**STATE OF MAINE REQUEST FOR PROPOSALS**

**RFP AMENDMENT # 1 AND**

**RFP SUBMITTED QUESTIONS & ANSWERS SUMMARY**

|  |  |
| --- | --- |
| **RFP NUMBER AND TITLE:** | 202406124 - Consulting Services to Design Time of Use Rates for Residential Electric Customers |
| **RFP ISSUED BY:** | Maine Public Utilities Commission |
| **SUBMITTED QUESTIONS DUE DATE:** | July 25, 2024 |
| **AMENDMENT AND QUESTION & ANSWER SUMMARY ISSUED:** | July 26, 2024 |
| **PROPOSAL DUE DATE:** | August 7, 2024 no later than 11:59 p.m. local time |
| **PROPOSALS DUE TO:** | [Proposals@maine.gov](mailto:Proposals@maine.gov) |
| **Unless specifically addressed below, all other provisions and clauses of the RFP remain unchanged.** | |
| **DESCRIPTION OF CHANGES IN RFP:**   1. The delivery date for the modeling described in Part II.B.4 should be December 31, 2024, not December 31, 2025. | |
| **REVISED LANGUAGE IN RFP:**   1. The last sentence in Part II.B.4 of the RFP is revised to read:    1. The modeling and or analysis will be delivered in a report to the Commission no later than December 13, 2024. | |
| **All other provisions and clauses of the RFP remain unchanged.** | |

**Provided below are submitted written questions received and the Department’s answer.**

|  |  |  |
| --- | --- | --- |
| **1** | **RFP Section & Page Number** | **Question** |
| PART IV & page 14 | Subsection 1.a states the cost proposal should cover the period between September 9, 2024 and August 31, 2025, but we noticed there is a deliverable due in December 2025 (Page 8, Task No. 4). When developing our cost proposal, should we include cost related to all tasks listed on Page 8 under “Tasks”? If not, what are the tasks expected to be completed by August 31, 2025? |
| **Answer** | |
| This question has revealed a typo in the RFP – please see Amendment #1 above. The delivery date for the modeling described in II.B.4 should be December 31, 2024, not 2025. Please consider the costs associated with the discrete deliverables identified in II.B as part of the total cost of the overall consulting services. | |

|  |  |  |
| --- | --- | --- |
| **2** | **RFP Section & Page Number** | **Question** |
| PART II & page 8 | Can we assume remote participation in all stakeholder meetings and workshops? If not, could you please provide an estimate of the number of stakeholder meetings and workshops that require in-person attendance (for budgeting purposes)? |
| **Answer** | |
| Please consider that one person would attend in person two times. | |