

State of Maine
Master Score Sheet

RFP# 202505067					
2025 Waste Diversion Grant Program, Combined Round I and II					
Bidder Name:		Biddeford School Department, Biddeford Adult Education	Appalachian Mountain Club	Sandy River Plantation	Norway Paris Solid Waste Inc.
Proposed Cost:		\$40,000.00	\$10,418.00	37,500.00	\$42,100.00
Scoring Sections	Points Available	100	100	100	100
Section I: Preliminary Information (Eligibility)	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	15	15	15	15	15
Section III: Proposed Services	50	50	50	50	50
Section IV: Cost Proposal	35	35	35	35	34
TOTAL	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>99</u>
Bidder Name:		Town of China	University of Maine System, acting through University of Maine	Municipal WasteHub	Town of Clinton
Proposed Cost:		\$1,200.00	\$20,850.00	\$37,500.00	\$11,740.00
Scoring Sections	Points Available	100	100	100	100
Section I: Preliminary Information (Eligibility)	Pass/Fail	Pass	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	15	14	15	15	15
Section III: Proposed Services	50	50	48	45	40
Section IV: Cost Proposal	35	35	33	33	34
TOTAL	<u>100</u>	<u>99</u>	<u>96</u>	<u>93</u>	<u>89</u>

Bidder Name:		City of Portland	Information Technology Exchange dba give IT. get IT.	City of Belfast	Town of Gray
Proposed Cost:		\$30,460.00	\$30,000.00	15,900.00	\$13,000.00
Scoring Sections	Points Available	100	100	100	100
Section I: Preliminary Information (Eligibility)	Pass/Fail	Pass	Pass	Fail	Fail
Section II: Organization Qualifications and Experience	15	15	15		
Section III: Proposed Services	50	40	30		
Section IV: Cost Proposal	35	30	20		
TOTAL	<u>100</u>	<u>85</u>	<u>65</u>	<u>N/A</u>	<u>N/A</u>
Bidder Name:		Town of Waldoboro Transfer Station	Foundation for Portland Public Schools and Portland Public Food Service Department	Second Story Builders/St. George Municipal School Unit (Co-Applicant)	
Proposed Cost:		\$11,000.00	\$50,000.00	40,000.00	
Scoring Sections	Points Available	100	100	100	
Section I: Preliminary Information (Eligibility)	Pass/Fail	Fail	Fail	Fail	
Section II: Organization Qualifications and Experience	15				
Section III: Proposed Services	50				
Section IV: Cost Proposal	35				
TOTAL	<u>100</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	

Award Justification Statement
RFP# 202505067, 2025 Waste Diversion Grant Program, Combined Round I and II

I. Summary

On Friday, May 16, 2025, the Maine Department of Environmental Protection, in accordance with [38 MRSA §2201-B, Maine Solid Waste Diversion Grant Program](#), issued RFP# 202505067, that sought proposals to help develop, implement, or enhance projects, programs, or activities aimed at increasing the diversion of waste designed to increase the diversion of solid waste from disposal, including waste reduction activities. [Maine law \(38 MRSA §2132.1-B\)](#) sets a goal of reducing the amount of waste disposed per capita by 5% every five years.

The Department believes that progress toward this goal can be achieved by implementing innovative and proven local, regional, and statewide initiatives aimed at reducing the generation of surplus food, and at increasing the recovery and utilization of discarded organics. A total of fifteen proposals were initially received. These proposals were evaluated by a qualified team of individuals from the Department's Division of Materials Management. Nine projects were finally chosen for funding following a competitive, consensus-based evaluation process. Proposals chosen showed significant potential to divert materials away from costly disposal practices, while simultaneously focusing on the goals of Maine's ["Solid Waste Management Hierarchy" \(38 M.R.S. § 2101\)](#). All Nine proposals were awarded full awards.

II. Evaluation Process

Prior to initiation of the RFP process, an evaluation team was established, comprised of qualified reviewers, each with specific solid waste expertise, from the Division of Materials Management. The evaluation team was trained in the RFP review/evaluation process and conducted their individual reviews of proposals.

Following individual reviews, the evaluation team met on Wednesday, July 9, 2025, to discuss the merits of each proposal and rank them. Each proposal was then scored using a consensus-based evaluation system. The maximum achievable score was 100 points, based on the following categories:

- Preliminary Information/eligibility (Pass/Fail)
- Organization, Qualifications and Experience (15 points),
- Proposed Services (50 points), and
- Cost Proposal (35 points)

Scores were assigned based upon the following criteria:

- The applicant's ability to address key solid waste management goals,
- The project's anticipated return for the investment (money, time),
- The project's efficiency in achieving expected outcomes, in terms of

- proposed work, budget and time frame, and
- The amount and quality of proposed matching funds or services.

III. Qualifications & Experience

This year's round of proposals contained many qualified individuals, municipalities, governmental entities, and businesses. One of the most important deciding factors for our evaluation team was proven experience and ability to adapt to changing circumstances. Those entities chosen for funding also possessed the following additional qualifications/experience:

- Operate using a proven business model,
- Apply strong educational outreach efforts,
- Can develop strong community partnerships,
- Show a strong commitment to future growth of their proposed program, and/or
- Utilize or propose technology that is adaptable and scalable to fit many solid waste management scenarios.

IV. Proposed Services

During the evaluation process, our team focused on the following key “proposed services” factors—determining that the project as proposed will:

- Address an identified organics management need,
- Take advantage of regional economies of scale,
- Increase organics management in underserved areas of the state,
- Promote organics reduction through diversion, recovery, donation, and reuse,
- Reduce wasted food through donation or other sharing initiatives,
- Address a statewide need, and/or
- Expand the types of materials managed through composting and recycling.

V. Cost Proposal

Approved project requests ranged from a low of \$1,200.00 to help expand a small Central Maine based community compost project, to a high of \$40,000.00 to develop an Adult Education Program designed to train future solid waste management professionals. The Solid Waste Diversion Grant program operates solely as a grant, so we did not compare the costs of each project against one another but judge each based on its own individual merit.

VI. Conclusion

The nine proposals chosen for funding all represent opportunities to expand collection, diversion, and reuse of surplus food and other solid waste materials. Chosen projects all focused on moving discarded materials away from disposal in support of higher and better end uses in accordance with the state's solid waste management hierarchy.



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8 , 2025

David Durkee, Director
Biddeford Board of Education
189 Alfred Street, 2nd Floor
Biddeford, ME 04005
ddurkee@biddefordschools.me

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Mr. Durkee,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following nine conditional grant awardees who will receive full awards:

Award Recipient Name	Award Type
Biddeford School Department, Biddeford Adult Education	Full
Appalachian Mountain Club	Full
Sandy River Plantation	Full
Norway Paris Solid Waste Inc.	Full
Town of China	Full
University of Maine System acting through the University of Maine	Full
Municipal WasteHub	Full
Town of Clinton	Full
City of Portland	Full

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a

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contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed.

The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following the announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Mark King

Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Jennifer Natyzak
Appalachian Mountain Club (AMC Greenville Office)
PO Box 310
Greenville, ME 04441
inatyzak@outdoors.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Natyzak,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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Town of China	Full
University of Maine System acting through the University of Maine	Full
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Sincerely,

Mark King

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Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Ethna L. Thompson, Municipal Clerk
Sandy River Plantation
33 Townhall Road
Sandy River Plantation, ME 04970
sandyriverplantation@outlook.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Thompson,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Tonia Pike, Facility Manager
Norway Paris Solid Waste Inc.
39 Brown Street
Norway, ME 04268
npsw39@gmail.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Pike,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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Town of China	Full
University of Maine System acting through the University of Maine	Full
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Mark A. King,
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Cheyenne Houle, Transfer Station Safety Officer
Town of China Transfer Station
191 Alder Park Road
China, ME 04358
choule@chiname.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Houle,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Cynthia Isenhour, Professor
University of Maine System acting through the University of Maine
5773 Stevens Hall, Room 102A
Orono, ME 04469-5773
cynthia.isenhour@maine.edu

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Isenhour,

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Mark A. King,
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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Mike Carroll, Executive Director
Municipal WasteHub
20 Godfrey Drive
Orono, ME 04473
mcarroll@muniwastehub.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Mr. Carroll,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Type text here

Mark King

Mark A. King,
Organics Management Specialist
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Daniel Swain
Town of Clinton
27 Baker Street
Clinton, ME 04927
dswain@clinton-me.gov

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Mr. Swain,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following nine conditional grant awardees who will receive full awards:

Award Recipient Name	Award Type
Biddeford School Department, Biddeford Adult Education	Full
Appalachian Mountain Club	Full
Sandy River Plantation	Full
Norway Paris Solid Waste Inc.	Full
Town of China	Full
University of Maine System acting through the University of Maine	Full
Municipal WasteHub	Full
Town of Clinton	Full
City of Portland	Full

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a

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Mark A. King,
Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Troy Moon, Sustainability Director
City of Portland
389 Congress Street
Portland, ME 04101
thm@portlandmaine.gov

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Mr. Moon,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following nine conditional grant awardees who will receive full awards:

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Biddeford School Department, Biddeford Adult Education	Full
Appalachian Mountain Club	Full
Sandy River Plantation	Full
Norway Paris Solid Waste Inc.	Full
Town of China	Full
University of Maine System acting through the University of Maine	Full
Municipal WasteHub	Full
Town of Clinton	Full
City of Portland	Full

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Sincerely,

A handwritten signature in cursive script that reads "Mark King".

Mark A. King,
Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Alex Miller, Grant Manager
Information Technology Exchange dba give IT. get IT
PO Box 589
Searsport, ME 04974
amiller@giveitgetit.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Mr. Miller,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following nine conditional grant awardees who will receive full awards:

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Biddeford School Department, Biddeford Adult Education	Full
Appalachian Mountain Club	Full
Sandy River Plantation	Full
Norway Paris Solid Waste Inc.	Full
Town of China	Full
University of Maine System acting through the University of Maine	Full
Municipal WasteHub	Full
Town of Clinton	Full
City of Portland	Full

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Sincerely,



Mark A. King,
Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Anne Saggese, Transfer Station Manager
City of Belfast
131 Church Street
Belfast, ME 04915
transferstation@cityofbelfast.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Saggese,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following nine conditional grant awardees who will receive full awards:

Award Recipient Name	Award Type
Biddeford School Department, Biddeford Adult Education	Full
Appalachian Mountain Club	Full
Sandy River Plantation	Full
Norway Paris Solid Waste Inc.	Full
Town of China	Full
University of Maine System acting through the University of Maine	Full
Municipal WasteHub	Full
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Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Michael Foley, Town Manager
Town of Gray
24 Main Street
Gray, ME 04039
mfoley@graymaine.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Mr. Foley,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

The Department now wishes to announce the following nine conditional grant awardees who will receive full awards:

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Town of China	Full
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Sincerely,

A handwritten signature in black ink that reads "Mark King". The signature is written in a cursive, slightly slanted style.

Mark A. King,
Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Julie L. Keizer, Town Manager
Town of Waldoboro
1600 Atlantic Highway, PO Box J
Waldoboro, ME 04572
townmanager@waldoboromaine.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Keizer,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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Town of China	Full
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Organics Management Specialist
Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Andrea Weisman Summers, Executiver Director
Foundation for Portland Public Schools
353 Cumberland Avenue
Portland, ME 04101
asummers@foundationforpps.org

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Ms. Weisman Summers,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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Division of Materials Management

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

AWARD NOTIFICATION LETTER

August 8, 2025

Daniel Salomon, Founder and Principal
Second Story Builders
56 Washington Street #3
Camden, ME 04843
danny@secondstorybuilders.com

SUBJECT: Notice of Conditional Contract Awards under RFP# 202505067,
2025 Waste Diversion Grant Program, Round I and II Combined

Dear Mr. Salomon,

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grant Program. The Department received a total of 15 proposals of which 10 were deemed eligible, evaluated and scored using the evaluation criteria identified in the RFP.

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Mark A. King,
Organics Management Specialist
Division of Materials Management

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Biddeford School Department, Biddeford Adult Education

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	50
Section IV. Cost Proposal	35	35
<u>Total Points</u>	<u>100</u>	<u>100</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Biddeford School Department, Biddeford Adult Education

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Biddeford School Department, Biddeford Adult Education

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - Biddeford Adult Education is a central member of York County's Adult Education Hub 9, a regional consortium of nine adult education centers: Biddeford, Kittery, Marshwood, Massabesic, Noble, Old Orchard Beach/Saco, Sanford, Wells-Ogunquit, and York.
 - They provide high-quality education and training to adults across York County, with a strong focus on career advancement, language access, and support for underserved communities.
 - Programs include:
 - i. Adult Basic Education & Literacy – skills in reading, math, and digital literacy.
 - ii. English Language Acquisition – Targeted instruction supporting workforce readiness and community integration.
 - iii. Career and Technical Education – Industry-aligned training in fields such as healthcare, clean energy, IT, and trades.
 - iv. Career Navigation & Transition Support – Provided through Career Advancement Navigators and College & Career Success Coordinators, helping adults enter postsecondary training or employment pathways.
 - The Applicant has successfully administered grant funding from federal, state, and foundation-funded levels. Funding and existing and previous partnerships have already focused on waste diversion and clean energy.
- II. Subcontractors
 - No subcontractors listed, however a long list of collaborators were given.
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Biddeford School Department, Biddeford Adult Education

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	50

Evaluation Team Comments:

- The Applicant proposes to use Waste Diversion Grant (“WDG”) funding to create a program which educates multilingual adults on composting and recycling, providing experience in Maine’s waste and recycling sector. Materials, including educational materials and at-home composting supplies, will be provided to Clean Energy Program students.
- The program will fund workshops provided by CLYNK, Garbage to Garden, and Casella on waste sorting, composting, and recycling, provide a digital training library for statewide training, on-the-job training for up to seven students, and certification options in composting and waste logistics.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Biddeford School Department, Biddeford Adult Education

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	35

Evaluation Team Comments:

The applicants are requesting \$40,000.00 and have exceeded the required 25% match by an additional 5%.

The proposed program is tailored specifically towards underserved communities such as non-native English speakers. Value is provided not only in the diversion of waste, both at-home diversion and diversion for future sustainability-centered careers, but the long-term investment in Maine's sustainability workforce. The value of helping a program like this get started, despite a higher up-front cost, is its continued returns over time from the individuals participating in the program, the ripple effect it has on an underserved community, and the reduction in waste disposal over time.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Appalachian Mountain Club

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	50
Section IV. Cost Proposal	35	35
<u>Total Points</u>	<u>100</u>	<u>100</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Appalachian Mountain Club

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Appalachian Mountain Club

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - Long history of engaging in environmentally beneficial projects and education programs promoting sustainable solutions.
 - Organization is well-established and strongly funded.
 - AMC is currently involved in many programs that support the Maine Food Recovery Hierarchy.
 - Applicant's main office is located out of state, but funds will be disbursed to the Maine-based office and used for instate projects only.
- II. Subcontractors
 - Not Applicable
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Appalachian Mountain Club

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	50

Evaluation Team Comments:

- This grant will fund the launch of composting and the minimization of landfill-bound waste at AMC's three Maine Lodges: Medawisla, Little Lyford, and Gorman Chairback.
- This grant would create an educational opportunity for guests and visitors.
- Cardboard and food waste will be composted with Jora composting bins located in covered sheds and overhangs already on site at each lodge.
- Finished compost will be used on site for small staff-run garden plots, Piscataquis County Schools and/or farms in Piscataquis County.
- The containers and lids that would be funded through the grant would enable perishable food items to be stored and frozen for donation.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Appalachian Mountain Club

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	35

Evaluation Team Comments:

The applicants are requesting \$10,418.00 and have offered a nearly 50% match.

The value of this grant would divert cardboard and food waste from the landfill and be used for functional purposes. Cardboard can be shredded to be used in compost and wood stoves on site. The finished compost will be used for vegetable gardens run by the staff and shared with guests. This will not only provide compost but also educational material for guests. The lodges offer weekly talks, presentations, and coordinates lesson plans for K-12 school groups in Piscataquis County. A compost and waste diversion lesson can be added. This can provide an opportunity to discuss waste management, upcycling, downcycling, composting, and how to apply those principles at home.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Sandy River Plantation

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	50
Section IV. Cost Proposal	35	35
<u>Total Points</u>	<u>100</u>	<u>100</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Sandy River Plantation

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Sandy River Plantation

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - Sandy River Plantation (“the Applicant”) is a rural municipality established in 1905. Sandy River Plantation is the home of Saddleback Mountain Ski Area, with a population that increases from the 150 year-round residents to over 500 during the peak seasons of summer and winter. The Applicant operates a solid waste transfer station.
 - Not many large projects have been done by Sandy River Plantation, but they have a record of high-quality projects including road improvements, bridge maintenance, and stormwater infrastructure.
- II. Subcontractors
 - RH Thompson & sons
 - M& J Ferguson Excavation
 - Black Diamond Electric
 - Falcon Concrete
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Sandy River Plantation

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	50

Evaluation Team Comments:

- The Applicant proposes to construct a resource recovery structure at the municipal transfer station for sorted recyclables, a drop and swap area, and items with upcycle potential, reducing the number of materials delivered to the transfer station for future disposal.
- Materials to be purchased include: recycling containers, signage and storage bins; shelving, display racks, and tables for the Drop & Swap Zone; covered outdoor storage to protect items from weather; and educational signage and outreach materials.
 - **The Applicant may need to update their Operations Manual or apply for a transfer station license modification to construct the swap shop.**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Sandy River Plantation

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	35

Evaluation Team Comments:

The proposed project holds value in the anticipated quantities of waste diverted from disposal by recycling and reusing, which is especially valuable to a rural community not near a disposal facility. Although the numbers may appear smaller compared to larger communities, the estimated two to three tons of materials diverted annually comprise approximately 20-25% of the Applicant's waste volume.

The applicant has requested \$37,500.00 of the total cost of \$50,000.00, meeting the minimum required match of 25%.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Combined Round I and II

BIDDER: Norway Paris Solid Waste Inc.

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	50
Section IV. Cost Proposal	35	34
<u>Total Points</u>	<u>100</u>	<u>99</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Combined Round I and II

BIDDER: Norway Paris Solid Waste Inc.

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Combined Round I and II

BIDDER: Norway Paris Solid Waste Inc.

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - *A cooperative venture between two small Oxford County municipalities, boasting a combined year-round population of approximately 10,655 residents. This community is often underserved.*
 - *Organization is well-established with solid waste professionals.*
 - *This is the third time applicant has applied for this proposal.*
- II. Subcontractors
 - T & A Construction LLC
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Combined Round I and II

BIDDER: Norway Paris Solid Waste Inc.

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	50

Evaluation Team Comments:

- Norway Paris Solid Waste Inc. wants to develop a Swap Shop for the communities of Norway and Paris.
- Norway Paris Solid Waste Inc. is continuing to try and increase their recycling rates and educating their residents of the importance of recycling.
- A roof over their storage unit will allow more recyclables to be protected by the elements. The roofed structure will serve multiple functions:
 - Collection area for sorted recyclables,
 - A warm, dry, comfortable space for residents to share gently used items (small appliances, tools, furniture, etc.),
 - A distribution center for educational materials that promote reuse and resource conservation.
- The Department has found that small town swap shops provide a convenient meeting place for residents to gather and exchanges ideas and support each other. This will ultimately help to strengthen community bonds while also working to build community resilience.
- The applicant showed foresight for modifications to their operations manual and applying for DEP permits early.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Combined Round I and II

BIDDER: Norway Paris Solid Waste Inc.

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	34

Evaluation Team Comments:

The total cost of the project is \$55,435.36. \$42,100 is requested of the grant with a match \$13,858.84 with more in the checking account.

This is a smaller and rural community. Being able to keep more waste out of their landfills and help the communities of Norway and Paris would be beneficial. They have also never received an award before, and this could be very helpful for these towns.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of China

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	14
Section III. Proposed Services	50	50
Section IV. Cost Proposal	35	35
<u>Total Points</u>	<u>100</u>	<u>99</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of China

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of China

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	14

Evaluation Team Comments:

- I. Overview of the Organization
 - The Town of China (“the Applicant”) operates a transfer station with an existing composting operation that serves residents of the Towns of China and Palermo.
 - The Qualifications and Experience Form in the proposals folder is from WDG 2024 Round II.
- II. Subcontractors
 - Not Applicable
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of China

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	50

Evaluation Team Comments:

- The town is proposing to use funds to enhance participation in its food scrap compost program by providing residents with countertop bins to collect their food scraps during meal prep.
- The “Kitchen Compost Pails” provide a convenient way to capture food scraps that would otherwise be thrown away.
- Informative talks about the benefits of composting will be given at the gate of the Transfer station.
- There will be information set out around the compost drop off area where people can learn more.
- Information will be in the monthly newsletter to help inform people.
- The work plan is simple and very manageable. Composting pails would be immediately purchased upon award of WDG funds and given out to interested residents. Food scrap collection will be ongoing and be seamless for the existing composting operation.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of China

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	35

Evaluation Team Comments:

1. The applicants are requesting \$1,200.00 and have met the required 25% match.

The value of this project can help others to start composting more which will lead to less waste going into landfills. China is hoping to have a 20-30% increase in compost being dropped off. Right now, it is estimated that the total compost is only around 4.2% food waste. They hope to increase this to 6.3-8.4%, this would be around 6-8 tons of food waste diverted from the waste stream.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: University of Maine System acting through University of Maine

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	48
Section IV. Cost Proposal	35	33
<u>Total Points</u>	<u>100</u>	<u>96</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: University of Maine System acting through University of Maine

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: University of Maine System acting through University of Maine

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - The University of Maine is an accredited higher education facility. The Applicant has a strong history with waste management and reduction research, policy, and implementation. The Materials Management Research Group at the Mitchell Center for Sustainability Solution has worked with several State of Maine government agencies to provide data for supporting policymaking on sustainable materials management practices and priorities and food waste reduction.
- II. Subcontractors
 - Not Applicable
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: University of Maine System acting through University of Maine

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	48

Evaluation Team Comments:

- The primary objective of this pilot program is to build capacity for waste prevention through reuse in three coastal Maine communities Bath, Bar Harbor and South Portland.
- The University wants to establish three reusable food packaging pilot programs in collaboration with local communities and food service businesses.
- The University will build infrastructure for food packaging returns.
- Design an integrated community outreach and education campaign.
- In each local community we plan to provide up to 4 participating businesses with an initial stock of approximately 250 reusable food packages.
- This program will implement a mixed-methods data collection plan to track pilot results and provide data-informed decision support to stakeholders across the state.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: University of Maine System acting through University of Maine

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	33

Evaluation Team Comments:

The applicants are requesting \$20,850.00 and have met the required 25% match.

The potential value of this project could lead to offset production and waste of 125,000 disposable packages from each participating business. The pilot could result in the prevention of half a million pieces of disposable food packaging. If the three communities are combined, those potential savings result in the potential to avoid producing and wasting 1.5M single-use food packages. Assuming a \$.25 cost per single-use package, the program has the potential to save the participating Maine small businesses nearly \$400,000.

The cost of the bins seems exorbitant at \$1000 each.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Municipal WasteHub

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	45
Section IV. Cost Proposal	35	33
<u>Total Points</u>	<u>100</u>	<u>93</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Municipal WasteHub

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Municipal WasteHub

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - Municipal WasteHub, formerly MRC, is a voluntary membership organization representing 115 Maine cities and towns that collectively manage over 100,000 tons of municipal solid waste annually.
 - Municipal WasteHub was founded in 1992 to address MSW challenges and provide members with sustainable, affordable waste processing aligned with Maine's waste management hierarchy, Municipal WasteHub has proactively served its members for over three decades.
- II. Subcontractors
 - Project General Contractor- DesignLab, LLC
 - Video Production- Haley Ward
 - Printing Services- Bangor Letter Shop
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Municipal WasteHub

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	45

Evaluation Team Comments:

The Municipal Waste Hub is requesting funds for a community education and outreach campaign and promotional materials, these include:

1. Educate the public on environmental Impact of municipal waste by providing the community educational material:
 1. Videos,
 2. Press releases,
 3. Palm cards,
 4. Posters,
 5. Stickers,
 6. 1-pagers,
 7. Community Bulletin Board postings,
 8. Digital graphics,
 9. Logo and Branding,
 10. Newsletters,
 11. Banners and other signage, and
 12. Educational videos
2. Expand knowledge of local solid waste diversion opportunities and public awareness.
3. Promote awareness of regional organics and recyclable management through our hub-and-spoke model.

Through the educational campaign, the goal is to have recyclables and organics segregated before arrival at the MWS facility for use in the anaerobic digester and more efficient recycling, while also educating the public on local options for these waste streams.

The effectiveness of the campaign will be evaluated through surveys and data collection at MWS by quantifying the materials used for anaerobic digestion.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Municipal WasteHub

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	33

Evaluation Team Comments:

The applicants are requesting \$37,500.00 and have met the required 25% match.

The Applicant's member communities are in a historically underserved region of the State. Educating the public about accessible options in the region for alternatives to waste disposal, while also providing an energy source using existing MWS and public infrastructure, aligns with the State's waste diversion goals. The total cost requested seems high compared to other education and outreach program materials, but the amount of ground covered under this proposed project is extensive.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of Clinton

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	40
Section IV. Cost Proposal	35	34
<u>Total Points</u>	<u>100</u>	<u>89</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of Clinton

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of Clinton

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - The Clinton Transfer Station, which is also shared with the Town of Benton has demonstrated its commitment to progressive and responsible waste management practices. With a strong focus on reducing waste volume, increasing recycling rates, and fostering community participation.
- II. Subcontractors
 - A J Gerow and Sons Trucking, Andrew Gerow
 - Auburn Concrete
 - Chris Goldsmith Concrete
- III. Organizational Chart
 - Provided and comprehensive
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of Clinton

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	40

Evaluation Team Comments:

- The Town of Clinton proposes to construct a food waste composting operation at the transfer station, with finished compost being given to residents for free. WDG funds will be used for constructing the composting area with a concrete pad and recycled concrete blocks, renting a loader to perform the work, and creating educational flyers.

The Town did not discuss how food waste would be collected or if it would be separate from or integrated into the yard waste composting operation. **The Town may need to apply for a transfer station license modification or composting license depending on the nature of the work.**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I

BIDDER: Town of Clinton

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	34

Evaluation Team Comments:

The applicants are requesting \$11,740.00 and have met the required 25% match.

The long-term return on investment is significant. The work will be performed at a facility already experienced at composting and waste diversion, and further expanding those efforts to include food waste will provide substantial long-term savings on disposal and educate residents on the impacts of their diversion incentives.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: City of Portland

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	40
Section IV. Cost Proposal	35	30
<u>Total Points</u>	<u>100</u>	<u>85</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: City of Portland

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: City of Portland

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - Previous WDG recipient who is working hard to increase access to sustainable waste solutions for the entire Portland Community.
 - Organization is well-established and strongly funded.
 - City of Portland is currently involved in many programs that support the recovery, reuse and diversion of all forms of solid waste.
- II. Subcontractors
 - Garbage to Garden – existing composting contractor to assist with the additional compost site.
 - Subcontractor for constructing kiosks to be determined upon issuing of bid and WDG funding.
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: City of Portland

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	40

Evaluation Team Comments:

- The Applicant proposes to construct eight composting kiosks and a composting drop-off site, improve existing facilities, and disseminating an educational outreach program in underserved neighborhoods, such as non-native English speaking areas. The kiosks will be installed at seven existing composting drop-off sites and the new drop-off site, serving to improve visibility for residents and Garbage to Garden, provide permanent educational information at the drop-off sites, and protect drop-off bins from weather. The Sustainability Office will host four community education events for the new kiosks and educate and promote on the Applicant's composting program.
- WDG funds would be allocated towards the eight kiosks, signage at the kiosks, and educational materials for the four community education events.
- The City has seen previous successes. In fact, the City saw a huge jump in the amount of food scraps collected when they doubled the number of collection sites in April of 2022; the total compostable material collected increased by 202.3% (from 70.25 tons to 212.34 tons) after one year.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: City of Portland

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	30

Evaluation Team Comments:

The RFP meets the 25% match.

The need for diverting food waste from incineration is apparent, with food waste composing 37.4% of solid waste collected in Portland in 2015. Under the existing program, a significant increase in diversion efforts was reported only one year after increasing the number of collection sites in 2022. Although not explicitly stated, an emphasis is on environmental justice by providing access to underserved areas of Portland. The likelihood for success in this program is apparent and the return on investment from these WDG funds is probable; however, the Applicant's program is already robust and has received prior funding.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Information Technology Exchange dba give IT. Get IT.

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	15
Section III. Proposed Services	50	30
Section IV. Cost Proposal	35	20
<u>Total Points</u>	<u>100</u>	<u>65</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Information Technology Exchange dba give IT. Get IT.

DATE: 07/09/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments: The application is eligible for funding due to responsiveness to the RFP requirements.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Information Technology Exchange dba give IT. Get IT.

DATE: 07/09/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	15	15

Evaluation Team Comments:

- I. Overview of the Organization
 - This private business has received multiple Waste Diversion Grants in the past 2 years: 2 separate awards in 2023 totaling \$53,890 and in another award in 2024 for \$15,015 as a co-applicant with the Alford Community and Youth Center (Waterville).
 - Submitted financials show that this organization is well-established and strongly funded.
 - give IT. get IT. (GIGI) is currently involved in many programs that support the recovery, refurbishment and reuse of discarded electronics. Through this program more than 10,000 pounds of surplus electronics have been recovered, refurbished and redistributed at no cost to low-income families and community institutions serving them (e.g., libraries, public schools, non-profits).
- II. Subcontractors
 - Not Applicable
- III. Organizational Chart
 - Provided
- IV. Litigation
 - Provided
- V. Financial Viability
 - Provided
- VI. Certificate of Insurances
 - Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Information Technology Exchange dba give IT. Get IT.

DATE: 07/09/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	50	30

Evaluation Team Comments:

ITE proposes to expand the existing Build IT program from the six current Boys and Girls Clubs locations to 18 additional Boys and Girls Club locations. Funds will be used to purchase 200 Build IT kits which include educational materials, components for refurbishing computers and accessories.

The work plan is adequate and well-organized. The project would run from July 2025 through June 2026 and begin immediately upon awarding WDG funds. The schedule would gradually deliver the Build IT kits and training to program sites over the course of a year.

The Alford Youth and Community Center in partnership with GIGI, received \$15,015 to setup this program. GIGI is now requesting \$30,000 to grow and expand this program. Using waste diversion grant funds to sustain programs is not necessarily their intended use.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Information Technology Exchange dba give IT. Get IT.

DATE: 07/09/2025

**EVALUATION OF SECTION IV
Cost Proposal**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section IV. Cost Proposal	35	20

Evaluation Team Comments:

The applicants are requesting \$30,000.00 and have offered a greater than 50% match. However, GIGI has received numerous Waste Diversion Grant (WDG) awards in the past 2 years and the department is wondering about whether the program would be sustainable without WDG funding. The project team needs to demonstrate better that WDG funds are truly needed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: City of Belfast

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	N/A
Section III. Proposed Services	50	N/A
Section IV. Cost Proposal	35	N/A
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

Applicant was unresponsive to the RFP (insufficient match) and was disqualified from further consideration.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Town of Gray

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	N/A
Section III. Proposed Services	50	N/A
Section IV. Cost Proposal	35	N/A
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

Applicant was unresponsive to the RFP (missing required documentation) and was disqualified from further consideration.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Town of Waldoboro Transfer Station

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	N/A
Section III. Proposed Services	50	N/A
Section IV. Cost Proposal	35	N/A
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

Applicant was unresponsive to the RFP (missing required documentation) and was disqualified from further consideration.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Foundation for Portland Public Schools (FPPS) and Portland Public Schools Food Service Department (PPSFSD)

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	N/A
Section III. Proposed Services	50	N/A
Section IV. Cost Proposal	35	N/A
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

Applicant was unresponsive to RFP (insufficient match) and was disqualified and not reviewed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grants Program, Round I and II

BIDDER: Second Story Builders/St. George Municipal School Unit (Co-Applicant)

DATE: 07/09/2025

SUMMARY PAGE

Department Name: Maine Department of Environmental Protection

Name of RFP Coordinator: Mark King

Names of Evaluators: Mark King, Courtney Hafner and Derek DeCastro

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	15	N/A
Section III. Proposed Services	50	N/A
Section IV. Cost Proposal	35	N/A
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

Applicant was unresponsive to the RFP (insufficient match) and was disqualified from further consideration.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *The Biddeford Adult Education (BAE) is a central hub (Hub 9) providing needed educational support to the communities of Biddeford, Kittery, Marshwood, Massabesic, Noble, Old Orchard Beach/Saco, Wells-Ogunquit and York.*
- *BAE and Hub 9 programs have successfully managed and administered federal, state and foundation grants in the past*

2. Subcontractors

- 1. There are no subcontractors noted, just a long list of project collaborators.*

3. Organizational Chart

- *A municipal School-based organization.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *The BAE in partnership with the Governor's Energy Office (GEO), Workforce Solutions, and local waste diversion employers, proposes a two-part training and workforce development program. The project aims to educate multilingual adult learners on composting and recycling practices and to facilitate their transition into paid employment in Maine's waste and recycling sector through a structured On-the-Job Training (OJT) model.*
- *Students will be placed in Solid Waste Management roles (in cooperation with partnering agencies) to provide on-the-job*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

training experience. Partnering agencies will be compensated for the training and experience they provide.

- Student connections will videotaped and training video will be a legacy of the experience.
- In short, BAE plans to implement the following:
 1. Deliver 6 workshops in partnership with CLYNK, Garbage to Garden, Casella, and Biddeford Public Works focused on waste sorting, composting systems, and recycling logistics.
 2. Record and develop a digital training library to serve other adult education programs statewide.
 3. Fund OJT placements for 6-7 students into solid waste sector roles using a wage reimbursement model managed by Workforce Solutions.
 4. Explore certification options in composting and waste logistics (e.g., SWANA, OSHA 10, Community Composting 101). We are also developing a BAE certificate for student completers.
- BAE believes that there is infrastructure already in place to launch and manage these training programs that serve immigrants, refugees, and multilingual adults, through relationships they have developed with employers in clean energy, recycling, and municipal operations across York County.
- BAE believes that the program will result in savings of 10,000 lbs./year for households and 5,000 to 8,000 lbs. for businesses and that 10-20 household will make a permanent change in behavior.
- Impacts on participating businesses:
 1. Short-term, the grant-funded training will provide education to students, reducing the need for employer onboarding.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

2. Long-term, Students will gain employment reducing the need for further advising and future training costs.

3. Realized Values:

- Enhanced waste literacy and sorting accuracy in immigrant communities,
- Development of Maine's green workforce pipeline,
- Better-trained entry-level workers supporting industry best practices, and
- Increased household composting and proper recycling by student households.

2. *Implementation – Work Plan*

- *Once the funds are received, BAE proposes to begin implementing it right away. Work plan is aggressive, but doable.*

III. *Project Cost and Value*

1. *The applicants are requesting \$40,000.00 and have exceeded the required 25% match by an additional 5%.*
2. *This project provides great value for the initial financial request.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: 6/23/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Biddeford Adult Education is a central member of York County's Adult Education Hub 9, a regional consortium of nine adult education centers: Biddeford, Kittery, Marshwood, Massabesic, Noble, Old Orchard Beach/Saco, Sanford, Wells-Ogunquit, and York.
- They provide high-quality education and training to adults across York County, with a strong focus on career advancement, language access, and support for underserved communities.
- Programs include:
 1. Adult Basic Education & Literacy – skills in reading, math, and digital literacy.
 2. English Language Acquisition – Targeted instruction supporting workforce readiness and community integration.
 3. Career and Technical Education – Industry-aligned training in fields such as healthcare, clean energy, IT, and trades.
 4. Career Navigation & Transition Support – Provided through Career Advancement Navigators and College & Career Success Coordinators, helping adults enter postsecondary training or employment pathways.

2. Subcontractors

- N/A

3. Organizational Chart

N/A

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: 6/23/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

II. Proposed Services

1. Services to be Provided

- The project aims to educate multilingual adult learners on composting and recycling practices.
- Facilitate their transition into paid employment in Maine's waste and recycling sector through a structured On-the-Job Training (OJT) model.
- Deliver 6 workshops in partnership with CLYNK, Garbage to Garden, Casella, and Biddeford Public Works focused on waste sorting, composting systems, and recycling logistics.
- Record and develop a digital training library to serve other adult education programs statewide.
- Fund OJT placements for 6-7 students into solid waste sector roles using a wage reimbursement model managed by Workforce Solutions.
- Explore certification options in composting and waste logistics (e.g., SWANA, OSHA 10, Community Composting 101). We are also developing a BAE certificate for student completers.

2. Implementation – Work Plan

- July 2025
 1. Finalize MOUs with CLYNK, Casella, Garbage to Garden, and Public Works; confirm videographer
- August 2025
 1. Curriculum coordination; multilingual materials design; begin Fall outreach
 2. Order and inventory individual household composting bins (50–75 units)
- September 2025
 1. Distribute composting bins to participating students and staff during Cohort 3 onboarding
 2. Launch GEO Cohort 3 (Sept 3 – Oct 20)
 3. Conduct marketing for Cohort 3 (Jul 28 – Aug 25)
 4. Issue acceptance letters for Cohort 3 (Aug 18 – 20)
 5. Facilitate orientation for Cohort 3 (Aug 29)
 6. Distribute technology to students (Aug 26 – 29)
 7. Conduct pre-cohort advising for Cohort 3 (Aug 18 – 29)
 8. Deliver Cohort 3 instruction and workshop sessions (Sept 3 – Oct 20)
 9. Deliver post-cohort advising for Cohort 3 (Oct 21 – Nov 17)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: 6/23/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

10. Begin recording fall partner workshops for reuse.
- October 2025
 1. Employer outreach and planning for Spring OJT partnerships
 2. Launch GEO Cohort 4 (Oct 27 – Dec 19)
 3. Conduct marketing for Cohort 4 (Oct 1 – 15)
 4. Issue acceptance letters for Cohort 4 (Oct 15 – 17)
 5. Facilitate orientation for Cohort 4 (Oct 24)
 6. Distribute technology to students (Oct 21 – 24)
 7. Conduct pre-cohort advising for Cohort 4 (Oct 15 – 24)
 8. Deliver Cohort 4 instruction and workshop sessions (Oct 27 – Dec 19)
- November 2025
 1. Begin recruitment for Cohorts 5 and 6; develop spring training calendar.
 2. Conduct marketing for Cohort 5 (Nov 10 – Dec 15)
- December 2025
 1. Deliver post-cohort advising for Cohort 4 (Dec 22 – Jan 20)
 2. Acceptance letters; pre-cohort advising for Cohort 5
 3. Issue acceptance letters for Cohort 5 (Dec 15 – 17)
 4. Conduct pre-cohort advising for Cohort 5 (Dec 15 – Jan 3)
- January 2026
 1. Distribute composting bins to any new students during Cohort 5 onboarding
 2. Facilitate orientation for Cohort 5 (Jan 3)
 3. Distribute technology to students (Dec 30 – Jan 3)
 4. Deliver Cohort 5 instruction and workshop sessions (Jan 5 – Feb 13)
 5. Launch Cohort 5 (Jan 5 – Feb 13); technology distributed Jan 3; deliver 3 workshops
 6. Conduct marketing for Cohort 6 (Jan 20 – Feb 17)
- February 2026
 1. Deliver post-cohort advising for Cohort 5 (Feb 14 – Mar 10)
 2. Issue acceptance letters for Cohort 6 (Feb 17 – 19)
 3. Launch Cohort 6 (Feb 18 – Mar 27); deliver 3 workshops; employer matching for Cohort 5
- March 2026
 1. Conduct pre-cohort advising for Cohort 6 (Feb 17 – March 2)
 2. OJT begins for Cohort 6; wrap-up advising and certificate delivery for Cohort 5

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: 6/23/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

3. Distribute composting bins to any new students during Cohort 6 onboarding
4. Facilitate orientation for Cohort 6 (March 2)
5. Distribute technology to students (Feb 27 – March 2)
6. Deliver Cohort 6 instruction and workshop sessions (March 3 – April 17)
- April 2026
 1. Deliver post-cohort advising for Cohort 6 (April 20 – May 15)
 2. OJT wrap-up for Cohort 6; post-cohort advising; finalize feedback surveys
- May 2026
 1. Certificate evaluation summary; begin dissemination prep
- June 2026
 1. Final reporting and delivery of reusable modules to statewide network

III. *Project Cost and Value*

- The total cost of the project is \$57,143. \$40,000 is being requested of the grant with a match of \$17,143.
- This project can enhanced waste literacy and sorting accuracy in immigrant communities. Help the development of Maine's green workforce pipeline. Can increase household composting and proper recycling by student households. This project can produce better-trained entry-level workers supporting industry's best practices.
- With the increase growth of York County's multilingual and immigrant populations, many of whom are unfamiliar with Maine's solid waste systems. This program can create more pathways into sustainability careers. This project bridges the education-employment gap while supporting Maine's climate goals.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: July 7, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Coordination for the proposed project would begin immediately upon awarding of WDG funding. The project's timeline, estimated from July 2025 to June 2026, is adequate.

III. Project Cost and Value

1. Project Cost

- The applicant has requested \$40,000.00 of the total cost of \$57,143, matching 30%.

2. Value

- The proposed program is tailored specifically towards underserved communities such as non-native English speakers. Value is provided not only in the diversion of waste, both at-home diversion and diversion for future sustainability-centered careers, but the long-term investment in Maine's sustainability workforce. The value of helping a program like this get started, despite a higher up-front cost, is its continued returns over time from the individuals participating in the program, the ripple effect it has on an underserved community, and the reduction in waste disposal over time.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Biddeford Adult Education

DATE: July 7, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Biddeford Adult Education (“the Applicant”) is a member of York County’s Adult Education Hub 9, providing education and training to adults with emphasis on career advancement, language access, and support for underserved communities.
- The Applicant provides these educational services to adults facing barriers to employment and education, immigrants, and multilingual learners.
- The Applicant has successfully administered grant funding from federal, state, and foundation-funded levels. Funding and existing and previous partnerships have already focused on waste diversion and clean energy.

2. Subcontractors

- N/A – the Applicant will partner with the Governor’s Energy Office (GEO), Workforce Solutions, and local waste diversion employers

3. Organizational Chart

- Provided – the Applicant is a municipal education-based organization

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to use Waste Diversion Grant (“WDG”) funding to create a program which educates multilingual adults on composting and recycling, providing experience in Maine’s waste and recycling sector. Materials, including educational materials and at-home composting supplies, will be provided to Clean Energy Program students.
- The program will fund workshops provided by CLYNK, Garbage to Garden, and Casella on waste sorting, composting, and recycling, provide a digital training library for statewide training, on-the-job training for up to seven students, and certification options in composting and waste logistics.

2. Implementation – Work Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Appalachian Mountain Club

DATE: 6/20/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Long history of engaging in environmentally beneficial projects and education programs promoting sustainable solutions.*
- *Organization is well-established and strongly funded.*
- *AMC is currently involved in many programs that support the Maine Food Recovery Hierarchy.*
- *Applicant's main office is located out of state, but funds will be disbursed to the Maine-based office and used for instate projects only.*

2. Subcontractors

- *None noted.*

3. Organizational Chart

- *Complex and well established over a long history of operations.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *Implement a composting program that enhances environmental stewardship at AMC's three Maine Lodges and Cabins.*
- *Educational outreach programs will create a robust composting program that can convert organic waste into rich compost and reduce material sent to the landfill.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Appalachian Mountain Club

DATE: 6/20/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- The compost program will be used as an educational tool for visitors and guests.
- Cardboard and wasted food will be composted with Jora composting bins located in covered sheds and overhangs already on site at each lodge.
- Jora bins are insulated, durable, and animal proof.
- This bin model is well-suited to maintain compost collection in these remote locations through winter months.
- Water barrels will collect precipitation and provide a convenient water source for watering the compost and cleaning equipment as needed.
- Finished compost will be used on site for small staff-run garden plots, Piscataquis County Schools (Greenville Consolidated and SataMocha Schools in Dover-Foxcroft), and/or farms in Piscataquis County (Marr Pond Farm, Turning Page Farm, and Ripley Farm).
- The operational work plan is very detailed and should lead to a successful project.

2. Implementation – Work Plan

- *The work plan is well thought out and should provide adequate time to build capacity.*

III. Project Cost and Value

- 1. The applicants are requesting \$10,418.00 and have offered a nearly 50% match.*
- 2. This project provides great value for the initial financial request.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Appalachian Mountain Club

DATE: 6/20/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Established in 1876, the Appalachian Mountain Club (AMC), a 501c(3), is the nation's oldest conservation, recreation, and education organization.
- AMC's mission is protection, enjoyment, and understanding of the outdoors
- In 2003, AMC purchased the 37,000-acre Katahdin Iron Works Tract. This started the Maine Woods Initiative (MWI), a multiuse recreation and land conservation in the region.
- MWI watersheds have been restored for native brook trout and endangered Atlantic salmon.
- The landscape is used for research and collecting climate and ecosystem data from lakes, streams, and forest sites.
- AMC operates three off-grid lodges. These facilities host visitors for lodge-to-lodge skiing, fly fishing, hiking, and other recreational activities and educational events for school groups.
- In 2022 AMC released a Net Zero Strategic Plan outlining the need to enhance building efficiency and renewable energy adoption while implementing deep sustainability practices.
- AMC's Programming Department offers a curriculum to develop educational outreach. One such program is A Mountain Classroom (AMCR).

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2. Subcontractors

N/A

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Appalachian Mountain Club

DATE: 6/20/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

3. Organizational Chart

- More detailed charts found in RFP

Charlene Fearnley, Maine Woods Initiative Regional Lodging Manager, Lodging & Hospitality

As manager of all Maine Lodges and Cabins, Charlene supervises three total Lodge managers, one for each site. Each lodge manager supervises an Assistant Manager and up to 8 seasonal employees. Charlene coordinates operations at these facilities, managing a regional budget, comprehensive menu, all Maine lodging personnel, community and educational partnerships, and land management projects in partnership with forestry staff.

Jennifer Natyzak, Director of Sustainability, Finance

AMC's Net Zero Strategic Plan includes 12 goals and 43 strategies to comprehensively decarbonize operations and maximize sustainability in practice across the organization. Jen shepherds this strategic work with data from the annual greenhouse gas inventory, partnerships and projects from departments across AMC to curb emissions and improve efficiency of operations, and public reporting and communications.

Genevieve Trafelet, Education Manager Piscataquis County, Growth: Programming

Genevieve leads community education efforts for the Maine Woods Initiative Office in Piscataquis County, working with all ages of school groups, kindergarten through 12th grade, and volunteer naturalists. Genevieve oversees 2 ten-month seasonal educators that help provide programming in Piscataquis County. She coordinates events and site visits with local schools and organizations, crafts lesson plans and programming on environmental education and place-based education and leads events herself.

Carolyn Ziegra, Field Research Forester, Conservation: Land

The Maine Woods Initiative is 114,000 acres of woodland, including many acres of historically commercially harvested land which is now ecologically managed and harvested. As a certified forester, Carolyn manages this acreage, leads research projects, manages sustainable timber harvests, facilitates partnerships with Land Trust and local indigenous organizations, and coordinates with the Lodging team for MWI efforts and programs.

Elizabeth Garner, Gorman Chairback Manager, Lodging & Hospitality

John Cullen, Little Lyford Manager, Lodging & Hospitality

Aiden Gallagher, Medawisla Manager, Lodging & Hospitality

The Managers coordinate and supervise seasonal staff, lead supply purchases and monthly expense budgets, and work collaboratively with other AMC departments for regular operations and additional programming. They are also responsible for day-to-day

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Appalachian Mountain Club

DATE: 6/20/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

operations, all guest concerns, and emergencies.

II. Proposed Services

1. Services to be Provided

- This grant will fund the launch of composting and the minimization of landfill-bound waste at AMC's three Maine Lodges: Medawisla, Little Lyford, and Gorman Chairback.
- This grant would create an educational opportunity for guests and visitors.
- Cardboard and food waste will be composted with Jora composting bins located in covered sheds and overhangs already on site at each lodge.
- Finished compost will be used on site for small staff-run garden plots, Piscataquis County Schools and/or farms in Piscataquis County.
- The containers and lids that would be funded through the grant would enable perishable food items to be stored and frozen for donation.

2. Implementation – Work Plan

Early August '25

- Equipment will be ordered, i.e. Jora compost bins, shredders, safety equipment, etc.
- Confirm and coordinate intern for project implementation.
- Develop and order stickers for compost collection buckets.
- Draft public signage for composting station.
- Deliver equipment and review sites.

Late August '25

- Set up equipment for compost management, cardboard shredding
- Prepare an indoor compost collection station.
- Draft, review with staff, and post signage for dining room and indoor compost collection station.
- Train seasonal staff to begin Operational Composting Plan (Note 2-4 seasonal staff per site)

September '25

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Appalachian Mountain Club

DATE: 6/20/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Finalize public signage for composting station
- Order signage

October '25

- Coordinate installation of public signage for composting station before ground freezes
- Incorporate waste diversion into sustainability tour scripts

Nov & Dec '25

- Develop K-12 lesson plan(s) and volunteer naturalist content on waste management and composting

III. Project Cost and Value

The total cost of the project is \$17632.11. \$10,417 is being requested of the grant with a match \$7,214.11.

- The value of this grant would divert cardboard and food waste from the landfill and be used for functional purposes. Cardboard can be shredded to be used in compost and wood stoves on site. The finished compost will be used for vegetable gardens run by the staff and shared with guests. This will not only provide compost but also educational material for guests. The lodges offer weekly talks, presentations, and coordinates lesson plans for K-12 school groups in Piscataquis County. A compost and waste diversion lesson can be added. This can provide an opportunity to discuss waste management, upcycling, downcycling, composting, and how to apply those principles at home.
- Compost can also be sent to Piscataquis County School gardens. This will allow schools to teach the next generation of students gardening practices.
- Leftover food will be saved and distributed for local donation. This will assist individuals with food insecurities in the community.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Appalachian Mountain Club

DATE: July 7, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

2. Implementation – Work Plan

- The Applicant's work plan and timelines are ambitious and adequate for completing the work and getting the programs running.
 1. Early August 2025 – purchase equipment, intern training, draft signage and composting stickers, and verify siting of equipment
 2. Late August 2025 – set up equipment, prepare collection stations, coordinate with staff for collection process, perform trial runs, and train seasonal staff
 3. September 2025 – finalize and order public signage
 4. October 2025 – install public signage and incorporate waste diversion into sustainability tour scripts
 5. November-December 2025 – develop K-12 lesson plans and volunteer naturalist content on waste management and composting

III. Project Cost and Value

1. Project Cost

- The applicant has requested \$10,418.00 of the total cost of \$17,632.11, matching 41%.

2. Value

- The proposed project holds significant value in managing waste in a remote part of the State. The long-term benefits for the amount requested are substantial.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Sandy River Plantation

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *A small Western Maine municipality, boasting a year-round population of 150 residents—swelling to 500 during summer and winter peaks.*
- *Organization is well-established with solid waste professionals.*

2. Subcontractors

- *The project will feature a total of four subcontractors:*
 - 1. RH Thompson and Sons*
 - 2. M & J Ferguson Excavation*
 - 3. Black Diamond Electric*
 - 4. Falcon Concrete*

3. Organizational Chart

- *A municipal organization run by a Board of Assessors.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *The town is proposing to use funds to construct and provide electrical services to a “Resource Recovery and Reuse Facility” at the local transfer station.*
- *The structure will serve multiple functions:*
 - 1. Collection area for sorted recyclables,*
 - 2. Free “drop zone” for residents to share gently used items (small appliances, tools, furniture, etc.),*
 - 3. A distribution center for educational materials that promote reuse and resource conservation.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Sandy River Plantation

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *The applicants believe that the new building will improve and expand local use by:*
 1. *Offering a convenient site to help stimulate reuse,*
 2. *Increase recycling efforts through better signage, and infrastructure,*
 3. *Reduce disposal of functional items that can be rehomed and reused, and*
 4. *“Establish a visible, replicable model for small-town circular economy practices”.*
- *The applicants estimate that adding the Reuse and Recycling building will result in the diversion of 2 to 3 tons of materials annually.*

2. Implementation – Work Plan

- *The work plan is very ambitious, detailed, well thought out and should provide adequate time to build capacity and show successes.*

III. Project Cost and Value

1. *The applicants are requesting \$37,500.00 and have met the required 25% match.*
2. *This project provides great value for the initial financial request.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Sandy River Plt

DATE: 6/25/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

1. Organization Qualifications and Experience

1. Overview of Organization

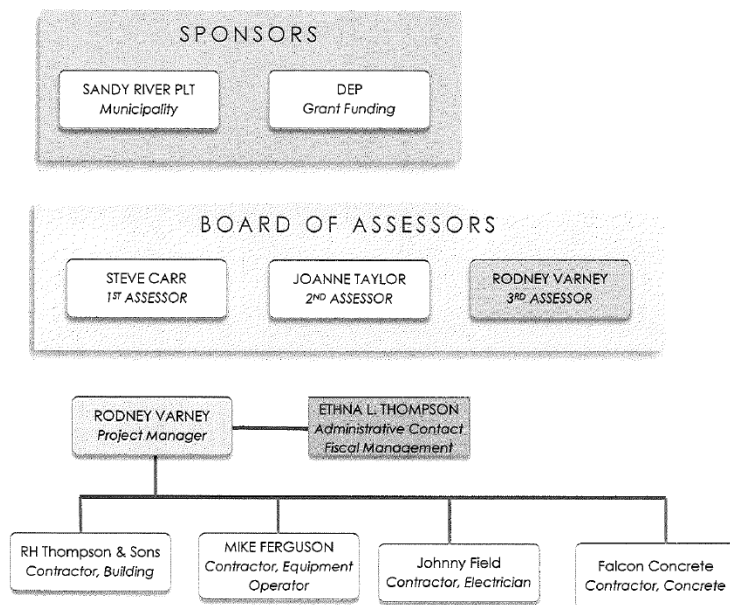
- Sandy River Plantation is located in the Rangeley area. They are a small community of 150 year-round and 500 during the summer.
- Not many large projects have been done but Sandy River Plt, but they have a record of high-quality projects including road improvements, bridge maintenance, and stormwater infrastructure.

2. Subcontractors

- RH Thompson & sons
- M& J Ferguson Excavation
- Black Diamond Electric
- Falcon Concrete

3. Organizational Chart

Transfer Station Reuse Facility
PROJECT ORGANIZATION CHART TEMPLATE



**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Sandy River Plt

DATE: 6/25/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

II. Proposed Services

1. Services to be Provided

- Sandy River Plt will create a swap shop to allow usable items to be reused by the community and will be removed from the waste stream.
- Education materials will be provided to promote reuse and resource conservation will be available.

2. Implementation – Work Plan

- Weeks 1-2 Site Prep and Groundwork
 1. Clear and grade the construction area at the TS.
 2. Stake and mark the building blueprints
 3. Excavate footing and foundation slab
 4. Backfill and compact as needed
- Weeks 3-4 Foundation Construction
 1. Set formwork and pour concrete footing and slabs
 2. Install anchors bolts and embedded supports as required
 3. Coordinate any below slab rough ins for future utilities
- Week 5-7 Framing and Roof Installation
 1. Construct floor framing, wall framing, and roof trusses
 2. Install roof sheathing and apply underlayment
 3. Install final roofing material
 4. Begin rough electrical work
- Weeks 8-9 Exterior Envelope
 1. Install windows and exterior doors
 2. Install siding, trim, and weather barrier
 3. Finalize exterior details for weatherproofing
- Weeks 10-11 Interior Framing and Utilities
 1. Frame any interior partitions
 2. Install insulation inn walls and ceiling
 3. Complete rough electrical work
 4. Begin interior sheathing
- Weeks 12-13 interior Finishes
 1. Complete interior wall and ceiling finishes
 2. Install basic flooring suitable for utility use
- Week 14 finalization and Closeout
 1. Install lighting fixtures, electrical outlets, and switches
 2. Perform finish carpentry or signage installation

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Sandy River Plt

DATE: 6/25/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

3. Clean the site and remove construction debris
4. Coordinate and pass final inspections
5. Handover building to Sandy River Plt for use

III. Project Cost and Value

The total cost of the project is \$50,000. \$37,500 is requested of the grant with a match \$12,500

The value of this project would allow this small community to save items for reuse. And keep these items from the waste stream.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Sandy River Plantation

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Sandy River Plantation (“the Applicant”) is a rural municipality established in 1905. Sandy River Plantation is the home of Saddleback Mountain Ski Area, with a population that increases from the 150 year-round residents to over 500 during the peak seasons of summer and winter. The Applicant operates a solid waste transfer station.

2. Subcontractors

- RH Thompson & Sons – contractor specializing in structural leveling
- M&J Ferguson Excavation – road grading
- Black Diamond Electric – electrical
- Falcon Concrete – residential and commercial concrete work

3. Organizational Chart

- Provided – the Applicant has a standard municipal structure, with the project being managed by the Board of Assessors with skills in property management and construction

4. Etc.

- The Applicant applied for a WDG for this project in 2024 but was rejected for requesting more than the maximum award.

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to construct a resource recovery structure at the municipal transfer station for sorted recyclables, a drop and swap area, and items with upcycle potential, reducing the number of materials delivered to the transfer station for future disposal.
- Materials to be purchased include: recycling containers, signage and storage bins; shelving, display racks, and tables for the Drop & Swap Zone; covered outdoor storage to protect items from weather; and educational signage and outreach materials.

1. The Applicant may need to update their Operations Manual or apply for a transfer station license modification to construct the swap shop.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Sandy River Plantation

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

2. Implementation – Work Plan

- The proposed project would commence immediately upon awarding WDG funds. The work plan and timeline are sufficient for completion of the project and operation of the building.

III. Project Cost and Value

1. Project Cost

- The applicant has requested \$37,500.00 of the total cost of \$50,000.00, meeting the minimum required match of 25%.
 1. The proposed project appears to be cheaper than the 2024 proposal because a concrete foundation was not referenced for this most recent proposal.

2. Value

- The proposed project holds value in the anticipated quantities of waste diverted from disposal by recycling and reusing, which is especially valuable to a rural community not near a disposal facility. Although the numbers may appear smaller compared to larger communities, the estimated two to three tons of materials diverted annually comprise approximately 20-25% of the Applicant's waste volume.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *A cooperative venture between two small Oxford County municipalities, boasting a combined year-round population of approximately 10,655 residents.*
- *Organization is well-established with solid waste professionals.*
- *This is the third time applicant has applied for this proposal.*

2. Subcontractors

- *The project will feature a total of four subcontractors:*
 - 1. T and A Construction*

3. Organizational Chart

- *A municipal organization run by a series of assessors.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *Norway Paris Solid Waste has added a composting trailer to help collect and reduce wasted food. They also printed educational brochures regarding the purchase and use of kitchen composting pails for residents who wish to participate in their newly developed composting program.*
- *Norway Paris Solid Waste is continuing to try and increase its recycling rates by educating residents of the importance of recycling. In addition to instituting a composting program and designs to increase recycling, the applicant believes that building a*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

swap shop and putting a roof over a set of storage containers will help us achieve this.

- *The roofed structure will serve multiple functions:*
 1. *Collection area for sorted recyclables,*
 2. *A warm, dry, comfortable space for residents to share gently used items (small appliances, tools, furniture, etc.),*
 3. *A distribution center for educational materials that promote reuse and resource conservation.*
- *The applicants believe that the new building will improve and expand local use by:*
 1. *Offering a convenient site to help stimulate reuse,*
 2. *Increase recycling efforts through better signage, and infrastructure,*
 3. *Reduce disposal of functional items that can be rehomed and reused, and*
 4. *“Establish a visible, replicable model for small-town circular economy practices”.*
- *The applicants estimate that adding the Reuse and Recycling building will result in the diversion of 2 to 3 tons of materials annually.*
- *The Department has found that small town swap shops provide a convenient meeting place for residents to gather and exchange ideas and support each other. This will ultimately help to strengthen community bonds while also working to build community resilience.*

2. Implementation – Work Plan

- *The 14-week work plan is very ambitious, detailed, well thought out and should provide adequate time to build capacity and show successes.*

III. Project Cost and Value

1. *The applicants are requesting \$42,100.00 and have met the required 25% match.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

2. *This project provides great value for the initial financial request.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste Facility

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The Norway Paris Transfer station serves over 10,000 residents and 20,000 during the summer months.
- The transfer station is run but the towns Norway and Paris in a joint effort.
- They have installed a compost site for food waste at the facility and provided compost buckets.
- They have done multiple projects for the safety of their residence in their facility.

2. Subcontractors

- T & A Construction LLC 610 East Oxford Road South Paris, Maine 0428 207-515-2732.

3. Organizational Chart

Organizational Chart Norway Paris Solid Waste Board of Directors

Elizabeth Knox President, Treasurer, & Secretary

Keagan McDonough Vice President

Bruce Hanson Board Member

Michael Bailey Board Member

James Boyce Board Member

Stephen Powers Board Member

Scott Laliberte Board Member

Matthew Gary Board Member

Norway Paris Solid Waste Transfer Station

Tonia Pike Facility Manager

3 years at present, Certified Transfer Station Operator by the DEP as of 9/16/2024

Robert Beckham Assistant Manager

3 years at present, Certified Transfer Station Operator by the DEP as of 9/16/2024

James Kennison Attendant

Edward Henry Attendant

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste Facility

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Jeffrey Reid Attendant

Christopher Raucci Attendant

Nicholas Melanson Attendant

Ricky Melanson Attendant

Michael Rand Attendant

II. Proposed Services

1. Services to be Provided

- Norway Paris Solid Waste Inc. wants to develop a Swap Shop for the communities of Norway and Paris.
- Norway Paris Solid Waste Inc. is continuing to try and increase their recycling rates and educating their residents of the importance of recycling.
- A roof over their storage unit will allow more recyclables to be protected by the elements.

2. Implementation – Work Plan

Project Number 1

- June 2026 starts the permitting process for placement of swap shop building
- July 2026 notify DEP of new project, update operational manual, and redo site map to submit to DEP
- August 2026 prepare area for swap shop. Lay gravel and set cinder blocks down.
- September 2026 has the building delivered.
- September-October 2026 purchase lumber to make shelves to put in the building, get electrical hooked up, and order signage for the swap shop.
- November 2026 swap shop up and running

Project Number 2

- August 2026 contact T & A Construction to get on their 2027 schedule to install the roof over two storage containers
- May 2027 notify DEP of new project, update operational manual, and redo site map to submit to DEP
- April 2027 start permitting process for roof installation over storage containers
- May 2027 place storage containers in approved area, complete groundwork and get gravel spread out.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste Facility

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- June 2027 T & A Construction on site to install and assemble roof over two storage containers.

III. Project Cost and Value

The total cost of the project is \$55,435.36 \$42,100 is requested of the grant with a match \$13,858.84 with more in the checking account.

This is a smaller and rural community. Being able to keep more waste out of their landfills and help the communities of Norway and Paris would be beneficial. They have also never received an award before, and this could be very helpful for these towns.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste

DATE: July 7, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Norway Paris Solid Waste (“the Applicant”) operates a DEP-licensed transfer station and recycling center for the Towns of Norway and Paris, serving up to 20,000 residents during peak months.
- The transfer station segregates items for reuse or repurpose by residents. Items are currently stored outside and moved to the bulky waste bins at the end of the day if unclaimed. Examples of items salvaged from disposal have included bicycles, household goods for the local homeless shelter, and school supplies.
- The transfer station also bales recyclables, which presently must be stored outside due to the facility’s layout. Recyclables exposed to precipitation have become contaminated and rejected from recycling. The transfer station also operates a food waste composting operation on-site.

2. Subcontractors

- T & A Construction LLC – construct swap shop and extended awning for recyclables storage

3. Organizational Chart

- Provided
 1. Municipal Board of Directors between two cooperating municipalities

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to construct a swap shop to store reusable items and to construct a roof to protect baled recyclable materials from weather.

2. Implementation – Work Plan

- The Applicant’s work plan for the swap shop and roof is adequate.
 1. Swap Shop
 - a. June 2026 – begin DEP permitting process for swap shop, update Operations Manual and site plan for DEP review and approval

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Norway Paris Solid Waste

DATE: July 7, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- b. August 2026 – prepare area for swap shop*
- c. September 2026 – swap shop building delivered to transfer station*
- d. September-October 2026 – construct shelving, electrical hook-up, and signage*
- e. November 2026 – begin operation of swap shop*

2. Roofing

- a. August 2026 – coordinate with T & A Construction for a 2027 installation*
- b. May 2027 – update Operations Manual and site plan for DEP review and approval*
 - i. Should this be March 2027?*
- c. April 2027 – permitting process for roof installation*
- d. May 2027 – prepare area for container storage, move storage containers to approved storage area*
- e. June 2027 – construction of roof over containers*

III. Project Cost and Value

1. Project Cost

- The applicant has requested \$42,100.00 of the total cost of \$55,435.36, meeting the minimum required match of 25%. The Applicant has sufficient funds to meet the 25% match.

2. Value

- The project provides significant value to the transfer station. Having adequate storage for reusable items reduces disposal costs, both in frequency of bulky waste container pick-ups and quantity of materials disposed of, which is especially valuable to rural communities like these two Towns. The Applicant is also emphasizing the ability to recycle more material and reduce landfilling of waste independent of the associated cost savings.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of China

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *A small Central Maine municipality, China has received multiple past WDG awards for innovative solid waste management projects.*
- *Organization is well-established with solid waste professionals.*

2. Subcontractors

- *None noted.*

3. Organizational Chart

- *A municipal organization run by a series of assessors.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *The town is proposing to use funds to enhance participation in its food scrap compost program by providing residents with countertop bins to collect their food scraps during meal prep.*
- *The “Kitchen Compost Pails” provide a convenient way to capture food scraps that would otherwise be thrown away.*

2. Implementation – Work Plan

- *The pails will be distributed immediately following receipt..*

III. Project Cost and Value

1. The applicants are requesting \$1,200.00 and have met the required 25% match.

2. This project provides great value for the initial financial request.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of China

DATE: 6/25/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The Town of China is responsible the upkeep of town buildings and roads, flagging for paving companies doing work within the town, maintaining community trash bins at local ball fields, plowing, and salting all town roads in winter, running a full transfer station, to providing services such as car and boat registrations, and voting operations.
- The town has had to take part in the building of libraries, sand sheds, barns, restorations of buildings, the upkeep of purchased equipment such as dump trucks, loaders, fork trucks, and plastic compactors.
- The town is responsible for making sure residents are building to state and local codes, keeping the peace between feuding residents, coming up with resolutions, and keeping hundreds of different registrations organized

2. Subcontractors

- N/A

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

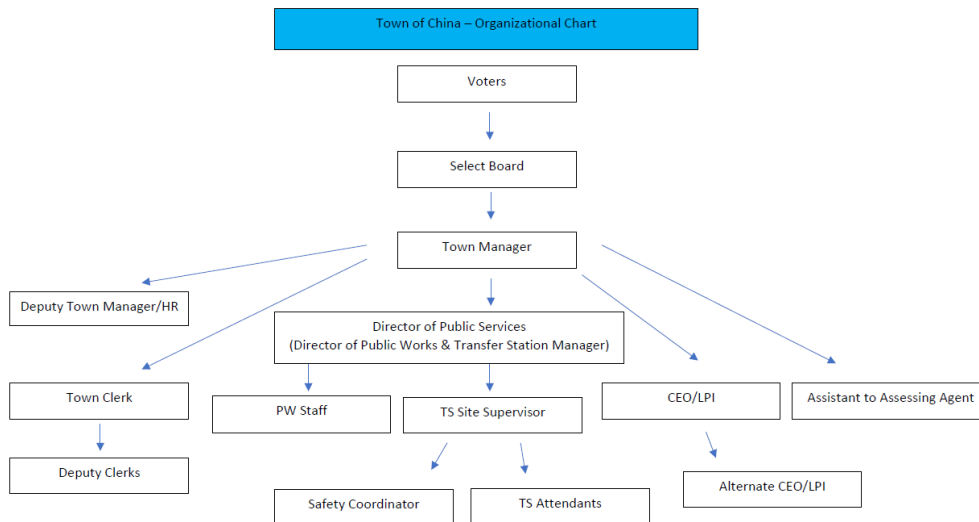
BIDDER NAME: Town of China

DATE: 6/25/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

3. Organizational Chart



II. Proposed Services

1. Services to be Provided

- Compost buckets will be used as an incentive and learning aid to get residents excited about composting more. The buckets will be paired with pre-made stickers we have from a previous composting promotion.
- Informative talks about the benefits of composting will be given at the gate of the Transfer station.
- There will be information set out around the compost drop off area where people can learn more.
- Information will be in the monthly newsletter to help inform people.
- China Transfer station will be giving out buckets to residents who currently compost and recycle, and to those who are interested in adding composting to their recycling routine.

2. Implementation – Work Plan

- China will be giving out buckets to residents and to those who are interested in adding composting to their recycling routine. They will start with 200 buckets because they believe this is the number of consistently composting people using the facility now. As education

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of China

DATE: 6/25/2025

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

about composting and incentives spread, they hope to encourage others to start composting more.

- Information will be shared to the people of the area via talks and information at the compost site.

III. Project Cost and Value

The total cost of the project is \$1600. \$1200 is being requested of the grant with a match of \$400.

The value of this project can help others to start composting more which will lead to less waste going into landfills. China is hoping to have a 20-30% increase in compost being dropped off. Right now, it is estimated that the total compost is only around 4.2% food waste. They hope to increase this to 6.3-8.4%. This would be around 6-8 tons of food waste diverted from our waste stream. Right now, they are disposing of 547 tons of compostable food in our MSW stream, any food waste kept from the waste stream would be beneficial to the environment.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of China

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The Town of China (“the Applicant”) operates a transfer station with an existing composting operation that serves residents of the Towns of China and Palermo.

1. The Qualifications and Experience Form in the proposals folder is from WDG 2024 Round II.

2. Subcontractors

- N/A

3. Organizational Chart

- Provided – the Applicant has a typical municipal structure

4. Etc.

- The Applicant has been awarded several WDG funds in the past.

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to use WDG funds to purchase 200 kitchen composting pails from the Maine Resource Recovery Association (MRRA) to give out to residents. Residents who wish to participate will fill the composting pails with food scraps at home for drop-off at the transfer station for their existing composting operation.
- Information will be disseminated by transfer station employees, through signage at the composting operation, and the monthly newsletter.

2. Implementation – Work Plan

- The work plan is simple and very manageable. Composting pails would be immediately purchased upon award of WDG funds and given out to interested residents. Food scrap collection will be ongoing and be seamless for the existing composting operation.

III. Project Cost and Value

1. Project Cost

- The applicant has requested \$1,200.00 of the total cost of \$1,600.00, meeting the minimum required match of 25%.

2. Value

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of China

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Although the Applicant has been awarded WDG funds before, the value is great for the limited funding requested because food waste is a significant percentage of MSW.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II
BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

- *Organization Qualifications and Experience*
 - 1. *Overview of Organization*
 - The University of Maine has a strong history of engagement with waste management and reduction research, policy, and implementation.
 - The Materials Management Research Group at the Mitchell Center for Sustainability Solutions has worked with the Maine DEP on numerous sustainability projects and has been awarded numerous WDG over the years.
 - 2. *Subcontractors*
 - *None noted.*
 - 3. *Organizational Chart*
 - *A University System.*
 - 4. *Required Attachments*
 - *Provided.*
- *Proposed Services*
 - 1. *Services to be Provided*
 - The University of Maine proposes to collaborate with three coastal Maine municipalities significantly affected by marine debris—Bath, Bar Harbor, and South Portland—to pilot reusable food packaging systems.
 - The overall goal of the project is to build capacity for waste prevention by helping municipalities, businesses, and customers create opportunities to prevent waste and save money with reusable options.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II
BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Many reusable food packages can safely be reused more than 1000 times — offsetting demand for the production of disposable packaging, and their upstream emissions, energy, and resource use, as well as **preventing** end of life waste.
- The Pilot project aims to learn more about which reusable take out system models (deposit, purchase and discount, lending) work best in Maine’s unique business and community environments.
- The funds requested will be used to:
 1. Supplement UMaine’s purchase of an initial stock of reusable take out containers,
 2. Purchase container return drop boxes, and
 3. Develop a comprehensive outreach and marketing portfolio—including “Reuse ME” branding and community engagement materials—for use by all three pilot communities, and future adopters of reusable food packaging programs across the state of Maine.

2. Implementation – Work Plan

- *The plan is ambitious and should work well.*

- *Project Cost and Value*

1. *The applicants are requesting \$20,850.00 and have met the required 25% match.*
2. *This project provides great value for the initial financial request.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: University of Maine

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The University of Maine has a strong history of engagement with waste management and reduction research, policy, and implementation.
- The University has facilitated a working group tasked with gathering more information on food waste reduction policy, in conjunction with work on LD1534 “An Act to Address Hunger, Support Farmers and Reduce Waste”.
- The University devised a Task Force that’s completed research and data supported recommendations for consideration by the Maine Climate Council. Many of those recommendations were adopted in the 2024 Maine Won’t Wait Climate Action Plan.
- As part of a National Science Foundation, this work provided important data that has helped to inform waste reduction policy in Maine and across the United States.

2. Subcontractors

- N/A

3. Organizational Chart

Dr. Cindy Isenhour will be the project manager and lead on the proposed work. She has more than 12 years of community-engaged research experience, including the management of large student and faculty teams. In this project she will ultimately be responsible for project management and for working in collaboration with all community partners and participants to co-design the pilot program. Chyanne Yoder is a PhD student in her second year as the Graduate Research Assistant on the Maine Sea Grant Marine Debris Reduction Team. Her research is focused on the human health impacts of plastics. Chyanne is responsible for data integration and management for all three communities and for supporting the design of the community outreach and marketing packages. Catherine Segada, Will Brenneman

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

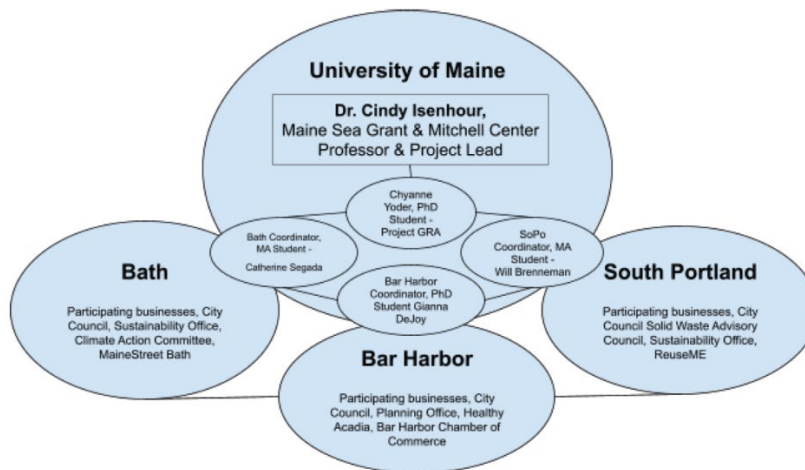
BIDDER NAME: University of Maine

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

and Gianna DeJoy are all graduate students at the University of Maine who will work as community coordinators. They are responsible for all stakeholder coordination in each community, for scheduling monthly advisory calls and community outreach efforts. They will also be responsible for helping participating businesses to collect data on the performance of the containers and pilot program.



II. *Proposed Services*

1. *Services to be Provided*

- The primary objective of this pilot program is to build capacity for waste prevention through reuse in three coastal Maine communities Bath, Bar Harbor and South Portland.
- The University wants to establish three reusable food packaging pilot programs in collaboration with local communities and food service businesses.
- The University will build infrastructure for food packaging returns.
- Design an integrated community outreach and education campaign.
- And finally implement a mixed-methods data collection plan to track pilot results and provide data-informed decision support to stakeholders across the state.
- In each local community we plan to provide up to 4 participating businesses with an initial stock of approximately 250 reusable food packages.

2. *Implementation – Work Plan*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: University of Maine

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- *Engage all communities in co-design of pilot (meetings, presentations, consultations) Aug 25-June 27.*
- *Recruit 4 food service businesses in each community Aug 25.*
- *Collect survey and interview data with participating food service businesses Aug 25.*
- *Consult with participating communities and pilot businesses on pilot design, packaging Sept 25.*
- *Order initial stock of reusables Oct 25.*
- *Work with UMaine Marketing and Print services to design a comprehensive outreach and consumer education packet Oct -Nov 25.*
- *Work with OpBox to design and build collection bins for each participating business. Dec 26*
- *Train all participating year-round businesses (all employees) on reuse protocol and tracking systems Jan 26.*
- *Integrated marketing includes print and online material, social media, in-store signage, etc Jan -Sept 26.*
- *Year round businesses launch pilots (8mo) Feb 26 - Sep 26.*
- *Train all participating year-round businesses (all employees) on reuse protocol and tracking systems May 26.*
- *Year round businesses launch pilots (4mo) Jun-Sept 26.*
- *Cloud-based data tracking system tracks usage, loss, associated costs Jan - Sept 26.*
- *In-person interviews Aug - Sept 26.*
- *Qualitative and quantitative data analysis Oct - Dec 26.*
- *Production of reports and for each participant (12), each community (3) and a state-wide audience. Presentation formats at community and state level Jan - July 27.*

III. Project Cost and Value

The total cost of the project is \$28,471. \$ 20,850 is being requested of the grant with a match of \$7,621.

Notes: The University has a negotiated indirect rate charge of 32.0% modified total direct costs for non-research projects. For the Waste Diversion Grant program, indirect costs are not permitted but can be used to meet the required 25% match. Indirect costs on UMaine matching funds total \$230. Unrecovered indirect funds on the sponsor request total \$6,672.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: University of Maine

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

The potential value of this project could lead to offset production and waste of 125,000 disposable packages from each participating business. If we multiply those savings by 4 businesses in each community (125,000 disposables displaced per business by 4 businesses), the pilot could result in the prevention of half a million pieces of disposable food packaging. If the three communities are combined, those potential savings result in the potential to avoid producing and wasting 1.5M single-use food packages. Assuming a \$.25 cost per single-use package, the program has the potential to save the participating Maine small businesses nearly \$400,000.

While this is an admirable study that could lead to waste reduction it would still be a study. I wonder if further study should be done first before requesting funds.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: University of Maine

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The University of Maine (“the Applicant”) is an accredited higher education facility. The Applicant has a strong history with waste management and reduction research, policy, and implementation. The Materials Management Research Group at the Mitchell Center for Sustainability Solution has worked with several State of Maine government agencies to provide data for supporting policymaking on sustainable materials management practices and priorities and food waste reduction.

2. Subcontractors

- N/A

3. Organizational Chart

- Provided – the Applicant has a typical university organizational chart, with the Mitchell Center leading the proposed project

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to create a program for reusable food packaging systems within the municipalities of Bath, Bar Harbor, and South Portland, which are coastal communities significantly affected by marine debris. Single-use food packaging, with the rise in fast casual dining and take-out and delivery services, are targeted as contaminants in these coastal communities. The program will look at different models (deposit, purchase and discount, lending), clientele (tourist, resident, mixed), and business models (dine-in, take-out, mixed) to evaluate the effectiveness of different approaches.
- The Applicant proposes to purchase 1,000 stainless steel drink containers, 12 branded return bins for reusable containers, and educational posters, flyers, and postcards, as well as design services for branding and educational materials.
- UMaine will provide a research team, with a graduate research assistant serving as a pilot coordinator in each community.

2. Implementation – Work Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: University of Maine

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- The work plan and timelines are ambitious but sufficient and achievable given the Applicant's history in materials management research. The community and business engagement, materials procurement, educational materials dissemination, and data collection would run from August 2025 through September 2026. Data analysis and results reporting would occur from October 2026 through July 2027.

III. *Project Cost and Value*

1. *Project Cost*

- The applicant has requested \$20,850.00 of the total cost of \$28,471.00, matching 27%.

2. *Value*

- It is estimated that each individual reusable package has the potential to offset 500 disposable items; with this figure, it is estimated that 500,000 disposable packages could be offset under this project.
- Disposable packaging reportedly comprises 28-36% of MSW in the US, with approximately 78% of this packaging being used in food and food service industries as of 2015 and increasing since 2020. The potential greenhouse gas reductions, reductions in materials disposed of, and reductions in resources harnessed for packaging are substantial, especially in these three coastal communities where take-out consumer items comprise anywhere from 50%-88% of marine debris.
- The return value for this pilot program is substantial for the amount requested in WDG funding.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Municipal WasteHub

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

- *Organization Qualifications and Experience*
 - 1. *Overview of Organization*
 - The Municipal WasteHub (formerly known as the Municipal Review Committee) is comprised of 115 Maine Towns and Cities that (collectively) manage 100,000 tons of municipal solid waste annually.
 - 2. *Subcontractors*
 - *DesignLab, LLC. (General Contractor),*
 - *Haley Ward (Video Production), and*
 - *Bangor Letter Shop (Printing Services).*
 - 3. *Organizational Chart*
 - *Provided.*
 - 4. *Required Attachments*
 - *Provided.*
- *Proposed Services*
 - 1. *Services to be Provided*
 - Municipal WasteHub is proposing to develop a community education and outreach program to help inform its 115 membership communities on the following:
 - ☐ Environmental Impact of Solid Waste,
 - ☐ Expand Awareness of local Solid Waste Diversion Opportunities, and
 - ☐ Promote Awareness of Regional Organics and Recyclable Mangement through WasteHub's Hub-and Spoke Model.
 - Municipal WasteHub will offer this program through a series of multi-media presentations:
 - ☐ Videos,

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Municipal WasteHub

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- ☐ Press releases,
- ☐ Palm cards,
- ☐ Posters,
- ☐ Stickers,
- ☐ 1-pagers,
- ☐ Community Bulletin Board postings,
- ☐ Digital graphics,
- ☐ Logo and Branding,
- ☐ Newsletters,
- ☐ Banners and other signage, and
- ☐ Educational videos

2. Implementation – Work Plan

- *The plan is ambitious and should work well.*
- *Project Cost and Value*
 - 1. *The applicants are requesting \$37,500.00 and have met the required 25% match.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Municipal Waste Hub

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

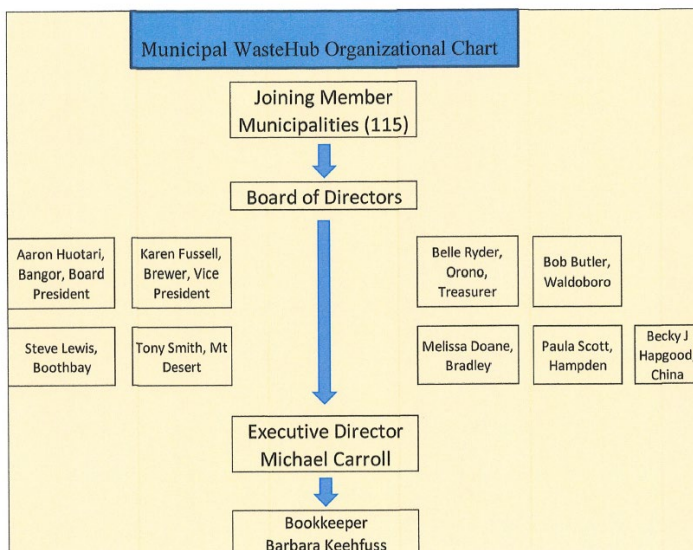
1. Overview of Organization

- Municipal WasteHub, formerly MRC, is a voluntary membership organization representing 115 Maine cities and towns that collectively manage over 100,000 tons of municipal solid waste annually.
- Municipal WasteHub was founded in 1992 to address MSW challenges and provide members with sustainable, affordable waste processing aligned with Maine's waste management hierarchy, Municipal WasteHub has proactively served its members for over three decades.
- Municipal WasteHub has had multiple projects in public awareness.

2. Subcontractors

- Project General Contractor- DesignLab, LLC
- Video Production- Haley Ward
- Printing Services- Bangor Letter Shop

3. Organizational Chart



**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Municipal Waste Hub

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

II. Proposed Services

1. Services to be Provided

- The Municipal Waste Hub is requesting funds for a community education and outreach campaign and promotional materials, these include.
 1. Educate the public on environmental Impact of municipal waste by providing the community educational material.
 2. Expand knowledge of local solid waste diversion opportunities and public awareness.
 3. Promote Awareness of Regional Organics and Recyclable Management Through Our Hub-and-Spoke Model.
- The campaign will provide the public and local stakeholders with:
 1. Updated information on MWS's recycling and organic waste recovery, processing technology upgrades
 2. Details on the types of materials managed by the processing technology at MWS and regional recycling and organics management efforts
 3. Instructions on how to participate in MUNICIPAL WASTE HUB's regionwide Hub & Spoke Model.
 4. Relevant statistics and Maine specific data related to minimizing landfill waste and conserving natural resources.
 5. Peace of mind knowing that their household waste produces sustainable and environmentally beneficial products.

2. Implementation – Work Plan

- July 25 – 18 - month communication plan
- July-Dec 25, Jan – Dec 26 - Press releases, Talking points, content for educational materials, 1-pagers, infographics, over 18-months.
- July- Dec 25, Jan – Dec 26 - Palm cards, posters, stickers, 1-pagers, community boards, digital graphics, logo and branding for campaign, newsletters, banners, retractable banners, signage, infographics
- July- Dec 25, Jan – Dec 26 - Palm cards, posters, stickers, 1000 each, 2 retractable banners, signage, hanging banners
- July- Sept 25 - Searchable archive campaign materials, press
- Sept- Dec 25 - 30-second educational advertisements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Municipal Waste Hub

DATE: 6/26/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Sept- Dec 25, Jan – Dec 26 - Printed materials delivered to 115 communities
- Sept- Dec 25, April- Dec 26 - 3 educational webinars
- Sept- Dec 25, April- Dec 26 - 30-minute presentation on subject matter
- July- Sept 25, Nov- Dec 26 - Baseline passement survey, post campaign survey.
- Nov-Dec 25, Feb- March 26 - 2 months, Social Campaign
- July- Dec 25, Jan – Dec 26 - Ongoing
- July- Dec 25, 1 30-s educational video, 2 15-s videos

III. Project Cost and Value

The total cost of the project is \$50,000. \$37,500 is requested of the grant with a match of \$12,500.

This project could reach a wide audience and promote public awareness and increased participation in regional/local options for recycling organic waste management.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Municipal WasteHub

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Municipal WasteHub (“the Applicant”) is a voluntary membership organization of 115 Maine municipalities to address MSW challenges and provide members with sustainable, affordable waste processing in alignment with Maine’s waste management hierarchy.
- The Applicant, following the end of the agreement with the Penobscot Energy Recovery Company (PERC) incinerator, sponsored the development of the Coastal Resources of Maine (CRM) facility (now Municipal Waste Solutions or MWS) in Hampden, which could not sustain itself during COVID-19. The Applicant acquired the facility in August 2022 and partnered with majority owner Innovative Resource Recovery to bring the facility back online.
- A Material Recovery Facility (MRF) is slated for the end of 2025. New digestion tanks are proposed for six million gallons of anaerobic processing capacity, converting captured methane to renewable natural gas for direct integration into existing natural gas pipeline networks in 2026.

2. Subcontractors

- DesignLab, LLC – project general contractor
- Haley Ward – video production
- Bangor Letter Shop – printing services

3. Organizational Chart

- Provided – a Board of Directors representing the 115 member municipalities, with the project being overseen by the Executive Director

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to use WDG funding for a community education and outreach campaign with promotional materials to educate the public on the environmental impacts of MSW, expand awareness of local solid waste diversion opportunities, and promote

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Municipal WasteHub

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

awareness of regional organics and recyclables management through the existing Hub-and-Spoke network. Educational material includes digital media like webinars, social media posts, press releases, and videos, and physical materials like posters, bulletin board postings, banners, and presentations.

- Through the educational campaign, the goal is to have recyclables and organics segregated before arrival at the MWS facility for use in the anaerobic digester and more efficient recycling, while also educating the public on local options for these waste streams.
- The effectiveness of the campaign will be evaluated through surveys and data collection at MWS by quantifying the materials used for anaerobic digestion.

2. Implementation – Work Plan

- The Applicant's education and outreach campaign is well-organized, providing ample time to disseminate educational materials between July 2025 and December 2026.

III. Project Cost and Value

1. Project Cost

- The Applicant has requested \$37,500.00 of the total cost of \$50,000.00, meeting the minimum required match of 25%.

2. Value

- The Applicant's member communities are in a historically underserved region of the State. Educating the public about accessible options in the region for alternatives to waste disposal, while also providing an energy source using existing MWS and public infrastructure, aligns with the State's waste diversion goals. The total cost requested seems high compared to other education and outreach program materials, but the amount of ground covered under this proposed project is extensive.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of Clinton

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *A small Central Maine municipality, Clinton has received one past WDG award to help construct a Swap Shop.*
- *The Clinton Transfer Station, which is also shared with the Town of Benton has consistently demonstrated its commitment to progressive and responsible waste management practices.*

2. Subcontractors

- *The following sub-contractors will be used on this project:*
 - 1. A. J. Gerow and Sons Trucking,*
 - 2. Auburn Concrete (recycled blocks), and*
 - 3. Chris Goldsmith Concrete (Cement pad)*

3. Organizational Chart

- *A municipal organization run by a Board of Selectmen.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *The Town of Clinton, in partnership with KVCOG, will establish a municipal-level composting operation at the Clinton Transfer Station to serve the communities of Clinton, Benton, and potentially Burnham, diverting organic waste from landfills and creating a valuable compost product for beneficial reuse, at no cost to their residents.*
- *The composting system will also work to promote reduce, reuse, and recycle, while working to promote a long-term regional*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of Clinton

DATE: 6/23/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

impact, which will divert significant amounts of wasted food from the landfill.

- The applicants propose develop a compost facility at the local transfer station:
 1. Chris Goldsmith will pour the concrete pad,
 2. Auburn Concrete will deliver the waste concrete blocks to the Clinton facility, and
 3. A.J. Gerow & Sons will provide equipment to move the concrete blocks to form a perimeter wall that may be used as a “pushwall” during compost operations.

2. Implementation – Work Plan

- *The plan is ambitious and should work well. However, the facility may need a minor revision to its transfer station license or a completely new DEP compost facility license, prior to funds release.*

III. Project Cost and Value

- 1. The applicants are requesting \$11,740.00 and have met the required 25% match.*
- 2. This project provides great value for the initial financial request.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of Clinton

DATE: 06/24/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The Clinton Transfer Station, which is also shared with the Town of Benton has demonstrated its commitment to progressive and responsible waste management practices. With a strong focus on reducing waste volume, increasing recycling rates, and fostering community participation.
- Clinton has implemented several successful waste diversion initiatives over the past five years.
- Clinton partners with Apparel Impact, a recognized leader in textile recycling, to operate a comprehensive textile recycling program at the Transfer Station.
- Clinton operates a yard waste composting operation, providing residents with a designated area to drop off leaves, grass clippings, and other organic yard debris.
- The Clinton Recycling Exchange program provides a centralized location for residents to drop off usable household items they no longer need and pick up items that are new to them.

2. Subcontractors

- A J Gerow and Sons Trucking, Andrew Gerow
- Auburn Concrete
- Chris Goldsmith Concrete

3. Organizational Chart

- **Town Manager**-Daniel Swain Financial Oversight
- **Transfer Station Senior Yardman**- Mark Blodgett Project Oversight and Liaison&Overseer of Sub-Contractors
- **Environmental Coordinator**-Olivia Kunesh at KVCOG Assistance with Education Materials, Workshop Development, Information Mailer, Project Guidance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of Clinton

DATE:06/24/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

II. Proposed Services

1. Services to be Provided

- The Town of Clinton will establish a municipal-level composting operation at the Clinton Transfer Station.
- The communities of Clinton, Benton, and potentially Burnham will be provided an opportunity to divert organic waste from landfills and create a valuable compost product for beneficial reuse, at no cost to their residents.
- KVCOG Environmental Coordinator, Olivia Kunesh, will work with the Clinton Transfer Station and local schools to provide education around organics management.
- KVCOG will provide door-to-door mailers to provide a convenient and informative means for educating all citizens on
- the new program.

2. Implementation – Work Plan

- Finalize site design and layout July 2025
- Concrete slab poured August 2025
- Waste blocks delivered August 2025
- Equipment loader scheduled for use August 2025
- Waste blocks placed; bay walls constructed August–September 2025
- Initial compost system setup September 2025
- Community outreach materials developed August–September 2025
- Community mailer campaign launched October 2025
- Local school &community education sessions October–November2025
- Program launch and initial organics collection November 2025
- Monitoring and operational adjustments November 2025–Jan 2026
- Interim review and grant reporting January 2026

III. Project Cost and Value

The total cost of the project is \$15,659.00. \$11,740.00 is requested of the grant with a match \$3,919.00.

This project has promises to reduce waste disposal costs, extend the lifespan of local landfills, and create a valuable compost product that benefits the

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of Clinton

DATE: 06/24/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

community. The education provided will provide residents of all ages with the right tools and knowledge to make better environmental choices.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of Clinton

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The Town of Clinton (“the Applicant”) operates a transfer station for residents of the Towns of Clinton and Benton. The Applicant has created several waste diversion initiatives at the transfer station, including a Recycling Exchange program similar to a swap shop, a yard waste composting operation, and Apparel Impact bins for textiles collection and recycling.

2. Subcontractors

- Chris Goldsmith – concrete slab
- Auburn Concrete – delivering recycled concrete blocks
- A.J. Gerow & Sons – heavy-duty loader

3. Organizational Chart

- Provided – the Applicant has a typical municipal organizational chart, with the transfer station overseeing the project and sub-contractors, and an Environmental Coordinator from the Kennebec Valley Council of Governments to assist with education materials

4. Etc.

- The Applicant has previously received WDG funding.

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to construct a food waste composting operation at the transfer station, with finished compost being given to residents for free. WDG funds will be used for constructing the composting area with a concrete pad and recycled concrete blocks, renting a loader to perform the work, and creating educational flyers.

1. The Applicant did not discuss how food waste would be collected or if it would be separate from or integrated into the yard waste composting operation. The Applicant may need to apply for a transfer station license modification or composting license depending on the nature of the work.

2. Implementation – Work Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Town of Clinton

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- The Applicant's work plan is adequate for getting the composting area prepared. The timeline is ambitious but achievable.

III. Project Cost and Value

1. Project Cost

- The applicant has requested \$11,740.00 of the total cost of \$15,659.00, meeting the minimum required match of 25%.

2. Value

- The long-term return on investment is significant. The work will be performed at a facility already experienced at composting and waste diversion, and further expanding those efforts to include food waste will provide substantial long-term savings on disposal and educate residents on the impacts of their diversion incentives.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: City of Portland

DATE: 6/20/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *Previous WDG recipient who is working hard to increase access to sustainable waste solutions for the entire Portland Community.*
- *Organization is well-established and strongly funded.*
- *City of Portland is currently involved in many programs that support the recovery, reuse and diversion of all forms of solid waste.*

2. Subcontractors

- *Garbage to Garden.*
- *A second subcontractor (yet to be determined) will build kiosks for G2G to collect food scraps from.*

3. Organizational Chart

- *Complex and well established over a long history of operations.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *City of Portland hopes to expand their existing food scrap collection program by, simultaneously, improving existing collection facilities and expanding access to the Cities Community Composting Program.*
- *Eight wooden, A-frame composting kiosks will be installed at seven of our existing compost drop-off sites and one at the new drop-off site location in Heseltine Park.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: City of Portland

DATE: 6/20/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- The applicant believes that these improvements will increase collection site visibility and attractiveness leading to increase participation.
- The City also proposes to support an educational outreach campaign to increase composting in underserved neighborhoods and enhance the delivery of educational materials to promote the program.
- The applicant believes that the added diversion amount will continue to increase as the program becomes more accessible to non-English speaking residents, those unaware of the program's existence, and those not currently living near an accessible Community Compost Program drop-off site.
- The City has seen previous successes. In fact, the City saw a huge jump in the amount of food scraps collected when they doubled the number of collection sites in April of 2022; the total compostable material collected increased by 202.3% (from 70.25 tons to 212.34 tons) after one year.
- The City believes that adding one more site would show a similar increase.

2. Implementation – Work Plan

- *The work plan is very detailed, well thought out and should provide adequate time to build capacity and show successes.*

III. Project Cost and Value

- 1. The applicants are requesting \$30,460.00 and have met the required 25% match.*
- 2. This project provides a value for the initial financial request.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: City of Portland

DATE: 6/20/2015

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- In November 2020, the City of Portland adopted One Climate Future, a climate action plan that outlines four goals.
 1. Transitioning to renewable energy and more efficient building infrastructure.
 2. Designing and connecting our homes, businesses, and public spaces around an efficient transportation network.
 3. Reducing waste.
 4. Ensuring all our neighborhoods can withstand, respond to, and recover from disruption from climate hazards.
- The Sustainability Office is familiar with best-practice methods of reaching the public of Portland and works to ensure that outreach reaches all groups.
- In April 2021, the City of Portland opened 5 community food waste recycling drop sites that divert over 22 tons of food waste from the waste stream each month.
- In 2022, the Sustainability Office spread awareness of City Code Chapter 34 Landcare Ordinance, restricting the use of pesticides and fertilizers to protect the health of waterways, residents, pets, and natural ecosystems.
- The City of Portland Sustainability Office launched Electrify Everything! and Electrify Bikes! Programs. These programs are to help reduce fossil fuels use.

2. Subcontractors

- Garbage to Garden (possibly)

3. Organizational Chart

Sustainability Director

The Sustainability Director provides direct oversight into the management of the Office of Sustainability and its programs, projects, and initiatives. The Director is responsible

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: City of Portland

DATE: 6/20/2015

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

for the management of the Office budget and related purchasing. The Director serves as the Office liaison for City committees, government officials, citizens, businesses, community groups, and stakeholders. The Director measures and analyzes sustainability projects and programs to assess progress toward goals and decision-making.

Sustainability Associates

The Sustainability Associates are responsible for developing, implementing, and managing sustainability programs and policies for City staff and the public. The Sustainability Associates develop campaigns and outreach materials that educate the community about current sustainability initiatives and garner support and compliance with new policies and programs in Portland. The Sustainability Associates also provide administrative support, including grant funding administration.

Resilience Corps Fellow

The Resilience Corps Fellow works to reduce food waste and promote composting by educating the public about techniques to reduce waste and by promoting the City's Community Composting Program. This includes creating social media posts, creating content for the City webpage, tabling, and responding to citizen inquiries. The Fellow also periodically checks on the drop-off sites, collecting data on cleanliness and compost cart capacity.

II. Proposed Services

1. Services to be Provided

- The project seeks to both improve the existing facilities and expand access to the City of Portland's Community Composting Program by installing eight A-frame composting kiosks, adding one more composting drop-off site, and support an educational outreach campaign to increase composting in underserved neighborhoods and enhance the delivery of educational materials to promote the program.

2. Implementation – Work Plan

- Development 1: Install Eight Composting A-Frame Kiosks
 1. Issue a bid for kiosk construction, September 2025
 2. Build and install 8 kiosks April 2026 – September 2026
 3. Install 8 updated signs on Kiosks April 2026 – September 2026

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 6/20/2015

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- Development 2: Conduct an outreach campaign to increase awareness of the community composting drop-off program and celebrate new composting kiosks & additional drop site.
 1. Design ongoing social media campaign content, boost posts, and create flyer September 2025 – July 2027.
 2. Plan and host 4 community events (2 events in Summer of 2026 and 2 in Summer 2027) June 2026 – September 2027.
 3. Flyering door-to-door, local community hubs, and cultural centers Spring/Summer 2026.
 4. Tabling at relevant community events to promote composting July 2025 - August 2027.
 5. Launch a social media campaign boosting targeted posts. Post 2+ posts per month on community composting programs and education. July 2025 - August 2027.
 6. Conduct 2 community surveys to gather input on the Community Composting Program March 2026 – September 2027.

III. Project Cost and Value

- The total cost of the project is \$41,893. \$30,460 is being requested of the grant with a match of \$11,433.
- This will make the composting drop sites more visible to residents, safer and more accessible for Garbage to Garden haulers to access and pick up the compost, and easier for city staff to maintain the sites, especially during the winter.
- The kiosks will also allow for a community board, which will host permanent composting educational materials as well as relevant local community events. This will be a source of education and will bring the community together.
- The additional composting site in Heseltine Park, which will expand access for residents in the Back Cove, Deering, and Rosemont neighborhoods.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: City of Portland

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- The City of Portland (“the Applicant”) is the largest municipality in the State of Maine.
- The Applicant has been taking steps to meet the goals set forth in its *One Climate Future* action plan. One area of emphasis has been food waste diversion by increasing accessibility to outlets for food waste diversion. A Sustainability Office was developed to oversee the programs developed under its action plan and provide labor for the implementation of its sustainability efforts. The Applicant has a robust food waste collection program in place.

2. Subcontractors

- Garbage to Garden – existing composting contractor to assist with the additional compost site
- Subcontractor for constructing kiosks to be determined upon issuing of bid and WDG funding

3. Organizational Chart

- Provided – the Applicant has a municipal organizational structure, and the proposed project will be overseen by the Applicant’s Sustainability Director

4. Etc.

- The Applicant has previously received WDG funding.

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to construct eight composting kiosks and a composting drop-off site, improve existing facilities, and disseminating an educational outreach program in underserved neighborhoods, such as non-native English speaking areas. The kiosks will be installed at seven existing composting drop-off sites and the new drop-off site, serving to improve visibility for residents and Garbage to Garden, provide permanent educational information at the drop-off sites, and protect drop-off bins from weather. The Sustainability Office will host four community

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: City of Portland

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

education events for the new kiosks and educate and promote on the Applicant's composting program.

- WDG funds would be allocated towards the eight kiosks, signage at the kiosks, and educational materials for the four community education events.

2. Implementation – Work Plan

- The Applicant's work plan is adequate with
- Construction of the kiosks would occur from April to September 2026. Educational outreach would run from September 2025 to July 2027, with the four community events, flyer dissemination, social media outreach, and community surveys.

III. Project Cost and Value

1. Project Cost

- The applicant has requested \$30,460.00 of the total cost of \$41,893.00, matching 27%.

2. Value

- The need for diverting food waste from incineration is apparent, with food waste composing 37.4% of solid waste collected in Portland in 2015. Under the existing program, a significant increase in diversion efforts was reported only one year after increasing the number of collection sites in 2022. Although not explicitly stated, an emphasis is on environmental justice by providing access to underserved areas of Portland. The likelihood for success in this program is apparent and the return on investment from these WDG funds is probable; however, the Applicant's program is already robust and has received prior funding.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Information Technology Exchange, dba Give IT Get IT

DATE: 6/20/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- *This private business has received multiple Waste Diversion Grants in the past 2 years: 2 separate awards in 2023 totaling \$53,890 and in another award in 2024 for \$15,015 as a co-applicant with the Alford Community and Youth Center (Waterville).*
- *Submitted financials show that this organization is well-established and strongly-funded.*
- *give IT. get IT. (GIGI) is currently involved in many programs that support the recovery, refurbishment and reuse of discarded electronics.*

2. Subcontractors

- *None noted.*

3. Organizational Chart

- *Complex and well established over a long history of operations.*

4. Required Attachments

- *Provided.*

II. Proposed Services

1. Services to be Provided

- *give IT. get IT. (GIGI) will leverage two highly successful previous ME DEP investments in the Alford Youth & Community Center's "Computer Club" pilot (now Build IT) and GIGI's Linux imaging tool to scale a circular economy of surplus electronics that diverts tens of thousands of pounds of retired corporate technology from the waste stream each year by extending the useful lifetimes of thousands of computers by 3-5 years.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Information Technology Exchange, dba Give IT Get IT

DATE: 6/20/2025

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- GIGI plans to use awarded ME DEP funding to purchase 200 Build IT Kits, which will catalyze a statewide network for electronic waste diversion, repair and reuse education programs and experiential STEM activities.
- Each kit includes a step-by-step guide and educational curricula to fully refurbish computers, as well as the necessary recycled components for refurbishment including a desktop computer, mouse, keyboard, 256GB solid state hard drive, 4GB RAM module, WIFI card, LED screen monitor and Linux Mint imaging tool.
- Each Build IT Kit diverts about 50 pounds of electronic waste, meaning this expansion will divert at least 10,000 pounds of electronics from the waste stream. Additional electronic waste will be reduced by eliminating the need for learners, families and partner organizations to purchase new devices. The operational work plan is very detailed and should lead to a successful project.
- The Alford Youth and Community Center in partnership with GIGI, received \$15,015 to setup this program. GIGI is now requesting \$30,000 to grow and expand this program. Using waste diversion grant funds to sustain programs is not necessarily their intended use.

2. Implementation – Work Plan

- *The work plan is detailed out and should provide adequate time to build capacity.*

III. Project Cost and Value

1. *The applicants are requesting \$30,000.00 and have offered a greater than 50% match. However, GIGI has received numerous Waste Diversion Grant (WDG) awards in the past 3 years and I am wondering about whether the program would be sustainable without WDG funding. The project team needs to demonstrate better that WDG funds are truly needed.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Information Technology Exchange, dba Give IT Get IT

DATE: 6/23/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Information Technology Exchange dba Give IT Get IT's (GIGI) mission is to increase technology access and literacy for disadvantaged Mainers in pursuit of new employment and educational opportunities and participation in the 21st century economy and community.
- Build IT's program began with an eight-learner pilot at the Alford Youth & Community Center in September 2023 and less than two years later, over 200 learners have fully repaired, refurbished and upgraded over 400 computers at six Boys and Girls Clubs (BGCA) and public school after-school programs in Central Maine.
- Through Build IT, more than 10,000 pounds of surplus electronics have been recovered, refurbished and redistributed at no cost to low-income families and community institutions serving them (e.g., libraries, public schools, non-profits
- There are three primary programs: "Give IT", "Get IT", and "Build IT".
- Give IT works with over 300 corporate partners to divert over one million pounds of surplus electronics from the waste stream to productive community reuse each year.
- Get IT provides more than 2,000 computers annually with extensive user support for disadvantaged Mainers with a goal technology can help achieve, such as completing education programs, managing telehealth services, securing or maintaining employment, or finding social inclusion online.
- Build IT is a STEM education program for youth, grades 4-12, to learn online safety and computer skills through building computers for personal and community use.

2. Subcontractors

- N/a

3. Organizational Chart

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

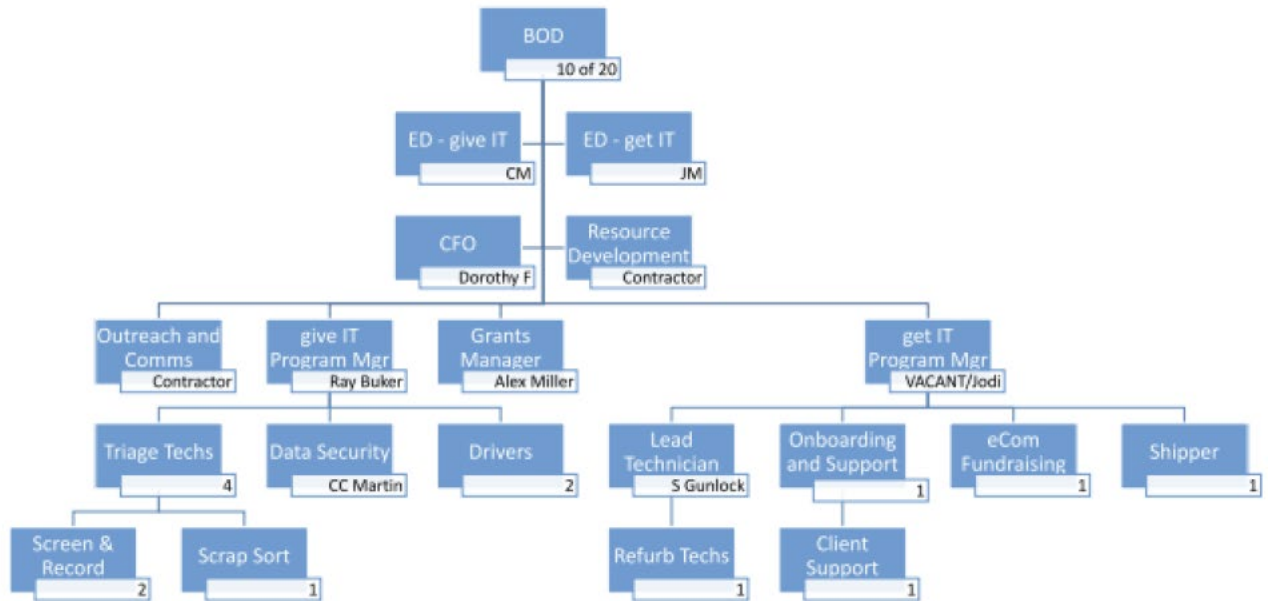
BIDDER NAME: Information Technology Exchange, dba Give IT Get IT

DATE: 6/23/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- This project will be managed by the “Build IT” Manager, Nathan Bernard. His role will be aligned on the organizational chart on the level of the Give IT Program Manager, Grants Manager and Get IT Program Manager.



II. Proposed Services

1. Services to be Provided

- Build IT teaches grade 4-12 learners how to repair and upgrade recycled desktop computers, adding multiple years to the devices' lifespans.
- The refurbished computers are distributed at no cost to low-income families, public schools, educational organizations and after-school programs.
- The proposed project will expand the Build IT program from its current six program sites in Central Maine to a statewide network of BGCA partners ranging from Portland to Presque Isle.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

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BIDDER NAME: Information Technology Exchange, dba Give IT Get IT

DATE: 6/23/25

EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

2. Implementation – Work Plan

- July - Sept. 2025
 - Hold kickoff meeting with all build IT partner sites discussing project timeline and goals.
 - Maintain existing program at existing BGCA sites in Kennebec County through Alford Youth & Community Center.
 - Deliver Build IT Kits to at least 25 learners.
 - Repair, refurbish and redistribute at least 25 devices.

- October - December 2025
 - Receive program feedback from existing sites for continual improvement.
 - Improve program delivery and curricula models based on feedback.
 - Provide training to new program sites in Cumberland County through Southern Maine BGCA.
 - Launch pilot groups in Cumberland County BGCA's.
 - Maintain program at existing Kennebec County sites.
 - Deliver Build IT Kits to at least 50 learners.
 - Repair, refurbish and redistribute at least 50 devices.

- January - March 2026
 - Hold end-of-year event for all BGCA staff at existing sites to receive program feedback for continuous program improvement.
 - Improve program delivery and curricula models based on feedback.
 - Provide training to new sites in Androscoggin County through Southern Maine BGCA.
 - Launch pilot groups at Androscoggin County BGCA's.
 - Maintain program at existing Kennebec and Cumberland County sites.
 - Deliver Build IT Kits to at least 100 learners.
 - Repair, refurbish and redistribute at least 100 devices.

- April - June 2026
 - Receive program feedback from existing sites for continual improvement.
 - Improve program delivery and curricula models based on feedback.
 - Provide training to new program sites in Penobscot County and Aroostook County through Bangor BGCA and Border Towns BGCA.
 - Launch pilot groups at Penobscot County and Aroostook County BGCA's.
 - Maintain existing program at Kennebec, Cumberland and Androscoggin Counties.
 - Deliver Build IT Kits to at least 150 learners.
 - Repair, refurbish and redistribute at least 150 devices.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

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EVALUATOR NAME: Courtney Hafner

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

III. Project Cost and Value

- The total cost of the project is \$77,955. \$30,000 is being requested of the grant with a match of \$47,955.
- This program assists the youth of central Maine to gain hands-on skills in computer repair.
- This grant would assist the program to expand to a statewide network from Presque Isle to Portland.
- This program diverts tens of thousands of pounds of retired corporate technology from the waste stream each year by extending the useful lifetimes of thousands of computers by 3-5 years.
- The computers are then distributed at no cost to low-income families, public schools, educational organizations and after-school programs.
- While this is a worthy program, my concern is to give more funds to an already successful program. They have already received grants in the past from this grant they may be “taking from the well” too much.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Information Technology Exchange

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization

- Information Technology Exchange (“the Applicant”) is a 501(3)c nonprofit organization with the mission of increasing technology access and literacy for disadvantaged Mainers in pursuit of new employment and educational opportunities. The Applicant’s three programs, Give IT, Get IT, and Build IT, divert approximately one million pounds of electronics from disposal for reuse annually, provide more than 2,000 computers annually to disadvantaged Mainers, and run a STEM education program to teach children grades 4-12 about online safety and computer skills.

2. Subcontractors

- N/A

3. Organizational Chart

- Provided – the organization is well-established and organized

4. Etc.

- The Applicant has been awarded WDG funds three times before, twice as an organization and once in cooperation with the Alford Community and Youth Center in Waterville.

II. Proposed Services

1. Services to be Provided

- The Applicant proposes to expand the existing Build IT program from the six current Boys and Girls Clubs locations to 18 additional Boys and Girls Club locations. Funds will be used to purchase 200 Build IT kits which include educational materials, components for refurbishing computers and accessories.

2. Implementation – Work Plan

- The work plan is adequate and well-organized. The project would run from July 2025 through June 2026 and begin immediately upon awarding WDG funds. The schedule would gradually deliver the Build IT kits and training to program sites over the course of a year.

III. Project Cost and Value

1. Project Cost

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Round I and II

BIDDER NAME: Information Technology Exchange

DATE: July 8, 2025

EVALUATOR NAME: Derek DeCastro

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection

- The applicant has requested \$30,000.00 of the total cost of \$77,955.00, matching 62%.

2. Value

- The existing program is effective in diverting electronic waste from disposal, providing technological access to underserved communities, and teaching youths usable technological skills for their futures. However, the Applicant has previously been awarded WDG funding thrice. This proposal seems to imply that the program depends on DEP funding to continue operating, rather than being a self-sustaining program with some help from DEP WDG funds.



STATE OF MAINE
DEPARTMENT OF Environmental
Protection

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202505067

RFP TITLE: 2025 Waste Diversion Grant Program, Combined Rounds I and II

I, Mark King accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Mark King
Signature

June 23, 2025
Date



STATE OF MAINE
DEPARTMENT OF Environmental
Protection

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202505067

**RFP TITLE: 2024-25 Waste Diversion Grants Program, Special Round for Organics
Management Activities**

I, Courtney Hafner accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Courtney Hafner

Signature

06/17/25

Date



STATE OF MAINE
DEPARTMENT OF Environmental
Protection

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202505067

**RFP TITLE: 2024-25 Waste Diversion Grants Program, Special Round for Organics
Management Activities**

I, Derek DeCastro, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

June 20, 2025

Signature

Date