

**REQUEST FOR QUALIFICATIONS
COMMISSIONING AGENT SERVICES
MSAD 54**

MSAD 54 wishes to procure commissioning agent services for the new Elementary School Project in Skowhegan, ME. The project is as follows:

- New 153,000 square foot Elementary School Building.

The architect of record is Stephen Blatt Architects of Portland, Maine.

Construction is scheduled to begin in Spring 2023; Substantial Completion is anticipated in June 2025. The Building Construction Cost is estimated at approximately \$56M. The project is at the 100% Design Development documents phase.

MSAD 54 is seeking commissioning agent services to ensure that mechanical, electrical, plumbing, building envelope and safety and security systems are complete and functioning properly upon occupancy, and that the Owner's staff has adequate system documentation and training.

Evaluation criteria for qualifications are based on:

- Proposed approach to the Project
- Past experience in performing commissioning agent services for similar projects
- Experience of the staff to perform the services required by the Project

Fees shall not be included in the response to this RFQ. Fees shall be negotiated with the firm determined by the Selection Committee to be the most qualified for these services.

MSAD 54 intends to invite three companies to interview with the Selection Committee.

The companies that are selected will receive a Scope of Work document so that the company understands what is expected prior to the interview. Questions regarding this commissioning project will be addressed at the interview.

Interested parties should submit four paper copies and a digital copy on a thumb drive of their qualifications package on or before 3:00 PM on October 20, 2022 to:

Jonathan Moody
Superintendent of Schools
MSAD 54
196 West Front Street
Skowhegan, ME 04976