

**00 11 13**  
**Notice to Contractors**

**Connor School Renovations**

PT 3403

*The work of this project will consist of renovations to the Connor School located at 1581 Van Buren Road, Connor Township, Maine. Renovations shall include parking lot and site renovations, the drilling of a new well, new fencing, new site lighting, new sidewalks, an office and vestibule renovation/addition, a new water heater, mechanical upgrades and improvements, floor drain improvements, new mechanical control systems, new interior lighting systems, the replacement of electrical main distribution panels and sub panels, and the renovation of existing fire alarm systems.*

The contract shall designate the Substantial Completion Date on or before *06 March 2026*, and the Contract Final Completion Date on or before *31 March 2026*.

1. Submit bids on a completed Contractor Bid Form (section 00 41 13), provided in the Bid Documents, include bid security when required, and scan each item as an attachment to an email addressed to: BGS.Architect@Maine.gov, so as to be received no later than **1:30:00 p.m. on 23 May 2025**. The email subject line shall be marked "**Bid for Connor School Renovations**".

Bid submissions will be opened and read aloud at **2:00 p.m.** on the date noted above at the Bureau of General Services office, accessible as a video conference call. Those who wish to participate in the call must submit a request for access to BGS.Architect@Maine.gov.

Any bid received after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. In certain circumstances, the Bureau of General Services may require the Bidder to surrender a valid paper copy of the bid form or the bid security document. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.

2. Questions and comments on the *bid opening process* shall be addressed to: Division of Planning, Design & Construction, Bureau of General Services, 77 State House Station, Augusta, Maine 04333-0077, BGS.Architect@Maine.gov.
3. Questions and comments regarding the *project* design specifications or drawings shall be directed in writing to the Consultant during the bid period prior to the question and comment deadline of 5:00 p.m. on *16 May 2025*.

*Haley Ward, Inc.*  
*Jared Merry, P.E.*  
*jerry@haleyward.com*  
*or*  
*Matthew Carter, AIA*  
*mcarter@haleyward.com*

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4. ☒ Bid security is required on this project.

The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.

*or*

- ☐ Bid security is not required on this project.

5. ☒ Performance and Payment Bonds are required on this project.

If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.

*or*

- ☐ Performance and Payment Bonds are not required on this project.

6. Filed Sub-bids *are not required* on this project.

7. ☐ Pre-qualified General Contractors are utilized on this project.

*or*

- ☒ Pre-qualified General Contractors are not utilized on this project.

8. ☒ An on-site pre-bid conference ( ☐ *mandatory* or ☒ *optional* ) will be conducted for this project. The pre-bid conference is intended for General Contractors. Subcontractors and suppliers are welcome to attend. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding.

*Tuesday, 29 April 2025 @ 2:00pm*

*Connor Consolidated School*

*1581 Van Buren Road*

*Connor Township, ME 04736-6118*

*or*

- ☐ An on-site pre-bid conference will not be conducted for this project.

9. Bid Documents - full sets only - will be available on or about *22 April 2025* and may be obtained for a \$100 registration fee from:

*Haley Ward, Inc.*

*One Merchants Plaza, Suite 701*

*Bangor, ME 04401*

*(207) 989-4824*

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10. Bid Documents may be examined at:

*AGC Maine*  
*188 Whitten Road, Augusta, ME 04330*  
*207-622-4741*

*Construction Summary*  
*734 Chestnut Street, Manchester, NH 03104*  
*603-627-8856*