

**Addendum #1**  
**May 29, 2024**

This Addendum modifies, amends, and supplements designated parts of the Contract Documents, Specifications and Drawings for:

**Sanford Armory Parking Improvements, Sanford, Maine - Project No. 23SC18-301-D**

**Bid Number #24-045**

Directorate of Facilities Engineering

It shall be the responsibility of the Contractor to notify all Subcontractors and Suppliers for various portions of the work of any changes or modifications contained in this Addendum.

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**Clarification Items:**

1. The mandatory Pre-Bid Meeting was conducted on May 23, 2024. The agenda from the meeting and the Points of Contact list distributed at the meeting are attached to this addendum.
  - a. Addenda will be distributed via email to the attendees that provided their information on the meeting sign-in sheet. Addenda will also be posted at XPress Copy where the bid documents are also available.
  - b. Emphasizing that bids are due by 2:00 PM on June 6, 2024 and should be hand delivered to Bldg 7, Camp Keyes, 194 Winthrop Street, Augusta, ME.
  - c. Questions must be submitted via email NLT 3:00 PM on May 30, 2024 to the addresses shown on the attached Points of Contact list.
  - d. The final bid addendum will be issued NLT 2:00 PM on June 3, 2024.
  - e. The date for Substantial Completion is 15 October 2024.
  - f. The date for Final Completion is 31 October 2024.
  - g. For bid purposes, Contractors should assume that the parking areas will be cleared of MEARNG equipment and vehicles during construction.
  - h. Firms that attended the Pre-Bid Meeting:
    - Gorham Sand & Gravel
    - St. Laurent & Son, Inc.
    - Ganneston Construction Corp
    - RJ Grondin & Sons
    - Mo Harris, Inc.
    - Woods Excavating, LLC
    - Shaw Brothers Construction
    - N.M. Curtis Earth Works, Inc.

- WP Davis Excavation, LLC
  - Genga Excavation, LLC
  - Shawn's Concrete Floors
2. Background checks will be required for all on-site workers and supervisors and approval requests must be submitted via encrypted transmission vis DoD SAFE to Paul Lapointe.
  3. The site must be secured at all times with an approved fencing system.
  4. Q: Please clarify the intent of the building foundation earthwork.  
A: There is no building or building foundation included in the project.
  5. Q: There are 3 areas of pavement being sawcut & removed (Keynote 22 on CD101Site Removals Plan). Site Plan CS101 shows these areas but does not identify what is going back in these areas (concrete? asphalt paving?).  
A: On CS101, the area adjacent to the accessible ramp and main stair/entrance (with no keynote) is existing pavement to remain. Note the sawcut line on CD101.  
The area south of the accessible ramp/north and west of the van accessible parking space (with no keynote), is to be restored with 4" planting soil, seed, and mulch.  
If there is another area with no keynote indicating what is going back, please submit a sketch showing the area in question.
  6. Q: Keynote 3 on CS101 Site Plan refers to Asphalt Concrete Walk per detail 5/C-502. Detail 5/C-502 is a concrete pad detail. Should the reference detail be 4/C-502?  
A: Yes, 4/C-502 is the Asphalt Concrete Walk Detail.
  7. Q: Keynote 14 on CS101 Site Plan for the dumpster pad references detail 6/C=502. Should this be detail 5/C-502?  
A: Yes, 5/C-502 is the Concrete Pad Detail.

**Drawing Items:**

None.

**Specification Items:**

1. Section 01 00 00, Administrative Provisions: **DELETE** Paragraph 3.04 Testing, Adjusting & Balancing item B.
2. Section 01 00 00, Administrative Provisions, **DELETE** Paragraph 3.07 Operation & Maintenance Data item C.4.f.
3. Section 01 00 00, Administrative Provisions, **DELETE** Paragraph 1.08.A.6.

**Attachments:**

1. Pre-Bid Meeting agenda.
2. Points of Contact list.

**Department Of Defense, Veterans  
and Emergency Management**

**PRE-BID CONFERENCE AGENDA**

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**SANFORD ARMORY PARKING IMPROVEMENTS PROJECT**

**DATE: MAY 23, 2024 @ 10 AM**

**LOCATION OF MEETING: 88 WILLIAM OSCAR EMERY DRIVE,  
SANFORD, MAINE**

**A. Attendees**

- Record names of each individual and their entity.
  - It is critical that everyone sign in on the pre bid attendance sign-in sheet. This pre bid conference is mandatory for GCs and optional for sub-contractors.
- Owner (DVEM)
  - Owner's Representative – Paul R. Lapointe, Facilities Project Manager
  - Michael Russell – Construction Inspector
- Consultant (Oak Point Associates)
  - Ms. Kerry Peiser, PLA – AE Project Manager
- Maine Army National Guard– SFC Brandon Cote
- General Contractors
- Subcontractors
- Bureau of General Services (BGS) – Mr. Robert W. Gurney - Not Present

**B. General Information on the Bid Process**

- As stated earlier, GC's must be present at this meeting to be eligible to bid.
- Bids are due to DFE, Bldg. 7. Camp Keyes, Augusta, Maine, 194 Winthrop Street, Augusta, Maine NLT 2:00 pm 6 June 2024. Bids must be hand carried to the bid opening location. Bid opening is open to the public.
- Deadline for questions is 3:00 pm, 30 May 2024. **Questions will be in writing and emailed to the consultant. DFE PM will be copied on all correspondence.**
- Bid bonds are required as part of your bid submission. Payment and Performance bonds will be required prior to contract award.
- Bidding documents and addenda are and will be available at Xpress Copy as well as AGC Maine and Construction Summary. All addenda and/or clarifications will be emailed directly to the pre bid attendees to the email address listed for them on the attendee sign in form.
- Bidders are required to review all project requirements.
- The Build America, Buy America Act is in effect for this project.

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**PRE-BID CONFERENCE AGENDA**

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**C. Specific Information on the Project**

- Bidders to note all insurance requirements, including Builder's Risk insurance.
- The overall scope of work is as follows:

Project consists of the removal of existing asphalt concrete pavement and underlying gravel and soils materials to allow for the emplacement of new asphalt concrete pavement, both heavy duty and standard duty. Total area for this project is approximately 6,851 square yards. Project includes demolition of existing concrete pads and the installation of an 8-inch thick, 50 ft x 100 ft reinforced concrete pad. Project scope also includes landscaping, stormwater measures, parking lot marking, electrical, and gate replacement.

- Basis of award is the lowest base bid. There are currently no Alternate Bid Items or Allowances.
- Note parking requirements – TBD at preconstruction meeting. Note: Parking is currently at a premium at this facility.
- Note lay-down areas, location for trailers. - TBD at preconstruction meeting.
- Address access to the facility– During construction the unit will be occupying the main facility. All applicable codes regarding facility access and egress will be maintained during the execution of this project. Site access will be coordinated at the preconstruction meeting.
- Drill weekends typically are the first weekend of each month. In some cases, they may start on the Friday preceding that weekend. Accommodations shall be made to ensure the unit is able to operate at the facility during these events. This will be clarified during the preconstruction meeting.
- The unit would be very grateful if this project could be phased to facilitate vehicle and equipment storage. The owner will entertain any options that would allow this provided it does not increase the project cost and/or delay the stated completion dates. As of now the unit has been instructed to vacate the entire MOV parking area prior to the start of this project.
- Define work hour restrictions. – M-F 7-4. No weekends or holidays.

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**PRE-BID CONFERENCE AGENDA**

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- Note the project schedule. Project may start upon receipt of a fully executed construction contract. Substantial Completion is 15 October 2025. Final Completion is 31 October 2025.
- State the roles of each entity:
  - Owner: Provides project scope, funding, processes payments, change orders, and guidance in concert with the AE regarding project issues. Accepts the project on behalf of the government upon successful completion. The only entity that may alter project schedule, scope, and funding.
  - AE – Developer and enforcer of the project specifications and drawings. Ensures the project is executed IAW plans and specifications. Provides guidance to the owner on project related issues. Reviews all submissions, RFI's, substitution requests, change orders and test results. Ensures project close out documents are correct and develops record drawings from contractor red line drawings. The only entity that can make changes to drawings and specifications.
  - Unit- Provide access to the facility. Informs the owner of any issues during the project. Informs Owner of any mission related events that may impact the project schedule. It may be the Owner's project, but it's their facility.
  - GC – Ensures project is completed IAW plans and specifications. Informs the Owner immediately of any condition that would prevent that from happening. Develops the project schedule and informs the Owner of anything that impacts the project schedule beyond their control. Responsible for the performance and conduct of all contractor and sub-contractor personnel working on the project. Informs the Owner and unit of any material delivery issues that would impact the unit's normal activities as well as any required utility shutdowns.
- Tour the site and facility; note other pre-bid possibilities for access if any.
- Conclude the tour.
- Record questions and answers from this conference in the next Addendum.

POINTS OF CONTACT: SANFORD ARMORY PARKING IMPROVEMENTS PROJECT

PROJECT NUMBER 23SC18-301-D

**ALL QUESTIONS MUST BE IN WRITING VIA EMAIL. NO PHONE INQUIRIES CAN BE ACCEPTED.**

1. ALL TECHNICAL QUESTIONS TO BE DIRECTED TO THE A/E.
2. ALL BIDDING QUESTIONS TO BE DIRECTED TO THE CONTRACT GRANT SPECIALIST.
3. ALL OTHER QUESTIONS TO BE DIRECTED TO THE DFE PROJECT MANAGER.
4. DFE PROJECT MANAGER TO BE COPIED ON ALL CORRESPONDENCE.

DFE PROJECT MANAGER:

PAUL R. LAPOINTE, FACILITIES PROJECT MANAGER

PHONE: 207-430-6329

EMAIL: [paul.r.lapointe.nfg@army.mil](mailto:paul.r.lapointe.nfg@army.mil)

A/E - OAK POINT ASSOCIATES:

KERRY PEISER, PLA: PROJECT MANAGER

PHONE: 207-283-0193

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DFE CONTRACT GRANT SPECIALISTS:

SARA THOMPSON

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TANYA SCHAUB

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