include any or all of the following:

- a. Installation of rooftop or ground based photovoltaic solar*
- b. LED Conversions with Advanced Controls*
- c. Replacement and maintenance of existing boilers/burners.*
- d. Conversion from oil to gas or wood pellet systems.*
- e. Upgrade of any other requirements for boiler operation, including but not limited to, boiler controls, electrical and ventilation.*
- f. Upgrade of refrigeration controls.*
- g. Monitoring performance of school boiler/heating systems and refrigeration systems.*
- h. Monitoring energy costs.*
- i. A written guarantee that when program costs will be offset through cost reductions and/or additional revenues generated by the project.*
- j. Guidance and assistance applying for public and/or private grants and incentives to mitigate costs*
- k. Any other work to satisfy the requirements of section 15915 of Title 20-A of the Maine Revised Statutes.*

The District may alter or amend the Scope of Work at its sole discretion prior to executing a contract with the Contractor. Once a contract is executed, the Scope of Work may be amended in accordance with the contract documents.

The contractor selected pursuant to this RFQ may enter into contract(s) with the District for one or more energy conservation and related air quality improvement projects or multiple phases of a project to the extent that the total contract costs in the aggregate do not exceed the \$10,000,000 limitation set forth in 20-A M.R.S. § 15915 or any lesser limitation amount that the Legislature may enact in the future.

Article IV. Miscellaneous

The District reserves the right to accept or reject any prospective Contractor on the basis of the qualifications submitted in the sole discretion of the District's administration and to exercise its judgment in evaluating qualifications. The District reserves the right to request additional information from any candidate in sole discretion.

The District will interview selected Contractors prior to final selection.

The selection of a Contractor shall not obligate the District to enter into a contract. Any contract entered into between the District and a selected Contractor shall be in a form entirely satisfactory to the School Committee in its sole discretion.

By responding to this Request for Qualifications, Contractors acknowledge that the District is a public entity, and any requests or agreements to maintain confidentiality of any proprietary information shall be limited to the extent required by public records and preservation laws.