State of Maine
Master Score Sheet

RFP# 202508110					
Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria					
Bidder Name:		**Clarus Research (Jane Yoo DBA Clarus Research)**	**Medical Review of North Carolina, Inc. dba Constellation Quality Health**	**Mathematica, Inc**	**Quality Healthcare Solutions, LLC**
Proposed Cost:		**$899,550.00**	**$1,608,622**	**$2,271,861.71**	**$ 1,497,000.00**
Scoring Sections	**Points Available**				
Section I: Preliminary Information	Pass/Fail	N/A	N/A	N/A	N/A
Section II: Organization Qualifications and Experience	30.00	22.00	23.00	28.00	19.00
Section III: Proposed Services	40.00	30.00	27.00	37.00	27.00
Section IV: Cost Proposal	30.00	30.00	16.78	11.88	18.03
TOTAL	**100.00**	**82.00**	**66.78**	**76.88**	**64.03**

JANET T. MILLS
GOVERNOR

SARA GAGNÉ-HOLMES
COMMISSIONER

DEPARTMENT OF
HEALTH AND HUMAN SERVICES

RFP# 202508110
Implementation Reviewer for Child Welfare
Psychotropic Medication Performance Criteria

1. Purpose

Through the subject RFP, the Department sought an Implementation Reviewer to evaluate and report on data related to Statewide practices concerning oversight of the administration of Psychotropic Medications to children and youth in the Department's custody.

2. Evaluation Process

An evaluation team was composed of four evaluators from the Department of Health and Human Services. The evaluation team performed individual evaluations of each proposal and recorded individual notes, then met as a team to apply the consensus method for recording the team notes and assigning scores to each proposal for Qualifications and Experience and the Proposed Services sections. Cost was scored using a mathematical formula.

3. Conditional Awards

As a result of the evaluation process, the evaluation team announced its conditional contract award to the following vendor:

Bidder Name
Clarus Research (Jane Yoo dba Clarus Research)

Below are the key factors that resulted in the award selection made through this evaluation process:

4. Qualifications & Experience

The Conditional Awardee offered an accomplished, experience-laden portfolio demonstrating the ability to deliver the services required by the RFP and successfully perform under the prospective contract.

5. Proposed Services

The Conditional Awardee provided a well-rounded response outlining an understanding of, and ability to meet, programmatic requirements of the RFP. Additionally, the Conditional Awardee demonstrated the means and skills necessary to meet the RFP's performance requirements through their project teams' competencies, subject matter expertise, and background.

6. Cost Proposal

Clarus Research submitted a cost of $899,550.00 and was the lowest cost proposed.

7. Conclusion

Out of 100 possible points, the evaluation team awarded Clarus Research a total score of 82.00. The strength of the awarded proposal outweighed the other proposals through a combination of its qualifications and experience, proposed services, and proposed cost. The evaluation team determined that the proposal submitted by Clarus Research represents the best value to the State of Maine.

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Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner

Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Nov-05-2025

Via Electronic Mail: jane@clarusresearch.org

Clarus Research (Jane Yoo dba Clarus Research)
Jane Yoo, Chief Executive & Founding Partner
2366 Kamehameha V Hwy | POB 1421
Kaunakakai, HI 96748

SUBJECT: Notice of Conditional Contract Award under RFP #202508110 Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria

Dear Ms. Yoo,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Health and Human Services, Office of Child and Family Services for Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Clarus Research (Jane Yoo dba Clarus Research).

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.
Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Bobbi Johnson
124E262DB45B4A5...
Bobbi Johnson
Director
Office of Child and Family Services

Signed by:
Debra Downer
5DC6307B8558482...
Debra Downer Grady
Deputy Director for Competitive Procurement
Division of Contract Management

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TTY: Dial 711 (Maine Relay)

Nov-05-2025

Via Electronic Mail: swilson@constellationqh.org

Medical Review of North Carolina, Inc. dba Constellation Quality Health
Scott Wilson, Vice President of Revenue
3600 Glenwood Avenue, Suite 120
Raleigh, NC 27612

SUBJECT: Notice of Conditional Contract Award under RFP #202508110 Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria

Dear Mr. Wilson,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Health and Human Services, Office of Child and Family Services for Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Clarus Research (Jane Yoo dba Clarus Research).

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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Deputy Director for Competitive Procurement
Division of Contract Management

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Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Nov-05-2025

Via Electronic Mail: rfpcenter@mathematicia-mpr.com

Mathematica, Inc.
Joshua Baker
600 Alexander Park, Suite 100
Princeton, NJ 08540

SUBJECT: Notice of Conditional Contract Award under RFP #202508110 Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria

Dear Mr. Baker,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Health and Human Services, Office of Child and Family Services for Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Clarus Research (Jane Yoo dba Clarus Research).

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.
Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

Thank you for your interest in doing business with the State of Maine.

Sincerely,

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124E262DB45B4A5...
Bobbi Johnson
Director
Office of Child and Family Services

Signed by:
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5DC6307B8558482...
Debra Downer Grady
Deputy Director for Competitive Procurement
Division of Contract Management

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Janet T. Mills
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Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
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Augusta, Maine 04333-0011
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TTY: Dial 711 (Maine Relay)

Nov-05-2025

Via Electronic Mail: Msmith1243.ms@gmail.com

Quality Healthcare Solutions, LLC.
Matthew Smith
6 523 East 14th Street, 1B
New York, NY 10009

SUBJECT: Notice of Conditional Contract Award under RFP #202508110 Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria

Dear Mr. Smith,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Health and Human Services, Office of Child and Family Services for Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Clarus Research (Jane Yoo dba Clarus Research).

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.
Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

Thank you for your interest in doing business with the State of Maine.

Sincerely,

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124E262DB45B4A5...
Bobbi Johnson
Director
Office of Child and Family Services

Signed by:
Debra Downer
5DC6307B8558482...
Debra Downer Grady
Deputy Director for Competitive Procurement
Division of Contract Management

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Jane Yoo dba Clarus Research
DATE: October 20 & 29, 2025

SUMMARY PAGE

Department Name: Health and Human Services
Name of RFP Coordinator: Casandra Manson
Names of Evaluators: Robert Blanchard, Adrienne Carmack, Dan Dresser, Rebecca Richardson

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Pass/Fail Criteria	Pass	Fail
Section I. Preliminary Information (Eligibility)	**N/A**	**N/A**
Scoring Sections	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**22.00**
Section III. Proposed Services	**40.00**	**30.00**
Section IV. Cost Proposal	**30.00**	**30.00**
Total Points	**100.00**	**82.00**

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Jane Yoo dba Clarus Research
DATE: October 20 & 29, 2025

OVERVIEW OF SECTION I
Preliminary Information

Section I. Preliminary Information

Evaluation Team Comments:

N/A

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Jane Yoo dba Clarus Research
DATE: October 20 & 29, 2025

EVALUATION OF SECTION II
Organization Qualifications and Experience

	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**22.00**

Evaluation Team Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
• Headquarters in Hawaii • More than 25 years' experience in formative and summative evaluative studies • Experience with data collection and analysis and Comprehensive Child Welfare Information Systems • Child welfare experience • Provided three projects, all related to evaluative services, generally, though not psychotropic oversight specifically
2. Subcontractors
• Indicated four subcontractors
3. Organizational Chart
• Provided
4. Litigation
• None indicated
5. Financial Viability
• Provided three years of non-audited Profit and Loss IRS Schedule C
6. Certificate of Insurance
• Provided, noting general and professional liability

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Jane Yoo dba Clarus Research
DATE: October 20 & 29, 2025

EVALUATION OF SECTION III

Proposed Services

	Points Available	Points Awarded
Section III. Proposed Services	**40.00**	**30.00**

Evaluation Team Comments:

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
• Stated that the Implementation Reviewer has been identified and vetted to ensure no conflict of interest
B. Implementation Reviewer Required Services
• Proposed: ➢ An open review by an Implementation and Review Committee ➢ Employing the Utilization Focused Evaluation approach ➢ A goal of 95 percent confidence level ➢ Reviewing each case file by a minimum of two team members ➢ A sample size of 60 clients for general review, then 15 clients for a plus-two review, followed by five clients for a 360 review • Proposed quality improvement practices in their management approach to ensure components of project are completed to satisfaction of Parties • Proposed a written plan, approved by the Parties, to guide communications • Acknowledged requirement that all work is considered public documents pursuant to 1 M.R.S.A. § 401, et seq
C. Corrective Action Plan
• Proposed providing insights into challenges and barriers from which the Department can draw to develop the most effective strategies possible for the corrective action plan
D. Budget
• Met requirement
E. Confidentiality Requirements
• Ensured abiding by the Guiding Principles for Evaluators of the American Evaluation Association • Did not respond to requirement of returning loaned laptops
F. Reports

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Jane Yoo dba Clarus Research
DATE: October 20 & 29, 2025

• Met requirement
2. Staffing
• Met requirement
3. Implementation - Work Plan
• Provided a detailed Gantt chart, showing tasks of subcontractors

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Jane Yoo dba Clarus Research
DATE: October 20 & 29, 2025

EVALUATION OF SECTION IV
Cost Proposal

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
$899,550.00	**÷**	**$899,550.00**	**x**	**30 points**	**=**	**30.00**

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: October 24 & 29, 2025

SUMMARY PAGE

Department Name: Health and Human Services
Name of RFP Coordinator: Casandra Manson
Names of Evaluators: Robert Blanchard, Adrienne Carmack, Dan Dresser, Rebecca Richardson

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Pass/Fail Criteria	Pass	Fail
Section I. Preliminary Information (Eligibility)	**N/A**	**N/A**
Scoring Sections	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**23.00**
Section III. Proposed Services	**40.00**	**27.00**
Section IV. Cost Proposal	**30.00**	**16.78**
Total Points	**100.00**	**66.78**

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: October 24 & 29, 2025

OVERVIEW OF SECTION I
Preliminary Information

Section I. Preliminary Information

Evaluation Team Comments:

N/A

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: October 24 & 29, 2025

EVALUATION OF SECTION II
Organization Qualifications and Experience

	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**23.00**

Evaluation Team Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
• Headquarters in Raleigh NC • Holds current contracts with 16 states and District of Columbia (quality improvement, program evaluation, auditing, fraud, waste, and abuse prevention, specialized consulting programs, and technology solutions) • Evidence to psychotropic medication review experience not found by Evaluation Team • Noted experience in child welfare systemic improvement • Provided three projects, all related to evaluation services
2. Subcontractors
• Proposed one subcontractor
3. Organizational Chart
• Met requirement
4. Litigation
• None indicated
5. Financial Viability
• Provided three years of audited financials
6. Certificate of Insurance
• Provided, indicating general and professional liability

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: October 24 & 29, 2025

EVALUATION OF SECTION III
Proposed Services

	Points Available	Points Awarded
Section III. Proposed Services	**40.00**	**27.00**

Evaluation Team Comments:

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
• Provided an overview of recruiting and on-boarding process • Acknowledged requirement of ensuring no staff conflicts of interest
B. Implementation Reviewer Required Services
• Proposed a confidence level of 95 percent • Proposed stakeholder interviews • Offered a plan for Implementation Reviewer collaboration that included a standardized report template with the goal of clear and consistent reporting • Response to *"…requests in writing additional documents or information to verify the Department's performance in any reporting period…"*, was similar to *"…collaborates with the Parties to develop a template for the…periodic reports"* and did not offer any additional detail on attaining additional documents or information • Did not respond to the requirements of *"…In the event or circumstance beyond the Department's control that prevents the Department from meeting one (1) or more Performance Criterion… accepts in writing, …explanation of why such event or circumstance should not prevent the Department from being deemed to have met the relevant Performance Criterion"* • Provided a well-described plan to ensure Implementation Reviewer interaction with all Parties • Offered evidence of a thorough understanding of public document disclosure and confidential information protection requirements
C. Corrective Action Plan
• Offered its response to *"…determine and report to the Parties if the Department has failed to meet two (2) or more Performance Criteria for two (2) successive reporting periods"* in the response to *"…In the event or circumstance beyond the Department's control that prevents the Department from meeting one (1) or more*

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: October 24 & 29, 2025

Performance Criterion… accepts in writing, …explanation of why such event or circumstance should not prevent the Department from being deemed to have met the relevant Performance Criterion" • Acknowledged allowing Department up to 45 calendar days to draft a correction action plan
D. Budget
• Met requirement
E. Confidentiality Requirements
• Met requirement
F. Reports
• Met requirement
2. Staffing
• No job descriptions indicated a requirement for psychotropic medication review experience
3. Implementation - Work Plan
• Met requirement

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: October 24 & 29, 2025

EVALUATION OF SECTION IV
Cost Proposal

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
$899,550.00	**÷**	**$1,608,622.00**	**x**	**30 points**	**=**	**16.78**

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Mathematica, Inc.
DATE: October 24 & 29, 2025

SUMMARY PAGE

Department Name: Health and Human Services
Name of RFP Coordinator: Casandra Manson
Names of Evaluators: Robert Blanchard, Adrienne Carmack, Dan Dresser, Rebecca Richardson

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Pass/Fail Criteria	Pass	Fail
Section I. Preliminary Information (Eligibility)	**N/A**	**N/A**
Scoring Sections	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**28.00**
Section III. Proposed Services	**40.00**	**37.00**
Section IV. Cost Proposal	**30.00**	**11.88**
Total Points	**100.00**	**76.88**

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Mathematica, Inc.
DATE: October 24 & 29, 2025

OVERVIEW OF SECTION I
Preliminary Information

Section I. Preliminary Information

Evaluation Team Comments:

N/A

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Mathematica, Inc.
DATE: October 24 & 29, 2025

EVALUATION OF SECTION II
Organization Qualifications and Experience

	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**28.00**

Evaluation Team Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
• Headquarters in Princeton NJ, with an office in Boston • Founded in 1960 • Stated current contract with state of Missouri reviewing settlement agreement regarding psychotropic medication. Evaluation Team notes that the child welfare medical community cites the Missouri effort as a model for implementation • Has contracts with numerous states related to child welfare and administration of psychotropic medication programs • Provided three projects, all represented supporting state HHS organizations meeting complex requirements of consent decrees or court-ordered settlements
2. Subcontractors
• None
3. Organizational Chart
• Met requirement
4. Litigation
• None indicated
5. Financial Viability
• Provided three years of audited financials
6. Certificate of Insurance
• Provided, noting general and professional liability

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Mathematica, Inc.
DATE: October 24 & 29, 2025

EVALUATION OF SECTION III
Proposed Services

	Points Available	Points Awarded
Section III. Proposed Services	**40.00**	**37.00**

Evaluation Team Comments:

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
• Proposed an Implementation Reviewer and supporting team of current staff having education and experience in data collection, sampling, and analysis, including experience measuring state performance in a Settlement Agreement focused on psychotropic medication for children in foster care • Corporate counsel has vetted proposed staff regarding Conflicts of Interest
B. Implementation Reviewer Required Services
• Proposed a well-defined plan to ensure timely execution of reports, describing a process used successfully in previous engagements • Demonstrated an in-depth understanding of methodology required to develop the approach to sampling, data collection, and data analysis • Proposed a matrix of exit criteria and data sources used to estimate performance • Provided examples of challenges and solutions regarding plan implementation • Provided a robust description of data collection and reporting necessary to measure the Department's performance • Proposed a template formulation highlighting the specific criteria of the Agreement, while meeting the needs of each of the Parties • For negative Performance Criteria out of the Department's control, offered an example of how it has addressed this circumstance (State of Missouri)
C. Corrective Action Plan
• Met requirement
D. Budget
• Met requirement
E. Confidentiality Requirements
• Met requirement
F. Reports

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Mathematica, Inc.
DATE: October 24 & 29, 2025

• Proposed a process to meet report timelines
2. Staffing
• Met requirement
3. Implementation - Work Plan
• Proposed a detailed timeline chart

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Mathematica, Inc.
DATE: October 24 & 29, 2025

EVALUATION OF SECTION IV
Cost Proposal

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
$899,550.00	**÷**	**$2,271,861.71**	**x**	**30 points**	**=**	**11.88**

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Quality Healthcare Solutions, LLC
DATE: October 29, 2025

SUMMARY PAGE

Department Name: Health and Human Services
Name of RFP Coordinator: Casandra Manson
Names of Evaluators: Robert Blanchard, Adrienne Carmack, Dan Dresser, Rebecca Richardson

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Pass/Fail Criteria	Pass	Fail
Section I. Preliminary Information (Eligibility)	**N/A**	**N/A**
Scoring Sections	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**19.00**
Section III. Proposed Services	**40.00**	**27.00**
Section IV. Cost Proposal	**30.00**	**18.03**
Total Points	**100.00**	**64.03**

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Quality Healthcare Solutions, LLC
DATE: October 29, 2025

OVERVIEW OF SECTION I
Preliminary Information

Section I. Preliminary Information

Evaluation Team Comments:

N/A

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER: Quality Healthcare Solutions, LLC
DATE: October 29, 2025

EVALUATION OF SECTION II
Organization Qualifications and Experience

	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	**30.00**	**19.00**

Evaluation Team Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
• Headquarters in New York, NY • In business two years • Noted decades of child welfare experience and its ability in "…meeting and exceeding every requirement articulated in the RFP." • Provided three projects, with one indicating that Bidder's principle was a member of a third-party team that addressed compliance review of psychotropic medication within a facility
2. Subcontractors
• Proposed two subcontractors
3. Organizational Chart
• Met requirement
4. Litigation
• None indicated
5. Financial Viability
• Provided Profit and Loss IRS Schedule C for two years of existence
6. Certificate of Insurance
• Provided, noting general and professional liability

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
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DATE: October 29, 2025

EVALUATION OF SECTION III
Proposed Services

	Points Available	Points Awarded
Section III. Proposed Services	**40.00**	**27.00**

Evaluation Team Comments:

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
• Offered an overview of the education, background, and experience of proposed team members • All team members and affiliates have been vetted to ensure they are free of any Conflicts of Interest
B. Implementation Reviewer Required Services
• Proposed a schedule for report submission • Proposed a communication plan to support Implementation Reviewer requests for additional documents and reporting of additional data to the Parties
C. Corrective Action Plan
• Met requirement
D. Budget
• Met requirement
E. Confidentiality Requirements
• Bidder and its subcontractors will obtain and maintain insurance as outlined in the State of Maine IT-Service Contract
• Proposed a well-defined process for notifying the Department in the event of unauthorized access or disclosure of confidential/sensitive information
F. Reports
• Met requirement
2. Staffing
a. Describe how subcontractors/consultants, if any, will interact with the Bidder's organization, i.e., oversight and management of subcontractor.
• Project lead to provide oversight and management of subcontractors • FTE hours allocated seems less than what may be necessary
3. Implementation - Work Plan
• Met requirement

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 202508110
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EVALUATION OF SECTION IV
Cost Proposal

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
$899,550.00	**÷**	**$1,497,000.00**	**x**	**30 points**	**=**	**18.03**

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Clarus Research (Jane Yoo DBA Clarus Research)
DATE: 10/16/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
I-150 formative and summative evaluation studies I-worked in the field of child welfare as social workers, data analysts, program evaluators, N-No Psychotropic medication experience identified. P- Looks to be a problem solver rather than a problem finder organization.
I- Subcontractors
I- The team is primarily subcontractors N-No Psychotropic medication experience identified.
II- Organizational Chart
Responded
III- Litigation
None
IV- Financial Viability
Responded Small firm with minimal profit margin
V- Certificate of Insurance
Responded – Do not see data breach coverage

Part IV, Section III Proposed Services
1. Services to be Responded
Part II **A. Implementation Reviewer Qualifications and Experience**
1 Responded 1a Responded I-Psychotropic medication lead was not defined as such in the subcontractor qualifications. Not seeing direct experience I-Lead has over 150 evaluations
B. Implementation Reviewer Required Services
1 Responded 1ai - Responded 1aii – Responded 1bi- Responded

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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DATE: 10/16/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

1ci- Responded 1cii- Responded Had an issue with numbering and renumbered a 1, should be 2 1 Responded P– Open review through the Implementation and Review Committee I-Employ the Utilization focused Evaluation (UF-E) approach P- very detailed review of the process they will use 1a Responded 1b Responded 1c 95% confidence level I-review of each case file by at least 2 team members Q-Sample size only 60 clients to be reviewed, 15 for +2 and 5 for 360 2 Responded P- Full open discussion with the Department (Lost track of numbering 2a Responded 2b Responded 3 Responded 4 Responded 5 Responded 6 Responded P- Likens the engagement to implementation or process reviewer 7 Responded 8 Responded 9 Responded 9a Responded
C. Corrective Action Plan
1. Responded 1a Responded N- Not very detailed
D. Budget
Responded
E. Confidentiality Requirements

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

1 Responded 2 Not Responded 3 Not Responded- currently do not have, but will get 4 Responded 5 Responded 6 Responded 7 Responded 8 Responded 9 Responded 10 Responded 11 Responded 12 Responded 13 Responded 14 Responded
F. Reports
1 Responded 2 Responded
2. Staffing
a Responded b Responded I-all part time positions- reviewers are ¼ time
3. Implementation - Work Plan
Responded

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Clarus Research (Jane Yoo DBA Clarus Research)
DATE: 10/19/25
EVALUATOR NAME: Adrienne Carmack
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
P- small business, employees with child welfare experience, made up of subcontractors
2. Subcontractors
P- child psychiatrist on team, other members with years of HHS experience
3. Organizational Chart
P- included, small team
4. Litigation
none
5. Financial Viability
P- included tax returns of lead
6. Certificate of Insurance
P- included

Part IV, Section III Proposed Services
1. **Services to be Provided**
Part II **A. Implementation Reviewer Qualifications and Experience**
P-involved with several state level reviews, outlined the experience of each member of team
B. Implementation Reviewer Required Services
1.Described thorough plan for review and implementation 2.described plan 3. Described plan 4. described plan 5. described plan for resoling issues that arise 6. Described plan for circumstances out of control of OCFS 7. met
C. Corrective Action Plan
Outlined plan for corrective action
D. Budget
Understood outline of plan
E. Confidentiality Requirements

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Clarus Research (Jane Yoo DBA Clarus Research)
DATE: 10/19/25
EVALUATOR NAME: Adrienne Carmack
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

P- addressed all items. 1. met 2. met 3. met 4. met 5. met 6. met 7. met 8. met 9. met 10. met 11. met 12. met 13. met 14. met
F. Reports
1. included 2. Included, meets requirement
2. Staffing
P- small team with work experience and data team with lived experience, a- job descriptions outlined b. .roles described with plan c. staffing plan laid out
3. Implementation - Work Plan
P- well planned, timeline fits the agreement, attachment 9 included

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Clarus Research (Jane Yoo DBA Clarus Research)
DATE: 10/16/2025
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
-Woman & minority owned small business providing applied research & evaluation services for 15 years. -Team has led over 150 formative and summative evaluation studies across a range of service sectors such as Child Welfare, Foster Care, Behavioral Health, and Juvenile Justice. -Bidder claims to possess a deep understanding of the iterative planning, Implementation, and evaluation/review life cycle that is informed by implementation science -3 projects attached
2. Subcontractors
4 subcontractors to be used. -Lead Quantitative & Data visualization analyst -Lead Case Review Architect -2 as subject matter experts
3. Organizational Chart
Attached for project as required
4. Litigation
Listed as none
5. Financial Viability
Attached required documents
6. Certificate of Insurance
Attached and valid

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
1. Subcontractors appear to have the required experience. a. Bidder states they have vetted each team member to ensure no conflict of interest. Each staff member and subcontractor sign conflict of interest form
B. Implementation Reviewer Required Services

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
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BIDDER NAME: Clarus Research (Jane Yoo DBA Clarus Research)
DATE: 10/16/2025
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

1. Response was “Refer to Attachment 9”
  a, b, c responses just reiterated the RFP requirements
Most of the response was detailing the company culture
2. Findings from the landscape analysis will inform development of a written plan for quantitative & qualitive sampling, data collection, and data analysis
  a. Missing response?
  b. Response will be included in report
  c. Response will be included in report, Set confidence level at 95%
3. a. Bidder did not address
4. Bidder will develop a template and allow parties to view it, allowing enough time for input and modifications
5. Bidder states they understand and will execute written requests for additional documents or information.
6. Unsure how the bidder will ensure the Implementation Reviewer will bring the matter to the Parties attention
  a. Bidder acknowledges
7.a. Bidder doesn’t mention the plaintiff’s opportunity to respond.
8. Bidder will establish all permissible channels of communication during grounding meeting
9. Bidder states they “thoroughly understand”
  All working documents will be attorney client privileged until release of final report.

C. Corrective Action Plan

1. Bidder states dues to their continuous quality improvement approach, the will have a sense of performance throughout the data collection period
  a. Bidder agrees to 45 days to draft the Corrective Action plan

D. Budget

1. Bidder agrees to submit detailed budgets at least 120 days in advance of contract renewals.

E. Confidentiality Requirements

1. Bidder’s internal continuous quality improvement practices will ensure this doesn’t happen.
2. All team members will review the Maine IT policies & standards
  a. Point person will be responsible for monitoring compliance
  b. Point person will notify the Department of staff/subcontractor change,
    i. No mention of returning laptops
3. Bidder will amend policy to include the Rider B-IT requirement for data breach expenses.
4. Bidder already has safeguards established within their policies & practices.

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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DATE: 10/16/2025
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

-If allowed, plan to use HIPAA secured Google Workspace 5. Bidder will have a dedicated staff person to manage date security. 6. Bidder agrees 7. Bidder will have a dedicated manager for monitoring compliance -Manager will provide a written report on compliance monitoring a. Bidder agrees 8. Bidder states they have policies & practices in place to ensure HIPAA compliance at all operational levels -dedicated compliance manager will do ongoing monitoring of HIPAA compliance. -Bidder will institute quarterly internal check ins on HIPAA compliance 9. Bidder will consider all activities as confidential information. 10. Bidder will adhere to all provisions of the agreement 11. Compliance manager will monitor compliance with the terms of Maine's Notice of Risk to Personal Data Act 12. Compliance manager will facilitate quarterly meetings 13. Compliance manager will notify the Department within 24hrs via email & telephone 14. Bidder agrees to collaborate with Department as required in RFP
F. Reports
1. Bidder met minimum requirements of RFP 2. Bidder agrees
2. Staffing
a. Job description attached b. Bidder states "as organizational lead for the project, Clarus Research follows proven management procedures to ensure high quality project completion.
3. Implementation - Work Plan
Work plan attached

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Clarus Research (Jane Yoo DBA Clarus Research)
DATE: 10/17/25
EVALUATOR NAME: Rebecca Richardson
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
P-previous experience with data collection and analysis P-Previous experience with CCWIS systems P- Child Welfare Experience P- no conflicts of interest
2. Subcontractors
P- they intend to use subcontractors from other states
3. Organizational Chart
Met requirements
4. Litigation
Met requirements
5. Financial Viability
Met requirements
6. Certificate of Insurance
Met requirements

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
P- well qualified and experienced staff P- no conflicts of interests
B. Implementation Reviewer Required Services
P-clear timeline and steps outlined in Gant chart N- the narrative in B does not provide the requested information P- 1- very through P-2 answers question
C. Corrective Action Plan
Met requirements
D. Budget
Met requirements
E. Confidentiality Requirements
met requirements

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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DATE: 10/17/25
EVALUATOR NAME: Rebecca Richardson
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

F. Reports
Met requirements
2. Staffing
Met requirements
3. Implementation - Work Plan
P- well defined in Gantt chart

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/16/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
I- serves as the lead organization for patient quality improvement and as the external quality review entity in North Carolina, South Carolina, and Mississippi, with active contracts across 16 states and the District of Columbia N- No psychotropic medication review projects
2. Subcontractors
Responded
3. Organizational Chart
Responded
4. Litigation
None
5. Financial Viability
Responded
6. Certificate of Insurance
Responded

Part IV, Section III Proposed Services
1. Services to be Responded
Part II **A. Implementation Reviewer Qualifications and Experience**
Responded – I- No directly identified staff.
B. Implementation Reviewer Required Services
1-Responded 1a-Responded 1ai- Responded 1aii- Responded 1b- Responded 1bi-Responded 1c- Responded N- Restated with no depth 2 – Responded – P- will develop a plan with the parties. 2a- N- Vague in the sampling methodology they will use

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/16/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

2b – Responded P insightful 2c- Responded 3 – Responded N- restated with no depth 3a- Responded 3b- Responded 4- Responded P-detailed plan 5 – not Responded – N- repeat of the answer to #4 with no detail; on attaining additional information. Just describes the template process. 6 net N- vague I- stated, “Constellation will guarantee the Implementation Reviewer promptly,” so they seem to be shifting responsibility to a third entity. 6a- Responded 7- Responded 7a- Responded 7b-Responded 8- Responded P- well described 9- Responded I- Overall seemed more vague than I would have expected with their experience, and more is left to be developed once on-site. The tone also seemed regulatory in nature.
C. Corrective Action Plan
1 – Responded 1a-Responded
D. Budget
1- Responded
E. Confidentiality Requirements
1 – Responded 2 Responded 2a- Responded 2ai- Responded 2aii- Responded 2aiii- Responded 2aiv- Responded 2av- Responded 2avi- Responded 2b- Responded 2bi- Responded

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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DATE: 10/16/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

3- Responded 4- Responded 5- Responded 6- Responded 7- Responded 8- Responded 9- Responded 10- Responded 11- Responded 12- Responded 13- Responded 14- Responded
F. Reports
1- Responded 2- Responded
2. Staffing
a-Included b- Responded c- included 'I- 1 ½ time PM and 2 ½ Quality review specialist
3. Implementation - Work Plan
Responded- N- vague.

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/20/25
EVALUATOR NAME: Adrienne Carmack
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
P- includes full descriptions, three projects listed
2. Subcontractors
One listed
3. Organizational Chart
P- included, does include specific names filling positions, staff not identified
4. Litigation
none
5. Financial Viability
P- thorough audit report
6. Certificate of Insurance
P-included

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
P- listed hiring process, no team identified
B. Implementation Reviewer Required Services
P- thorough description of plan to deliver required services, restated the requirements 4- plan detailed 5.- answer was not a response to #5 6- met the requirement 7- did not answer the question correctly (spoke to 2 or more)- did not answer what they would do if the issue was out of our control 8- goes beyond scope of criteria review 9- demonstrated understanding of this requirement
C. Corrective Action Plan
P- plan was outlined in question 7, and then part b is answered here
D. Budget
I- Gave more details
E. Confidentiality Requirements

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/20/25
EVALUATOR NAME: Adrienne Carmack
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

P- thorough plan 1-14 Met requirement
F. Reports
P- plan outlined for reporting, detailed
2. Staffing
P- includes full team, no psychiatrist on team, no specific employees identified
3. Implementation - Work Plan
I- Plan for start up period, not as detailed through the length of the review period. Gantt chart with limited information

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/19/2025
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
-Bidder is a non-profit, health quality consultancy & quality improvement organization. -Founded in 1983 by physicians -Certified by Centers for Medicare & Medicaid -Active contracts across 16 states -3 projects attached
2. Subcontractors
1 subcontractor to be used
3. Organizational Chart
Attached
4. Litigation
Listed as “None”
5. Financial Viability
Audited financial documents attached
6. Certificate of Insurance
Worker’s comp & employee liability lapsed 10/3/25 Professional services & mgmt. liability lapsed 10/1/25

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
1. Bidder states they use a rigorous selection process to hire professionals such as quality review specialists and data analysts. -Supplied the recruitment and on boarding processes a. Bidder maintains a strict conflict of interest policy and has no conflict of interest doing business with State of Maine.
B. Implementation Reviewer Required Services

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
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BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/19/2025
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

1. Dedicated staff will track deadlines and milestones to ensure draft & final reports are produced on schedule. 2. In coordination with the implementation reviewer & the Parties, a comprehensive written plan will be developed 2.a. Missing Response b. Missing Response c. Bidder will apply a 95% confidence level with a margin of error of +-5% 3. Bidder will collect all required data by establishing a clear data request protocol 4. At project onset, the Implementation Reviewer will set up working sessions with all parties to establish standard priorities for the report content. -Each party will be invited to identify essential information, formatting preferences, and reporting needs 5.Bidder did not respond, response appeared to be continuation of #4 6. Bidder listed the process to be implemented if the reviewer encounters or identifies issues. a. If necessary, any issues will be resolved as set forth in the settlement agreement 7. Bidder will employ an evidence-based methodology to determine whether the department has failed to meet two (2) or more criteria for two (2) successive reporting periods. 8. Bidder acknowledges that the reviewer can conduct separate discussion with all parties 9. Bidder acknowledges all reports shall be considered public record a. Bidder will ensure all confidential information is protected from disclosure
C. Corrective Action Plan
1. Missing response a. Bidder agrees to 45 day response time and will provide a copy of corrective action plan to Plaintiffs through counsel
D. Budget
Bidder agree to submit detailed budgets for any renewal periods at least 120 days in advance.
E. Confidentiality Requirements

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/19/2025
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

1. Bidder enforces strict confidentiality policies Access is limited to staff with business needs All employees and subcontractors are bound by confidentiality agreements 2. Bidder will designate a primary IT security coordinator to serve as single point of contact a. Bidder agrees b. Bidder agrees 3. Bidder will comply with all requirements in the State of Maine IT service contract 4. Bidder maintains a comprehensive confidentiality & security manual that ensures full compliance 5. Bidder maintains strict safeguards, admin, physical, and technical. Such as encryption, access controls, and secure transmission protocols 6. Bidder understands 7. Bidder will confirm compliance as required 8. Bidder maintains full compliance with HIPAA Privacy, security and breach notification rules 9. Bidder will treat all PHI and individually identifiable information as confidential 10. Bidder protects confidential information in compliance with the Department's Business Associate Agreement. 11. Bidder states they are in full compliance 12. Bidder agrees to meet quarterly 13. Detailed response which includes procedures, notices, and reports 14. Detailed response with steps to investigation, documentation, and response
F. Reports
1. Bidder agrees to provide reports 2. Bidder agrees
2. Staffing
a. Job descriptions attached b. Subcontractor will serve as technical writer for development of report c. Attached
3. Implementation - Work Plan
Attached

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/20/25
EVALUATOR NAME: Rebecca Richardson
EVALUATOR DEPARTMENT: DHHS/OCFS

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
Met P- relevant experience
2. Subcontractors
P- Plan to use a subcontractor for technical writing and reporting only
3. Organizational Chart
met
4. Litigation
none
5. Financial Viability
met
6. Certificate of Insurance
met

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
N- needs to hire a team P= no conflicts of interest
B. Implementation Reviewer Required Services
Met requirements
I- Unsure about direct access to youth in foster care (8.1)
C. Corrective Action Plan
Met requirements
D. Budget
Met requirements
E. Confidentiality Requirements
Met requirements
F. Reports
Met requirements
2. Staffing

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Medical Review of North Carolina, Inc. dba Constellation Quality Health
DATE: 10/20/25
EVALUATOR NAME: Rebecca Richardson
EVALUATOR DEPARTMENT: DHHS/OCFS

P- job descriptions are developed and relevant N- rate of pay for some positions, such as $105 an hour for a quality review specialist
3. Implementation - Work Plan
Met requirements

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Mathematica
DATE: 10/17/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
P-Missouri, Colorado, Illinois, Iowa, and North Carolina These projects focus on topics related to child welfare and overseeing the administration of psychotropic medication. I-Data focused, provide data-driven technical assistance P- Direct experience with settlement agreement regarding psychotropic medication (Missouri)
2. Subcontractors
None
3. Organizational Chart
Responded
4. Litigation
None
5. Financial Viability
Responded
6. Certificate of Insurance
Responded

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
1- responded
1a-responded
P uses current staff experienced with a Settlement Agreement focused on psychotropic medication for children in foster care
I this provider seems more regulatory-focused then QI focused in it approach.
N- No identified staff with Psychotropic experience
B. Implementation Reviewer Required Services
1- responded
Q – not sure of the role of the Financial Project Analyst
P- using a proven process, very detailed
1a- responded

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Mathematica
DATE: 10/17/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

1ai-responded
1aii- responded
1b- responded
1Bi-responded
1C-responded
1Ci-responded
1Cii-responded
2 responded P- very detailed
I- a written plan (“Methodology Plan”) with components that describe sampling, data collection, and data analysis, and will include a supporting matrix of exit criteria and data sources used to estimate performance.
2a responded – i- 126 case reviews
2b responded i- defined unavailable as a sample function rather than missing.
2c responded P- in-depth sampling calculation methodology.
3 responded P- very detailed
3a-responded
3b- responded
4 responded P- very detailed and uses past experience as a guide
I- provided a link to a current public report
5 -responded
6- responded
7- responded P- nice example
7a responded
7b responded
8 responded
9 responded
5 Corrective Action Plan
1- responded
1a- responded
6 Budget
responded
7 Confidentiality Requirements
1-responded
2-responded -Not much detail, but addressed all
2a-responded
2ai-responded
2aii-responded

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Mathematica
DATE: 10/17/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

2aiii-responded
2aiv-responded
2av-responded
2avi-responded
2b-responded
2bi-responded
3-responded
4-responded
5-responded
6 responded
7 responded
8 responded
9 responded
10- responded
11- responded
12 responded
13- responded
14 responded
8 Reports
1 Responded- very detailed
2-responded- very detailed
2. Staffing
A Responded
B responded – none
C responded ¼ staffing, ½ time analyst
3. Implementation - Work Plan
Provided- very detailed

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Mathematicia
DATE: 10/20/25
EVALUATOR NAME: Adrienne Carmack
EVALUATOR DEPARTMENT: DHHS/OCFS

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
P- well known large organization with vast experience, as well as subject matter experts specific to child welfare and psychotropic med work, as well as child health and well being work in foster care
2. Subcontractors
No subcontractors- all done within staff employed
3. Organizational Chart
P- thorough and detailed with experienced staff, team identified, who are knowledgeable in the work
4. Litigation
None
5. Financial Viability
P- holdings by audits since 2021
6. Certificate of Insurance
P- included

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
P- well qualified
B. Implementation Reviewer Required Services
P- able to provide all required services
1 and 2- very detailed plan described, as they have experience in this work
3- provided information on their plan
4-detailed information provided specific to the needs of the parties
5- met
6-
7- understood the question, offered example
8- met
9-met
C. Corrective Action Plan
P- thorough detailed CAP

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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EVALUATOR NAME: Adrienne Carmack
EVALUATOR DEPARTMENT: DHHS/OCFS

D. Budget
met
E. Confidentiality Requirements
P- included for all requirements
F. Reports
P- plan for reports detailed clearly, proposed the process, and provided useful visual
2. Staffing
P- adequate well qualifies staff
3. Implementation - Work Plan
P- well detailed work plan through full extent of review period

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Mathematicia INC
DATE: 10/19/2025
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
-Bidder has helped Federal & State agencies study and improve programs since 1960 -Over 1,300 staff across multiple offices -Team has expertise in child welfare & behavioral health measurement, data collection, data analytics, and quality improvement - Bidder has worked with state agencies to meet ongoing monitoring & reporting requirements of consent decrees and settlement agreements in Missouri, Colorado, Illinois, Iowa, & North Carolina -3 Projects attached
2. Subcontractors
None to be used
3. Organizational Chart
Attached
4. Litigation
Listed as none
5. Financial Viability
Audited financial documents attached
6. Certificate of Insurance
Attached and valid

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
1. Implementation reviewer will be Dr. Joanne Lee who for the past 4 years has led a team in partnership with Univ of Missouri to collect, sample, and analyze data as required by Missouri Settlement Agreement
a. Bidder states there is no conflict of interest among the team members
B. Implementation Reviewer Required Services
1. Bidder responded to a, b, & c
2. Bidder will utilize a methodology plan
2.a. No direct response
b. This will be included in the Methodology Plan

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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c. Margin of Error +-5% with a 90% confidence level
3. Bidder will collect data within 60 days
a. Bidder will have ongoing communication with the Department concerning data
b. Bidder proposes using a SharePoint site
4. Bidder states the reviewer will collaborate with all parties to develop a reporting template
5. Bidder will draft a request and have a discussion with the department. A formal request will be sent afterward and a copy sent to plaintiffs counsel
6. Bidder will work with department to determine if and how this affects the required data reporting and discuss potential solutions that would still meet settlement agreement requirements
a. Bidder agrees
7. Bidder agrees to a & b
8. Bidder ensure the reviewer understands they are permitted to speak with all parties
9. Bidder agrees all work will be public documents a. Bidder agrees
C. Corrective Action Plan
1. During year 1, bidder will hold calls every other week with the department to prepare for the first report Subsequent years monthly calls are proposed
D. Budget
Bidder agrees to submit detailed budgets for renewal periods at least 120 days in advance
E. Confidentiality Requirements
1. Along with bidder's data privacy & security policies, practices, & procedures, team will implement robust confidentiality protocols to ensure compliance
2. Bidder agrees to all parts of RFP
3. Bidder agrees and will comply
4. Corporate policies & procedures are consistent with Federal Laws and industry standards
5. Copy of bidder's Information Security Manual which describes data privacy & security protocols & practices is available upon request
6. Bidder understands
7. Senior Information Security Analyst will provide annual compliance confirmation
8. Bidder states their existing measure meet of exceed HIPPA standards
9. Bidder will treat all information as confidential

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

10. Existing data protection protocols are designed to ensure confidential information is handled properly
11. Bidder protocols meet or exceed statutory requirements
12. Bidder agrees to meet quarterly
13. Bidder agrees to notify department
14. Bidder agrees to work with department throughout incident/breach response process
F. Reports
1. Bidder agrees
2. Bidder agrees
2. Staffing
a. Job descriptions attached
b. No subcontractors to be used
c. Staffing plan attached
3. Implementation - Work Plan
Work plan attached.

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Mathematicia INC
DATE: 10/20/25
EVALUATOR NAME: Rebecca Richardson
EVALUATOR DEPARTMENT: DHHS/OCFS

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
P- settlement experience with other states
2. Subcontractors
Do not plan to use
3. Organizational Chart
Met requirements P- staff on board
4. Litigation
none
5. Financial Viability
Met requirements
6. Certificate of Insurance
Met requirements

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
P- key staff already on the team with the company P- experience specifically with psychotropic medication settlement agreement in MI P- no conflicts of interest
B. Implementation Reviewer Required Services
P- referenced understanding of differences in Kin training vs resource family training
Met requirements
C. Corrective Action Plan
Met requirements
D. Budget
Met requirements
E. Confidentiality Requirements
Met requirements
F. Reports
met requirements
P- plan for reporting

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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EVALUATOR DEPARTMENT: DHHS/OCFS

2. Staffing
P- job descriptions well defined
P- specific staff and responsibilities outlined in staffing plan
3. Implementation - Work Plan
Met requirements

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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BIDDER NAME: Quality Healthcare Solutions, LLC
DATE: 10/17/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
Not met- one applicable project but of only one entity within the group
i-Provided qualification of only one person
I compliance based
2. Subcontractors
Responded - two
3. Organizational Chart
Provided
N- based on consultant components, so there is a risk that one will leave
4. Litigation
Responded
5. Financial Viability
Not sure if it meets- Primary vendor has only two years, not sure if they can use subcontractors' financials. Not sure if this proves financial Viability
6. Certificate of Insurance
Responded

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
A1Not Responded – did not provide evidence of applicable experienced projects A1a- Responded
B. Implementation Reviewer Required Services

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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DATE: 10/17/2025
EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

1 not Responded 1a not Responded 1ai not Responded 1B provided a chart- no detail 1Bi provided a chart- no detail 1C provided a chart- no detail 1Ci provided a chart- no detail 1Cii provided a chart- no detail 2- Responded 2a- Responded 2b- Responded 2c- Responded 3- Responded 3a- Responded 3b- Responded 4- Responded 5- Responded 6- Responded 6a Responded 7- Responded – basic restatement 8- Responded 9- Responded 9a- Responded
C. Corrective Action Plan
1-Responded – regulatory model
1a Responded
D. Budget
Responded
E. Confidentiality Requirements

STATE OF MAINE
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EVALUATOR NAME: Robert Blanchard
EVALUATOR DEPARTMENT: DHHS: Office of Child and Family Services

1- Responded 2- Responded 2a- Responded 2ai- Responded 2aii- Responded 2aiii- Responded 2aiv- Responded 2av- Responded 2aVi- Responded 2b- Responded 2bi- Responded 3 lead Responded, subcontractors will meet 4 Responded- detailed 5- Responded 6- Responded 7- Responded 8- Responded 9- Responded 10- Responded 11- Responded- 12- Responded 13- Responded 14- Responded
F. Reports
1- Responded 2- Responded
2. Staffing
A provided B provided C provided, less than ¼ time
3. Implementation - Work Plan
Provided – I am not sure if it is realistic based on the hours provided in the narrative

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Quality Healthcare Solutions, LLC
DATE: 10/20/25
EVALUATOR NAME: Adrienne Carmack
EVALUATOR DEPARTMENT: DHHS/OCFS

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
I- Single individual, with two subcontractors (Ariel- not child welfare specific experience). (Mosaic- not child welfare psychotropic med experience)
2. Subcontractors
I- Two subcontractors noted
3. Organizational Chart
Included, 4 members of the team
4. Litigation
none
5. Financial Viability
Q- two years of Schedule C for principal, 3 years of statements from one subcontractor, none for one subcontractor as is new
6. Certificate of Insurance
Included

Part IV, Section III Proposed Services
1. **Services to be Provided**
Part II **A. Implementation Reviewer Qualifications and Experience**
Experience with different types of projects- not specifically psychotropic med overview
B. Implementation Reviewer Required Services
P- outlines the required services succinctly 1-recommend a process for collecting data, with outline and chart 2-gave thorough plan to collaborate- with steps outlined 3-described steps 4- plan to develop a template for collaboration 5- describe a communication plan 6- Described communication strategy 7. Described steps if circumstance out of control of state occur 8.Met 9.met
C. Corrective Action Plan
P- outlines brief plan

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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EVALUATOR DEPARTMENT: DHHS/OCFS

D. Budget
Included plan
E. Confidentiality Requirements
P- outlines plan for confidentiality, 1- met 2. met 3. Described insurance 4. Met, described protection of confidential info 5. Described 6. met 7. met 8. met 9. met 10. met 11. met 12. met 13. met 14. met
F. Reports
1. P- outlines plan - succinct 2. P outlined plan
2. Staffing
I- A- attachment 7, Small team, all working independently b-described plan c- attachment 8, staffing plan
3. Implementation - Work Plan
P- included, with detailed description

ATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Quality Healthcare Solutions, LLC
DATE: 10/20/25
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

****

Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
-Led by Dr. Petit, a board-certified psychiatrist and healthcare executive with more than 3 decades of public sector leadership -Bidder states he has substantial experience guiding organizations through Federal and state settlement agreements, including compliance oversight and stakeholder engagement -3 projects attached -Attached qualifications and 3 jobs for each subcontractor
2. Subcontractors
2 subcontractors to be used
3. Organizational Chart
Organizational chart is attached
4. Litigation
Listed as none
5. Financial Viability
Bidder submitted 2 yrs of profit/loss statements, 1 Subcontractor also submitted 3 yrs of profit/loss statements
6. Certificate of Insurance
Attached & Valid

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
1. Unsure who the Implementation Reviewer will be. a. Bidder ensures no conflict of interest exists
B. Implementation Reviewer Required Services

ATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 202508110
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BIDDER NAME: Quality Healthcare Solutions, LLC
DATE: 10/20/25
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

1. Timely submission of all required deliverables is managed through a comprehensive project management approach that incorporates industry standard processes. a. No response b. Bidder responded with a table c. Bidder responded with a table 2. Bidder will establish a systematic, collaborative process to develop a comprehensive written plan a. Bidder responded to section b. Bidder responded to section 3. No mention of 60 day, only stated “according to the agreed timeframe” a. Bidder will leverage standing team meetings b. Bidder will provide all information to the parties, as requested 4. The reviewer will develop a template, once drafted it will be shared with Parties for feedback 5. Bidder agrees to written requests for additional data and will provide a copy to plaintiff’s counsel 6. Bidder will send notification to department & plaintiffs regarding issues a. Bidder agrees that any issues shall be resolved pursuant to the Dispute Resolution process set forth in the settlement agreement 7. Bidder met minimum requirements 8. Bidder understands the reviewer shall be permitted to speak with parties separately 9. Bidder acknowledges the work done will be considered public documents a. Bidder ensures all PII and protected health information will be protected from public disclosure
C. Corrective Action Plan
Implementation Reviewer will keep a log of all performance criteria and indicates performance for each reporting period a. Bidder agrees
D. Budget
Bidder agrees to submit detailed budgets for any contract renewal at least 120 days in advance
E. Confidentiality Requirements

ATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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BIDDER NAME: Quality Healthcare Solutions, LLC
DATE: 10/20/25
EVALUATOR NAME: Daniel Dresser
EVALUATOR DEPARTMENT: DHHS/OCFS

1. Bidder agrees to safeguard all confidential information 2. a. Bidder agrees to comply with Maine IT policies and standards b. Bidder agrees 3. Bidder & subcontractors will amend policies to meet RFP requirements 4. Bidder acknowledges they will comply with State & Federal laws 5. Bidder will fully comply with all confidentiality requirements 6. Bidder acknowledges and understands 7. Bidder agrees to submit formal confirmation of compliance annually a. Bidder agrees to implement changes in ME IT policies & standards 8. Bidder agrees to maintain strict compliance with HIPAA privacy rules, security rule, & breach notification 9. Bidder agrees that all information will be considered confidential 10. Bidder will implement rigorous safeguards for all confidential information consistent with Department's Business Associate Agreement and all applicable sate and federal laws, regulations, & rules 11. Bidder will maintain strict compliance with Maine's Notice of Risk to Personal Data Act & all applicable privacy & security laws 12. Bidder agrees to meet quarterly with Department 13. Bidder has established a comprehensive breach response system to ensure immediate notification & coordinated response. -Immediate notification Process (0-2hrs) -Incident containment & assessment (2-24hrs) -Formal documentation & reporting (24-72hrs) -Investigation cooperation & remediation -Incident analysis & prevention 14. Bidder agrees to provide support for department led investigations
F. Reports
1. Bidder agrees to provide reports 2. Bidder agrees to report submission timeline
2. Staffing
a. Job descriptions attached b. Subcontractors will be overseen by project lead c. Staffing plan attached
3. Implementation - Work Plan
Work Plan attached

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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RFP TITLE: Implementation Reviewer for Child Welfare Psychotropic Medication Performance Criteria
BIDDER NAME: Quality Healthcare Solutions, LLC
DATE: 10/21/25
EVALUATOR NAME: Rebecca Richardson
EVALUATOR DEPARTMENT: DHHS/OCFS

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Individual Evaluator Comments:

Part IV. Section II. Organizational Qualification and Experience
1. Overview of the Organization
P- team lead is a psychiatrist and experienced with settlement agreements P- child welfare experience
2. Subcontractors
Plan to use 2 subcontractors Each provided 3 projects Mosaic Strategy Support is a newly formed organization
3. Organizational Chart
Provided Small team- plan for staff contingency
4. Litigation
none
5. Financial Viability
None provided for Mosaic strategy
6. Certificate of Insurance
provided

Part IV, Section III Proposed Services
1. Services to be Provided
Part II **A. Implementation Reviewer Qualifications and Experience**
Met- small team that each have experience in the different areas No conflicts of interests
B. Implementation Reviewer Required Services

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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BIDDER NAME: Quality Healthcare Solutions, LLC
DATE: 10/21/25
EVALUATOR NAME: Rebecca Richardson
EVALUATOR DEPARTMENT: DHHS/OCFS

P-timeframes and process clearly defined -1 Met 2 Met 3 Met 4- clear process outlined- willing to meet in person if needed Met 5 Met 6 Met 7 I- 8 Unsure about private conversations that are not documented or redacted with the parties Met 9
C. Corrective Action Plan
met
D. Budget
met
E. Confidentiality Requirements
Met all
F. Reports
met
2. Staffing
met
3. Implementation - Work Plan
I- Expecting very few weekly hours per staff II- Implementation chart not very detailed

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STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare

I, Robert Blanchard accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. “Interest” may include, but is not limited to: current or former ownership in the bidder’s company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder’s official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Signed by:
Robert Blanchard
C6695141FEBE4C4...

Signature

Oct-30-2025

Date

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STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare

I, Adrienne Carmack accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:
Adrienne Carmack
C79A3CB0596D4C0...

Signature

Nov-03-2025

Date

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STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

Janet T. Mills
Governor

Sara Gagné-Holmes
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare

I, Daniel Dresser accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Signed by:
Daniel Dresser
A028D813EC6D445...

Signature

Oct-31-2025

Date

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STATE OF MAINE
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RFP #: 202508110
RFP TITLE: Implementation Reviewer for Child Welfare

I, Rebecca Richardson, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. “Interest” may include, but is not limited to: current or former ownership in the bidder’s company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder’s official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Rebecca Richardson
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Oct-31-2025

Signature **Date**