

00 11 13
Notice to Contractors

Maine State Police Crime Lab HVAC Upgrades BGS Project No: 3376

Maine State Police Crime Lab HVAC Upgrades includes minor HVAC ductwork and diffuser relocations, ductwork insulation upgrades, new rooftop exhaust fan, and testing/balancing of existing HVAC systems.

The cost of the work is approximately \$ 400,000. The contract shall designate the Substantial Completion Date on or before *31 October 2024*, and the Contract Final Completion Date on or before *31 October 2024*.

1. Submit bids on a completed Contractor Bid Form, plus bid security when required, all scanned and included as an attachment to an email with the subject line marked "**Bid for Maine State Police Crime Lab HVAC Upgrades**" and addressed to the Bid Administrator at: BGS.Architect@Maine.gov, so as to be received no later than **2:00:00 p.m. on May 29, 2024**.

Bid submissions will be opened and read aloud at the time and date noted above at the Bureau of General Services office, accessible as a video conference call. Those who wish to participate in the call must submit a request for access to BGS.Architect@Maine.gov.

Any bid received after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. The Bid Administrator may require the Bidder to surrender a valid paper copy of the bid form or the bid security document in certain circumstances.

Questions on the bid opening process shall be addressed to the Bid Administrator: William Longfellow, Director, Bureau of General Services, 77 State House Station, Augusta, Maine 04333-0077, or email BGS.Architect@Maine.gov.

2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.
If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
4. Performance and Payment Bonds *are required* on this project.
If noted above as required, or if any combination of Base Bid and Alternate Bids amounts selected in the award of the contract exceeds \$125,000.00, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
5. Filed Sub-bids *are not required* on this project.

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6. There *are no* Pre-qualified General Contractors on this project.
If Pre-qualified General Contractors are identified for this project, the name of each company, with their city and state, are listed below.

7. An on-site pre-bid conference *will be* conducted for this project.
If a pre-bid conference is scheduled, it is *mandatory* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. *Meeting to be held at project location, Augusta Crime Lab, 30 Hospital St, Augusta, ME 04330 on Thursday May 9, 2024 at 3 pm. A second meeting will be held at the project location on Tuesday, May 21st at 3pm. This second meeting will be mandatory for all contractors that did not attend the first meeting.*

8. Bid Documents - full sets only - will be available on or about *April 18, 2024* and may be obtained *from the BGS website.*

9. Bid Documents may be examined at:

N/A