

**REQUEST FOR QUALIFICATIONS
COMMISSIONING AGENT SERVICES
BAR HARBOR SCHOOL DEPARTMENT**

The Bar Harbor School Department wishes to procure commissioning agent services for the new Connors Emerson School project in Bar Harbor, ME. The project is as follows:

- New 100,000 square foot PreK- 8th Grade School Building.

The architect of record is Harriman of Auburn, Maine.

Construction is scheduled to begin in Summer of 2024; Substantial Completion for the building is anticipated in June 2026. The Building Construction Cost is estimated at approximately \$50,000,000. The project is approximately at the 80% complete construction documents phase.

The Bar Harbor School Department is seeking commissioning agent services to ensure that mechanical, electrical, plumbing, and building envelope systems are complete and functioning properly upon occupancy, and that the Owner's staff has adequate system documentation and training.

Evaluation criteria for qualifications are based on:

- Proposed approach to the Project
- Past experience in performing commissioning agent services for similar projects
- Experience of the staff to perform the services required by the Project

Fees shall not be included in the response to this RFQ. Fees shall be negotiated with the firm determined by the Selection Committee to be the most qualified for these services.

The Bar Harbor School Department intends to invite three companies to interview with the Selection Committee.

The companies that are selected will receive a Scope of Work document so that the company understands what is expected prior to the interview. Questions regarding this commissioning project will be addressed at the interview.

Interested parties should submit four copies and a digital copy on a thumb drive of their qualifications package on or before 2PM on Thursday, March 28th, 2024, to:

Michael Zboray
Superintendent of Schools
Mount Desert Island Regional School System
1081 Eagle Lake Road
Bar Harbor, ME 04069