

Addendum #1

This Addendum modifies, amends, and supplements designated parts of the Contract Documents, Specifications and Drawings for:

Lewiston Armory Unheated Storage Building Project, Lewiston, Maine
Project No. 23SC20-313-D, Bid Number #22-026

Directorate of Facilities Engineering

13 June 2022

It shall be the responsibility of the Contractor to notify all Subcontractors and Suppliers for various portions of the work of any changes or modifications contained in this Addendum.

Specification Items:

1. Section 00 41 13, Bid Form – Stipulated Sum (Single-Prime Contract). **Remove** in entirety and **Replace** with attached Section 00 41 13. Change is date of Project Manual.
2. Section 01 00 00, Administrative Provisions. **Remove** pages 12 and 13 and **Replace** with attached pages 12-13. Change is additional requirement to provide three (3) 40' x 8' ft. storage trailers. Section G.6. added.

Attachments:

- 1 – Revised Section 00 41 13, Bid Form – Stipulated Sum (Single-Prime Contract).
- 2 – Revised Section 01 00 00, Administrative Provisions, pages 12 and 13.
- 3 – Revised Section 02 24 16, Structure Demolition.
- 4 – Prebid Meeting Agenda
- 5 – Notes on Pre-Bid Conference
- 6 – Pre-Bid Attendance Sheet
- 7- Post Pre-Bid Conference Items

**00 41 13
Contractor Bid Form**

**Lewiston Armory Unheated Storage Building Project
23SC20-313-D**

BGS number 3310

Bid Form submitted by: *paper documents only to address below*

Bid Administrator:

Mrs. Sherill Hallett
Directorate of Facilities Engineering
Bldg. 7, Camp Keyes
194 Winthrop Street
Augusta, Maine 04330

Bidder:

Signature: _____

Printed name and title: _____

Company name: _____

Mailing address: _____

City, state, zip code: _____

Phone number: _____

Email address: _____

State of incorporation, if a corporation: _____

List of all partners, if a partnership: _____

The Bidder agrees, if the Owner offers to award the contract, to provide any and all bonds and certificates of insurance, as well as Schedule of Values, Project Schedule, and List of Subcontractors and Suppliers if required by the Owner, and to sign the designated Construction Contract within twelve calendar days after the date of notification of such acceptance, except if the twelfth day falls on a State of Maine government holiday or other closure day, or a Saturday, or a Sunday, in which case the aforementioned documents must be received before 12:00 noon on the first available business day following the holiday, other closure day, Saturday, or Sunday.

As a guarantee thereof, the Bidder submits, together with this bid, a bid bond or other acceptable instrument as and if required by the Bid Documents.

00 41 13
Contractor Bid Form

1. The Bidder, having carefully examined the Lewiston Armory Unheated Storage Building Project Project Manual dated 2 June 2022, prepared by Oak Point Associates, as well as Specifications, Drawings, and any Addenda, the form of contract, and the premises and conditions relating to the work, proposes to furnish all labor, equipment and materials necessary for and reasonably incidental to the construction and completion of this project for the **Base Bid** amount of:

\$ _____ .00

2. Allowances *are not included* on this project.

No Allowances

insert brief name of Allowance

\$ 0.00

3. Alternate Bids *are not included* on this project.

<Bid Administrator to select...>

Any dollar amount line below that is left blank by the Bidder shall be read as a bid of **\$0.00**.

1 "not used" \$ _____ .00

2 "not used" \$ _____ .00

3 "not used" \$ _____ .00

4 "not used" \$ _____ .00

4. Bid security *is required* on this project.

If noted above as required, or if the Base Bid amount exceeds \$125,000.00, the Bidder shall include with this bid form a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with this completed bid form submitted to the Owner.

5. Filed Sub-bids *are not required* on this project.

If noted above as required, the Bidder shall include with this bid form a list of each Filed Sub-bidder selected by the Bidder on the form provided (section 00 41 13F).

F. Barriers

1. Provide as required to prevent public entry to construction areas, to provide for Owner's use of site, and to protect existing facilities and adjacent properties from damage from construction operations.

G. The Contractor will provide:

1. Office Trailer: Weather tight, with lighting, electrical receptacles, heating, cooling and drawing display table. The office trailer will have separate office space for the project manager to conduct his/her daily business.
2. Storage Sheds for Tools, Materials, and Equipment: Weather tight, with adequate space for organized storage and access, and lighting for inspection of stored materials.
3. His/her own on-site telephone, if so required for the conduct of his/her business.
4. Protected storage, if necessary.
5. Temporary barricades to separate the Contract Site areas from the Owner's area or public area.
6. Contractor will provide three (3) 40' x 8' trailers for storage of unit equipment displaced by existing facility demolition. Owner is responsible for loading and unloading those trailers. Deliver trailers on site immediately upon providing the Owner the 60 day notification for the contractor mobilization IAW Section 1.02 (F)(4) of this specification section.

H. Protection And Restoration

1. The Contractor shall be responsible for all damages to furnishings, equipment, supplies, existing construction, including finished surfaces, caused by Work of Contract.
2. The Contractor shall be fully responsible for maintaining weather-tight integrity of the roofing system and wall systems, including permanent and temporary flashings, during the entire construction period.
3. The Contractor's responsibilities shall include the cost to repair damage to the existing building's structure, finishes and contents associated with the Contractor's failure to maintain the watertight integrity of the roofing system and wall system, whether permanent or temporary, at no additional cost to the Owner.
4. The Contractor shall protect paved areas and lawns around the Building from damage associated with the construction. Costs to repair damage to paved areas and lawns will be deducted from Contractor's final payment to cover Owner's expenses to repair damage. The Owner will determine if damages to lawns are minor or major.

I. Security

1. Provide security program and facilities to protect Work, existing facilities, and Owner's operations from unauthorized entry, vandalism, and theft. Coordinate with Owner's security program.

J. Water Control

Not Used

K. Cleaning during Construction

1. Throughout the construction period the Contractor shall be responsible for maintaining building and site areas affected by the Work in a standard of cleanliness.
 - a. Retain stored items in an orderly arrangement allowing maximum access, not impeding traffic or drainage, and providing protection of materials.
 - b. Completely remove all scrap, debris, waste material and other items not required for construction from the site at least once a week.
 - c. Provide adequate storage for all items awaiting removal from the job site, observing requirements for fire protection and protection of the ecology.
2. Conduct daily inspection, more often if necessary, to verify that requirements for cleanliness are being satisfied.
3. Provide required personnel, equipment and materials needed to maintain the specified standard of cleanliness.
4. Use only those cleaning materials and equipment that are compatible with the surface being cleaned, as recommended by the manufacturer of the material.

L. Removal

1. Unless otherwise specified, materials to be removed, including all components and accessories, become property of the Contractor and shall be promptly removed from the Contract Site and legally disposed of at Contractor's expense.
2. Remove temporary materials, equipment, services, and construction prior to Substantial Completion inspection.
3. Clean and repair damage caused by installation or use of temporary facilities. Restore existing facilities used during construction to specified, or to original, condition.
4. The Contractor shall be responsible for removing and disposing of solid wastes (including construction/demolition debris) per Section 01 35 43.

1.08 MATERIAL AND EQUIPMENT

A. Products

1. Products include material, equipment, and systems.
2. Comply with Specifications and referenced standards as minimum requirements.

Pre-Bid Conference Notes (Thursday June 9, 2022 @ 9 am):

Lewiston Armory Unheated Storage Building Project, Lewiston, Maine
Project No. 23SC20-313-D, Bid Number #22-026

1. All correspondence with bidders will be via email to the email addresses provided by them on the pre-bid conference sign in sheet.
2. There will be an Addendum forthcoming for a revised bid form and the addition of three 40" storage trailers as well as any additional items that arose at the pre bid conference and based upon any of the bidder questions asked prior to the technical questions deadline.
3. Deadline for technical question is 3 pm, Thursday 16, June 2022. All questions will be in writing and sent to the email address provided by Oak Point Associates. DFE Project Manager will be copied on all correspondence.
4. Technical questions will be sent to the AE; contracting and bidding procedure questions will be sent to the Contract Grant Specialist. All questions will be submitted in writing to the email address provided in the pre-bid agenda which was provided to all attendees at the pre-bid conference and attached to this addendum. DFE PM will be copied on all correspondence.
5. Bid Opening is 23 June 2022 at 2 pm at the Directorate of Facilities and Engineering, 194 Winthrop Street, Augusta, Maine. Bid opening is open to the public.
6. It is strongly encouraged that all bid submissions be hand carried to the Contract Grant Specialist at the address provided in the Notice to Contractors. This is due to the recent delivery timeline execution provided by the USPS and overnight carriers that have not met their delivery deadlines. Bidders are responsible to ensure that bid documentation is received by the Contract Grant Specialist prior to the bid opening deadline.
7. Bid security is required as part of the bid submission package. Payment and Performance Bonds will be required prior to project award.
8. Builder's Risk insurance is required for this project in addition to all insurances required per the bidding documents.
9. Construction will not commence until the contractor has all materials on hand to ensure that all work can be completed in one mobilization. This is due to the anticipated long lead time for the delivery of specific steel items required by this project. This also minimizes the time the unit will have to utilize the temporary storage for their impacted equipment.
10. Contractor will provide the Owner with minimum 60 day notice prior to mobilization and those 40" trailers will be delivered prior to mobilization so the unit will have time to evacuate the facilities scheduled for demolition.
11. Contractor may request payment for materials purchased and stored at their storage sites provide they provide the owner with proof of receipt of such materials, Right of Entry for the owner to that storage site and insurance coverage for those materials.
12. During the construction phase of this project the contractor shall minimize any impact on the activities of the Meal for Wheels Program.
13. Roles and responsibilities of all entities involved with the project were discussed and are part of the pre-bid agenda (attached).
14. A tour of the site was conducted.

LEWISTON ARMORY UNHEATED STORAGE BUILDING PROJECT
JUNE 9, 2022 2 9 AM
LEWISTON ARMORY, 55 ALFRED A. PLOURDE PARKWAY, LEWISTON,
MAINE

A. Attendees

- Record names of each individual and their entity.
 - Pre Bid Sign In Sheet.

 - Owner (Directorate of Facilities Engineering - DFE)
 - Paul R. Lapointe, Facilities Project Manager
 - Oak Point Associates (Architect)
 - Mr. Tyler Barter, Principal, Architect
 - Bureau of General Services (BGS)
 - Mr. Robert Gurney (Not attending)
 - DFE:
 - Ms. Sherri Booker, Contract Grant Specialist
 - MEARNG:
 - SSG Jake Erickson
 - CW2 Peter Houghton

B. General Information on the Bid Process

- This is a mandatory pre bidding conference for General Contractors.
- Bids are due to Bldg. 7, Camp Keyes, 194 Winthrop Street, Augusta, Maine NLT 2 pm on June 23, 2022.
- Deadline for Questions is 3 pm, 16 June 2022. All question will be submitted in writing Lewiston_armory@oakpoint.com and responded to via a clarification or addendum issued by DFE.
- Bid security at bidding and payment and performance bonds are required prior to award.
- Access to bidding documents is detailed in the Notice to Contractors. Addenda will be issued by DFE to all attendees of this conference and provided to BGS.
- Bidders are responsible to review all project requirements. Detailed addenda acknowledgment is no longer part of the bid submission form.

C. Specific Information on the Project

- Bidders to note all insurance requirements (See General Conditions Bidding Documents). This includes Builder's Risk insurance
- Overall Scope of work (More Detail from AE).
 - Demo two existing storage buildings.
 - Build one large storage building
 - Repair parking lot disturbed by demolition of buildings.
 - Demo and replace fuel storage building.
 - Demo one wooden shed. No replacement.
 - Relocate Fuel dispenser system.

- Note parking requirements - TBD at preconstruction meeting.
- Note lay-down areas, location for trailers - TBD at preconstruction meeting
- Facility Access: Likely two lock system to Org parking site. Background checks required.
- Define work hour restrictions – 7 am to 4 pm M-F. No Federal and State Holidays. Drill weekends or AT must not be impacted.
- Note the project schedule – Unique due to lead time for steel.
 - Contractor may start when project can commence and be completed within one mobilization. That means project starts and continues until completion with no breaks.
 - Unit needs a minimum of 60 prior notice to mobilization so they have time to empty out the facilities impacted.
 - Contractor will keep Owner in formed of purchases of materials and schedule of deliveries of such materials. Contractor will be paid for materials provided Owner is granted Right of Access as well as proof of insurance of those materials while stored at the contractor’s site. Contractor will not store materials at the project site unless mobilization for construction is imminent.
- Roles of Key Personnel:
 - DFE PM
 - Everything
 - Processing of Payment Requisitions and change orders.
 - Provide timely guidance to contractor after discussion with AE on any project related items and issues.
 - Serve as liaison between the contractor and the unit.
 - Ensures that project is executed in accordance contact and codes and regulations.
 - AE (Oak Point Associates)
 - Ensures that project is executed in accordance with Owner’s Intent and project documents.
 - Review all Submittals provided by the Contractor during the construction phase of the contract. Review Submittals to ensure that they meet design intent.
 - Coordinate with the Contractor and Owner during construction to resolve schedule, design, quality, or workmanship issues.
 - Provide responses to RFIs and request for clarification by Contractor.

- Review and provide written response to substitution requests.
- Consultant shall review all testing data and determine if installations meet specification requirements.
- Conduct on-site inspections to check workmanship and project progress during the construction as required.
- Validates contractor has complied with close out requirements prior to payment of final requisition.
- Provide the Owner with as-built drawings upon project completion.
- Contactor:
 - Provides the Owner with a detailed project schedule and informs the Owner of any significant deviations that may occur to this schedule at any time.
 - Responsible for the conduct of all contractor and sub-contractor personnel on the site.
 - Ensures that all submittal requirements contained in the contract are adhered to.
 - Maintain the site in a neat, orderly, and manageable state. (snow removal if applicable). Be aware of Meals for Wheels operations.
 - Responsible for security of their equipment and materials stored on and off site.
 - Follow the guidance provided by the unit for access to the site and security requirements.
 - Provide and schedule all testing personnel and tests as required by the contract documents. Provide copies of all testing results in a timely manner to the AE for review and approval.
 - Follow all life safety codes as well and the environmental requirements of the contract and applicable permits.
 - Obtains all permits as required from the City of Lewiston for this project. Provide two copies of each to the Owner.
 - Submit close out document as required as well as de-line drawings to the AE.
- Unit:
 - Provide reasonable site access to the contractor that will allow the contractor to execute the contract requirements.
 - Inform the DFE PM of any issues on the site.
 - Inform the DFE PM of any mission related activities that may impact contractor access to the site.
- AE leads tour of the site and provides more detail on project scope and requirements.
- After tour of facility wrap of the conference and obtain any final questions for the contractors.

Attachment: A. - Points of Contact

Department of Defense, Veterans and Emergency Management
PRE-BID CONFERENCE AGENDA

Attachment A – Points of Contact

Bidding Period Questions

Technical Questions: Lewiston_armory@oakpoint.com

DFE Project Manager: Name: Paul R. Lapointe
 Phone: 207-430-6329
 Email: paul.r.lapointe.nfg@army.mil

Oak Point Associates: Name: Ms. Kerry Peiser
 Email: kpeiser@oakpoint.com

DFE Contracting: Name: Ms. Sherrill Hallett
 Email: Sherrill.L.Hallett@maine.gov

BGS: Name: Mr. Robert W. Gurney
 Email: robert.w.gurney@maine.gov

All questions to be submitted in writing. DFE PM to be copied on all correspondence.

Technical Project questions will be directed to Oak Point Associates.

Contracting/bidding question will be directed to DFE Contracting.

	A	B	C	D
1	<u>Pre Bid Conference Sign-In: Lewiston Unheated Storage Project 23SC20-313-D 9 June 2022 9 AM Lewiston Armory</u>			
2	<u>Name</u>	<u>Organization</u>	<u>Phone Number</u>	<u>email</u>
3	DAVID H. WHITNEY	SHERIDAN CONST.	207-453-9311	dwhitney@sheridancorp.com
4	TREVOR KNEEL	CH-STEVENSON, INC	207-685-3600	tknell@chstevensoninc.com
5	Tyler Coffin	Doten's Construction	207-865-4412	Tyler@dotens.com
6	Chris Wakefield	Blane Casey Building Cos.	207-722-2600	estimating@blanecasey.com
7	Bert Sirois	Reed & Reed, Inc.	207-607-3515	bsirois@reed-reed.com
8	Tyler Barter	OAK Point Associates	207-283-0193	tbarter@oakpoint.com
9	Steven Sweeney	NH Demolition	603.641.1111	Josh@NHDemolition.com
10				
11				

Post Pre-Bid Conference Items:

Some of these items were brought up during the pre-bid conference so in the interest of transparency I felt we owed you a summation of these and their current status.

Items requested up by the unit and their current status:

- 1) Unit requested that the new unheated storage building be placed against the existing fence line to maximize area for parking. This conflicts with current National Guard Bureau regulations so the building location will remain as shown in the bidding documents.
- 2) Unit requested that the area scheduled to receive turf in between the new unheated storage facility and the existing maintenance building be paved versus being replaced with turf. Based upon guidance from the AE and the fact that specific area is on the wrong side of the existing Ground Water Conservation Overlay Zone Boundary, the bidding documents will remain unchanged and turf will be paced as specified in the bidding documents.
- 3) Unit requested a relocation of the new Fuel Storage Facility. This may be possible, and the AE is currently researching the feasibility of this request. If feasible, this item will be included on a future addendum.
- 4) Unit requested that the site of the demolished fuel pad be replaced with pavement versus turf and that area be slightly reshaped to accommodate movement of unit vehicles. This is under advisement but will not be changed as part of the bidding package. The turf and shape of this site remains as detailed in the bidding documents. This change would require permission from the City of Lewiston and that would not be received prior to the bid opening. If we determine that this is feasible and the City of Lewiston is receptive to this change, it will be addressed as a change order after project award.
- 5) Unit requested that the fence between the non-org and org parking areas be moved to accommodate more POV parking. This is not in the scope of this project so we will not be moving the fence at this time. Unit is advised to request this as a separate project.
- 6) Unit requested that the existing three (3) 20' x 8" conex adjacent to the 2nd platoon existing storage facility be demolished as part of this project. Owner concurs and this will requirement will be added via an addendum item. To be addressed in the next addendum.

Item Requested by the City of Lewiston:

1. The City of Lewiston has requested a minor change to the drip edge detail as a condition of their approval to proceed with this project. This detail will be modified per their request and issued as an addendum item in the next addendum.

Additional Topic From the Owner:

- 1) A reminder that all materials provided for this project must follow the requirements contained in the Buy American Act.