

State of Maine
Master Score Sheet

RFP# 202504059					
Juvenile Justice Restorative Practices Initiative					
Bidder Name:		Restorative Justice Institute of Maine	Restorative Justice Project Maine	The Opportunity Alliance	Youth Advocate Programs
Proposed Cost:		Withdrew	\$656,699.22	\$669,579.00	\$634,941.00
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	N/A	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	20	Withdrew	18	12	10
Section III: Proposed Services	55	Withdrew	48	20	18
Section IV: Cost Proposal	25	Withdrew	20.94	20.54	21.66
TOTAL	<u>100</u>	Withdrew	<u>86.94</u>	<u>52.54</u>	<u>49.66</u>
Bidder Name:		Youth LED Justice			
Proposed Cost:		\$550,000.00			
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass			
Section II: Organization Qualifications and Experience	20	13			
Section III: Proposed Services	55	23			
Section IV: Cost Proposal	25	25			
TOTAL	<u>100</u>	<u>61.00</u>			

Award Justification Statement
RFP# 202504059
JUVENILE JUSTICE RESTORATIVE PRACTICES INITIATIVE

I. Summary

The Maine Department of Corrections is in need of community-based organizations that have experience working with justice-involved youth or youth-at risk for justice involvement to deliver restorative practices.

II. Evaluation Process

Three Team Members met on 06/25/2025 from 9:30-11 AM to review the 5 proposals received (1 proposal was rescinded and not scored); consensus scoring was used per procurement standards. Each team member reviewed the proposals and completed individual notes before the consensus meeting on 06/25/2025. Each team member spent approximately 1 hour per proposal reviewing the materials for a total time spent of 12 hours. For this specific proposal, the time of review was approximately 1.5 hours. This time does not include the initial review from the RFP Coordinator. The team members were as follows:

1. Sonja Charest, Contract Administrator- RFP Coordinator (non-voting)
2. Christine Thibeault, Associate Commissioner-Fiscal Expert
3. Stephanie O'Reilly, Manager of Restorative Justice-Subject Matter Expert
4. Vic Vierra, Juvenile Community Corrections Officer-Subject Matter Expert

III. Qualifications & Experience

- Provides restorative services in other areas of the State of Maine
- 20 years of direct experience with delivering Restorative Justice to juveniles
- Experience with all the identified restorative processes outlined in the RFP
- Provided relevant projects

IV. Proposed Services

- The provider identified and described thoroughly how they will implement restorative reflections, dialogue, conferences, circles, support services and circles, mentoring, closing circles and wrap up work.
- The provider identified and described thoroughly all 5 Restorative Justice Principles.
- The provider described victim centered approach to satisfaction.
- The provided work plan was clear to follow
- The provider identified and described the mandatory training that staff will be receiving.

- The provider identified the use of surveys and data collection methods to satisfaction.

V. Cost Proposal

The cost points were awarded based on the standard formula described in the RFP. Here is a list of the scores:

1. Restorative Justice Project Maine: \$656,699.22 for score of 20.93.

VI. Conclusion

This bidder received the highest score in experience due to operating in state since 2005. The bidder received the highest score in the proposed services because they thoroughly explained each restorative process will be delivered and described the RJ principles and Victim-Centered Approach and how they are implemented in each identified process.



**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

AWARD NOTIFICATION LETTER

06/30/2025

**Restorative Justice Project Maine
132 High Street
Belfast Maine 04915**

SUBJECT: Notice of Conditional Contract Award(s) under RFP #202504059, Juvenile Justice Restorative Practices Initiative.

Dear Kathy Durgin-Leighton,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Corrections for Juvenile Justice Restorative Practices Initiative. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- **Juvenile Region One:** Restorative Justice Project Maine

The bidder(s) listed above received the evaluation team's highest ranking(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Signed by:

Sonja Charest

6/30/2025

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Sonja Charest, M.A., PS-C, CADC, CEBL/CEBP

Manager of Juvenile Evidence-Based Programs & Grants

She/Her/Hers

Maine Department of Corrections | 111 State House Station | Augusta, ME 04333-0111

Cell: (207) 458-2076



STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

AWARD NOTIFICATION LETTER

06/30/2025

**The Opportunity Alliance
50 Lydia Lane
South Portland, ME 04106**

SUBJECT: Notice of Conditional Contract Award(s) under RFP #202504059, Juvenile Justice Restorative Practices Initiative.

Dear Ashley Goulet,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Corrections for Juvenile Justice Restorative Practices Initiative. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- **Juvenile Region One:** Restorative Justice Project Maine

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Sincerely,

Signed by:

Sonja Charest

6/30/2025

Sonja Charest, M.A., PS-C, CADC, CEBL/CEBP

Manager of Juvenile Evidence-Based Programs & Grants

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**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

AWARD NOTIFICATION LETTER

06/30/2025

**Youth Advocate Programs
3899 North Front Street
Harrisburg, PA 17110**

SUBJECT: Notice of Conditional Contract Award(s) under RFP #202504059, Juvenile Justice Restorative Practices Initiative.

Dear Carla Powell,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Corrections for Juvenile Justice Restorative Practices Initiative. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- **Juvenile Region One:** Restorative Justice Project Maine

The bidder(s) listed above received the evaluation team's highest ranking(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Signed by:

Sonja Charest

6/30/2025

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Sonja Charest, M.A., PS-C, CADC, CEBL/CEBP

Manager of Juvenile Evidence-Based Programs & Grants

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**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

AWARD NOTIFICATION LETTER

06/30/2025

**Youth LED Justice
175 Lancaster Street Suite 217A
Portland, ME 04101**

SUBJECT: Notice of Conditional Contract Award(s) under RFP #202504059, Juvenile Justice Restorative Practices Initiative.

Dear Nicole Lemay,

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Corrections for Juvenile Justice Restorative Practices Initiative. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- **Juvenile Region One: Restorative Justice Project Maine**

The bidder(s) listed above received the evaluation team's highest ranking(s). The Department will be contacting the aforementioned bidder(s) soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Signed by:

Sonja Charest

6/30/2025

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Sonja Charest, M.A., PS-C, CADC, CEBL/CEBP

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Restorative Justice Institute of Maine

DATE: 06/26/2025

SUMMARY PAGE

Department Name: Maine Department of Corrections

Name of RFP Coordinator: Sonja Charest

Names of Evaluators: Christine Thibeault, Stephanie O’Rielly, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	N/A	N/A
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	20	N/A
Section III. Proposed Services	55	N/A
Section IV. Cost Proposal	25	N/A
<u>Total Points</u>	<u>100</u>	N/A

Bidder rescinded their proposal and will not be evaluated or considered for award under this RFP.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Restorative Justice Project Maine

DATE: 06/26/2025

SUMMARY PAGE

Department Name: Maine Department of Corrections

Name of RFP Coordinator: Sonja Charest

Names of Evaluators: Christine Thibeault, Stephanie O'Rielly, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	20	18
Section III. Proposed Services	55	48
Section IV. Cost Proposal	25	20.94
<u>Total Points</u>	<u>100</u>	<u>86.94</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Restorative Justice Project Maine

DATE: 06/26/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- The cover page, bidder certification and certification to operate in the state were all present.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Restorative Justice Project Maine

DATE: 06/26/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	20	18

Evaluation Team Comments:

- I. Overview of the Organization
 - 20 years of history, organizations started in 2005
 - Years of direct experience in all areas asked for.
 - Direct youth Restorative Justice Experience.
- II. Subcontractors
 - Two were but will not be confirmed until the results of the RFP.
- III. Organizational Chart
 - Received.
 - The chart was not robust and lacked detail.
- IV. Litigation
 - None Pending.
- V. Certificate of Insurance
 - Received.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Restorative Justice Project Maine

DATE: 06/26/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	55	48

Evaluation Team Comments:

I. Proposed Services

A. Population Served:

- 65 cases in year 1 and up to 80 cases in year 2.
- Concerned with the 3-month period to build relationships with the region because there could be a delay in referrals: Accepting referrals as of November 1st.
- Utilizing an immigrant-led organization but did not identify an agency.

B. Description of Services (5 restorative Justice principles, victim-centered approach & type of services)

- RJ Principle 1: listed and described—they identified examples and identified how it would implement into programming.
- RJ Principle 2: listed and described—they identified examples and identified how it would implement into programming.
- RJ Principle 3: listed and described; they identified examples and identified how it would be implemented into programming.
- RJ Principle 4: listed and described; they identified examples and identified how it would be implemented into programming.
- RJ Principle 5: listed and described; they identified examples and identified how it would be implemented into programming.

C. Victim-Centered Approach—listed and thoroughly explained what this means to the organization.

D. Type of Services:

- Restorative Reflections
- Restorative dialogue
- Restorative conferences
- Restorative circles
- Support circles
- Support throughout repair agreement
- Mentoring phase
- Restorative reintegration circles
- Closing circles

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Restorative Justice Project Maine

DATE: 06/26/2025

- Wrap up services

E. Implementation – Work Plan

- Clear plan
- Concerned about the delay in accepting referrals

F. Training

- Specific training listed, what is currently happening, and what is ongoing for staff.
- Sufficiently described

G. Data Collection

- Vela system—concerns about the sharing of data for measuring and tracking
- Outcome surveys are established and currently utilized

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Restorative Justice Project Maine

DATE: 06/26/2025

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
\$550,000.00	,	656,699.22	x	25 points	=	20.94

Evaluation Team Comments:

- A formula was used to score the cost proposals.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: The Opportunity Alliance

DATE: 06/26/2025

SUMMARY PAGE

Department Name: Maine Department of Corrections

Name of RFP Coordinator: Sonja Charest

Names of Evaluators: Christine Thibeault, Stephanie O'Rielly, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	20	12
Section III. Proposed Services	55	20
Section IV. Cost Proposal	25	20.54
<u>Total Points</u>	<u>100</u>	<u>52.54</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: The Opportunity Alliance

DATE: 06/26/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- Cover page, bidder certification and certification to operate in the state were all present.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: The Opportunity Alliance

DATE: 06/26/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	20	12

Evaluation Team Comments:

- I. Overview of the Organization
 - Community action organization in Cumberland County for decades
 - Experience working with justice-involved youth, but no demonstrated experience in restorative justice specifically
 - Established agency in region 1 working in high-risk populations.
 - Restorative justice would be listed under youth services within their agency.
 - Participate in regional care teams in regions 1 and 2, which describe connectedness to the region at a high level.
- II. Subcontractors
 - Non-listed.
- III. Organizational Chart
 - Received.
 - Falls under Youth Services Program.
- IV. Litigation
 - None Pending.
- V. Certificate of Insurance
 - Received.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: The Opportunity Alliance

DATE: 06/26/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	55	20

Evaluation Team Comments:

I. Proposed Services

A. Population Served

- They did not list the number of young people they would be serving
- There is no goal or target number listed

B. Description of Services (5 restorative Justice principles, victim-centered approach & type of services)

- RJ Principle 1: mentioned, but did not describe sufficiently how it would work directly within programming. Willing to adopt.
- RJ Principle 2: mentioned, but did not describe sufficiently how it would work directly within programming. Willing to adopt.
- RJ Principle 3: mentioned, but did not describe sufficiently how it would work directly within programming. Willing to adopt.
- RJ Principle 4: mentioned, but did not describe sufficiently how it would work directly within programming. Willing to adopt.
- RJ Principle 5: mentioned, but did not describe sufficiently how it would work directly within programming. Willing to adopt.

C. Victim-Centered Approach

- Train staff on the victim-centered approach and how it will integrate into the RJ process. Did not explain how it will be implemented into programming.

D. Type of Services:

- Energy Restorative Justice Intervention—unclear what this means.
- RJ programming would be implemented into the South Portland family center through Hi-Fi Wrap. It was unclear if they would only do RJ for hi-fi wrap clients or if it was a separate program.
- RJ dialogue, Circles, COSAs, Support circles—mentioned, but did not integrate into how it will be integrated into programming, language seemed to be copy and pasted and not relevant directly to program.

E. Implementation – Work Plan

- Hire and onboard 3 staff for the work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: The Opportunity Alliance

DATE: 06/26/2025

- 1 person per county—concerns if this is realistic with the need in the county and the number of referrals.

F. Training

- RJ certificate through NY University of Social Work—concerns of outside of the state agency for training because it is not specific to the Maine population.
- Did not explain what this training entails, hours, etc.

G. Data Collection

- Stated they have demonstrated success in the collection of data and survey
- Not clear on how they will be collecting data for this
- Outcome identification is subjective and difficult to collect.
 1. “Transformation” or “reduction of harm” these are subjective measures

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: The Opportunity Alliance

DATE: 06/26/2025

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
\$550,000.00	,	\$669,579.00	x	25 points	=	20.54

Evaluation Team Comments:

- A formula was used to score the cost proposals.
- Total cost exceeds RFP limit as discussed on the posted Q & A summary.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth Advocate Programs

DATE: 06/26/2025

SUMMARY PAGE

Department Name: Maine Department of Corrections

Name of RFP Coordinator: Sonja Charest

Names of Evaluators: Christine Thibeault, Stephanie O'Rielly, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	20	10
Section III. Proposed Services	55	18
Section IV. Cost Proposal	25	21.66
<u>Total Points</u>	<u>100</u>	<u>49.66</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth Advocate Programs

DATE: 06/26/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- The cover page, bidder certification and certification to operate in the state were all present.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth Advocate Programs

DATE: 06/26/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	20	10

Evaluation Team Comments:

- I. Overview of the Organization
 - 50 years and 30 states, and unclear if there was any experience in Restorative Justice specifically.
 - Justice-involved youth experience
 - Working in Maine since 2019 and is established in Region 1.
 - YAP-WRAP model was described but those details do not align with restorative justice specifically.
- II. Subcontractors
 - None for this project.
- III. Organizational Chart
 - Received.
 - Administrative heavy and concerns about direct staff and work with youth
- IV. Litigation
 - Received.
- V. Certificate of Insurance
 - Received.
- VI. Other:
 - The provider attached 30 pages of job descriptions that were not requested; therefore, they were not reviewed as part of the scoring.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth Advocate Programs

DATE: 06/26/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	55	18

Evaluation Team Comments:

I. Proposed Services

A. Population Served

- 45 youth annually and 15 active at any given time—this is concerning due to the number of referrals in the region and would not meet the need.
- No reject and no eject policy is concerning because all referrals may not be appropriate for this type of service, and could cause more harm if the youth referred is not appropriate for this service.

B. Description of Services (5 restorative Justice principles, victim-centered approach & type of services)

- RJ Principle 1: listed and described principles at a macro-level.
- RJ Principle 2: listed and described principles at a macro-level.
- RJ Principle 3: listed and described principles at a macro-level.
- RJ Principle 4: listed and described principles at a macro-level.
- RJ Principle 5: listed and described principles at a macro-level.

C. Victim-Centered Approach

- Minimally described and clear that the motivation is the welfare of the offender, not victim-centered.
- 24/7 crisis support—is this for the youth or victim? Unclear and does not align with the victim-centered approach.

D. Type of Services:

- Listed they would provide all of their services listed in the RFP.
- Family team meetings listed under the support circles, which is not a part of the RJ process.
- Assessment of needs is not part of the RJ model, that is case management which was not asked for.
- Individualized Service Plans—concerns that they would only do RJ if identified in the ISP, which is adding in RJ principles YAP-WRAP—this does not align with RJ principles.

E. Implementation – Work Plan

- Start accepting referrals within 8 weeks.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth Advocate Programs

DATE: 06/26/2025

- The timeline is unrealistic to onboard and train staff within 4 weeks of the contract start.

F. Training

- RJ Conference Facilitation Training from the University of Minnesota and Duluth.
- They did not describe how many hours this and what it entails.
- Restorative Center—did not describe what this is or where it was.

G. Data Collection

- Administer surveys and discharge summary forms to collect demographic data on participants.
- Unclear on if this was youth or victim collection of data.
- Not clear on how they will collect program specifics.
- Long-term outcomes listed to track the 3, 6, 9-month timeframe.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth Advocate Programs

DATE: 06/26/2025

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
\$550,000.00	,	\$634,941.00	x	25 points	=	21.66

Evaluation Team Comments:

- A formula was used to score the cost proposals.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth LED Justice

DATE: 06/26/2025

SUMMARY PAGE

Department Name: Maine Department of Corrections

Name of RFP Coordinator: Sonja Charest

Names of Evaluators: Christine Thibeault, Stephanie O'Rielly, Vic Viera

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	20	13
Section III. Proposed Services	55	23
Section IV. Cost Proposal	25	25
<u>Total Points</u>	<u>100</u>	<u>61.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth LED Justice

DATE: 06/26/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- The cover page, bidder certification and certification to operate in the state were all present.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth LED Justice

DATE: 06/26/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	20	13

Evaluation Team Comments:

- I. Overview of the Organization
 - RJ since 2012 as “Maine Youth Court”
 - Contracted with MDOC since 2014
 - Expanded from Portland to Lewiston
 - Stated they successfully diverted 200 youth, but internal MDOC data does not align with these numbers.
 - Experience in delivering RJ to Justice-Involved youth in Region 1.
 - Staff who have a variety of experiences and certifications.
- II. Subcontractors
 - None for this project.
- III. Organizational Chart
 - Received.
 - Staff names were not listed, and descriptions were not clear.
 - 1 and ½ facilitators who are also an admin assistant.
 - Concerned about the number of staff to cover the entire region.
- IV. Litigation
 - None Pending.
- V. Certificate of Insurance
 - Received.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth LED Justice

DATE: 06/26/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	55	23

Evaluation Team Comments:

I. Proposed Services

A. Population Served

- Did not articulate the number of youth to be served in this section (listed in the qualification section)

B. Description of Services (5 restorative Justice principles, victim-centered approach & type of services)

- RJ Principle 1: clearly defined and describe how it would be implemented into current programming.
- RJ Principle 2: clearly defined and describe how it would be implemented into current programming.
- RJ Principle 3: clearly defined and describe how it would be implemented into current programming.
- RJ Principle 4: clearly defined and describe how it would be implemented into current programming.
- RJ Principle 5: clearly defined and describe how it would be implemented into current programming.

C. Victim-Centered Approach

- Stated that programming is integrated within victim centered approach.
- This was not robust but touched on it on a macro level.

D. Type of Services:

- Concern that they wanted to use this grant to expand training in schools, which was not part of the RFP and is not the need of MDOC.
- Support circles, COSA's, restorative conferences, and mentoring.
- 40 hours of support for each youth.

E. Implementation – Work Plan

- 3 boxes are relevant to this RFP and did not describe when they would start taking referrals, unclear on timeline.
- Discussed school-based training which is not part of the requested services.

F. Training

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth LED Justice

DATE: 06/26/2025

- YLJ staff are all trained in facilitation, circles, dialogue, and all restorative processes.
- They require quarterly training.
- Did not elaborate on who they are trained by and how many hours.

G. Data Collection

- Continue 'as is' for MDOC and satisfaction survey
- Did not describe how they would collect or the process behind it.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER: Youth LED Justice

DATE: 06/26/2025

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	,	Cost Proposal Being Scored	x	Score Weight	=	Score
\$550,000.00	,	\$550,000.00	x	25 points	=	25

Evaluation Team Comments:

- A formula was used to score the cost proposals.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Restorative Justice Project Maine

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. 20 year history of providing restorative processes in Midcoast Maine
- ii. Has worked with Prosecutor in PD 6, law enforcement, JCCOs, court staff, schools and other providers in Sagadahoc, Lincoln, Knox, and Waldo Counties.
- iii. Also provides RJ services to adults via Maine Coastal Regional Reentry Center and PD 6 Treatment Courts.
- iv. Has provided training to all teaching staff at Mt. Arat HS.
- v. Robust training program for staff and volunteers
- vi. Peer review sessions weekly, monthly volunteer meetings

2. Subcontractors

iMAY subcontract with Restorative Justice Institute of Maine and Youth Led Justice depending on who is awarded the Region 1 RJ contract

3. Proposed Services

a. Population Served:

Up to 65 cases in the Region 1 during the first year and 80 cases in second year. Does not expect to accept referrals until November 1, 2025.

b. Description of Services:

- i. Victim-Centered approach, putting rights of victims and dignity first, center the voice and needs of the person harmed, STRONG focus on victim-centered approach.
- ii. Secondary focus is community restoration and responsible party competency development.
- iii. Develop a Repair Agreement for what needs to be done to make things right.
- iv. Full Range of harm repair processes offered:
 - Pre-Conferencing (restorative reflections)
 - Restorative Dialogues
 - Restorative Conferences
 - Restorative Circles
 - Restorative Support Circles
 - Restorative Reintegration Circles

c. Implementation – Work Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—**Restorative Justice Project Maine**

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

Four phase implementation process described in table format with start and end dates for each phase and task. Reasonable time line and clear benchmarks for measuring completion.

Also provided a narrative detailed description of the processes utilized from referral through Wrap Up with expected times to complete each of the tasks on individual cases.

To meet needs of immigrant youth they plan to select an immigrant-led organization to provide culturally sensitive restorative justice processes. They will be training a Lewiston immigrant organization and will combining training with Region 1 agency.

d. Training

- i. No description of training requirements in the “Proposed Services” section, but in Overview section describes “comprehensive new employee onboarding plan” with several training topics.
- ii. RJ Managers complete 42 hour Foundations of Restorative Justice Training, which includes trauma-informed practices, race equity, and restorative principles and practices,.
- iii. Also attend 18 hours Addressing Harm Through Restorative Processes training module with victim-centered approach.
- iv. Volunteers complete training and attend monthly skill-building meetings and receive supervision from RJ Managers.
- v. Mentors must complete 18 hour foundations training.
- vi. Organization has a “Training and Capacity Building Team.”
- vii. Harm Repair Managers and Trainers meet weekly for 90 minute peer review sessions.
- viii. RJ managers attend monthly skill-building sessions delivered by Training Team at the monthly volunteer meetings for mentors and co-facilitators.

e. Data Collection

- i. DOC required survey collected
- ii. Separate Youth Outcome Survey to measure programmatic outcomes.
- iii. Measurable goals articulated – 90% or more successful completion with favorable outcomes offered by the courts.
- iv. Ask offenders series of 15 questions to measure impact of the program.

4. Cost Proposal

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—**Restorative Justice Project Maine**

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

- a. Received, formula used for scoring.

5. Other comments:

This proposal provides clearly responds to the following requirements of the RFP:

1. Provider must understand and implement the five Restorative Justice Principles and demonstrate how they will accomplish the principles.(articulated in Description of Services section of Proposed Services)
2. The provider must utilize a Victim-Centered Approach and how they will accomplish implementation. (puts rights and dignity of most impacted part including well-being and safety first)
3. Provider must administer one or more of the identified service types and explain how they will deliver and implement services:
 - a. Restorative Dialogues
 - b. Restorative Circles
 - c. Support Circles
 - d. Restorative Conference
 - e. Initial Meeting/Pre-Conferencing
 - f. Restorative Justice Process
 - g. Repair Agreement Completion/Mentoring Phase
 - h. Closing
 - i. Wrap-Up
4. Training – demonstrate plan for training all
5. Data Collection – demonstrate ability to collect surveys, data, and performance outcomes (program and individual)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Restorative Justice Project Maine

DATE: 6/22/25

EVALUATOR NAME: Stephanie O'Reilly

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- a. CBO started in 2005
- b. RJ Training recognized by UMaine and Colby
- c. RJ Services for education, reentry for Belfast
- d. Three RJ Managers for Harm Repair Team, case managers with Master's Degrees in SW or RJ – take 42 hour Foundations in Restorative Justice and 18 hour Addressing harm through Restorative Processes (CEU's offered by UMaine)
- e. Weekly 90 minute peer review sessions
- f. Two training and capacity builders deliver training. UMaine, USD, Williams
- g. Adult Volunteer Mentors take 18-hour Foundations training course
- h. 5 direct service staff
- i. Project 1: MEIRS in Lewiston
- j. Project 2: JJAG Somali Dialect (Maay Maay) translated documents
- k. Project 3: MDOC Restorative Justice Contract

2. Subcontractors

- i. Regarding additional subcontractors, we contacted the Restorative Justice Institute and Youth-Led Justice. They are waiting to learn the outcome of the RFP contract before entering into a subcontractor relationship with us. If awarded this contract, we may decide to subcontract with the following or provide services in-house.

3. Proposed Services

a. Population Served:

- i. We propose three months to build relationships with JCCOs, Assistant District Attorneys, and service providers, as well as hire and train skilled harm repair practitioners before taking referrals. We will accept up to 65 cases in the first year for Region 1 and up to 80 cases in the second year for Region 1.

b. Description of Services:

- i. We will provide a full range of RJ processes and services, including Restorative Reflections (Pre-Conferencing), Restorative Dialogues, Restorative Conferences, Restorative Circles, Restorative Support Circles, support throughout the Repair Agreement Completion/Mentoring Phase, Closing Circles, and Wrap-Up services. A detailed description of the elements of the harm repair process follows.

c. Implementation – Work Plan

- i. Timeline for each referral: No two referrals are alike. The Harm Repair Process is voluntary and customized to the needs of the specific situation.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Restorative Justice Project Maine

DATE: 6/22/25

EVALUATOR NAME: Stephanie O'Reilly

EVALUATOR DEPARTMENT: Maine Department of Corrections

Our processes average between two to six months, from referral to closing. Using the Social Discipline Window, we offer high expectations for accountability along with high support, which is characterized by doing things with people rather than to them or for them. Referral within 5 business days in touch with family with close out/discharge at 16 weeks.

Will not plan on taking clients until November 1, 2025

d. Training

- i. Before taking any cases, RJ Managers complete our 42-hour Foundations in Restorative Justice training module, which includes trauma-informed practices, race equity, restorative principles and practices, and youth development, and our 18-hour Addressing Harm through Restorative Processes training module, a victim-centered approach. Both modules are provided by our Training and Capacity Building team. We are proud to note that completing the Foundations in Restorative Justice Class's offered through the University of Maine Division of Lifelong Learning is eligible for CEUs from the University. Ongoing learning tools: Our five staff members (3 Harm Repair Managers and 2 Trainers) work collaboratively, meeting weekly for up to 90-minute peer review sessions, which we call "The Learning Community." This case review process is designed to support best practices and quality assurance, understanding that learning is a continuum. The Learning Community will continue as we expand into Region 2 and possibly Region 1. Our three RJ Managers are also supported by a monthly skill building lesson delivered by our Training Team at the monthly volunteer meetings for mentors and co-facilitators.

e. Data Collection

- i. Vela, new system to document
- ii. Youth Outcome Survey by RJP
- iii. MDOC Outcome measures survey

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments: Will there be an office in Region 1?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1-- Restorative Justice Project Maine

DATE: 06-18-2025

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Been active for 20 years in Maine
- ii. Just awarded region 2 contract

2. Subcontractors

- iii. Restorative Justice Institute of Maine
- iv. Youth-Led Justice

3. Proposed Services

a. Population Served:

- i. 65 cases year 1, 80 cases year 2
- ii. Will use Androscoggin County Immigrant Organization to serve Cumberland and York?

b. Description of Services:

- i. Mentions all 5 of the RJ principles
- ii. 2-6 months open to close
- iii. Variety of ways for victim involvement

c. Implementation – Work Plan

- i. First 3 months of contract will be connecting with providers, JCCO's and ADA's while training and hiring staff
- ii. Take referrals by November 1st in York and Cumberland

d. Training

- i. If not using sub-contractors plan is to hire and train 3 new practitioners
- ii. 40 Foundations training + additional 18 hour harm repair training, ongoing peer reviews and consults

e. Data Collection

- i. 'Vela' data collection system – more info on this database and what access would DOC have?

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments: Sub contractors are mentioned but also states if they are willing to adopt RJP's policies, procedures, is there no agreement yet?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—The Opportunity Alliance

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. TOA is the Community Action Agency for Cumberland County, serving over 24,000 people annually with community-based and clinical services
- ii. Client-focused work with diverse populations in four key service sectors:
 - Behavioral Health and Wellness
 - Community Well-Being
 - Childcare and Early Childhood Education
 - Poverty and Economic Supportsi
- iii. More than 35 distinct strategic programs, comprehensive continuum of care that spans prenatal to senior services,
- iv. Child and Family services include Head Start, Maine Families, and WIC, High-Fidelity Wraparound, Project for Assistance in Transition from Homelessness, and Homeless Youth Services.
- v. Residential and Crisis services teams serve the most vulnerable populations.
- vi. TOA operates in York and Cumberland Counties
- vii. No description of restorative practices or restorative justice services being provided by the agency

2. Subcontractors

i.

3. Proposed Services

Population Served:

i.

b. Description of Services:

- i. The Restorative Justice Program will be integrated into the South Portland Family Center and would be integrated under DOC's High Fidelity Wraparound Program to create a continuum of care for youth.
(Would youth have to be receiving Wraparound to receive RJ services?)
- ii. "The team will leverage its extensive experience in prevention, community-based programming, whole-family work, wraparound principles, trauma-informed care, and other relevant philosophies and practices to ensure the program's success."
- iii. The five RJ Principles are identified and the agency believes that they can faithfully implement these principles based on their extensive experience in other juvenile justice initiatives.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—The Opportunity Alliance

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

- iv. "TOA will utilize a victim-centered approach to accomplish implementation." TOA will train staff on the victim-centered approach and its integration into the Restorative Justice process. (no specific type or extent of training described)
- v. TOA will administer one or more of the following services:

c. Implementation – Work Plan

Implementation plan is in table format and has a time line.

- i. Task # 2 states, "TOA will work with DHHS to negotiate contracts." ??
- ii. Training of staff to begin 8/1 and continue for 3 months and beyond, but begin offering services on 10/1 – Start serving before fully trained?
- iii. TOA would utilize a project management approach to the contract.

d. Training

- i. TOA will ensure all staff are trained in restorative practices, facilitation, positive youth development, trauma-informed care, and other relevant areas. Training courses, preferably with NY University's Silver School of Social Work, and will work toward RJ certification.
- ii. TOA will hire and on-board 3 staff to accomplish goals of Juvenile Justice Restorative Practices Initiative. In addition, there will be one RJ Facilitator for each County who will work directly with the parties through the services.

Restorative Dialogues – informal repair agreement

Restorative Circles – verbal or written "repair agreement"

Circles of Support and Accountability (COSA) – for re-entry. "The MDOC is choosing to use this model for adults and juveniles who have been incarcerated for any crime." (Not sure it is used for juveniles)

Support Circles – additional support for either victim or offender

Restorative Conference – pre-conference preparation for all parties

Initial Meeting/Pre-Conferencing

Restorative Justice will be utilized as a core of the practice and facilitate by the TOA Team

Repair Agreement/Mentoring Phase will last 8-12 weeks, 1 hour/week

Closing – reconvene parties to discuss progress/completion

Wrap-Up

e. Data Collection

- i."TOA has demonstrated success in collecting surveys, data, and performance outcomes for both individuals and the community."
- ii. TOA will administer surveys to all parties.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—The Opportunity Alliance

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

- iii. TOA will collect data on demographics, successful completions, training, funding, performance measure, and program outcomes.
- iv. Outcomes will be measured by the reduction of harm and transformation of the harmed party, responsible party, and the community. (verbally throughout the process and formally through surveys)

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments:

- 1. No description of the five Restorative Justice Principles.
- 2. Although the agency has many connections to current juvenile justice initiatives being done in Region 1, the proposal does not include description of experience delivering restorative justice services. Rather, the agency clearly states a willingness to “understand and implement the five restorative justice principles and has demonstrated success in how they will accomplish the principles.
- 3. The proposal mirrors the RFP almost exactly in some areas giving concern for simply adopting the language from the RFP and agreeing that those actions will be taken.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—The Opportunity Alliance

DATE: 6/22/25

EVALUATOR NAME: Stephanie O'Reilly

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Community Action Organization in Cumberland County for 60 years
- ii. Covers Behavioral Health & Wellness, Community Well-Being,
- iii. Childcare & Early Childhood Education, and Poverty and Economic Supports.
- iv. Project 1: High Fidelity Wrap Around services
- v. Project 2: Maine Youth Action Network
- vi. Project 3: Behavioral Health Home
- vii. RJP Services will be placed under Youth Services
- viii. Participates in Regional Care Teams in Regions 1 and 2

2. Subcontractors

- ix. None listed

3. Proposed Services

a. Population Served:

- i. Youth and Families in York and Cumberland County

b. Description of Services:

- i. Restorative Dialogues, Restorative Circles, COSA, Support Circles, Restorative Conferences, Pre-Conferencing, repair agreement/mentoring phase (8-12 weeks with one hour/week mentoring), Closing, and wrap up to include documentation to MDOC.

c. Implementation – Work Plan

- i. Hire and on board three staff for the work
- ii. Ashley Goulet, Project Manager
- iii.
 - Objective 1: To launch and implement the Juvenile Justice Restorative Practices Initiative at The Opportunity Alliance.
 - Objective 2: To meet individual and community needs through Restorative Justice Practices.
 - Objective 3: To decrease recidivism in York and Cumberland County through Restorative Justices Practices.
- a. (Mistaken MDOC for DHHS)
- b. Includes option for DOC voice in hiring
- c. Projects 3 months for training and onboarding, no timeline for starting intake of cases

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—The Opportunity Alliance

DATE: 6/22/25

EVALUATOR NAME: Stephanie O'Reilly

EVALUATOR DEPARTMENT: Maine Department of Corrections

d. Training

- i. Restorative Justice Certificate through preferably with New York University's Silver School of Social Work.

e. Data Collection

- i. TOA has demonstrated success in collecting surveys, data, and performance outcomes for both individuals and the community. Our seasoned data team collects, reports, and warehouses all agency data, using it to meet community needs and adjust practices to achieve program goals and objectives.
 - 1. TOA will administer surveys to all parties involved in the restorative process.
 - 2. TOA will collect data on demographics, successful completions, training, funding, performance measures, and program outcomes. Outcomes will be evaluated by the reduction of harm and transformation of the harmed party, responsible party, and the community. This will be evaluated verbally throughout the process, and then formally through wrap surveys upon close.

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments: The history of work and infrastructure that TOA has gives confidence in potential.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—The Opportunity Alliance

DATE: 6-20-2025

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Active in Maine for 60 years – human services organization
- ii. 35 strategic programs to address various needs of families
- iii. Family service work, mental health and community-based services in addition to residential and crisis programs

2. Subcontractors

- iv. None listed

3. Proposed Services

a. Population Served:

- i. No number of proposed amount of youth to serve

b. Description of Services:

- i. Mentions the 5 restorative principles
- ii. Energy restorative justice intervention?

c. Implementation – Work Plan

- i. Not looking to start accepting referrals until October 2025.
- ii. Mentions hiring as #1 risk factor, what happens staff are not hired by 10/1/2025.

d. Training

- i. Training through NYU Silver School of Social Work
- ii. 3 staff to be hired, 1 as program director and 2 facilitators, one per county. Geographical area can be a lot for 1 staff to handle.

e. Data Collection

- i. “Outcomes will be evaluated by the reduction of harm and transformation of the harmed party, responsible party and community”. How do we determine transformation of all these parties?

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Youth Advocate Programs

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Nationally recognized Nonprofit operating in 33 states and D.C. serving more than 19,500 individuals and their families
- ii. Using RJ principles and practices, YAP programs facilitate dialogue among victims, youth, community members and stakeholders.
- iii. provides many services in jj system, e.g., detention alternatives, prevention, diversion, re-entry, violence reduction, CSEC and gang violence prevention
- iv. “Specializes int serving at-risk and high-risk youth with multifaceted needs, by providing wrap-around services
YAP contracts focusing on RJ include utilization of Restorative Circles
- v. Began serving youth in Maine in 2019 (6 years ago)

Lots of information about effective youth services provided, but not too much focus on restorative justice services.

Job descriptions provided for several of the staff identified in the organizational chart.

2. Subcontractors

- i. None.

3. Proposed Services

a. Population Served:

- i. Proposing to provide services to juvenile justice involved youth, i.e., any youth at risk of for juvenile justice involvement who may or may not have had past involvement with the department (of corrections).
- ii. Proposing to serve up to 15 youth at any given time, serving up to 45 youth annually for average length of service of 4 months.

b. Description of Services:

- i. “intensive, unconditional support through our Wraparound Advocacy model.”
- ii. “Restorative Justice Principles are central to our juvenile justice services.”
- iii. YAPWrap service model embodies our mission by delivering individualized services to at-risk and high-risk youth that address risk factors that are present in

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Youth Advocate Programs

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

their lives and develop a plan to reduce those risk factors by building protective factors.

iv. Intake and assessment process ensures that not only the youth but the most impacted party are central to the process.

v. Services will include group (Restorative Circles with all parties and community services projects for the youth) and individual mentoring for 1 hour per week.

vi. Services described include:

Initial Meeting/Pre-Conferencing – leads to development of Individualized Service Plan (Assessment takes 4 weeks and includes 4 strength-based and family friendly assessment tools that identify risk and protective factors)

During Assessment Phase, YAP staff will meet with person harmed Circle of Support and Accountability, i.e., a Family Team Meeting that takes place 3-4 weeks after the assessment begins.

Restorative Circles – will be utilized when identified in the youth's ISP based upon the participant's need and the crime. (not victim-centered)

Trained YAP Program Coordinator

Goal is seeking mutual understanding of the event and identify steps necessary to assist in healing the affected party and prevent future offenses

Written Repair Agreement will be implemented during Mentoring Phase

Restorative Conference when identified in their ISP based upon their need and crime

Repair Agreement Completion and Mentoring Phase – Partner with youth and family to provide mentoring services that focus on goals identified in ISP and fulfilling obligations of the Repair Agreement.

Closing- Reconvene the Restorative Circle parties around 30 days before the end of the service period. Formal discharge plan includes ensuring there is a supportive network for the offender, crisis intervention plan and intervention plan in place, ensuring youth and family know how to access support and help.

Wrap-Up – Letter to DOC that reflects information in case notes and surveys, and when successful “will ask that the charges be reduced or dismissed according to the original understanding from the court or JCCO.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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c. Implementation – Work Plan

- i. Work Plan is in table form and may be unrealistic in the timelines for staff recruitment (weeks 1-4); Staff training (weeks 4-8)
- ii. 8-week Rapid Start Up would allow them to begin accepting referrals from week 9 on,

d. Training

- i. YAP Advocates are highly skilled and trained mentors, coaches and community advocates who are paid to deliver services and link youth and their families with services that address the needs identified in the ISP. (nothing about RJ training).
- ii. "To support the restorative process, YAP organizes participation in volunteer and community service opportunities."
- iii. Components of training will include:
 - Orientation
 - Basic Advocacy Training
 - Mandt System
 - Program Specific and Ongoing Training – "YAP staff will receive training in Restorative Conference Facilitation from the Center for Restorative Justice & Peacemaking from the University of Minnesota Duluth; and in Restorative Justice Circles from the Restorative Center."

e. Data Collection

- i. Survey Administration
- ii. Individual Entry Survey Form and Individual Discharge Summary Form collect demographic data on participants (offenders).
- iii. YAP uses Qualtrics software that allows agency to tailor outcome measurements to specific needs of referring authority.

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments:

- 1. Proposed Services focus on providing wrap around and risk reduction services rather than describing a restorative justice program .
- 2. Not a strong description of victim-centered approach to restorative justice.
- 3. Services described are broader than providing restorative practice, restorative justice processes, and include holistic services including linking youth to

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EVALUATOR DEPARTMENT: Maine Department of Corrections

emergency housing/shelters, basic critical needs, educational support, Alternative Education support, job training, mental health/substance use services, prosocial activities

4. Although they describe utilization of Circle of Support and Accountability, the organization is describing a process that is not true to the COSA model and is instead a Family Team Meeting process focusing on the offender's needs.
5. No description of qualifications of or training for the YAP Program Coordinator.
6. Description of services implies that Circle of Support and Accountability, Restorative Circle, and Restorative Conference will be provided only if identified in the offenders ISP.
7. This proposal describes providing a service that is much broader than that requested in the RFP and does not adequately address the philosophy and principles of victim-centered restorative practices. The services outlined are undoubtedly very beneficial to the youth and families served by the YAPWrap model, but exceed the scope of the services sought.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Youth Advocate Programs

DATE: 6/8/25

EVALUATOR NAME: Stephanie O'Reilly

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Nationally Organized Non-Profit, founded in 1975, accredited by COA, operates in 33 states, started in Maine in 2019
- ii. Uses YAPWRAP
- iii. MDOC Project 1
- iv. Hamilton County Juvenile Courts, Ohio Project 2
- v. Middlesex County, NJ Project 3
- vi. Program director, assistant program director, program coordinator, advocates, administration manager

2. Subcontractors

- vii. None

3. Proposed Services

a. Population Served:

- i. Justice involved, or at-risk of being involved youth in York and Cumberland Counties (R1)

b. Description of Services:

- i. YAPWRAP service model with 15 youth at any given time, up to 45 youth annually, average length of service is 4 months.
- ii. Includes group services (Restorative Circles with all parties and community service projects for the youth) and 1 hour/week of individual mentoring.
- iii. Family Team Meetings used as COSA's
- iv. Restorative Circles as part of ISP, with program coordinator
- v. Restorative Conferences as part of ISP, with program coordinator
- vi. Repair Agreements within the YAPWRAP model that includes community service opportunities provided by Learning Works – Service Works

c. Implementation – Work Plan

- i. Rapid Start up – 8 weeks
- ii. Program Services – 8 weeks after rapid start-up
- iii. Circles/Conferences – within 30 days of program completion

d. Training

- i. Basic advocacy training, MANDT, Restorative Conference Training from Center for Restorative Justice and Peacemaking from the

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

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DATE: 6/8/25

EVALUATOR NAME: Stephanie O'Reilly

EVALUATOR DEPARTMENT: Maine Department of Corrections

University of Minnesota, Duluth. 20 hours a year of training and monthly staff meetings and supervision

ii.

e. Data Collection

- i. Individual entry and discharge survey forms for youth and family
- ii. Satisfaction of process form for most impacted party
- iii. MDOC provided final evaluation form

4. Cost Proposal

- a. Received, formula used for scoring.

- 5. Other comments:** MDOC is not funding for case management services or advocates, COSA's are not Family Team Meetings, No RJP Facilitator,

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Youth Advocacy Programs

DATE: 6-24-2025

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. 50 years of working with youth in 33 states
- ii. Emphasis on supporting youth impacted by the juvenile justice system

2. Subcontractors

- iii. No sub-contractors listed at this time

3. Proposed Services

a. Population Served:

- i. 15 youth at any given time, 45 annually

b. Description of Services:

- i. YAP WRAP service model utilizing this can look like case management services for youth
- ii. “No Reject, No Eject” Policy – cannot force a youth to engage in a process if they do not want to or feel like they need to this can cause more harm
- iii. Acknowledgement of the 5 principles

c. Implementation – Work Plan

- i. Facilitators will be hired as “advocates”
- ii. Start taking referrals at week 9
- iii. What is the plan for risk with not hiring staff in time?

d. Training

- i. Advocacy Training, Mandt System, Restorative Conference Facilitation Training from the Center for RJ & Peacemaking University of Minnesota Duluth and RJ Circles from The Restorative Center

e. Data Collection

- i. Track outcomes at 3, 6 and 12 months
- ii. EVOLV for case notes
- iii. Tracking engagement with school achievement goal of a 10% increase for all youth

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1- Youth Led Justice

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Founded in 2012 as Maine Youth Court
- ii. Originally operated as a youth-led restorative court, where young people were trained to facilitate restorative process with peers referred from JCCOs, courts, schools, and community organizations.
- iii. Expanded from Portland to Lewiston
- iv. Throughout history, have upheld core RJ and PYD goals: to repair harm, build high-level accountability, reconnect youth to their communities, ignite their interests and passions and promote education and skill building.
- v. Became an independent 501(c)(3) in 2021 and shifted to more staff-led facilitation and strengthen mentorship.
- vi. Over the past 3 years, has successfully diverted more than 280 youth from system involvement (our data show a total of 88 youth served over past 3 years)
- v. For 11 years maintained deep partnerships with stakeholders.
- vi. Training for staff includes:
 - Mandated Reporter Training
 - Narcan Administration
 - Motivational Interviewing
 - Restorative Practices of Educators
 - Train-the-Trainer programs
- vii. Staf include former RJ Coordinator for Casco Bay High School, an ordained minister, and a staff member pursuing licensure as a Certified Alcohol and Drug Counselor

2. Subcontractors

- i. YLJ will not be subcontracting work in Region 1. The agency believes as the sole provider in this region they can achieve high levels of success

3. Proposed Services

a. Population Served:

Proposal states that the agency can effectively serve a minimum of 180 referrals per year.

b. Description of Services:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1- Youth Led Justice

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

- i. Proposal does identify the five core Restorative Justice Principles and states the agency “fully embraces and integrates” those principles.
- ii. “Our approach ensures that we prioritize the rights, dignity, and well-being of the most impacted party in every restorative process” by engaging the harmed party early in the process, centering their voice, and ensuring their participation is voluntary and supported.
- iii. Diversion strategy falls into three categories:
 - 1. Direct Support and RJ Processes for Referrals from community members, courts, defense attorneys, JCCOs, or schools.
(YLJ allocates up to 40 hours to support each youth through this Process)
Also offer: Support Circles, COSA to aid youth re-entry, and Restorative Conferences
 - 2. Establishing a Presence in Schools and Offering Training
(YLJ is actively working with Portland Schools to increase presence in the district and “with this funding” plan to expand outreach to additional schools by offering quarterly trainings to youth and students and faculty.)
 - 3. Community Building including:
 - a. “Collaborating with organizations, families, and law enforcement to build trust and transparency”
 - b. “Encouraging community-based referrals from those who see youth in need of support before legal involvement occurs”
 - c. “Facilitating restorative circles in response to community-based incidents”
 - d. “Creating space for youth to engage in restorative community dialogues, imagine responses to conflict, and process structural challenges.”

Only item 3 (c) is consistent with services requested in the RFP

c. Implementation – Work Plan

- i. A very general work plan with only four identified tasks and broad time lines is provided. Not sufficient detail in the work plan, and does not include essential tasks like staff recruitment and training, rather simply identifies reaching out to JCCOs, schools, and Region 1 youth serving organizations.

d. Training

- i. “YLJ staff are all trained restorative facilitators with skills in circle practice, restorative dialogue, harm repair agreements, and the full spectrum of restorative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

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BIDDER NAME: Region 1- Youth Led Justice

DATE: June 25, 2025

EVALUATOR NAME: Christine Thibeault

EVALUATOR DEPARTMENT: Maine Department of Corrections

processes. Continued education and training is always a priority to make sure our staff's skills stay sharp, relevant, and effective.

e. Data Collection

- i. "Unless otherwise instructed, YLJ will continue to follow the data collection protocols that have been maintained in the current contract with MDOC."
- ii. Surveys to all affected parties
- iii. "Track successes with comprehensive qualitative (confidential), demographic, and outcome-based case notes,
- iv. In the process of creating a performance measure and staff satisfaction survey to distribute to youth to identify strengths and weaknesses of staff facilitation practices.

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments:

1. Project described are more partnerships than specific projects.
2. Proposal states that the agency diverted 280 youth over three years when MDOC shows only 88 youth served over three year period.
3. Proposal states that the agency can "achieve high levels of success for a minimum of 180 referrals per year" but over have never served more than 30 juvenile justice youth per year (26 in 2022, 29 in 2023, and 30 in 2024)
4. Proposal includes using funding to expand presence ins schools throughout the Region – which would duplicate efforts of DOE who is providing free RJ training to schools.
5. Overly general and poorly constructed work plan.
6. No detailed description of training requirements for new staff if hired. It's unclear from the organizational chart whether there are currently sufficient numbers of fully trained staff able to serve youth.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Youth Led Justice

DATE: 6/8/25

EVALUATOR NAME: Stephanie O'Reilly

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Started as Maine Youth Court trained in PYD since 2012
- ii. Peer led and Facilitator led
- iii. Variety of facilitators: former educator, NARCAN trainer, ordained minister, CADC in progress
- iv. Maine Department of Corrections Project
- v. Tree Street Project
- vi. Portland Public School Project

2. Subcontractors

- vii. None

3. Proposed Services

a. Population Served:

- i. Communities in Region 1

b. Description of Services:

- i. Direct Support and RJ Processes for Referrals, 40 hours of support, COSA's,
- ii. Establishing presence in schools and offering training
- iii. Community Building, expand outside of Portland area

c. Implementation – Work Plan

- i. Continue with cases from 2025
- ii. Meet with JCCO's in September
- iii. Train Schools starting in October, quarterly training
- iv. Outreach to community organizations, monthly meetings

d. Training

- i. YLJ staff are all trained restorative facilitators with skills in circle practice, restorative dialogue, harm repair agreements, and the full spectrum of restorative processes. Quarterly training required.

e. Data Collection

- i. Continue as is for MDOC, in process of creating a satisfaction Survey

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments: MDOC is not funding training in schools as MDOE has personnel for that.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

BIDDER NAME: Region 1—Youth Led Justice

DATE: 6-24-2025

EVALUATOR NAME: Vic Viera

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

1. Organization Qualifications and Experience:

- i. Started in 2012 at Maine Youth Court, switched in 2021 to Youth Led Justice
- ii. Diverted over 280 youth, trained over 300 youth in restorative practices

2. Subcontractors

- iii. No subcontractors at this time, states they receive a minimum of 180 referrals a year does not match total of youth diverted

3. Proposed Services

a. Population Served:

- i. No proposed number of youths to be served a year
- ii.

b. Description of Services:

- i. 3-5 youth trainings annually (are youth still facilitating processes?)
- ii. Acknowledges all 5 of the restorative principles
- iii. Mentors meet with youth 1-2 a week
- iv. 40 hours of work given to each case
- v. "Establishing a Presence in Schools and Offering Training" is not part of RFP

c. Implementation – Work Plan

- i. No detailed section of work plan outlining when they will take referrals
- ii. Mention of outreach to schools in region 1 and holding trainings, not part of RFP

d. Training

- i. Staff are trained in Mandated Reporting, Narcan Administration, Motivational Interviewing, Restorative Practices for Educators and Train-the-Trainer programs(?)
- ii.

e. Data Collection

- i. Will continue to use current surveys created by DOC

4. Cost Proposal

- a. Received, formula used for scoring.

5. Other comments:



STATE OF MAINE
DEPARTMENT OF Corrections

Janet T. Mills
Governor

Randall Liberty
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202504059

RFP TITLE: Juvenile Justice Restorative Practices Initiative

I, Christine Thibeault accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Christine Thibeault

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6/26/2025

Signature

Date



**STATE OF MAINE
DEPARTMENT OF Corrections**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202504059**

RFP TITLE: Juvenile Justice Restorative Practices Initiative

I, Stephanie O'Reilly accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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DocuSigned by:

Stephanie O'Reilly

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Signature

6/25/2025

Date



**STATE OF MAINE
DEPARTMENT OF Corrections**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202504059**

RFP TITLE: Juvenile Justice Restorative Practices Initiative

I, vic viera accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Vic Viera
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6/25/2025

Signature

Date