

SECTION 2-A

NOTICE TO CONTRACTORS  
SHORT FORM  
PUBLIC SCHOOL PROJECT  
(Advertisement)

Sealed proposals, in envelopes plainly marked proposal for:

Greely High School - Science Wing HVAC Upgrades

Brief Job Description: The project consists of replacement all Air Handling Equipment, Structural upgrades, roof patching and associated finish work in the Cafeteria of the Mabel I. Wilson School.

Addressed to: Scott Poulin, Director of Finance, Human Resources and Operations (NAME)

MSAD #51 (ADDRESS)

P.O. Box 6A

Cumberland Center, Maine

will be opened and read aloud at MSAD #51 Superintendent's Office  
(Place)

at 3:30 p.m., on April 18, 2024. Bids received after 3:30 p.m. will  
(Time) (Date)

not be considered and will be returned unopened.

Proposals must be accompanied by certified or cashiers check for 5% of the proposal, or a satisfactory bid bond in a similar amount. The owner reserves the right to waive all formalities, and reject any and all proposals, or to accept any proposal. Proposals shall be submitted upon the letterhead of the bidder.

All questions are to be submitted in writing to Chantel Tardif, [msad51srrf@oakpoint.com](mailto:msad51srrf@oakpoint.com), with "GREELY HIGH SCHOOL – SCIENCE WING HVAC UPGRADES" in the subject line, by 12:00 p.m. (noon) on April 11, 2024. No phone calls will be accepted.

Any proposal that contains an escalation clause will be invalid.

Plans and specifications will be available on or about March 21, 2024 and may be obtained from:

Xpress Copy  
17 Westfield Street  
Portland, ME 04102  
1-207-775-2444 ([www.xcopy.com](http://www.xcopy.com))

**A NON-MANDATORY PRE-BID MEETING WILL BE HELD AT THE GREELY HIGH SCHOOL PROJECT SITE ON MARCH 27, 2024 AT 3:30 P.M.**

OWNER

BY: Scott Poulin  
(Name)  
Director of Finance, Human Resources and Operations  
(Title)  
MSAD #51  
(Local School Administrative Unit)