

**00 11 13**  
**Notice to Contractors**

**Cape Elizabeth Middle School and Pond Cove Elementary School**  
**Early Site Package – 2026 Parking Lot Construction**

This locally funded project consists of the construction of new parking and drop-off drives to temporarily support the school operations during this upcoming 2026/2027 school year and through school renovations and construction being bid separately this spring.

This contract shall designate the Substantial Completion Date on or before 18 August 2026 for project so that school can utilize for school year 2026/2027, and the Contract Final Completion Date on or before 29 August 2026. Work can start upon execution of a contract and once school is out for the 2025/2026 session. The last day of school for the 2025/2026 session is June 18<sup>th</sup>, 2026.

1. Bids shall be submitted in sealed envelopes plainly marked "**Early Site Bid for Cape Elizabeth Schools**" and addressed to:

*Dr. Christopher Record*  
*Superintendent of Schools*  
*Cape Elizabeth School Department*  
*320 Ocean House Road*  
*Cape Elizabeth, Maine 04107*

The envelope shall contain a completed Contractor Bid Form (section 00 41 13), provided in the Bid Documents, and include bid security when required. The bids shall be received no later than **2:00:00 p.m.** on **12 June, 2026**.

Bid submissions will be opened and read aloud at *the address shown above in the Town Hall Board Room* at the time and date noted above.

Any bid submitted after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.

2. Questions and comments on the *bid opening process* shall be addressed to: Harriman; Jamie Ouellette and Lisa Sawin, [jouellette@harriman.com](mailto:jouellette@harriman.com) and [lsawin@harriman.com](mailto:lsawin@harriman.com) AND Gorrill Palmer (LJB); Doug Reynolds, [DReynolds@ljbinc.com](mailto:DReynolds@ljbinc.com)

**00 11 13**  
**Notice to Contractors**

3. Questions and comments regarding the *project* design specifications or drawings shall be directed in writing to the Consultant during the bid period prior to the question and comment deadline of 5:00 p.m. on *08 June, 2026* so that responses can be prepared and issued 72 hours ahead of the bid date and time .

*Harriman*

*Jamie Ouellette, cc: Lisa Sawin*

*jouellette@harriman.com, cc: lsawin@harriman.com*

*AND*

*Gorrill Palmer (LJB)*

*Doug Reynolds*

*DReynolds@jlbinc.com*

4.  Bid security is required on this project.  
The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.  
*or*  
 Bid security is not required on this project.
5.  Performance and Payment Bonds are required on this project.  
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.  
*or*  
 Performance and Payment Bonds are not required on this project.
6. Filed Sub-bids *are not required* on this project.
7.  Pre-qualified General Contractors are utilized on this project.  
*or*  
 Pre-qualified General Contractors are not utilized on this project.

**00 11 13**  
**Notice to Contractors**

8.  An on-site pre-bid conference (  *mandatory* or  *optional* ) will be conducted for this project. The pre-bid conference is intended for General Contractors. Subcontractors and suppliers are welcome to attend. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding.

*03:30:00 p.m. on 02 June 2026*

*Cape Elizabeth Middle School, 14 Scott Dyer Road, Cape Elizabeth Middle School 04107*

*Conference will begin outside the main entrance to the Middle School's Main Entrance, in the event of foul weather the conference will begin inside the main lobby of the Middle School's Main Entrance*

*or*

- An on-site pre-bid conference will not be conducted for this project.

9. Bid Documents - full sets only - will be available on or about 25, May 2026 and may be obtained by contacting the printing company listed below at a cost of \$50 for hard copies and \$75 for digital PDF documents. AutoCAD files are available only for site work drawings for Divison 31, 32, 33 that integrate with earthwork estimating software. from:

*X Press Copy Company*

*17 Westfield Street*

*Portland, ME 04102*

*(207) 775-2444*

*[www.xpressplanroom.com](http://www.xpressplanroom.com)*

*<https://xcopy.com>*

10. Bid Documents may be examined at:

*AGC Maine*

*188 Whitten Road, Augusta, ME 04330*

*207-622-4741*

*Construction Summary*

*734 Chestnut Street, Manchester, NH 03104*

*603-627-8856*

*Dodge Data & Analytics*