**STATE OF MAINE REQUEST FOR PROPOSALS**

**RFP SUBMITTED QUESTIONS & ANSWERS SUMMARY**

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| **RFP NUMBER AND TITLE:** | RFP# 202507098 Security Screening Equipment and Software |
| **RFP ISSUED BY:** | Department of Administrative and Financial Services - Bureau of General Services |
| **SUBMITTED QUESTIONS DUE DATE:** | July 24, 2025 |
| **QUESTION & ANSWER SUMMARY ISSUED:** | July 29, 2025 |
| **PROPOSAL DUE DATE:** | August 7, 2025, no later than 11:59 p.m., local time |
| **PROPOSALS DUE TO:** | [Proposals@maine.gov](mailto:Proposals@maine.gov) |

**Provided below are submitted written questions received and the Department’s answer.**

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| **1** | **RFP Section & Page Number** | **Question** |
| Part II, A, 1, f, i – pg 8 | What is the expected number of students to be trained? Will the two in-person training sessions be conducted at the same time, due to the two locations where the systems will be deployed? |
| **Answer** | |
| For each piece of security equipment, the awarded Bidder must provide two (2) separate in-person trainings. The training sessions will be discussed and scheduled with awarded Bidder(s) and the Department. The Department estimates the following number of total trainees for each award category:   1. CSOB & State House Weapons Detection System - Capitol Police (25) trainees 2. CSOB & State House X-Ray - Capitol Police (25) trainees 3. CSOB & State House Turnstiles - Capitol Police (25) trainees 4. State Postal X-Ray – Central Services Postal (16) trainees | |

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| **2** | **RFP Section & Page Number** | **Question** |
| Section IV, 1, a & b – pg 17-18 | Can the cost proposal be in Quote form, if put in proper format and numbering convention as per section IV? |
| **Answer** | |
| All Bidders are expected to provide their best value pricing with the submission of their proposal. Part I, B, 6 of the RFP states “The RFP and the awarded Bidder’s proposal, including all appendices or attachments, will be the basis for the final contract, as determined by the Department.” Per Part IV of the RFP, Bidders must include Appendix D in their proposal submission or reproduce the form as closely as possible. | |

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| **3** | **RFP Section & Page Number** | **Question** |
| Section IV, 2, Appendix D – pg 18 and 29 | Please confirm that the only grading criteria for pricing is Delivery and Installation as well as Ongoing Maintenance and Support? There seems to be no points awarded for the pricing of the product/solution itself. There does not appear to be a subsection on Appendix D for product/solution price itself. |
| **Answer** | |
| All costs associated with the hardware and software must be included in the delivery and installation costs under “Subsection One: Product Delivery & Installation” on the Cost Proposal. The lowest bid in that section will be awarded 40 points, as described in Part V of the RFP. | |

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| **4** | **RFP Section & Page Number** | **Question** |
| A. 2. J. | X-Ray systems are most commonly stand-alone.  Please define the purpose, intent and expectation of integrating the systems? |
| **Answer** | |
| The x-ray system must have network capabilities as defined in the RFP. The Department declines to answer or define the purpose and intent of integration. | |