

00 11 13
Notice to Contractors

MMA Dismukes Window Replacement

BGS Project number 3825

Project replaces existing windows at Dismukes Hall, a masonry building. Work includes removal and restoration of finishes to facilitate window replacement.

The contract shall designate the Substantial Completion Date on or before *18 August 2025*, and the Contract Final Completion Date on or before *15 September 2025*.

1. Bids shall be submitted in sealed envelopes plainly marked "**Bid for MMA Dismukes Window Replacement**" and addressed to:

*Peter Stewart
Director of Campus Safety and Security
Maine Maritime Academy
1 Pleasant Street
Castine, ME 04420*

The envelope shall contain a completed Contractor Bid Form (section 00 41 13), provided in the Bid Documents, and include bid security when required. The bids shall be received no later than **2:00 p.m. on 27 February 2025**.

Bid submissions will be opened and read aloud at *Maine Maritime Academy Windlass House, 58 Pleasant Street, Castine, ME 04420* at the time and date noted above.

Any bid submitted after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.

2. Questions and comments on the *bid opening process* shall be addressed to: Division of Planning, Design & Construction, Bureau of General Services, 77 State House Station, Augusta, Maine 04333-0077, BGS.Architect@Maine.gov.
3. Questions and comments regarding the *project* design specifications or drawings shall be directed in writing to the Consultant during the bid period prior to the question and comment deadline of 5:00 p.m. on *17 February 2025*.

*Sealanders Architects
Mike Sealanders, AIA
mike@sealandersarchitects.com*

4. ☒ Bid security is required on this project.
The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
or
☐ Bid security is not required on this project.

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5. ☒ Performance and Payment Bonds are required on this project.
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
- or*
- ☐ Performance and Payment Bonds are not required on this project.
6. Filed Sub-bids *are not required* on this project.
7. ☐ Pre-qualified General Contractors are utilized on this project.
- or*
- ☒ Pre-qualified General Contractors are not utilized on this project.
8. ☐ An on-site pre-bid conference (☐ *mandatory* or ☒ *optional*) will be conducted for this project. The pre-bid conference is intended for General Contractors. Subcontractors and suppliers are welcome to attend. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding.
8:00 a.m. on 11 February 2025
Project site: Dismukes Hall, 81 Pleasant Street, Castine, ME 04420
Register for pre-bid conference by 10 February 2025 at 5:00 p.m. by contacting Architect at mike@sealandearchitects.com or (207) 266-5822.
- or*
- ☐ An on-site pre-bid conference will not be conducted for this project.
9. Bid Documents - full sets only - will be available on or about *3 February 2025* and may be obtained *as a pdf at no cost* from:
Sealander Architects
79 Main Street, Suite C
Ellsworth, ME 04605
(207) 266-5822 mike@sealandearchitects.com
10. Bid Documents may be examined at:
See 9.