

**State of Maine**  
**Master Score Sheet**

<b>RFP# 202410180</b>					
<b>Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway</b>					
<b>Bidder Name:</b>		<b>Lyman Morse Boatbuilding, Inc.</b>	<b>William E. Munson Company Inc.</b>		
<b>Proposed Cost:</b>		<b>\$684,380.00</b>	<b>\$767,263.00</b>		
<b>Scoring Sections</b>	<b>Points Available</b>				
Section I: Preliminary Information	Pass/Fail	Pass	Pass		
Section II: Organization Qualifications and Experience	25	25	20		
Section III: Proposed Services	50	50	37.5		
Section IV: Cost Proposal	25	25	22.30		
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>100</u></b>	<b><u>79.80</u></b>		

**Award Justification Statement**  
**RFP# 202410180-Purchase of Landing Craft Style Watercraft for Maine State**  
**Parks and the Allagash Wilderness Waterway**

- I. **Summary:** The State of Maine, Department of Agriculture, Conservation, and Forestry is seeking proposals for four landing craft style watercraft to be used on both open ocean and inland bodies of water. These watercraft must meet required specifications to effect in-water rescue operations, onshore landing of equipment, materials, and personnel.
- II. **Evaluation Process:** The evaluation team evaluated two proposals submitted for RFP # 202410180. Each team member evaluated both proposals individually, taking notes on each proposal and submitting the notes to the RFP coordinator. No scoring was done during the individual evaluations. Once all individual evaluation notes were received by the RFP coordinator, Ronald Shaw, a team consensus meeting was held. Both proposals were reviewed and scored at this time. Scoring consisted of the following criteria: one Pass/Fail section and three numerical sections as outlined in Part V, section B of the RFP. The three numerical sections had a total of 100 points available. The evaluation team consisted of the following individuals:
- Ron Hunt: Subject matter expert
  - Mark Deroche: Business/Subject matter expert
  - Janet Johnson: Financial Expert
- III. **Qualifications & Experience**
- Lyman Morse provided a much more detailed overview of the organization and fabrication facility.
  - Lyman Morse provided a detailed organizational chart listing all possible employees that may be engaged in building the landing craft boats. Munson provided information on only the top three personnel in the company.
  - Lyman Morse has 150 employees, including 20 certified in-house fabricators.
  - The Lyman Morse welding program is certified by AWS, ABS, ASME, and NAVSEA.
  - Lyman Morse has three in-house American Welding Society Certified Welding Inspectors.
  - Lyman Morse provided detailed information on the one subcontractor that will be used on this project.
  - Lyman Morse has been building boats for 46 years, Munson approximately 40.
  - Lyman Morse is currently engaged in a 52-vessel order for the US Navy and has seven aluminum work boats under construction and appear to have the capacity to construct the boats for the State of Maine.

- Multiple pictures of relevant boats produced by Lyman Morse were included in addition to the requested three references. Munson only provided the three references requested.

#### **IV. Proposed Services**

- Construction of one 21' & three 23' welded aluminum catamaran landing craft as described in the RFQ.
- The proposals from both companies meet all minimum specifications.
- Lyman Morse intends to use aluminum in certain areas of the boats that exceeds expectations.
- Lyman Morse provided a 22-page proposed services implementation plan which included an outline, preliminary drawings, and a 13-page section outlining the methods, resources and achievement of outcomes for all aspects of the boat building project. Munson provided the specifications for the boat(s).
- The Lyman Morse proposal followed the RFP step by step and provided all requested information in a very detailed manner.
- The Munson proposal provided the minimum amount of information necessary to submit the RFP.

#### **V. Cost Proposal**

- Lyman Morse Boatbuilding, Inc.: \$684,380.00
- William E. Munson Company, Inc.: \$767,263.00
- Difference: \$82,883.00

#### **VI. Conclusion**

- Lyman Morse Boatbuilding submitted the most detailed and comprehensive proposal, followed the RFP step by step, and outlined their qualifications very well. All specifications were met and the aluminum to be used in certain areas of the boats exceeded the RFP specifications. The level of detailed presented in their proposal is impressive and we have confidence that they can supply the requested boats. The fact that they provided the lowest cost for the four proposed boats will save the State of Maine \$82,883.00.



**STATE OF MAINE  
DEPARTMENT OF AGRICULTURE,  
CONSERVATION, and FORESTRY**

**Janet T. Mills  
Governor**

**Amanda E. Beal  
Commissioner**

November 22, 2024

Lyman Morse Boatbuilding, Inc.  
84 Knox St.  
Thomaston, Maine 04861

jegan@lymanmorse.com

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202410180, Purchase of  
Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness  
Waterway

Dear Jonathan Egan:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation, and Forestry for Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Lyman Morse Boatbuilding, Inc.

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in blue ink that reads "Ronald C. Shaw". The signature is written in a cursive style with a large, stylized 'R' and 'S'.

Ronald Shaw  
Assistant State Park Regional Manager  
Bureau of Parks and Lands-Northern Region  
106 Hogan Road, Suite 7  
Bangor, Maine, 04401

207-215-7715

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF AGRICULTURE,  
CONSERVATION, and FORESTRY**

**Janet T. Mills  
Governor**

**Amanda E. Beal  
Commissioner**

November 22, 2024

William E. Munson Company, Inc.  
15806 Preston Place  
Burlington, WA 98233

Jesse@MunsonBoats.com

**SUBJECT:** Notice of Conditional Contract Award under RFP # 202410180, Purchase of  
Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness  
Waterway

Dear Jesse Munson:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation, and Forestry for Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Lyman Morse Boatbuilding, Inc.

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in blue ink that reads "Ronald C. Shaw". The signature is fluid and cursive, with the first name "Ronald" being the most prominent.

Ronald Shaw  
Assistant State Park Regional Manager  
Bureau of Parks and Lands-Northern Region  
106 Hogan Road, Suite 7  
Bangor, Maine, 04401

207-215-7715



## **STATEMENT OF APPEAL RIGHTS**

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** Lyman Morse Boatbuilding, Inc.

**DATE:** November 14, 2024

**SUMMARY PAGE**

**Department Name:** Agriculture, Conservation, and Forestry

**Name of RFP Coordinator:** Ronald Shaw

**Names of Evaluators:** Ron Hunt, Mark Deroche, Janet Johnson

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<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	25	25
Section III. Proposed Services	50	50
Section IV. Cost Proposal	25	25
<u>Total Points</u>	<u>100</u>	<u>100</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the  
Allagash Wilderness Waterway

**BIDDER:** Lyman Morse Boatbuilding, Inc.

**DATE:** November 14, 2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

- I. Eligibility to submit bids:
  - Bidders must be registered with SAM.gov and have a current UEI #:
    - This bidder is currently registered with SAM.gov and has supplied a current UEI #.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** Lyman Morse Boatbuilding, Inc.

**DATE:** November 14, 2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>25</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization-Appendix C
  - Very detailed overview of the organization and facility.
- II. Subcontractors
  - Response Marine
  - Provided detailed contact and company information for the listed subcontractor.
  - Subcontractor is experienced and accomplished.
- III. Organizational Chart
  - Very detailed organizational chart of the company from top to bottom.
- IV. Litigation
  - No litigation in the last 5 years and none pending.
- V. Certificate of Insurances
  - Provided.

5 points per section awarded.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** Lyman Morse Boatbuilding, Inc.

**DATE:** November 14, 2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	50	50

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**Evaluation Team Comments:**

**I. General Specifications**

- Have all specifications been met: Y
- Do all specified items meet the minimum requirements: Y
- Do any of the specified items exceed the minimum requirements: Y

Additional comments:

The grade of aluminum that will be used in certain areas of the boats exceeds the minimum requirements in the RFP for those sections of the boats. All other aluminum in the boats meets the minimum requirements.

The proposed specifications met everything on the RFP.

**II. Methods of achieving the proposed services:**

- The bidder included a very detailed description of the methods and resources they will use and how each task involved will be accomplished. They also described how the expectations and/or desired outcomes as a result of these services will be achieved for each step of the design/construction process in a very thorough manner.

12.5 points per bullet awarded.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** Lyman Morse Boatbuilding, Inc.

**DATE:** November 14, 2024

**EVALUATION OF SECTION IV  
Cost Proposal**

Lowest Submitted Cost Proposal		Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$684,380.00</b>		<b>\$684,380.00</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

- This proposal is the lowest submitted cost proposal.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** William E. Munson Company inc.

**DATE:** November 14, 2024

**SUMMARY PAGE**

**Department Name:** Agriculture, Conservation, and Forestry

**Name of RFP Coordinator:** Ronald Shaw

**Names of Evaluators:** Ron Hunt, Mark Deroche, Janet Johnson

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	25	20
Section III. Proposed Services	50	37.5
Section IV. Cost Proposal	25	22.30
<u>Total Points</u>	<u>100</u>	<u>79.80</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** William E. Munson Company inc.

**DATE:** November 14, 2024

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

- I. Eligibility to submit bids:
  - Bidders must be registered with SAM.gov and have a current UEI #:
    - This bidder is currently registered with SAM.gov and has supplied a current UEI #.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** William E. Munson Company inc.

**DATE:** November 14, 2024

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>20</b>

**Evaluation Team Comments:**

- I. Overview of the Organization-Appendix C
  - Listed past projects as requested, however, there was no detailed overview of the organization, and no overview or description of the facility.
- II. Subcontractors
  - None
- III. Organizational Chart
  - No chart provided as requested in the RFP, only listed 3 upper management personnel; president, CEO and technical manager. (-5)
- IV. Litigation
  - There have been no lawsuits or litigation in the past 5 years and none pending.
- V. Certificate of Insurances
  - Provided

5 points per bullet awarded.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER:** William E. Munson Company inc.

**DATE:** November 14, 2024

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	<b>50</b>	<b>37.5</b>

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**Evaluation Team Comments:**

**I. General Specifications**

- Have all specifications been met: Y
- Do all specified items meet the minimum requirements: Y
- Do any of the specified items exceed the minimum requirements: N

Additional comments:

All evaluators agreed that all specifications were met as outlined in the RFP and none exceeded the minimum requirements.

**II. Methods of achieving the proposed services:**

- The bidder did not include a description of the methods and resources they will use and how each task involved will be accomplished. They also did not describe how the expectations and/or desired outcomes as a result of these services will be achieved. (-12.5).

12.5 points per bullet awarded.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202410180  
**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway  
**BIDDER:** William E. Munson Company inc.  
**DATE:** November 14, 2024

**EVALUATION OF SECTION IV  
Cost Proposal**

Lowest Submitted Cost Proposal	*	Cost Proposal Being Scored	x	Score Weight	=	Score
\$684,380.00	*	\$767,263.00	x	25 points	=	22.30

**Evaluation Team Comments:**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202410180  
**RFP TITLE:** PROPOSAL SUBMISSION – LYMAN MORSE  
**BIDDER NAME:** LYMAN MORSE BOATBUILDING, INC.  
**DATE:** 11/5/2024  
**EVALUATOR NAME:** RON HUNT

**EVALUATOR DEPARTMENT:** AGRICULTURE, CONSERVATION & FORESTRY

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

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**Individual Evaluator Comments:**

**QUALIFICATIONS AND EXPERIENCE**

- The organization has been in the business of constructing welded aluminum boats for 46 years. They are currently engaged in a 52vessel order for the U.S. Navy. They appear to have the capacity to handle a four boat order from the State Of Maine in addition to other work in progress.
- The organization supplied the name of the President, CEO, and Technical Manager only.
- One subcontractor, Response Marine was referenced.
- An organizational chart was provided.

**PROPOSED SERVICES**

The proposed services mirrored the RFQ.

An implementation work plan was provided.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER NAME:** Lyman Morse

**DATE:** 11/8/2024

**EVALUATOR NAME:** Janet Johnson

**EVALUATOR DEPARTMENT:** Department of Agriculture, Conservation & Forestry

\*\*\*\*\*  
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\*\*\*\*\*

**Individual Evaluator Comments:**

***Directions:*** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

***I. Organization Qualifications and Experience***

***1. Overview of Organization***

- *Experience with similar Projects*
- *46-year history of vessel construction*
- *Welding program **certified by AWS, ABS, ASME, and NAVSEA***

***2. Subcontractors***

- *Response Marine—30 years experience*

***3. Organizational Chart--Included***

***II. Proposed Services***

***1. Services to be Provided***

- *Will fully comply with all requirements specified in Scope of Services*

***2. Implementation – Work Plan***

- *Technical Compliance Matirx*
- *Partner with Response Marine for Design*

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** PROPOSAL SUBMISSION – LYMAN MORSE

**BIDDER NAME:** Lyman Morse Boatbuilding, Inc.

**DATE:** 11/6/2024

**EVALUATOR NAME:** Mark Deroche

**EVALUATOR DEPARTMENT:** Agriculture, Conservation & Forestry

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

**Organization Qualifications and Experience:**

- Provided a detailed appendix on qualifications, unique characteristics, and history. Lyman Morse has:
  - a 46-year history of manufacturing boats
  - a 30-year history constructing landing craft designed boats
  - currently building seven aluminum workboats
  - has 150 employees, including 20 certified in-house metal fabricators and 7 in-house design team
  - currently has a 52-boat order with the U.S. Navy
  - No known litigations
  - Provided three boat manufacturing references
  - based in Thomaston, Maine
- 'Response Marine' was identified as the sole subcontractor
  - 30 years' experience manufacturing aluminum vessels
  - built hundreds of mono and catamaran style hulls
  - expertise in design customizations and uses 3D modeling
  - uses a collaborative approach in design refinement
- Multiple organizational charts were provided for the company's business office, design team, fabrication team, boat building team and systems teams.
- Lyman Morse provided a current COI

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** PROPOSAL SUBMISSION – LYMAN MORSE

**BIDDER NAME:** Lyman Morse Boatbuilding, Inc.

**DATE:** 11/6/2024

**EVALUATOR NAME:** Mark Deroche

**EVALUATOR DEPARTMENT:** Agriculture, Conservation & Forestry

**Proposed Service:**

- Construction of 21' & 23' welded aluminum catamaran landing craft as described in the RFQ.
- Lyman Morse provided a detailed 22-page implementation – work plan including
  - a technical compliance matrix
  - drawings of the proposed landing craft design
  - summary of the design partnership with Response Marine
  - a comprehensive scope of services matrix highlighting methods, resources, and achievement of outcomes – “Our goal is to demonstrate not just what we will deliver, but how we will ensure success at each stage of construction.”

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** PROPOSAL SUBMISSION – MUNSON BOATS

**BIDDER NAME:** WILLIAM E. MUNSON COMPANY, INC

**DATE:** 11/5/2024

**EVALUATOR NAME:** RON HUNT

**EVALUATOR DEPARTMENT:** AGRICULTURE, CONSERVATION & FORESTRY

\*\*\*\*\*

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**Individual Evaluator Comments:**

**QUALIFICATIONS AND EXPERIENCE**

- The organization has been in the business of constructing welded aluminum boats for 40 years. They have built over 500 boats in the last 10 years using the same general hull design. They appear to have the capacity to handle a four boat order from the State Of Maine in addition to other work in progress.
- The organization supplied the name of the President, CEO, and Technical Manager only.
- No subcontractors were referenced.
- An organizational chart was not provided.

**PROPOSED SERVICES**

The proposed services mirrored the RFQ. Two options were offered – Push knees \$1,808.00 and a Removeable canvas enclosure to protect the pilot station \$4,725.00

An implementation work plan was not provided.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** Purchase of Landing Craft Style Watercraft for Maine State Parks and the Allagash Wilderness Waterway

**BIDDER NAME:** Munson

**DATE:** 11/8/2024

**EVALUATOR NAME:** Janet Johnson

**EVALUATOR DEPARTMENT:** Department of Agriculture, Conservation & Forestry

\*\*\*\*\*  
**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*  
\*\*\*\*\*

**Individual Evaluator Comments:**

**Directions:** *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

**I. Organization Qualifications and Experience**

**1. Overview of Organization**

- Experience with similar Projects
- 40 Years in Operation
- 500 boats completed last 10 years

**2. Subcontractors**

- None

**3. Organizational Chart—Key list of employees provided**

**II. Proposed Services**

**1. Services to be Provided**

- Specifications Provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202410180

**RFP TITLE:** PROPOSAL SUBMISSION – MUNSON BOATS

**BIDDER NAME:** William E. Munson Co.

**DATE:** 11/6/2024

**EVALUATOR NAME:** Mark Deroche

**EVALUATOR DEPARTMENT:** Agriculture, Conservation & Forestry

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

**Organization Qualifications and Experience:**

- 40 years of experience manufacturing welded aluminum boats.
- I have built 500 customized aluminum boats in the past ten years, many for public service organizations.
- Munson has a patented catamaran hull design.
- Munson has had no litigations.
- Munson does not use subcontractors.
- Three customer references were provided
- Munson did not provide an organizational chart

**Proposed Service:**

- Construction of 21' & 23' "PackCat" welded aluminum catamaran landing craft as described in the RFQ.
- Push knee and removeable canvas enclosure for the pilot station were offered for an additional \$1808.00 and \$4,725.00 respectively.
- No detailed implementation – work plan was provided.



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE,  
CONSERVATION, AND FORESTRY

Janet T. Mills  
Governor

Amanda E. Beal  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202410180**

**RFP TITLE: Landing Craft Workboats for Maine State Parks and the Allagash Wilderness Waterway**

I, Mark Deroche, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation, and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in blue ink, appearing to read "Mark Deroche".

8/16/24

Signature

Date



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE,  
CONSERVATION, AND FORESTRY

Janet T. Mills  
Governor

Amanda E. Beal  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**

RFP #: 202410180

**RFP TITLE: Landing Craft Workboats for Maine State Parks and the Allagash Wilderness Waterway**

I, Jane Blaxon accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation, and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Signature

Date



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE,  
CONSERVATION, AND FORESTRY

Janet T. Mills  
Governor

Amanda E. Beal  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202410180

**RFP TITLE: Landing Craft Workboats for Maine State Parks and the Allagash Wilderness Waterway**

I, *Ron Hunt* accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation, and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

*Ron Hunt*  
Signature

*8-1-2024*  
Date





STATE OF MAINE  
DEPARTMENT OF AGRICULTURE,  
CONSERVATION, AND FORESTRY

Janet T. Mills  
Governor

Amanda E. Beal  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**

RFP #: 202410180

**RFP TITLE: Landing Craft Workboats for Maine State Parks and the Allagash Wilderness Waterway**

I, Ronald C. Shaw, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation, and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in cursive script, appearing to read "Ronald C. Shaw".

Signature

8/14/24  
Date