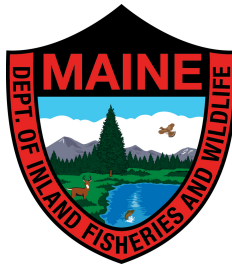


# PROJECT MANUAL

## Jonesboro Heat Pump Upgrades for the Maine Department of Inland Fisheries & Wildlife

BGS Project # 3845

Issued Date: April 23, 2026



HALEY WARD®

ENGINEERING | ENVIRONMENTAL | SURVEYING

1 Merchant Plaza Suite 701  
Bangor Maine 04401  
207-989-4824 [haleyward.com](http://haleyward.com)

**00 01 10**  
**Table Of Contents**

**Division 00 – Procurement and Contracting Requirements**

*3 pages*

**INTRODUCTORY INFORMATION**

00 01 01	Project Title Page .....	1
00 01 10	Table of Contents .....	
00 01 15	List of Drawing Sheets .....	

**PROCUREMENT REQUIREMENTS**

**00 10 00 SOLICITATION**

00 11 13	Notice to Contractors for Email Bid.....	
----------	--	--

**00 20 00 INSTRUCTIONS FOR PROCUREMENT**

00 21 13	Instructions to Bidders.....	1
----------	------------------------------	---

**00 40 00 PROCUREMENT FORMS AND SUPPLEMENTS**

**00 41 00 Bid Forms**

00 41 13	Bid Form – Stipulated Sum (Single-Prime Contract).....	
----------	--	--

**00 43 00 Procurement Form Supplements**

00 43 13	Contractor Bid Security Form .....	
----------	------------------------------------	--

**CONTRACTING REQUIREMENTS**

**00 50 00 CONTRACTING FORMS AND SUPPLEMENTS**

**00 52 00 Agreement Forms**

00 52 13	Contract Agreement Sample .....	
----------	---------------------------------	--

**00 60 00 PROJECT FORMS**

**00 61 00 Bond Forms**

00 61 13.13	Contractor Performance Bond Form Sample .....	
-------------	---	--

00 61 13.16	Contractor Payment Bond Form Sample.....	
-------------	--	--

**00 62 00 Certificates and Other Forms**

00 62 76	Application for Payment Form.....	
----------	-----------------------------------	--

**00 63 00 Clarification and Modification Forms**

00 63 46	Construction Change Directive Form.....	
----------	---	--

00 63 63	Change Order Form.....	
----------	------------------------	--

**00 01 10**  
**Table Of Contents**

*3 pages*

**00 70 00 CONDITIONS OF THE CONTRACT**.....

**00 71 00 Contracting Definitions**.....

**00 72 00 General Conditions**

00 72 13 General Conditions – Stipulated Sum (Single-Prime Contract).....

**00 73 00 Supplementary Conditions**

00 73 46 Wage Determination Schedule.....

**Division 01 – General Requirements**

**01 00 00 GENERAL REQUIREMENTS**

01 10 00 SUMMARY.....

**01 20 00 PRICE AND PAYMENT PROCEDURES**

01 25 00 Substitution Procedures.....

**01 30 00 ADMINISTRATIVE REQUIREMENTS**

01 33 00 Submittal Procedures.....

01 40 00 QUALITY REQUIREMENTS.....

01 60 00 PRODUCT REQUIREMENTS.....

**Division 23- HVAC**

23 05 11 Common Work Results for HVAC.....

23 05 19 Meters and Gages for HVAC Piping.....

23 07 11 HVAC Insulation.....

23 23 00 Mechanical Piping.....

23 81 29 Variable-Refrigerant-Flow Changeover Heat Pump Systems.....

**00 01 10**  
**Table Of Contents**

*3 pages*

26 05 11	Requirements for Electrical Installations.....
26 05 19	Low Voltage Electrical Power Conductors and Cables.....
26 05 26	Grounding and Bonding for Electrical Systems.....
26 05 29	Hangers and Supports for Electrical Systems.....
26 05 33	Raceway and Boxes for Electrical Systems.....
26 05 53	Identification for Electrical Systems.....
26 24 16	Panelboards.....
26 29 21	Enclosed Switches and Circuit Breakers.....

**00 01 15**  
**List of Drawing Sheets**

<b>SHEET NUMBER</b>	<b>SHEET TITLE</b>
M-001	MECHANICAL NOTES, SYMBOLS & ABBREVIATIONS
M-101	MECHANICAL BASEMENT PLAN
M-102	MECHANICAL FIRST FLOOR PLAN
M-501	MECHANICAL DETAILS
M-502	MECHANICAL DETAILS
M-503	MECHANICAL DETAILS
M-601	MECHANICAL SCHEDULES
E-001	ELECTRICAL ABBREVIATIONS, NOTES, DETAILS & SCHEDULES
E-100	ELECTRICAL SITE PLAN AND ONE-LINE DIAGRAMS
E-101	ELECTRICAL POWER PLANS

**00 11 13**  
**Notice to Contractors**

**MDIFW Jonesboro Heat Pump Upgrades**

3845

*The implementation of Heat Pump Technology including electrical service upgrades.*

The contract shall designate the Substantial Completion Date on or before *04 December 2026*, and the Contract Final Completion Date on or before *16 December 2026*.

1. Submit bids on a completed Contractor Bid Form (section 00 41 13), provided in the Bid Documents, include bid security when required, and scan each item as an attachment to an email addressed to: richard.parker@maine.gov, so as to be received no later than **1:30:00 p.m. on 14 May, 2026**. The email subject line shall be marked "**Bid for MDIFW Jonesboro Heat Pump Upgrades**".

Bid submissions will be opened and read aloud at **2:00 p.m.** on the date noted above at the Maine Department of Inland Fisheries and Wildlife, accessible as a video conference call. Those who wish to participate in the call must submit a request for access to richard.parker@maine.gov.

Any bid received after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. In certain circumstances, the Bureau of General Services may require the Bidder to surrender a valid paper copy of the bid form or the bid security document. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.

2. Questions and comments on the *bid opening process* shall be addressed to: Division of Engineering, Maine Department of Inland Fisheries and Wildlife, 41 State House Station, Augusta, Maine 04333-0041, richard.parker@maine.gov.
3. Questions and comments regarding the *project* design specifications or drawings shall be directed in writing to the Consultant during the bid period prior to the question and comment deadline of 5:00 p.m. on *08 May, 2026*.

*Haley Ward*  
*Jared Merry*  
*jmerry@haleyward.com*

4.  Bid security is required on this project.  
The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.  
*or*  
 Bid security is not required on this project.

**00 11 13**  
**Notice to Contractors**

5.  Performance and Payment Bonds are required on this project.  
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
- or*
- Performance and Payment Bonds are not required on this project.
6. Filed Sub-bids *are not required* on this project.
7.  Pre-qualified General Contractors are utilized on this project.  
*insert the company name, city and state for each*
- or*
- Pre-qualified General Contractors are not utilized on this project.
8.  An on-site pre-bid conference (  *mandatory* or  *optional* ) will be conducted for this project. The pre-bid conference is intended for General Contractors. Subcontractors and suppliers are welcome to attend. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding.
- 1:00 PM- 04 May 2026*  
*317 Whitneyville Rd*  
*Jonesboro, ME 04648*
- or*
- An on-site pre-bid conference will not be conducted for this project.
9. Bid Documents - full sets only - will be available on or about *23 April, 2026* and may be obtained for digital download from:
- <https://www.maine.gov/dafs/bgs/business-opportunities#invitationforbid>*
- or*
- Email request to [richard.parker@maine.gov](mailto:richard.parker@maine.gov)*
10. Bid Documents may be examined at:
- |   |  |
|---|--|
| <i>AGC Maine</i><br><i>188 Whitten Road, Augusta, ME 04330</i><br><i>207-622-4741</i> | <i>Construction Summary</i><br><i>734 Chestnut Street, Manchester, NH 03104</i><br><i>603-627-8856</i> |
|---|--|

**00 21 13**  
**Instructions to Bidders**

1. Bidder Requirements

- 1.1 A bidder is a Contractor which is evidently qualified, or has been specifically pre-qualified by the Bureau of General Services, to bid on the proposed project described in the Bid Documents.
- 1.2 Contractors and Subcontractors bidding on projects that utilize Filed Sub-bids shall follow the requirements outlined in these Bid Documents for such projects. See Section 00 22 13 for additional information.
- 1.3 Contractors and Subcontractors are not eligible to bid on the project when their access to project design documents prior to the bid period distribution of documents creates an unfair bidding advantage. Prohibited access includes consultation with the Owner or with design professionals engaged by the Owner regarding cost estimating, constructability review, or project scheduling. This prohibition to bid applies to open, competitive bidding or pre-qualified contractor bidding or Filed Sub-bidding. The Bureau may require additional information to determine if the activities of a Contractor constitute an unfair bidding advantage.
- 1.4 Each bidder is responsible for becoming thoroughly familiar with the Bid Documents prior to submitting a bid. The failure of a bidder to review evident site conditions, to attend available pre-bid conferences, or to receive, examine, or act on addenda to the Bid Documents shall not relieve that bidder from any obligation with respect to their bid or the execution of the work as a Contractor.
- 1.5 Prior to the award of the contract, General Contractor bidders or Filed Sub-bidders may be required to provide documented evidence to the Owner or the Bureau showing compliance with the provisions of this section, their business experience, financial capability, or performance on previous projects.
- 1.6 The selected General Contractor bidder will be required to provide proof of insurance before a contract can be executed.
- 1.7 Contracts developed from this bid shall not be assigned, sublet or transferred without the written consent of the Owner.
- 1.8 By submitting a bid the Contractor attests that it has not been declared ineligible to bid on State of Maine projects. The Director of the Bureau of General Services may disallow award of this contract to any Contractor if there is evidence that the Contractor or any of its Subcontractors, through their own fault, have been terminated, suspended for cause, debarred from bidding, agreed to refrain from bidding as part of a settlement, have defaulted on a contract, or had a contract completed by another party.
- 1.9 The Contractor attests that it is not presently indicted for or otherwise criminally or civilly charged by a Federal, State or local government entity with commission of any of the following offenses and has not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction, or contract under a public transaction, violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

**00 21 13**  
**Instructions to Bidders**

- 1.10 The Contractor shall not make any award or permit any award (subgrant or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs or State of Maine projects.
  
2. Authority of Owner
  - 2.1 The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
  
  - 2.2 Subject to the Owner's stated right to accept or reject any or all bids, the Contractor shall be selected on the basis of the lowest dollar value of an acceptable Base Bid, or any combination of Base Bid plus Alternate Bids, as well as other limited cost modifications the Owner determines may best serve the interests of the Owner. An acceptable bid is a duly submitted bid from a responsive and responsible bidder.
  
  - 2.3 The Owner reserves the right to require Bid Bonds or Performance and Payment Bonds for any project of any contract value.
  
3. Submitting Bids and Bid Requirements
  - 3.1 Each bid shall be submitted on the forms provided in the Bid Documents.
  
  - 3.2 Each bid shall be valid for a period of thirty calendar days following the Project bid closing date and time. The bid expiration date may be extended in unusual circumstances by mutual consent of the Bidder and the Owner. The bid amount shall not be modified due to the bid expiration date extension.
  
  - 3.3 Any provision contained in a bid which shows cost escalation, or any modification of schedule or other requirements shall not be accepted. Such a provision causes the bid to be invalid, or, at the discretion of the Owner and BGS, that element of the bid submission may be disregarded for the purpose of awarding the contract without that provision.
  
  - 3.4 Bidders shall include a Bid Bond or other approved bid security with the bid form submitted to the Owner when the bid form indicates such bid security is required. The bond value shall be 5% of the bid amount. The form of bond is shown in section 00 43 13.
  
  - 3.5 Bidders recognize that inclusion of contract bonds and the cost of those bonds is dependent on the awarded contract dollar value. Therefore, a Base Bid, or any combination of Base Bid plus Alternate Bids, as well as other limited cost modifications, resulting in a contract award shall include the cost of Performance and Payment Bonds in the submitted bid amount when the construction contract value is over \$125,000.00. Similarly, the cost of Performance and Payment Bonds is excluded in the submitted bid amount when the construction contract value is \$125,000.00 or less unless bonds are specifically required by the Bid Documents. When required for the project, the selected Contractor shall provide these bonds before a contract can be executed, pursuant to 14 M.R.S.A., Section 871, Public Works Contractors' Surety Bond Law of 1971, subsection 3. The form of bonds is shown in section 00 61 13.13 and 00 61 13.16.

**00 21 13**  
**Instructions to Bidders**

- 3.6 Bidders may modify bids in writing, by the same means as the original bid submission, prior to the bid closing time. Such written amendments shall not disclose the amount of the initial bid. If so disclosed, the entire bid is considered invalid.
- 3.7 Bidders implicitly acknowledge all Addenda issued when they submit the bid form. By usual practice the Consultant shall not issue Addenda less than 72 hours prior to the bid closing time, to allow ample time for bidders to incorporate the information. However, some information, such as extending the bid due date and time, may be issued with shorter notice. Addenda shall be issued to all companies who are registered holders of Bid Documents.
- 3.8 A bid may be withdrawn without penalty if a written request by the bidder is presented to the Owner prior to the bid closing time. Such written withdrawal requests are subject to verification as required by the Bureau.
- A bid may be withdrawn without penalty after the bid closing time if, in the determination of the Bureau, evidence provided by the Contractor shows an apparent unintended error such as a miscalculation, or an erroneous number on estimating documents, was the cause of an inaccurate bid. The Bureau may allow withdrawal in consideration of the bid bond or, without utilizing a bid bond, if the Bureau considers documented evidence provided by the Contractor shows factual errors had been made on the bid form.
- 3.9 In the event State of Maine Offices unexpectedly close on the published date of a public bid opening in the location of that bid opening, prior to the time of the scheduled deadline, the new deadline for the public bid opening will be the following business day at the originally scheduled hour of the day, at the original location. Official closings are posted on the State of Maine government website.
- 3.10 The Owner may require, in a Notice of Intent to Award letter to the apparent low bidder, a Schedule of Values, Project Schedule, and List of Subcontractors and Suppliers as both a demonstration of capability of the Bidder and as a condition of award.
- 3.11 Projects which require a State of Maine wage determination will include that schedule as part of the Bid Documents. See section 00 73 46, if such rates are required.
- 3.12 Projects which require compliance with the Davis-Bacon Act are subject to the regulations contained the Code for Federal Regulations and the federal wage determination which is made a part of the Bid Documents. See section 00 73 46, if such rates are required.
- 3.13 The Owner is exempt from the payment of Maine State sales and use taxes as provided in 36 M.R.S. §1760 (1). The Contractor and Subcontractors shall not include taxes on exempt items in the construction contract.

**00 41 13  
Contractor Bid Form**

**MDIFW Jonesboro Heat Pump Upgrades**

BGS project number 3845

Bid Form submitted by: *email only to email address below*

Bid Administrator:

*Richard Parker*  
Inland Fisheries and Wildlife  
353 Water Street SHS 41  
Augusta, Maine 04333-0041

richard.parker@maine.gov

Bidder:

Signature: \_\_\_\_\_

Printed name and title: \_\_\_\_\_

Company name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, state, zip code: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

State of incorporation, if a corporation: \_\_\_\_\_

List of all partners, if a partnership: \_\_\_\_\_

The Bidder agrees, if the Owner offers to award the contract, to provide any and all bonds and certificates of insurance, as well as Schedule of Values, Project Schedule, and List of Subcontractors and Suppliers if required by the Owner, and to sign the designated Construction Contract within twelve calendar days after the date of notification of such acceptance, except if the twelfth day falls on a State of Maine government holiday or other closure day, or a Saturday, or a Sunday, in which case the aforementioned documents must be received before 12:00 noon on the first available business day following the holiday, other closure day, Saturday, or Sunday.

As a guarantee thereof, the Bidder submits, together with this bid, a bid bond or other acceptable instrument as and if required by the Bid Documents.

**00 41 13**  
**Contractor Bid Form**

1. The Bidder, having carefully examined the *MDIFW Jonesboro Heat Pump Upgrades* Project Manual dated 23 April, 2026, prepared by *MDIFW/ Haley Ward*, as well as Specifications, Drawings, and any Addenda, the form of contract, and the premises and conditions relating to the work, proposes to furnish all labor, equipment and materials necessary for and reasonably incidental to the construction and completion of this project for the **Base Bid** amount of:

\$ \_\_\_\_\_ .00

2. Allowances *are not included* on this project.  
<Bid Administrator to select...>

1	<i>"Not Used"</i>	\$ <u>0.00</u>
2	<i>"Not Used"</i>	\$ <u>0.00</u>
3	<i>"Not Used"</i>	\$ <u>0.00</u>
4	<i>"Not Used"</i>	\$ <u>0.00</u>

3. Alternate Bids *are not included* on this project.  
*No Alternate Bids*  
Any dollar amount line below that is left blank by the Bidder shall be read as a bid of **\$0.00**.

1	<i>"not used"</i>	\$ _____ <u>.00</u>
2	<i>"not used"</i>	\$ _____ <u>.00</u>
3	<i>"not used"</i>	\$ _____ <u>.00</u>
4	<i>"not used"</i>	\$ _____ <u>.00</u>

**00 41 13  
Contractor Bid Form**

4. Unit Prices *are not included* on this project.

*No Unit Prices*

Any dollar amount line below that is left blank by the Bidder shall be read as a bid of **\$0.00**. **Note: ADD and DEDUCT unit prices cannot differ by more than 20%.**

	UNIT	ADD	DEDUCT
1 "not used"	<u>XX</u>	\$ _____	\$ _____
2 "not used"	<u>XX</u>	\$ _____	\$ _____
3 "not used"	<u>XX</u>	\$ _____	\$ _____

5. Bid security *is required* on this project.

If noted above as required, or if the Base Bid amount exceeds \$125,000.00, the Bidder shall include with this bid form a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with this completed bid form submitted to the Owner.

6. Filed Sub-bids *are not required* on this project.

If noted above as required, the Bidder shall include with this bid form a list of each Filed Sub-bidder selected by the Bidder on the form provided (section 00 41 13F).

**00 43 13  
Contractor Bid Bond**

Bond No.: insert bond number

We, the undersigned, insert company name of Contractor, select type of entity of insert name of municipality in the State of insert name of state as principal, and insert name of surety as Surety, are hereby held and firmly bound unto select title of obligee in the penal sum of five percent of the bid amount, for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns, signed this insert date, i.e.: 8th day of select month, select year, which is the same date as that of the first specified bid due date, or subsequent bid due date revised by addendum.

The condition of the above obligation is such that whereas the principal has submitted to the Owner, or State of Maine, to a certain bid, attached hereto and hereby made a part hereof, to enter into a contract in writing, for the construction of insert name of project as designated in the contract documents

Now therefore:

If said bid shall be rejected, or, in the alternate,

If said bid shall be accepted and the principal shall execute and deliver a contract in the form of contract attached hereto, properly completed in accordance with said bid, and shall furnish a bond for the faithful performance of said contract, and for the payment of all persons performing labor or furnishing material in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void.

Otherwise, the same shall remain in force and effect- it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received hereby stipulates and agrees that the obligation of said Surety and its bonds shall be in no way impaired or affected by any extension of the time within which the Obligee may accept such bid and said Surety does hereby waive notice of any such extension.

**00 43 13  
Contractor Bid Bond**

In witness whereof, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set above.

Signed and sealed this insert date, i.e.: 8th day of select month, select year, which is the same date as that of the first specified bid due date, or subsequent bid due date revised by addendum.

**Contractor**

\_\_\_\_\_  
*(Signature)*

*insert name and title*

*insert company name*

*insert address  
insert city state zip code*

**Surety**

\_\_\_\_\_  
*(Signature)*

*insert name and title*

*insert company name*

*insert address  
insert city state zip code*

If Contractor is a partnership, all partners shall execute the bond. A power of attorney document indicating that it still is in full force and effect shall be provided by the person executing this bond.

**State of Maine  
CONSTRUCTION CONTRACT**

**Large Construction Project**

*This form is used when the Contract value is \$50,000 or greater.  
The Project Manual, Specifications and Drawings, and any Addenda are considered part of this Contract.*

Agreement entered into by and between the contracting entity name hereinafter called the **Owner** and Contractor company name hereinafter called the **Contractor**.

BGS Project No.: number assigned by BGS Other Project No.: \_\_\_\_\_

For the following Project: title of project as shown on bid documents at facility or campus name, municipality, Maine.

The Specifications and the Drawings have been prepared by Consultant firm name, acting as Professional-of-Record and named in the documents as the Consultant Architect or Engineer.

The *Owner* and *Contractor* agree as follows:

**ARTICLE 1 COMPENSATION AND PAYMENTS**

**1.1** The Owner shall pay the Contractor to furnish all labor, equipment, materials and incidentals necessary for the construction of the Work described in the Specifications and shown on the Drawings the Contract Amount as shown below.

Base Bid	\$0.00
<u>Alternate Bid number and name or "no Alternates"</u>	\$0.00
<u>Alternate Bid number and name or "no Alternates"</u>	\$0.00
<u>Alternate Bid number and name or "no Alternates"</u>	\$0.00
<u>Alternate Bid number and name or "no Alternates"</u>	\$0.00
<u>Alternate Bid number and name or "no Alternates"</u>	\$0.00
<b>Total Contract Amount</b>	<b>\$0.00</b>

**1.2** The Contractor’s requisition shall contain sufficient detail and supporting information for the Owner to evaluate and support the payment requested.

**1.2.1** Payments are due and payable twenty-five working days from the date of receipt of a Contractor requisition which is approved by the Owner.

**1.2.2** Provisions for late payments are governed by 5 M.R.S. Chapter 144, *Payment of Invoices Received from Business Concerns*, and interest shall be calculated at 1% per month.

**ARTICLE 2 COMMENCEMENT AND COMPLETION DATES**

**2.1** The Work of this Contract shall commence no sooner than the date this document is executed by the approval authority, or a subsequent date designated in the contract documents.

**2.2** The Substantial Completion Date shall be \_\_\_\_\_.

**2.3** The Work of this Contract shall be completed on or before the Contract Final Completion Date of \_\_\_\_\_.

**2.4** The Contract Expiration Date shall be \_\_\_\_\_. (This date is the Owner's deadline for internal management of contract accounts. The Contract Expiration Date does not directly relate to any contract obligation of the Contractor.)

### **ARTICLE 3 INELIGIBLE BIDDER**

**3.1** By signing this contract the Contractor attests that it has not been declared ineligible to bid on State of Maine projects. The Bureau of General Services may disallow award of this contract to any Contractor if there is evidence that the Contractor or any of its Subcontractors, through their own fault, have been terminated, suspended for cause, debarred from bidding, agreed to refrain from bidding as part of a settlement, have defaulted on a contract, or had a contract completed by another party.

**3.2** By signing this contract the Contractor attests that it is not presently indicted for or otherwise criminally or civilly charged by a Federal, State or local government entity with commission of any of the following offenses and has not within a three-year period preceding this bid been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction, or contract under a public transaction, violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

**3.3** The Contractor shall not make any award or permit any award (subgrant or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs or State of Maine projects.

### **ARTICLE 4 CONTRACTOR'S RESPONSIBILITIES**

**4.1** On this project, the Contractor shall furnish the Owner the appropriate contract bonds in the amount of 100% of the Contract Sum. Contract bonds are mandated if the Contract Sum exceeds \$125,000, or if bonds are specifically required by the Contract Documents.

**4.2** The Contractor shall comply with all laws, codes and regulations applicable to the Work.

**4.3** The Contractor shall acquire all permits and third-party approvals applicable to the Work not specifically identified as provided by the Owner. Costs for Contractor-provided permits and third-party approvals shall be included in the Contract Sum identified in Section 1.1 above.

**4.4** The Contractor shall remain an independent agent for the duration of this Contract, shall not become an employee of the State of Maine, and shall assure that no State employee will be compensated by, or otherwise benefit from, this Contract.

**4.5** The Contractor shall be responsible for any design cost, construction cost, or other cost incurred on the Project to the extent caused by the negligent acts, errors or omissions of the Contractor or their Subcontractors in the performance of Work under this Contract.

## ARTICLE 5 OWNER'S RESPONSIBILITIES

5.1 The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the project. The Owner has established a budget with reasonable contingencies that meets the project requirements.

5.2 By signing this contract, the Owner attests that all State of Maine procurement requirements for this contract have been met, including the solicitation of competitive bids.

## ARTICLE 6 INSTRUMENTS OF SERVICE

6.1 The Contractor's use of the drawings, specifications and other documents known as the Consultant's Instruments of Service is limited to the execution of the Contractor's scope of work of this project unless the Contractor receives the written consent of the Owner and Consultant for use elsewhere.

## ARTICLE 7 MISCELLANEOUS PROVISIONS

7.1 This Contract shall be governed by the laws of the State of Maine.

7.2 The Owner and Contractor, respectively, bind themselves, their partners, successors, assigns and legal representatives to this Contract. Neither party to this Contract shall assign the Contract as a whole without written consent of the other party, which consent the Owner may withhold without cause.

7.3 Notwithstanding any other provision of this Agreement, if the Owner does not receive sufficient funds to fund this Agreement or funds are de-appropriated, or if the Owner does not receive legal authority from the Maine State Legislature or Maine Courts to expend funds intended for this Agreement, then the Owner is not obligated to make payment under this Agreement; provided, however, the Owner shall be obligated to pay for services satisfactorily performed prior to any such non-appropriation in accordance with the termination provisions of this Agreement. The Owner shall timely notify the Contractor of any non-appropriation and the effective date of the non-appropriation.

## ARTICLE 8 CONTRACT DOCUMENTS

8.1 The Project Manual, Specifications and Drawings, and any Addenda, together with this agreement, form the contract. Each element is as fully a part of the Contract as if hereto attached or herein repeated.

8.2 Specifications: **indicate date of issuance of project manual**

8.3 Drawings: **note here or attach each sheet number and title**

8.4 Addenda: **note each addenda number and date, or "none"**

BGS Project No.: \_\_\_\_\_

The Contract is effective as of the date executed by the approval authority.

**OWNER**

**CONTRACTOR**

\_\_\_\_\_  
*Signature*                      *Date*  
*name and title*

\_\_\_\_\_  
*Signature*                      *Date*  
*name and title*

*name of contracting entity*  
*address*

*name of contractor company*  
*address*

*telephone*  
*email address*

*telephone*  
*email address*  
*Vendor Number*

*Indicate the names of the review and approval individuals appropriate to the approval authority.*

<b>select proper approval authority</b>			
<b>Reviewed by:</b>		<b>Approved by:</b>	
_____ <i>Signature</i>	_____ <i>Date</i>	_____ <i>Signature</i>	_____ <i>Date</i>
<i>insert name</i>		<i>John Kenney, P.E.</i>	
<i>Project Manager/ Contract Administrator</i>		<i>Director, Planning Design and Construction Division (PDCD)</i>	

**00 61 13.13**  
**Contractor Performance Bond**

Bond No.: insert bond number

We, the undersigned, insert company name of Contractor, select type of entity of insert name of municipality in the State of insert name of state as principal, and insert name of surety as Surety, are hereby held and firmly bound unto select title of obligee in the penal sum of the Contract Price \$ insert the Contract Price in numbers for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

The condition of the above obligation is such that if the principal shall promptly and faithfully perform the contract entered into this insert date, i.e.: 8th day of select month, select year, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract, for the construction of insert name of project as designated in the contract documents, then this obligation shall be null and void.

Otherwise, the same shall remain in force and effect- it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received hereby stipulates and agrees that the obligation of said Surety and its bonds shall be in no way impaired or affected by any extension of the time which the Obligee may accept during the performance of the contract and said Surety does hereby waive notice of any such extension.

**00 61 13.13**  
**Contractor Performance Bond**

In witness whereof, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set above.

Signed and sealed this *insert date, i.e.: 8th* day of *select month, select year*, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract.

**Contractor**

\_\_\_\_\_  
*(Signature)*

*insert name and title*

*insert company name*

*insert address*

*insert city state zip code*

**Surety**

\_\_\_\_\_  
*(Signature)*

*insert name and title*

*insert company name*

*insert address*

*insert city state zip code*

If Contractor is a partnership, all partners shall execute the bond. A power of attorney document indicating that it still is in full force and effect shall be provided by the person executing this bond.

**00 61 13.16**  
**Contractor Payment Bond**

Bond No.: insert bond number

We, the undersigned, insert company name of Contractor, select type of entity of insert name of municipality in the State of insert name of state as principal, and insert name of surety as Surety, are hereby held and firmly bound unto select title of obligee in the penal sum of the Contract Price \$ insert the Contract Price in numbers for the use and benefit of claimants, defined as an entity having a contract with the principal or with a subcontractor of the principal for labor, materials, or both labor and materials, used or reasonably required for use in the performance of the contract, for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

The condition of the above obligation is such that if the principal shall promptly satisfy all claims and demands incurred for all labor and materials, used or required by the principal in connection with the work described in the contract entered into this insert date, i.e.: 8th day of select month, select year, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract, for the construction of insert name of project as designated in the contract documents, and shall fully reimburse the obligee for all outlay and expense with said obligee may incur in making good any default of said principal, then this obligation shall be null and void.

Otherwise, the same shall remain in force and effect- it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received hereby stipulates and agrees that the obligation of said Surety and its bonds shall be in no way impaired or affected by any extension of the time which the Obligee may accept during the performance of the contract and said Surety does hereby waive notice of any such extension.

**00 61 13.16  
Contractor Payment Bond**

In witness whereof, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set above.

Signed and sealed this *insert date, i.e.: 8th* day of *select month, select year*, which is the same date as that of the notice of intent to award letter, or in the absence of such a letter, not later than the date the Owner signs the construction contract.

**Contractor**

\_\_\_\_\_  
*(Signature)*

*insert name and title*

*insert company name*

*insert address*

*insert city state zip code*

**Surety**

\_\_\_\_\_  
*(Signature)*

*insert name and title*

*insert company name*

*insert address*

*insert city state zip code*

If Contractor is a partnership, all partners shall execute the bond. A power of attorney document indicating that it still is in full force and effect shall be provided by the person executing this bond.

**State of Maine  
CONSTRUCTION CONTRACT  
Application for Payment**

**Enter Project name**  
Enter location / school / campus

Application Number: **1**

**Enter Contractor Company name**  
address  
city state zip code

Period Start Date: **19-May-2025**  
Period End Date: **30-Jun-2025**  
BGS Project No.: **BGS #**  
Other Project No.: **Other # or n/a**

1	Original Contract Amount		\$0
2	Net of Change Orders to Date (from table below)		\$0
3	Contract Sum to Date (line 1 plus or minus line 2)		\$0
4	Total Completed and Stored to Date (column G on Continuation Sheet)		\$0
5a	5% Retainage of Completed Work (columns D + E x 5%)	\$0	
5b	5% Retainage of Stored Materials (column F x 5%)	\$0	
5c	Total Retainage (column I)		\$0
6	Total Earned Less Retainage (line 4 minus line 5c)		\$0
7	Less Previous Approved Applications for Payment (line 6 from previous Application)		\$0
8	Current Payment Due (line 6 minus line 7)		\$0
9	Balance to Finish, Including Retainage (line 3 minus line 6)	\$0	

Change Order Summary	Additions	Deductions
Total Changes Approved in Previous Months	\$0	\$0
Total Changes Approved this Month	\$0	\$0
Subtotals	\$0	\$0
Net of Change Orders to Date		\$0

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which the previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Contractor**

Type company name here  
Type person's name, title here

-----  
signature date

In accordance with the Contract Documents, based on on-site observations and the data comprising this Application, the Consultant certifies to the Owner that to the best of the Consultant's knowledge, information, and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

**Amount Certified** \_\_\_\_\_

**Consultant (Architect or Engineer)**

Type firm name here  
Type person's name, title here

-----  
signature date

**Owner**

Type contracting entity name here  
Type person's name, title here

-----  
signature date

**Owner's Rep / other - clear this text if not used**

Type entity name here  
Type person's name, title here

-----  
signature date

**Bureau of General Services / Other - clear this text if not used**

Type entity name here  
Type person's name, title here

-----  
signature date

**Bureau of General Services**

Type entity name here  
Type person's name, title here

-----  
signature date







**State of Maine**  
**CONSTRUCTION CONTRACT**  
**Construction Change Directive**

**Project name**  
 location / school / campus

C. C. D. Number: **1**  
 CP (Change Proposal) Number **1**  
 Issue Date of this Document: **31-Oct-2021**

**Contractor Company name**  
 address  
 city state zip code

BGS Project No.: **n**  
 Other Project No.: **x**

<b>CCD Item</b>	Type name of CCD item here		
<b>Description of Work</b>	Type brief description here of work scope here.		
<b>Reason or Necessity of Work</b>	Type brief justification for change here.		
<b>Method of Compensation</b>	Select from drop down box...	<b>Projected Total Cost</b>	<b>\$0</b>
<b>Supporting Documentation</b>	is attached	<b>Projected Calendar Days*</b>	<b>0</b>

\* Calendar Days refers to Contract Final Completion Date only.

Fully describe the scope of work of the CCD item in the table above and on attached drawings and specifications as necessary.

Indicate the reason for the work, and the estimated schedule and cost impacts.

This CCD records the order to do the work. The documented actual final time and cost changes are subject to approval in a subsequent Change Order process.

**Consultant**  
 (Architect or Engineer) Type firm name here  
 Type person's name, title here

-----  
 signature date

**Contractor**  
 Type company name here  
 Type person's name, title here

-----  
 signature date

**Owner**  
 Type contracting entity name here  
 Type person's name, title here

-----  
 signature date

**Owner's Rep**  
 Type entity name here  
 Type person's name, title here

-----  
 signature date

**Bureau of General Services**  
 Division of Planning, Design & Construction  
 Type person's name, title here

-----  
 signature date

**State of Maine  
CONSTRUCTION CONTRACT  
Change Order**

**Project name**  
location / school / campus

Change Order: **1**

Issue Date of this Document: **21-Aug-2025**

**Contractor Company name**  
address  
city state zip code

BGS Project No.: **n**  
Other Project No.: **x**

**Cost Change**

*Show Deduct as a negative number, e.g.: "-\$850".*

	<b>Add</b>	<b>Deduct</b>	<b>Total</b>
Net Amount of this Change Order	\$0	\$0	
Net Amount of Previous Change Orders	\$0	\$0	
Net of Change Orders to Date	\$0	\$0	\$0
Original Contract Amount			\$0
<b>Revised Contract Amount</b>			<b>\$0</b>

**Time Change**

*Show Deduct as a negative number, e.g.: "-8".*

	<b>Add</b>	<b>Deduct</b>	<b>Total</b>
Net Calendar Days Adjusted by this Change Order	0	0	
Net Calendar Days Adjusted by Previous Change Orders	0	0	
Net of Change Orders to Date	0	0	0
Original Contract Final Completion Date			30-Apr-2027
<b>Revised Contract Final Completion Date*</b>			<b>30-Apr-2027</b>

**Consultant (Architect or Engineer)**

Type firm name here  
Type person's name, title here

-----  
signature date

**Contractor**

Type company name here  
Type person's name, title here

-----  
signature date

**Owner**

Type contracting entity name here  
Type person's name, title here

-----  
signature date

**Owner' Representative / Delete if not used**

Type entity name here  
Type person's name, title here

-----  
signature date

**Project Manager / Delete if not used**

Type entity name here  
Type person's name, title here

-----  
signature date

**Bureau of General Services**

Division of Planning, Design & Construction  
Type person's name, title here

-----  
signature date

Attach the "List of Change Order Items" sheet, plus all supporting documentation for each Change Order Item.

Substantial Completion Date: the deadline for first beneficial use by Owner, as certified by Consultant.  
\* **Contract Final Completion Date** : the Contractor's final completion deadline for contract work.  
Contract Expiration Date: the Owner's deadline for internal management of contract accounts;  
Contract Expiration Date does not directly relate to any contract obligation of the Contractor.

4-May-2027
30-Apr-2027
31-Dec-2027

### List of Change Order Items

Project name

C. O. Number:

1

Contractor Company name

Item No.	CP No.	Item Name	Reason Code	Calendar Days*	Cost
1	1	Enter Item Name		0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
				0	\$0
<b>Totals</b>				<b>0</b>	<b>\$0</b>

*Reason Codes*

- EO Error or omission of Consultant
- UC Unforeseen job site condition
- OC Owner-generated change
- RC Regulatory authority-generated change
- CC Contractor-generated change

\* Calendar Days shows Contract Final Completion Date impact only.

**Attach this sheet to the BGS "Change Order" cover sheet (with cost and time summaries, and signatures). Attach a "Details" sheet, and other supporting documentation, for each Change Order Item listed above.**

**Details of Change Order Item**

<b>Project name</b>	<b>Change Order</b>	<b>1</b>
location / school / campus	<b>Item Number</b>	<b>1</b>
	<b>CP (Change Proposal) Number</b>	<b>1</b>
<b>Contractor Company name</b>	Issue Date of this Document:	21-Aug-2025
address	BGS Project No.:	n
city state zip code	Other Project No.:	x

<b>Item Name</b>	Add item name from List of Items sheet			
<b>Description of Work</b>	Briefly describe scope of work			
<b>Reason or Necessity of Work</b>	Briefly describe reason or necessity for work change			
<b>Cost Breakdown</b>	Work by Subcontractor only	Work by Sub and Contractor	Work by Contractor only	
Subcontractor base cost	\$0	\$0		
Subcontractor markup	\$0	\$0		
Contractor base cost		\$0	\$0	
Contractor markup	\$0	\$0	\$0	
Subtotal	\$0	\$0	\$0	
<b>Compensation</b>	lump sum		<b>Total Cost</b>	\$0
<b>Initiated by</b>	Contractor		<b>Calendar Days*</b>	0
	CC	<b>Supporting Documentation</b>		is not needed

<i>EO</i>	<i>UC</i>	<i>OC</i>	<i>RC</i>	<i>CC</i>
<i>Error or omission of Consultant</i>	<i>Unforeseen job site condition</i>	<i>Owner-generated change</i>	<i>Regulatory authority-generated change</i>	<i>Contractor-generated change</i>

\* Calendar Days shows Contract Final Completion Date impact only.

**Consultant (Architect or Engineer)**

Type firm name here  
Type person's name, title here

-----  
signature date

**Contractor**

Type company name here  
Type person's name, title here

-----  
signature date

**Owner**

Type contracting entity name here  
Type person's name, title here

-----  
signature date

**Owner' Representative / Delete if not used**

Type entity name here  
Type person's name, title here

-----  
signature date

**Project Manager / Delete if not used**

Type entity name here  
Type person's name, title here

-----  
signature date

**Bureau of General Services**

Division of Planning, Design & Construction  
Type person's name, title here

-----  
signature date

**00 71 00**  
**Definitions**

1. Definitions
  - 1.1 *Addendum*: A document issued by the Consultant that amends the Bid Documents. Addenda shall not be issued less than seventy-two hours prior to the specified bid opening time.
  - 1.2 *Allowance*: A specified dollar amount for a particular scope of work or service included in the Work that is identified in the Bid Documents and included in each Bidder's Bid. The Contractor shall document expenditures for an Allowance during the Project. Any unused balance shall be credited to the Owner. The Contractor is responsible for notifying the Owner of anticipated expenses greater than the specified amount and the Owner is responsible for those additional expenses.
  - 1.3 *Alternate Bid*: The Contractor's written offer of a specified dollar amount, submitted on the Bid Form, for the performance of a particular scope of work described in the Bid Documents. The Owner determines the low bidder based on the sum of the base Bid and any combination of Alternate Bids that the Owner selects.
  - 1.4 *Architect*: A Consultant acting as, or supporting, the Professional-of-Record who is responsible for the design of the Project. Equivalent to "Consultant" in State of Maine contract forms.
  - 1.5 *Architectural Supplemental Instruction (ASI)*: A written instruction from the Architect for the purpose of clarification of the Contract Documents. An ASI does not alter the Contract Price or Contract Time. ASIs may be responses to RFIs and shall be issued by the Architect in a timely manner to avoid any negative impact on the Schedule of the Work.
  - 1.6 *Bid*: The Contractor's written offer of a specified dollar amount or amounts, submitted on a form included in the Bid Documents, for the performance of the Work. A Bid may include bonds or other requirements. A base Bid is separate and distinct from Alternate Bids, being the only cost component necessary for the award of the contract, and representing the minimum amount of Work that is essential for the functioning of the Project.
  - 1.7 *Bid Bond*: The security designated in the Bid Documents, furnished by Bidders as a guaranty of good faith to enter into a contract with the Owner, should a contract be awarded to that Bidder.
  - 1.8 *Bidder*: Any business entity, individual or corporation that submits a bid for the performance of the work described in the Bid Documents, acting directly or through a duly authorized representative. See also *Responsive and Responsible Bidder*.
  - 1.9 *Bid Documents*: The drawings, procurement and contracting requirements, general requirements, and the written specifications -including all addenda, that a bidder is required to reference in the submission of a bid.
  - 1.10 *Bureau*: The State of Maine Bureau of General Services, or BGS, in the Department of Administrative and Financial Services.
  - 1.11 *Calendar days*: Consecutive days, as occurring on a calendar, taking into account each day of the week, month, year, and any religious, national or local holidays. Calendar days are used for changes in Contract Time.

**00 71 00**  
**Definitions**

- 1.12 *Certificate of Substantial Completion*: A document developed by the Consultant that describes the final status of the Work and establishes the date that the Owner may use the facility for its intended purpose. The Certificate of Substantial Completion may also include a provisional list of items - a "punch list" - remaining to be completed by the Contractor. The Certificate of Substantial Completion identifies the date from which the project warranty period commences.
- 1.13 *Certificate of Occupancy*: A document developed by a local jurisdiction such as the Code Enforcement Officer that grants permission to the Owner to occupy a building.
- 1.14 *Change Order (CO)*: A document that modifies the contract and establishes the basis of a specific adjustment to the Contract Price or the Contract Time, or both. Change Orders may address correction of omissions, errors, and document discrepancies, or additional requirements. Change Orders should include all labor, materials and incidentals required to complete the work described. A Change Order is not valid until signed by the Contractor, Owner and Consultant and approved by the Bureau.
- 1.15 *Change Order Proposal (COP) (see also Proposal)*: Contract change proposed by the Contractor regarding the contract amount, requirements, or time. The Contractor implements the work of a COP after it is accepted by all parties. Accepted COPs are incorporated into the contract by Change Order.
- 1.16 *Clerk of the Works*: The authorized representative of the Consultant on the job site. Clerk of the Works is sometimes called the Architect's representative.
- 1.17 *Construction Change Directive (CCD)*: A written order prepared by the Consultant and signed by the Owner and Consultant, directing a change in the Work prior to final agreement with the Contractor on adjustment, if any, in the Contract Price or Contract Time, or both.
- 1.18 *Contract*: A written agreement between the Owner and the successful bidder which obligates the Contractor to perform the work specified in the Contract Documents and obligates the Owner to compensate the Contractor at the mutually accepted sum, rates or prices.
- 1.19 *Contract Bonds (also known as Payment and Performance Bonds)*: The approved forms of security, furnished by the Contractor and their surety, which guarantee the faithful performance of all the terms of the contract and the payment of all bills for labor, materials and equipment by the Contractor.
- 1.20 *Contract Documents*: The drawings and written specifications (including all addenda), Standard General Conditions, and the contract (including all Change Orders subsequently incorporated in the documents).
- 1.21 *Contract Expiration Date*: Date determined by the Owner as a deadline for internal management of contract accounts. This allows time after the Contract Final Completion Date for processing the final Requisition for Payment. The Contract Expiration Date does not directly relate to any contract obligation of the Contractor.
- 1.22 *Contract Final Completion Date*: Point of time when the Work is fully completed in compliance with the Contract Documents, as certified by the Consultant. Final payment to the Contractor is due upon Final Completion of the Project.
- 1.23 *Contract Price*: The dollar amount of the construction contract, also called *Contract Sum*.

**00 71 00**  
**Definitions**

- 1.24 *Contract Time*: The designated duration of time to execute the Work of the contract, with a specific date for completion.
- 1.25 *Contractor*: Also called the "General Contractor" or "GC" the individual or entity undertaking the execution of the general contract work under the terms of the contract with the Owner, acting directly or through a duly authorized representative. The Contractor is responsible for the means, methods and materials utilized in the execution and completion of the Work.
- 1.26 *Consultant*: The Architect or Engineer acting as Professional-of-Record for the Project. The Consultant is responsible for the design of the Project.
- 1.27 *Drawings*: The graphic and pictorial portion of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.
- 1.28 *Engineer*: A Consultant acting as, or supporting, the Professional-of-Record who is responsible for the design of the Project. Equivalent to "Consultant" in State of Maine contract forms.
- 1.29 *Filed Sub-bid*: The designated major Subcontractor's (or, in some cases, Contractor's) written offer of a specified dollar amount or amounts, submitted on a form included in the Bid Documents, for the performance of a particular portion of the Work. A Filed Sub-bid may include bonds or other requirements.
- 1.30 *General Requirements*: The on-site overhead expense items the Contractor provides for the Project, typically including, but not limited to, building permits, construction supervision, Contract Bonds, insurance, field office, temporary utilities, rubbish removal, and site fencing. Overhead expenses of the Contractor's general operation are not included. Sometimes referred to as the Contractor's General Conditions.
- 1.31 *Owner*: The State agency which is represented by duly authorized individuals. The Owner is responsible for defining the scope of the Project and compensation to the Consultant and Contractor.
- 1.32 *Owner's Representative*: The individual or entity contracted by the Owner to be an advisor and information conduit regarding the Project.
- 1.33 *Overhead*: General and administrative expenses of the Contractor's principal and branch offices, including payroll costs and other compensation of Contractor employees, deductibles paid on any insurance policy, charges against the Contractor for delinquent payments, and costs related to the correction of defective work, and the Contractor's capital expenses, including interest on capital used for the work.
- 1.34 *Performance and Payment Bonds (also known as Contract Bonds)*: The approved forms of security, furnished by the Contractor and their surety, which guarantee the faithful performance of all the terms of the contract and the payment of all bills for labor, materials and equipment by the Contractor.
- 1.35 *Post-Bid Addendum*: Document issued by the Consultant that defines a potential Change Order prior to signing of the construction contract. The Post-Bid Addendum allows the Owner to negotiate

**00 71 00**  
**Definitions**

contract changes with the Bidder submitting the lowest valid bid, only if the negotiated changes to the Bid Documents result in no change or no increase in the bid price.

A Post-Bid Addendum may also be issued after a competitive construction Bid opening to those Bidders who submitted a Bid initially, for the purpose of rebidding the Project work without re-advertising.

- 1.36 *Project*: The construction project proposed by the Owner to be constructed according to the Contract Documents. The Project, a public improvement, may be tied logistically to other public improvements and other activities conducted by the Owner or other contractors.
- 1.37 *Proposal (see also Change Order Proposal)*: The Contractor's written offer submitted to the Owner for consideration containing a specified dollar amount or rate, for a specific scope of work, and including a schedule impact, if any. A proposal shall include all costs for overhead and profit. The Contractor implements the work of a Proposal after it is accepted by all parties. Accepted Proposals are incorporated into the contract by Change Order.
- 1.38 *Proposal Request (PR)*: An Owner's written request to the Contractor for a Change Order Proposal.
- 1.39 *Punch List*: A document that identifies the items of work remaining to be done by the Contractor at the Close Out of a Project. The Punch List is created as a result of a final inspection of the work only after the Contractor attests that all of the Work is in its complete and permanent status.
- 1.40 *Request For Information (RFI)*: A Contractor's written request to the Consultant for clarification, definition or description of the Work. RFIs shall be presented by the Contractor in a timely manner to avoid any negative impact on the Schedule of the Work.
- 1.41 *Request For Proposal (RFP)*: An Owner's written request to the Contractor for a Change Order Proposal.
- 1.42 *Requisition for Payment*: The document in which the Contractor certifies that the Work described is, to the best of the Contractor's knowledge, information and belief, complete and that all previous payments have been paid by the Contractor to Subcontractors and suppliers, and that the current requested payment is now due. See *Schedule of Values*.
- 1.43 *Responsive and Responsible Bidder*: A bidder who complies, when submitting a bid on a given project, with the following *responsive* standards, as required by the Bid Documents:
- submits specific qualifications to bid the project, if required;
  - attends mandatory pre-bid conferences, if required;
  - submits a bid prior to the close of the bid period;
  - submits a complete bid form;
  - submits a bid without indications of intent contrary to the stated requirements;
  - submits other materials and information, such as bid security, as required;
- and, meets the following minimums regarding these *responsible* standards:
- sustains a satisfactory record of project performance;
  - maintains a permanent place of business in a known physical location;
  - possesses the financial means for short- and long-term operations;
  - possesses the appropriate technical experience and capabilities;
  - employs adequate personnel and subcontractor resources;

**00 71 00**  
**Definitions**

maintains the equipment needed to perform the work;  
complies with the proposed implementation schedule;  
complies with the insurance and bonding requirements;  
provides post-construction warranty coverage;  
and other criteria which can be considered relevant to the contract.

- 1.44 *Retainage*: The amount, calculated at five percent (5%) of the contract value or a scheduled value, that the Owner shall withhold from the Contractor until the work or portion of work is declared substantially complete or otherwise accepted by the Owner. The Owner may, if requested, reduce the amount withheld if the Owner deems it desirable and prudent to do so. (See Title 5 M.R.S.A., Section 1746.)
- 1.45 *Sample*: A physical example provided by the Contractor which illustrates materials, equipment or workmanship and establishes standards by which the Work will be judged.
- 1.46 *Schedule of the Work*: The document prepared by the Contractor and approved by the Owner that specifies the dates on which the Contractor plans to begin and complete various parts of the Work, including dates on which information and approvals are required from the Owner.
- 1.47 *Schedule of Values*: The document prepared by the Contractor and approved by the Owner before the commencement of the Work that specifies the dollar values of discrete portions of the Work equal in sum to the contract amount. The Schedule of Values is used to document progress payments of the Work in regular (usually monthly) requisitions for payment. See *Requisition for Payment*.
- 1.48 *Shop Drawings*: The drawings, diagrams, schedules and other data specially prepared for the Work by the Contractor or a Subcontractor, manufacturer, supplier or distributor to illustrate some portion of the Work.
- 1.49 *Specifications*: The portion of the Contract Documents consisting of the written requirements of the Work for materials, equipment, systems, standards, workmanship, and performance of related services.
- 1.50 *Subcontractor*: An individual or entity undertaking the execution of any part of the Work by virtue of a written agreement with the Contractor or any other Subcontractor. Also, an individual or entity retained by the Contractor or any other Subcontractor as an independent contractor to provide the labor, materials, equipment or services necessary to complete a specific portion of the Work.
- 1.51 *Substantial Completion Date*: Point of time when the Work or a designated portion of the Work is sufficiently complete in compliance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended purpose without unscheduled disruption. Substantial Completion is documented by the date of the Certificate of Substantial Completion signed by the Owner and the Contractor.
- 1.52 *Superintendent*: The representative of the Contractor on the job site, authorized by the Contractor to receive and fulfill instructions from the Consultant.
- 1.53 *Surety*: The individual or entity that is legally bound with the Contractor and Subcontractor to insure the faithful performance of the contract and for the payment of the bills for labor, materials and equipment by the Contractor and Subcontractors.

**00 71 00**  
**Definitions**

- 1.54 *Work*: The construction and services, whether completed or partially completed, including all labor, materials, equipment and services provided or to be provided by the Contractor and Subcontractors to fulfill the requirements of the Project as described in the Contract Documents.

**00 72 13**  
**General Conditions**

Table of Contents of this General Conditions Section

1. Preconstruction Conference .....2

2. Intent and Correlation of Contract Documents.....2

3. Additional Drawings and Specifications .....3

4. Ownership of Contract Documents .....3

5. Permits, Laws, and Regulations .....3

6. Taxes .....4

7. Labor and Wages.....4

8. Indemnification .....5

9. Insurance Requirements .....5

10. Contract Bonds.....7

11. Patents and Royalties .....7

12. Surveys, Layout of Work .....7

13. Record of Documents.....7

14. Allowances .....8

15. Shop Drawings .....8

16. Samples .....8

17. Substitutions .....9

18. Assignment of Contract.....9

19. Separate Contracts.....9

20. Subcontracts .....10

21. Contractor-Subcontractor Relationship .....10

22. Supervision of the Work.....11

23. Observation of the Work .....11

24. Consultant's Status.....12

25. Management of the Premises .....12

26. Safety and Security of the Premises .....13

27. Changes in the Work .....14

28. Correction of the Work.....16

29. Owner's Right to do Work.....16

30. Termination of Contract and Stop Work Action .....16

31. Delays and Extension of Time .....17

32. Payments to the Contractor .....18

33. Payments Withheld .....19

34. Liens .....19

35. Workmanship .....19

36. Close-out of the Work .....20

37. Date of Completion and Liquidated Damages .....21

38. Dispute Resolution .....21

**00 72 13**  
**General Conditions**

1. Preconstruction Conference

- 1.1 The Contractor shall, upon acceptance of a contract and prior to commencing work, schedule a preconstruction conference with the Owner and Consultant. The purpose of this conference is as follows.
  - 1.1.1 Introduce all parties who have a significant role in the Project, including:
    - Owner (State agency or other contracting entity)
      - Owner's Representative
    - Consultant (Architect or Engineer)
      - Subconsultants
      - Clerk-of-the-works
    - Contractor (GC)
      - Superintendent
      - Subcontractors
    - Other State agencies
    - Construction testing company
    - Commissioning agent
    - Special Inspections agent
    - Bureau of General Services (BGS);
  - 1.1.2 Review the responsibilities of each party;
  - 1.1.3 Review any previously-identified special provisions of the Project;
  - 1.1.4 Review the Schedule of the Work calendar submitted by the Contractor to be approved by the Owner and Consultant;
  - 1.1.5 Review the Schedule of Values form submitted by the Contractor to be approved by the Owner and Consultant;
  - 1.1.6 Establish routines for Shop Drawing approval, contract changes, requisitions, et cetera;
  - 1.1.7 discuss jobsite issues;
  - 1.1.8 Discuss Project close-out procedures;
  - 1.1.9 Provide an opportunity for clarification of Contract Documents before work begins; and
  - 1.1.10 Schedule regular meetings at appropriate intervals for the review of the progress of the Work.

2. Intent and Correlation of Contract Documents

- 2.1 The intent of the Contract Documents is to describe the complete Project. The Contract Documents consist of various components; each component complements the others. What is shown as a requirement by any one component shall be inferred as a requirement on all corresponding components.
- 2.2 The Contractor shall furnish all labor, equipment and materials, tools, transportation, insurance, services, supplies, operations and methods necessary for, and reasonably incidental to, the construction and completion of the Project. Any work that deviates from the Contract Documents which appears to be required by the exigencies of construction or by inconsistencies in the Contract Documents, will be determined by the Consultant and authorized in writing by the Consultant, Owner and the Bureau prior to execution. The Contractor shall be responsible for requesting clarifying information where the intent of the Contract Documents is uncertain.
- 2.3 The Contractor shall not utilize any apparent error or omission in the Contract Documents to the disadvantage of the Owner. The Contractor shall promptly notify the Consultant in writing of

**00 72 13**  
**General Conditions**

such errors or omissions. The Consultant shall make any corrections or clarifications necessary in such a situation to document the true intent of the Contract Documents.

**3. Additional Drawings and Specifications**

- 3.1 Upon the written request of the Contractor, the Owner shall provide, at no expense to the Contractor, up to five sets of printed Drawings and Specifications for the execution of the Work.
- 3.2 The Consultant shall promptly furnish to the Contractor revised Drawings and Specifications, for the area of the documents where those revisions apply, when corrections or clarifications are made by the Consultant. All such information shall be consistent with, and reasonably inferred from, the Contract Documents. The Contractor shall do no work without the proper Drawings and Specifications.

**4. Ownership of Contract Documents**

- 4.1 The designs represented on the Contract Documents are the property of the Consultant. The Drawings and Specifications shall not be used on other work without consent of the Consultant.

**5. Permits, Laws, and Regulations**

- 5.1 The Owner is responsible for obtaining any zoning approvals or other similar local project approvals necessary to complete the Work, unless otherwise specified in the Contract Documents.
- 5.2 The Owner is responsible for obtaining Maine Department of Environmental Protection, Maine Department of Transportation, or other similar state government project approvals necessary to complete the Work, unless otherwise indicated in the Contract Documents.
- 5.3 The Owner is responsible for obtaining any federal agency project approvals necessary to complete the Work, unless otherwise indicated in the Contract Documents.
- 5.4 The Owner is responsible for obtaining all easements for permanent structures or permanent changes in existing facilities.
- 5.5 The Contractor is responsible for obtaining and paying for all permits and licenses necessary for the implementation of the Work. The Contractor shall notify the Owner of any delays, variance or restrictions that may result from the issuing of permits and licenses.
- 5.6 The Contractor shall comply with all ordinances, laws, rules and regulations and make all required notices bearing on the implementation of the Work. In the event the Contractor observes disagreement between the Drawings and Specifications and any ordinances, laws, rules and regulations, the Contractor shall promptly notify the Consultant in writing. Any necessary changes shall be made as provided in the contract for changes in the work. The Contractor shall not perform any work knowing it to be contrary to such ordinances, laws, rules and regulations.
- 5.7 The Contractor shall comply with local, state and federal regulations regarding construction safety and all other aspects of the Work.

**00 72 13**  
**General Conditions**

- 5.8 The Contractor shall comply with the Maine Code of Fair Practices and Affirmative Action, 5 M.R.S. §784 (2).
6. Taxes
- 6.1 The Owner is exempt from the payment of Maine State sales and use taxes as provided in 36 M.R.S. §1760 (1). The Contractor and Subcontractors shall not include taxes on exempt items in the construction contract.
- 6.2 Section 1760 further provides in subsection 61 that sales to a construction contractor or its subcontractor of tangible personal property that is to be physically incorporated in, and become a permanent part of, real property for sale to or owned by the Owner, are exempt from Maine State sales and use taxes. Tangible personal property is defined in 36 M.R.S. §1752 (17).
- 6.3 The Contractor may contact Maine Revenue Services, 24 State House Station, Augusta, Maine 04333 for guidance on tax exempt regulations authorized by 36 M.R.S. §1760 and detailed in Rule 302 (18-125 CMR 302).
7. Labor and Wages
- 7.1 The Contractor shall conform to the labor laws of the State of Maine, and all other laws, ordinances, and legal requirements affecting the work in Maine.
- 7.2 The Consultant shall include a wage determination document prepared by the Maine Department of Labor in the Contract Documents for state-funded contracts in excess of \$50,000. The document shows the minimum wages required to be paid to each category of labor employed on the project.
- 7.3 On projects requiring a Maine wage determination, the Contractor shall submit monthly payroll records to the Owner ("the contracting agency") showing the name and occupation of all workers and all independent contractors employed on the project. The monthly submission must also include the Contractor's company name, the title of the project, hours worked, hourly rate or other method of remuneration, and the actual wages or other compensation paid to each person.
- 7.4 The Contractor shall not reveal, in the payroll records submitted to the Owner, personal information regarding workers and independent contractors, other than the information described above. Such information shall not include Social Security number, employee identification number, or employee address or phone number, for example.
- 7.5 The Contractor shall conform to Maine statute (39-A M.R.S. §105-A (6)) by providing to the Workers' Compensation Board a list of all subcontractors and independent contractors on the job site and a record of the entity to whom that subcontractor or independent contractor is directly contracted and by whom that subcontractor or independent contractor is insured for workers' compensation purposes.
- 7.6 The Contractor shall enforce strict discipline and good order among their employees at all times, and shall not employ any person unfit or unskilled to do the work assigned to them.

**00 72 13**  
**General Conditions**

- 7.7 The Contractor shall promptly pay all employees when their compensation is due, shall promptly pay all others who have billed and are due for materials, supplies and services used in the Work, and shall promptly pay all others who have billed and are due for insurance, workers compensation coverage, federal and state unemployment compensation, and Social Security charges pertaining to this Project. Before final payments are made, the Contractor shall furnish to the Owner affidavits that all such payments described above have been made.
- 7.8 The Contractor may contact the Maine Department of Labor, 54 State House Station, Augusta, Maine 04333 for guidance on labor issues.
- 7.9 The Contractor may contact the Maine Workers' Compensation Board, 27 State House Station, Augusta, Maine 04333 for guidance on workers' compensation issues.

**8. Indemnification**

- 8.1 The Contractor shall indemnify and hold harmless the Owner and its officers and employees from and against any and all damages, liabilities, and costs, including reasonable attorney's fees, and defense costs, for any and all injuries to persons or property, including claims for violation of intellectual property rights, to the extent caused by the negligent acts or omissions of the Contractor, its employees, agents, officers or subcontractors in the performance of work under this Agreement. The Contractor shall not be liable for claims to the extent caused by the negligent acts or omissions of the Owner or for actions taken in reasonable reliance on written instructions of the Owner.
- 8.2 The Contractor shall notify the Owner promptly of all claims arising out of the performance of work under this Agreement by the Contractor, its employees or agents, officers or subcontractors.
- 8.3 This indemnity provision shall survive the termination of the Agreement, completion of the project or the expiration of the term of the Agreement.

**9. Insurance Requirements**

- 9.1 The Contractor shall provide, with each original of the signed Contract, an insurance certificate or certificates acceptable to the Owner and BGS. The Contractor shall submit insurance certificates to the Owner and BGS at the commencement of this Contract and at policy renewal or revision dates. The certificates shall identify the project name and BGS project number, and shall name the Owner as certificate holder and as additional insured for general liability and automobile liability coverages. The submitted forms shall contain a provision that coverage afforded under the insurance policies will not be canceled or materially changed unless at least ten days prior written notice by registered letter has been given to the Owner and BGS.
- 9.2 The Owner does not warrant or represent that the insurance required herein constitutes an insurance portfolio which adequately addresses all risks faced by the Contractor or its Subcontractors. The Contractor is responsible for the existence, extent and adequacy of insurance prior to commencement of work. The Contractor shall not allow any Subcontractor to commence work until all similar insurance required of the Subcontractor has been confirmed by the Contractor.

**00 72 13**  
**General Conditions**

9.3 The Contractor shall procure and maintain primary insurance for the duration of the Project and, if written on a Claims-Made basis, shall also procure and maintain Extended Reporting Period (ERP) insurance for the period of time that any claims could be brought. The Contractor shall ensure that all Subcontractors they engage or employ will procure and maintain similar insurance in form and amount acceptable to the Owner and BGS. At a minimum, the insurance shall be of the types and limits set forth herein protecting the Contractor from claims which may result from the Contractor’s execution of the Work, whether such execution be by the Contractor or by those employed by the Contractor or by those for whose acts they may be liable. All required insurance coverages shall be placed with carriers authorized to conduct business in the State of Maine by the Maine Bureau of Insurance.

9.3.1 The Contractor shall have Workers’ Compensation insurance for all employees on the Project site in accordance with the requirements of the Workers’ Compensation law of the State of Maine. Minimum acceptable limits for Employer’s Liability are:

- Bodily Injury by Accident.....\$500,000
- Bodily Injury by Disease.....\$500,000 Each Employee
- Bodily Injury by Disease.....\$500,000 Policy Limit

9.3.2 The Contractor shall have Commercial General Liability insurance providing coverage for bodily injury and property damage liability for all hazards of the Project including premise and operations, products and completed operations, contractual, and personal injury liabilities. The policy shall include collapse and underground coverage as well as explosion coverage if explosion hazards exist. Aggregate limits shall apply on a location or project basis. Minimum acceptable limits are:

- General aggregate limit.....\$2,000,000
- Products and completed operations aggregate .....\$1,000,000
- Each occurrence limit.....\$1,000,000
- Personal injury aggregate.....\$1,000,000

9.3.3 The Contractor shall have Automobile Liability insurance against claims for bodily injury, death or property damage resulting from the maintenance, ownership or use of all owned, non-owned and hired automobiles, trucks and trailers. Minimum acceptable limit is:

- Any one accident or loss .....\$500,000

9.3.4 For the portion of a project which is new construction, the Contractor shall procure and maintain Builder’s Risk insurance naming the Owner, Contractor, and any Subcontractor as insureds as their interest may appear. Covered causes of loss form shall be all Risks of Direct Physical Loss, endorsed to include flood, earthquake, transit and sprinkler leakage where sprinkler coverage is applicable. Unless specifically authorized in writing by the Owner, the limit of insurance shall not be less than the initial contract amount, for the portion of the project which is new construction, and coverage shall apply during the entire contract period and until the work is accepted by the Owner.

9.3.5 The Contractor shall have Owner’s Protective Liability insurance for contract values \$50,000 and above, naming the Owner as the Named Insured. Minimum acceptable limits are:

- General aggregate limit.....\$2,000,000
- Each occurrence limit.....\$1,000,000

**00 72 13**  
**General Conditions**

**10. Contract Bonds**

- 10.1 When noted as required in the Bid Documents, the Contractor shall provide to the Owner a Performance Bond and a Payment Bond, or "contract bonds", upon execution of the contract. Each bond value shall be for the full amount of the contract and issued by a surety company authorized to do business in the State of Maine as approved by the Owner. The bonds shall be executed on the forms furnished in the Bid Documents. The bonds shall allow for any subsequent additions or deductions of the contract.
- 10.2 The contract bonds shall continue in effect for one year after final acceptance of the contract to protect the Owner's interest in connection with the one year guarantee of workmanship and materials and to assure settlement of claims for the payment of all bills for labor, materials and equipment by the Contractor.

**11. Patents and Royalties**

- 11.1 The Contractor shall, for all time, secure for the Owner the free and undisputed right to the use of any patented articles or methods used in the Work. The expense of defending any suits for infringement or alleged infringement of such patents shall be borne by the Contractor. Awards made regarding patent suits shall be paid by the Contractor. The Contractor shall hold the Owner harmless regarding patent suits that may arise due to installations made by the Contractor, and to any awards made as a result of such suits.
- 11.2 Any royalty payments related to the work done by the Contractor for the Project shall be borne by the Contractor. The Contractor shall hold the Owner harmless regarding any royalty payments that may arise due to installations made by the Contractor.

**12. Surveys, Layout of Work**

- 12.1 The Owner shall furnish all property surveys unless otherwise specified.
- 12.2 The Contractor is responsible for correctly staking out the Work on the site. The Contractor shall employ a competent surveyor to position all construction on the site. The surveyor shall run the axis lines, establish correct datum points and check each line and point on the site to insure their accuracy. All such lines and points shall be carefully preserved throughout the construction.
- 12.3 The Contractor shall lay out all work from dimensions given on the Drawings. The Contractor shall take measurements and verify dimensions of any existing work that affects the Work or to which the Work is to be fitted. The Contractor is solely responsible for the accuracy of all measurements. The Contractor shall verify all grades, lines, levels, elevations and dimensions shown on the Drawings and report any errors or inconsistencies to the Consultant prior to commencing work.

**13. Record of Documents**

- 13.1 The Contractor shall maintain one complete set of Contract Documents on the jobsite, in good order and current status, for access by the Owner and Consultant.
- 13.2 The Contractor shall maintain, continuously updated, complete records of Requests for Information, Architectural Supplemental Instructions (or equivalent), Information Bulletins,

**00 72 13**  
**General Conditions**

supplemental sketches, Change Order Proposals, Change Orders, Shop Drawings, testing reports, et cetera, for access by the Owner and Consultant.

14. Allowances

- 14.1 The Contract Price shall include all allowances described in the Contract Documents. The Contractor shall include all overhead and profit necessary to implement each allowance in their Contract Price.
- 14.2 The Contractor shall not be required to employ parties for allowance work against whom the Contractor has a reasonable objection. In such a case, the Contractor shall notify the Owner in writing of their position and shall propose an alternative party to complete the work of the allowance.

15. Shop Drawings

- 15.1 The Contractor shall administer Shop Drawings prepared by the Contractor, Subcontractors, suppliers or others to conform to the approved Schedule of the Work. The Contractor shall verify all field measurements, check and authorize all Shop Drawings and schedules required by the Work. The Contractor is the responsible party and contact for the Contractor's work as well as that of Subcontractors, suppliers or others who provide Shop Drawings.
- 15.2 The Consultant shall review and acknowledge Shop Drawings, with reasonable promptness, for general conformity with the design concept of the project and compliance with the information provided in the Contract Documents.
- 15.3 The Contractor shall provide monthly updated logs containing: requests for information, information bulletins, supplemental instructions, supplemental sketches, change order proposals, change orders, submittals, testing and deficiencies.
- 15.4 The Contractor shall make any corrections required by the Consultant, and shall submit a quantity of corrected copies as may be needed. The acceptance of Shop Drawings or schedules by the Consultant shall not relieve the Contractor from responsibility for deviations from Drawings and Specifications, unless the Contractor has called such deviations to the attention of the Consultant at the time of submission and secured the Consultant's written approval. The acceptance of Shop Drawings or schedules by the Consultant does not relieve the Contractor from responsibility for errors in Shop Drawings or schedules.

16. Samples

- 16.1 The Contractor shall furnish for approval, with reasonable promptness, all samples as directed by the Consultant. The Consultant shall review and approve such samples, with reasonable promptness, for general conformity with the design concept of the project and compliance with the information provided in the Contract Documents. The subsequent work shall be in accord with the approved samples.

**00 72 13**  
**General Conditions**

**17. Substitutions**

- 17.1 The Contractor shall furnish items and materials described in the Contract Documents. If the item or material specified describes a proprietary product, or uses the name of a manufacturer, the term “or approved equal” shall be implied, if it is not included in the text. The specific item or material specified establishes a minimum standard for the general design, level of quality, type, function, durability, efficiency, reliability, compatibility, warranty coverage, installation factors and required maintenance. The Drawing or written Specification shall not be construed to exclude other manufacturers products of comparable design, quality, and efficiency.
- 17.2 The Contractor may submit detailed information about a proposed substitution to the Consultant for consideration. Particular models of items and particular materials which the Contractor asserts to be equal to the items and materials identified in the Contract Documents shall be allowed only with written approval by the Consultant. The request for substitution shall include a cost comparison and a reason or reasons for the substitution.
- 17.3 The Consultant may request additional information about the proposed substitution. The approval or rejection of a proposed substitution may be based on timeliness of the request, source of the information, the considerations of minimum standards described above, or other considerations. The Consultant should briefly state the rationale for the decision. The decision shall be considered final.
- 17.4 The duration of a substitution review process can not be the basis for a claim for delay in the Schedule of the Work.

**18. Assignment of Contract**

- 18.1 The Contractor shall not assign or sublet the contract as a whole without the written consent of the Owner. The Contractor shall not assign any money due to the Contractor without the written consent of the Owner.

**19. Separate Contracts**

- 19.1 The Owner reserves the right to create other contracts in connection with this Project using similar General Conditions. The Contractor shall allow the Owner's other contractors reasonable opportunity for the delivery and storage of materials and the execution of their work. The Contractor shall coordinate and properly connect the Work of all contractors.
- 19.2 The Contractor shall promptly report to the Consultant and Owner any apparent deficiencies in work of the Owner's other contractors that impacts the proper execution or results of the Contractor. The Contractor's failure to observe or report any deficiencies constitutes an acceptance of the Owner's other contractors work as suitable for the interface of the Contractor's work, except for latent deficiencies in the Owner's other contractors work.
- 19.3 Similarly, the Contractor shall promptly report to the Consultant and Owner any apparent deficiencies in their own work that would impact the proper execution or results of the Owner's other contractors.

**00 72 13**  
**General Conditions**

19.4 The Contractor shall report to the Consultant and Owner any conflicts or claims for damages with the Owner's other contractors and settle such conflicts or claims for damages by mutual agreement or arbitration, if necessary, at no expense to the Owner.

19.5 In the event the Owner's other contractors sue the Owner regarding any damage alleged to have been caused by the Contractor, the Owner shall notify the Contractor, who shall defend such proceedings at the Contractor's expense. The Contractor shall pay or satisfy any judgment that may arise against the Owner, and pay all other costs incurred.

**20. Subcontracts**

20.1 The Contractor shall not subcontract any part of this contract without the written permission of the Owner.

20.2 The Contractor shall submit a complete list of named Subcontractors and material suppliers to the Consultant and Owner for approval by the Owner prior to commencing work. The Subcontractors named shall be reputable companies of recognized standing with a record of satisfactory work.

20.3 The Contractor shall not employ any Subcontractor or use any material until they have been approved, or where there is reason to believe the resulting work will not comply with the Contract Documents.

20.4 The Contractor, not the Owner, is as fully responsible for the acts and omissions of Subcontractors and of persons employed by them, as the Contractor is for the acts and omissions of persons directly or indirectly employed by the Contractor.

20.5 Neither the Contract Documents nor any Contractor-Subcontractor contract shall indicate, infer or create any direct contractual relationship between any Subcontractor and the Owner.

**21. Contractor-Subcontractor Relationship**

21.1 The Contractor shall be bound to the Subcontractor by all the obligations in the Contract Documents that bind the Contractor to the Owner.

21.2 The Contractor shall pay the Subcontractor, in proportion to the dollar value of the work completed and requisitioned by the Subcontractor, the approved dollar amount allowed to the Contractor no more than seven days after receipt of payment from the Owner.

21.3 The Contractor shall pay the Subcontractor accordingly if the Contract Documents or the subcontract provide for earlier or larger payments than described in the provision above.

21.4 The Contractor shall pay the Subcontractor for completed and requisitioned subcontract work, less retainage, no more than seven days after receipt of payment from the Owner for the Contractor's approved Requisition for Payment, even if the Consultant fails to certify a portion of the Requisition for Payment for a cause not the fault of the Subcontractor.

21.5 The Contractor shall not make a claim for liquidated damages or penalty for delay in any amount in excess of amounts that are specified by the subcontract.

**00 72 13**  
**General Conditions**

- 21.6 The Contractor shall not make a claim for services rendered or materials furnished by the Subcontractor unless written notice is given by the Contractor to the Subcontractor within ten calendar days of the day in which the claim originated.
- 21.7 The Contractor shall give the Subcontractor an opportunity to present and to submit evidence in any progress conference or disputes involving subcontract work.
- 21.8 The Contractor shall pay the Subcontractor a just share of any fire insurance payment received by the Contractor.
- 21.9 The Subcontractor shall be bound to the Contractor by the terms of the Contract Documents and assumes toward the Contractor all the obligations and responsibilities that the Contractor, by those documents, assumes toward the Owner.
- 21.10 The Subcontractor shall submit applications for payment to the Contractor in such reasonable time as to enable the Contractor to apply for payment as specified.
- 21.11 The Subcontractor shall make any claims for extra cost, extensions of time or damages, to the Contractor in the manner provided in these General Conditions for like claims by the Contractor to the Owner, except that the time for the Subcontractor to make claims for extra cost is seven calendar days after the receipt of Consultant's instructions.

**22. Supervision of the Work**

- 22.1 During all stages of the Work the Contractor shall have a competent superintendent, with any necessary assistant superintendents, overseeing the project. The superintendent shall not be reassigned without the consent of the Owner unless a superintendent ceases to be employed by the Contractor due to unsatisfactory performance.
- 22.2 The superintendent represents the Contractor on the jobsite. Directives given by the Consultant or Owner to the superintendent shall be as binding as if given directly to the Contractor's main office. All important directives shall be confirmed in writing to the Contractor. The Consultant and Owner are not responsible for the acts or omissions of the superintendent or assistant superintendents.
- 22.3 The Contractor shall provide supervision of the Work equal to the industry's highest standard of care. The superintendent shall carefully study and compare all Contract Documents and promptly report any error, inconsistency or omission discovered to the Consultant. The Contractor may not necessarily be held liable for damages resulting directly from any error, inconsistency or omission in the Contract Documents or other instructions by the Consultant that was not revealed by the superintendent in a timely way.

**23. Observation of the Work**

- 23.1 The Contractor shall allow the Owner, the Consultant and the Bureau continuous access to the site for the purpose of observation of the progress of the work. All necessary safeguards and accommodations for such observations shall be provided by the Contractor.

**00 72 13**  
**General Conditions**

- 23.2 The Contractor shall coordinate all required testing, approval or demonstration of the Work. The Contractor shall give sufficient notice to the appropriate parties of readiness for testing, inspection or examination.
- 23.3 The Contractor shall schedule inspections and obtain all required certificates of inspection for inspections by a party other than the Consultant.
- 23.4 The Consultant shall make all scheduled observations promptly, prior to the work being concealed or buried by the Contractor. If approval of the Work is required of the Consultant, the Contractor shall notify the Consultant of the construction schedule in this regard. Work concealed or buried prior to the Consultant's approval may need to be uncovered at the Contractor's expense.
- 23.5 The Consultant may order reexamination of questioned work, and, if so ordered, the work must be uncovered by the Contractor. If the work is found to conform to the Contract Documents, the Owner shall pay the expense of the reexamination and remedial work. If the work is found to not conform to the Contract Documents, the Contractor shall pay the expense, unless the defect in the work was caused by the Owner's Contractor, whose responsibility the reexamination expense becomes.
- 23.6 The Bureau shall periodically observe the Work during the course of construction and make recommendations to the Contractor or Consultant as necessary. Such recommendations shall be considered and implemented through the usual means for changes to the Work.
24. Consultant's Status
- 24.1 The Consultant represents the Owner during the construction period, and observes the work in progress on behalf of the Owner. The Consultant has authority to act on behalf of the Owner only to the extent expressly provided by the Contract Documents or otherwise demonstrated to the Contractor. The Consultant has authority to stop the work whenever such an action is necessary, in the Consultant's reasonable opinion, to ensure the proper execution of the contract.
- 24.2 The Consultant is the interpreter of the conditions of the contract and the judge of its performance. The Consultant shall favor neither the Owner nor the Contractor, but shall use the Consultant's powers under the contract to enforce faithful performance by both parties.
- 24.3 In the event of the termination of the Consultant's employment on the project prior to completion of the work, the Owner shall appoint a capable and reputable replacement. The status of the new Consultant relative to this contract shall be that of the former Consultant.
25. Management of the Premises
- 25.1 The Contractor shall place equipment and materials, and conduct activities on the premises in a manner that does not unreasonably hinder site circulation, environmental stability, or any long term effect. Likewise, the Consultant's directions shall not cause the use of premises to be impeded for the Contractor or Owner.

**00 72 13**  
**General Conditions**

- 25.2 The Contractor shall not use the premises for any purpose other than that which is directly related to the scope of work. The Owner shall not use the premises for any purpose incompatible with the proposed work simultaneous to the work of the Contractor.
- 25.3 The Contractor shall enforce the Consultant's instructions regarding information posted on the premises such as signage and advertisements, as well as activities conducted on the premises such as fires, and smoking.
- 25.4 The Owner may occupy any part of the Project that is completed with the written consent of the Contractor, and without prejudice to any of the rights of the Owner or Contractor. Such use or occupancy shall not, in and of itself, be construed as a final acceptance of any work or materials.
26. Safety and Security of the Premises
- 26.1 The Contractor shall designate, and make known to the Consultant and the Owner, a safety officer whose duty is the prevention of accidents on the site.
- 26.2 The Contractor shall continuously maintain security on the premises and protect from unreasonable occasion of injury all people authorized to be on the job site. The Contractor shall also effectively protect the property and adjacent properties from damage or loss.
- 26.3 The Contractor shall take all necessary precautions to ensure the safety of workers and others on and adjacent to the site, abiding by applicable local, state and federal safety regulations. The Contractor shall erect and continuously maintain safeguards for the protection of workers and others, and shall post signs and other warnings regarding hazards associated with the construction process, such as protruding fasteners, moving equipment, trenches and holes, scaffolding, window, door or stair openings, and falling materials.
- 26.4 The Contractor shall restore the premises to conditions that existed prior to the start of the project at areas not intended to be altered according to the Contract Documents.
- 26.5 The Contractor shall protect existing utilities and exercise care working in the vicinity of utilities shown in the Drawings and Specifications or otherwise located by the Contractor.
- 26.6 The Contractor shall protect from damage existing trees and other significant plantings and landscape features of the site which will remain a permanent part of the site. If necessary or indicated in the Contract Documents, tree trunks shall be boxed and barriers erected to prevent damage to tree branches or roots.
- 26.7 The Contractor shall repair or replace damage to the Work caused by the Contractor's or Subcontractor's forces, including that which is reasonably protected, at the expense of the responsible party.
- 26.8 The Contractor shall not load, or allow to be loaded, any part of the Project with a force which imperils personal or structural safety. The Consultant may consult with the Contractor on such means and methods of construction, however, the ultimate responsibility lies with the Contractor.
- 26.9 The Contractor shall not jeopardize any work in place with subsequent construction activities such as blasting, drilling, excavating, cutting, patching or altering work. The Consultant must

**00 72 13**  
**General Conditions**

approve altering any structural components of the project. The Contractor shall supervise all construction activities carried out by others on site to ensure that the work is neatly done and in a manner that will not endanger the structure or the component parts.

- 26.10 The Contractor may act with their sole discretion in emergency situations that potentially effect health, life or serious damage to the premises or adjacent properties, to prevent such potential loss or injury. The Contractor may negotiate with the Owner for compensation for expenses due to such emergency work.
- 26.11 The Contractor and Subcontractors shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at the project site. The Contractor shall avoid disruption of any hazardous materials or toxic substances at the project site and promptly notify the Owner in writing on the occasion of such a discovery.
- 26.12 The Contractor shall keep the premises free of any unsafe accumulation of waste materials caused by the work. The Contractor shall regularly keep the spaces "broom clean". See the Close-out of the Work provisions of this section regarding cleaning at the completion of the project.

**27. Changes in the Work**

- 27.1 The Contractor shall not proceed with extra work without an approved Change Order or Construction Change Directive. A Change Order which has been properly signed by all parties shall become a part of the contract.
- 27.2 A Change Order is the usual document for directing changes in the Work. In certain circumstances, however, the Owner may utilize a Construction Change Directive to direct the Contractor to perform changes in the Work that are generally consistent with the scope of the project. The Owner shall use a Construction Change Directive only when the normal process for approving changes to the Work has failed to the detriment of the Project, or when agreement on the terms of a Change Order cannot be met, or when an urgent situation requires, in the Owner's judgment, prompt action by the Contractor.
- 27.3 The Consultant shall prepare the Construction Change Directive representing a complete scope of work, with proposed Contract Price and Contract Time revisions, if any, clearly stated.
- 27.4 The Contractor shall promptly carry out a Construction Change Directive which has been signed by the Owner and the Consultant. Work thus completed by the Contractor constitutes the basis for a Change Order. Changes in the Contract Price and Contract Time shall be as defined in the Construction Change Directive unless subsequently negotiated with some other terms.
- 27.5 The method of determining the dollar value of extra work shall be by:
- .1 an estimate of the Contractor accepted by Owner as a lump sum, or
  - .2 unit prices named in the contract or subsequently agreed upon, or
  - .3 cost plus a designated percentage, or
  - .4 cost plus a fixed fee.

**00 72 13**  
**General Conditions**

- 27.6 The Contractor shall determine the dollar value of the extra work for both the lump sum and cost plus designated percentage methods so as not to exceed the following rates. The rates include all overhead and profit expenses.
- .1 Contractor - for any work performed by the Contractor's own forces, up to 20% of the cost;
  - .2 Subcontractor - for work performed by Subcontractor's own forces, up to 20% of the cost;
  - .3 Contractor - for work performed by Contractor's Subcontractor, up to 10% of the amount due the Subcontractor.
- 27.7 The Contractor shall keep and provide records as needed or directed for the cost plus designated percentage method. The Consultant shall review and certify the appropriate amount which includes the Contractor's overhead and profit. The Owner shall make payments based on the Consultant's certificate.
- 27.8 Cost reflected in Change Orders shall be limited to the following: cost of materials, cost of delivery, cost of labor (including Social Security, pension, Workers' Compensation insurance, and unemployment insurance), and cost of rental of power tools and equipment. Labor cost may include a pro-ratio share of a foreman's time only in the case of an extension of contract time granted due to the Change Order.
- 27.9 Overhead reflected in Change Orders shall be limited to the following: bond premium, supervision, wages of clerks, time keepers, and watchmen, small tools, incidental expenses, general office expenses, and all other overhead expenses directly related to the Change Order.
- 27.10 The Contractor shall provide credit to the Owner for labor, materials, equipment and other costs but not overhead and profit expenses for those Change Order items that result in a net value of credit to the contract.
- 27.11 The Owner may change the scope of work of the Project without invalidating the contract. The Owner shall notify the Contractor of a change of the scope of work for the Owner's Contractors, which may affect the work of this Contractor, without invalidating the contract. Change Orders for extension of the time caused by such changes shall be developed at the time of directing the change in scope of work.
- 27.12 The Consultant may order minor changes in the Work, not involving extra cost, which is consistent with the intent of the design or project.
- 27.13 The Contractor shall immediately give written notification to the Consultant of latent conditions discovered at the site which materially differ from those represented in the Drawings or Specifications, and which may eventually result in a change in the scope of work. The Contractor shall suspend work until receiving direction from the Consultant. The Consultant shall promptly investigate the conditions and respond to the Contractor's notice with direction that avoids any unnecessary delay of the Work. The Consultant shall determine if the discovered conditions warrant a Change Order.
- 27.14 The Contractor shall, within ten calendar days of receipt of the information, give written notification to the Consultant if the Contractor claims that instructions by the Consultant will constitute extra cost not accounted for by Change Order or otherwise under the contract. The Consultant shall promptly respond to the Contractor's notice with direction that avoids any

**00 72 13**  
**General Conditions**

unnecessary delay of the Work. The Consultant shall determine if the Contractor's claim warrants a Change Order.

**28. Correction of the Work**

- 28.1 The Contractor shall promptly remove from the premises all work the Consultant declares is non-conforming to the contract. The Contractor shall replace the work properly at no expense to the Owner. The Contractor is also responsible for the expenses of others whose work was damaged or destroyed by such remedial work.
- 28.2 The Owner may elect to remove non-conforming work if it is not removed by the Contractor within a reasonable time, that time defined in a written notice from the Consultant. The Owner may elect to store removed non-conforming work not removed by the Contractor at the Contractor's expense. The Owner may, with ten days written notice, dispose of materials which the Contractor does not remove. The Owner may sell the materials and apply the net proceeds, after deducting all expenses, to the costs that should have been borne by the Contractor.
- 28.3 The Contractor shall remedy any defects due to faulty materials or workmanship and pay for any related damage to other work which appears within a period of one year from the date of substantial completion, and in accord with the terms of any guarantees provided in the contract. The Owner shall promptly give notice of observed defects to the Contractor and Consultant. The Consultant shall determine the status of all claimed defects. The Contractor shall perform all remedial work without unjustifiable delay in either the initial response or the corrective action.
- 28.4 The Consultant may authorize, after a reasonable notification to the Contractor, an equitable deduction from the contract amount in lieu of the Contractor correcting non-conforming or defective work.

**29. Owner's Right to do Work**

- 29.1 The Owner may, using other contractors, correct deficiencies attributable to the Contractor, or complete unfinished work. Such action shall take place only after giving the Contractor three days written notice, and provided the Consultant approves of the proposed course of action as an appropriate remedy. The Owner may then deduct the cost of the remedial work from the amount due the Contractor.
- 29.2 The Owner may act with their sole discretion when the Contractor is unable to take action in emergency situations that potentially effect health, life or serious damage to the premises or adjacent properties, to prevent such potential loss or injury. The Owner shall inform the Contractor of the emergency work performed, particularly where it may affect the work of the Contractor.

**30. Termination of Contract and Stop Work Action**

- 30.1 The Owner may, owing to a certificate of the Consultant indicating that sufficient cause exists to justify such action, without prejudice to any other right or remedy and after giving the Contractor and the Contractor's surety seven days written notice, terminate the employment of the

**00 72 13**  
**General Conditions**

Contractor. At that time the Owner may take possession of the premises and of all materials, tools and appliances on the premises and finish the work by whatever method the Owner may deem expedient. Cause for such action by the Owner includes:

- .1 the contractor is adjudged bankrupt, or makes a general assignment for the benefit of its creditors, or
- .2 a receiver is appointed due to the Contractor's insolvency, or
- .3 the Contractor persistently or repeatedly refuses or fails to provide enough properly skilled workers or proper materials, or
- .4 the Contractor fails to make prompt payment to Subcontractors or suppliers of materials or labor, or
- .5 the Contractor persistently disregards laws, ordinances or the instructions of the Consultant, or is otherwise found guilty of a substantial violation of a provision of the Contract Documents.

- 30.2 The Contractor is not entitled, as a consequence of the termination of the employment of the Contractor as described above, to receive any further payment until the Work is finished. If the unpaid balance of the contract amount exceeds the expense of finishing the Work, including compensation for additional architectural, managerial and administrative services, such balance shall be paid to the Contractor. If the expense of finishing the Work exceeds the unpaid balance, the Contractor shall pay the difference to the Owner. The Consultant shall certify the expense incurred by the Contractor's default. This obligation for payment shall continue to exist after termination of the contract.
- 30.3 The Contractor may, if the Work is stopped by order of any court or other public authority for a period of thirty consecutive days, and through no act or fault of the Contractor or of anyone employed by the Contractor, with seven days written notice to the Owner and the Consultant, terminate this contract. The Contractor may then recover from the Owner payment for all work executed, any proven loss and reasonable profit and damage.
- 30.4 The Contractor may, if the Consultant fails to issue a certificate for payment within seven days after the Contractor's formal request for payment, through no fault of the Contractor, or if the Owner fails to pay to the Contractor within 30 days after submission of any sum certified by the Consultant, with seven days written notice to the Owner and the Consultant, stop the Work or terminate this Contract.

### 31. Delays and Extension of Time

- 31.1 The completion date of the contract shall be extended if the work is delayed by changes ordered in the work which have approved time extensions, or by an act or neglect of the Owner, the Consultant, or the Owner's Contractor, or by strikes, lockouts, fire, flooding, unusual delay in transportation, unavoidable casualties, or by other causes beyond the Contractor's control. The Consultant shall determine the status of all claimed causes.
- 31.2 The contract shall not be extended for delay occurring more than seven calendar days before the Contractor's claim made in writing to the Consultant. In case of a continuing cause of delay, only one claim is necessary.
- 31.3 The contract shall not be extended due to failure of the Consultant to furnish drawings if no schedule or agreement is made between the Contractor and the Consultant indicating the dates

**00 72 13**  
**General Conditions**

which drawings shall be furnished and fourteen calendar days has passed after said date for such drawings.

- 31.4 This article does not exclude the recovery of damages for delay by either party under other provisions in the Contract Document.

**32. Payments to the Contractor**

- 32.1 As noted under *Preconstruction Conference* in this section, the Contractor shall submit a Schedule of Values form, before the first application for payment, for approval by the Owner and Consultant. The Consultant may direct the Contractor to provide evidence that supports the correctness of the form. The approved Schedule of Values shall be used as a basis for payments.
- 32.2 The Contractor shall submit an application for each payment (“Requisition for Payment”) on a form approved by the Owner and Consultant. The Consultant may require receipts or other documents showing the Contractor's payments for materials and labor, including payments to Subcontractors.
- 32.3 The Contractor shall submit Requisitions for Payment as the work progresses not more frequently than once each month, unless the Owner approves a more frequent interval due to unusual circumstances. The Requisition for Payment is based on the proportionate quantities of the various classes of work completed or incorporated in the Work, in agreement with the actual progress of the Work and the dollar value indicated in the Schedule of Values.
- 32.4 The Consultant shall verify and certify each Requisition for Payment which appears to be complete and correct prior to payment being made by the Owner. The Consultant may certify an appropriate amount for materials not incorporated in the Work which have been delivered and suitably stored at the site. The Contractor shall submit bills of sale, insurance certificates, or other such documents that will adequately protect the Owner’s interests prior to payments being certified.
- 32.5 In the event any materials delivered but not yet incorporated in the Work have been included in a certified Requisition for Payment with payment made, and said materials thereafter are damaged, deteriorated or destroyed, or for any reason whatsoever become unsuitable or unavailable for use in the Work, the full amount previously allowed shall be deducted from subsequent payments unless the Contractor satisfactorily replaces said material.
- 32.6 The Contractor may request certification of an appropriate dollar amount for materials not incorporated in the Work which have been delivered and suitably stored away from the site. The Contractor shall submit bills of sale, insurance certificates, right-of-entry documents or other such documents that will adequately protect the Owner’s interests. The Consultant shall determine if the Contractor's documentation for the materials is complete and specifically designated for the Project. The Owner may allow certification of such payments.
- 32.7 Subcontractors may request, and shall receive from the Consultant, copies of approved Requisitions for Payment showing the amounts certified in the Schedule of Values.
- 32.8 Certified Requisitions for Payment, payments made to the Contractor, or partial or entire occupancy of the project by the Owner shall not constitute an acceptance of any work that does

**00 72 13**  
**General Conditions**

not conform to the Contract Documents. The making and acceptance of the final payment constitutes a waiver of all claims by the Owner, other than those arising from unsettled liens, from faulty work or materials appearing within one year from final payment or from requirements of the Drawings and Specifications, and of all claims by the Contractor, except those previously made and still unsettled.

### 33. Payments Withheld

- 33.1 The Owner shall retain five percent of each payment due the Contractor as part security for the fulfillment of the contract by the Contractor. The Owner may make payment of a portion of this “retainage” to the Contractor temporarily or permanently during the progress of the Work. The Owner may thereafter withhold further payments until the full amount of the five percent is reestablished. The Contractor may deposit with the Maine State Treasurer certain securities in place of retainage amounts due according to Maine Statute (5 M.R.S. §1746).
- 33.2 The Consultant may withhold or nullify the whole or a portion of any Requisitions for Payment submitted by the Contractor in the amount that may be necessary, in his reasonable opinion, to protect the Owner from loss due to any of the following:
- .1 defective work not remedied;
  - .2 claims filed or reasonable evidence indicating probable filing of claims;
  - .3 failure to make payments properly to Subcontractors or suppliers;
  - .4 a reasonable doubt that the contract can be completed for the balance then unpaid;
  - .5 liability for damage to another contractor.

The Owner shall make payment to the Contractor, in the amount withheld, when the above circumstances are removed.

### 34. Liens

- 34.1 The Contractor shall deliver to the Owner a complete release of all liens arising out of this contract before the final payment or any part of the retainage payment is released. The Contractor shall provide with the release of liens an affidavit asserting each release includes all labor and materials for which a lien could be filed. Alternately, the Contractor, in the event any Subcontractor or supplier refuses to furnish a release of lien in full, may furnish a bond satisfactory to the Owner, to indemnify the Owner against any lien.
- 34.2 In the event any lien remains unsatisfied after all payments to the Contractor are made by the Owner, the Contractor shall refund to the Owner all money that the latter may be compelled to pay in discharging such lien, including all cost and reasonable attorney’s fees.

### 35. Workmanship

- 35.1 The Contractor shall provide materials, equipment, and installed work equal to or better than the quality specified in the Contract Documents and approved in submittal and sample. The installation methods shall be of the highest standards, and the best obtainable from the respective trades. The Consultant’s decision on the quality of work shall be final.

**00 72 13**  
**General Conditions**

- 35.2 The Contractor shall know local labor conditions for skilled and unskilled labor in order to apply the labor appropriately to the Work. All labor shall be performed by individuals well skilled in their respective trades.
- 35.3 The Contractor shall perform all cutting, fitting, patching and placing of work in such a manner to allow subsequent work to fit properly, whether that be by the Contractor, the Owner's Contractors or others. The Owner and Consultant may advise the Contractor regarding such subsequent work. Notwithstanding the notification or knowledge of such subsequent work, the Contractor may be directed to comply with this standard of compatible construction by the Consultant at the Contractor's expense.
- 35.4 The Contractor shall request clarification or revision of any design work by the Consultant, prior to commencing that work, in a circumstance where the Contractor believes the work cannot feasibly be completed at the highest quality, or as indicated in the Contract Documents. The Consultant shall respond to such requests in a timely way, providing clarifying information, a feasible revision, or instruction allowing a reduced quality of work. The Contractor shall follow the direction of the Consultant regarding the required request for information.
- 35.5 The Contractor shall guarantee the Work against any defects in workmanship and materials for a period of one year commencing with the date of the Certificate of Substantial Completion, unless specified otherwise for specific elements of the project. The Work may also be subdivided in mutually agreed upon components, each defined by a separate Certificate of Substantial Completion.
36. Close-out of the Work
- 36.1 The Contractor shall remove from the premises all waste materials caused by the work. The Contractor shall make the spaces "broom clean" unless a more thorough cleaning is specified. The Contractor shall clean all windows and glass immediately prior to the final inspection, unless otherwise directed.
- 36.2 The Owner may conduct the cleaning of the premises where the Contractor, duly notified by the Consultant, fails to adequately complete the task. The expense of this cleaning may be deducted from the sum due to the Contractor.
- 36.3 The Contractor shall participate in all final inspections and acknowledge the documentation of unsatisfactory work, customarily called the "punch list", to be corrected by the Contractor. The Consultant shall document the successful completion of the Work in a dated Certificate of Substantial Completion, to be signed by Owner, Consultant, and Contractor.
- 36.4 The Contractor shall not call for final inspection of any portion of the Work that is not completely and permanently installed. The Contractor may be found liable for the expenses of individuals called to final inspection meetings prematurely.
- 36.5 The Contractor and all major Subcontractors shall participate in the end-of-warranty-period conference, typically scheduled close to one year after the Substantial Completion date.

**00 72 13  
General Conditions**

**37. Date of Completion and Liquidated Damages**

- 37.1 The Contractor may make a written request to the Owner for an extension or reduction of time, if necessary. The request shall include the reasons the Contractor believes justifies the proposed completion date. The Owner may grant the revision of the contract completion date if the Work was delayed due to conditions beyond the control and the responsibility of the Contractor. The Contractor shall not conduct unauthorized accelerated work or file delay claims to recover alleged damages for unauthorized early completion.
  
- 37.2 The Contractor shall vigorously pursue the completion of the Work and notify the Owner of any factors that have, may, or will affect the approved Schedule of the Work. The Contractor may be found responsible for expenses of the Owner or Consultant if the Contractor fails to make notification of project delays.
  
- 37.3 The Project is planned to be done in an orderly fashion which allows for an iterative submittal review process, construction administration including minor changes in the Work and some bad weather. The Contractor shall not file delay claims to recover alleged damages on work the Consultant determines has followed the expected rate of progress.
  
- 37.4 The Consultant shall prepare the Certificate of Substantial Completion which, when signed by the Owner and the Contractor, documents the date of Substantial Completion of the Work or a designated portion of the Work. The Owner shall not consider the issuance of a Certificate of Occupancy by an outside authority a prerequisite for Substantial Completion if the Certificate of Occupancy cannot be obtained due to factors beyond the Contractor’s control.
  
- 37.5 Liquidated Damages may be deducted from the sum due to the Contractor for each calendar day that the Work remains uncompleted after the completion date specified in the Contract or an approved amended completion date. The dollar amount per day shall be calculated using the Schedule of Liquidated Damages table shown below.

If the original contract amount is:	The per day Liquidated Damages shall be:
Less than \$100,000	\$250
\$100,000 to less than \$2,000,000	\$750
\$2,000,000 to less than \$10,000,000	\$1,500
\$10,000,000 and greater	\$1,500 plus \$250 for each \$2,000,000 over \$10,000,000

**38. Dispute Resolution**

**38.1 Mediation**

- 38.1.1 A dispute between the parties which arises under this Contract which cannot be resolved through informal negotiation, shall be submitted to a neutral mediator jointly selected by the parties.
  
- 38.1.2 Either party may file suit before or during mediation if the party, in good faith, deems it to be necessary to avoid losing the right to sue due to a statute of limitations. If suit is filed before good faith mediation efforts are completed, the party filing suit shall agree to stay all proceedings in the lawsuit pending completion of the mediation process, provided such stay is without prejudice.

**00 72 13**  
**General Conditions**

38.1.3 In any mediation between the Owner and the Consultant, the Owner has the right to consolidate related claims between Owner and Contractor.

38.2 Arbitration

38.2.1 If the dispute is not resolved through mediation, the dispute shall be settled by arbitration. The arbitration shall be conducted before a panel of three arbitrators. Each party shall select one arbitrator; the third arbitrator shall be appointed by the arbitrators selected by the parties. The arbitration shall be conducted in accordance with the Maine Uniform Arbitration Act (MUAA), except as otherwise provided in this section.

38.2.2 The decision of the arbitrators shall be final and binding upon all parties. The decision may be entered in court as provided in the MUAA.

38.2.3 The costs of the arbitration, including the arbitrators' fees shall be borne equally by the parties to the arbitration, unless the arbitrator orders otherwise.

38.2.4 In any arbitration between the Owner and the Consultant, the Owner has the right to consolidate related claims between Owner and Contractor.

**00 73 46**  
**Wage Determination Schedule**

**PART 1- GENERAL**

**1.1 Related Documents**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specifications Sections, apply to this Section.

**1.2 Summary**

- A. This Section includes the wage determination requirements for Contractors as issued by the State of Maine Department of Labor Bureau of Labor Standards or the United States Department of Labor.

**1.3 Requirements**

- A. Conform to the wage determination schedule for this project which is shown on the following page.

**PART 2 - PRODUCTS (not used)**

**PART 3 - EXECUTION (not used)**

State of Maine  
 Department of Labor  
 Bureau of Labor Standards  
 Augusta, Maine 04333-0045  
 Telephone (207) 623-7906

**Wage Determination - In accordance with 26 MRS §1301 et. seq., this is a determination by the Bureau of Labor Standards, of the fair minimum wage rate to be paid to laborers and workers employed on the below titled project.**

**2026 Fair Minimum Wage Rates – Building 2 Washington County (other than 1 or 2 family homes)**

Occupational Title	Minimum Wage	Minimum Benefit	Total
Brickmasons and Blockmasons	\$43.02	\$7.64	\$50.66
Bulldozer Operator	\$30.62	\$5.38	\$36.00
Carpenter	\$27.65	\$4.49	\$32.14
Cement Masons and Concrete Finisher	\$24.42	\$2.52	\$26.94
Construction and Maintenance Painters	\$23.96	\$1.59	\$25.55
Construction Laborer	\$23.48	\$3.34	\$26.82
Conveyor Operators and Tenders	\$30.17	\$13.77	\$43.94
Crane and Tower Operators	\$40.43	\$8.63	\$49.06
Crushing Grinding and Polishing Machine Operators	\$26.15	\$3.24	\$29.39
Earth Drillers - Except Oil and Gas	\$25.04	\$3.77	\$28.81
Electrical Power - Line Installer and Repairers	\$48.12	\$15.63	\$63.75
Electricians	\$38.48	\$18.99	\$57.47
Elevator Installers and Repairers	\$67.34	\$39.76	\$107.10
Excavator Operator	\$34.12	\$6.49	\$40.61
Fence Erectors	\$30.90	\$2.18	\$33.08
Flagger	\$21.39	\$0.86	\$22.25
Floor Layers - Except Carpet/Wood/Hard Tiles	\$29.00	\$8.65	\$37.65
Glaziers	\$23.73	\$4.62	\$28.35
Hazardous Materials Removal Workers	\$24.12	\$1.60	\$25.72
Heating and Air Conditioning and Refrigeration Mechanics and Installers	\$32.88	\$4.41	\$37.29
Heavy and Tractor - Trailer Truck Drivers	\$24.44	\$2.50	\$26.94
Highway Maintenance Workers	\$23.30	\$1.14	\$24.44
Industrial Machinery Mechanics	\$29.97	\$6.74	\$36.71
Industrial Truck and Tractor Operators	\$24.61	\$4.21	\$28.82
Insulation Worker - Mechanical	\$27.35	\$6.05	\$33.40
Light Truck or Delivery Services Drivers	\$26.79	\$5.14	\$31.93
Loading Machine and Dragline Operators	\$29.71	\$4.79	\$34.50
Millwrights	\$35.99	\$10.52	\$46.51
Mobile Heavy Equipment Mechanics - Except Engines	\$30.67	\$5.10	\$35.77
Operating Engineers and Other Equipment Operators	\$39.74	\$3.67	\$43.41
Paving Surfacing and Tamping Equipment Operators	\$30.74	\$10.67	\$41.41
Pile-Driver Operators	\$37.15	\$3.12	\$40.27
Pipe/Steam/Sprinkler Fitter	\$40.00	\$24.71	\$64.71
Pipelayers	\$28.75	\$3.64	\$32.39
Plumbers	\$27.20	\$5.69	\$32.89
Radio Cellular and Tower Equipment Installers	\$34.72	\$5.63	\$40.35
Reinforcing Iron and Rebar Workers	\$33.35	\$27.55	\$60.90
Riggers	\$31.25	\$7.68	\$38.93
Roofers	\$24.71	\$4.70	\$29.41
Sheet Metal Workers	\$24.97	\$5.69	\$30.66
Structural Iron and Steel Workers	\$27.22	\$20.97	\$48.19
Tapers	\$29.16	\$5.64	\$34.80
Telecommunications Equipment Installers and Repairers - Except Line Installers	\$37.09	\$10.21	\$47.30
Telecommunications Line Installers and Repairers	\$28.49	\$5.29	\$33.78
Tile and Marble Setters	\$28.91	\$5.46	\$34.37

**Welders are classified as the trade to which welding is incidental (e.g. welding structural steel is Structural Iron and Steel Worker)**

**Apprentices – The minimum wage rates for registered apprentices are the rates recognized in the sponsorship agreement for registered apprentices working in the pertinent classification.**

**For any other specific trade on this project not listed above, contact the Bureau of Labor Standards for further clarification.**

**Title 26 §1310 requires that a clearly legible statement of all fair minimum wage and benefits rates to be paid the several classes of laborers, workers and mechanics employed on the construction on the public work must be kept posted in a prominent and easily accessible place at the site by each contractor and subcontractor subject to sections 1304 to 1313.**

**Appeal – Any person affected by the determination of these rates may appeal to the Commissioner of Labor by filing a written notice with the Commissioner stating the specific grounds of the objection within ten (10) days from the filing of these rates.**

A true copy

Attest: Scott R. Cotnoir

Scott R. Cotnoir  
 Wage & Hour Director  
 Bureau of Labor Standards

Supersedes 02-03-2025  
 Effective 01-10-2026



## SECTION 01 10 00

### SUMMARY

#### PART 1 - GENERAL

##### 1.1 SUMMARY

- A. Section Includes:
  - 1. Contract description.
  - 2. Contractor's use of Site.
  - 3. Owner occupancy.
  - 4. Permits.
  - 5. Specification conventions.

##### 1.2 CONTRACT DESCRIPTION

- A. Work of the Project includes implementing Heat Pump technology and controls throughout the existing facility. Heat pump equipment includes multiple outdoor units, wall mounted evaporators, cassette evaporator units, and domestic water generation. The existing hydronic systems will remain in place and reused. Part of the control scheme includes disabling the existing hydronic system when the outdoor temperature rises above an adjustable setpoint. Work also includes the installation of electric heaters.

The site is located at 317 Whitneyville Road, Jonesboro, Maine.

##### 1.3 CONTRACTOR'S USE OF SITE

- A. Limit use of Site to allow:
  - 1. Owner occupancy.
  - 2. Work by Owner.
  - 3. Work by Others.

##### 1.4 OWNER OCCUPANCY

- A. Schedule and substantially complete designated portions of the Work for occupancy before Substantial Completion of the entire Work.
  - 1. Owner intends to occupy portions of the Project before Final Completion. The schedule and sequence for occupancy of the building will be worked out as the project proceeds.
  - 2. Owner's use and occupancy of designated areas before Substantial Completion of the entire Project do not relieve Contractor of responsibility to maintain specified insurance coverages on a 100 percent basis until date of final payment.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

##### 1.5 PERMITS

- A. Furnish all necessary permits for construction of Work.



## 1.6 SPECIFICATION CONVENTIONS

- A. These Specifications are written in imperative mood and streamlined form. This imperative language is directed to Contractor unless specifically noted otherwise. The words "shall be" are included by inference where a colon (:) is used within sentences or phrases.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION



## SECTION 01 20 00

### PRICE AND PAYMENT PROCEDURES

#### PART 1 - GENERAL

##### 1.1 SECTION INCLUDES

- A. Schedule of Values.
- B. Application for Payment.
- C. Change procedures.
- D. Defect assessment.
- E. Unit prices.
- F. Alternates.
- G. Submit printed schedule on AIA G703 - Continuation Sheet for G702.
- H. Submit Schedule of Values within 15 days after date established in Notice to Proceed.
- I. Format: Use Table of Contents of this Project Manual. Identify each line item with number and title of major Specification Section. Also identify Site mobilization and bonds and insurance.
- J. Include in each line item amount of allowances as specified in this Section.
- K. Include separately from each line item, direct proportional amount of Contractor's overhead and profit.
- L. Revise schedule to list approved Change Orders with each Application for Payment.

##### 1.2 APPLICATION FOR PAYMENT

- A. Submit via email a copy of Application for Payment on AIA G702 - Application and Certificate for Payment and AIA G703 - Continuation Sheet for G702.
- B. Content and Format: Use Schedule of Values for listing items in Application for Payment.
- C. Submit updated construction schedule with each Application for Payment.
- D. Payment Period: Submit at intervals stipulated in the Contract for Construction.
- E. Submit submittals with transmittal letter as specified in Section 013300 - Submittal Procedures.



- F. Submit three copies of waivers requested by Owner.
- G. Substantiating Data: When Architect/Engineer requires substantiating information, submit data justifying dollar amounts in question. Include the following with Application for Payment:
  - 1. Current construction photographs specified in Section 013300 - Submittal Procedures.
  - 2. Partial release of liens from major Subcontractors and vendors.
  - 3. Record Documents as specified in Section 017000 - Execution and Closeout Requirements, for review by Owner, which will be returned to Contractor.
  - 4. Affidavits attesting to off-Site stored products.
  - 5. Construction Progress Schedule, revised and current as specified in Section 013300 - Submittal Procedures.

### 1.3 CHANGE PROCEDURES

- A. Submittals: Submit name of individual who is authorized to receive change documents and is responsible for informing others in Contractor's employ or Subcontractors of changes to the Work.
- B. Carefully study and compare Contract Documents before proceeding with fabrication and installation of Work. Promptly advise Architect/Engineer of any error, inconsistency, omission, or apparent discrepancy.
- C. Requests for Interpretation (RFI) and Clarifications: Allot time in construction scheduling for liaison with Architect/Engineer; establish procedures for handling queries and clarifications.
  - 1. Use AIA G716 - Request for Information for requesting interpretations.
  - 2. Architect/Engineer may respond with a direct answer on the Request for Interpretation form, AIA G710 - Architect's Supplemental Instruction or AIA G709 - Work Changes Proposal Request.
- D. Architect/Engineer will advise of minor changes in the Work not involving adjustment to Contract Sum/Price or Contract Time by issuing supplemental instructions on AIA G710.
- E. Architect/Engineer may issue AIA G709 including a detailed description of proposed change with supplementary or revised Drawings and Specifications, a change in Contract Time for executing the change with stipulation of overtime work required and with the period of time during which the requested price will be considered valid. Contractor will prepare and submit estimate within 10 days.
- F. Contractor may propose changes by submitting a request for change to Architect/Engineer, describing proposed change and its full effect on the Work. Include a statement describing reason for the change and the effect on Contract Sum/Price and Contract Time with full documentation and a statement describing effect on the Work by separate or other Contractors.



- G. Stipulated Sum/Price Change Order: Based on AIA G709 and Contractor's fixed price quotation or Contractor's request for Change Order as approved by Architect/Engineer.
  - H. Unit Price Change Order: For Contract unit prices and quantities, the Change Order will be executed on a fixed unit price basis. For unit costs or quantities of units of that which are not predetermined, execute Work under Construction Change Directive. Changes in Contract Sum/Price or Contract Time will be computed as specified for Time and Material Change Order.
  - I. Construction Change Directive: Architect/Engineer may issue directive, on AIA G714 - Construction Change Directive signed by Owner, instructing Contractor to proceed with change in the Work, for subsequent inclusion in a Change Order. Document will describe changes in the Work and designate method of determining any change in Contract Sum/Price or Contract Time. Promptly execute change.
  - J. Time and Material Change Order: Submit itemized account and supporting data after completion of change, within time limits indicated in Conditions of the Contract. Architect/Engineer will determine change allowable in Contract Sum/Price and Contract Time as provided in Contract Documents.
  - K. Maintain detailed records of Work done on time and material basis. Provide full information required for evaluation of proposed changes and to substantiate costs for changes in the Work.
  - L. Document each quotation for change in Project Cost or Time with sufficient data to allow evaluation of quotation.
  - M. Change Order Forms: AIA G701 - Change Order.
  - N. Execution of Change Orders: Architect/Engineer will issue Change Orders for signatures of parties as provided in Conditions of the Contract.
  - O. Correlation of Contractor Submittals:
    - 1. Promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as separate line item and adjust Contract Sum/Price.
    - 2. Promptly revise Progress Schedules to reflect change in Contract Time, revise subschedules to adjust times for other items of Work affected by the change and resubmit.
    - 3. Promptly enter changes in Record Documents.
- 1.4 DEFECT ASSESSMENT
- A. Replace the Work, or portions of the Work, not conforming to specified requirements.
  - B. If, in the opinion of Architect/Engineer, it is not practical to remove and replace the Work, Architect/Engineer will direct appropriate remedy or adjust payment.



- C. The defective Work may remain, but unit sum/price will be adjusted to new sum/price at discretion of Architect/Engineer.
- D. Defective Work will be partially repaired according to instructions of Architect/Engineer, and unit sum/price will be adjusted to new sum/price at discretion Architect/Engineer.
- E. Individual Specification Sections may modify these options or may identify specific formula or percentage sum/price reduction.
- F. Authority of Architect/Engineer to assess defects and identify payment adjustments is final.
- G. Nonpayment for Rejected Products: Payment will not be made for rejected products for any of the following reasons:
  - 1. Products wasted or disposed of in a manner that is not acceptable.
  - 2. Products determined as unacceptable before or after placement.
  - 3. Products not completely unloaded from transporting vehicle.
  - 4. Products placed beyond lines and levels of the required Work.
  - 5. Products remaining on hand after completion of the Work.
  - 6. Loading, hauling, and disposing of rejected products.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION



## SECTION 01 25 00

### SUBSTITUTION PROCEDURES

#### PART 1 - GENERAL

##### 1.1 SECTION INCLUDES

- A. Quality assurance.
- B. Product options.
- C. Product substitution procedures.

##### 1.2 QUALITY ASSURANCE

- A. Contract is based on products and standards established in Contract Documents without consideration of proposed substitutions.
- B. Products specified define standard of quality, type, function, dimension, appearance, and performance required.
- C. Substitution Proposals: Permitted for specified products except where specified otherwise. Do not substitute products unless substitution has been accepted and approved in writing by Owner.

##### 1.3 PRODUCT OPTIONS

- A. See Section 01 60 00 - Product Requirements.

##### 1.4 PRODUCT SUBSTITUTION PROCEDURES

- A. Architect/Engineer will consider requests for substitutions only within 30 days after date established in Notice to Proceed.
- B. Substitutions may be considered when a product becomes unavailable through no fault of Contractor.
- C. Document each request with complete data, substantiating compliance of proposed substitution with Contract Documents, including:
  - 1. Manufacturer's name and address, product, trade name, model, or catalog number, performance and test data, and reference standards.
  - 2. Itemized point-by-point comparison of proposed substitution with specified product, listing variations in quality, performance, and other pertinent characteristics.
  - 3. Reference to Article and Paragraph numbers in Specification Section.
  - 4. Cost data comparing proposed substitution with specified product and amount of net change to Contract Sum.
  - 5. Changes required in other Work.
  - 6. Availability of maintenance service and source of replacement parts as applicable.
  - 7. Certified test data to show compliance with performance characteristics specified.
  - 8. Samples when applicable or requested.
  - 9. Other information as necessary to assist Architect/Engineer's evaluation.



- D. A request constitutes a representation that Contractor:
  - 1. Has investigated proposed product and determined that it meets or exceeds quality level of specified product.
  - 2. Will provide same warranty for substitution as for specified product.
  - 3. Will coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
  - 4. Waives claims for additional costs or time extension that may subsequently become apparent.
  - 5. Will coordinate installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects.
  - 6. Will reimburse Owner and Architect/Engineer for review or redesign services associated with reapproval by authorities having jurisdiction.
  
- E. Substitutions will not be considered when they are indicated or implied on Shop Drawing or Product Data submittals without separate written request or when acceptance will require revision to Contract Documents.
  
- F. Substitution Submittal Procedure:
  - 1. Submit requests for substitutions on CSI Form 13.1A Substitution Request-After the Bidding/Negotiating Stage.
  - 2. Submit three copies of Request for Substitution for consideration. Limit each request to one proposed substitution.
  - 3. Submit Shop Drawings, Product Data, and certified test results attesting to proposed product equivalence. Burden of proof is on proposer.
  - 4. Architect/Engineer will notify Contractor in writing of decision to accept or reject request.

#### 1.5 INSTALLER SUBSTITUTION PROCEDURES

- A. Architect/Engineer will consider requests for substitutions only within 30 days after date established in Notice to Proceed.
  
- B. Document each request with:
  - 1. Installer's qualifications.
  - 2. Installer's experience in work similar to that specified.
  - 3. Other information as necessary to assist Architect/Engineer's evaluation.
  
- C. Substitution Submittal Procedure:
  - 1. Submit three copies of Request for Substitution for consideration. Limit each request to one proposed substitution.
  - 2. Architect/Engineer will notify Contractor in writing of decision to accept or reject request.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION



SECTION 01 33 00  
SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Definitions.
- B. Submittal procedures.
- C. Construction progress schedules.
- D. Proposed product list.
- E. Product data.
- F. Use of electronic CAD files of Project Drawings.
- G. Shop Drawings.
- H. Samples.
- I. Other submittals.
- J. Design data.
- K. Test reports.
- L. Certificates.
- M. Manufacturer's instructions.
- N. Manufacturer's field reports.
- O. Erection Drawings.
- P. Construction photographs.
- Q. Contractor review.
- R. Architect/Engineer review.



## 1.2 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Architect/Engineer's responsive action.
- B. Informational Submittals: Written and graphic information and physical Samples that do not require Architect/Engineer's responsive action. Submittals may be rejected for not complying with requirements.

## 1.3 SUBMITTAL PROCEDURES

- A. Transmit each submittal with AIA G810 - Transmittal Letter.
- B. Sequentially number transmittal forms. Mark revised submittals with original number and sequential alphabetic suffix.
- C. Identify: Project, Contractor, Subcontractor and supplier, pertinent Drawing and detail number, and Specification Section number appropriate to submittal.
- D. Apply Contractor's stamp, signed or initialed, certifying that review, approval, verification of products required, field dimensions, adjacent construction Work, and coordination of information is according to requirements of the Work and Contract Documents.
- E. Schedule submittals to expedite Project, and deliver to Architect/Engineer at business address or submit electronic submittals via email as PDF electronic files. Coordinate submission of related items.
- F. For each submittal for review, allow 15 days excluding delivery time to and from Contractor.
- G. Identify variations in Contract Documents and product or system limitations that may be detrimental to successful performance of completed Work.
- H. Allow space on submittals for Contractor and Architect/Engineer review stamps.
- I. When revised for resubmission, identify changes made since previous submission.
- J. Distribute copies of reviewed submittals as appropriate. Instruct parties to promptly report inability to comply with requirements.
- K. Submittals not requested will not be recognized nor processed.
- L. Incomplete Submittals: Architect/Engineer will not review. Complete submittals for each item are required. Delays resulting from incomplete submittals are not the responsibility of Architect/Engineer.



#### 1.4 CONSTRUCTION PROGRESS SCHEDULES

- A. Comply with Section 01 32 16 - Construction Progress Schedule

#### 1.5 PROPOSED PRODUCT LIST

- A. Within 15 days after date of Notice to Proceed, submit list of major products proposed for use, with name of manufacturer, trade name, and model number of each product.
- B. For products specified only by reference standards, indicate manufacturer, trade name, model or catalog designation, and reference standards.

#### 1.6 PRODUCT DATA

- A. Product Data: Action Submittal: Submit to Architect/Engineer for review for assessing conformance with information given and design concept expressed in Contract Documents.
- B. Submit number of copies Contractor requires, plus two copies Architect/Engineer will retain.
- C. Submit electronic submittals via email as PDF electronic files.
- D. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.
- E. Indicate product utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- F. After review, produce copies and distribute according to "Submittal Procedures" Article and for record documents described in DFE Section 01 00 00 – Administrative Provisions.

#### 1.7 ELECTRONIC CAD FILES OF PROJECT DRAWINGS

- A. Electronic CAD Files of Project Drawings: May only be used to expedite production of Shop Drawings for the Project. Use for other Projects or purposes is not allowed.
- B. Electronic CAD Files of Project Drawings: Distributed only under the following conditions:
  - 1. Use of files is solely at receiver's risk. Architect/Engineer does not warrant accuracy of files. Receiving files in electronic form does not relieve receiver of responsibilities for measurements, dimensions, and quantities set forth in Contract Documents. In the event of ambiguity, discrepancy, or conflict between information on electronic media and that in Contract Documents, notify Architect/Engineer of discrepancy and use information in hard-copy Drawings and Specifications.



2. CAD files do not necessarily represent the latest Contract Documents, existing conditions, and as-built conditions. Receiver is responsible for determining and complying with these conditions and for incorporating addenda and modifications.
3. User is responsible for removing information not normally provided on Shop Drawings and removing references to Contract Documents. Shop Drawings submitted with information associated with other trades or with references to Contract Documents will not be reviewed and will be immediately returned.
4. Receiver shall not hold Architect/Engineer responsible for data or file clean-up required to make files usable, nor for error or malfunction in translation, interpretation, or use of this electronic information.
5. Receiver shall understand that even though Architect/Engineer has computer virus scanning software to detect presence of computer viruses, there is no guarantee that computer viruses are not present in files or in electronic media.
6. Receiver shall not hold Architect/Engineer responsible for such viruses or their consequences, and shall hold Architect/Engineer harmless against costs, losses, or damage caused by presence of computer virus in files or media.
7. Receiver shall sign Architect/Engineer's release form to gain access to CAD files.
8. Access to or use of Architect/Engineer's CAD files is at the Architect/Engineer's sole discretion.

#### 1.8 SHOP DRAWINGS

- A. Shop Drawings: Action Submittal: Submit to Architect/Engineer for assessing conformance with information given and design concept expressed in Contract Documents.
- B. Indicate special utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- C. When required by individual Specification Sections, provide Shop Drawings signed and sealed by a professional Engineer responsible for designing components shown on Shop Drawings.
  1. Include signed and sealed calculations to support design.
  2. Submit Shop Drawings and calculations in form suitable for submission to and approval by authorities having jurisdiction.
  3. Make revisions and provide additional information when required by authorities having jurisdiction.
- D. Submit number of opaque reproductions Contractor requires, plus two copies Architect/Engineer will retain.
- E. Submit electronic submittals via email as PDF electronic files.
- F. After review, produce copies and distribute according to "Submittal Procedures" Article and for record documents described in DFE Section 01 00 00 – Administrative Provisions.



## 1.9 SAMPLES

- A. Samples: Action Submittal: Submit to Architect/Engineer for assessing conformance with information given and design concept expressed in Contract Documents.
- B. Samples for Selection as Specified in Product Sections:
  - 1. Submit to Architect/Engineer for aesthetic, color, and finish selection.
  - 2. Submit Samples of finishes, textures, and patterns for Architect/Engineer selection.
- C. Submit Samples to illustrate functional and aesthetic characteristics of products, with integral parts and attachment devices. Coordinate Sample submittals for interfacing work.
- D. Include identification on each Sample, with full Project information.
- E. Submit number of Samples specified in individual Specification Sections; Architect/Engineer will retain one Sample.
- F. Reviewed Samples that may be used in the Work are indicated in individual Specification Sections.
- G. Samples will not be used for testing purposes unless specifically stated in Specification Section.
- H. After review, produce copies and distribute according to "Submittal Procedures" Article and for record documents described in DFE Section 01 00 00 – Administrative Provisions.

## 1.10 OTHER SUBMITTALS

- A. Closeout Submittals: Comply with DFE Section 01 00 00 – Administrative Provisions.
- B. Informational Submittal: Submit data for Architect/Engineer's knowledge as Contract administrator or for Owner.
- C. Submit information for assessing conformance with information given and design concept expressed in Contract Documents.

## 1.11 TEST REPORTS

- A. Informational Submittal: Submit reports for Architect/Engineer's knowledge as Contract administrator or for Owner.
- B. Submit test reports for information for assessing conformance with information given and design concept expressed in Contract Documents.



#### 1.12 CERTIFICATES

- A. Informational Submittal: Submit certification by manufacturer, installation/application Subcontractor, or Contractor to Architect/Engineer, in quantities specified for Product Data.
- B. Indicate material or product conforms to or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.
- C. Certificates may be recent or previous test results on material or product but must be acceptable to Architect/Engineer.

#### 1.13 MANUFACTURER'S INSTRUCTIONS

- A. Informational Submittal: Submit manufacturer's installation instructions for Architect/Engineer's knowledge as Contract administrator or for Owner.
- B. Submit printed instructions for delivery, storage, assembly, installation, startup, adjusting, and finishing, to Architect/Engineer in quantities specified for Product Data.
- C. Indicate special procedures, perimeter conditions requiring special attention, and special environmental criteria required for application or installation.

#### 1.14 MANUFACTURER'S FIELD REPORTS

- A. Informational Submittal: Submit reports for Architect/Engineer's knowledge as Contract administrator or for Owner.
- B. Submit report within 5 days of observation to Architect/Engineer for information.
- C. Submit reports for information for assessing conformance with information given and design concept expressed in Contract Documents.

#### 1.15 ERECTION DRAWINGS

- A. Informational Submittal: Submit Drawings for Architect/Engineer's knowledge as Contract administrator or for Owner.
- B. Submit Drawings for information assessing conformance with information given and design concept expressed in Contract Documents.
- C. Data indicating inappropriate or unacceptable Work may be subject to action by Architect/Engineer or Owner.

#### 1.16 CONTRACTOR REVIEW

- A. Review for compliance with Contract Documents and approve submittals before transmitting to Architect/Engineer.



- B. Contractor: Responsible for:
  - 1. Determination and verification of materials including manufacturer's catalog numbers.
  - 2. Determination and verification of field measurements and field construction criteria.
  - 3. Checking and coordinating information in submittal with requirements of Work and of Contract Documents.
  - 4. Determination of accuracy and completeness of dimensions and quantities.
  - 5. Confirmation and coordination of dimensions and field conditions at Site.
  - 6. Construction means, techniques, sequences, and procedures.
  - 7. Safety precautions.
  - 8. Coordination and performance of Work of all trades.
- C. Stamp, sign or initial, and date each submittal to certify compliance with requirements of Contract Documents.
- D. Do not fabricate products or begin Work for which submittals are required until approved submittals have been received from Architect/Engineer.

#### 1.17 ARCHITECT/ENGINEER REVIEW

- A. Do not make "mass submittals" to Architect/Engineer. "Mass submittals" are defined as six or more submittals or items in one day or 15 or more submittals or items in one week. If "mass submittals" are received, Architect/Engineer's review time stated above will be extended as necessary to perform proper review. Architect/Engineer will review "mass submittals" based on priority determined by Architect/Engineer after consultation with Owner and Contractor.
- B. Informational submittals and other similar data are for Architect/Engineer's information, do not require Architect/Engineer's responsive action, and will not be reviewed or returned with comment.
- C. Submittals made by Contractor that are not required by Contract Documents may be returned without action.
- D. Submittal approval does not authorize changes to Contract requirements unless accompanied by Change Order, Architect's Supplemental Instruction, or Construction Change Directive.
- E. Owner may withhold monies due to Contractor to cover additional costs beyond the second submittal review.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION



SECTION 01 40 00  
QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Quality control.
- B. Tolerances.
- C. References.
- D. Labeling.
- E. Mockup requirements.
- F. Testing and inspection services.
- G. Manufacturers' field services.

1.2 QUALITY CONTROL

- A. Monitor quality control over suppliers, manufacturers, products, services, Site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with specified standards as the minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- C. Perform Work using persons qualified to produce required and specified quality.
- D. Products, materials, and equipment may be subject to inspection by Architect/Engineer at place of manufacture or fabrication. Such inspections shall not relieve Contractor of complying with requirements of Contract Documents.
- E. Supervise performance of Work in such manner and by such means to ensure that Work, whether completed or in progress, will not be subjected to harmful, dangerous, damaging, or otherwise deleterious exposure during construction period.

1.3 TOLERANCES

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.



- B. Comply with manufacturers' recommended tolerances and tolerance requirements in reference standards. When such tolerances conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

#### 1.4 REFERENCES

- A. For products or workmanship specified by association, trade, or other consensus standards, comply with requirements of standard except when more rigid requirements are specified or are required by applicable codes.
- B. Conform to reference standard by date of issue current as of date for receiving Bids except where specific date is established by code.
- C. Obtain copies of standards and maintain on Site when required by product Specification Sections.
- D. When requirements of indicated reference standards conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- E. Neither contractual relationships, duties, or responsibilities of parties in Contract nor those of Architect/Engineer shall be altered from Contract Documents by mention or inference in reference documents.

#### 1.5 LABELING

- A. Attach label from agency approved by authorities having jurisdiction for products, assemblies, and systems required to be labeled by applicable code.
- B. Label Information: Include manufacturer's or fabricator's identification, approved agency identification, and the following information, as applicable, on each label:
  - 1. Model number.
  - 2. Serial number.
  - 3. Performance characteristics.
- C. Manufacturer's Nameplates, Trademarks, Logos, and Other Identifying Marks on Products: Not allowed on surfaces exposed to view in public areas, interior or exterior.

#### 1.6 MOCK-UP REQUIREMENTS

- A. Tests will be performed under provisions identified in this Section and identified in individual product Specification Sections.
- B. Assemble and erect specified or indicated items with specified or indicated attachment and anchorage devices, flashings, seals, and finishes.
- C. Accepted mockups shall be comparison standard for remaining Work.



- D. Where mockup has been accepted by Architect/Engineer and is specified in product Specification Sections to be removed, remove mockup and clear area when directed to do so by Architect/Engineer.

## 1.7 TESTING AND INSPECTION SERVICES

- A. Contractor will employ and pay for services of an independent testing agency or laboratory acceptable to Owner to perform specified testing.
  - 1. Before starting Work, submit testing laboratory name, address, and telephone number, and names of full-time Professional Engineers and specialists and responsible officer.
  - 2. Submit copy of report of laboratory facilities' inspection made by Materials Reference Laboratory of National Bureau of Standards during most recent inspection, with memorandum of remedies of deficiencies reported by inspection.
- B. Independent firm will perform tests, inspections, and other services specified in individual Specification Sections and as required by Architect/Engineer.
  - 1. Laboratory: Authorized to operate at Project location.
  - 2. Laboratory Staff: Maintain full-time Professional Engineers and specialists on staff to review services.
  - 3. Testing Equipment: Calibrated at reasonable intervals with devices of an accuracy traceable to National Bureau of Standards or accepted values of natural physical constants.
- C. Testing, inspections, and source quality control may occur on or off Project Site. Perform off-Site testing as required by Architect/Engineer or Owner.
- D. Reports shall be submitted by independent firm to Architect/Engineer, Contractor, and authorities having jurisdiction, in duplicate, indicating observations and results of tests and compliance or noncompliance with Contract Documents.
  - 1. Submit final report indicating correction of Work previously reported as noncompliant.
- E. Cooperate with independent firm; furnish samples of materials, design mix, equipment, tools, storage, safe access, and assistance by incidental labor as requested.
  - 1. Notify Architect/Engineer and independent firm 24 hours before expected time for operations requiring services.
  - 2. Make arrangements with independent firm and pay for additional Samples and tests required for Contractor's use.
- F. Employment of testing agency or laboratory shall not relieve Contractor of obligation to perform Work according to requirements of Contract Documents.
- G. Retesting or re-inspection required because of nonconformance with specified or indicated requirements shall be performed by same independent firm on instructions from Architect/Engineer. Payment for retesting or re-inspection will be charged to Contractor by deducting testing charges from Contract Sum/Price.



- H. Agency Responsibilities:
  - 1. Test Samples of mixes submitted by Contractor.
  - 2. Provide qualified personnel at Site. Cooperate with Architect/Engineer and Contractor in performance of services.
  - 3. Perform indicated sampling and testing of products according to specified standards.
  - 4. Ascertain compliance of materials and mixes with requirements of Contract Documents.
  - 5. Promptly notify Architect/Engineer and Contractor of observed irregularities or nonconformance of Work or products.
  - 6. Perform additional tests required by Architect/Engineer.
  - 7. Attend preconstruction meetings and progress meetings.
  
- I. Agency Reports: After each test, promptly submit two copies of report to Architect/Engineer, Contractor, and authorities having jurisdiction. When requested by Architect/Engineer, provide interpretation of test results. Include the following:
  - 1. Date issued.
  - 2. Project title and number.
  - 3. Name of inspector.
  - 4. Date and time of sampling or inspection.
  - 5. Identification of product and Specification Section.
  - 6. Location in Project.
  - 7. Type of inspection or test.
  - 8. Date of test.
  - 9. Results of tests.
  - 10. Conformance with Contract Documents.
  
- J. Limits on Testing Authority:
  - 1. Agency or laboratory may not release, revoke, alter, or enlarge on requirements of Contract Documents.
  - 2. Agency or laboratory may not approve or accept any portion of the Work.
  - 3. Agency or laboratory may not assume duties of Contractor.
  - 4. Agency or laboratory has no authority to stop the Work.

## 1.8 MANUFACTURER'S FIELD SERVICES

- A. When specified in individual Specification Sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe Site conditions, conditions of surfaces and installation, quality of workmanship, startup of equipment, testing, adjusting, and balancing of equipment and commissioning as applicable, and to initiate instructions when necessary.
- B. Submit qualifications of observer to Architect/Engineer 30 days in advance of required observations. Observer is subject to approval of Architect/Engineer.
- C. Report observations and Site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturer's written instructions.



D. Refer to Section 01 33 00 - Submittal Procedures, "Manufacturer's Field Reports" Article.

PART 2 - PRODUCTS - Not Used

PART 3 - EXECUTION - Not Used

END OF SECTION



SECTION 01 60 00  
PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Products.
- B. Product delivery requirements.
- C. Product storage and handling requirements.
- D. Product options.
- E. Equipment electrical characteristics and components.

1.2 PRODUCTS

- A. At minimum, comply with specified requirements and reference standards.
- B. Specified products define standard of quality, type, function, dimension, appearance, and performance required.
- C. Furnish products of qualified manufacturers that are suitable for intended use. Furnish products of each type by single manufacturer unless specified otherwise. Confirm that manufacturer's production capacity can provide sufficient product, on time, to meet Project requirements.

1.3 PRODUCT DELIVERY REQUIREMENTS

- A. Transport and handle products according to manufacturer's instructions.
- B. Promptly inspect shipments to ensure products comply with requirements, quantities are correct, and products are undamaged.
- C. Provide equipment and personnel to handle products; use methods to prevent soiling, disfigurement, or damage.

1.4 PRODUCT STORAGE AND HANDLING REQUIREMENTS

- A. Store and protect products according to manufacturer's instructions.
- B. Store products with seals and labels intact and legible.
- C. Store sensitive products in weathertight, climate-controlled enclosures in an environment suitable to product.



- D. For exterior storage of fabricated products, place products on sloped supports aboveground.
- E. Provide bonded off-Site storage and protection when Site does not permit on-Site storage or protection.
- F. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- G. Store loose granular materials on solid flat surfaces in well-drained area. Prevent mixing with foreign matter.
- H. Provide equipment and personnel to store products; use methods to prevent soiling, disfigurement, or damage.
- I. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

#### 1.5 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Products complying with specified reference standards or description.
- B. Products Specified by Naming One or More Manufacturers: Products of one of manufacturers named and complying with Specifications; no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with Provision for Substitutions: Submit Request for Substitution for any manufacturer not named, according to DFE Section 01 00 00 - Administrative Provisions.

### PART 2 - PRODUCTS

#### 2.1 EQUIPMENT ELECTRICAL CHARACTERISTICS AND COMPONENTS

- A. Wiring Terminations: Furnish terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Include lugs for terminal box.
- B. Cord and Plug: Furnish minimum 6-foot long cord and plug including grounding connector for connection to electric wiring system. Cord of longer length may be specified in individual Specification Sections.

### PART 3 - EXECUTION - Not Used

END OF SECTION



## SECTION 23 05 11

### COMMON WORK RESULTS FOR HVAC

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. The requirements of this Section apply to all sections of Division 23.
- B. Definitions:
  - 1. Exposed: Piping, ductwork, and equipment exposed to view in finished rooms.
  - 2. Option or optional: Contractor's choice of an alternate material or method.

##### 1.2 RELATED WORK

- A. All of Division 23 Sections.
- B. Section 26 05 11, Requirements for Electrical Installations.

##### 1.3 QUALITY ASSURANCE

- A. Mechanical, electrical and associated systems shall be safe, reliable, efficient, durable, easily and safely operable and maintainable, easily and safely accessible, and in compliance with applicable codes as specified. The systems shall be comprised of high quality commercial-class products of manufacturers that are experienced specialists in the required product lines.
- B. Flow Rate Tolerance for HVAC Equipment: Section 23 05 93, Testing, Adjusting, and Balancing for HVAC.
- C. Products Criteria:
  - 1. Standard Products: Material and equipment shall be new and of standard products of a manufacturer regularly engaged in the manufacture of the products for at least 3 years (or longer as specified elsewhere). The design, model and size of each item shall have been in satisfactory and efficient operation on at least three installations for approximately three years.
  - 2. All items furnished shall be free from defects that would adversely affect the performance, maintainability and appearance of individual components and overall assembly.
  - 3. Conform to codes and standards as required by the specifications. Conform to local codes, if required by local authorities such as the gas supplier, if the local codes are more stringent than those specified. Refer any conflicts to the Engineer.
  - 4. Multiple Units: When two or more units of materials or equipment of the same type or class are required, these units shall be products of one manufacturer.



5. Assembled Units: Manufacturers of equipment assemblies, which use components made by others, assume complete responsibility for the final assembled product.
  6. Nameplates: Nameplate bearing manufacturer's name or identifiable trademark shall be securely affixed in a conspicuous place on equipment, or name or trademark cast integrally with equipment, stamped or otherwise permanently marked on each item of equipment.
  7. Asbestos products or equipment or materials containing asbestos shall not be used.
- D. Execution (Installation, Construction) Quality:
1. Apply and install all items in accordance with manufacturer's written instructions. Refer conflicts between the manufacturer's instructions and the contract drawings and specifications to the Engineer for resolution. Provide written hard copies or computer files of manufacturer's installation instructions to the Engineer at least two weeks prior to commencing installation of any item. Installation of the item will not be allowed to proceed until the recommendations are received. Failure to furnish these recommendations is a cause for rejection of the material.

#### 1.4 SUBMITTALS

- A. Contractor shall make all necessary field measurements and investigations to assure that the equipment and assemblies will meet contract requirements.
- B. If equipment is submitted which differs in arrangement from that shown, provide drawings that show the rearrangement of all associated systems. Approval will be given only if all features of the equipment and associated systems, including accessibility, are equivalent to that required by the contract.
- C. Submittals and shop drawings for interdependent items, containing applicable descriptive information, shall be furnished together and complete in a group. Coordinate and properly integrate materials and equipment in each group to provide a completely compatible and efficient.
- D. Manufacturer's Literature and Data: Submit under the pertinent section rather than under this section.
  1. Submit belt drive with the driven equipment. Submit selection data for specific drives when requested by the Engineer.
  2. Submit electric motor data and variable speed drive data with the driven equipment.
  3. Equipment and materials identification.
  4. Fire-stopping materials.
  6. Wall, floor, and ceiling plates.
- E. Provide copies of approved HVAC equipment submittals to the Testing, Adjusting and Balancing Subcontractor.



- F. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:
  - 1. Other conditions become apparent which indicates approval of such substitute item to be in best interest of the Owner.

## 1.5 APPLICABLE PUBLICATIONS

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. Air Conditioning, Heating and Refrigeration Institute (AHRI):
  - 430-2009 .....Central Station Air-Handling Units
- C. American National Standard Institute (ANSI):
  - B31.1-2007.....Power Piping
- D. Rubber Manufacturers Association (ANSI/RMA):
  - IP-20-2007 .....Specifications for Drives Using Classical V-Belts and Sheaves
  - IP-21-2009 .....Specifications for Drives Using Double-V (Hexagonal) Belts
  - IP-22-2007 .....Specifications for Drives Using Narrow V-Belts and Sheaves
- E. Air Movement and Control Association (AMCA):
  - 410-96 .....Recommended Safety Practices for Air Moving Devices
- F. American Society of Mechanical Engineers (ASME):
  - Boiler and Pressure Vessel Code (BPVC):
    - Section I-2007 .....Power Boilers
    - Section IX-2007 .....Welding and Brazing Qualifications
  - Code for Pressure Piping:
    - B31.1-2007.....Power Piping
- G. American Society for Testing and Materials (ASTM):
  - A36/A36M-08.....Standard Specification for Carbon Structural Steel
  - A575-96(2007).....Standard Specification for Steel Bars, Carbon, Merchant Quality, M-Grades
  - E84-10.....Standard Test Method for Surface Burning Characteristics of Building Materials
  - E119-09c.....Standard Test Methods for Fire Tests of Building Construction and Materials



- H. Manufacturers Standardization Society (MSS) of the Valve and Fittings Industry, Inc:
  - SP-58-2009 .....Pipe Hangers and Supports-Materials, Design and Manufacture, Selection, Application, and Installation
  - SP 69-2003.....Pipe Hangers and Supports-Selection and Application
  - SP 127-2001.....Bracing for Piping Systems, Seismic – Wind – Dynamic, Design, Selection, Application
  
- I. National Electrical Manufacturers Association (NEMA):
  - MG-1-2009 .....Motors and Generators
  
- J. National Fire Protection Association (NFPA):
  - 31-06 .....Standard for Installation of Oil-Burning Equipment
  - 54-09 .....National Fuel Gas Code
  - 70-08 .....National Electrical Code
  - 85-07 .....Boiler and Combustion Systems Hazards Code
  - 90A-09 .....Standard for the Installation of Air Conditioning and Ventilating Systems
  - 101-09 .....Life Safety Code

## 1.6 DELIVERY, STORAGE AND HANDLING

### A. Protection of Equipment:

1. Equipment and material placed on the job site shall remain in the custody of the Contractor until phased acceptance, whether or not the Government has reimbursed the Contractor for the equipment and material. The Contractor is solely responsible for the protection of such equipment and material against any damage.
2. Place damaged equipment in first class, new operating condition; or, replace same as determined and directed by the Engineer. Such repair or replacement shall be at no additional cost to the Owner.
3. Protect interiors of new equipment and piping systems against entry of foreign matter. Clean both inside and outside before painting or placing equipment in operation.

### B. Cleanliness of Piping and Equipment Systems:

1. Exercise care in storage and handling of equipment and piping material to be incorporated in the work. Remove debris arising from cutting, threading and welding of piping.
2. Piping systems shall be flushed, blown or pigged as necessary to deliver clean systems.
3. Contractor shall be fully responsible for all costs, damage, and delay arising from failure to provide clean systems.



## 1.7 QUALITY ASSURANCE

### A. Products Criteria:

1. Standard Products: Material and equipment shall be new, and the standard products of a manufacturer regularly engaged in the manufacture, supply and servicing of the specified products for at least 5 years.
2. All items furnished shall be free from defects that would adversely affect the performance, maintainability and appearance of individual components and overall assembly.
3. The products and execution of work specified in Division 23 shall conform to the referenced codes and standards as required by the specifications. Local codes and amendments enforced by the local code official shall be enforced. If the local codes are more stringent, then the local code shall apply.
4. Multiple Units: When two or more units of materials or equipment of the same type or class are required, these units shall be products of one manufacturer.
5. Assembled Units: Manufacturers of equipment assemblies, which use components made by others, assume complete responsibility for the final assembled product.
6. Asbestos products or equipment or materials containing asbestos shall not be used.

### B. Execution (Installation, Construction) Quality:

1. All items that require access, such as for operating, cleaning, servicing, maintenance, and calibration, shall be easily and safely accessible.
2. Installer Qualifications: Installer shall be licensed by the State of Maine.
3. If an installation is unsatisfactory to the Owner/Engineer, the Contractor shall correct the installation at no additional cost or additional time to the Owner.

### C. Cleanliness of Piping and Equipment Systems:

1. Care shall be exercised in the storage and handling of equipment and piping material to be incorporated in the work. Debris arising from cutting, threading and welding of piping shall be removed.
2. Piping systems shall be flushed, blown or pigged as necessary to deliver clean systems.
3. The interior of all tanks shall be cleaned prior to delivery and beneficial use by the Government. All piping shall be tested in accordance with the specifications. All filters, strainers, fixture faucets shall be flushed of debris prior to final acceptance.
4. Contractor shall be fully responsible for all costs, damage, and delay arising from failure to provide clean systems.

## 1.8 PERMITS, INSPECTIONS, AND CODES

- A. The installation shall be in full compliance with all local codes regarding all HVAC installations in effect at the site location and regulations of any other agency having jurisdiction and with the regulations of the State of Maine.
- B. Conflicts arising between the plans and/or specifications with codes or local ordinances, the HVAC Contractor shall submit these conflicts to the Architect/Engineer before starting any work. Any work, done prior to this submittal, that needs to be changed to conform to these codes or ordinances shall be made at the HVAC Contractor's expense.



- C. The HVAC Contractor shall acquire and pay for all permits and inspections relating to scope of work for completion of all HVAC work as indicated on the drawings and herein with these specifications.
- D. After completion of the work, the Contractor shall furnish to the Architect/Engineer for the Owner, a certificate of final inspection and acceptance from the inspector having jurisdiction.

## 1.9 EXTRA WORK

- A. Extra work shall not be performed unless approved by the Engineer/Owner. If extra work is required, the Contractor shall submit an itemized list of the work and shall include any credits or work omitted.

## 1.10 COORDINATION

- A. The HVAC Contractor shall coordinate their work with the General Contractor as well as all other Contractors in a timely manner so as to not cause unnecessary delays in project progress.

## 1.11 WARRANTY

- A. All work performed, and all equipment and material furnished under this Division shall be free from defects and shall remain so for a period of one year from the date of acceptance of the entire installation by the Owner.

## PART 2 - PRODUCTS

### 2.1 FACTORY-ASSEMBLED PRODUCTS

- A. Provide maximum standardization of components to reduce spare part requirements.
- B. Manufacturers of equipment assemblies that include components made by others shall assume complete responsibility for final assembled unit.
  - 1. All components of an assembled unit need not be products of same manufacturer.
  - 2. Constituent parts that are alike shall be products of a single manufacturer.
  - 3. Components shall be compatible with each other and with the total assembly for intended service.
  - 4. Contractor shall guarantee performance of assemblies of components and shall repair or replace elements of the assemblies as required to deliver specified performance of the complete assembly.
- C. Components of equipment shall bear manufacturer's name and trademark, model number, serial number and performance data on a name plate securely affixed in a conspicuous place, or cast integral with, stamped or otherwise permanently marked upon the components of the equipment.



- D. Major items of equipment, which serve the same function, must be the same make and model. Exceptions will be permitted if performance requirements cannot be met.

## 2.2 COMPATIBILITY OF RELATED EQUIPMENT

- A. Equipment and materials installed shall be compatible in all respects with other items being furnished and with existing items so that the result will be a complete and fully operational system that conforms to contract requirements.

## 2.3 LIFTING ATTACHMENTS

- A. Provide equipment with suitable lifting attachments to enable equipment to be lifted in its normal position. Lifting attachments shall withstand any handling conditions that might be encountered, without bending or distortion of shape, such as rapid lowering and braking of load.

## 2.4 VARIABLE SPEED MOTOR CONTROLLERS

- A. Refer to Section 26 05 11, Requirements for Electrical Installations.
- B. The combination of controller and motor shall be provided by the manufacturer of the driven equipment, such as pumps and fans, and shall be rated for 100 percent output performance. Multiple units of the same class of equipment, i.e. air handlers, fans, pumps, shall be product of a single manufacturer.
- C. The controller-motor combination shall be guaranteed to provide full motor nameplate horsepower in variable frequency operation. Both driving and driven motor/fan sheaves shall be fixed pitch.
- D. Controller shall not add any current or voltage transients to the input AC power distribution system, DDC controls, etc., nor shall be affected from other devices on the AC power system.

## 2.5 HVAC PIPE AND EQUIPMENT SUPPORTS AND RESTRAINTS

- A. Supports for Roof Mounted Items:
  - 1. Equipment: Equipment rails shall be galvanized steel, minimum 18 gauge, with integral baseplate, continuous welded corner seams, factory installed 2 by 4 treated wood nailer, 18-gauge galvanized steel counter flashing cap with screws, built-in cant strip, (except for gypsum or tectum deck), minimum height 11 inches. For surface insulated roof deck, provide raised cant strip to start at the upper surface of the insulation.
  - 2. Pipe/duct pedestals: Provide a galvanized Unistrut channel welded to U-shaped mounting brackets which are secured to side of rail with galvanized lag bolts.
- B. Attachment to Wood Construction: Wood screws or lag bolts.



- C. Hanger Rods: Hot-rolled steel, ASTM A36 or A575 for allowable load listed in MSS SP-58. For piping, provide adjustment means for controlling level or slope. Types 13 or 15 turn-buckles shall provide 1-1/2 inches minimum of adjustment and incorporate locknuts. All-thread rods are acceptable.
- D. Hangers Supporting Multiple Pipes (Trapeze Hangers): Galvanized, cold formed, lipped steel channel horizontal member, not less than 1-5/8 inches by 1-5/8 inches, No. 12 gage, designed to accept special spring held, hardened steel nuts. Not permitted for steam supply and condensate piping.
  - 1. Allowable hanger load: Manufacturers rating less 200 pounds.
  - 2. Guide individual pipes on the horizontal member of every other trapeze hanger with 1/4-inch U-bolt fabricated from steel rod. Provide Type 40 insulation shield, secured by two 1/2-inch galvanized steel bands, or preinsulated calcium silicate shield for insulated piping at each hanger.
- E. Supports for Piping Systems:
  - 1. Select hangers sized to encircle insulation on insulated piping. Refer to Section 23 07 11, HVAC INSULATION for insulation thickness. To protect insulation, provide Type 39 saddles for roller type supports or preinsulated calcium silicate shields. Provide Type 40 insulation shield or preinsulated calcium silicate shield at all other types of supports and hangers including those for preinsulated piping.
  - 2. Converter and Expansion Tank Hangers: May be Type 1 sized for the shell diameter. Insulation where required will cover the hangers.

## 2.6 PIPE PENETRATIONS

- A. Install sleeves during construction for other than blocked out floor openings for risers in mechanical bays.
- B. To prevent accidental liquid spills from passing to a lower level, provide the following:
  - 1. For sleeves: Extend sleeve one inch above finished floor and provide sealant for watertight joint.
  - 2. For blocked out floor openings: Provide 1-1/2 inch angle set in silicone adhesive around opening.
  - 3. For drilled penetrations: Provide 1-1/2 inch angle ring or square set in silicone adhesive around penetration.
- C. Penetrations are not allowed through beams. Any deviation from these requirements must receive prior approval of General Contractor.
- D. Sheet Metal, Plastic, or Moisture-resistant Fiber Sleeves: Provide for pipe passing through floors, interior walls, and partitions, unless brass or steel pipe sleeves are specifically called for below.



- E. Cast Iron or Zinc Coated Pipe Sleeves: Provide for pipe passing through exterior walls below grade. Make space between sleeve and pipe watertight with a modular or link rubber seal. Seal shall be applied at both ends of sleeve.
- F. Brass Pipe Sleeves: Provide for pipe passing through quarry tile, terrazzo or ceramic tile floors. Connect sleeve with floor plate.
- G. Sleeve Clearance: Sleeve through floors, walls, partitions, and beam flanges shall be one inch greater in diameter than external diameter of pipe. Sleeve for pipe with insulation shall be large enough to accommodate the insulation. Interior openings shall be caulked tight with fire stopping material and sealant to prevent the spread of fire, smoke, and gases.
- H. Sealant and Adhesives: Shall be an approved type suitable for construction type.

## 2.7 DUCT PENETRATIONS

- A. Provide curbs for roof mounted piping, ductwork, and equipment. Curbs shall be 18 inches high with continuously welded seams, built-in cant strip, interior baffle with acoustic insulation, curb bottom, hinged curb adapter.
- B. Provide an approved means of firestopping for openings through fire and smoke barriers, maintaining minimum required rating of floor, ceiling, or wall assembly.

## 2.8 WALL, FLOOR, AND CEILING PLATES

- A. Material and Type: Chrome plated brass or chrome plated steel, one piece or split type with concealed hinge, with set screw for fastening to pipe, or sleeve. Use plates that fit tight around pipes, cover openings around pipes and cover the entire pipe sleeve projection.
- B. Thickness: Not less than 3/32-inch for floor plates. For wall and ceiling plates, not less than 00.025-inch for up to 3-inch pipe, 0.035-inch for larger pipe.
- C. Locations: Use where pipe penetrates floors, walls, and ceilings in exposed locations, in finished areas only. Provide a watertight joint in spaces where brass or steel pipe sleeves are specified.

## 2.9 ASBESTOS

- A. Materials containing asbestos are not permitted.



## PART 3 - EXECUTION

### 3.1 ARRANGEMENT AND INSTALLATION OF EQUIPMENT AND PIPING

- A. Coordinate location of piping, sleeves, inserts, hangers, ductwork, and equipment. Locate piping, sleeves, inserts, hangers, ductwork, and equipment clear of windows, doors, openings, light outlets, and other services and utilities. Prepare equipment for personnel access of all facilities.
- B. Equipment and Piping Support: Coordinate structural systems necessary for pipe and equipment support with pipe and equipment locations to permit proper installation.
- C. Location of pipe sleeves, trenches and chases shall be accurately coordinated with equipment and piping locations.
- D. Minor Piping: Generally, small diameter pipe runs from drips and drains, water cooling, and other service are not shown but must be provided.
- E. Electrical and Pneumatic Interconnection of Controls and Instruments: This generally not shown but must be provided. This includes interconnections of sensors, transmitters, transducers, control devices, and control. Comply with NFPA-70.
- F. Protection and Cleaning:
  - 1. Equipment and materials shall be carefully handled, properly stored, and adequately protected to prevent damage before and during installation, in accordance with the manufacturer's recommendations and as approved by the Engineer. Damaged or defective items in the opinion of the Engineer, shall be replaced.
  - 2. Protect all finished parts of equipment, such as shafts and bearings where accessible, from rust prior to operation by means of protective grease coating and wrapping. Close pipe openings with caps or plugs during installation. Tightly cover and protect fixtures and equipment against dirt, water chemical, or mechanical injury. At completion of all work thoroughly clean fixtures, exposed materials, and equipment.
- G. Concrete and Grout: Use concrete and shrink compensating grout 3,000 psi minimum.
- H. Install gages, thermometers, valves, and other devices with due regard for ease in reading or operating and maintaining said devices. Locate and position thermometers and gages to be easily read by operator or staff standing on floor or walkway provided. Servicing shall not require dismantling adjacent equipment or pipe work.
- I. Switchgear/Electrical Equipment Drip Protection: Every effort shall be made to eliminate the installation of pipe above electrical and telephone switchgear. If this is not possible, encase pipe in a second pipe with a minimum of joints. Installation of piping, ductwork, leak protection apparatus or other installations foreign to the electrical installation shall be located in the space equal to the width and depth of the equipment and extending from to a height of 6 feet above the equipment to ceiling structure, whichever is lower (NFPA 70).



### 3.2 TEMPORARY PIPING AND EQUIPMENT

- A. The Contractor shall provide all required facilities in accordance with the requirements of phased construction and maintenance of service. All piping and equipment shall be properly supported, sloped to drain, operate without excessive stress, and shall be insulated where injury can occur to personnel by contact with operating facilities. The requirements of Paragraph 3.1 apply.
- B. Temporary facilities and piping shall be completely removed and any openings in structures sealed. Provide necessary blind flanges and caps to seal open piping remaining in service.

### 3.3 PIPE AND EQUIPMENT SUPPORTS

- A. Where hanger spacing does not correspond with joist or rib spacing, use structural steel channels secured directly to joist and rib structure that will correspond to the required hanger spacing, and then suspend the equipment and piping from the channels. Drill or burn holes in structural steel only with the prior approval of the General Contractor.
- B. Use of chain, wire or strap hangers; wood for blocking, stays and bracing; or hangers suspended from piping above will not be permitted. Replace or thoroughly clean rusty products and paint with zinc primer.
- C. Use hanger rods that are straight and vertical. Turnbuckles for vertical adjustments may be omitted where limited space prevents use. Provide a minimum of 1/2-inch clearance between pipe or piping covering and adjacent work.
- D. HVAC Horizontal Pipe Support Spacing: Provide additional supports at valves, strainers, in-line pumps and other heavy components. Provide a support within one foot of each elbow.
- E. HVAC Vertical Pipe Supports:
  - 1. Up to 6-inch pipe, 30 feet long, bolt riser clamps to the pipe below couplings, or welded to the pipe and rests supports securely on the building structure.
  - 2. Vertical pipe larger than the foregoing, support on base elbows or tees, or substantial pipe legs extending to the building structure.
- F. Overhead Supports:
  - 1. The basic structural system of the building is designed to sustain the loads imposed by equipment and piping to be supported overhead.
  - 2. Provide steel structural members of adequate capability to support the imposed loads.
- G. Floor Supports:
  - 1. Provide concrete bases, concrete anchor blocks and pedestals, and structural steel systems for support of equipment and piping. Anchor and dowel concrete bases and structural systems to resist forces under operating and seismic conditions (if applicable) without excessive displacement or structural failure.



2. Do not locate or install bases and supports until equipment mounted thereon has been approved. Size bases to match equipment mounted thereon plus 2 inch excess on all edges. Boiler foundations shall have horizontal dimensions that exceed boiler base frame dimensions by at least 6 inches on all sides. Refer to structural drawings. Bases shall be neatly finished and smoothed, shall have chamfered edges at the top, and shall be suitable for painting.
3. All equipment shall be shimmed, leveled, firmly anchored, and grouted with epoxy grout. Anchor bolts shall be placed in sleeves, anchored to the bases. Fill the annular space between sleeves and bolts with a granular material to permit alignment and realignment.

### 3.4 CLEANING AND PAINTING

- A. Prior to final inspection and acceptance of the HVAC systems and components for beneficial use by the Owner the equipment and systems shall be thoroughly cleaned.
- B. In addition, the following special conditions apply:
  1. Cleaning shall be thorough. Use solvents, cleaning materials and methods recommended by the manufacturers for the specific tasks. Remove all rust from surfaces to remain unpainted. Repair scratches, scuffs, and abrasions.

### 3.5 IDENTIFICATION SIGNS

- A. Provide laminated plastic signs, with engraved lettering not less than 3/16-inch high, designating functions, for all equipment, switches, motor controllers, relays, meters, control devices, including automatic control valves. Nomenclature and identification symbols shall correspond to that used in maintenance manual, and in diagrams specified elsewhere. Attach by chain, adhesive, or screws.
- B. Factory Built Equipment: Metal plate, securely attached, with name and address of manufacturer, serial number, model number, size, performance.

### 3.6 MOTOR AND DRIVE ALIGNMENT

- A. Belt Drive: Set driving and driven shafts parallel and align so that the corresponding grooves are in the same plane.
- B. Direct-connect Drive: Securely mount motor in accurate alignment so that shafts are free from both angular and parallel misalignment when both motor and driven machine are operating at normal temperatures.

### 3.7 LUBRICATION

- A. Lubricate all devices requiring lubrication prior to initial operation. Field-check all devices for proper lubrication.



- B. Equip all devices with required lubrication fittings or devices. Provide a minimum of one liter (one quart) of oil and one pound of grease of manufacturer's recommended grade and type for each different application; also provide 12 grease sticks for lubricated plug valves. Deliver all materials to Engineer in unopened containers that are properly identified as to application.
- C. All lubrication points shall be accessible without disassembling equipment, except to remove access plates.

### 3.8 STARTUP AND TEMPORARY OPERATION

- A. Startup equipment as described in equipment specifications. Verify that vibration is acceptable prior to extended operation.

### 3.9 OPERATING AND PERFORMANCE TESTS

- A. Should evidence of malfunction in any tested system, or piece of equipment or component part thereof, occur during or as a result of tests, make proper corrections, repairs or replacements, and repeat tests at no additional cost to the Owner.
- B. When completion of certain work or system occurs at a time when final control settings and adjustments cannot be properly made to make performance tests, then make performance tests for heating systems and for cooling systems respectively during first actual seasonal use of respective systems following completion of work.

END OF SECTION



## SECTION 23 05 19

### METERS AND GAUGES FOR HVAC PIPING

#### PART 1 - GENERAL

##### 1.1 SUMMARY

###### A. Section includes:

1. Bimetallic-actuated thermometers
2. Liquid-in-glass thermometers
3. Duct-thermometer mounting brackets
4. Thermowells
5. Dial-type pressure gauges
6. Gauge attachments
7. Test plugs
8. Test-plug kits
9. Sight flow indicators

###### B. Related Requirements:

1. Refer to mechanical drawings for VAV box airflow measuring stations.
2. Refer to mechanical for AHU airflow measuring stations.

##### 1.2 RELATED WORK

- ###### A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specifications Sections, apply to this section.

##### 1.3 ACTION SUBMITTALS

- ###### A. Product Data: For each type of product.

###### B. Shop Drawings:

1. Include diagrams for power, signal, and control wiring.

##### 1.4 INFORMATION SUBMITTALS

- ###### A. Product Certificates: For each type of meter and gauge.

##### 1.5 INFORMATION SUBMITTALS

- ###### A. Operation and Maintenance Data: For meters and gauges to include in operation and maintenance manuals.



## PART 2 - PRODUCTS

### 2.1 BIMETALLIC-ACTUATED THERMOMETERS

- A. Standard: ASME B40.200
- B. Case: Liquid-filled and sealed type; stainless steel with 5-inch nominal diameter
- C. Dial: Non-reflective aluminum with permanently etched scale marking and scale in deg. F.
- D. Connector Type(s): Union joint, adjustable angle with unified-inch screw threads
- E. Connector Size: ½ inch, with ASME B1.1 screw threads
- F. Stem: 0.25 or 0.375 inch in diameter; stainless steel
- G. Window: Plain glass
- H. Ring: Stainless steel
- I. Element: Bimetal coil
- J. Pointer: Dark colored metal
- K. Accuracy: Plus, or minus 1 percent of scale range

### 2.2 LIQUID-IN-GLASS THERMOMETERS

- A. Metal-case, Compact-Style, Liquid-in-Glass Thermometers:
  - 1. Standard: ASME B40.200
  - 2. Case: Cast aluminum; 6-inch nominal size
  - 3. Case Form: Straight
  - 4. Tube: Glass with magnifying lens and blue or red organic liquid
  - 5. Tube Background: Nonreflective aluminum with permanently etched scale markings graduated in deg f.
  - 6. Window: Glass
  - 7. Stem: Aluminum or brass and of length to suit installation
    - i. Design for Air-Duct Installation: With ventilated shroud
    - ii. Design for Thermowell Installation: Bare stem
  - 8. Connector: ¾ inch with ASME B1.1 screw threads
  - 9. Accuracy: Plus, or minus 1 percent of scale range or one scale division, to a maximum of 1.5 percent of scale range



## 2.3 DUCT-THERMOMETER MOUNTING BRACKETS

- A. Description: Flanged bracket with screw holes, for attachment to air duct and made to hold thermometer stem

## 2.4 THERMOWELLS

### A. Thermowells:

1. Standard: ASME B40.200
2. Description: Pressure-tight, socket-type fitting made for insertion in piping tee fitting
3. Material for Use with Copper Tubing: CNR or CUNI
4. Material for Use with Steel Piping: CRES or CSA
5. Type: Stepped shank unless straight or tapered shank is indicated
6. External Threads: NPS  $\frac{1}{2}$ , NPS  $\frac{3}{4}$ , NPS 1 ASME B1.20.1 pipe threads
7. Internal Threads:  $\frac{1}{2}$ ,  $\frac{3}{4}$ , and 1, with ASME B1.1 screw threads
8. Bore: Diameter required to match thermometer bulb or stem
9. Insertion Length: Length required to match thermometer bulb or stem
10. Lagging Extension: Include on thermowells for insulated piping and tubing
11. Bushings: For converting size of thermowell's internal screw thread to size of thermometer connection

- B. Heat-Transfer Medium: Mixture of graphite and glycerin or manufacturers recommendation

## 2.5 DIAL-TYPE PRESSURE GAUGES

### A. Direct-Mounted, Metal-Case, Dial-Type Pressure Gauges:

1. Standard: ASME B40.100
2. Case: Liquid-filled, Sealed type, cast aluminum or drawn steel; 4-1/2-inch nominal diameter
3. Pressure-Element Assembly: Bourdon tube unless otherwise indicated.
4. Pressure Connection: Brass, with NPS  $\frac{1}{4}$  or NPS  $\frac{1}{2}$  ASME B1.20.1 pipe threads and bottom-outlet type unless back-outlet type is indicated.
5. Movement: Mechanical, with link to pressure element and connection to pointer
6. Dial: Nonreflective aluminum with permanently etched scale markings graduated in psi
7. Pointer: Dark-colored metal
8. Window: Glass
9. Ring: Stainless steel
10. Accuracy: Grade A, plus or minus 1 percent of middle half of scale range

## 2.6 GAUGE ATTACHMENTS

- A. Siphons: Loop-shaped section of brass or steel pipe with NPS  $\frac{1}{4}$  or NPS  $\frac{1}{3}$  pipe threads



- B. Valves: Brass ball, with NPS  $\frac{1}{4}$  or NPS  $\frac{1}{2}$ , ASME B1.20.1 pipe threads

## 2.7 TEST PLUGS

- A. Description: Test-station fitting made for insertion in piping tee fitting
- B. Body: Brass or stainless steel with core inserts and gasketed and threaded cap. Include extended stem on units to be installed in insulated piping
- C. Thread Size: NPS  $\frac{1}{4}$  or NPS  $\frac{1}{2}$ , ASME B1.20.1 pipe thread
- D. Minimum Pressure and Temperature Rating: 500psig at 200 deg F
- E. Core Inserts: Chlorosulfonated polyethylene synthetic and EPDM self-sealing rubber.

## 2.8 TEST PLUG KITS

- A. Furnish one test-plug kit containing one thermometer, one pressure gauge and adapter, and carrying case. Thermometer sensing elements, pressure gauge, and adapter probes shall be of diameter to fit test plugs and of length to project into piping.
- B. High-Range Thermometer: Small, bimetallic insertion type with 2-inch diameter dial and tapered-end sensing element. Dial range shall be at least 0 to 200 deg F
- C. Pressure Gauge: Small, bourdon-tube insertion type with 2-to-3-inch diameter dial and probe
- D. Carrying Case: Metal or plastic, with formed instrument padding

## 2.9 SIGHT FLOW INDICATORS

- A. Description: Piping inline-installation device for visual verification of flow
- B. Construction: Bronze or stainless-steel body, with sight glass and paddle wheel indicator, and threaded or flanged ends
- C. Minimum Pressure Rating: 125 psig
- D. Minimum Temperature Rating: 200 deg F
- E. End Connection for NPS 2 and Smaller: Threaded
- F. End Connection for NPS 2-1/2 and Larger: Flanged



## PART 3 – EXECUTION

### 3.1 INSTALLATION

- A. Install thermowells with socket extending to center of pipe and in vertical position in piping tees.
- B. Install thermowells of sizes required to match thermometer connectors. Include bushing if required to match sizes.
- C. Install thermowells with extension on insulated piping.
- D. Fill thermowells with heat-transfer medium
- E. Install direct-mounted thermometers in thermowells and adjust vertical and tilted positions for operator readability.
- F. Install duct-thermometer mounting brackets in wall of ducts. Attach to duct with screw.
- G. Install direct-mounted pressure gauges in piping tees with pressure gauge located on pipe at the most readable position.
- H. Install valve and snubber in piping for each pressure gauge for fluids (except steam)
- I. Install thermometers in the following locations regardless of if shown on plans or not:
  - 1. Inlet and outlet of each hydronic boiler
  - 2. Inlet and outlet of each hydronic coil in air-handling units, HRV's and other air moving equipment
  - 3. Two inlets and two outlets of each hydronic heat exchanger
  - 4. Outside, return, supply, and mixed-air ducts
- J. Install pressure gauges in the following locations regardless of if shown on plans or not:
  - 1. Discharge of each pressure-reducing valve
  - 2. Two inlets and two outlets of each hydronic heat exchanger.
  - 3. Suction and discharge of each pump
  - 4. On expansion tanks

### 3.2 CONNECTIONS

- A. Install meters and gauges adjacent to machines and equipment to allow space for service and maintenance of meters, gauges, machines, and equipment.

### 3.3 ADJUSTING

- A. Adjust faces of meters and gauges to proper angle for best visibility.



### 3.4 THERMOMETER SCHEDULE

- A. Thermometers at inlet and outlet of each hydronic boiler shall be the following:
  - 1. Liquid-filled bimetallic-actuated type
- B. Thermometers at inlet and outlet of each hydronic coil in air-handling units, HRV's, and built-up central systems shall be the following:
  - 1. Liquid-filled bimetallic-actuated type
- C. Thermometers at inlets and outlets of each hydronic heat exchanger shall be the following:
  - 1. Liquid-filled bimetallic-actuated type
- D. Thermometers at outside, return, supply, and mixed-air ducts shall be the following:
  - 1. Compact-style, liquid-in-glass type
- E. Thermometer stems shall be of length to match thermowell insertion length.

END OF SECTION



## SECTION 23 07 11

### HVAC INSULATION

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. Field applied insulation for thermal efficiency and condensation control for
  - 1. HVAC piping, ductwork and equipment.
  
- B. Definitions
  - 1. ASJ: All service jacket, white finish facing or jacket.
  - 2. Air conditioned space: Space having air temperature and/or humidity controlled by mechanical equipment.
  - 3. Cold: Equipment, ductwork or piping handling media at design temperature of 60 degrees F or below.
  - 4. Concealed: Ductwork and piping above ceilings and in chases, and pipe spaces.
  - 5. Exposed: Piping, ductwork, and equipment exposed to view in finished areas including mechanical and electrical equipment rooms or exposed to outdoor weather. Attics and crawl spaces where air handling units are located are considered to be mechanical rooms. Shafts, chases, unfinished attics, crawl spaces and pipe basements are not considered finished areas.
  - 6. FSK: Foil-scrim-kraft facing.
  - 7. Hot: HVAC Ductwork handling air at design temperature above 60 degrees F; HVAC equipment or piping handling media above 105 degrees F.
  - 8. Density:  $\text{kg/m}^3$  - kilograms per cubic meter (Pcf - pounds per cubic foot).
  - 9. Runouts: Branch pipe connections up to one-inch nominal size to fan coil units or reheat coils for terminal units.
  - 10. Thermal conductance: Heat flow rate through materials.
    - a. Flat surface: Watt per square meter (BTU per hour per square foot).
    - b. Pipe or Cylinder: Watt per square meter (BTU per hour per linear foot).
  - 11. Thermal Conductivity (k): Watt per meter, per degree C (BTU per inch thickness, per hour, per square foot, per degree F temperature difference).
  - 12. Vapor Retarder (Vapor Barrier): A material which retards the transmission (migration) of water vapor. Performance of the vapor retarder is rated in terms of permeance (perms). For the purpose of this specification, vapor retarders shall have a maximum published permeance of 0.1 perms and vapor barriers shall have a maximum published permeance of 0.001 perms.
  - 13. HWS: Hot water heating supply.
  - 14. HWR: Hot water heating return.
  - 15. R: Refrigerant liquid or suction.



## 1.2 RELATED WORK

- A. Section 23 05 11, Common Work Results for HVAC: General mechanical requirements and items, which are common to more than one section of Division 23.
- B. Section 23 23 00, Mechanical Piping

## 1.3 QUALITY ASSURANCE

### A. Criteria:

1. Comply with NFPA 90A, particularly paragraphs 4.3.3.1 through 4.3.3.6, 4.3.10.2.6, and 5.4.6.4, parts of which are quoted as follows:
  - 4.3.3.1 Pipe insulation and coverings, duct coverings, duct linings, vapor retarder facings, adhesives, fasteners, tapes, and supplementary materials added to air ducts, plenums, panels, and duct silencers used in duct systems, unless otherwise provided for in 4.3.3.1.1 or 4.3.3.1.2, shall have, in the form in which they are used, a maximum flame spread index of 25 without evidence of continued progressive combustion and a maximum smoke developed index of 50 when tested in accordance with NFPA 255, *Standard Method of Test of Surface Burning Characteristics of Building Materials*.
    - 4.3.3.1.1 Where these products are to be applied with adhesives, they shall be tested with such adhesives applied, or the adhesives used shall have a maximum flame spread index of 25 and a maximum smoke developed index of 50 when in the final dry state. (See 4.2.4.2.)
    - 4.3.3.1.2 The flame spread and smoke developed index requirements of 4.3.3.1.1 shall not apply to air duct weatherproof coverings where they are located entirely outside of a building, do not penetrate a wall or roof, and do not create an exposure hazard.
  - 4.3.3.2 Closure systems for use with rigid and flexible air ducts tested in accordance with UL 181, Standard for Safety Factory-Made Air Ducts and Air Connectors, shall have been tested, listed, and used in accordance with the conditions of their listings, in accordance with one of the following:
    - (1) UL 181A, Standard for Safety Closure Systems for Use with Rigid Air Ducts and Air Connectors
    - (2) UL 181B, Standard for Safety Closure Systems for Use with Flexible Air Ducts and Air Connectors
  - 4.3.3.3 Air duct, panel, and plenum coverings and linings, and pipe insulation and coverings shall not flame, glow, smolder, or smoke when tested in accordance with a similar test for pipe covering, ASTM C 411, Standard Test Method for Hot-Surface Performance of High-Temperature Thermal Insulation, at the temperature to which they are exposed in service.
    - 4.3.3.3.1 In no case shall the test temperature be below 250°F.
    - 4.3.3.4 Air duct coverings shall not extend through walls or floors that are required to be fire stopped or required to have a fire resistance rating, unless such coverings meet the requirements of 5.4.6.4.



4.3.3.5\* Air duct linings shall be interrupted at fire dampers to prevent interference with the operation of devices.

4.3.3.6 Air duct coverings shall not be installed so as to conceal or prevent the use of any service opening.

4.3.10.2.6 Materials exposed to the airflow shall be noncombustible or limited combustible and have a maximum smoke developed index of 50 or comply with the following.

4.3.10.2.6.1 Electrical wires and cables and optical fiber cables shall be listed as noncombustible or limited combustible and have a maximum smoke developed index of 50 or shall be listed as having a maximum peak optical density of 0.5 or less, an average optical density of 0.15 or less, and a maximum flame spread distance of 1.5 m (5 ft) or less when tested in accordance with NFPA 262, Standard Method of Test for Flame Travel and Smoke of Wires and Cables for Use in Air-Handling Spaces.

4.3.10.2.6.6 Supplementary materials for air distribution systems shall be permitted when complying with the provisions of 4.3.3.

5.4.6.4 Where air ducts pass through walls, floors, or partitions that are required to have a fire resistance rating and where fire dampers are not required, the opening in the construction around the air duct shall be as follows:

- (1) Not exceeding a 25.4 mm (1 in.) average clearance on all sides
- (2) Filled solid with an approved material capable of preventing the passage of flame and hot gases sufficient to ignite cotton waste when subjected to the time-temperature fire conditions required for fire barrier penetration as specified in NFPA 251, *Standard Methods of Tests of Fire Endurance of Building Construction and Materials*

2. Test methods: ASTM E84, UL 723, or NFPA 255.

3. Specified k factors are at 75 degrees F mean temperature unless stated otherwise. Where optional thermal insulation material is used, select thickness to provide thermal conductance no greater than that for the specified material. For pipe, use insulation manufacturer's published heat flow tables. For domestic hot water supply and return, run out insulation and condensation control insulation, no thickness adjustment need be made.

4. All materials shall be compatible and suitable for service temperature, and shall not contribute to corrosion or otherwise attack surface to which applied in either the wet or dry state.

B. Every package or standard container of insulation or accessories delivered to the job site for use must have a manufacturer's stamp or label giving the name of the manufacturer and description of the material.

C. See Section 23 05 11, Common Work Results for HVAC, Article 1.7 Quality Assurance.



## 1.4 SUBMITTALS

### A. Shop Drawings:

1. All information, clearly presented, shall be included to determine compliance with drawings and specifications and ASTM.
  - a. Insulation materials: Specify each type used and state surface burning characteristics.
  - b. Insulation facings and jackets: Each type used. Make it clear that white finish will be furnished for exposed ductwork, casings and equipment.
  - c. Insulation accessory materials: Each type used.
  - d. Manufacturer's installation and fitting fabrication instructions for flexible unicellular insulation.
  - e. Make reference to applicable specification paragraph numbers for coordination.

B. See Section 23 05 11, Common Work Results for HVAC, Article 1.4 Submittals for further requirements.

## 1.5 STORAGE AND HANDLING OF MATERIAL

A. Store materials in clean and dry environment, pipe covering jackets shall be clean and unmarred. Place adhesives in original containers. Maintain ambient temperatures and conditions as required by printed instructions of manufacturers of adhesives, mastics and finishing cements.

## 1.6 APPLICABLE PUBLICATIONS

A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by basic designation only.

### B. American Society for Testing and Materials (ASTM):

- |                    |   |
|--------------------|---|
| A167-99(2004)..... | Standard Specification for Stainless and Heat-Resisting Chromium-Nickel Steel Plate, Sheet, and Strip           |
| B209-07.....       | Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate  |
| C411-05.....       | Standard test method for Hot-Surface Performance of High-Temperature Thermal Insulation                         |
| C449-07.....       | Standard Specification for Mineral Fiber Hydraulic-Setting Thermal Insulating and Finishing Cement              |
| C533-09.....       | Standard Specification for Calcium Silicate Block and Pipe Thermal Insulation                                   |
| C534-08.....       | Standard Specification for Preformed Flexible Elastomeric Cellular Thermal Insulation in Sheet and Tubular Form |
| C547-07.....       | Standard Specification for Mineral Fiber pipe Insulation  |
| C552-07.....       | Standard Specification for Cellular Glass Thermal Insulation  |
| C553-08.....       | Standard Specification for Mineral Fiber Blanket Thermal Insulation for Commercial and Industrial Applications  |



- C585-09.....Standard Practice for Inner and Outer Diameters of Rigid Thermal Insulation for Nominal Sizes of Pipe and Tubing (NPS System) R (1998)
- C612-10.....Standard Specification for Mineral Fiber Block and Board Thermal Insulation
- C1126-04.....Standard Specification for Faced or Unfaced Rigid Cellular Phenolic Thermal Insulation
- C1136-10.....Standard Specification for Flexible, Low Permeance Vapor Retarders for Thermal Insulation
- D1668-97a (2006).....Standard Specification for Glass Fabrics (Woven and Treated) for Roofing and Waterproofing
- E84-10.....Standard Test Method for Surface Burning Characteristics of Building Materials
- E119-09c.....Standard Test Method for Fire Tests of Building Construction and Materials
- E136-09b.....Standard Test Methods for Behavior of Materials in a Vertical Tube Furnace at 750 degrees C (1380 F)
  
- C. National Fire Protection Association (NFPA):
  - 90A-09 .....Standard for the Installation of Air Conditioning and Ventilating Systems
  - 96-08 .....Standards for Ventilation Control and Fire Protection of Commercial Cooking Operations
  - 101-09 .....Life Safety Code
  - 251-06 .....Standard methods of Tests of Fire Endurance of Building Construction Materials
  - 255-06 .....Standard Method of tests of Surface Burning Characteristics of Building Materials
  
- D. Underwriters Laboratories, Inc (UL):
  - 723.....UL Standard for Safety Test for Surface Burning Characteristics of Building Materials with Revision of 09/08
  
- E. Manufacturer's Standardization Society of the Valve and Fitting Industry (MSS):
  - SP58-2009.....Pipe Hangers and Supports Materials, Design, and Manufacture

## PART 2 - PRODUCTS

### 2.1 FIBER GLASS

- A. ASTM C553 (Blanket, Flexible) Type I, Class B-3, Density 1 pcf)  $k = 0.31$  at 75 degrees F, for use at temperatures up to 400 degrees F with foil scrim (FSK) facing.
- B. ASTM C547 (Pipe Fitting Insulation and Preformed Pipe Insulation), Class 1,  $k = 0.037$  (0.26) at 24 degrees C (75 degrees F), for use at temperatures up to 230 degrees C (450 degrees F) with an all service vapor retarder jacket with polyvinyl chloride premolded fitting covering.



## 2.2 FLEXIBLE ELASTOMERIC CELLULAR THERMAL

- A. ASTM C177, C518,  $k = 0.27$  at 75 degrees F, flame spread not over 25, smoke developed not over 50, for temperatures from minus 40 degrees F to 200 degrees F. No jacket required.

## 2.3 INSULATION FACINGS AND JACKETS

- A. Vapor Retarder, higher strength with low water permeance  $\leq 0.02$  or less perm rating, Beach puncture 50 units for insulation facing on exposed ductwork, casings and equipment, and for pipe insulation jackets. Facings and jackets shall be all service type (ASJ) or PVDC Vapor Retarder jacketing.
- B. ASJ jacket shall be white kraft bonded to 1 mil thick aluminum foil, fiberglass reinforced, with pressure sensitive adhesive closure. Comply with ASTM C1136. Beach puncture 50 units, Suitable for painting without sizing. Jackets shall have minimum 1-1/2 inch lap on longitudinal joints and minimum 3 inch butt strip on end joints. Butt strip material shall be same as the jacket. Lap and butt strips shall be self-sealing type with factory-applied pressure sensitive adhesive.
- C. Vapor Retarder medium strength with low water vapor permeance of 0.02 or less perm rating), Beach puncture 25 units: Foil-Scrim-Kraft (FSK) or PVDC vapor retarder jacketing type for concealed ductwork and equipment.
- D. Field applied vapor barrier jackets shall be provided, in addition to the specified facings and jackets, on all exterior piping and ductwork as well as on interior piping and ductwork exposed to outdoor air (i.e.; in ventilated attics, piping in ventilated (not air conditioned) spaces, etc.) in high humidity areas. The vapor barrier jacket shall consist of a multi-layer laminated cladding with a maximum water vapor permeance of 0.001 perms. The minimum puncture resistance shall be 30 inch-pounds for interior locations and 80 inch-pounds for exterior or exposed locations or where the insulation is subject to damage.
- E. Glass Cloth Jackets: Presized, minimum 0.18 kg per square meter (7.8 ounces per square yard), 300 psig bursting strength with integral vapor retarder where required or specified. Weatherproof if utilized for outside service.
- F. Factory composite materials may be used provided that they have been tested and certified by the manufacturer.
- G. Pipe fitting insulation covering (jackets): Fitting covering shall be premolded to match shape of fitting and shall be polyvinyl chloride (PVC) conforming to Fed Spec L-P-335, composition A, Type II Grade GU, and Type III, minimum thickness 0.03 inches. Provide color matching vapor retarder pressure sensitive tape.



- H. Aluminum Jacket-Piping systems and circular breeching and stacks: ASTM B209, 3003 alloy, H-14 temper, 0.023 inch minimum thickness with locking longitudinal joints. Jackets for elbows, tees and other fittings shall be factory-fabricated to match shape of fitting and of 0.024 inch minimum thickness aluminum. Fittings shall be of same construction as straight run jackets but need not be of the same alloy. Factory-fabricated stainless steel bands shall be installed on all circumferential joints. Bands shall be 0.5 inch wide on 18 inch centers. System shall be weatherproof if utilized for outside service.

## 2.4 PIPE COVERING PROTECTION SADDLES

- A. Cold pipe support: Premolded pipe insulation 180 degrees (half-shells) on bottom half of pipe at supports. Material shall be cellular glass or high density Polyisocyanurate insulation of the same thickness as adjacent insulation. Density of Polyisocyanurate insulation shall be a minimum of 3.0 pcf.

<b>Nominal Pipe Size and Accessories Material (Insert Blocks)</b>	
Nominal Pipe Size inches	Insert Blocks inches
Up through 5	6 long
6	6 long
8, 10, 12	9 long
14, 16	12 long
18 through 24	14 long

- B. Warm or hot pipe supports: Premolded pipe insulation (180 degree half-shells) on bottom half of pipe at supports. Material shall be high density Polyisocyanurate (for temperatures up to 300 degrees F), cellular glass or calcium silicate. Insulation at supports shall have same thickness as adjacent insulation. Density of Polyisocyanurate insulation shall be a minimum of 3.0 pcf.

## 2.5 ADHESIVE, MASTIC, CEMENT

- A. Mil. Spec. MIL-A-3316, Class 1: Jacket and lap adhesive and protective finish coating for insulation.
- B. Mil. Spec. MIL-A-3316, Class 2: Adhesive for laps and for adhering insulation to metal surfaces.
- C. Mil. Spec. MIL-A-24179, Type II Class 1: Adhesive for installing flexible unicellular insulation and for laps and general use.
- D. Mil. Spec. MIL-C-19565, Type I: Protective finish for outdoor use.
- E. Mil. Spec. MIL-C-19565, Type I or Type II: Vapor barrier compound for indoor use.
- F. ASTM C449: Mineral fiber hydraulic-setting thermal insulating and finishing cement.
- G. Other: Insulation manufacturers' published recommendations.



## 2.6 MECHANICAL FASTENERS

- A. Pins, anchors: Welded pins, or metal or nylon anchors with galvanized steel-coated or fiber washer, or clips. Pin diameter shall be as recommended by the insulation manufacturer.
- B. Staples: Outward clinching galvanized steel.
- C. Wire: 18 gage soft annealed galvanized or 14 gage copper clad steel or nickel copper alloy.
- D. Bands: 0.5 inch nominal width, brass, galvanized steel, aluminum or stainless steel.

## 2.7 REINFORCEMENT AND FINISHES

- A. Glass fabric, open weave: ASTM D1668, Type III (resin treated) and Type I (asphalt treated).
- B. Glass fiber fitting tape: Mil. Spec MIL-C-20079, Type II, Class 1.
- C. Tape for Flexible Elastomeric Cellular Insulation: As recommended by the insulation manufacturer.
- D. Hexagonal wire netting: one inch mesh, 22 gage galvanized steel.
- E. Corner beads: 2 inch by 2 inch, 26 gage galvanized steel; or, 1 inch by 1 inch, 28 gage aluminum angle adhered to 2 inch by 2 inch Kraft paper.
- F. PVC fitting cover: Fed. Spec L-P-535, Composition A, 11-86 Type II, Grade GU, with Form B Mineral Fiber insert, for media temperature 40 degrees F to 250 degrees F. Below 40 degrees F and above 250 degrees F. Provide double layer insert. Provide color matching vapor barrier pressure sensitive tape.

## 2.8 FLAME AND SMOKE

- A. Unless shown otherwise all assembled systems shall meet flame spread 25 and smoke developed 50 rating as developed under ASTM, NFPA, and UL standards and specifications.

## PART 3 - EXECUTION

### 3.1 GENERAL REQUIREMENTS

- A. Required pressure tests of duct and piping joints and connections shall be completed and the work approved by the Engineer for application of insulation. Surface shall be clean and dry with all foreign materials, such as dirt, oil, loose scale and rust removed.



- B. Except for specific exceptions, insulate entire specified equipment, piping (pipe, fittings, valves, accessories), and duct systems. Insulate each pipe and duct individually. Do not use scrap pieces of insulation where a full length section will fit.
- C. Insulation materials shall be installed in a first class manner with smooth and even surfaces, with jackets and facings drawn tight and smoothly cemented down at all laps. Insulation shall be continuous through all sleeves and openings, except at fire dampers and duct heaters (NFPA 90A). Vapor retarders shall be continuous and uninterrupted throughout systems with operating temperature 60 degrees F and below. Lap and seal vapor retarder over ends and exposed edges of insulation. Anchors, supports and other metal projections through insulation on cold surfaces shall be insulated and vapor sealed for a minimum length of 6 inches.
- D. Install vapor stops at all insulation terminations on either side of valves, pumps and equipment and particularly in straight lengths of pipe insulation.
- E. Construct insulation on parts of equipment such as chilled water pumps and heads of chillers, convertors and heat exchangers that must be opened periodically for maintenance or repair, so insulation can be removed and replaced without damage. Install insulation with bolted (20 gage galvanized steel or aluminum covers as complete units, or in sections, with all necessary supports, and split to coincide with flange/split of the equipment.
- F. Insulation on hot piping and equipment shall be terminated square at items not to be insulated, access openings and nameplates. Cover all exposed raw insulation with white sealer or jacket material.
- G. Protect all insulations outside of buildings with aluminum jacket using lock joint or other approved system for a continuous weather tight system. Access doors and other items requiring maintenance or access shall be removable and sealable.
- H. HVAC work not to be insulated:
  - 1. Internally insulated ductwork and air handling units.
  - 2. Exhaust air ducts, except for Condo Bathroom exhaust ducts.
  - 4. Equipment: Expansion tanks, hot water pumps.
  - 5. In hot water piping: Unions, flexible connectors, control valves, safety valves and discharge vent piping, vacuum breakers, thermostatic vent valves, exposed piping through floor for convectors and radiators. Insulate piping to within approximately 3 inches of uninsulated items.
- I. Apply insulation materials subject to the manufacturer's recommended temperature limits. Apply adhesives, mastic and coatings at the manufacturer's recommended minimum coverage.
- J. Elbows, flanges and other fittings shall be insulated with the same material as is used on the pipe straights. The elbow/fitting insulation shall be field-fabricated, mitered or factory prefabricated to the necessary size and shape to fit on the elbow/ fitting. Use of polyurethane spray-foam to fill a PVC elbow jacket is prohibited on cold applications.



- K. Firestop Pipe and Duct insulation:
  - 1. Provide firestopping insulation at fire and smoke barriers through penetrations. Fire stopping insulation shall be UL listed.
  - 2. Pipe and duct penetrations requiring fire stop insulation including, but not limited to the following:
    - a. Pipe risers through floors
    - b. Pipe or duct chase walls and floors
    - c. Smoke partitions
    - d. Fire partitions
  
- L. Provide vapor barrier jackets over insulation as follows:
  - 1. All piping and ductwork exposed to outdoor weather.
  - 2. All interior piping and ducts conveying fluids exposed to outdoor air (i.e. in attics, ventilated (not air conditioned) spaces, etc.) below ambient air temperature.
  
- M. Provide metal jackets over insulation as follows:
  - 1. All piping and ducts exposed to outdoor weather.
  - 2. A 2 inch overlap is required at longitudinal and circumferential joints.

### 3.2 INSULATION INSTALLATION

- A. Flexible Mineral Fiber Blanket:
  - 1. Adhere insulation to metal with 3 inch wide strips of insulation bonding adhesive at 8 inches on center all around duct. Additionally secure insulation to bottom of ducts exceeding 24 inches in width with pins welded or adhered on 18 inch centers. Secure washers on pins. Butt insulation edges and seal joints with laps and butt strips. Staples may be used to assist in securing insulation. Seal all vapor retarder penetrations with mastic. Sagging duct insulation will not be acceptable. Install firestop duct insulation where required.
  - 2. Supply air ductwork to be insulated includes main and branch ducts from AHU discharge to room supply outlets, and the bodies of ceiling outlets to prevent condensation. Insulate sound attenuator units, coil casings and damper frames. To prevent condensation insulate trapeze type supports and angle iron hangers for flat oval ducts that are in direct contact with metal duct.
  - 3. Concealed supply air ductwork.
    - a. Above ceilings at a roof level, in attics, and duct work exposed to outdoor weather: 2 inch thick insulation faced with FSK.
    - b. Above ceilings for other than roof level: 1 ½ inch thick insulation faced with FSK.
  - 4. Concealed return air duct:
    - a. In attics (where not subject to damage) and where exposed to outdoor weather: Two inch) thick insulation faced with FSK.
    - b. Above ceilings at a roof level, unconditioned areas, and in chases with external wall or containing steam piping; 1-1/2 inch thick, insulation faced with FSK.
    - c. In interstitial spaces (where not subject to damage): 1-1/2 inch thick insulation faced with FSK.
    - d. Concealed return air ductwork in other locations need not be insulated.



5. Concealed outside air duct: 1-1/2 inch thick insulation faced with FSK.
  6. Exhaust air branch duct from autopsy refrigerator to main duct: 1-1/2 inch thick insulation faced with FSK.
- B. Molded Mineral Fiber Pipe and Tubing Covering:
1. Fit insulation to pipe or duct, aligning longitudinal joints. Seal longitudinal joint laps and circumferential butt strips by rubbing hard with a nylon sealing tool to assure a positive seal. Staples may be used to assist in securing insulation. Seal all vapor retarder penetrations on cold piping with a generous application of vapor barrier mastic. Provide inserts and install with metal insulation shields at outside pipe supports. Install freeze protection insulation over heating cable.
  2. Contractor's options for fitting, flange and valve insulation:
    - a. Insulating and finishing cement for sizes less than 4 inches operating at surface temperature of 61 degrees F or more.
    - b. Factory premolded, one piece PVC covers with mineral fiber, (Form B), inserts. Provide two insert layers for pipe temperatures below 40 degrees F, or above 250 degrees F. Secure first layer of insulation with twine. Seal seam edges with vapor barrier mastic and secure with fitting tape.
    - c. Factory molded, ASTM C547 or field mitered sections, joined with adhesive or wired in place. For hot piping finish with a smoothing coat of finishing cement. For cold fittings, 60 degrees F or less, vapor seal with a layer of glass fitting tape imbedded between two 1/16 inch coats of vapor barrier mastic.
    - d. Fitting tape shall extend over the adjacent pipe insulation and overlap on itself at least 2 inches.
  3. Nominal thickness in millimeters and inches specified in the schedule at the end of this section.
- C. Flexible Elastomeric Cellular Thermal Insulation:
1. Apply insulation and fabricate fittings in accordance with the manufacturer's installation instructions and finish with two coats of weather resistant finish as recommended by the insulation manufacturer.
  2. Pipe and tubing insulation:
    - a. Use proper size material. Do not stretch or strain insulation.
    - b. To avoid undue compression of insulation, provide cork stoppers or wood inserts at supports as recommended by the insulation manufacturer. Insulation shields are specified under Section 23 05 11, Common Work Results for HVAC //and Section 23 05 10, Common Work Results for Boiler Plant and Steam Generation//.
    - c. Where possible, slip insulation over the pipe or tubing prior to connection, and seal the butt joints with adhesive. Where the slip-on technique is not possible, slit the insulation and apply it to the pipe sealing the seam and joints with contact adhesive. Optional tape sealing, as recommended by the manufacturer, may be employed. Make changes from mineral fiber insulation in a straight run of pipe, not at a fitting. Seal joint with tape.
  3. Apply sheet insulation to flat or large curved surfaces with 100 percent adhesive coverage. For fittings and large pipe, apply adhesive to seams only.



4. Pipe insulation: nominal thickness in millimeters (inches as specified in the schedule at the end of this section).
5. Minimum 0.75 inch thick insulation for pneumatic control lines for a minimum distance of 20 feet from discharge side of the refrigerated dryer.
6. Use Class S (Sheet), 3/4 inch thick for the following:
  - a. Chilled water pumps
  - b. Bottom and sides of metal basins for winterized cooling towers (where basin water is heated).
  - c. Chillers, insulate any cold chiller surfaces subject to condensation which has not been factory insulated.
  - d. Piping inside refrigerators and freezers: Provide heat tape under insulation.
7. Exposed, unlined supply and return ductwork exposed to outdoor weather: Two inch thick insulation faced with a multi-layer vapor barrier with a water vapor permeance of 0.00 perms.

### 3.3 PIPE INSULATION SCHEDULE

A. Provide insulation for piping systems as scheduled below:

Operating Temperature Range/Service	Insulation Material	Vapor Barrier Required	Insulation Wall Thickness (inches) at Following Pipe Diameters			
			<1"	1" to <1.5"	1" to <4"	4" and Above
Air Conditioning Condensate Drain, Indoors	Elastomeric Foam	No	0.75	0.75	1	1
	Glass Fiber	Yes	0.75	0.75	1	1
Refrigerant Suction and Liquid Piping	Elastomeric Foam	N/A	1	1	1	1.5

END OF SECTION



## SECTION 23 23 00

### MECHANICAL PIPING

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. Refrigerant piping shall be sized, selected, and designed either by the equipment manufacturer or in strict accordance with the manufacturer's published instructions. The schematic piping diagram shall show all accessories such as, stop valves, level indicators, liquid receivers, oil separator, gauges, thermostatic expansion valves, solenoid valves, moisture separators and driers to make a complete installation.
- B. Definitions:
  - 1. Refrigerating system: Combination of interconnected refrigerant-containing parts constituting one closed refrigeration circuit in which a refrigerant is circulated for the purpose of extracting heat.
    - a. Low side means the parts of a refrigerating system subjected to evaporator pressure.
    - b. High side means the parts of a refrigerating system subjected to condenser pressure.
  - 2. Brazed joint: A gas-tight joint obtained by the joining of metal parts with alloys which melt at temperatures higher than 840 degrees) but less than the melting temperatures of the joined parts.

##### 1.2 RELATED WORK

- A. Section 23 05 11, Common Work Results For HVAC: General mechanical requirements and items, which are common to more than one section of Division 23.
- B. Section 23 07 11, HVAC Insulation: Requirements for piping insulation.

##### 1.3 QUALITY ASSURANCE

- A. Comply with ASHRAE Standard 15, Safety Code for Mechanical Refrigeration. The application of this Code is intended to assure the safe design, construction, installation, operation, and inspection of every refrigerating system employing a fluid which normally is vaporized and liquefied in its refrigerating cycle.
- B. Comply with ASME B31.5: Refrigerant Piping and Heat Transfer Components.
- C. Products shall comply with UL 207 "Refrigerant-Containing Components and Accessories, "Nonelectrical"; or UL 429 "Electrical Operated Valves."
- D. See Section 23 05 11, Common Work Results For HVAC, Article 1.7 Quality Assurance.



## 1.4 SUBMITTALS

- A. Shop Drawings:
  - 1. Complete information for components noted, including valves and refrigerant piping accessories, clearly presented, shall be included to determine compliance with drawings and specifications for components noted below:
    - a. Tubing and fittings
    - b. Valves
    - c. Strainers
    - d. Moisture-liquid indicators
    - e. Filter-driers
    - f. Flexible metal hose
    - g. Liquid-suction interchanges
    - h. Oil separators (when specified)
    - i. Gages
    - j. Pipe and equipment supports
    - k. Refrigerant and oil
    - l. Pipe/conduit roof penetration cover
    - m. Soldering and brazing materials
- B. See Section 23 05 11, Common Work Results For HVAC, Article 1.4 Submittals for further requirements.

## 1.5 APPLICABLE PUBLICATIONS

- A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.
- B. Air Conditioning, Heating, and Refrigeration Institute (ARI/AHRI):
  - 495-1999 (R2002).....Standard for Refrigerant Liquid Receivers
  - 730-2005 .....Flow Capacity Rating of Suction-Line Filters and Suction-Line Filter-Driers
  - 750-2007 .....Thermostatic Refrigerant Expansion Valves
  - 760-2007 .....Performance Rating of Solenoid Valves for Use with Volatile Refrigerants
- C. American Society of Heating Refrigerating and Air Conditioning Engineers (ASHRAE):
  - ANSI/ASHRAE 15-2007.....Safety Standard for Refrigeration Systems (ANSI)
  - ANSI/ASHRAE 17-2008.....Method of Testing Capacity of Thermostatic Refrigerant Expansion Valves (ANSI)
  - 63.1-95 (RA 01).....Method of Testing Liquid Line Refrigerant Driers (ANSI)
- D. American National Standards Institute (ANSI):
  - ASME (ANSI)A13.1-2007 ....Scheme for Identification of Piping Systems
  - Z535.1-2006.....Safety Color Code



- E. American Society of Mechanical Engineers (ASME):
  - ANSI/ASME B16.22-2001 (R2005)  
Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings (ANSI)
  - ANSI/ASME B16.24-2006 Cast Copper Alloy Pipe Flanges and Flanged Fittings, Class 150, 300, 400, 600, 900, 1500 and 2500 (ANSI)
  
  - ANSI/ASME B31.5-2006.....Refrigeration Piping and Heat Transfer Components (ANSI)
  - ANSI/ASME B40.100-2005 .....Pressure Gauges and Gauge Attachments
  - ANSI/ASME B40.200-2008 .....Thermometers, Direct Reading and Remote Reading
  
- F. American Society for Testing and Materials (ASTM)
  - A126-04 .....Standard Specification for Gray Iron Castings for Valves, Flanges, and Pipe Fittings
  - B32-08 Standard Specification for Solder Metal
  - B88-03.....Standard Specification for Seamless Copper Water Tube
  - B88M-05 .....Standard Specification for Seamless Copper Water Tube (Metric)
  - B280-08.....Standard Specification for Seamless Copper Tube for Air Conditioning and Refrigeration Field Service
  
- G. American Welding Society, Inc. (AWS):
  - Brazing Handbook
  - A5.8/A5.8M-04.....Standard Specification for Filler Metals for Brazing and Braze Welding
  
- H. Federal Specifications (Fed. Spec.)
  - Fed. Spec. GG
  
- I. Underwriters Laboratories (U.L.):
  - U.L.207-2009.....Standard for Refrigerant-Containing Components and Accessories, Nonelectrical
  - U.L.429-99 (Rev.2006).....Standard for Electrically Operated Valves

## PART 2 - PRODUCTS

### 2.1 REFRIGERANT PIPING AND FITTINGS

- A. Refrigerant Piping:
  - 1. 5/8" OD and less: ASTM B 280, Type ACR Coils.
  - 2. >5/8" OD: ASTM B 280, Type ACR hard drawn straight tube.
  
- B. Fittings, Valves and Accessories:
  - 1. Copper fittings: Wrought copper fittings, ASME B16.22.
    - a. Brazed Joints, refrigerant tubing: Cadmium free, AWS A5.8/A5.8M, BCuP silver/phosphorus/copper alloy.



2. Refrigeration Valves:
  - a. Stop Valves: Brass or bronze alloy, packless, or packed type with gas tight cap, frost proof, back seating.
  - b. Pressure Relief Valves: Comply with ASME Boiler and Pressure Vessel Code; UL listed. Forged brass with nonferrous, corrosion resistant internal working parts of high strength, cast iron bodies conforming to ASTM A126, Grade B. Set valves in accordance with ASHRAE Standard 15.
  - c. Solenoid Valves: Comply with ARI 760 and UL 429, UL-listed, two-position, direct acting or pilot-operated, moisture and vapor-proof type of corrosion resisting materials, designed for intended service, and solder-end connections. Fitted with suitable NEMA 250 enclosure of type required by location.
  - d. Thermostatic Expansion Valves: Comply with ARI 750. Brass body with stainless-steel or non-corrosive nonferrous internal parts, diaphragm and spring-loaded (direct-operated) type with sensing bulb and distributor having side connection for hot-gas bypass and external equalizer. Size and operating characteristics as recommended by manufacturer of evaporator and factory set for superheat requirements. Solder-end connections. Testing and rating in accordance with ASHRAE Standard 17.
  - e. Check Valves: Brass or bronze alloy with swing or lift type, with tight closing resilient seals for silent operation; designed for low pressure drop, and with solder-end connections. Direction of flow shall be legibly and permanently indicated on the valve body.
3. Strainers: Designed to permit removing screen without removing strainer from piping system, and provided with screens 80 to 100 mesh in liquid lines DN 25 (NPS 1) and smaller, 60 mesh in liquid lines larger than DN 25 (NPS 1), and 40 mesh in suction lines. Provide strainers in liquid line serving each thermostatic expansion valve, and in suction line serving each refrigerant compressor not equipped with integral strainer.
4. Refrigerant Moisture/Liquid Indicators: Double-ported type having heavy sight glasses sealed into forged bronze body and incorporating means of indicating refrigerant charge and moisture indication. Provide screwed brass seal caps.
5. Refrigerant Filter-Dryers: UL listed, angle or in-line type, as shown on drawings. Conform to ARI Standard 730 and ASHRAE Standard 63.1. Heavy gage steel shell protected with corrosion-resistant paint; perforated baffle plates to prevent desiccant bypass. Size as recommended by manufacturer for service and capacity of system with connection not less than the line size in which installed. Filter driers with replaceable filters shall be furnished with one spare element of each type and size.
6. Flexible Metal Hose: Seamless bronze corrugated hose, covered with bronze wire braid, with standard copper tube ends. Provide in suction and discharge piping of each compressor.

## 2.2 CONDENSATE PIPE AND FITTINGS

- A. Pipe and Fittings shall be manufactured as a s system and be the product of one manufacturer. All pipe and fittings shall be conform to NSF International Standard 61 and the health effects portion of NSF Standard 14.
- B. Solid-Wall PVC Pressure Pipe: ASTM D 1784, ASTM D 1785.



- C. Cellular-Core PVC Pipe: ASTM F 891, Schedule 40 **will not be accepted.**
- D. PVC Socket Fittings: ASTM D 2466
- E. PVC Pressure Fittings: ASTM D 2466, Socket Type
- F. Primer: ASTM F 656.
  - 1. Primer shall have a VOC content of 550g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24)
  - 2. Adhesive primer shall comply with the testing and product requirements of the California Department of Health Services “Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers”
- G. Solvent Cement: ASTM D 2564.
  - 1. PVC solvent cement shall have a VOC content of 510 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
  - 2. Solvent cement shall comply with the testing and product requirements of the California Department of Health Services “Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers”.

## 2.3 GAGES

- A. Temperature Gages: Comply with ASME B40.200. Industrial-duty type and in required temperature range for service in which installed. Gages shall have Fahrenheit scale in 2-degree)graduations and with black number on a white face. The pointer shall be adjustable. Rigid stem type temperature gages shall be provided in thermal wells located within 5 feet of the finished floor. Universal adjustable angle type or remote element type temperature gages shall be provided in thermal wells located 5 to 7 feet above the finished floor. Remote element type temperature gages shall be provided in thermal wells located 7 feet above the finished floor.
- B. Vacuum and Pressure Gages: Comply with ASME B40.100 and provide with throttling type needle valve or a pulsation dampener and shut-off valve. Gage shall be a minimum of 3-1/2 inches in diameter with a range from 0 psig to approximately 1.5 times the maximum system working pressure. Each gage range shall be selected so that at normal operating pressure, the needle is within the middle-third of the range.
  - 1. Suction 30 inches Hg vacuum to gage 250 psig.
  - 2. Discharge: gage 0 to 500 psig.

## 2.4 PIPE SUPPORTS

- A. Refer to specification Section 23 05 11, Common Work Results for HVAC.

## 2.5 REFRIGERANTS AND OIL

- A. Provide EPA approved refrigerant and oil for proper system operation.



## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Install refrigerant piping and refrigerant containing parts in accordance with ASHRAE Standard 15 and ASME B31.5
  - 1. Install piping as short as possible, with a minimum number of joints, elbow and fittings.
  - 2. Install piping with adequate clearance between pipe and adjacent walls and hangers to allow for service and inspection. Space piping, including insulation, to provide 25 mm (1 inch) minimum clearance between adjacent piping or other surface. Use pipe sleeves through walls, floors, and ceilings, sized to permit installation of pipes with full thickness insulation.
  - 3. Locate and orient valves to permit proper operation and access for maintenance of packing, seat and disc. Generally locate valve stems in overhead piping in horizontal position. Provide a union adjacent to one end of all threaded end valves. Control valves usually require reducers to connect to pipe sizes shown on the drawing.
  - 4. Use copper tubing in protective conduit when installed below ground.
  - 5. Install hangers and supports per ASME B31.5 and the refrigerant piping manufacturer's recommendations.
- B. Joint Construction:
  - 1. Brazed Joints: Comply with AWS "Brazing Handbook" and with filler materials complying with AWS A5.8/A5.8M.
    - a. Use Type BcuP, copper-phosphorus alloy for joining copper socket fittings with copper tubing.
    - b. Use Type BAg, cadmium-free silver alloy for joining copper with bronze or steel.
    - c. Swab fittings and valves with manufacturer's recommended cleaning fluid to remove oil and other compounds prior to installation.
    - d. Pass nitrogen gas through the pipe or tubing to prevent oxidation as each joint is brazed. Cap the system with a reusable plug after each brazing operation to retain the nitrogen and prevent entrance of air and moisture.
- C. Protect refrigerant system during construction against entrance of foreign matter, dirt and moisture; have open ends of piping and connections to compressors, condensers, evaporators and other equipment tightly capped until assembly.
- D. Pipe relief valve discharge to outdoors for systems containing more than 100 lbs of refrigerant.
- E. Firestopping: Fill openings around uninsulated piping penetrating floors or fire walls, with firestop material.

### 3.2 PIPE AND TUBING INSULATION

- A. Refer to specification Section 23 05 11, Common Work Results For HVAC.



- B. Apply two coats of weather-resistant finish as recommended by the manufacturer to insulation exposed to outdoor weather.

### 3.3 SIGNS AND IDENTIFICATION

- A. Each refrigerating system erected on the premises shall be provided with an easily legible permanent sign securely attached and easily accessible, indicating thereon the name and address of the installer, the kind and total number of pounds of refrigerant required in the system for normal operations, and the field test pressure applied.
- B. Systems containing more than 110 lb of refrigerant shall be provided with durable signs, in accordance with ANSI A13.1 and ANSI Z535.1, having letters not less than 13 mm 1/2 inch in height designating:
  - 1. Valves and switches for controlling refrigerant flow, the ventilation and the refrigerant compressor(s).
  - 2. Signs on all exposed high pressure and low-pressure piping installed outside the machinery room, with name of the refrigerant and the letters "HP" or "LP."

### 3.4 FIELD QUALITY CONTROL

- A. Prior to initial operation examine and inspect piping system for conformance to plans and specifications and ASME B31.5. Correct equipment, material, or work rejected because of defects or nonconformance with plans and specifications, and ANSI codes for pressure piping.
- B. After completion of piping installation and prior to initial operation, conduct test on piping system according to ASME B31.5. Furnish materials and equipment required for tests. If the test fails, correct defects and perform the test again until it is satisfactorily done, and all joints are proved tight.
  - 1. Every refrigerant-containing parts of the system that is erected on the premises, except compressors, condensers, evaporators, safety devices, pressure gages, control mechanisms and systems that are factory tested, shall be tested and proved tight after complete installation, and before operation.
  - 2. The high and low side of each system shall be tested and proved tight at not less than the lower of the design pressure or the setting of the pressure-relief device protecting the high or low side of the system, respectively, except systems erected on the premises using non-toxic and non-flammable Group A1 refrigerants with copper tubing not exceeding DN 18 (NPS 5/8). This may be tested by means of the refrigerant charged into the system at the saturated vapor pressure of the refrigerant at 68 degrees F minimum.
- C. Test Medium: A suitable dry gas such as nitrogen or shall be used for pressure testing. The means used to build up test pressure shall have either a pressure-limiting device or pressure-reducing device with a pressure-relief device and a gage on the outlet side. The pressure relief device shall be set above the test pressure but low enough to prevent permanent deformation of the system components.



### 3.5 SYSTEM TEST AND CHARGING

- A. System Test and Charging: As recommended by the equipment manufacturer or as follows:
1. Connect a drum of refrigerant to charging connection and introduce enough refrigerant into system to raise the pressure to 10 psi gage. Close valves and disconnect refrigerant drum. Test system for leaks with halide test torch or other approved method suitable for the test gas used. Repair all leaking joints and retest.
  2. Connect a drum of dry nitrogen to charging valve and bring test pressure to design pressure for low side and for high side. Test entire system again for leaks.
  3. Evacuate the entire refrigerant system by the triplicate evacuation method with a vacuum pump equipped with an electronic gage reading in microns. Pull the system down to 500 microns 2245.6 inches of mercury at 60 degrees F and hold for four hours then break the vacuum with dry nitrogen (or refrigerant). Repeat the evacuation two more times breaking the third vacuum with the refrigeration to be charged and charge with the proper volume of refrigerant.

END OF SECTION



## SECTION 23 81 29

### VARIABLE-REFRIGERANT-FLOW HEAT PUMP SYSTEMS

#### PART 1 - GENERAL

##### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

##### 1.2 SUMMARY

- A. Section includes complete VRF HVAC system(s) including, but not limited to the following components to make a complete operating system(s) according to requirements indicated:
  1. Indoor, recessed, ceiling-mounted units.
  2. Outdoor, air-source, heat-pump units.
  3. System controls.
  4. Pipe stands.
  5. Equipment stands.
  6. Miscellaneous support materials.
  7. System control cable and raceways.

##### 1.3 DEFINITIONS

- A. Air-Conditioning System Operation: System capable of operation with all zones in cooling only.
- B. Heat-Pump System Operation: System capable of operation with all zones in either heating or cooling, but not with simultaneous heating and cooling zones that transfer heat between zones.
- C. Low Voltage: As defined in NFPA 70 for circuits and equipment operating at less than 50 V or for remote-control, signaling power-limited circuits.
- D. Plenum: A space forming part of the air distribution system to which one or more air ducts are connected. An air duct is a passageway, other than a plenum, for transporting air to or from heating, ventilating, or air-conditioning equipment.
- E. Two-Pipe System Design: One refrigerant vapor line and one refrigerant liquid line connect a single outdoor unit or multiple manifold outdoor units.
- F. VRF: Variable refrigerant flow.



## 1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for indoor and outdoor units.
  - 2. Include rated capacities, operating characteristics, electrical characteristics, and furnished specialties and accessories.
  - 3. Include operating performance at design conditions and at extreme maximum and minimum outdoor ambient conditions.
  - 4. Include description of system controllers, dimensions, features, control interfaces and connections, power requirements, and connections.
  - 5. Include total refrigerant required and a comprehensive breakdown of refrigerant required by each system installed.
  - 6. Include refrigerant type and data sheets showing compliance with requirements indicated.
  - 7. Indicate location and type of service access.
- B. Source quality-control reports.
- C. Field quality-control reports.
- D. Sample Warranties: For manufacturer's warranties.
- E. Operation and Maintenance Data: For VRF HVAC systems to include in emergency, operation, and maintenance manuals.

## 1.5 QUALITY ASSURANCE

- A. The units shall be listed by Electrical Testing Laboratories (ETL) and bear the ETL label.
- B. All wiring shall be in accordance with the National Electrical Code (N.E.C.).
- C. The units shall be manufactured in a facility registered to ISO 9001 and ISO14001 which is a set of standards applying to environmental protection set by the International Standard Organization (ISO).
- D. All units must meet or exceed the 2010 Federal minimum efficiency requirements and the ASHRAE 90.1 efficiency requirements for VRF systems. Efficiency shall be published in accordance with the Air-Conditioning, Heating, and Refrigeration Institute (AHRI) Standard 1230.
- E. System start-up supervision shall be a required service to be completed by the manufacturer or a duly authorized, competent representative that has been factory trained in system configuration and operation. The representative shall provide proof of manufacturer certification indicating successful completion within no more than two (2) years prior to system installation. This certification shall be included as part of the equipment and/or controls submittals.



- F. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by VRF HVAC system manufacturer.
  - 1. Each employee shall be certified by manufacturer for proper installation of systems, including, but not limited to, equipment, piping, controls, and accessories indicated and furnished for installation.
  - 2. Installer certification shall be valid and current for duration of Project.
  - 3. Retain copies of Installer certificates on-site and make available on request.
  - 4. Each person assigned to Project shall have demonstrated past experience.
    - a. Demonstrated past experience with products being installed for period within three consecutive years before time of bid.
    - b. Demonstrated past experience on five projects of similar complexity, scope, and value.
  
- G. ISO Compliance: System equipment and components furnished by VRF HVAC system manufacturer shall be manufactured in an ISO 9001 and ISO 14001 facility.

## 1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver and store products in a clean and dry place.
- B. Comply with manufacturer's written rigging and installation instructions for unloading and moving to final installed location.
- C. Handle products carefully to prevent damage, breaking, denting, and scoring. Do not install damaged products.
- D. Protect products from weather, dirt, dust, water, construction debris, and physical damage.
  - 1. Retain factory-applied coverings on equipment to protect finishes during construction and remove just prior to operating unit.
  - 2. Cover unit openings before installation to prevent dirt and dust from entering inside of units. If required to remove coverings during unit installation, reapply coverings over openings after unit installation and remove just prior to operating unit.
- E. Replace installed products damaged during construction.

## PART 2 - PRODUCTS

### 2.1 SYSTEM DESCRIPTION S-SERIES HYPER-HEAT RAPID CHANGEOVER

Per the equipment schedule, the variable capacity, heat pump or heat recovery air conditioning system basis of design is Mitsubishi Electric CITY MULTI VRF (Variable Refrigerant Flow) zoning system(s). In order to maintain optimal tenant comfort during periods when both heating and cooling may be desired, systems must be capable of heat recovery (simultaneous heating and cooling) operation or rapid changeover. Rapid



changeover option allows automatic and alternating mode switching between heating and cooling mode during owner-defined and adjustable ambient temperature ranges. Changeover sequences such as weighted voting—or similar sequences which might result in more than a one hour delay for the desired heating or cooling during the owner-defined shoulder seasons—are not allowed.

Acceptable alternative manufacturers, assuming compliance with these equipment specifications, are Daikin, Panasonic, and Hitachi. Contractor bidding an alternate manufacturer does so with full knowledge that that manufactures product may not be acceptable or approved and that contractor is responsible for all specified items and intents of this document without further compensation.

Air-source VRF system shall be designed specifically for cold weather heating performance. Bidding “over-sized” systems (providing outdoor units with greater nominal tonnage than the basis of design) to meet system heat requirements is permissible on a voluntary alternate basis only and bid must be accompanied by equipment PLR curves and project energy analysis (completed with Trace 700 or EnergyPro) quantifying energy penalty resulting from associated cycling of over-sized system during mild ambient temperatures.

## 2.2 QUALITY ASSURANCE

- A. The units shall be listed by Electrical Testing Laboratories (ETL) and bear the ETL label.
- B. All wiring shall be in accordance with the National Electrical Code (N.E.C.).
- C. The units shall be manufactured in a facility registered to ISO 9001 and ISO14001 which is a set of standards applying to environmental protection set by the International Standard Organization (ISO).
- D. All units must meet or exceed the 2010 Federal minimum efficiency requirements and the ASHRAE 90.1 efficiency requirements for VRF systems. Efficiency shall be published in accordance with the Air-Conditioning, Heating, and Refrigeration Institute (AHRI) Standard 1230.
- E. System start-up supervision shall be a required service to be completed by the manufacturer or a duly authorized, competent representative that has been factory trained in system configuration and operation. The representative shall provide proof of manufacturer certification indicating successful completion within no more than two (2) years prior to system installation. This certification shall be included as part of the equipment and/or controls submittals.
- F. Installer Qualifications: An entity that employs installers and supervisors who are trained and approved by VRF HVAC system manufacturer.
  - 1. Each employee shall be certified by manufacturer for proper installation of systems, including, but not limited to, equipment, piping, controls, and accessories indicated and furnished for installation.



2. Installer certification shall be valid and current for duration of Project.
  3. Retain copies of Installer certificates on-site and make available on request.
  4. Each person assigned to Project shall have demonstrated past experience.
    - a. Demonstrated past experience with products being installed for period within three consecutive years before time of bid.
    - b. Demonstrated past experience on five projects of similar complexity, scope, and value.
- G. ISO Compliance: System equipment and components furnished by VRF HVAC system manufacturer shall be manufactured in an ISO 9001 and ISO 14001 facility.

### 2.3 Outdoor Unit(s), Air Source VRF, RAPID CHANGEOVER HEATING/COOLING (HEAT PUMP)

#### A. General:

1. The outdoor unit modules shall be air-cooled, direct expansion (DX), multi-zone units used specifically with VRF components described in this section and 2.6 – Controls. The outdoor unit modules shall be equipped with a single compressor which is inverter-driven and multiple circuit boards—all of which must be manufactured by the branded VRF manufacturer. Each outdoor unit module shall be completely factory assembled, piped and wired and run tested at the factory.
2. Outdoor unit shall have a sound rating no higher than 59 dB(A). If an alternate manufacturer is selected, any additional material, cost, and labor to meet published sound levels shall be incurred by the contractor.
3. Refrigerant lines from the outdoor unit to the indoor units shall be insulated in accordance with the installation manual.
4. The outdoor unit shall have the capability of installing the main refrigerant piping through the bottom of the unit.
5. The outdoor unit shall have an accumulator with refrigerant level sensors and controls.
6. The outdoor unit shall have a high pressure safety switch, over-current protection, crankcase heater and DC bus protection.
7. VRF system shall meet performance requirements per schedule and be within piping limitations & acceptable ambient temperature ranges as described in respective manufacturers' published product catalogs. Non-published product capabilities or performance data are not acceptable.
8. The outdoor unit shall be capable of guaranteed operation in heating mode down to -13 °F ambient temperatures and cooling mode up to 115 °F without additional restrictions on line length & vertical separation beyond those published in respective product catalogs. Models with capacity data for required temperature range published as “for reference only” are not considered capable of guaranteed operation and are not acceptable. If an alternate manufacturer is selected, any additional material, cost, and labor



to meet ambient operating range and performance shall be incurred by the contractor.

9. The outdoor unit shall have a high efficiency oil separator plus additional logic controls to ensure adequate oil volume in the compressor is maintained. Oil return sequences must be enabled only during extended periods of reduced refrigerant flow to ensure no disruption to correct refrigerant flow to individual zones during peak loads. Systems which might engage oil return sequence based on hours of operation risk oil return during inopportune periods are not allowed. Systems which rely on sensors (which may fail) to engage oil return sequence are not allowed.
10. VRF four-legged outdoor unit mounting systems shall be provided by manufacturer. Stand shall be made from 7 gauge plate steel with thermally fused polyester powder coat finish that meets ASTM D3451-06 standards. Stands shall be provided with galvanized mounting hardware and meets all ASCE 7 overturning safety requirement.

B. Unit Cabinet:

1. The casing(s) shall be fabricated of galvanized steel, bonderized and finished.
2. Outdoor unit components shall be coated with the Seacoast Protection Coating (Brine Spray – BS coating) to protect components from premature corrosion due to a seacoast environment. Coating shall be applied to components before original outdoor unit assembly to ensure manufacturer quality standards are not compromised and shall meet the following minimum requirements:
  - a.  $\geq 85\mu\text{m}$  thermoset polyester-resin powder coating on External Front Panel
  - b.  $\geq 70\mu\text{m}$  thermoset polyester-resin powder coating on External Panel Base, Pillar, Compressor Cover, Fan Motor Support, Electrical Box
  - c.  $\geq 1\mu\text{m}$  cellulose and polyurethane-resin coating on heat exchanger fins
  - d.  $\geq 10\mu\text{m}$  polyurethane coating on printed circuit boards
3. The outdoor unit shall be tested in compliance with ISO9277 such that no unusual rust shall develop after 960 hours of salt spray testing.
4. Panels on the outdoor unit shall be scratch free at system startup. If a scratch occurs the salt spray protection is compromised and the panel should be replaced immediately.

C. Fan:

1. Each outdoor unit module shall be furnished with direct drive, variable speed propeller type fan(s) only.
2. All fan motors shall have inherent protection, have permanently lubricated bearings, and be completely variable speed.
3. All fans shall be provided with a raised guard to prevent contact with moving parts.



- D. Refrigerant and Refrigerant Piping
1. R410A refrigerant shall be required for systems.
  2. Polyolester (POE) oil—widely available and used in conventional domestic systems—shall be required. Prior to bidding, manufacturers using alternate oil types shall submit material safety data sheets (MSDS) and comparison of hygroscopic properties for alternate oil with list of local suppliers stocking alternate oil for approval at least two weeks prior to bidding.
  3. Refrigerant piping shall be phosphorus deoxidized copper (copper and copper alloy seamless pipes) of sufficient radial thickness as defined by the VRF equipment manufacturer and installed in accordance with manufacturer recommendations.
  4. All refrigerant piping must be insulated with ½” closed cell, CFC-free foam insulation with flame-Spread Index of less than 25 and a smoke-development Index of less than 50 as tested by ASTM E 84 and CAN / ULC S-102. R value of insulation must be at least 3.
  5. Refrigerant line sizing shall be in accordance with manufacturer specifications.
- E. Coil:
1. The outdoor coil shall be of nonferrous construction with lanced or corrugated fins on copper tubing.
  2. The coil fins will have a factory applied corrosion resistant blue-fin finish.
  3. The coil shall be protected with an integral metal guard.
  4. Refrigerant flow from the outdoor unit shall be controlled by means of an inverter driven compressor.
- F. Compressor:
1. Each outdoor unit module shall be equipped with only inverter driven scroll hermetic compressors. Non inverter-driven compressors, which may cause inrush current (demand charges) and require larger generators for temporary power shall not be allowed.
  2. Crankcase heat shall be provided via induction-type heater utilizing eddy currents from motor windings. Energy-wasting “belly-band” type crankcase heaters are not allowed.
  3. Compressor shall have an inverter to modulate capacity.
  4. The compressor shall be equipped with an internal thermal overload.
- G. Basepan Heater:
1. Each outdoor unit module shall be equipped with a basepan heater to protect coil against ice build-up during prolonged winter operation. Basepan heater shall activate only if compressor is operating in heating mode at an outdoor ambient temperature of 39F or below.



H. Controls:

1. The unit shall be an integral part of the system & control network described in Part 5 (Controls) and react to heating/cooling demand as communicated from connected indoor units over the control circuit. Required field-installed control voltage transformers and/or signal boosters shall be provided by the manufacturer.

I. Electrical:

1. The outdoor unit electrical power shall be 208/230 volts, 1-phase, 60 hertz per equipment schedule.
2. The outdoor unit shall be controlled by integral microprocessors.
3. The control circuit between the indoor units and the outdoor unit shall be 24VDC completed using a 2-conductor, twisted pair shielded cable to provide total integration of the system.

## 2.4 INDOOR UNITS, WALL MOUNTED INDOOR UNIT

A. General:

1. The wall-mounted indoor unit shall be factory assembled, wired and run tested. Contained within the unit shall be all factory wiring, piping, electronic modulating linear expansion device, control circuit board and fan motor. The unit shall have a self-diagnostic function, 3-minute time delay mechanism, an auto restart function, and a test run switch. Indoor unit and refrigerant pipes shall be charged with dehydrated air before shipment from the factory.

B. Unit Cabinet:

1. All casings, regardless of model size, shall have the same white finish
2. Multi directional drain and refrigerant piping offering four (4) directions for refrigerant piping and two (2) directions for draining are required.
3. There shall be a separate back plate which secures the unit firmly to the wall.

C. Fan:

1. The indoor fan shall be statically and dynamically balanced to run on a single motor with permanently lubricated bearings.
2. A manual adjustable guide vane shall be provided with the ability to change the airflow from side to side (left to right).
3. A motorized air sweep louver shall provide an automatic change in airflow by directing the air up and down to provide uniform air distribution.

D. Filter:

1. Return air shall be filtered by means of an easily removable, washable filter.



- E. Coil:
1. Basis of design indoor units include factory-installed LEV/EEV. Alternative brands which require field-installed, accessory LEV or EEV kits are permissible only with written Engineer and Architect approval for the location of kits being submitted two weeks prior to bid date. EEV kits mounted in cavities inside fire-rated interior walls shall be mounted inside three hour fire rated enclosures with access panels supplied by the manufacturer. Enclosure type and placement require prior approval.
  2. The indoor coil shall be of nonferrous construction with smooth plate fins on copper tubing. The tubing shall have inner grooves for high efficiency heat exchange. All tube joints shall be brazed with phos-copper or silver alloy.
  3. The coils shall be pressure tested at the factory.
- F. Electrical:
1. The unit electrical power shall be 208/230 volts, 1-phase, 60 hertz.
  2. The system shall be capable of satisfactory operation within voltage limits of 187-228 volts (208V/60Hz) or 207-253 volts (230V/60Hz)
- G. Controls:
1. The unit shall include an IR receiver for wireless remote control flexibility
  2. Indoor unit shall compensate for the higher temperature sensed by the return air sensor compared to the temperature at level of the occupant when in HEAT mode. Disabling of compensation shall be possible for individual units to accommodate instances when compensation is not required.
  3. Control board shall include contacts for control of external heat source. External heat may be energized as second stage with 1.8°F – 9.0°F adjustable deadband from set point.
  4. Indoor unit shall include no less than four (4) digital inputs capable of being used for customizable control strategies.
  5. Indoor unit shall include no less than three (3) digital outputs capable of being used for customizable control strategies.

## 2.5 INDOOR, 4-WAY CEILING-RECESSED CASSETTE WITH GRILLE FOR 2X2 GRID

- A. GENERAL:
1. The indoor unit shall be a four-way cassette style indoor unit that recesses into the ceiling with a ceiling grille. The indoor unit shall be factory assembled, wired and run tested. Contained within the unit shall be all factory wiring, piping, electronic modulating linear expansion device, control circuit board and fan motor. The unit shall have a self-diagnostic function, 3-minute time delay mechanism, an auto restart function, an emergency operation function and a test run switch. Indoor unit and refrigerant pipes shall be charged with dehydrated air before shipment



from the factory. The unit shall be suitable for use in plenums in accordance with UL1995 ed 4.

B. Unit Cabinet:

1. The cabinet shall be a compact 22-7/16" wide x 22-7/16" deep so it will fit within a standard 24" square suspended ceiling grid.
2. The cabinet panel shall have provisions for a field installed filtered outside air intake.
3. Four-way grille shall be fixed to bottom of cabinet allowing two, three or four-way blow.

C. Fan:

1. The indoor fan shall be an assembly with a turbo fan direct driven by a single motor.
2. The indoor fan shall be statically and dynamically balanced to run on a motor with permanently lubricated bearings.
3. The indoor fan shall be capable of three (3) speed settings, Low, Mid, and High.
4. The indoor unit shall have an adjustable air outlet system offering 4-way airflow, 3-way airflow, or 2-way airflow.
5. The indoor unit vanes shall have 5 fixed positions and a swing feature that shall be capable of automatically swinging the vanes up and down for uniform air distribution.
6. Grille shall include an optional "3D i-see" sensor, or equal, to work in conjunction with indoor unit control sequence to prevent unnecessary cooling or heating in unoccupied areas of the zone without decreasing comfort levels. Sensor must detect occupancy (not simply motion) and location of occupants by measuring size & temperature of objects within a 39' detecting diameter (based on 8.8ft mounting height) with 1,856 or more measuring points.

D. Filter:

1. Return air shall be filtered by means of a long-life washable filter.

E. Coil:

1. The indoor coil shall be of nonferrous construction with smooth plate fins on copper tubing. The tubing shall have inner grooves for high efficiency heat exchange. All tube joints shall be brazed with phos-copper or silver alloy.
2. The coils shall be pressure tested at the factory.
3. The unit shall be provided with an integral condensate lift mechanism that will be able to raise drain water 19-3/4" inches above the condensate pan.

F. Electrical:

1. The unit electrical power shall be 208/230 volts, 1-phase, 60 hertz.
2. The system shall be capable of satisfactory operation within voltage limits of 187-228 volts (208V/60Hz) or 207-253 volts (230V/60Hz).



- G. Controls:
1. Indoor unit shall compensate for the higher temperature sensed by the return air sensor compared to the temperature at level of the occupant when in HEAT mode. Disabling of compensation shall be possible for individual units to accommodate instances when compensation is not required.
  2. Control board shall include contacts for control of external heat source. External heat may be energized as second stage with 1.8°F – 9.0°F adjustable deadband from set point.
  3. Indoor unit shall include no less than four (4) digital inputs capable of being used for customizable control strategies.
  4. Indoor unit shall include no less than three (3) digital outputs capable of being used for customizable control strategies.
  5. A factory-installed drain pan sensor shall provide protection against drain pan overflow by sensing a high condensate level in the drain pan. Should this occur, the control shuts down the indoor unit before an overflow can occur. A thermistor error code will be produced should the sensor activate indicating a fault which must be resolved before the unit re-starts.
  6. Control board shall include contacts for control of no less than two stages of external heat. The first stage of external heat may be energized when the space temperature is 2.7°F from set point for between 10-25 minutes (user adjustable). The second stage of external heat may be energized when the first stage has been active for no less than 5 minutes and the space temperature has not risen by more than 0.9°F.
  7. Indoor unit shall include no less than four (4) digital inputs capable of being used for customizable control strategies.
  8. Indoor unit shall include no less than three (3) digital outputs capable of being used for customizable control strategies.

## 2.6 CONTROLS

### A. Overview

1. The control system shall consist of a low voltage communication network and a web-based interface. The controls system shall gather data and generate web pages accessible through a conventional web browser on each PC connected to the network. Operators shall be able to perform all normal operator functions through the web browser interface.
2. Furnish energy conservation features such as optimal start, request-based logic, and demand level adjustment of overall system capacity as specified in the sequence.
3. System shall be capable of email generation for remote alarm annunciation.

### B. Electrical Characteristics

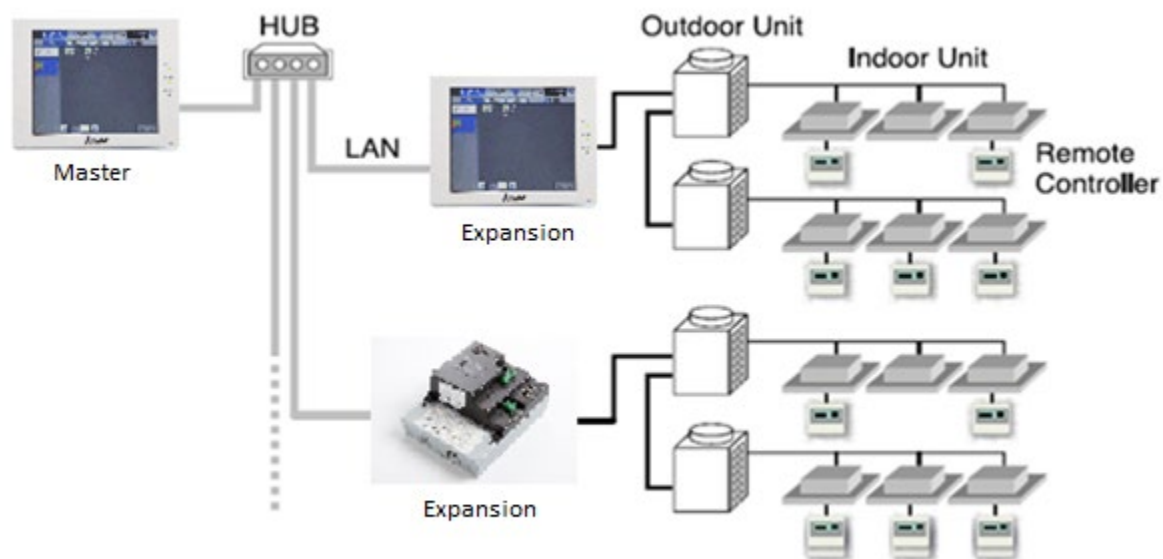
1. General:
  - a. Controller power and communications shall be via a common non-polar communications bus and shall operate at 30VDC.



2. Wiring:
  - a. Control wiring shall be installed in a daisy chain configuration from indoor unit to indoor unit, to the BC controller (main and subs, if applicable) and to the outdoor unit. Control wiring to remote controllers shall be run from the indoor unit terminal block to the controller associated with that unit.
  - b. Control wiring for centralized controllers shall be installed in a daisy chain configuration from outdoor unit to outdoor unit, to the system controllers (centralized controllers and/or integrated web based interface), to the power supply.
3. Wiring type:
  - a. Wiring shall be 2-conductor (16 AWG), twisted, stranded, shielded wire as defined by the Diamond System Builder output.
  - b. Network wiring shall be CAT-5 with RJ-45 connection.

C. City Multi Controls Network

1. The CITY MULTI Controls Network (CMCN) consists of remote controllers, centralized controllers, and/or integrated web based interface communicating over a high-speed communication bus. The CITY MULTI Controls Network shall support operation monitoring, scheduling, occupancy, error email distribution, personal web browsers, tenant billing, online maintenance support, and integration with Building Management Systems (BMS) using either LonWorks® or BACnet® interfaces. The below figure illustrates a sample CMCN System Configuration.



CMCN System Configuration



D. CMCN: REMOTE CONTROLLERS

1. Simple MA Remote Controller:
  - a. The Backlit Simple MA Remote Controller shall be capable of controlling up to 16 indoor units (defined as 1 group).
2. The Backlit Simple MA Remote Controller shall only be used in same group with Wireless MA Remote Controllers or with other Backlit Simple MA Remote Controllers, with up to two remote controllers per group.

Simple MA Remote Controller			
Item	Description	Operation	Display
ON/OFF	Run and stop operation for a single group	Each Group	Each Group
Operation Mode	Switches between Cool/Drying/Auto/Fan/Heat/Setback. Operation modes vary depending on the air conditioner unit. Auto and Setback mode are available for the R2/WR2-Series only.	Each Group	Each Group
Temperature Setting	Sets the temperature from 40°F – 95°F depending on operation mode and indoor unit.  Separate COOL and HEAT mode set points available depending on central controller and connected mechanical equipment.	Each Group	Each Group
Fan Speed Setting	Available fan speed settings depending on indoor unit.	Each Group	Each Group
Air Flow Direction Setting	Air flow direction settings vary depending on the indoor unit model.	Each Group	Each Group
Permit / Prohibit Local Operation	Individually prohibit operation of each local remote control function (Start/Stop, Change operation mode, Set temperature, Reset filter).  *1: Centrally Controlled is displayed on the remote controller for prohibited functions.	N/A	Each Group *1
Display Indoor Unit Intake Temp	Measures and displays the intake temperature of the indoor unit when the indoor unit is operating.	N/A	Each Group



Simple MA Remote Controller			
Item	Description	Operation	Display
Display Backlight	Pressing the button lights up a backlight. The light automatically turns off after a certain period of time. (The brightness settings can be selected from Bright, Dark, and Light off.)	N/A	Each Unit
Error	When an error is currently occurring on an air conditioner unit, the afflicted unit and the error code are displayed	N/A	Each Unit
Test Run	Operates air conditioner units in test run mode.  *2 The display for test run mode will be the same as for normal start/stop (does not display “test run”).	Each Group	Each Group *2
Ventilation Equipment	Up to 16 indoor units can be connected to an interlocked system that has one LOSSNAY unit.	Each Group	N/A
Set Temperature Range Limit	Set temperature range limit for cooling, heating, or auto mode.	Each Group	Each Group

E. Centralized Controller (Web-Enabled)

1. Master Centralized Controller:

- a. The Master Centralized Controller shall be capable of controlling a maximum of two hundred (200) indoor units across multiple CITY MULTI outdoor units with the use of three expansion controllers. The Master Centralized Controller shall be approximately 11-5/32” x 7-55/64” x 2-17/32” in size and shall be powered with an integrated 100-240 VAC power supply. The Master Centralized Controller shall support system configuration, daily/weekly scheduling, monitoring of operation status, night setback settings, free contact interlock configuration and malfunction monitoring. When being used alone without the expansion controllers, the Master Centralized Controller shall have five basic operation controls which can be applied to an individual indoor unit, a collection of indoor units (up to 50 indoor units), or all indoor units (collective batch operation). This basic set of operation controls for the Master Centralized Controller shall include on/off, operation mode selection (cool, heat, auto (R2/WR2-Series only), dry, setback (R2/WR2-Series only) and fan), temperature setting, fan speed setting, and airflow direction setting. Since the master



provides centralized control it shall be able to enable or disable operation of local remote controllers. In terms of scheduling, the Master Centralized Controller shall allow the user to define both daily and weekly schedules (up to 24 scheduled events per day) with operations consisting of ON/OFF, mode selection, temperature setting, air flow (vane) direction, fan speed, and permit/prohibit of remote controllers.

Master Centralized Controller			
Item	Description	Operation	Display
ON/OFF	Run and stop operation.	Each Block, Group or Collective	Each Group or Collective
Operation Mode	Switches between Cool/Dry/Auto/Fan/Heat. (Group of Lossnay unit: automatic ventilation/vent-heat/interchange/normal ventilation) Operation modes vary depending on the air conditioner unit. Auto mode is available for the R2/WR2-Series only.	Each Block, Group or Collective	Each Group
Temperature Setting	Sets the temperature from 57°F – 87°F depending on operation mode and indoor unit.	Each Block, Group or Collective	Each Group
Fan Speed Setting	Available fan speed settings depending on indoor unit.	Each Block, Group or Collective	Each Group
Air Flow Direction Setting	Air flow direction settings vary depending on the indoor unit model. *1. Louver cannot be set.	*1 Each Block, Group or Collective	Each Group
Schedule Operation	Annual/weekly/today schedule can be set for each group of air conditioning units. Optimized start setting is also available.	*2 Each Block, Group	Each Group



Master Centralized Controller			
Item	Description	Operation	Display
	<p>*1. The system follows either the current day, annual schedule, or weekly, which are in the descending order of overriding priority.</p> <p>Twenty-four events can be scheduled per day, including ON/OFF, Mode, Temperature Setting, Air Direction, Fan Speed and Operation Prohibition.</p> <p>Five types of weekly schedule (seasonal) can be set.</p> <p>Settable items depend on the functions that a given air conditioning unit supports.</p>	or Collective	
Optimized Start	Unit starts 5 - 60 minutes before the scheduled time based on the operation data history in order to reach the scheduled temperature at the scheduled time.	Each Block, Group or Collective	Each Block, Group or Collective
Night Setback Setting	The function helps keep the indoor temperature in the temperature range while the units are stopped and during the time this function is effective.	Each Group	Each Group
Permit / Prohibit Local Operation	<p>Individually prohibit operation of each local remote control function (Start/Stop, Change operation mode, Set temperature, Reset filter).</p> <p>*3. Centrally Controlled is displayed on the remote controller for prohibited functions.</p>	Each Block, Group or Collective	*3 Each Group
Room Temp	Displays the room temperature of the group. Space temperature displayed on the indoor unit icon on the touch screen interface.	N/A	Each Group
Error	<p>When an error is currently occurring on an air conditioner unit, the afflicted unit and the error code are displayed</p> <p>*4. When an error occurs, the LED flashes. The operation monitor screen shows the abnormal unit by flashing it. The error monitor screen shows the abnormal unit address, error code and source of detection. The error log monitor screen shows the time and date, the abnormal</p>	N/A	*4 Each Unit or Collective



Master Centralized Controller			
Item	Description	Operation	Display
	unit address, error code and source of detection		
Outdoor Unit Status	Compressor capacity percentage and system pressure (high and low) pressure (excludes S-Series)	Each ODU	Each ODU
Connected Unit Information	MNET addresses of all connected systems	Each IDU, ODU and BC	Each IDU, ODU and BC
Ventilation Equipment	<p>This interlocked system settings can be performed by the master system controller.</p> <p>When setting the interlocked system, use the ventilation switch the free plan LOSSNAY settings between “Hi”, “Low” and “Stop”.</p> <p>When setting a group of only free plan LOSSNAY units, you can switch between “Normal ventilation”, “Interchange ventilation” and “Automatic ventilation”.</p>	Each Group	Each Group
Multiple Language	Other than English, the following languages can be selected: Spanish, French, Japanese, Dutch, Italian, Russian, Chinese, and Portuguese.	N/A	Collective
External Input / Output	<p>By using accessory cables you can set and monitor the following.</p> <p>Input</p> <p>By level: “Batch start/stop”, “Batch emergency stop”</p> <p>By pulse: “batch start/stop”, “Enable/disable remote controller”</p> <p>Output: “start/stop”, “error/Normal”</p> <p>*5. Requires the external I/O cables (PAC-YG10HA-E) sold separately.</p>	*5 Collective	*5 Collective



2. All Master Centralized Controllers shall be equipped with two RJ-45 Ethernet ports to support interconnection with a network PC via a closed/direct Local Area Network (LAN) or to a network switch for IP communication to up to three expansion controllers for display of up to two hundred (200) indoor units on the main master centralized controller interface.
3. The Master Centralized Controller shall be capable of performing initial settings via the high-resolution, backlit, color touch panel on the controller or via a PC browser using the initial settings.

## PART 3 - EXECUTION

### 3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Examine products before installation. Reject products that are wet, moisture damaged, or mold damaged.
- C. Examine roughing-in for piping and tubing to verify actual locations of connections before equipment installation.
- D. Examine roughing-in for wiring and conduit to verify actual locations of connections before equipment installation.
- E. Examine walls, floors, roofs, and outdoor pads for suitable conditions where equipment will be installed.
- F. Prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.
- G. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.2 EQUIPMENT INSTALLATION, GENERAL

- A. Clearance:
  1. Maintain manufacturer's recommended clearances for service and maintenance.
  2. Maintain clearances required by governing code.
- B. Loose Components: Install components, devices, and accessories furnished by manufacturer, with equipment that are not factory mounted.
  1. Loose components shall be installed by manufacturer's service representative or system Installer under supervision of manufacturer's service representative.
- C. Equipment Restraint Installation: Install equipment with seismic-restraint device.



### 3.3 INSTALLATION OF INDOOR UNITS

- A. Install units to be level and plumb while providing a neat and finished appearance.
- B. Unless otherwise required by VRF HVAC system manufacturer, support ceiling-mounted units from structure above using threaded rods; minimum rod size of 3/8 inch.
- C. Adjust supports of exposed and recessed units to draw units tight to adjoining surfaces.
- D. Protect finished surfaces of ceilings, floors, and walls that come in direct contact with units. Refinish or replaced damaged areas after units are installed.
- E. In rooms with ceilings, conceal piping and tubing, controls, and electrical power serving units above ceilings.
- F. In rooms without ceiling, arrange piping and tubing, controls, and electrical power serving units to provide a neat and finished appearance.
- G. Provide lateral bracing if needed to limit movement of suspended units to not more than 0.25 inch.
- H. For floor- and wall-mounted units that are exposed, conceal piping and tubing, controls, and electrical power serving units within walls.
- I. Floor-mounted units located in mechanical rooms.
- J. Install floor-mounted units on support structure indicated on Drawings.
- K. Install floor-mounted units on cast-in-place concrete equipment bases. Comply with requirements for equipment bases and foundations specified in Section 03 30 00 "Cast-in-Place Concrete."
- L. Attachment: Install hardware for proper attachment to supported equipment.
- M. Grouting: Place grout under equipment supports and make bearing surface smooth.

### 3.4 INSTALLATION OF OUTDOOR UNITS

- A. Install units to be level and plumb while providing a neat and finished appearance.
- B. Install outdoor units on support structures indicated on Drawings.
- C. Pad-Mounted Installations: Install outdoor units on wire mesh reinforced cast-in-place concrete equipment bases.
  - 1. Attachment: Install anchor bolts to elevations required for proper attachment to supported equipment.



2. Grouting: Place grout under equipment supports and make bearing surface smooth.
- D. Roof-Mounted Installations: Install outdoor units on equipment supports specified in Section 07 72 00 "Roof Accessories." Anchor units to supports with removable, stainless-steel fasteners.

### 3.5 GENERAL REQUIREMENTS FOR PIPING INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping and tubing systems. Install piping and tubing as indicated unless deviations to layout are approved on coordination drawings.
- B. Install piping and tubing in concealed locations unless otherwise indicated and except in equipment rooms and service areas.
- C. Install piping and tubing at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- D. Install piping and tubing above accessible ceilings to allow sufficient space for ceiling panel removal.
- E. Install piping and tubing to permit valve servicing.
- F. Install piping and tubing at indicated slopes.
- G. Install piping and tubing free of sags.
- H. Install fittings for changes in direction and branch connections.
- I. Install piping and tubing to allow application of insulation.
- J. Install groups of pipes and tubing parallel to each other, spaced to permit applying insulation with service access between insulated piping and tubing.

### 3.6 INSTALLATION OF SYSTEM CONDENSATE DRAIN PIPING

- A. General Requirements for Drain Piping and Tubing:
  1. Install a union in piping at each threaded unit connection.
  2. Install an adjustable stainless-steel hose clamp with adjustable gear operator on unit hose connections. Tighten clamp to provide a leak-free installation.
  3. If required for unit installation, provide a trap assembly in drain piping to prevent air circulated through unit from passing through drain piping. Comply with more stringent of the following:
    - a. Details indicated on Drawings.
    - b. Manufacturer's requirements.
    - c. Governing codes.



- d. In the absence of requirements, comply with requirements of ASHRAE handbooks.
  4. Extend drain piping from units with drain connections to drain receptors as indicated on Drawings. If not indicated on Drawings, terminate drain connection at nearest accessible location that is not exposed to view by occupants.
  5. Provide each 90-degree change in direction with a Y- or T-fitting. Install a threaded plug connection in the dormant side of fitting or future use as a service cleanout.
- B. Gravity Drains:
1. Slope piping from unit connection toward drain termination at a constant slope of not less than one percent.
- C. Pumped Drains:
1. If unit condensate pump or lift mechanism is not included with an integral check valve, install a full-size check valve in each branch pipe near unit connection to prevent backflow into unit.

### 3.7 ELECTRICAL INSTALLATION

- A. Comply with requirements indicated on Drawings and in applicable Division 26 Sections.
- B. To extent electrical power is required for system equipment, components, and controls, and is not indicated on Drawings and addressed in the Specifications, the design for such electrical power shall be delegated to VRF HVAC system provider.
1. Delegated design of electrical power to equipment, components and controls, and associated installation shall be included at no additional cost to Owner.
- C. Connect field electrical power source to each separate electrical device requiring field electrical power. Coordinate termination point and connection type with Installer.
- D. Comply with requirements in Section 26 05 19 "Low-Voltage Electrical Power Conductors and Cables" for wiring connections.
- E. Comply with requirements in Section 26 05 26 "Grounding and Bonding for Electrical Systems" for grounding connections.
- F. Install nameplate or acrylic label with self-adhesive back for each electrical connection indicating electrical equipment designation and circuit number feeding connection.
1. Nameplate shall be laminated phenolic layers of black with engraved white letters. Letters at least 1/2 inch high.
  2. Locate nameplate or label where easily visible.



- G. Comply with requirements in Section 26 05 33 "Raceways and Boxes for Electrical Systems" for raceway selection and installation requirements for boxes, conduits, and wireways as supplemented or revised in this Section.
  - 1. Outlet boxes shall be no smaller than 2 inches wide, 3 inches high, and 2-1/2 inches deep.
  - 2. Outlet boxes for cables shall be no smaller than 4 inches square by 1-1/2 inches deep with extension ring sized to bring edge of ring to within 1/8 inch of the finished wall surface.
  - 3. Flexible metal conduit shall not be used.
- H. Comply with TIA-569-D for pull-box sizing and length of conduit and number of bends between pull points.
- I. Install manufactured conduit sweeps and long-radius elbows if possible.
- J. Install metal conduits with grounding bushings and connect with grounding conductor to grounding system.

### 3.8 INSTALLATION OF SYSTEM CONTROL CABLE

- A. Comply with NECA 1.
- B. Installation Method:
  - 1. Install cables in raceways except as follows:
    - a. Within equipment and associated control enclosures.
    - b. In accessible ceiling spaces where open cable installation method may be used.
    - c. In gypsum board partitions where cable may be enclosed within wall cavity.
  - 2. Conceal raceway and cables except in unfinished spaces.
- C. General Requirements for Cabling:
  - 1. Comply with TIA-568-C Series of standards.
  - 2. Comply with BICSI ITSIMM, Ch. 5, "Copper Structured Cabling Systems."
  - 3. Terminate all conductors; no cable shall contain unterminated elements. Make terminations only at indicated outlets, terminals, and cross-connect and patch panels.
  - 4. Cables may not be spliced and shall be continuous from terminal to terminal. Do not splice cable.
  - 5. Cables serving a common system may be grouped in a common raceway. Install control cable in separate raceway from power wiring. Do not group conductors from different systems or different voltages.
  - 6. Secure and support cables at intervals not exceeding 30 inches and not more than 6 inches from cabinets, boxes, fittings, outlets, racks, frames, and terminals.
  - 7. Bundle, lace, and train conductors to terminal points without exceeding manufacturer's limitations on bending radii, but not less than radii



specified in BICSI ITSIMM, Ch. 5, "Copper Structured Cabling Systems." Install lacing bars and distribution spools.

8. Do not install bruised, kinked, scored, deformed, or abraded cable. Remove and discard cable if damaged during installation and replace it with new cable.
9. Cold-Weather Installation: Bring cable to room temperature before dereeling. Do not use heat lamps for heating.
10. Pulling Cable: Comply with BICSI ITSIMM, Ch. 5, "Copper Structured Cabling Systems." Monitor cable pull tensions.
11. Support: Do not allow cables to lie on removable ceiling tiles or access panels.
12. Secure: Fasten securely in place with hardware specifically designed and installed so as to not damage cables.
13. Provide strain relief.
14. Keep runs short. Allow extra length for connecting to terminals.
15. Do not bend cables in a radius less than 10 times the cable OD.
16. Use sleeves or grommets to protect cables from vibration at points where they pass around sharp corners and through penetrations.
17. Ground wire shall be copper, and grounding methods shall comply with IEEE C2. Demonstrate ground resistance.

D. Balanced Twisted-Pair Cable Installation:

1. Comply with TIA-568-C.2.
2. Do not untwist balanced twisted-pair cables more than 1/2 inch at the point of termination to maintain cable geometry.

E. Open-Cable Installation:

1. Suspend copper cable not in a wireway or pathway a minimum of 8 inches above ceilings by cable supports not more than 30 inches apart.
2. Cable shall not be run through or on structural members or in contact with pipes, ducts, or other potentially damaging items. Do not run cables between structural members and corrugated panels.

F. Separation from EMI Sources: Comply with BICSI TDMM and TIA-569-D recommendations for separating unshielded cable from potential EMI sources including electrical power wiring and equipment.

### 3.9 FIRESTOPPING

- A. Comply with requirements in Section 07 84 13 "Penetration Firestopping."
- B. Comply with TIA-569-D, Annex A, "Firestopping."
- C. Comply with BICSI TDMM, "Firestopping" Chapter.



### 3.10 GROUNDING INSTALLATION

- A. For data communication wiring, comply with TIA-607-B and with BICSI TDMM, "Bonding and Grounding (Earthing)" Chapter.
- B. For low-voltage control cabling, comply with requirements in Section 26 05 26 "Grounding and Bonding for Electrical Systems."

### 3.11 IDENTIFICATION

- A. Identify system equipment, piping, tubing, and valves. Comply with requirements for identification specified in Section 23 05 53 "Identification for HVAC Piping and Equipment."
- B. Identify system electrical and controls components, wiring, cabling, and terminals. Comply with requirements for identification specified in Section 26 05 53 "Identification for Electrical Systems."
  - 1. Identify each control cable on each end and at each terminal with a number-coded identification tag. Each cable shall have a unique tag.

### 3.12 FIELD QUALITY CONTROL

- A. Manufacturer's Field Service: Engage VRF HVAC system manufacturer's service representative to advise and assist installers; witness testing; and observe and inspect components, assemblies, and equipment installations, including controls and connections.
  - 1. Field service shall be performed by a factory-trained and -authorized service representative of VRF HVAC system manufacturer whose primary job responsibilities are to provide direct technical support of its products.
    - a. Additional factory-authorized representatives may assist with completion of certain activities only if supervised by manufacturer's employee. A factory-authorized representative shall not provide assistance without manufacturer's employee supervision.
  - 2. Final Inspection before Startup:
    - a. Before inspection, Installer to provide written request to manufacturer stating the system is fully installed according manufacturer's requirements and ready for final inspection.
    - b. All system equipment and operating components shall be inspected. If components are inaccessible for inspection, they shall be made accessible before the final inspection can be completed.
    - c. Manufacturer shall provide a comprehensive inspection of all equipment and each operating component that comprise the complete system(s). Inspection shall follow a detailed checklist specific to each equipment and operating component.
- B. Perform the following tests and inspections with the assistance of manufacturer's service representative:



1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
  2. Leak Test: After installation, charge system and test for leaks. Repair leaks and retest until no leaks exist.
  3. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
  4. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- C. Refrigerant Tubing Positive Pressure Testing:
1. Comply with more stringent of VRF HVAC system manufacturer's requirements and requirements indicated.
  2. After completion of tubing installation, pressurize tubing systems to a test pressure of not less than 1.2 times VRF HVAC system operating pressure, but not less than 600 psig, using dry nitrogen.
  3. Successful testing shall maintain a test pressure for a continuous and uninterrupted period of 24 hours. Allowance for pressure changes attributed to changes in ambient temperature are acceptable.
  4. Prepare test report to record the following information for each test:
    - a. Name of person starting test, company name, phone number, and e-mail address.
    - b. Name of manufacturer's service representative witnessing test, company name, phone number, and e-mail address.
    - c. Detailed description of extent of tubing tested.
    - d. Date and time at start of test.
    - e. Test pressure at start of test.
    - f. Outdoor temperature at start of test.
    - g. Name of person ending test, company name, phone number, and e-mail address.
    - h. Date and time at end of test.
    - i. Test pressure at end of test.
    - j. Outdoor temperature at end of test.
    - k. Remarks:
  5. Submit test reports for Project record.
- D. Refrigerant Tubing Evacuation Testing:
1. Comply with more stringent of VRF HVAC system manufacturer's requirements and requirements indicated.
  2. After completion of tubing positive-pressure testing, evacuate tubing systems to a pressure of 500 microns.
  3. Successful testing shall maintain a test pressure for a continuous and uninterrupted period of one hour with no change.
  4. Prepare test report to record the following information for each test:
    - a. Name of person starting test, company name, phone number, and e-mail address.



- b. Name of manufacturer's service representative witnessing test, company name, phone number, and e-mail address.
  - c. Detailed description of extent of tubing tested.
  - d. Date and time at start of test.
  - e. Test pressure at start of test.
  - f. Outdoor temperature at start of test.
  - g. Name of person ending test, company name, phone number, and e-mail address.
  - h. Date and time at end of test.
  - i. Test pressure at end of test.
  - j. Outdoor temperature at end of test.
  - k. Remarks:
5. Submit test reports for Project record.
  6. Upon successful completion of evacuation testing, system shall be charged with refrigerant.
- E. System Refrigerant Charge:
1. Using information collected from the refrigerant tubing evacuation testing, system Installer shall consult variable refrigerant system manufacturer to determine the correct system refrigerant charge.
  2. Installer shall charge system following VRF HVAC system manufacturer's written instructions.
  3. System refrigerant charging shall be witnessed by system manufacturer's representative.
  4. Total refrigerant charge shall be recorded and permanently displayed at the system's outdoor unit.
- F. Products will be considered defective if they do not pass tests and inspections.
- G. Prepare test and inspection reports.

### 3.13 STARTUP SERVICE

- A. Engage a VRF HVAC system manufacturer's service representative to perform system(s) startup service.
1. Service representative shall be a factory-trained, authorized service representative of VRF HVAC system manufacturer.
  2. Complete startup service of each separate system.
  3. Complete system startup service according to manufacturer's written instructions.
- B. Startup checks shall include, but not be limited to, the following:
1. Check control communications of equipment and each operating component in system(s).
  2. Check each indoor unit's response to demand for cooling and heating.
  3. Check each indoor unit's response to changes in airflow settings.
  4. Check each indoor unit and outdoor unit for proper condensate removal.
  5. Check sound levels of each indoor and outdoor unit.



- C. Installer shall accompany manufacturer's service representative during startup service and provide manufacturer's service representative with requested documentation and technical support during startup service.
  - 1. Installer shall correct deficiencies found during startup service for reverification.
- D. System Operation Report:
  - 1. After completion of startup service, manufacturer shall issue a report for each separate system.
  - 2. Report shall include complete documentation describing each startup check, the result, and any corrective action required.
- E. Witness:
  - 1. Invite Architect and Owner to witness startup service procedures.
  - 2. Provide written notice not less than 20 business days before start of startup service.

### 3.14 ADJUSTING

- A. Adjust equipment and components to function smoothly, and lubricate as recommended by manufacturer.
- B. Adjust initial temperature and humidity set points. Adjust initial airflow settings and discharge airflow patterns.
- C. Set field-adjustable switches and circuit-breaker trip ranges according to VRF HVAC system manufacturer's written instructions, and as indicated.
- D. Occupancy Adjustments: When requested within 12 months from date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

### 3.15 PROTECTION

- A. Protect products from moisture and water damage. Remove and replace products that are wet, moisture damaged, or mold damaged.
- B. Protect equipment from physical damage. Replace equipment with physical damage that cannot be repaired to new condition. Observable surface imperfections shall be grounds for removal and replacement.
- C. Protect equipment from electrical damage. Replace equipment suffering electrical damage.
- D. Cover and seal openings of equipment to keep inside of equipment clean. Do not remove covers until finish work is complete.



### 3.16 MAINTENANCE SERVICE

- A. Initial Maintenance Service: Beginning at Substantial Completion, maintenance service shall include 12 months' full maintenance by manufacturer's authorized service representative. Include two service visits for preventive maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for proper equipment and system operation. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.

### 3.17 DEMONSTRATION

- A. Engage a VRF HVAC system manufacturer's factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain entire system.
- B. Instructor:
  - 1. Instructor shall be factory trained and certified by VRF HVAC system manufacturer with current training on the system(s), equipment, and controls that are installed.
  - 2. Instructor's credentials shall be submitted for review by Architect or Owner before scheduling training.
  - 3. Instructor(s) sole job responsibility shall be Owner training.
  - 4. Instructor(s) shall have not less than three years of training experience with VRF HVAC system manufacturer and past training experience on at least three projects of comparable size and complexity.
- C. Schedule and Duration:
  - 1. Schedule training with Owner at least 20 business days before first training session.
  - 2. Training shall occur before Owner occupancy.
  - 3. Training shall be held at mutually agreed date and time during normal business hours.
  - 4. Each training day shall not exceed eight hours of training. Daily training schedule shall allow time for one-hour lunch period and 15-minute break after every two hours of training.
  - 5. Perform not less than eight total hours of training.
- D. Location: Owner shall provide a suitable on-site location to host classroom training.
- E. Training Attendees: Assume three people.
- F. Training Attendance: For record purposes, document training attendees at the start of each new training session. Record attendee's name, signature, phone number, and e-mail address.
- G. Training Format: Individual training modules shall include classroom training followed by hands-on field demonstration and training.



- H. Training Materials: Provide training materials in electronic format to each attendee.
  - 1. Include instructional videos showing general operation and maintenance that are coordinated with operation and maintenance manuals.
  - 2. Video record each classroom training session and submit an electronic copy to Owner before requesting Owner acceptance of training.
  
- I. Acceptance: Obtain Architect or Owner written acceptance that training is complete and requirements indicated have been satisfied.

END OF SECTION



## SECTION 26 05 11

### REQUIREMENTS FOR ELECTRICAL INSTALLATIONS

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. This section applies to all sections of Division 26.
- B. Furnish and install electrical systems, materials, equipment, and accessories in accordance with the specifications and drawings. Capacities and ratings of motors, transformers, conductors and cable, panelboards, and other items and arrangements for the specified items are shown on the drawings.
- C. Electrical service entrance equipment and arrangements for temporary and permanent connections to the electric utility company's system shall conform to the electric utility company's requirements and paid for by Electrical Contractor. Coordinate fuses, circuit breakers and relays with the electric utility company's system, and obtain electric utility company approval for sizes and settings of these devices.
- D. Conductor ampacities specified or shown on the drawings are based on copper conductors, with the conduit and raceways sized per NEC.

##### 1.2 MINIMUM REQUIREMENTS

- A. The International Building Code (IBC), National Electrical Code (NEC), Underwriters Laboratories, Inc. (UL), and National Fire Protection Association (NFPA) codes and standards are the minimum requirements for materials and installation.
- B. The drawings and specifications shall govern in those instances where requirements are greater than those stated in the above codes and standards.

##### 1.3 TEST STANDARDS

- A. All materials and equipment shall be listed, labeled, or certified by a Nationally Recognized Testing Laboratory (NRTL) to meet Underwriters Laboratories, Inc. (UL), standards where test standards have been established. Materials and equipment which are not covered by UL standards will be accepted, providing those materials and equipment are listed, labeled, certified or otherwise determined to meet the safety requirements of a NRTL. Materials and equipment which no NRTL accepts, certifies, lists, labels, or determines to be safe, will be considered if inspected or tested in accordance with national industrial standards, such as ANSI, NEMA, and NETA. Evidence of compliance shall include certified test reports and definitive shop drawings.



#### B. Definitions:

1. Listed: Materials and equipment included in a list published by an organization that is acceptable to the Authority Having Jurisdiction and concerned with evaluation of products or services, that maintains periodic inspection of production or listed materials and equipment or periodic evaluation of services, and whose listing states that the materials and equipment either meets appropriate designated standards or has been tested and found suitable for a specified purpose.
2. Labeled: Materials and equipment to which has been attached a label, symbol, or other identifying mark of an organization that is acceptable to the Authority Having Jurisdiction and concerned with product evaluation, that maintains periodic inspection of production of labeled materials and equipment, and by who's labeling the manufacturer indicates compliance with appropriate standards or performance in a specified manner.
3. Certified: Materials and equipment which:
  - a. Have been tested and found by a NRTL to meet nationally recognized standards or to be safe for use in a specified manner.
  - b. Are periodically inspected by a NRTL.
  - c. Bear a label, tag, or other record of certification.
4. Nationally Recognized Testing Laboratory: Testing laboratory which is recognized and approved by the Secretary of Labor in accordance with OSHA regulations.

#### 1.4 QUALIFICATIONS (PRODUCTS AND SERVICES)

- A. Manufacturer's Qualifications: The manufacturer shall regularly and currently produce, as one of the manufacturer's principal products, the materials and equipment specified for this project, and shall have manufactured the materials and equipment for at least three years.

#### 1.5 APPLICABLE PUBLICATIONS

- A. Applicable publications listed in all Sections of Division 26 are the latest issue, unless otherwise noted.
- B. Products specified in all sections of Division 26 shall comply with the applicable publications listed in each section.

#### 1.6 QUALITY ASSURANCE

- A. Materials and equipment furnished shall be new and of current production by manufacturers regularly engaged in the manufacture of such items, and for which replacement parts shall be available.
- B. When more than one unit of the same class or type of materials and equipment is required, such units shall be the product of a single manufacturer.



- C. Equipment Assemblies and Components:
  - 1. Components of an assembled unit need not be products of the same manufacturer.
  - 2. Manufacturers of equipment assemblies, which include components made by others, shall assume complete responsibility for the final assembled unit.
  - 3. Components shall be compatible with each other and with the total assembly for the intended service.
  - 4. Constituent parts which are similar shall be the product of a single manufacturer.
- D. Factory wiring and terminals shall be identified on the equipment being furnished and on all wiring diagrams.

## 1.7 VARIATIONS FROM CONTRACT REQUIREMENTS

- A. Where the Contractor requests variations from the contract requirements, the connecting work and related components shall include, but not be limited to additions or changes to branch circuits, circuit protective devices, conduits, wire, feeders, controls, panels and installation methods.

## 1.8 MATERIALS AND EQUIPMENT PROTECTION

- A. Materials and equipment shall be protected during shipment and storage against physical damage, vermin, dirt, corrosive substances, fumes, moisture, cold and rain.
  - 1. Store materials and equipment indoors in clean dry space with uniform temperature to prevent condensation.
  - 2. During installation, equipment shall be protected against entry of foreign matter, and be vacuum-cleaned both inside and outside before testing and operating. Compressed air shall not be used to clean equipment. Remove loose packing and flammable materials from inside equipment.
  - 3. Damaged equipment shall be repaired or replaced, as determined by the Engineer.

## 1.9 WORK PERFORMANCE

- A. All electrical work shall comply with the requirements of NFPA 70 (NEC), NFPA 70B, and NFPA 70E.
- B. Job site safety and worker safety is the responsibility of the Contractor.
- C. Coordinate location of equipment and conduit with other trades to minimize interference.

## 1.10 EQUIPMENT INSTALLATION AND REQUIREMENTS

- A. Equipment location shall be as close as practical to locations shown on the drawings.
- B. Working clearances shall not be less than specified in the NEC.



C. Inaccessible Equipment:

1. Where the Owner/Engineer determines that the Contractor has installed equipment not readily accessible for operation and maintenance, the equipment shall be removed and reinstalled as directed at no additional cost to the Owner.
2. "Readily accessible" is defined as being capable of being reached quickly for operation, maintenance, or inspections without the use of ladders, or without climbing or crawling under or over obstacles such as, but not limited to, motors, pumps, belt guards, transformers, piping, ductwork, conduit and raceways.

#### 1.11 EQUIPMENT IDENTIFICATION

- A. In addition to the requirements of the NEC, install an identification sign which clearly indicates information required for use and maintenance of items such as panelboards, cabinets, fused and non-fused safety switches, separately enclosed circuit breakers, individual breakers, control devices and other significant equipment.

#### 1.12 RECORD DRAWINGS/AS-BUILT DRAWINGS

- A. The Electrical Subcontractor shall maintain current at the site a set of his drawings on which he shall accurately show the actual installation of all work provided under his Contract indicating hereon any variation from the Contract Drawings, in accordance with the General Conditions and Division I. Changes, whether resulting from formal change orders or other instructions issued by the Architect, shall be recorded. Include changes in sizes, location, and dimensions of conduit, switch gear, lighting fixtures, fire alarm equipment, wiring devices, etc.
- B. The marked-up prints will be used as a guide for determining the progress of the work installed. They shall be inspected periodically by the Architect and Owner and they shall be corrected immediately if found either inaccurate or incomplete. This procedure is mandatory.
- C. At the completion of the job, these prints shall be submitted to the General Contractor and then to the Architect for final review and comment. The prints will be returned with appropriate comments and recommendations. These corrected prints, together with corrected prints indicating all the revisions, additions and deletions of work, shall form the basis for preparing a set of As-built Record Drawings.
- D. The Subcontractor shall be responsible for generating as-built Record Drawings utilizing Adobe Acrobat PDF based documents. A bound set of plans, as well as the computer files, on a disk or USB storage drive, shall be turned over to the Architect for review. After acceptance of the as-built documents by the Architect, the Electrical Subcontractor shall make any corrections necessary to the as-built documents and prepare one set of 24" X 36" or USB storage drive for distribution to the Owner via the Architect.



## 1.12 SUBMITTALS

- A. The Engineer's approval shall be obtained for all materials and equipment before delivery to the job site. Delivery, storage or installation of materials and equipment which has not had prior approval will not be permitted.
- B. All submittals shall include adequate descriptive literature, catalog cuts, shop drawings, test reports, certifications, samples, and other data necessary for the Engineer to ascertain that the proposed materials and equipment comply with drawing and specification requirements. Catalog cuts submitted for approval shall be legible and clearly identify specific materials and equipment being submitted.
- C. Submittals for individual systems and equipment assemblies which consist of more than one item or component shall be made for the system or assembly as a whole. Partial submittals will not be considered for approval.
  - 1. Submittals shall be marked to show specification reference including the section and paragraph numbers.
  - 2. Submit each section separately.
- D. The submittals shall include the following:
  - 1. Information that confirms compliance with contract requirements. Include the manufacturer's name, model or catalog numbers, catalog information, technical data sheets, shop drawings, manuals, pictures, nameplate data, and test reports as required.

## 1.13 SINGULAR NUMBER

- A. Where any device or part of equipment is referred to in these specifications in the singular number (e.g., "the switch"), this reference shall be deemed to apply to as many such devices as are required to complete the installation as shown on the drawings.

## 1.14 WARRANTY

- A. All work performed and all equipment and material furnished under this Division shall be free from defects and shall remain so for a period of one year from the date of acceptance of the entire installation by the Owner.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION (NOT USED)

END OF SECTION



## SECTION 26 05 19

### LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

#### PART 1 - GENERAL

##### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

##### 1.02 SUMMARY

- A. Section Includes:

1. Building wires and cables rated 2000 V and less.
2. Connectors, splices, and terminations rated 2000 V and less.

##### 1.03 SUBMITTALS

- A. Product Data: For each type of product.
- B. Product Schedule: Indicate type, use, location, and termination locations.
- C. Qualification Data: For manufacturer's authorized service representative.
- D. Field quality-control reports.

##### 1.04 QUALITY ASSURANCE

- A. Testing Agency Qualifications: Member company of NETA.
  1. Testing Agency's Field Supervisor: Certified by NETA to supervise on-site testing.

#### PART 2 - PRODUCTS

##### 2.01 CONDUCTORS AND CABLES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  1. Alpha Wire Company.
  2. American Bare Conductor.
  3. Belden Inc.
  4. Cerro Wire LLC.
  5. Encore Wire Corporation.
  6. General Cable Technologies Corporation.
  7. Service Wire Co.
  8. Southwire Company.



- B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- C. Conductor and Cable Marking: Comply with wire and cable marking according to UL's "Wire and Cable Marking and Application Guide."
- D. Comply with UL 1277, UL 1685, and NFPA 70 for Type TC-ER cable used in VFC circuits.
- E. Conductors: Copper, complying with NEMA WC 70/ICEA S-95-658.
  - 1. Conductor Insulation: Comply with NEMA WC 70/ICEA S-95-658 for Type THHN/THWN-2 and Type XHHW-2.
  - 2. PV Conductor Insulation: Comply with UL 4703.
- F. Cable: Comply with NEMA WC 70/ICEA S-95-658 for Hospital Grade, Type AC metal-clad cable, Type MC with ground wire.

## 2.02 CONNECTORS AND SPLICES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. 3M Electrical Products.
  - 2. AFC Cable Systems; a part of Atkore International.
  - 3. Gardner Bender.
  - 4. Hubbell Power Systems, Inc.
  - 5. Ideal Industries, Inc.
  - 6. ILSCO.
  - 7. NSi Industries LLC.
  - 8. O-Z/Gedney; a brand of Emerson Industrial Automation.
  - 9. Service Wire Co.
  - 10. Thomas & Betts Corporation; A Member of the ABB Group.
- B. Description: Factory-fabricated connectors and splices of size, ampacity rating, material, type, and class for application and service indicated; listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

## PART 3 - EXECUTION

### 3.01 CONDUCTOR MATERIAL APPLICATIONS

- A. Feeders: Copper; solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
- B. Feeders: Copper for feeders smaller than No. 4 AWG; copper or aluminum for feeders No. 4 AWG and larger. Conductors shall be solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
- C. Branch Circuits: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.



- D. Branch Circuits: Copper. Solid for No. 12 AWG and smaller; stranded for No. 10 AWG and larger.

### 3.02 CONDUCTOR INSULATION AND MULTI-CONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

- A. Service Entrance: Type XHHW-2, single conductors in raceway.
- B. Exposed Feeders: Type XHHW-2, single conductors in raceway.
- C. Feeders Concealed in Ceilings, Walls, Partitions, and Crawlspace: Type THHN/THWN-2, single conductors in raceway.
- D. Coordinate "Feeders Concealed in Concrete, below Slabs-on-Grade, and Underground" Paragraph below with Section 260543 "Underground Ducts and Raceways for Electrical Systems."
- E. Feeders Concealed in Concrete, below Slabs-on-Grade, and Underground: Type THHN/THWN-2, single conductors in raceway.
- F. Exposed Branch Circuits, Including in Crawlspace: Type THHN/THWN-2, single conductors in raceway.
- G. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Metal-clad cable, Type MC with ground.
- H. Cord Drops and Portable Appliance Connections: Type SO, hard service cord with stainless-steel, wire-mesh, strain relief device at terminations to suit application.

### 3.03 INSTALLATION OF CONDUCTORS AND CABLES

- A. Conceal cables in finished walls, ceilings, and floors unless otherwise indicated.
- B. Complete raceway installation between conductor and cable termination points according to Section 26 05 33 "Raceways and Boxes for Electrical Systems" prior to pulling conductors and cables.
- C. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.
- D. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage cables or raceway.
- E. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.
- F. Support cables according to Section 26 05 29 "Hangers and Supports for Electrical Systems."



### 3.04 CONNECTIONS

- A. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A-486B.
- B. Make splices, terminations, and taps that are compatible with conductor material and that possess equivalent or better mechanical strength and insulation ratings than unspliced conductors.
  - 1. Use oxide inhibitor in each splice, termination, and tap for aluminum conductors.
- C. Wiring at Outlets: Install conductor at each outlet, with at least 12 inches of slack.

### 3.05 IDENTIFICATION

- A. Identify and color-code conductors and cables according to Section 26 05 53 "Identification for Electrical Systems."
- B. Identify each spare conductor at each end with identity number and location of other end of conductor, and identify as spare conductor.

### 3.06 SLEEVE AND SLEEVE-SEAL INSTALLATION FOR ELECTRICAL PENETRATIONS

- A. Install sleeves and sleeve seals at penetrations of exterior floor and wall assemblies. Comply with requirements in Section 26 05 44 "Sleeves and Sleeve Seals for Electrical Raceways and Cabling."

### 3.07 FIRESTOPPING

- A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly.

END OF SECTION



## SECTION 26 05 26

### GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. This section specifies the furnishing, installation, connection, and testing of grounding and bonding equipment, indicated as grounding equipment in this section.
- B. “Grounding electrode system” refers to grounding electrode conductors and all electrodes required or allowed by NEC.
- C. The terms “connect” and “bond” are used interchangeably in this section and have the same meaning.

##### 1.2 RELATED WORK

- A. Section 26 05 11, Requirements for Electrical Installations: Requirements that apply to all sections of Division 26.
- B. Section 26 05 19, Low-Voltage Electrical Power Conductors and Cables: Low-voltage conductors.
- C. Section 26 05 33, Raceway and Boxes for Electrical Systems: Conduit and boxes.

##### 1.3 SUBMITTALS

- A. Submit six copies of the following in accordance with Section 26 05 11, Requirements for Electrical Installations.
  - 1. Shop Drawings:
    - a. Submit sufficient information to demonstrate compliance with drawings and specifications.
- B. See Section 26 05 11, Requirements for Electrical Installations, Article 1.12 Submittals for further requirements.
- C. See Section 26 05 11, Requirements for Electrical Installations, Article 1.4 quality assurance for further requirements.

##### 1.4 APPLICABLE PUBLICATIONS

- A. Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by designation only.



- B. American Society for Testing and Materials (ASTM):
  - B1-07.....Standard Specification for Hard-Drawn Copper Wire
  - B3-07.....Standard Specification for Soft or Annealed Copper Wire
  - B8-11.....Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft
  
- C. Institute of Electrical and Electronics Engineers, Inc. (IEEE):
  - 81-83 .....IEEE Guide for Measuring Earth Resistivity, Ground Impedance, and Earth Surface Potentials of a Ground System Part 1: Normal Measurements
  
- D. National Fire Protection Association (NFPA):
  - 70-11 .....National Electrical Code (NEC)
  - 70E-12.....National Electrical Safety Code
  - 99-12 .....Health Care Facilities
  
- E. Underwriters Laboratories, Inc. (UL):
  - 44-10 .....Thermoset-Insulated Wires and Cables
  - 83-08 .....Thermoplastic-Insulated Wires and Cables
  - 467-07 .....Grounding and Bonding Equipment

## PART 2 - PRODUCTS

### 2.1 GROUNDING AND BONDING CONDUCTORS

- A. Equipment grounding conductors shall be insulated stranded copper, except that sizes No. 10 AWG and smaller shall be solid copper. Insulation color shall be continuous green for all equipment grounding conductors, except that wire sizes No. 4 AWG and larger shall be identified per NEC.
  
- B. Bonding conductors shall be bare stranded copper, except that sizes No. 10 AWG and smaller shall be bare solid copper. Bonding conductors shall be stranded for final connection to motors, transformers, and vibrating equipment.
  
- C. Conductor sizes shall not be less than shown on the drawings, or not less than required by the NEC, whichever is greater.

### 2.4 GROUND CONNECTIONS

- A. Above Grade:
  - 1. Bonding Jumpers: Listed for use with aluminum and copper conductors. For wire sizes No. 8 AWG and larger, use compression-type connectors. For wire sizes smaller than No. 8 AWG, use mechanical type lugs. Connectors or lugs shall use zinc-plated steel bolts, nuts, and washers. Bolts shall be torqued to the values recommended by the manufacturer.
  - 2. Connection to Building Steel: Exothermic-welded type connectors.
  - 3. Connection to Grounding Bus Bars: Listed for use with aluminum and copper conductors. Use mechanical type lugs, with zinc-plated steel bolts, nuts, and washers. Bolts shall be torqued to the values recommended by the manufacturer.



## 2.5 GROUND TERMINAL BLOCKS

- A. At any equipment mounting location (e.g., backboards and hinged cover enclosures) where rack-type ground bars cannot be mounted, provide mechanical type lugs, with zinc-plated steel bolts, nuts, and washers. Bolts shall be torqued to the values recommended by the manufacturer.

## PART 3 - EXECUTION

### 3.1 GENERAL

- A. Install grounding equipment in accordance with the NEC, as shown on the drawings, and as specified herein.
- B. System Grounding:
  - 1. Secondary service neutrals: Ground at the supply side of the secondary disconnecting means and at the related transformer.
- C. Equipment Grounding: Metallic piping, building structural steel, electrical enclosures, raceways, junction boxes, outlet boxes, cabinets, machine frames, and other conductive items in close proximity with electrical circuits, shall be bonded and grounded.

### 3.3 SECONDARY VOLTAGE EQUIPMENT AND CIRCUITS

- A. Main Bonding Jumper: Bond the secondary service neutral to the ground bus in the service equipment.
- B. Metallic Piping, Building Structural Steel, and Supplemental Electrode(s):
  - 1. Provide a grounding electrode conductor sized per NEC between the service equipment ground bus and all metallic water pipe systems, building structural steel, and supplemental or made electrodes. Provide jumpers across insulating joints in the metallic piping.
- C. Panelboards and other electrical equipment:
  - 1. Connect the equipment grounding conductors to the ground bus.
  - 2. Connect metallic conduits by grounding bushings and equipment grounding conductor to the equipment ground bus.

### 3.4 RACEWAY

- A. Conduit Systems:
  - 1. Ground all metallic conduit systems. All metallic conduit systems shall contain an equipment grounding conductor.
  - 2. Non-metallic conduit systems, except non-metallic feeder conduits that carry a grounded conductor from exterior transformers to interior or building-mounted service entrance equipment, shall contain an equipment grounding conductor.
  - 3. Metallic conduit that only contains a grounding conductor, and is provided for its mechanical protection, shall be bonded to that conductor at the entrance and exit from the conduit.



4. Metallic conduits which terminate without mechanical connection to an electrical equipment housing by means of locknut and bushings or adapters, shall be provided with grounding bushings. Connect bushings with an equipment grounding conductor to the equipment ground bus.
- B. Feeders and Branch Circuits: Install equipment grounding conductors with all feeders, and power and lighting branch circuits.
- C. Boxes, Cabinets, Enclosures, and Panelboards:
1. Bond the equipment grounding conductor to each pullbox, junction box, outlet box, device box, cabinets, and other enclosures through which the conductor passes (except for special grounding systems for intensive care units and other critical units shown).
  2. Provide lugs in each box and enclosure for equipment grounding conductor termination.
- D. Wireway Systems:
1. Bond the metallic structures of wireway to provide electrical continuity throughout the wireway system, by connecting a No. 6 AWG bonding jumper at all intermediate metallic enclosures and across all section junctions.
  2. Install insulated No. 6 AWG bonding jumpers between the wireway system, bonded as required above, and the closest building ground at each end and approximately every 16 M (50 feet).
  3. Use insulated No. 6 AWG bonding jumpers to ground or bond metallic wireway at each end for all intermediate metallic enclosures and across all section junctions.
  4. Use insulated No. 6 AWG bonding jumpers to ground cable tray to column-mounted building ground plates (pads) at each end and approximately every 15 M (49 feet).
- E. Receptacles shall not be grounded through their mounting screws. Ground receptacles with a jumper from the receptacle green ground terminal to the device box ground screw and a jumper to the branch circuit equipment grounding conductor.
- F. Ground lighting fixtures to the equipment grounding conductor of the wiring system. Fixtures connected with flexible conduit shall have a green ground wire included with the power wires from the fixture through the flexible conduit to the first outlet box.
- G. Fixed electrical appliances and equipment shall be provided with a ground lug for termination of the equipment grounding conductor.

### 3.5 CORROSION INHIBITORS

- A. When making grounding and bonding connections, apply a corrosion inhibitor to all contact surfaces. Use corrosion inhibitor appropriate for protecting a connection between the metals used.

END OF SECTION



## SECTION 26 05 29

### HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

#### PART 1 - GENERAL

##### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

##### 1.02 SUMMARY

- A. Section Includes:
  - 1. Hangers and supports for electrical equipment and systems.
  - 2. Construction requirements for concrete bases.

##### 1.03 SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for the following:
    - a. Hangers.
    - b. Steel slotted support systems.
    - c. Nonmetallic support systems.
    - d. Trapeze hangers.
    - e. Clamps.
    - f. Brackets.
  - 2. Include rated capacities and furnished specialties and accessories.
- B. Shop Drawings: For fabrication and installation details for electrical hangers and support systems.
  - 1. Trapeze hangers. Include product data for components.
  - 2. Vibration Isolation Base Details: Detail fabrication, including anchorages and attachments to structure and to supported equipment. Include adjustable motor bases, rails, and frames for equipment mounting.

#### PART 2 - PRODUCTS

##### 2.01 PERFORMANCE REQUIREMENTS

- A. Surface-Burning Characteristics: Comply with ASTM E 84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
  - 1. Flame Rating: Class 1.
  - 2. Self-extinguishing according to ASTM D 635.



## 2.02 SUPPORT, ANCHORAGE, AND ATTACHMENT COMPONENTS

- A. Steel Slotted Support Systems: Comply with MFMA-4 factory-fabricated components for field assembly.
  - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
    - a. Allied Tube & Conduit; a part of Atkore International.
    - b. B-line, an Eaton business.
    - c. ERICO International Corporation.
    - d. Flex-Strut Inc.
    - e. GS Metals Corp.
    - f. G-Strut.
    - g. Haydon Corporation.
    - h. Metal Ties Innovation.
    - i. Thomas & Betts Corporation, A Member of the ABB Group.
    - j. Unistrut; Part of Atkore International.
    - k. Wesanco, Inc.
  - 2. Material: Galvanized steel.
  - 3. Channel Width: 1-5/8 inches.
  - 4. Metallic Coatings: Hot-dip galvanized after fabrication and applied according to MFMA-4.
  - 5. Protect finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.
  - 6. Channel Dimensions: Selected for applicable load criteria.
- B. Conduit and Cable Support Devices: Steel and malleable-iron hangers, clamps, and associated fittings, designed for types and sizes of raceway or cable to be supported.
- C. Support for Conductors in Vertical Conduit: Factory-fabricated assembly consisting of threaded body and insulating wedging plug or plugs for nonarmored electrical conductors or cables in riser conduits. Plugs shall have number, size, and shape of conductor gripping pieces as required to suit individual conductors or cables supported. Body shall be made of malleable iron.
- D. Structural Steel for Fabricated Supports and Restraints: ASTM A 36/A 36M steel plates, shapes, and bars; black and galvanized.
- E. Mounting, Anchoring, and Attachment Components: Items for fastening electrical items or their supports to building surfaces include the following:
  - 1. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete, steel, or wood, with tension, shear, and pullout capacities appropriate for supported loads and building materials where used.
    - a. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      - 1) Hilti, Inc.
      - 2) ITW Ramset/Red Head; Illinois Tool Works, Inc.
      - 3) MKT Fastening, LLC.
      - 4) Simpson Strong-Tie Co., Inc.



2. Mechanical-Expansion Anchors: Insert-wedge-type, zinc-coated steel, for use in hardened portland cement concrete, with tension, shear, and pullout capacities appropriate for supported loads and building materials where used.
  - a. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
    - 1) B-line, an Eaton business.
    - 2) Empire Tool and Manufacturing Co., Inc.
    - 3) Hilti, Inc.
    - 4) ITW Ramset/Red Head; Illinois Tool Works, Inc.
    - 5) MKT Fastening, LLC.
3. Concrete Inserts: Steel or malleable-iron, slotted support system units are similar to MSS Type 18 units and comply with MFMA-4 or MSS SP-58.
4. Clamps for Attachment to Steel Structural Elements: MSS SP-58 units are suitable for attached structural element.
5. Through Bolts: Structural type, hex head, and high strength. Comply with ASTM A 325.
6. Toggle Bolts: All-steel springhead type.
7. Hanger Rods: Threaded steel.

## PART 3 - EXECUTION

### 3.01 APPLICATION

- A. Comply with NECA 1 and NECA 101 for application of hangers and supports for electrical equipment and systems unless requirements in this Section are stricter.
- B. Comply with requirements for raceways and boxes specified in Section 26 05 33 "Raceways and Boxes for Electrical Systems."
- C. Maximum Support Spacing and Minimum Hanger Rod Size for Raceway: Space supports for EMTs, IMCs, and RMCs as required by NFPA 70. Minimum rod size shall be 1/4 inch in diameter.
- D. Multiple Raceways or Cables: Install trapeze-type supports fabricated with steel slotted or other support system, sized so capacity can be increased by at least 25 percent in future without exceeding specified design load limits.
  1. Secure raceways and cables to these supports with single-bolt conduit clamps or single-bolt conduit clamps using spring friction action for retention in support channel.
- E. Spring-steel clamps designed for supporting single conduits without bolts may be used for 1-1/2-inch and smaller raceways serving branch circuits and communication systems above suspended ceilings and for fastening raceways to trapeze supports.

### 3.02 SUPPORT INSTALLATION

- A. Comply with NECA 1 and NECA 101 for installation requirements except as specified in this article.



- B. Raceway Support Methods: In addition to methods described in NECA 1, EMTs, IMCs, and RMCs may be supported by openings through structure members, according to NFPA 70.
- C. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits. Minimum static design load used for strength determination shall be weight of supported components plus 200 lb.
- D. Mounting and Anchorage of Surface-Mounted Equipment and Components: Anchor and fasten electrical items and their supports to building structural elements by the following methods unless otherwise indicated by code:
  - 1. To Wood: Fasten with lag screws or through bolts.
  - 2. To New Concrete: Bolt to concrete inserts.
  - 3. To Masonry: Approved toggle-type bolts on hollow masonry units and expansion anchor fasteners on solid masonry units.
  - 4. To Existing Concrete: Expansion anchor fasteners.
  - 5. Instead of expansion anchors, powder-actuated driven threaded studs provided with lock washers and nuts may be used in existing standard-weight concrete 4 inches thick or greater. Do not use for anchorage to lightweight-aggregate concrete or for slabs less than 4 inches thick.
  - 6. To Steel: Beam clamps (MSS SP-58, Type 19, 21, 23, 25, or 27), complying with MSS SP-69.
  - 7. To Light Steel: Sheet metal screws.
  - 8. Items Mounted on Hollow Walls and Nonstructural Building Surfaces: Mount cabinets, panelboards, disconnect switches, control enclosures, pull and junction boxes, transformers, and other devices on slotted-channel racks attached to substrate by means that comply with seismic-restraint strength and anchorage requirements.
- E. Drill holes for expansion anchors in concrete at locations and to depths that avoid the need for reinforcing bars.

END OF SECTION



## SECTION 26 05 33

### RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. This section specifies the furnishing, installation, and connection of conduit, fittings, and boxes, to form complete, coordinated, grounded raceway systems. Raceways are required for all wiring unless shown or specified otherwise.
- B. Definitions: The term conduit, as used in this specification, shall mean any or all of the raceway types specified.

##### 1.2 RELATED WORK

- A. Section 26 05 11, Requirements for Electrical Installations: General electrical requirements and items that are common to more than one section of Division 26.
- B. Section 26 05 26, Grounding and Bonding for Electrical Systems: Requirements for personnel safety and to provide a low impedance path for possible ground fault currents.

##### 1.3 QUALITY ASSURANCE

- A. Refer to Paragraph, Quality Assurance, in Section 26 05 11, Requirements for Electrical Installations.

##### 1.4 SUBMITTALS

- A. Submit the following in accordance with Section 26 05 11, Requirements for Electrical Installations.
  - 1. Shop Drawings:
    - a. Submit the following data for approval:
      - 1) Raceway types and sizes.
      - 2) Conduit bodies, connectors and fittings.
      - 3) Junction and pull boxes, types and sizes.
- B. See Section 26 05 11, Requirements for Electrical Installations, Article 1.12 Submittals for further requirements.

##### 1.5 APPLICABLE PUBLICATIONS

- A. Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by designation only.



- B. American National Standards Institute (ANSI):
  - C80.1-05.....Electrical Rigid Steel Conduit
  - C80.3-05.....Steel Electrical Metal Tubing
  - C80.6-05.....Electrical Intermediate Metal Conduit
  
- C. National Fire Protection Association (NFPA):
  - 70-11 .....National Electrical Code (NEC)
  
- D. Underwriters Laboratories, Inc. (UL):
  - 1-05 .....Flexible Metal Conduit
  - 5-11 .....Surface Metal Raceway and Fittings
  - 6-07 .....Electrical Rigid Metal Conduit - Steel
  - 50-95 .....Enclosures for Electrical Equipment
  - 360-13 .....Liquid-Tight Flexible Steel Conduit
  - 467-13 .....Grounding and Bonding Equipment
  - 514A-13 .....Metallic Outlet Boxes
  - 514B-12.....Conduit, Tubing, and Cable Fittings
  - 514C-07.....Nonmetallic Outlet Boxes, Flush-Device Boxes and Covers
  - 651-11 .....Schedule 40 and 80 Rigid PVC Conduit and Fittings
  - 651A-11 .....Type EB and A Rigid PVC Conduit and HDPE Conduit
  - 797-07 .....Electrical Metallic Tubing
  - 1242-06 .....Electrical Intermediate Metal Conduit - Steel
  
- E. National Electrical Manufacturers Association (NEMA):
  - TC-2-13.....Electrical Polyvinyl Chloride (PVC) Tubing and Conduit
  - TC-3-13.....PVC Fittings for Use with Rigid PVC Conduit and Tubing
  - FB1-12 .....Fittings, Cast Metal Boxes and Conduit Bodies for Conduit, Electrical Metallic Tubing and Cable
  - FB2.10-13 .....Selection and Installation Guidelines for Fittings for use with Non-Flexible Conduit or Tubing (Rigid Metal Conduit, Intermediate Metallic Conduit, and Electrical Metallic Tubing)
  - FB2.20-12 .....Selection and Installation Guidelines for Fittings for use with Flexible Electrical Conduit and Cable
  
- F. American Iron and Steel Institute (AISI):
  - S100-2007.....North American Specification for the Design of Cold-Formed Steel Structural Members

## PART 2 - PRODUCTS

### 2.1 MATERIAL

- A. Conduit Size: In accordance with the NEC, but not less than 13 mm (0.5-inch) unless otherwise shown. Where permitted by the NEC, 13 mm (0.5-inch) flexible conduit may be used for tap connections to recessed lighting fixtures.



## B. Conduit:

1. Size: In accordance with the NEC, but not less than 13 mm (0.5-inch).
2. Rigid Steel Conduit (RMC): Shall conform to UL 6 and ANSI C80.1.
3. Rigid aluminum: Shall conform to UL 6A and ANSI C80.5.
4. Rigid Intermediate Steel Conduit (IMC): Shall conform to UL 1242 and ANSI C80.6.
5. Electrical Metallic Tubing (EMT): Shall conform to UL 797 and ANSI C80.3. Maximum size not to exceed 105 mm (4 inches) and shall be permitted only with cable rated 600 V or less.
6. Flexible Metal Conduit: Shall conform to UL 1.
7. Liquid-tight Flexible Metal Conduit: Shall conform to UL 360.
8. Direct Burial Plastic Conduit: Shall conform to UL 651 and UL 651A, heavy wall PVC or high density polyethylene (PE).
9. Surface Metal Raceway: Shall conform to UL 5.

## C. Conduit Fittings:

1. Rigid Steel and Intermediate Metallic Conduit Fittings:
  - a. Fittings shall meet the requirements of UL 514B and NEMA FB1.
  - b. Standard threaded couplings, locknuts, bushings, conduit bodies, and elbows: Only steel or malleable iron materials are acceptable. Integral retractable type IMC couplings are also acceptable.
  - c. Locknuts: Bonding type with sharp edges for digging into the metal wall of an enclosure.
  - d. Bushings: Metallic insulating type, consisting of an insulating insert, molded or locked into the metallic body of the fitting. Bushings made entirely of metal or nonmetallic material are not permitted.
  - e. Erickson (Union-Type) and Set Screw Type Couplings: Approved for use in concrete are permitted for use to complete a conduit run where conduit is installed in concrete. Use set screws of case-hardened steel with hex head and cup point to firmly seat in conduit wall for positive ground. Tightening of set screws with pliers is prohibited.
  - f. Sealing Fittings: Threaded cast iron type. Use continuous drain-type sealing fittings to prevent passage of water vapor. In concealed work, install fittings in flush steel boxes with blank cover plates having the same finishes as that of other electrical plates in the room.
2. Rigid Aluminum Conduit Fittings:
  - a. Standard threaded couplings, locknuts, bushings, conduit bodies, and elbows: Malleable iron, steel or aluminum alloy materials; Zinc or cadmium plate iron or steel fittings. Aluminum fittings containing more than 0.4% copper are prohibited.
  - b. Locknuts and Bushings: As specified for rigid steel and IMC conduit.
  - c. Set Screw Fittings: Not permitted for use with aluminum conduit.
3. Electrical Metallic Tubing Fittings:
  - a. Fittings and conduit bodies shall meet the requirements of UL 514B, ANSI C80.3, and NEMA FB1.
  - b. Only steel or malleable iron materials are acceptable.
  - c. Setscrew Couplings and Connectors: Use setscrews of case-hardened steel with hex head and cup point, to firmly seat in wall of conduit for positive grounding.



- d. Indent-type connectors or couplings are prohibited.
  - e. Die-cast or pressure-cast zinc-alloy fittings or fittings made of "pot metal" are prohibited.
  4. Flexible Metal Conduit Fittings:
    - a. Conform to UL 514B. Only steel or malleable iron materials are acceptable.
    - b. Clamp-type, with insulated throat.
  5. Liquid-tight Flexible Metal Conduit Fittings:
    - a. Fittings shall meet the requirements of UL 514B and NEMA FB1.
    - b. Only steel or malleable iron materials are acceptable.
    - c. Fittings must incorporate a threaded grounding cone, a steel or plastic compression ring, and a gland for tightening. Connectors shall have insulated throats.
  6. Direct Burial Plastic Conduit Fittings: Fittings shall meet the requirements of UL 514C and NEMA TC3.
  7. Surface Metal Raceway Fittings: As recommended by the raceway manufacturer. Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, conduit entry fittings, accessories, and other fittings as required for complete system.
  8. Expansion and Deflection Couplings:
    - a. Conform to UL 467 and UL 514B.
    - b. Accommodate a 19 mm (0.75-inch) deflection, expansion, or contraction in any direction, and allow 30 degree angular deflections.
    - c. Include internal flexible metal braid, sized to guarantee conduit ground continuity and a low-impedance path for fault currents, in accordance with UL 467 and the NEC tables for equipment grounding conductors.
    - d. Jacket: Flexible, corrosion-resistant, watertight, moisture and heat-resistant molded rubber material with stainless steel jacket clamps.
- D. Conduit Supports:
1. Parts and Hardware: Zinc-coat or provide equivalent corrosion protection.
  2. Individual Conduit Hangers: Designed for the purpose, having a pre-assembled closure bolt and nut, and provisions for receiving a hanger rod.
  3. Multiple Conduit (Trapeze) Hangers: Not less than 38 mm x 38 mm (1.5 x 1.5 inches), 12-gauge steel, cold-formed, lipped channels; with not less than 9 mm (0.375-inch) diameter steel hanger rods.
  4. Solid Masonry and Concrete Anchors: Self-drilling expansion shields, or machine bolt expansion.
- E. Outlet, Junction, and Pull Boxes:
1. UL-50 and UL-514A.
  2. Rustproof cast metal where required by the NEC or shown on drawings.
  3. Sheet Metal Boxes: Galvanized steel, except where shown on drawings.
- F. Metal Wireways: Equip with hinged covers, except as shown on drawings. Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for a complete system.



## PART 3 - EXECUTION

### 3.1 PENETRATIONS

- A. Cutting or Holes:
  - 1. Cut holes in advance where they should be placed in the structural elements, such as ribs or beams. Obtain the approval of the General Contractor prior to drilling through structural elements.
  - 2. Cut holes through concrete and masonry in new and existing structures with a diamond core drill or concrete saw. Pneumatic hammers, impact electric, hand, or manual hammer-type drills are not allowed.
- B. Firestop: Where conduits, wireways, and other electrical raceways pass through fire partitions, fire walls, smoke partitions, or floors, install a fire stop that provides an effective barrier against the spread of fire, smoke and gases with an approved firestop material.
- C. Waterproofing: At floor, exterior wall, and roof conduit penetrations, completely seal the gap around conduit to render it watertight.

### 3.2 INSTALLATION, GENERAL

- A. In accordance with UL, NEC, NEMA, as shown on drawings, and as specified herein.
- B. Raceway systems used for Essential Electrical Systems (EES) shall be entirely independent of other raceway systems.
- C. Install conduit as follows:
  - 1. In complete mechanically and electrically continuous runs before pulling in cables or wires.
  - 2. Unless otherwise indicated on the drawings or specified herein, installation of all conduits shall be concealed within finished walls, floors, and ceilings.
  - 3. Flattened, dented, or deformed conduit is not permitted. Remove and replace the damaged conduits with new conduits.
  - 4. Assure conduit installation does not encroach into the ceiling height head room, walkways, or doorways.
  - 5. Cut conduits square, ream, remove burrs, and draw up tight.
  - 6. Independently support conduit at 2.4 M (8 feet) on centers with specified materials and as shown on drawings.
  - 7. Do not use suspended ceilings, suspended ceiling supporting members, lighting fixtures, other conduits, cable tray, boxes, piping, or ducts to support conduits and conduit runs.
  - 8. Support within 300 mm (12 inches) of changes of direction, and within 300 mm (12 inches) of each enclosure to which connected.
  - 9. Close ends of empty conduits with plugs or caps at the rough-in stage until wires are pulled in, to prevent entry of debris.
  - 10. Conduit installations under fume and vent hoods are prohibited.



11. Secure conduits to cabinets, junction boxes, pull-boxes, and outlet boxes with bonding type locknuts. For rigid steel and IMC conduit installations, provide a locknut on the inside of the enclosure, made up wrench tight. Do not make conduit connections to junction box covers.
12. Conduit bodies shall only be used for changes in direction, and shall not contain splices.

D. Conduit Bends:

1. Make bends with standard conduit bending machines.
2. Conduit hickey may be used for slight offsets and for straightening stubbed out conduits.
3. Bending of conduits with a pipe tee or vise is prohibited.

E. Layout and Homeruns:

1. Install conduit with wiring, including homeruns, as shown on drawings.

### 3.3 CONCEALED WORK INSTALLATION

A. In Concrete:

1. Conduit: Rigid steel, IMC, or EMT. Do not install EMT in concrete slabs that are in contact with soil, gravel, or vapor barriers.
2. Align and run conduit in direct lines.
3. Installation of conduit in concrete that is less than 75 mm (3 inches) thick is prohibited.
  - a. Conduit outside diameter larger than one-third of the slab thickness is prohibited.
  - b. Space between conduits in slabs: Approximately six conduit diameters apart, and one conduit diameter at conduit crossings.
  - c. Install conduits approximately in the center of the slab so that there will be a minimum of 19 mm (0.75-inch) of concrete around the conduits.
4. Make couplings and connections watertight. Use thread compounds that are UL approved conductive type to ensure low resistance ground continuity through the conduits. Tightening setscrews with pliers is prohibited.

B. Above Furred or Suspended Ceilings and in Walls:

1. Conduit for Conductors 600 V and Below: Rigid steel, IMC, rigid aluminum, or EMT. Mixing different types of conduits in the same system is prohibited.
3. Align and run conduit parallel or perpendicular to the building lines.
4. Connect recessed lighting fixtures to conduit runs with maximum 1.8 M (6 feet) of flexible metal conduit extending from a junction box to the fixture.
5. Tightening set screws with pliers is prohibited.
6. For conduits running through metal studs, limit field cut holes to no more than 70% of web depth. Spacing between holes shall be at least 457 mm (18 inches). Cuts or notches in flanges or return lips shall not be permitted.

### 3.4 EXPOSED WORK INSTALLATION

- A. Conduit for Conductors 600 V and Below: Rigid steel, IMC, rigid aluminum, or EMT. Mixing different types of conduits in the system is prohibited.



- B. Align and run conduit parallel or perpendicular to the building lines.
- C. Install horizontal runs close to the ceiling or beams and secure with conduit straps.
- D. Support horizontal or vertical runs at not over 2.4 M (8 feet) intervals.
- E. Surface Metal Raceways: Use only where shown on drawings.
- F. Painting:
  - 1. Paint exposed conduit in Main Dining and Bar areas.

### 3.5 HAZARDOUS LOCATIONS

- A. Use rigid steel conduit only.
- B. Install UL approved sealing fittings that prevent passage of explosive vapors in hazardous areas equipped with explosion-proof lighting fixtures, switches, and receptacles, as required by the NEC.

### 3.6 WET OR DAMP LOCATIONS

- A. Use rigid steel or IMC conduits unless as shown on drawings.
- B. Provide sealing fittings to prevent passage of water vapor where conduits pass from warm to cold locations, i.e., refrigerated spaces, constant-temperature rooms, air-conditioned spaces, building exterior walls, roofs, or similar spaces.
- C. Use rigid steel or IMC conduit within 1.5 M (5 feet) of the exterior and below concrete building slabs in contact with soil, gravel, or vapor barriers, unless as shown on drawings. Conduit shall be half-lapped with 10 mil PVC tape before installation. After installation, completely recoat or retape any damaged areas of coating.
- D. Conduits run on roof shall be supported with integral galvanized lipped steel channel, attached to UV-inhibited polycarbonate or polypropylene blocks every 2.4 M (8 feet) with 9 mm (3/8-inch) galvanized threaded rods, square washer and locknut. Conduits shall be attached to steel channel with conduit clamps.

### 3.7 MOTORS AND VIBRATING EQUIPMENT

- A. Use flexible metal conduit for connections to motors and other electrical equipment subject to movement, vibration, misalignment, cramped quarters, or noise transmission.
- B. Use liquid-tight flexible metal conduit for installation in exterior locations, moisture or humidity laden atmosphere, corrosive atmosphere, water or spray wash-down operations, inside airstream of HVAC units, and locations subject to seepage or dripping of oil, grease, or water.



- C. Provide a green equipment grounding conductor with flexible and liquid-tight flexible metal conduit.

### 3.8 EXPANSION JOINTS

- A. Conduits 75 mm (3 inch) and larger that are secured to the building structure on opposite sides of a building expansion joint require expansion and deflection couplings. Install the couplings in accordance with the manufacturer's recommendations.
- B. Provide conduits smaller than 75 mm (3 inch) with junction boxes on both sides of the expansion joint. Connect flexible metal conduits to junction boxes with sufficient slack to produce a 125 mm (5 inch) vertical drop midway between the ends of the flexible metal conduit. Flexible metal conduit shall have a green insulated copper bonding jumper installed. In lieu of this flexible metal conduit, expansion and deflection couplings as specified above are acceptable.

### 3.9 CONDUIT SUPPORTS

- A. Safe working load shall not exceed one-quarter of proof test load of fastening devices.
- B. Use pipe straps or individual conduit hangers for supporting individual conduits.
- C. Support multiple conduit runs with trapeze hangers. Use trapeze hangers that are designed to support a load equal to or greater than the sum of the weights of the conduits, wires, hanger itself, and an additional 90 kg (200 lbs). Attach each conduit with U-bolts or other approved fasteners.
- D. Support conduit independently of junction boxes, pull-boxes, fixtures, suspended ceiling T-bars, angle supports, and similar items.
- E. Fasteners and Supports in Solid Masonry and Concrete:
  - 1. New Construction: Use steel or malleable iron concrete inserts set in place prior to placing the concrete.
- F. Hollow Masonry: Toggle bolts.
- G. Bolts supported only by plaster or gypsum wallboard are not acceptable.
- H. Metal Structures: Use machine screw fasteners or other devices specifically designed and approved for the application.
- I. Attachment by wood plugs, rawl plug, plastic, lead or soft metal anchors, or wood blocking and bolts supported only by plaster is prohibited.
- J. Chain, wire, or perforated strap shall not be used to support or fasten conduit.



- K. Spring steel type supports or fasteners are prohibited for all uses except horizontal and vertical supports/fasteners within walls.
- L. Vertical Supports: Vertical conduit runs shall have riser clamps and supports in accordance with the NEC and as shown. Provide supports for cable and wire with fittings that include internal wedges and retaining collars.

### 3.10 BOX INSTALLATION

- A. Boxes for Concealed Conduits:
  - 1. Flush-mounted.
  - 2. Provide raised covers for boxes to suit the wall or ceiling, construction, and finish.
- B. In addition to boxes shown, install additional boxes where needed to prevent damage to cables and wires during pulling-in operations or where more than the equivalent of (4)-90-degree bends are necessary.
- C. Locate pullboxes so that covers are accessible and easily removed. Coordinate locations with piping and ductwork where installed above ceilings.
- D. Remove only knockouts as required. Plug unused openings. Use threaded plugs for cast metal boxes and snap-in metal covers for sheet metal boxes.
- E. Outlet boxes mounted back-to-back in the same wall are prohibited. A minimum 600 mm (24 inch) center-to-center lateral spacing shall be maintained between boxes.
- F. Flush-mounted wall or ceiling boxes shall be installed with raised covers so that the front face of raised cover is flush with the wall. Surface-mounted wall or ceiling boxes shall be installed with surface-style flat or raised covers.
- F. Minimum size of outlet boxes for ground fault circuit interrupter (GFCI) receptacles is 100 mm (4 inches) square x 55 mm (2.125 inches) deep, with device covers for the wall material and thickness involved.
- H. On all branch circuit junction box covers, identify the circuits with black marker.

END OF SECTION



## SECTION 26 05 53

### IDENTIFICATION FOR ELECTRICAL SYSTEMS

#### PART 1 - GENERAL

##### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

##### 1.2 SUMMARY

- A. Section Includes:
  - 1. Identification for raceways.
  - 2. Identification of power and control cables.
  - 3. Identification for conductors.
  - 4. Underground-line warning tape.
  - 5. Warning labels and signs.
  - 6. Instruction signs.
  - 7. Equipment identification labels, including arc-flash warning labels.
  - 8. Miscellaneous identification products.

##### 1.3 SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for electrical identification products.
- B. Samples: For each type of label and sign to illustrate composition, size, colors, lettering style, mounting provisions, and graphic features of identification products.
- C. Identification Schedule: For each piece of electrical equipment and electrical system components to be an index of nomenclature for electrical equipment and system components used in identification signs and labels. Use same designations indicated on Drawings.
- D. Delegated-Design Submittal: For arc-flash hazard study.

#### PART 2 - PRODUCTS

##### 2.1 PERFORMANCE REQUIREMENTS

- A. Comply with ASME A13.1 and IEEE C2.
- B. Comply with NFPA 70.
- C. Comply with 29 CFR 1910.144 and 29 CFR 1910.145.
- D. Comply with ANSI Z535.4 for safety signs and labels.



- E. Adhesive-attached labeling materials, including label stocks, laminating adhesives, and inks used by label printers, shall comply with UL 969.
- F. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes.
  - 1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

## 2.2 COLOR AND LEGEND REQUIREMENTS

- A. Raceways and Cables Carrying Circuits at 600 V or Less:
  - 1. Provide per legend on the construction drawings.
- B. Raceways and Cables Carrying Circuits at More Than 600 V:
  - 1. Black letters on an orange field.
  - 2. Legend: "DANGER - CONCEALED HIGH VOLTAGE WIRING."
- C. Warning labels and signs shall include, but are not limited to, the following legends:
  - 1. Multiple Power Source Warning: "DANGER - ELECTRICAL SHOCK HAZARD - EQUIPMENT HAS MULTIPLE POWER SOURCES."
  - 2. Workspace Clearance Warning: "WARNING - OSHA REGULATION - AREA IN FRONT OF ELECTRICAL EQUIPMENT MUST BE KEPT CLEAR FOR 36 INCHES."

## 2.3 LABELS

- A. Vinyl Labels for Raceways Carrying Circuits at 600 V or Less: Preprinted, flexible labels laminated with a clear, weather- and chemical-resistant coating and matching wraparound clear adhesive tape for securing label ends.
- B. Self-Adhesive Labels:
  - 1. Preprinted, 3-mil-thick, polyester flexible label with acrylic pressure-sensitive adhesive.
    - a. Self-Lamination: Clear; UV-, weather- and chemical-resistant; self-laminating, protective shield over the legend. Labels sized to fit the cable and/or raceway diameter, such that the clear shield overlaps the entire printed legend.
  - 2. Polyester, thermal, transfer-printed, 3-mil-thick, multicolor, weather- and UV-resistant, pressure-sensitive adhesive labels, configured for display on front cover, door, or other access to equipment unless otherwise indicated.
    - a. Nominal Size: 3.5-by-5-inch.
  - 3. Marker for Tags: Permanent, waterproof, black ink marker recommended by tag manufacturer.
  - 4. Marker for Tags: Machine-printed, permanent, waterproof, black ink recommended by printer manufacturer.

## 2.4 TAPES AND STENCILS:

- A. Marker Tapes: Vinyl or vinyl-cloth, self-adhesive wraparound type, with circuit identification legend machine printed by thermal transfer or equivalent process.



- B. Self-Adhesive Vinyl Tape: Colored, heavy duty, waterproof, fade resistant; not less than 3 mils thick by 1 to 2 inches wide; compounded for outdoor use.
- C. Tape and Stencil for Raceways Carrying Circuits 600 V or Less: 4-inch-wide black stripes on 10-inch centers placed diagonally over orange background that extends full length of raceway or duct and is 12 inches wide. Stop stripes at legends.
- D. Floor Marking Tape: 2-inch-wide, 5-mil pressure-sensitive vinyl tape, with yellow and black stripes and clear vinyl overlay.
- E. Underground-Line Warning Tape
  - 1. Tape:
    - a. Recommended by manufacturer for the method of installation and suitable to identify and locate underground electrical and communications utility lines.
    - b. Printing on tape shall be permanent and shall not be damaged by burial operations.
    - c. Tape material and ink shall be chemically inert and not subject to degradation when exposed to acids, alkalis, and other destructive substances commonly found in soils.
  - 2. Color and Printing:
    - a. Comply with ANSI Z535.1, ANSI Z535.2, ANSI Z535.3, ANSI Z535.4, and ANSI Z535.5.
    - b. Inscriptions for Red-Colored Tapes: "ELECTRIC LINE, HIGH VOLTAGE".
    - c. Inscriptions for Orange-Colored Tapes: "TELEPHONE CABLE, CATV CABLE, COMMUNICATIONS CABLE, OPTICAL FIBER CABLE".
  - 3. Underground Marking Tape:
    - a. Detectable three-layer laminate, consisting of a printed pigmented polyolefin film, a solid aluminum-foil core, and a clear protective film that allows inspection of the continuity of the conductive core; bright colored, continuous-printed on one side with the inscription of the utility, compounded for direct-burial service.
    - b. Width: 3 inches.
    - c. Overall Thickness: 5 mils.
    - d. Foil Core Thickness: 0.35 mil.
    - e. Weight: 28 lb/1000 sq. ft..
    - f. Tensile according to ASTM D 882: 70 lbf and 4600 psi.
- F. Stenciled Legend: In nonfading, waterproof, black ink or paint. Minimum letter height shall be 1 inch.

## 2.5 TAGS

- A. Nonmetallic Preprinted Tags: Polyethylene tags, 0.023 inch thick, color-coded for phase and voltage level, with factory printed permanent designations; punched for use with self-locking cable tie fastener.



## 2.6 SIGNS

- A. Baked-Enamel Signs:
  - 1. Preprinted aluminum signs, punched or drilled for fasteners, with colors, legend, and size required for application.
  - 2. 1/4-inch grommets in corners for mounting.
  - 3. Nominal Size: 7 by 10 inches.
- B. Laminated Acrylic or Melamine Plastic Signs:
  - 1. Engraved legend.
  - 2. Thickness:
    - a. For signs up to 20 sq. inches, minimum 1/16-inch-.
    - b. For signs larger than 20 sq. inches, 1/8 inch thick.
    - c. Engraved legend with black letters on white face.
    - d. Punched or drilled for mechanical fasteners.
    - e. Framed with mitered acrylic molding and arranged for attachment at applicable equipment.

## 2.7 CABLE TIES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Ideal Industries, Inc.
  - 2. Marking Services, Inc.
  - 3. Panduit Corporation.
- B. General-Purpose Cable Ties: Fungus inert, self-extinguishing, one piece, self-locking, Type 6/6 nylon.
  - 1. Minimum Width: 3/16 inch.
  - 2. Tensile Strength at 73 deg F according to ASTM D 638: 12,000 psi.
  - 3. Temperature Range: Minus 40 to plus 185 deg F.
  - 4. Color: Black, except where used for color-coding.
- C. UV-Stabilized Cable Ties: Fungus inert, designed for continuous exposure to exterior sunlight, self-extinguishing, one piece, self-locking, Type 6/6 nylon.
  - 1. Minimum Width: 3/16 inch.
  - 2. Tensile Strength at 73 deg F according to ASTM D 638: 12,000 psi.
  - 3. Temperature Range: Minus 40 to plus 185 deg F.
  - 4. Color: Black.

## 2.8 MISCELLANEOUS IDENTIFICATION PRODUCTS

- A. Paint: Comply with requirements in painting Sections for paint materials and application requirements. Retain paint system applicable for surface material and location (exterior or interior).
- B. Fasteners for Labels and Signs: Self-tapping, stainless-steel screws or stainless-steel machine screws with nuts and flat and lock washers.



## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. Self-Adhesive Identification Products: Before applying electrical identification products, clean substrates of substances that could impair bond, using materials and methods recommended by manufacturer of identification product.

### 3.2 INSTALLATION

- A. Verify and coordinate identification names, abbreviations, colors, and other features with requirements in other Sections requiring identification applications, Drawings, Shop Drawings, manufacturer's wiring diagrams, and operation and maintenance manual. Use consistent designations throughout Project.
- B. Install identifying devices before installing acoustical ceilings and similar concealment.
- C. Verify identity of each item before installing identification products.
- D. Install identification materials and devices at locations for most convenient viewing without interference with operation and maintenance of equipment. Install access doors or panels to provide view of identifying devices.
- E. Apply identification devices to surfaces that require finish after completing finish work.
- F. Attach signs and plastic labels that are not self-adhesive type with mechanical fasteners appropriate to the location and substrate.
- G. Attach plastic raceway and cable labels that are not self-adhesive type with clear vinyl tape, with adhesive appropriate to the location and substrate.
- H. Cable Ties: For attaching tags. Use general-purpose type, except as listed below:
  - 1. Outdoors: UV-stabilized nylon.
- I. Painted Identification: Comply with requirements in painting Sections for surface preparation and paint application.
- J. Aluminum Wraparound Marker Labels and Metal Tags: Secure tight to surface of conductor or cable at a location with high visibility and accessibility.
- K. System Identification Color-Coding Bands for Raceways and Cables: Each color-coding band shall completely encircle cable or conduit. Place adjacent bands of two-color markings in contact, side by side. Locate bands at changes in direction, at penetrations of walls and floors, at 50-foot maximum intervals in straight runs, and at 25-foot maximum intervals in congested areas.
- L. During backfilling of trenches, install continuous underground-line warning tape directly above cable or raceway at 6 to 8 inches below finished grade. Use multiple tapes where width of multiple lines installed in a common trench or concrete envelope exceeds 16 inches overall.



### 3.3 IDENTIFICATION SCHEDULE

- A. Accessible Raceways, Armored and Metal-Clad Cables, More Than 600 V: Self-adhesive vinyl labels. Install labels at 30-foot maximum intervals.
- B. Accessible Raceways and Metal-Clad Cables, 600 V or Less, for Service, Feeder, and Branch Circuits, More Than 30 A and 120 V to Ground: Identify with self-adhesive vinyl tape applied in bands. Install labels at 30-foot maximum intervals.
- C. Power-Circuit Conductor Identification, 600 V or Less: For conductors in vaults, pull and junction boxes, manholes, and handholes, use color-coding conductor tape to identify the phase.
  - 1. Color-Coding for Phase- and Voltage-Level Identification, 600 V or Less: Use colors listed below for ungrounded service, feeder, and branch-circuit conductors.
    - a. Color shall be factory applied or field applied for sizes larger than No. 8 AWG if authorities having jurisdiction permit.
    - b. Colors for 208/120-V Circuits:
      - 1) Phase A: Black.
      - 2) Phase B: Red.
      - 3) Phase C: Blue.
    - c. Field-Applied, Color-Coding Conductor Tape: Apply in half-lapped turns for a minimum distance of 6 inches from terminal points and in boxes where splices or taps are made. Apply last two turns of tape with no tension to prevent possible unwinding. Locate bands to avoid obscuring factory cable markings.
- D. Power-Circuit Conductor Identification, More Than 600 V: For conductors in vaults, pull and junction boxes, manholes, and handholes, use nonmetallic preprinted tags colored and marked to indicate phase, and a separate tag with the circuit designation.
- E. Install instructional sign, including the color code for grounded and ungrounded conductors using adhesive-film-type labels.
- F. Control-Circuit Conductor Identification: For conductors and cables in pull and junction boxes, manholes, and handholes, use self-adhesive vinyl labels with the conductor or cable designation, origin, and destination.
- G. Control-Circuit Conductor Termination Identification: For identification at terminations, provide self-adhesive vinyl labels with the conductor designation.
- H. Conductors To Be Extended in the Future: Attach write-on-tags to conductors and list source.
- I. Auxiliary Electrical Systems Conductor Identification: Identify field-installed alarm, control, and signal connections.
  - 1. Identify conductors, cables, and terminals in enclosures and at junctions, terminals, and pull points. Identify by system and circuit designation.
  - 2. Use system of marker-tape designations that is uniform and consistent with system used by manufacturer for factory-installed connections.



3. Coordinate identification with Project Drawings, manufacturer's wiring diagrams, and operation and maintenance manual.
- J. Locations of Underground Lines: Identify with underground-line warning tape for power, lighting, communication, and control wiring and optical-fiber cable.
1. Limit use of underground-line warning tape to direct-buried cables.
  2. Install underground-line warning tape for direct-buried cables and cables in raceways.
- K. Workspace Indication: Install floor marking tape to show working clearances in the direction of access to live parts. Workspace shall comply with NFPA 70 and 29 CFR 1926.403 unless otherwise indicated. Do not install at flush-mounted panelboards and similar equipment in finished spaces.
- L. Warning Labels for Indoor Cabinets, Boxes, and Enclosures for Power and Lighting: Baked-enamel warning signs.
1. Comply with 29 CFR 1910.145.
  2. Identify system voltage with black letters on an orange background.
  3. Apply to exterior of door, cover, or other access.
  4. For equipment with multiple power or control sources, apply to door or cover of equipment, including, but not limited to, the following:
    - a. Power-transfer switches.
    - b. Controls with external control power connections.
- M. Arc Flash Warning Labeling: Self-adhesive thermal transfer vinyl labels.
1. Comply with NFPA 70E and ANSI Z535.4.
- N. Operating Instruction Signs: Install instruction signs to facilitate proper operation and maintenance of electrical systems and items to which they connect. Install instruction signs with approved legend where instructions are needed for system or equipment operation.
- O. Emergency Operating Instruction Signs: Install instruction signs with white legend on a red background with minimum 3/8-inch-high letters for emergency instructions at equipment used for power transfer and load shedding.
- P. Equipment Identification Labels: On each unit of equipment, install unique designation label that is consistent with wiring diagrams, schedules, and operation and maintenance manual. Apply labels to disconnect switches and protection equipment, central or master units, control panels, control stations, terminal cabinets, and racks of each system. Systems include power, lighting, control, communication, signal, monitoring, and alarm unless equipment is provided with its own identification.
1. Labeling Instructions:
    - a. Indoor Equipment: Self-adhesive label. Unless otherwise indicated, provide a single line of text with 1/2-inch-high letters on 1-1/2-inch-high label; where two lines of text are required, use labels 2 inches high.
    - b. Outdoor Equipment: Engraved, laminated acrylic or melamine label.



- c. Elevated Components: Increase sizes of labels and letters to those appropriate for viewing from the floor.
  - d. Unless labels are provided with self-adhesive means of attachment, fasten them with appropriate mechanical fasteners that do not change the NEMA or NRTL rating of the enclosure.
2. Equipment To Be Labeled:
- a. Panelboards: Typewritten directory of circuits in the location provided by panelboard manufacturer. Panelboard identification shall be in the form of a self-adhesive, engraved, laminated acrylic or melamine label.
  - b. Enclosures and electrical cabinets.
  - c. Access doors and panels for concealed electrical items.
  - d. Transformers: Label that includes tag designation shown on Drawings for the transformer, feeder, and panelboards or equipment supplied by the secondary.
  - e. Substations.
  - f. Emergency system boxes and enclosures.
  - g. Enclosed switches.
  - h. Enclosed circuit breakers.
  - i. Enclosed controllers.
  - j. Variable-speed controllers.
  - k. Push-button stations.
  - l. Contactors.
  - m. Remote-controlled switches, dimmer modules, and control devices.
  - n. Monitoring and control equipment.

END OF SECTION



## SECTION 26 24 16

### PANELBOARDS

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. This section specifies the furnishing, installation, and connection of panelboards.

##### 1.2 RELATED WORK

- A. Section 26 05 11, Requirements for Electrical Installations: Requirements that apply to all sections of Division 26.
- B. Section 26 05 19, Low-Voltage Electrical Power Conductors and Cables: Low-voltage conductors.
- C. Section 26 05 26, Grounding and Bonding for Electrical Systems: Requirements for personnel safety and to provide a low impedance path for possible ground fault currents.
- D. Section 26 05 33, Raceway and Boxes for Electrical Systems: Conduits.

##### 1.3 SUBMITTALS

- A. Submit six copies of the following in accordance with Section 26 05 11, Requirements for Electrical Installations.
  - 1. Shop Drawings:
    - a. Submit sufficient information to demonstrate compliance with drawings and specifications.
    - b. Include electrical ratings, dimensions, mounting details, materials, required clearances, terminations, weight, circuit breakers, wiring and connection diagrams, accessories, and nameplate data.
  - B. See Section 26 05 11, Requirements for Electrical Installations, Article 1.12 Submittals for further requirements.
  - C. See Section 26 05 11, Requirements for Electrical Installations, Article 1.4 Quality Assurance for further requirements.

##### 1.4 APPLICABLE PUBLICATIONS

- A. Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by designation only.



- B. International Code Council (ICC):  
IBC-12.....International Building Code
  
- C. National Electrical Manufacturers Association (NEMA):  
PB 1-11 .....Panelboards  
250-08 .....Enclosures for Electrical Equipment (1,000V Maximum)
  
- D. National Fire Protection Association (NFPA):  
70-11 .....National Electrical Code (NEC)  
70E-12.....Standard for Electrical Safety in the Workplace
  
- E. Underwriters Laboratories, Inc. (UL):  
50-95 .....Enclosures for Electrical Equipment  
67-09 .....Panelboards  
489-09 .....Molded Case Circuit Breakers and Circuit Breaker  
Enclosures

## PART 2 - PRODUCTS

### 2.1 MOLDED CASE CIRCUIT BREAKERS

- A. Circuit breakers shall be per UL, NEC, as shown on the drawings, and as specified.
  
- B. Circuit breakers shall be bolt-on type.
  
- C. Circuit breakers shall have minimum interrupting rating as required to withstand the available fault current, but not less than:
  - 1. 120/208 V Panelboard: 22,000 A symmetrical.
  - 2. Series rating of breakers is not allowed. System shall be Fully Rated.
  
- D. Circuit breakers shall have automatic, trip free, non-adjustable, inverse time, and instantaneous magnetic trips for less than 400 A frame. Circuit breakers with 400 A frames and above shall have magnetic trip, adjustable from 5x to 10x. Breaker magnetic trip setting shall be set to maximum, unless otherwise noted.
  
- E. Circuit breaker features shall be as follows:
  - 1. A rugged, integral housing of molded insulating material.
  - 2. Silver alloy contacts.
  - 3. Arc quenchers and phase barriers for each pole.
  - 4. Quick-make, quick-break, operating mechanisms.
  - 5. A trip element for each pole, thermal magnetic type with long time delay and instantaneous characteristics, a common trip bar for all poles and a single operator.
  - 6. Electrically and mechanically trip free.
  - 7. An operating handle which indicates closed, tripped, and open positions.
  - 8. An overload on one pole of a multi-pole breaker shall automatically cause all the poles of the breaker to open.



9. Ground fault current interrupting breakers, shunt trip breakers, lighting control breakers (including accessories to switch line currents), or other accessory devices or functions shall be provided where shown on the drawings.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Installation shall be in accordance with the manufacturer's instructions, the NEC, as shown on the drawings, and as specified.
- B. Panelboard enclosures shall not be used for conductors feeding through, spliced, or tapping off to other enclosures or devices.

### 3.2 ACCEPTANCE CHECKS AND TESTS

- A. Perform in accordance with the manufacturer's recommendations. In addition, include the following:
  1. Visual Inspection and Tests:
    - a. Compare equipment nameplate data with specifications and approved shop drawings.
    - b. Inspect physical, electrical, and mechanical condition.
    - c. Verify appropriate anchorage and required area clearances.
    - d. Verify that circuit breaker sizes and types correspond to approved shop drawings.

END OF SECTION



## SECTION 26 29 21

### ENCLOSED SWITCHES AND CIRCUIT BREAKERS

#### PART 1 - GENERAL

##### 1.1 DESCRIPTION

- A. This section specifies the furnishing, installation, and connection of fused and unfused disconnect switches (indicated as switches in this section), and separately-enclosed circuit breakers for use in electrical systems rated 600 V and below.

##### 1.2 RELATED WORK

- A. Section 26 05 11, Requirements for Electrical Installations: Requirements that apply to all sections of Division 26.
- B. Section 26 05 19, Low-Voltage Electrical Power Conductors and Cables: Low-voltage conductors.
- C. Section 26 05 26, Grounding and Bonding for Electrical Systems: Requirements for personnel safety and to provide a low impedance path for possible ground faults.
- D. Section 26 05 33, Raceway and Boxes for Electrical Systems: Conduits.
- E. Section 26 24 16, Panelboards: Molded-case circuit breakers.

##### 1.3 SUBMITTALS

- A. Submit six copies of the following in accordance with Section 26 05 11, Requirements for Electrical Installations.
  - 1. Shop Drawings:
    - a. Submit sufficient information to demonstrate compliance with drawings and specifications.
    - b. Submit the following data for approval:
      - 1) Electrical ratings, dimensions, mounting details, materials, required clearances, terminations, weight, fuses, circuit breakers, wiring and connection diagrams, accessories, and device nameplate data.
  - 2. Manuals:
    - a. Submit complete maintenance and operating manuals including technical data sheets, wiring diagrams, and information for ordering fuses, circuit breakers, and replacement parts.
      - 1) Include schematic diagrams, with all terminals identified, matching terminal identification in the enclosed switches and circuit breakers.
      - 2) Include information for testing, repair, troubleshooting, assembly, and disassembly.



- B. See Section 26 05 11, Requirements for Electrical Installations, Article 1.12 Submittals for further requirements.
- C. See Section 26 05 11, Requirements for Electrical Installations, Article 1.6 Quality Assurance for further requirements.

#### 1.4 APPLICABLE PUBLICATIONS

- A. Publications listed below (including amendments, addenda, revisions, supplements, and errata) form a part of this specification to the extent referenced. Publications are referenced in the text by designation only.
- B. International Code Council (ICC):  
IBC-12.....International Building Code
- C. National Electrical Manufacturers Association (NEMA):  
FU 1-07 .....Low Voltage Cartridge Fuses  
KS 1-06.....Enclosed and Miscellaneous Distribution Equipment  
Switches (600 Volts Maximum)
- D. National Fire Protection Association (NFPA):  
70-11 .....National Electrical Code (NEC)
- E. Underwriters Laboratories, Inc. (UL):  
98-07 .....Enclosed and Dead-Front Switches  
248-00 .....Low Voltage Fuses  
489-09 .....Molded Case Circuit Breakers and Circuit Breaker  
Enclosures

#### PART 2 - PRODUCTS

##### 2.1 FUSED SWITCHES RATED 600 AMPERES AND LESS

- A. Switches shall be in accordance with NEMA, NEC, UL, as specified, and as shown on the drawings.
- B. Shall be NEMA classified General Duty (GD) for 240 V switches, and NEMA classified Heavy Duty (HD) for 480 V switches.
- C. Shall be horsepower (HP) rated.
- D. Shall have the following features:
  - 1. Switch mechanism shall be the quick-make, quick-break type.
  - 2. Copper blades, visible in the open position.
  - 3. An arc chute for each pole.
  - 4. External operating handle shall indicate open and closed positions, and have lock-open padlocking provisions.



5. Mechanical interlock shall permit opening of the door only when the switch is in the open position, defeatable to permit inspection.
6. Fuse holders for the sizes and types of fuses specified.
7. Solid neutral for each switch being installed in a circuit which includes a neutral conductor.
8. Ground lugs for each ground conductor.
9. Enclosures:
  - a. Shall be the NEMA types shown on the drawings.
  - b. Where the types of switch enclosures are not shown, they shall be the NEMA types most suitable for the ambient environmental conditions.
  - c. Shall be finished with manufacturer's standard gray baked enamel paint over pretreated steel.

## 2.2 UNFUSED SWITCHES RATED 600 AMPERES AND LESS

- A. Shall be the same as fused switches, but without provisions for fuses.

## 2.3 MOTOR RATED TOGGLE SWITCHES

- A. Type 1, general purpose for single-phase motors rated up to 1 horsepower.
- B. Quick-make, quick-break toggle switch with external reset button and thermal overload protection matched to nameplate full-load current of actual protected motor.

## 2.4 SEPARATELY-ENCLOSED CIRCUIT BREAKERS

- A. Provide circuit breakers in accordance with the applicable requirements in Section 26 24 16, PANELBOARDS.
- B. Enclosures shall be the NEMA types shown on the drawings. Where the types are not shown, they shall be the NEMA type most suitable for the ambient environmental conditions.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Installation shall be in accordance with the manufacturer's instructions, the NEC, as shown on the drawings, and as specified.
- B. Fused switches shall be furnished complete with fuses. Arrange fuses such that rating information is readable without removing the fuses.



### 3.2 ACCEPTANCE CHECKS AND TESTS

- A. Perform in accordance with the manufacturer's recommendations. In addition, include the following:
  - 1. Visual Inspection and Tests:
    - a. Compare equipment nameplate data with specifications and approved shop drawings.
    - b. Inspect physical, electrical, and mechanical condition.
    - c. Verify tightness of accessible bolted electrical connections by calibrated torque-wrench method.
    - d. Vacuum-clean enclosure interior. Clean enclosure exterior.

### 3.3 SPARE PARTS

- A. Two weeks prior to the final inspection, furnish one complete set of spare fuses for each fused disconnect switch installed on the project. Deliver the spare fuses to the Owner.

END OF SECTION