



STATE OF MAINE
PUBLIC UTILITIES COMMISSION

Philip L. Bartlett II
CHAIR

Patrick J. Scully
Carolyn C. Gilbert
COMMISSIONERS

Amy Dumeny
ADMINISTRATIVE DIRECTOR

April 23, 2024

Stephan Wollenburg, Director
Sustainable Energy Advantage, LLC
161 Worcester Road, Suite 503
Framingham, MA 01701

SUBJECT: Notice of Conditional Contract Award under RFP # 202402055, Consulting Services to Analyze the Impact of Distributed Generation Resources on Ratepayers

Dear Mr. Wollenburg:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Public Utilities Commission for Consulting Services to Analyze the Impact of Distributed Generation Resources on Ratepayers. The Commission has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Commission is hereby announcing its conditional contract award to the following bidder:

- Sustainable Energy Advantage, LLC

The bidder listed above received the evaluation team's highest ranking. The Commission will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Commission and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Commission is executed. The Commission further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Amy Dumeny".

Amy Dumeny
Administrative Director

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202402055

RFP TITLE: Consulting Services to Analyze the Impact of Distributed Generation Resources on Ratepayers

BIDDER: SEA

DATE: 4/18/24

SUMMARY PAGE

Department Name: Maine Public Utilities Commission

Name of RFP Coordinator: Liz Wyman

Names of Evaluators: Ben Cracolici, Jameson McBride, Liz Wyman

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
•		
•		
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	35	
Section III. Proposed Services	30	
Section IV. Cost Proposal	35	
<u>Total Points</u>	<u>100</u>	<u>N/A</u>

No scoring necessary because there was only one bid

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**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

**STATE OF MAINE
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**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	35	

Evaluation Team Comments:

SEA has the requisite experience to perform the work described in the RFP. In fact, SEA is working with the Commission currently on a legislatively required annual reporting project for distributed generation that requires very similar analysis. This experience is directly on point and meets the requirements of the RFP.

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**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	30	

Evaluation Team Comments:

SEA has set forth a plan of work that is appropriate for this project as described in the RFP.

**STATE OF MAINE
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**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
\$124,921	÷		x	35 points	=	

Evaluation Team Comments:



STATE OF MAINE
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Governor

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Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202402055

RFP TITLE: Consulting Services to Analyze the Impact of Distributed Generation
Resources on Ratepayers


I, (print name at right) Benedict Cracolici
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Public Utilities Commission. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.


Signature

4/8/2024
Date



STATE OF MAINE
MAINE PUBLIC UTILITIES COMMISSION

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Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202402055

RFP TITLE: Consulting Services to Analyze the Impact of Distributed Generation Resources on Ratepayers

I, (print name at right) Jameson McBride accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Public Utilities Commission. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Jameson McBride
Signature

4/10/24
Date



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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202402055

RFP TITLE: Consulting Services to Analyze the Impact of Distributed Generation
Resources on Ratepayers

I, Elizabeth Wyman, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Public Utilities Commission. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Signature

4/1/24

Date