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Notice to Contractors

Bog Brook Kitchen Renovation

BGS Project Number 3195

Only the Kitchen Area will be renovated under this bid package. The entire kitchen area shall be demolished. The existing foundation shall be used to construct the new kitchen. The complete renovation shall consist of the building structure, building envelope, windows, doors, roof system, bathroom and kitchen equipment. The HVAC mechanical, plumbing, and electrical systems shall be upgraded.

The cost of the work is approximately \$ 1,300,000. The work to be performed under this contract shall be completed on or before the Final Completion date of *30 March 2023*.

1. Bids shall be submitted in sealed envelopes plainly marked "**Bid for Bog Brook Kitchen Renovation, Project Number 23TR19-603-D, BGS Project Number 3195, Bid Number 22-017**" and addressed to the Bid Administrator:

*Directorate of Facilities Engineering
194 Winthrop Street, Building #7, Camp Keyes
Augusta, Maine 04333-0033
Attn: Mrs. Sherrill Hallett*

The envelope shall contain a completed Contractor Bid Form, plus bid security when required, to be received no later than **2:00 p.m. on 22 December 2021**. Bid submissions will be opened and read aloud at *Due to COVID the Bid Opening shall be closed to the public. You may request a Bid Abstract from Mrs. Sherrill Hallett, email - sherrill.l.hallett@maine.gov* at the time and date noted above.

Any bid submitted after the noted time will not be considered a valid bid and will remain unopened. Any bid submitted by any other means will not be considered a valid bid.

2. The bid shall be submitted on the Contractor Bid Form (section 00 41 13) provided in the Bid Documents. The Owner reserves the right to accept or reject any or all bids as may best serve the interest of the Owner.
3. Bid security *is required* on this project.
If noted above as required, the Bidder shall include a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with the completed bid form submitted to the Owner. The Bid Bond form is available on the BGS website.
4. Performance and Payment Bonds *are required* on this project.
If noted above as required, the selected Contractor shall furnish a 100% contract Performance Bond (section 00 61 13.13) and a 100% contract Payment Bond (section 00 61 13.16) in the contract amount to cover the execution of the Work. Bond forms are available on the BGS website.
5. Filed Sub-bids *are not required* on this project.
6. There *are no* Pre-qualified General Contractors on this project.
If Pre-qualified General Contractors are identified for this project, the name of each company, with their city and state, are listed below.
None

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7. An on-site pre-bid conference *will* be conducted for this project.
If a pre-bid conference is scheduled, it is *mandatory* for General Contractors and optional for Subcontractors and suppliers. Contractors who arrive late or leave early for a mandatory meeting may be prohibited from participating in this meeting and bidding. *A Pre-Bid Conference is scheduled for 10:00 a.m. on – 2 December 2021. The Contractor shall arrive at 5 Barrack Road's Main Gate, Gilead, Maine, Latitude 44.396902N, Longitude 70.9339214W. The Project Manager will direct you to the parking area next to the Kitchen and Dining Facility.*
8. Bid Documents - full sets only - will be available on or about 22 November 2021 at 12:00 p.m. and may be obtained *Plans and Specifications may be obtained from the following Print Shop listed below for a non-refundable fee of \$300.00. The Contractor shall be responsible to contact the Print Shop (Xpress Copy) for a paper copy of the Plans and Specifications. The Contractor shall be responsible for the cost of the paper copy and the cost for delivery method of the Plans and Specifications. The Contractor shall contact the Print Shop (Xpress Copy) to determine the method of payment required. A Digital Copy of the Plans and Specifications may be obtained from the Print Shop (Xpress Copy) for a non-refundable fee of \$60.00 from:*
- Xpress Copy
17 Westfield St
Portland, ME 04101
Phone: (207) 775- 2444, Fax (207) 775- 2481
If the Contractor has any issues obtaining a copy of the Plans and Specifications, email Owen Hill -
- Owen@xcopy.com.*
9. Bid Documents may be examined at:
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| <i>AGC Maine</i> | <i>Construction Summary</i> |
| <i>188 Whitten Road</i> | <i>734 Chestnut Street</i> |
| <i>Augusta, ME 04330</i> | <i>Manchester, NH 03104</i> |
| <i>Phone 207-622-4741 Fax 207-622-1625</i> | <i>Phone 603-627-8856 Fax 603-627-4524</i> |