**insert project name** BGS project number

Bid Form submitted by:

Bid Administrator:

*insert name of person receiving bids* BGS.Architect@Maine.gov

Bureau of General Services

111 Sewall Street, Cross State Office Building, 4th floor

77 State House Station

Augusta, Maine 04333-0077

Bidder:

|  |  |
| --- | --- |
| Signature: |  |
| Printed name and title: |  |
| Company name: |  |
| Mailing address: |  |
| City, state, zip code: |  |
| Phone number: |  |
| Email address: |  |
| State of incorporation,  if a corporation: |  |
| List of all partners,  if a partnership: |  |

The Bidder agrees, if the Owner offers to award the contract, to provide any and all bonds and certificates of insurance, as well as Schedule of Values, Project Schedule, and List of Subcontractors and Suppliers if required by the Owner, and to sign the designated Construction Contract within twelve calendar days after the date of notification of such acceptance, except if the twelfth day falls on a State of Maine government holiday or other closure day, or a Saturday, or a Sunday, in which case the aforementioned documents must be received before 12:00 noon on the first available business day following the holiday, other closure day, Saturday, or Sunday.

As a guarantee thereof, the Bidder submits, together with this bid, a bid bond or other acceptable instrument as and if required by the Bid Documents.

1. The Bidder, having carefully examined the *insert project name* Project Manual dated *insert date of documents*, prepared by *insert name of Consultant*, as well as Specifications, Drawings, and any Addenda, the form of contract, and the premises and conditions relating to the work, proposes to furnish all labor, equipment and materials necessary for and reasonably incidental to the construction and completion of this project for the **Base Bid** amount of:

$ .00

1. Allowances on this project.

*insert brief name of Allowance* $ *0*.00

1. Alternate Bids on this project.

Any dollar amount line below that is left blank by the Bidder shall be read as a bid of **$0.00**.

*1* *insert title of Alternate or "not used"* $ .00

*2* *insert title of Alternate or "not used"* $ .00

*3* *insert title of Alternate or "not used"* $ .00

*4* *insert title of Alternate or "not used"* $ .00

1. Bid security on this project.

If noted above as required, or if the Base Bid amount exceeds $125,000.00, the Bidder shall include with this bid form a satisfactory Bid Bond (section 00 43 13) or a certified or cashier's check for 5% of the bid amount with this completed bid form submitted to the Owner.

1. Filed Sub-bids on this project.

If noted above as required, the Bidder shall include with this bid form a list of each Filed Sub-bidder selected by the Bidder on the form provided (section 00 41 13F).