

**00 11 13**  
**Notice to Contractors**

**Richmond Maintenance Facility Buildings**

BGS 3204

Two buildings and a new entrance driveway at the Boating Facilities Program Maintenance Facility in Richmond, Maine. The Work includes: a new 50 ft x 80 ft Navigation Aids Storage Building for storage of boats, vehicles and equipment, a new 32 ft x 36 ft Carpentry Shop, and a new driveway entrance on Rte 201, and associated sitework.

The cost of the work is approximately \$ 500,000. The work to be performed under this contract shall be completed on or before the Substantial Completion date of 15 December 2022.

1. Submit bids on a completed Contractor Bid Form, plus bid security when required, all scanned and included as an attachment to an email with the subject line marked "***Bid for Richmond Maintenance Facility Buildings***" and addressed to the Bid Administrator at: BGS.Architect@Maine.gov, so as to be received no later than **2:00:00 p.m.** on **07 June 2022**.

Bid submissions will be opened and read aloud at the time and date noted above at the Bureau of General Services office, accessible as a video conference call. Those who wish to participate in the call must submit a request for access to BGS.Architect@Maine.gov.

Any bid received after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid. The Bid Administrator may require the Bidder to surrender a valid paper copy of the bid form or the bid security document in certain circumstances.

Questions on the bid opening process shall be addressed to the Bid Administrator: David Schoenherr, Director, Division of Planning, Design & Construction, Bureau of General Services, 77 State House Station, Augusta, Maine 04333-0077, BGS.Architect@Maine.gov.

2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security is required on this project. The Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
4. Performance and Payment Bonds are required on this project. The selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
5. Filed Sub-bids *are not required* on this project.
6. There are no Pre-qualified General Contractors on this project.
7. An on-site pre-bid conference be conducted for this project. If a pre-bid conference is scheduled, it is for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. ***The pre-bid conference will be at 10:00 a.m. 31 May 2022, at the project site.***

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8. Bid Documents - full sets only - will be available on or about *17 May 2022* and may be obtained *at no cost* from:

*Bureau of General Service website*

*<https://www.maine.gov/dafs/bgs/business-opportunities>*

9. Bid Documents may be examined at:

*AGC Maine*

*188 Whitten Road*

*Augusta, ME 04330*

*Phone 207-622-4741 Fax 207-622-1625*

*Construction Summary*

*734 Chestnut Street*

*Manchester, NH 03104*

*Phone 603-627-8856 Fax 603-627-4524*