

Addendum #1

BLDG 34/39 HVAC Repair Project

Project No. 23SR18-460-D Bid Number # 21-003

Directorate of Facilities Engineering

18 August 2020

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated 6 August 2020 as noted below. Acknowledge receipt of the Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification. This Addendum consists of the following:

Administrative Items:

1. Minutes of the prebidding conference held on 13 August 2020 on the project site are attached. This includes the pre bid conference attendance list.

Clarification Items:

1. Builders Risk insurance is required for this project.
2. Compliance with the provisions contained in the Buy American Act is required.
3. The space will be vacated with the exception of the Print Shop and the server room (Computer Room).

Attachments:

- 1- Pre Bid Conference Minutes and Attendance Sheet

PRE-BID CONFERENCE MINUTES

BLDG 34/39 HVAC REPAIR PROJECT

AUGUST 13, 2020

BLDG 34/39 CAMP KEYES, AUGUSTA, MAINE

A. Attendees

- Owner (Directorate of Facilities Engineering)
 - Paul R. Lapointe
- Consultant (Harriman)
 - John Ellis, Architect
 - Jeff Cormier, P.E.
- MEARNG
 - CW4 Richard A. Coburn (not present)
- Bureau of General Services (Mr. Joseph Ostwald – not present)

B. General Information on Bid Process

- All attendees to sign attendance sheet. Please ensure email is legible. All future correspondence to include addenda and clarifications will be sent to you via email at the address you provide.
- Requirements for mandatory attendance, yes.
- Bid submission time: 27 August 2020 @ 2:00 pm.
- Questions in writing to Consultant; deadline for questions: 4:00 pm 21 August 2020
- Bond requirements: Bid Security, Payment and Performance Bonds.
- Access to bidding documents, including Addenda: Electronic and hardcopy. Addenda issued electronically by DFE.
- Bidders to review all project requirements

C. Specific Information on Project

- Bidders to note all insurance requirements:
 - Section 00 72 13 General Requirements Section 9
 - Renovations and additions to existing buildings not insured by the Owner
 - Workers Compensation
 - Commercial General Liability
 - Automotive Liability
 - Owner's Protective Liability
 - Builder's Risk
 - Awarded firm will receive a memorandum from contracting detailing the specific insurance requirements.
- Overall scope of work
 - Project scope consists of the repair of the HVAC system, to include installation of high-efficiency Gas Heat Pump (GHP) system, Energy Recovery Units (ERU), Exterior Insulated Finish System (EIFS), replacement of the existing light fixtures with new LED fixtures, installation of a mass notification system and repair of the building automation control system (BACS) serving BLDG 34 and BLDG 39. All

PRE-BID CONFERENCE MINUTES

work to be done in accordance with plans and specification prepared by Harriman.

- Security: Building and ground will be secured at the end of each workday. Plywood for wall openings, fencing must be secured as well.
- Parking: At rear of facility insider the Camp Keyes Compound.
- Access to facility: Will have full access except for the computer room where someone must be with you while you are working in there.
- Lay-down areas, location for trailers. Rear of facility inside the compound.
 - Camp Keyes Access. Gates open at 5 am and close at 5 pm, You can get out but not in outside of these time frames. A temporary PIN number can be provided for additional access if required.
- Work hours: 7 am to 5 pm M-F. No Federal Holidays and State Holidays will have to be approved in advance.
- Project schedule:
 - Project may start upon receipt of a fully executed contract but no earlier than 15 October 2020.
 - Interior work to be substantially completed NLT 30 April 2021. Exterior (EIFS/Landscaping) substantially completed NLT 30 June 2021.
 - There are temporary heat requirements found in section 01 00 00. Some areas will have functioning heating units (contracting and print plant).
 - DCSIM (Computer Room) will have some personnel working in the building throughout the project.
 - Print plant will also remain operational during the duration of the project. We will work out the specific details during the pre con meeting. Do entirety of work for exterior print plant wall at one work stoppage for the Print Plant. Once completed we will punch that wall out so the print plant may resume operations and the contractor will not be responsible for any non-warrantied damage to that wall once work resumes in the Print Plant.
 - Submittals – Get in as soon as possible after you receive the Notice to Award.
 - Furniture – Contractor to move to gain access to spaces for work. No computers will remain inside the work area except as noted for the actual computer room and print plant.
- Roles of the parties:
 - DFE PM: Monitor project progress, resolves issues and disputes. Approve payment requisitions and change orders.
 - AE: Ensures project is executed IAW plans and specifications. Approves all changes to project drawings.
 - GC: Responsible for developing and adherence to contract project schedule. Responsible for conduct of all contractor and subcontractor personnel.

PRE-BID CONFERENCE MINUTES

Responsible for notifying Owner of any discrepancies between the contract documents and actual conditions at the facility.

- Tour of the site and facility; other pre-bid possibilities for access
- Closing of the tour; questions and answers in the next Addendum
- Bidders may request additional site visits by contacting the DFE project manager at 207 430-6329.

PreBid Sign In Sheet

Bldg 34/39 HVAC Repair Project

23SR18-460

Name

Firm

Email Address

Phone

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