



YARMOUTH SCHOOL DEPARTMENT

Empowering all students

*Andrew R. Dolloff, Ph.D.
Superintendent of Schools*

*Sharlee R. Mahoney
Director of Instructional Support*

*Shanna H. Crofton
Assistant Superintendent for Teaching & Learning*

*Zak A. Harding
Director of Business Services*

Request for Proposals (RFP)

Turf Field and Track Replacement – Design Services

RFP No.: 2025-TFTR-01

Issue Date: 28 July 2025

1. Owner Information

Yarmouth School Department
101 McCartney Street
Yarmouth, ME 04096

2. Project Location

Yarmouth High School Athletic Complex
286 West Elm Street
Yarmouth, ME 04096

3. Project Overview

The Yarmouth School Department is seeking qualified design firms to provide engineering, design, bidding, & construction phase services for the replacement of the synthetic turf field and replacement/resurfacing of the surrounding track, including associated site and infrastructure assessments. A stadium lighting retrofit to LED is also included in the scope.

4. Planned Project Scope

A. Synthetic Turf Field Replacement

- Remove and replace the existing synthetic turf “carpet” and infill.
- Use environmentally sustainable ("green") infill alternatives.
- Match existing field line markings and layout.
- Meet NFHS (National Federation of State High School Associations) specifications.



B. Track Surface

- Mill and pave the track to a depth of 2 inches.
- Resurface and repaint to match existing layout.

C. Stadium Lighting

- Replace metal halide lights with energy-efficient LEDs.
- Maintain existing layout unless changes are recommended.

5. Engineering Needs

- Review existing field subgrade, drainage system, and infrastructure.
- Determine if base reconstruction is necessary.
- Confirm track milling depth via plan review and condition evaluation.
- Assess asphalt base for 20-year lifespan feasibility.
- Assess lighting poles and underground infrastructure.
- Ensure system longevity of at least 20 years post-retrofit.
- Test underground electrical wiring.
- Evaluate condition of goalposts, bleachers, fencing, turf groomer, and nearby pavement.
- No scoreboard work required (new in 2023).

● Overall Timeline

- plan for Draft Plan Set & Specs (Replace-in-Kind): By Oct 25, 2025
- plan for Initial Opinion of Probable Cost: By Nov 1, 2025
- Town review Jan to March 2026
- Town vote May 2026
- Construction project bidding spring 2027
- Project work summer 2027

6. Community Engagement

The selected firm may be required to present to public forums and participate in the budget process.

7. Proposal Requirements

- Cover letter with firm background.
- Description of relevant experience.
- Résumés of key personnel.
- Approach and methodology.
- Project timeline.
- Fee structure and cost estimate.
- References from similar projects.

8. Selection Criteria

Proposals will be evaluated on:

- Qualifications and experience (30%)
- Understanding and approach (25%)
- Past performance (15%)
- Schedule adherence (10%)
- Cost proposal (20%)

9. Submission Instructions

Deadline: 28 August 2025 at 2:00 PM

Submit proposals electronically (PDF format) to: Bruce_Bickford@yarmouthschools.org

Subject line: **RFP 2025-TFTR-01** – Turf and Track Design Proposal

Optional hard copies may be delivered to:

Yarmouth School Department

Attn: Bruce Bickford

101 McCartney Street

Yarmouth, ME 04096

10. Questions

Submit inquiries by 4 August 2025 at 2:00 PM to:

Bruce Bickford,

Email: Bruce_Bickford@yarmouthschools.org

11. Reservation of Rights

The Yarmouth School Department reserves the right to:

- Reject any or all proposals.
- Waive informalities or irregularities.
- Award the contract in whole or in part.