

**00 11 13**  
**Notice to Contractors**

**Maine State Prison – Kitchen Floor Replacement**

BGS Project No. 3596

*The project scope is the replacement of the existing finished floor and some wall finish in the kitchen of the Maine State Prison. The project will include the removal of the existing floor and wall finish, repair of any damaged sub-floor or walls, and installation of a new floor and wall finish. There is potential mold observed on some walls, it will need to be identified and abated according to current laws. Before the installation of any flooring or wall material, the project includes disconnection, removal, and relocation of existing kitchen equipment, its safe storage and eventual re-installation of the same equipment after the floor has been replaced.*

The cost of the work is approximately \$ 250,000. The work to be performed under this contract shall take no longer than **3 weeks start to finish** and be completed on or before the Final Completion date of *July 1, 2024*. The kitchen is integral to the operation of the facility and cannot be out of operation longer than the aforementioned 3 weeks.

1. Submit bids on a completed Contractor Bid Form, plus bid security when required, all scanned and included as an attachment to an email with the subject line marked "**Bid for Kitchen Floor Replacement – Maine State Prison**" and addressed to the Bid Administrator at: [BGS.Architect@Maine.gov](mailto:BGS.Architect@Maine.gov), so as to be received no later than **2:00 p.m.** on **April 17, 2024**. Bid submissions will be opened and read aloud at the time and date noted above at the Bureau of General Services office, accessible as a video conference call. Those who wish to participate in the call must submit a request for access to [BGS.Architect@Maine.gov](mailto:BGS.Architect@Maine.gov). Any bid received after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. The Bid Administrator may require the Bidder to surrender a valid paper copy of the bid form or the bid security document in certain circumstances. Questions on the bid opening process shall be addressed to the Bid Administrator: Deane Rykerson, Director, Division of Planning, Design & Construction, Bureau of General Services, 77 State House Station, Augusta, Maine 04333-0077, [BGS.Architect@Maine.gov](mailto:BGS.Architect@Maine.gov).
2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is NOT required* on this project. If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
4. Performance and Payment Bonds *are NOT required* on this project. If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
5. Filed Sub-bids *are not required* on this project.

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6. There are no Pre-qualified General Contractors on this project.  
If Pre-qualified General Contractors are identified for this project, the name of each company, with their city and state, are listed below.
  
7. An on-site pre-bid conference *will* be conducted for this project.  
If a pre-bid conference is scheduled, it is *optional* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. *The pre-bid conference will be held on-site (at the Maine State Prison, Warren, ME) on **April 3, 2024 at 10:00am.***
  
8. Bid Documents - full sets only - may be obtained *electronically for free. For hard copies, there is a printing fee of \$120 (non refundable) to be mailed from:*

*Paul Designs Project  
22 Monument Square, Suite 602  
Portland, Maine 04101  
(207) 233-8122  
Design@pauldesignsproject.com*

9. Bid Documents may be examined at:

*AGC Maine  
188 Whitten Road  
Augusta, ME 04330  
Phone 207-622-4741 Fax 207-622-1625*

*Construction Summary  
734 Chestnut Street  
Manchester, NH 03104  
Phone 603-627-8856 Fax 603-627-4524*