

**00 11 13**  
**Notice to Contractors**

**Waterville Armory Roof Repair Project, 74 Drummond Road, Waterville, Maine**  
BGS Project Number 3625,  
DFE Project Number 23SR23-406-D, Bid Number 25-006

*This project consists of repairing certain sections of Waterville Armory roof. Remove the existing EDPM membrane and underlayment. The Contractor shall install some structural roof joists. The Contractor shall build up the existing roof curbs, install additional insulation, underlayment, fascia and new a EPDM roof membrane. The Contractor shall furnish and install all items in accordance with Plans and Specifications.*

The cost of the work is approximately \$ 1,100,000. The contract shall designate the Substantial Completion Date on or before *30 June 2025*, and the Contract Final Completion Date on or before *30 July 2025*.

1. Bids shall be submitted in sealed envelopes plainly marked "**Bid for Waterville Armory Roof Repair**
2. **Project, 74 Drummond Road, Waterville, Maine. DFE Project Number 23SR23-406-D, BGS**
3. **Project Number 3625, Bid Number 25-006"** and addressed to:

*Ms. Sara Thompson  
Directorate of Facilities Engineering  
Bldg. 7, Camp Keyes  
194 Winthrop Street  
Augusta, Maine 04330*

The envelope shall contain a completed Contractor Bid Form (section 00 41 13), provided in the Bid Documents, and include bid security when required. The bids shall be received no later than **2:30:00 p.m. on 22 August 2024**.

Bid submissions will be opened and read aloud at *the address shown above* at the time and date noted above.

Any bid submitted after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.

4. Questions and comments on the *bid opening process* shall be addressed to: Ms. Sara Thompson, Directorate of Facilities Engineering, Bldg. 7, Camp Keyes, 194 Winthrop Street, Augusta, Maine 04330, emailed to [sara.thompson@maine.gov](mailto:sara.thompson@maine.gov).
5. Questions and comments regarding the *project* design specifications or drawings shall be directed in writing to the Consultant during the bid period prior to the question and comment deadline of 5:00 p.m. on *16 July 2025*.

*Lincoln/Haney Engineering Associates, Inc.  
Michael Cunningham  
[mcunningham@lincolnhaney.com](mailto:mcunningham@lincolnhaney.com)*

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6.  Bid security is required on this project.  
The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.  
*or*  
 Bid security is not required on this project.
7.  Performance and Payment Bonds are required on this project.  
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.  
*or*  
 Performance and Payment Bonds are not required on this project.
8. Filed Sub-bids *are not required* on this project.
9.  Pre-qualified General Contractors are utilized on this project.  
*insert the company name, city and state for each*  
*or*  
 Pre-qualified General Contractors are not utilized on this project.
10.  An on-site pre-bid conference (  *mandatory* or  *optional* ) will be conducted for this project. The pre-bid conference is intended for General Contractors. Subcontractors and suppliers are welcome to attend. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding.  
*10:00 a.m. on – 8 August 2024*  
*Waterville Armory, Waterville, Maine*  
*The Contractor shall arrive at 74 Drummond Road, Waterville, Maine. The Contractors shall park in the parking area to the right of the Armory. The Project Manager will be waiting for the Contractors in this parking area.*  
*or*  
 An on-site pre-bid conference will not be conducted for this project.

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11. Bid Documents - full sets only - will be available on or about *31 July 2024 at 11:00 a.m.* and may be obtained *Paper copy of the Plans and Specifications for \$150.00, Digital Copy of the Plans and Specifications for a fee of \$75.00* from:

*Xpress Copy*

*Portland, ME 04101*

*Phone: (207) 775- 2444, Fax (207) 775- 2481*

*If the Contractor has any issues obtaining a copy of the Plans and Specifications, email Todd Kent - todd@xcopy.com.*

12. Bid Documents may be examined at:

*AGC Maine*

*188 Whitten Road, Augusta, ME 04330*

*207-622-4741*

*Construction Summary*

*734 Chestnut Street, Manchester, NH 03104*

*603-627-8856*