

**State of Maine
Master Score Sheet**

RFA# 202305099								
Community Resilience Partnership Service Provider Grants								
Bidder Name:		AVCOG	CEBE	GrowSmart	Island Institute	KVCOG	Lincoln County RPC	MCOG
Proposed Cost:		\$62,500	\$37,460	\$19,000	\$37,345	\$55,000	\$25,000	\$25,000
Scoring Sections	Points Available							
Criteria 1: General Information/Service Provider and Group Eligibility	Pass / Fail	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Criteria 2: Community Group Composition • 2 points for each high SVI or small population community • 1 point for each medium SVI or medium population community.	10	10	6	4	6	6	4	4
Criteria 3: Capacity, Expertise, and Previous Experience	35	33	35	32	35	29	35	33
Criteria 4: Scope of Work	35	32	33	35	35	27	32	31
Criteria 5: Budget Proposal	20	20	18	20	20	15	20	17
TOTAL	100	95	92	91	96	77	91	85

RFA# 202305099

Community Resilience Partnership Service Provider Grants

Bidder Name:		SCEC						
Proposed Cost:		\$37,500						
Scoring Sections	Points Available							
Criteria 1: General Information/Service Provider and Group Eligibility	Pass / Fail	Pass						
Criteria 2: Community Group Composition • 2 points for each high SVI or small population community • 1 point for each medium SVI or medium population community.	10	6						
Criteria 3: Capacity, Expertise, and Previous Experience	35	35						
Criteria 4: Scope of Work	35	35						
Criteria 5: Budget Proposal	20	18						
TOTAL	100	94						



**STATE OF MAINE
GOVERNOR'S OFFICE OF POLICY
INNOVATION AND THE FUTURE**

**Janet T. Mills
Governor**

**Hannah Pingree
Director**

AWARD NOTIFICATION LETTER

July 19, 2023

Zach Gosselin
Androscoggin Valley Council of Governments
125 Manley Road
Auburn, Maine 04210

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Zach:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

1. Androscoggin Valley Council of Governments
2. Center for an Ecology-based Economy
3. GrowSmart Maine
4. Island Institute
5. Kennebec Valley Council of Governments
6. Lincoln County Regional Planning Commission
7. Midcoast Council of Governments
8. Sunrise County Economic Council

The applicants listed above received the evaluation team's highest scores. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, consisting of a stylized 'H' followed by a 'P' with a long horizontal stroke extending to the right.

Hannah Pingree
Director, Governor's Office of Policy Innovation and the Future

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Ambrette, Brian](#)
To: [Zach Gosselin](#)
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:25:00 PM
Attachments: [ANL_AVCOG.pdf](#)

Hello Zach,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
Burton Cross Building, 3rd Floor, 111 Sewall Street, Augusta, Maine 04330
Brian.Ambrette@maine.gov | (207) 707-2190 | www.maine.gov/future
Ask me about the [Community Resilience Partnership](#).

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
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Governor**

**Hannah Pingree
Director**

AWARD NOTIFICATION LETTER

July 19, 2023

Claire McGlinchey
Center for an Ecology-Based Economy
447 Main Street
Norway, Maine 04268

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Claire:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

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8. Sunrise County Economic Council

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Hannah Pingree
Director, Governor's Office of Policy Innovation and the Future

STATEMENT OF APPEAL RIGHTS

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From: [Ambrette, Brian](#)
To: [Claire McGlinchey](#)
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:26:00 PM
Attachments: [ANL_CEBE.pdf](#)

Hello Claire,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
Burton Cross Building, 3rd Floor, 111 Sewall Street, Augusta, Maine 04330
Brian.Ambrette@maine.gov | 207-707-2190 | www.maine.gov/future
Ask me about the [Community Resilience Partnership](#).



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**Hannah Pingree
Director**

**Janet T. Mills
Governor**

AWARD NOTIFICATION LETTER

July 19, 2023

Harald Bredesen
GrowSmart Maine
227 Water Street, Suite 208
Augusta, Maine 04330

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Harald:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Hannah Pingree
Director, Governor's Office of Policy Innovation and the Future

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Ambrette, Brian](#)
To: [Harald Bauer Bredesen](#)
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:27:00 PM
Attachments: [ANL_GrowSmartMaine.pdf](#)

Hello Harald,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
Burton Cross Building, 3rd Floor, 111 Sewall Street, Augusta, Maine 04330
Brian.Ambrette@maine.gov | 207-707-2190 | www.maine.gov/future
Ask me about the [Community Resilience Partnership](#).



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**Janet T. Mills
Governor**

**Hannah Pingree
Director**

AWARD NOTIFICATION LETTER

July 19, 2023

Abby Roche
Island Institute
P.O. Box 648
Rockland, Maine 04841

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Abby:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Hannah Pingree
Director, Governor's Office of Policy Innovation and the Future

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Ambrette, Brian](#)
To: aroche@islandinstitute.org
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:31:00 PM
Attachments: [ANL_IslandInstitute.pdf](#)

Hello Abby,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
Burton Cross Building, 3rd Floor, 111 Sewall Street, Augusta, Maine 04330
Brian.Ambrette@maine.gov | 207-707-2190 | www.maine.gov/future
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Governor**

**Hannah Pingree
Director**

AWARD NOTIFICATION LETTER

July 19, 2023

Grainne Shaw
Kennebec Valley Council of Governments
17 Main Street
Fairfield, Maine 04937

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Grainne:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

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Thank you for your interest in doing business with the State of Maine.

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Hannah Pingree
Director, Governor's Office of Policy Innovation and the Future

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From: [Ambrette, Brian](#)
To: [Grainne Shaw](#)
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:28:00 PM
Attachments: [ANL_KVCOG.pdf](#)

Hello Grainne,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
Burton Cross Building, 3rd Floor, 111 Sewall Street, Augusta, Maine 04330
Brian.Ambrette@maine.gov | 207-707-2190 | www.maine.gov/future
Ask me about the [Community Resilience Partnership](#).



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**Hannah Pingree
Director**

**Janet T. Mills
Governor**

AWARD NOTIFICATION LETTER

July 19, 2023

Laura Graziano
Lincoln County Regional Planning Commission
297 Bath Road
Wiscasset, Maine 04578

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Laura:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Hannah Pingree
Director, Governor's Office of Policy Innovation and the Future

STATEMENT OF APPEAL RIGHTS

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From: [Ambrette, Brian](#)
To: [Laura Graziano \(lgraziano@lcrpc.org\)](mailto:lgraziano@lcrpc.org)
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:28:00 PM
Attachments: [ANL_LCRPC.pdf](#)

Hello Laura,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
Burton Cross Building, 3rd Floor, 111 Sewall Street, Augusta, Maine 04330
Brian.Ambrette@maine.gov | 207-707-2190 | www.maine.gov/future
Ask me about the [Community Resilience Partnership](#).



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**Janet T. Mills
Governor**

**Hannah Pingree
Director**

AWARD NOTIFICATION LETTER

July 19, 2023

Adi Philson
Midcoast Council of Governments
165 Main Street, Suite F
Damariscotta, ME 04543

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Adi:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

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Director, Governor's Office of Policy Innovation and the Future

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From: [Ambrette, Brian](#)
To: [Adi Philson](#)
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:29:00 PM
Attachments: [ANL_MCOG.pdf](#)

Hello Adi,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
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**Hannah Pingree
Director**

**Janet T. Mills
Governor**

AWARD NOTIFICATION LETTER

July 19, 2023

Jennifer Peters
Sunrise County Economic Council
7 Ames Way
Machias, Maine 04654

SUBJECT: Notice of Conditional Contract Awards under
RFA #202305099, Community Resilience Partnership Service Provider Grant

Dear Jennifer:

This letter is in regard to the Request for Applications (RFA) issued by the State of Maine Governor's Office of Policy Innovation and the Future for the Community Resilience Partnership Service Provider Grant. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

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Hannah Pingree
Director, Governor's Office of Policy Innovation and the Future

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From: [Ambrette, Brian](#)
To: [Jen Peters](#)
Cc: [Kruklik, Ashley](#)
Subject: RFA#202305099 Community Resilience Partnership Service Provider Grant
Date: Wednesday, July 19, 2023 1:30:00 PM
Attachments: [ANL_SCEC.pdf](#)

Hello Jen,

Thank you for your application to GOPIF's Community Resilience Partnership Service Provider Grant RFA. The attached Award Notification Letter for RFA # 202305099 lists the selected applications and next steps in the award process.

Warmly,
Brian

Brian Ambrette | Senior Climate Resilience Coordinator
Governor's Office of Policy Innovation and the Future
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Ask me about the [Community Resilience Partnership](#).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: AVCOG
DATE: 7/10/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	10
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	33
Criteria 4: Scope of Work	(Max: 35 Points)	32
Criteria 5: Budget Proposal	(Max: 20 Points)	20
TOTAL POINTS		95
	(Max: 100 Points)	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: AVCOG
DATE: 7/10/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Council of Government
- Community Letters of Support
 - Town of Avon
 - Town of Buckfield
 - Town of Minot
 - Town of Strong
 - Town of Wales
- Partner/other Letters of support
 - n/a

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 10

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - no
- Region(s): 3
- # communities with population below 4,000: 5
- # high SVI communities: 1

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: AVCOG
DATE: 7/10/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 Score: 33

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - AVCOG environmental planner (1,017 hours)
 - Would benefit from more detail on the role of service provider vs. regional coordinator.
 - AVCOG staff will be available to assist communities with grant applications, project implementation, technical expertise, and community engagement for 12-month grant period
 - Towns have very limited capacity - Avon, Minot, Strong, and Wales have no planning department
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Yes
 - Successfully secured grant funding for energy efficiency n upgrades and renewable energy project.
 - Experience drafting solar zoning ordinances, performing development reviews of solar projects, offering technical assistance on regional solar power purchase agreements, and on LED streetlight conversions.
 - Environmental management, land use planning, economic and community development, transportation planning
 - Solar development planning/ordinance creation
- Previous Experience
 - Existing CRP service provider and regional coordinator
 - Assisted 9 communities to enroll in CRP
 - Helped 3 communities secure CRP grant funds for implementation projects
 - Currently working with 6 communities to apply for grant funds
 - Timely reporting for current grants

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: AVCOG
DATE: 7/10/23

EVALUATION OF
Criteria 4 – Scope of Work

Total Points Available: 35 Score: 32

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Task 1 Info meeting for communities
 - Task 2 Resolution passage
 - Task 3 Two Self assessments
 - Task 4 Individual Town Public Workshops and assist with submitting enrollment materials
 - Task 5 Workshop on shared project areas
 - Goal to enroll 60% of towns by early 2024 grant round
 - Task 6 Grant Research and Priority Project Assistance
 - Goal to form 1 regional collaborative
 - Task 7 Quarterly Updates and project deliverables to GOPIF
- Are vulnerable or disadvantaged groups engaged?
 - Would like to see a more detailed list of specific vulnerable/disadvantage groups that will be targeted for inclusion, and an outreach plans with steps tailored to each group
 - “We will attempt to connect with the local libraries, food panties, church groups, local newspapers, Seniors Plus, Community Concepts, Inc., Western Maine Transportation Services, Maine State Housing Authority, local housing authorities, general assistance recipients, and parents of school-age children through appropriate channels.”
- Are objectives and timeline provided and reasonable?
 - Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: AVCOG
DATE: 7/10/23

**EVALUATION OF
Criteria 5 – Budget Proposal**

Total Points Available: 20 Score: 20

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Yes
- Does the budget worksheet match the budget narrative?
 - Yes
- Is the cost share provided?
 - Yes
- Other notes
 - Applicant knows from previous experience which tasks require more time. Allocation of effort is well informed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: CEBE
DATE: 7/10/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	6
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	35
Criteria 4: Scope of Work	(Max: 35 Points)	33
Criteria 5: Budget Proposal	(Max: 20 Points)	18
TOTAL POINTS	(Max: 100 Points)	92

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: CEBE
DATE: 7/10/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Non-profit
- Community Letters of Support:
 - West Paris
 - Stoneham
 - Hanover
- Partner/other Letters of support
 - n/a

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 6

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 1 & 3
- # communities with population below 4,000: 3
- # high SVI communities: 1

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: CEBE

DATE: 7/10/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 Score: 35

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Dedicated full time position for service provider grant
 - New Municipal Resilience Coordinator for navigating Efficiency Maine grants/rebates
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - “a decade of working with local communities to mitigate and adapt to the climate crisis.”
 - “Over the last ten years, CEBE has hosted countless educational events and created demonstration projects in the strategy areas outlined in Maine Won’t Wait.”
 - Working group areas – food, shelter, energy, and transportation
- Previous Experience
 - 2 previous service provider grants
 - Helped 9 towns enroll in CRP and apply for grants

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: CEBE
DATE: 7/10/23

EVALUATION OF
Criteria 4 – Scope of Work

Total Points Available: 35 Score: 33

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Task 1 Introduce Partnership to towns
 - Task 2 Complete self assessments
 - Task 3 Engage the Community (incl workshops)
 - “adaptive approach” to increasing participation
 - Task 4 Pass resolution and submit enrollment
 - Task 5 Build regional resilience through relationships
 - Task 6 Apply for grants
- Are vulnerable or disadvantaged groups engaged?
 - Groups were not explicitly identified but thoughtful consideration for tailored strategies in each town
 - Planning to provide childcare
- Are objectives and timeline provided and reasonable?
 - Objectives and strategy align with Partnership goals
 - Timelines were general rather than specific, but mostly reasonable
 - Request a more detailed timeline for tasks and deliverables.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: CEBE

DATE: 7/10/23

**EVALUATION OF
Criteria 5 – Budget Proposal**

Total Points Available: 20 Score: 18

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Yes
- Does the budget worksheet match the budget narrative?
 - Narrative total is \$260 less than worksheet total
 - Request a corrected budget narrative
- Is the cost share provided?
 - Yes
- Other notes
 - Applicant knows from previous experience which tasks require more time. Allocation of effort is well informed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: GrowSmart
DATE: 7/10/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	4
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	32
Criteria 4: Scope of Work	(Max: 35 Points)	35
Criteria 5: Budget Proposal	(Max: 20 Points)	20
TOTAL POINTS	(Max: 100 Points)	91

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: GrowSmart
DATE: 7/10/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Non-profit
- Community Letters of Support:
 - Town of Vienna
 - Town of Mount Vernon
- Partner/other Letters of support
 - n/a

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 4

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 3
- # communities with population below 4,000: 2
- # high SVI communities: 0

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: GrowSmart

DATE: 7/10/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 Score: 32

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - 2 new program managers – increasing capacity for technical support to municipalities
 - Network of partners - WindowDressers, Maine Downtown Center, Maine Audubon, Maine Planners Association, American Farmland Trust
- Expertise:
 - Identifies partnership organizations that may be brought in if specific expertise is needed in resilience, clean energy, and emissions reduction.
 - No letters of support were provided.
 - Would benefit from a committed partner with expertise in clean energy.
- Previous Experience
 - No prior experience with CRP
 - Led capacity building and helped identify what they value most in the town, including 14 towns, with 21 projects being implemented, and provided \$1000 match grants
 - Production of educational webinars and community guides on regional collaboration for climate action, smart transportation, protection of open space, and building smart
 - Works with towns and American Farmland Trust to address housing options balanced with farmland conservation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: GrowSmart

DATE: 7/10/23

EVALUATION OF

Criteria 4 – Scope of Work

Total Points Available: 35 Score: 35

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Task 1 Information meeting and adoption of resolution
 - Task 2 Self assessments
 - Task 3 Community Workshops
 - Task 4 Complete enrollment
 - Task 5 Joint workshop
 - Task 6 Grant research and Proposal writing
 - Task 7 Developing metrics and reporting
- Are vulnerable or disadvantaged groups engaged?
 - Outreach to Aging-In-Place, Rescue Committee, and Neighbors Driving Neighbors to reach low income and vulnerable populations
- Are objectives and timeline provided and reasonable? Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: GrowSmart

DATE: 7/10/23

**EVALUATION OF
Criteria 5 – Budget Proposal**

Total Points Available: 20 Score: 20

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
 - 18.7% match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: Island Institute
DATE: 7/10/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	6
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	35
Criteria 4: Scope of Work	(Max: 35 Points)	35
Criteria 5: Budget Proposal	(Max: 20 Points)	20
TOTAL POINTS		96

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: Island Institute

DATE: 7/10/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Non-profit
- Community Letters of Support:
 - Town of Frenchboro
 - Town of Isle Au Haut
 - Matinicus Isle Plantation
- Partner/other Letters of support:
 - Resilience Communities L3C/Gabe McPhail

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 6

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - Yes – Matinicus Isle Plantation
- Region(s): 1 & 2
- # communities with population below 4,000: 3
- # high SVI communities: 0

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: Island Institute

DATE: 7/10/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 **Score:** 35

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Identified three Island Institute staff members and Gabe McPhail (Resilience Communities L3C) who will be working on the project and clearly outlined roles and responsibilities.
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Strong clean energy expertise at the Island Institute, strong community resilience expertise at Island Institute and Resilience Communities L3C
- Previous Experience
 - Both organizations have received prior Service Provider grants
 - Gabe McPhail is a CRP regional coordinator and Service Provider

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: Island Institute

DATE: 7/10/23

**EVALUATION OF
Criteria 4 – Scope of Work**

Total Points Available: 35 Score: 35

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes
- Isle au Haut and Frenchboro: (Island Institute staff)
 - Task 1: Design and Facilitate Equitable Self-evaluation and Climate Action Prioritization Processes
 - Task 2: Facilitate the Select Board’s adoption of the CRP Municipal Resolution
 - Task 3: Apply for a Community Action Grant; Complete CRP enrollment process
 - Task 4: Ensure communities have a clear path forward to address priorities, regardless of Community Action Grant award outcomes
- Matinicus Plantation (Gabe McPhail)
 - Task 1: Design and Facilitate Equitable Self-evaluation and Climate Action Prioritization Processes
 - Task 2: Facilitate the Generation of a Matinicus Plantation CRP Letter of Commitment
 - Task 3: Apply for a Community Action Grant; Complete CRP enrollment process
 - Task 4: Ensure communities have a clear path forward to address priorities, regardless of Community Action Grant award outcomes
- Are vulnerable or disadvantaged groups engaged?
 - Unique approaches to each island due to small populations
 - Stipends will be provided to those in need of compensation
 - Would benefit from more information on how stipend need will be determined.
 - Identifies general priority groups: elders, fishermen, low- and fixed-income people and families
 - Island populations face specific vulnerabilities, including small populations, limited off-island transportation, exposure to sea level rise impacts, and lack of economic diversity.
- Are objectives and timeline provided and reasonable? Yes
 - Identified timelines and outcomes for each task

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: Island Institute

DATE: 7/10/23

**EVALUATION OF
Criteria 5 – Budget Proposal**

Total Points Available: 20 Score: 20

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Yes
- Does the budget worksheet match the budget narrative?
 - Yes
- Is the cost share provided?
 - Yes
- Other notes
 - 29.93% federally approved indirect rate = \$8,545

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: KVCOG
DATE: 7/13/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	6
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	29
Criteria 4: Scope of Work	(Max: 35 Points)	27
Criteria 5: Budget Proposal	(Max: 20 Points)	15
TOTAL POINTS	(Max: 100 Points)	77

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: KVCOG
DATE: 7/13/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Council of Government
- Community Letters of Support:
 - Town of China
 - Town of Clinton
 - Town of Manchester
 - Town of Winslow
 - Town of Winthrop
 - Also lists Solon and Readfield in the application but no letters of support.
- Partner/other Letters of support: n/a
- Criteria 1 is passed based on received letters of support.

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 6

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 3
- # communities with population below 4,000: 2
- # high SVI communities: 1

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: KVCOG

DATE: 7/13/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 Score: 29

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Joel Greenwood, Planning Director
 - Jessie Cyr, Economic and Community Development Specialist
 - Grainne Shaw, Community Resilience Planner
 - Olivia Kunesh, Environmental Planner
 - Lorra-Lee Snyder, Financial Manager
 - Would benefit from detailing each team member’s role in the project.
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Environmental and community planners on staff
 - Would benefit from a partner organization with clean energy expertise
 - Economic development brownfield assessment
 - 55 years of municipal technical assistance
- Previous Experience
 - 2 previous CRP Service Provider grants
 - GOPIF staff notes some missteps in execution and late reporting on previous grant awards.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: KVCOG
DATE: 7/13/23

EVALUATION OF
Criteria 4 – Scope of Work

Total Points Available: 35 Score: 27

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Task 1 Community outreach and candidate development
 - Task 2 Community Resilience Self-Evaluations
 - Form formal or informal town committees
 - Task 3 Workshops – Project Review & Prioritization
 - Task 4 Grant Admin and Quarterly Reporting
 - Have already identified some Town-specific priorities
 - Some work has already been completed by the communities -
 - China has completed public participation component and passed resolution
 - Winthrop has completed self-assessment
 - Costs incurred before the grant period are not eligible for cost share
- Are vulnerable or disadvantaged groups engaged?
 - “Public Engagement strategies will be explored to maximize participation among all community groups and representing a variety of residents: impacted individuals, residents with disabilities, minority residents, and low-income people.”
 - Would benefit from more specific strategies to engage vulnerable and disadvantaged communities.
- Are objectives and timeline provided and reasonable?
 - Application would benefit from more firmly established timelines and outcomes, even if they are revised as project advances.
 - Would benefit from clearly defined deliverables and better organization of tasks, timelines and outcomes.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: KVCOG
DATE: 7/13/23

**EVALUATION OF
Criteria 5 – Budget Proposal**

Total Points Available: 20 Score: 15

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Math is correct
- Does the budget worksheet match the budget narrative?
 - Narrative would benefit from more detailed cost justifications
 - Why is admin 30% of budget? In Round 2 it was 16% of the budget.
- Is the cost share provided?
 - Costs incurred before the grant period are not eligible for cost share.
 - Reviewers estimate that approximately \$3890 had been incurred prior to the grant period and is not eligible match
- Other notes
 - Overall, application borrows heavily from prior round application with little evidence of learning from previous service provider grant experiences and missteps. Concerned that in copying text from previous applications, current staff may not fully understand the required deliverables.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: LCRPC
DATE: 7/13/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	4
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	35
Criteria 4: Scope of Work	(Max: 35 Points)	32
Criteria 5: Budget Proposal	(Max: 20 Points)	20
TOTAL POINTS	(Max: 100 Points)	91

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: LCRPC
DATE: 7/13/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - County Government
- Community Letters of Support:
 - Town of Alna
 - Town of Damariscotta
- Partner/other Letters of support:
 - Coastal Rivers Conservation Trust

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 4

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 1
- # communities with population below 4,000: 2
- # high SVI communities: 0

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: LCRPC
DATE: 7/13/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 **Score:** 35

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Identified project staff and roles:
 - Laura Graziano, Assistant County Planner and GIS Coordinator, will serve as Project Manager – GIS experience with US Army Corps of Engineers
 - Emily Rabbe, County Planner, will provide technical guidance – focus on environmental planning
 - Tahlia Mullen, Coastal Rivers Climate Strategy and Conservation Fellow, will serve as Project Coordinator
 - Roles and assignments will be further defined if grant is awarded
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - LCRPC has relevant expertise in land use, transportation, economic community development planning.
 - Their *Interprets* newsletter has featured MWW for over 8 months.
 - Coastal Rivers developed and adopted an organizational climate action plan for its operations including a carbon baseline assessment. Has renovated its “main building to improve insulation, installed heat pumps, and installed an electric charging station”
- Previous Experience
 - Past work includes SLR mapping, inland and coastal flooding, adaptation and hazard mitigation planning, green energy initiatives, and grant assistance.
 - CRP Region 1 Regional Coordinator

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: LCRPC
DATE: 7/13/23

EVALUATION OF
Criteria 4 – Scope of Work

Total Points Available: 35 Score: 32

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Task 1 Enrollment kickoff (includes resolution adoption)
 - Task 2 Work with climate committees/municipal staff (includes self-assessments and CAG development)
 - Task 3 Public engagement workshops and other outreach
 - Task 4 Grant reporting/management
 - Very detailed scope of work with timelines, deliverables, and outcomes.
 - The actual step of enrolling is missing but is described in the expected outcomes.
- Are vulnerable or disadvantaged groups engaged?
 - Minimally addressed in the application.
 - Would be good to see more information on what public engagement tactics will be utilized.
- Are objectives and timeline provided and reasonable?
 - Detailed objectives and timelines are provided and are reasonable.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: LCRPC
DATE: 7/13/23

**EVALUATION OF
Criteria 5 – Budget Proposal**

Total Points Available: 20 Score: 20

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
 - Detailed cost justification
- Is the cost share provided? Yes
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: MCOG
DATE: 7/13/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	4
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	33
Criteria 4: Scope of Work	(Max: 35 Points)	31
Criteria 5: Budget Proposal	(Max: 20 Points)	17
TOTAL POINTS	(Max: 100 Points)	85

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: MCOG
DATE: 7/13/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Council of Governments
- Community Letters of Support:
 - Town of Montville
 - Town of Brooks
- Partner/other Letters of support: n/a

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 4

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 2
- # communities with population below 4,000: 2
- # high SVI communities: 1

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: MCOG

DATE: 7/13/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 Score: 33

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Matthew Eddy – Executive Director with planning background
 - Meg Rasmussen – Community Sustainability Planner – landscape architecture background
 - Adi Philson – Community & Transportation Planner – community outreach and education
 - Charlotte Nutt – Planner – GIS
 - Would benefit to outline roles for each staff member.
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Community engagement, climate resilience, clean energy, emissions inventory
 - Planning and development
 - Landscape architecture
 - Project Management
 - Land Trust experience
 - Community outreach and education
 - GIS
- Previous Experience
 - Received CRP Service Provider grant in Round 2

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: MCOG
DATE: 7/13/23

EVALUATION OF
Criteria 4 – Scope of Work

Total Points Available: 35 Score: 31

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Representatives have been selected from each community to lead the enrollment process.
 - Task 1: Define working groups to engage in the enrollment process.
 - Task 2: Review and assess community resilience work to date, identifying what the community is doing well, areas that could be improved in the short term, areas to address long term and specific actions which are priorities.
 - Includes self-assessments
 - Task 3: Engage the Community
 - Includes workshops
 - Task 4: Periodically update Select Boards and review community action priorities with them facilitate adoption of the CRP municipal resolution and complete CRP enrollment.
 - Task 5: Apply for Community Action Grants
 - Task 6: Develop a plan to continue addressing the priorities identified in the enrollment process.
- Are vulnerable or disadvantaged groups engaged?
 - Would benefit from developing a more detailed outreach plan to identify and engage all community members – especially vulnerable/disadvantaged.
- Are objectives and timeline provided and reasonable?
 - Objectives are reasonable, timeline was not provided.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: MCOG
DATE: 7/13/23

EVALUATION OF
Criteria 5 – Budget Proposal

Total Points Available: 20 Score: 17

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - No
 - Math in “Other Funds” column is incorrect
 - Math for Task 6 is incorrect
- Does the budget worksheet match the budget narrative?
 - The total project cost matches the narrative, but a cost in Task 6 appears to be incorrect.
- Is the cost share provided?
 - Yes, but incorrect.
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: SCEC
DATE: 7/13/23

DEPARTMENT NAME: Governor’s Office of Policy Innovation and the Future
NAME OF RFP COORDINATOR: Ashley Krulik
NAMES OF EVALUATORS: Ashley Krulik, Brian Ambrette, Claire Swingle

SUMMARY PAGE

		Points Awarded:
Numerical Score:		
Criteria 1: General Information / Service Provider and Group Eligibility	(Pass/Fail)	Pass
Criteria 2: Community Group Composition	(Max: 10 Points)	6
Criteria 3: Capacity, Expertise, Previous Experience	(Max: 35 Points)	35
Criteria 4: Scope of Work	(Max: 35 Points)	35
Criteria 5: Budget Proposal	(Max: 20 Points)	18
TOTAL POINTS	(Max: 100 Points)	94

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: SCEC
DATE: 7/13/23

EVALUATION OF

Criteria 1: General Information / Service Provider and Group Eligibility

Total Points Available: Pass/Fail **Score:** Pass

Evaluation Team Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Regional economic development organization
- Community Letters of Support:
 - Town of Beals
 - Town of Cutler
 - Town of Vanceboro
- Partner/other Letters of support:

EVALUATION OF

Criteria 2: Community Group Composition

Total Points Available: 10 **Score:** 6

Evaluation Team Comments:

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 2
- # communities with population below 4,000: 3
- # high SVI communities: 1

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

APPLICANT: SCEC

DATE: 7/13/23

EVALUATION OF

Criteria 3: Capacity, Expertise, and Previous Experience

Total Points Available: 35 Score: 35

Evaluation Team Comments:

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Have recruited partners to assist –
 - Maine Sea Grant
 - UMM GIS Center
 - Sharon Klein (clean energy consultant)
 - A Climate to Thrive
 - Tayna Rucosky – Regional Coordinator
 - Dr. Tora Johnson – joining SCEC fulltime in January
 - Downeast Fisheries Partnership Coordinator – Environmental Scientist
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Technical assistance for CDBG program and EPA Brownfield Assessment Grant
 - Transportation planning
 - Broadband expansion
 - Has worked with many partners – Northern Border Regional Commission, MDOT, FCC, DMR, Maine Connectivity Authority, EPA
 - Filling the gap from WCCOG closure
 - Growing expertise related to planning and climate as they fill the gap.
 - A good use of informal partnerships to fill expertise needs.
- Previous Experience
 - Received CRP Service Provider grants in Round 1 and 2
 - Enrolled 4 communities so far
 - CRP Region 2 Coordinator

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: SCEC
DATE: 7/13/23

EVALUATION OF
Criteria 4 – Scope of Work

Total Points Available: 35 Score: 35

Evaluation Team Comments:

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Task 1. New enrollment in the Community Resilience Partnership program by all of the recruited communities.
 - Includes resolution, self-evaluations, workshops
 - Task 2. A list of priority climate and energy projects for each community and collaborative projects for the Group
 - Task 3. Assistance to communities in seeking a Community Action Grant or other funding for those priority projects.
 - SCEC can bring assistance with NRBC and other federal grants
 - UMM and Sea Grant partners will help towns complete the Flood Resilience Checklist and provide other resources
 - Task 4. Reporting and training

- Are vulnerable or disadvantaged groups engaged?
 - Identified partner organizations to reach vulnerable and disadvantaged groups - Washington County residents (Community Caring Collaborative, Healthy Acadia, Washington County Adult & Community Education)
 - Bringing broadband planning assistance at no cost to help community members learn about federal connectivity program incentives.

- Are objectives and timeline provided and reasonable?
 - Clear and reasonable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant
APPLICANT: SCEC
DATE: 7/13/23

**EVALUATION OF
Criteria 5 – Budget Proposal**

Total Points Available: 20 Score: 18

Evaluation Team Comments:

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Yes
- Does the budget worksheet match the budget narrative?
 - Yes, would benefit from cost justifications
- Is the cost share provided?
 - 24% cost share
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: AVCOG

DATE: 6/30/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: RPO
- Community Letters of Support
 - Avon
 - Buckfield
 - Minot
 - Strong
 - Wales
- Partner/other Letters of support
 - none

Criteria 2 – Community Group Composition

- Has non-municipal communities? no
- Region(s): 3
- # communities with population below 4,000: 5
- # high SVI communities:1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 -
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - AVCOG has experience securing and administering grant funding and philanthropic support for innovative energy conservation upgrades and renewable energy generation projects.
 - Staff has also assisted municipalities in drafting solar zoning ordinances, performed development reviews of solar projects, offered technical assistance on regional solar power purchase agreements, and on LED streetlight conversions.
 - Our professional staff is concentrated in four targeted areas: Economic and Community Development,
- Previous Experience
 - 2 previous SP grants, 9 enrolled communities, 3 successful CAG applications
 - Assisted with Several successful energy efficiency grants on behalf of towns and farmers
 - Hazard mitigation planning, rural transportation planning, econ dev, environmental management

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Task 1 Info meeting for communities
 - Task 2 Resolution passage
 - Task 3 Two Self assessments
 - Task 4 Individual Town Public Workshops and assist with submitting enrollment materials

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: AVCOG

DATE: 6/30/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

- Task 5 Workshop on shared project areas
 - Goal to enroll 60% of towns by early 2024 grant round
- Task 6 Grant Research and Priority Project Assistance
 - Goal to form 1 regional collaborative
- Task 7 Quarterly Updates and project deliverables to GOPIF
- Are vulnerable or disadvantaged groups engaged?
 - “AVCOG will create, finalize, and deploy an **outreach campaign focused on reaching vulnerable communities** for the workshops with town officials. The plan will include, a list of partner organizations, a media kit that includes example language and images for distribution through social media, webpages, press releases, newsletters, and letters to the editor, and a timeline for deployment.”
 - “We will attempt to connect with the local libraries, food pantries, church groups, local newspapers, Seniors Plus, Community Concepts, Inc., Western Maine Transportation Services, Maine State Housing Authority, local housing authorities, general assistance recipients, and parents of school-age children through appropriate channels”
 - Would like to see a more detailed list of specific vulnerable/disadvantage groups that will be targeted for inclusion, and an outreach plans with steps tailored to each group
- Are objectives and timeline provided and reasonable?
 - Objectives and timelines are provided and reasonable
 - Gantt chart provided

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - yes
- Does the budget worksheet match the budget narrative?
 - yes
- Is the cost share provided?
 - yes
- Other notes
 - Applicant knows from previous experience which tasks require more time. Allocation of effort is well informed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: AVCOG

DATE: 6/27/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Council of Government
- Community Letters of Support
 - Town of Avon
 - Town of Buckfield
 - Town of Minot
 - Town of Strong
 - Town of Wales
- Partner/other Letters of support
 - n/a

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 3
- # communities with population below 4,000: 5
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - AVCOG environmental planner (1,017 hours)
 - AVCOG staff will be available to assist communities with grant applications, project implementation, technical expertise, and community engagement for 12-month grant period
 - Towns have very limited capacity - Avon, Minot, Strong, and Wales have no planning department
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise? Yes
 - “experience securing and administering grant funding and philanthropic support for innovative energy conservation upgrades and renewable energy generation projects”
 - “assisted municipalities in drafting solar zoning ordinances, performed development reviews of solar projects, offered technical assistance on regional solar power purchase agreements, and on LED streetlight conversions.”
 - Environmental management, land use planning, economic and community development, transportation planning
 - Solar development planning/ordinance creation
- Previous Experience
 - Existing CRP service provider and regional coordinator
 - Assisted 9 communities to enroll in CRP
 - Helped 3 communities secure CRP grant funds for implementation projects
 - Currently working with 6 communities to apply for grant funds
 - Timely reporting for current grants

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: AVCOG

DATE: 6/27/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes
- Are vulnerable or disadvantaged groups engaged?
 - “AVCOG will create, finalize, and deploy an outreach campaign focused on reaching vulnerable communities for the workshops with town officials.”
 - “We will attempt to connect with the local libraries, food pantries, church groups, local newspapers, Seniors Plus, Community Concepts, Inc., Western Maine Transportation Services, Maine State Housing Authority, local housing authorities, general assistance recipients, and parents of school-age children through appropriate channels.”
- Are objectives and timeline provided and reasonable? Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
- Other notes
 - Proposal is well organized and it is clear that the applicant knows the process well and understands the work that needs to be completed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Androscoggin Valley Council of Governments

DATE: 6/27/2023

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Council of Government
- Community Letters of Support
 - Town of Avon
 - Town of Buckfield
 - Town of Minot
 - Town of Strong
 - Town of Wales
- Partner/other Letters of support
 - N/A

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 3
- # communities with population below 4,000: 5
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Include an “environmental planner” in budget, but do not specifically identify the staff member or if it will be the same person or multiple staff.
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - AVCOG provides all facets of comprehensive planning, including project review, ordinance development, preparation of zoning maps, downtown revitalization, solar siting, hazard mitigation planning, critical facilities maps, watershed planning, and transportation planning.
 - AVCOG advises municipalities on commercial solar project siting, including partnering with NRCM to get a model ordinance published.
 - Issued grants to farms for energy conservation and renewable energy projects in 2019.
- Previous Experience
 - AVCOG was awarded service provider grants in previous 2 rounds, which has allowed staff to assist 9 communities enroll in CRP and 3 communities secure funds for implementation projects, with work underway to apply for the next round of funding in the other 6 towns
 - Has secured funding for energy efficient measures including heat pump purchases, and weatherization practices, and energy audits, and has also hosted two energy fairs.
 - Has developed bike/pedestrian, transit, and EV charging station plans and EV equipment procurement policies

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Androscoggin Valley Council of Governments

DATE: 6/27/2023

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

- Task 1 (by Sept 30): all towns to have participated in informational meeting to discuss process of joining CRP
- Task 2 (November 30): Have all resolutions passed, by sharing draft resolution language with select board/council and suggesting motion to adopt
- Task 3: Self-assessment with internal file review, and external review at county level for other plans and reports (Nov 30) and initial draft CR self-evaluation to town officials and available for community to review (online, or one on one meetings) and provide feedback, final draft presented to community in public workshop
- Task 4: Public Workshop (AVCOG to facilitate, prepare materials) (by Feb 29, 2024, 3 towns by Dec 31, 2023); outreach campaign to reach vulnerable communities); and CRP enrollment (60% by Feb 29, 2024, 100% with Community Action Grant application)
- Task 5: Workshop on shared project areas to find collaborative projects (form 1 regional cooperative within the 12 month grant period, have good network built from last two rounds to cross-reference for regional projects)
- Task 6: ID other state and federal grant opportunities, follow-up meetings to share technical information/prepare; help draft any required municipal documents for grant applications
- Task 7: Reporting to GOPIF (quarterly, starting Q4 2023), with annual report submitted last month of grant
- Are vulnerable or disadvantaged groups engaged?
 - Application mentions outreach campaign to vulnerable communities in Task 4 but does not provide specific details of the communities that will likely be focused on during the campaign.
- Are objectives and timeline provided and reasonable?
 - Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes.
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes, 15% in-kind cost-share.
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: CEBE

DATE: 6/30/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: nonprofit
- Community Letters of Support
 - Hanover
 - West Paris
 - Stoneham
- Partner/other Letters of support
 - none

Criteria 2 – Community Group Composition

- Has non-municipal communities? no
- Region(s): 1,3
- # communities with population below 4,000: 3
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Dedicated full-time position to CRP SP grants, and new Municipal Resilience Coordinator primarily for Efficiency Maine navigation
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
- Previous Experience
 - 2 previous SP grant awards, 9 towns enrolled,

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Task 1 Introduce Partnership to towns
 - Task 2 Complete self assessments
 - Task 3 Engage the Community (incl workshops)
 - “adaptive approach” to increasing participation
 - Task 4 Pass resolution and submit enrollment
 - Task 5 Build regional resilience through relationships
 - Task 6 Apply for grants
- Are vulnerable or disadvantaged groups engaged?
 - Groups are not explicitly identified but very thoughtful consideration is given to tailoring strategies in each town to increase participation
- Are objectives and timeline provided and reasonable?
 - Objectives are reasonable
 - Timelines are general rather than specific, but mostly reasonable. Could request more detailed timeline for tasks and deliverables.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: CEBE

DATE: 6/30/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - yes
- Does the budget worksheet match the budget narrative?
 - yes
- Is the cost share provided?
 - yes
- Other notes
 - Applicant knows from previous experience which tasks require more time. Allocation of effort is well informed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: CEBE

DATE: 6/27/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Non-profit
- Community Letters of Support:
 - West Paris
 - Stoneham
 - Hanover
- Partner/other Letters of support
 - n/a

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 1 & 3
- # communities with population below 4,000: 3
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - 5 staff members – new Municipal Resilience Coordinator role
 - 9-member working Board
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - “a decade of working with local communities to mitigate and adapt to the climate crisis.”
 - “Over the last ten years, CEBE has hosted countless educational events and created demonstration projects in the strategy areas outlined in Maine Won’t Wait.”
 - Working group areas – food, shelter, energy, and transportation
- Previous Experience
 - Previously served as service provider
 - Helped 9 towns enroll in CRP and apply for grants

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes
- Are vulnerable or disadvantaged groups engaged?
 - “Task 3 centers on broad community engagement that aims to be inclusive while lifting up the voices of youth and others who are most vulnerable to the impacts of climate change”
 - Adaptive approach
 - Two workshops per community
 - Offering solutions to hurdles some community members face to attend meetings – childcare, transportation, different locations, etc.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: CEBE

DATE: 6/27/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

- Also offering alternative ways to provide input – tabling at events, survey, attending another community group meeting
- Are objectives and timeline provided and reasonable?
 - Objectives and strategy align with Partnership goals
 - Detailed timeline not provided

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? No (narrative total is \$260 less than worksheet total)
- Is the cost share provided? Yes
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Center for an Ecology-Based Economy (CEBE)

DATE: 6/27/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Non-Profit
- Community Letters of Support
 - Hanover
 - West Paris
 - Stoneham
- Partner/other Letters of support
 - N/A

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 3, 1
- # communities with population below 4,000: 3
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - 1 full time staff member dedicated to CRP work, have hired new Municipal Resilience Coordinator to provide continued support for towns, especially navigating EMT resources
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise? Yes.
- Previous Experience
 - 10 years
 - Helped 9 communities enroll in CRP and apply for Community Action Grants
 - Educational events and demonstration projects around food, shelter, energy, and transportation, including workshops on climate-resilient agriculture, design and implementation of food forests, working with WindowDressers, Community Weatherization Project to give knowledge and skills through volunteering on weatherizing other homes, installed 4 solar projects (including with school districts), community solar project on landfill; community bike share program in Norway
 - Led in creation of Norway's climate committee and ongoing vulnerable populations assessment

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes.
 - Task 1 (within 1 month) – attend select board meeting, additional as requested
 - Task 2 (1 month) – self-assessment – in person conversation with town officials, COGs, county EMA
 - Task 3 (3-4 months)– towns are at different stages (Stoneham passed resolution already), 2 workshops in each community; outreach strategies – websites, newsletters, etc. direct outreach to key stakeholders

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Center for an Ecology-Based Economy (CEBE)

DATE: 6/27/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

- Task 4 (1 month) – pass resolution; summarize feedback and share with workshop participants and select board
- Task 5 – build regional relationships, zoom meetings, organize one regional cohort meeting for each town
- Task 6 – research; then write grants and share with towns for feedback
- Are vulnerable or disadvantaged groups engaged? Set aside funds for participant travel costs, and will try to coordinate on-site childcare. Mentions engaging youth and other vulnerable populations but does not provide specifics.
- Are objectives and timeline provided and reasonable? Yes.

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes.
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
- Other notes.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: GrowSmart Maine

DATE: 7/5/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: nonprofit
- Community Letters of Support
 - Vienna
 - Mount Vernon
- Partner/other Letters of support
 -

Criteria 2 – Community Group Composition

- Has non-municipal communities? no
- Region(s): 3
- # communities with population below 4,000: 2
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Identifies staff lead for grant
 - Organization recently hired two new program managers
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Identifies partner organizations that may be brought in if specific expertise is needed in resilience, clean energy, and emission reductions
 - no letters of support provided
- Previous Experience
 - No prior CRP Service Provider Grant
 - Organization has experience convening audiences around topics related to land use planning, sustainability, and smart growth
 - Cited initiatives often rely on partners. Would help to know what skills/expertise Grow Smart brought to each collaboration.

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Task 1 Information meeting and adoption of resolution
 - Task 2 Self assessments
 - Task 3 Community Workshops
 - Task 4 Complete enrollment
 - Task 5 Joint workshop
 - Task 6 Grant research and Proposal writing
 - Task 7 Developing metrics and reporting
- Are vulnerable or disadvantaged groups engaged?
 - Identifies specific community organizations that can reach vulnerable or disadvantaged community members

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: GrowSmart Maine

DATE: 7/5/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

- Are objectives and timeline provided and reasonable?
 - Timeframe and result for each task are provided and reasonable
 - Gantt chart provided

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - yes
- Does the budget worksheet match the budget narrative?
 - yes
- Is the cost share provided?
 - Yes. source not identified.
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: GrowSmart Maine

DATE: 6/28/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Non-profit
- Community Letters of Support:
 - Town of Vienna
 - Town of Mount Vernon
- Partner/other Letters of support
 - n/a

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 3
- # communities with population below 4,000: 2
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - 2 new program managers – increasing capacity for technical support to municipalities
- Expertise:
 - “expertise in addressing local challenges with a holistic understanding of the issues that build resilient communities and strategies that lower the carbon footprint – from walkability, transportation options, directing development to downtowns, protecting habitat and working lands while building on local assets.”
 - Wide network of partnership – WindowDressers, Maine Downtown Center, Maine Audubon, Maine Planners Association, American Farmland Trust
- Previous Experience
 - No prior experience with CRP

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes
- Are vulnerable or disadvantaged groups engaged?
 - Outreach to Aging-In-Place, Rescue Committee, and Neighbors Driving Neighbors to reach low income and vulnerable populations
- Are objectives and timeline provided and reasonable? Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
 - 18.7% match
- Other notes

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: GrowSmart Maine

DATE: 6/27/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Non-Profit
- Community Letters of Support
 - Town of Mount Vernon
 - Town of Vienna
- Partner/other Letters of support
 - N/A

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 3
- # communities with population below 4,000: 2
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - network of partners include Maine Alliance for Smart Growth, KVCOG, Efficiency Maine, E2Tech, NRCM
 - hired 2 new Program Managers to increase technical assistance capacity
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise? Yes, works with municipalities to advance smart growth
- Previous Experience
 - led WindowDressers events through Energy Efficiency Community Campaign and led capacity building and helped identify what they value most in the town, including 14 towns, with 21 projects being implemented, and provided \$1000 match grants
 - production of educational webinars and community guides on regional collaboration for climate action, smart transportation, protection of open space, and building smart
 - works with towns and American Farmland Trust to address housing options balanced with farmland conservation

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes.
 - T1 (Aug-Sept, \$1000): propose draft resolution, adopt, timeline and SOW agreed
 - T2 (Sept-Nov, \$4000): self-assessment with list of community actions, discussions with local stakeholder organizations (several identified in application), regional/state institutions (KVCOG) and county plans, local officials and committees
 - T3: (Nov-Dec, \$4000) 1 workshop in each community, including vulnerable populations and neighboring towns sharing watershed (Fayette, Readfield, Wayne)
 - T4: (Dec, \$500) complete enrollment
 - T5: (Jan, \$1500) similar to T3, joint workshop on community actions

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: GrowSmart Maine

DATE: 6/27/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

- T6: (Jan-April, \$4000), assist in grant-writing, at least one grant application from each town submitted within first 6 months of enrollment
- T7: reporting (Jan-July 2024, \$4000)
- Are vulnerable or disadvantaged groups engaged? Plan to work with Aging-in-Place and Rescue Committees, and Neighbors Driving Neighbors, which have trusted relationships with low-income and vulnerable populations and can provide transportation to meetings
- Are objectives and timeline provided and reasonable? Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes.
- Is the cost share provided? Yes, 15%, through coverage of indirect costs and some materials/meeting costs
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Island Institute

DATE: 7/5/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: nonprofit
- Community Letters of Support
 - Frenchboro
 - Isle au Haut
 - Matinicus Isle Plantation
- Partner/other Letters of support
 - Resilient Communities, L3C

Criteria 2 – Community Group Composition

- Has non-municipal communities? yes
- Region(s): 1 and 2
- # communities with population below 4,000: 3
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Abby Roche, II grant project manager
 - Alex Zipparo, II point of contact and process facilitator for Isle au Haut and Frenchboro
 - Brenna Cohen, II facilitation support
 - Gabe McPhail, point of contact and enrollment support for Matinicus
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Strong clean energy expertise at Island Institute. Strong community resilience expertise at both Island Institute and Resilient Communities L3C
 - Susie Arnold, SLR
 - II energy team
 - Gabe brings community resilience expertise
- Previous Experience
 - Both organizations have received prior Service Provider Grants

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - “Unique approaches” to each island
 - Very small populations on each island
 - Isle au Haut and Frenchboro: (Island Institute staff)
 - Task 1: Design and Facilitate Equitable Self-evaluation and Climate Action Prioritization Processes
 - Task 2: Facilitate the Select Board’s adoption of the CRP Municipal Resolution
 - Task 3: Apply for a Community Action Grant; Complete CRP enrollment process
 - Task 4: Ensure communities have a clear path forward to address priorities, regardless of Community Action Grant award outcomes
 - Matinicus Plantation (Gabe McPhail)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Island Institute

DATE: 7/5/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

- Task 1: Design and Facilitate Equitable Self-evaluation and Climate Action Prioritization Processes
- Task 2: Facilitate the Generation of a Matinicus Plantation CRP Letter of Commitment
- Task 3: Apply for a Community Action Grant; Complete CRP enrollment process
- Task 4: Ensure communities have a clear path forward to address priorities, regardless of Community Action Grant award outcomes
- Are vulnerable or disadvantaged groups engaged?
 - Will provide stipends to community members to participate
 - Identifies general priority groups: elders, fishermen, low- and fixed-income people and families
- Are objectives and timeline provided and reasonable?
 - Identifies timelines and outcomes for each task

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - yes
- Does the budget worksheet match the budget narrative?
 - yes
- Is the cost share provided?
 - yes
- Other notes
 - 29.93% federally approved indirect rate = \$8,545

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Island Institute

DATE: 6/28/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Non-profit
- Community Letters of Support:
 - Town of Frenchboro
 - Town of Isle Au Haut
 - Matinicus Isle Plantation
- Partner/other Letters of support:
 - Gabe McPhail

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - Yes – Matinicus Plantation
- Region(s): 1 & 2
- # communities with population below 4,000: 3
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - Abby Roche will be the staff lead and has experience enrolling communities in the CRP
 - Alex Zipparo will serve as the community point of contact for Frenchboro and Isle Au Haut
 - Brenna Cohen will lead facilitation and leadership development and has experience working with the CRP
 - Sr. Susie Arnold, climate scientist, will offer additional expertise
 - Gabe McPhail will be the point of contact for Matinicus
- Expertise:
 - "Over the past decade, Island Institute has provided steadfast support to Frenchboro, Isle au Haut, and Matinicus Plantation, focusing on the intersecting themes of climate adaptation, mitigation, and resilience."
 - Extensive expertise working with island communities to increase resiliency
- Previous Experience:
 - The Island Institute has been a CRP Service Provider for 6 communities
 - Gabe McPhail is a CRP regional coordinator and Service Provider

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes
- Are vulnerable or disadvantaged groups engaged?
 - "Our community engagement strategy is grounded in collaboration and a bottom-up approach, providing multiple entry points for community partners to participate in every stage of the program."

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Island Institute

DATE: 6/28/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

- Stipends will be provided to those in need of compensation
 - Would benefit from more information on how stipend need will be determined.
- Are objectives and timeline provided and reasonable? Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
- Other notes
 - 29.93% indirect cost rate

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Island Institute

DATE: 6/27/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Non-profit
- Community Letters of Support
 - Frenchboro
 - Isle au Haut
 - Matinicus Plantation
- Partner/other Letters of support
 - Resilient Communities, L3C

Criteria 2 – Community Group Composition

- Has non-municipal communities? Yes, Matinicus Plantation is a plantation, which is a form of municipal government but with some differences.
- Region(s): 1 and 2
- # communities with population below 4,000: 3
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Current CRP service providers
 - Abby Roche was the staff lead on previous CRP enrollment processes and will serve as Service Provider Grant Project Manager
 - Alex Zipparo will serve as Point of Contact and Process Facilitator, Brenna Cohen will offer additional facilitation and leadership development
 - Gabe McPhail, Resilient Communities, L3C – community-based resilient planning and grant writing for coastal and island communities including with Maine Sea Grant, Gulf of Maine Research Institute, and as Service Provider for North Haven and Islesboro.
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise? Yes
- Previous Experience
 - Has worked for a decade in these communities on climate adaptation, mitigation, and resilience, including direct funding, technical support, facilitation
 - Fellowships supporting these communities since 2005, focusing on community-led projects
 - Support on solar feasibility assessments, broadband efforts, training to aquaculture businesses, and facilitation of Maine Islands Coalition to discuss and find solutions to pertinent issues
 - CRP Service Provider to Monhegan Island, Long Island, Chebeague Island, Swan's Island, Cranberry Isles, and Gouldsboro

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application) Yes.
 - T1 (Sept-Jan, \$16,108) – self-eval and climate action prioritization processes through collaboration with Select Boards and community workshops

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Island Institute

DATE: 6/27/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

- T2 (Jan, \$5860) – adopt CRP Municipal Resolution
- T3 (Jan-March, \$8608) apply for Community Action Grant, complete CRP enrollment
- T4 (Mar-May, \$6769) action plan and list of priorities
- Are vulnerable or disadvantaged groups engaged? Yes, Island populations face specific vulnerabilities, including small populations, limited off-island transportation, exposure to sea level rise impacts, and lack of economic diversity. Provides for stipends for compensation for time.
- Are objectives and timeline provided and reasonable?

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes.
- Does the budget worksheet match the budget narrative? Yes.
- Is the cost share provided? Yes, 15% as in-kind labor
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: KVCOG

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: RPO/COG
- Community Letters of Support
 - Letters do not match application info
 - Letters from China, Clinton, Manchester, Winslow, Winthrop
 - Applications lists China, Solon, Readfield, Winslow, Winthrop
 - Solon self-enrolled on 7/5/23
- Partner/other Letters of support
 - none

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 3
- # communities with population below 4,000: 2 (of China, Clinton, Manchester, Winslow, Winthrop)
 - Clinton – 3370
 - Manchester - 2456
- # high SVI communities: 1
 - Clinton - high
 - Manchester – low

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - 3 primary staff listed – E&CD specialist, Community Resilience Planner, Environmental Planner
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Would benefit from a partner organization with clean energy and energy efficiency expertise
 - Identifies organizational expertise in economic development, brownfields, solid waste diversion, and joint purchasing.
 - Two staff positions with resilience and environmental planning expertise
- Previous Experience
 - Two previous Service Provider Grants with some missteps in execution and late reporting.

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Task 1 Community outreach and candidate development
 - Task 2 Community Resilience Self-Evaluations
 - Form formal or informal town committees
 - Task 3 Workshops – Project Review & Prioritization
 - Task 4 Grant Admin and Quarterly Reporting

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: KVCOG

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

- “The Town of Readfield and China have already completed their public participation meeting prior to this grant application being submitted.” We should not fund this then.
 - “Two of the communities have already conducted public engagement sessions on this matter and KVCOG’s assistance has been taken into consideration as part of our cost share for these two municipalities.”
 - Costs incurred prior to the grant period are not eligible for cost share.
- Winthrop has completed the two self-assessments and
- China has completed workshop and passed the resolution
- Are vulnerable or disadvantaged groups engaged?
 - “Public Engagement strategies will be explored to maximize participation among all community groups and representing a variety of residents: impacted individuals, residents with disabilities, minority residents, and low-income people.”
 - Minimal attention given to engaging vulnerable or disadvantaged groups. Would benefit from specific strategies for engagement
- Are objectives and timeline provided and reasonable?
 - “Within the first 30 days, a customized timeline, point of contact, and roles and responsibilities will be established.”
 - Application would benefit from more firmly established timelines and outcomes even if they may be revised as project advances
 - Would benefit from clearly defined deliverables and better organization of tasks, timelines, and outcomes

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Yes
 - max request is \$55,000 (5x\$10,000 + 2x\$2500)
- Does the budget worksheet match the budget narrative?
 - Would benefit from more detailed cost justifications
 - For example, why is grant admin & reporting 30% of the budget? In KVCOG’s round 2 application it was much more reasonable at 16%
- Is the cost share provided?
 - Yes, but completed workshop costs are not eligible as cost share.
- Other notes

Overall, application borrows heavily from prior round application with no evidence of learning from previous service provider grant experiences and missteps. Concerned that in copying text from previous applications, current staff may not fully understand the required deliverables.

Application would benefit from greater specificity with respect to staff roles and leadership, project milestones and timelines, and deliverables.

The provided letters of support do not match the towns identified in application form.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: KVCOG

DATE: 7/7/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Council of Government
- Community Letters of Support:
 - Town of China
 - Town of Clinton
 - Town of Manchester
 - Town of Winslow
 - Town of Winthrop
 - Also lists Solon and Readfield in the application
- Partner/other Letters of support: n/a

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 3
- # communities with population below 4,000: 2
- # high SVI communities: maybe 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - Joel Greenwood, Planning Director
 - Jessie Cyr, Economic and Community Development Specialist
 - Grainne Shaw, Community Resilience Planner
 - Olivia Kunesh, Environmental Planner
 - Lorra-Lee Snyder, Financial Manager
- Expertise:
 - Regional organization for 55 years
 - Five KVCOG programs illustrate specific expertise relevant to the Service Provider role: Comprehensive Economic Development Strategy (EDA), Brownfields Assessment (EPA), Solid Waste Diversion (USDA), Annual Joint Purchasing, and Community Resilience (GOPIF).
- Previous Experience:
 - Has served as a SP in CRP Rounds 1 and 2
 - Have been delayed in submitting quarterly reports and has some missteps in execution.
 - New point of contact

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
- Are vulnerable or disadvantaged groups engaged?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: KVCOG

DATE: 7/7/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

- “Public Engagement strategies will be explored to maximize participation among all community groups and representing a variety of residents: impacted individuals, residents with disabilities, minority residents, and low-income people.”
- Are objectives and timeline provided and reasonable?
 - Would benefit from more specific objectives and timelines.

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Math is correct
- Does the budget worksheet match the budget narrative?
 - Narrative doesn't outline cost associated with each task
- Is the cost share provided?
 - Yes – 15%
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Kennebec Valley Council of Governments

DATE: 7/12/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Regional Planning Organization and Non-profit
- Community Letters of Support
 - Town of China
 - Town of Winslow
 - Town of Solon
 - Town of Readfield
 - Town of Winthrop
 - There are letters of support for the Town of Clinton and Town of Manchester but not Solon or Readfield. I used the information provided in the table rather than the letters of support included.
- Partner/other Letters of support
 - N/A

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 3
- # communities with population below 4,000: 2
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Joel Greenwood, Planning Director; Jessie Cyr, Economic and Community Development Specialist; Grainne Shaw, Community Resilience Planner; Olivia Kunesh, Environmental Planner; Lorra-Lee Snyder, Financial Manager
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Yes.
 - Staff municipal, environmental, and community resilience planners
- Previous Experience
 - 55 years providing municipal technical assistance
 - Economic development, brownfield revitalization, solid waste diversion
 - Climate Initiative as part of MDOT contract

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Already identifies some town priorities, including solar panels, and municipal office energy efficiency projects
 - Focus on regional information sharing and planning

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Kennebec Valley Council of Governments

DATE: 7/12/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

- Are vulnerable or disadvantaged groups engaged?
 - " Engagement strategies will be explored to maximize participation among all community groups and representing a variety of residents: impacted individuals, residents with disabilities, minority residents, and low-income people."
- Are objectives and timeline provided and reasonable? Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: LCRPC

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: County government
- Community Letters of Support
 - Alna
 - Damariscotta
- Partner/other Letters of support
 - Coastal Rivers Conservation Trust

Criteria 2 – Community Group Composition

- Has non-municipal communities? no
- Region(s): 1
- # communities with population below 4,000: 2
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Laura Graziano at LCRPC will be project manager for timelines, deliverables, reporting
 - Tahlia Mullen at Coastal Rivers will be day-to-day planning, coordination, and execution of scope of work
 - “Roles and assignments for LCRPC (Project Manager) and Coastal Rivers (Project Coordinator) will be further defined if this grant is awarded”
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - LCRPC has relevant expertise in land use, transportation, economic and community development planning
 - “Interprets!” newsletter featured MWW for 8+ months
 - Past work includes “sea level rise (SLR) mapping; inland and coastal flooding; adaptation and hazard mitigation planning; supporting green energy initiatives; grant assistance; and coordinating across sectors in Lincoln County’s agriculture, aquaculture, and food systems”
 - Coastal Rivers developed and adopted an organizational climate action plan for its operations including a carbon baseline assessment. Has renovated its “main building to improve insulation, installed heat pumps, and installed an electric charging station”
- Previous Experience
 - LCRPC is a member of R1CC

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Task 1 Enrollment kickoff (includes resolution adoption)
 - Task 2 Work with climate committees/municipal staff (includes self-assessments and CAG development)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: LCRPC

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

- Task 3 Public engagement workshops and other outreach
- Task 4 Grant reporting/management
- Very detailed scope of work with timelines, deliverables, and outcomes. Actual enrollment step is missing but is described in “expected outcomes”
- Are vulnerable or disadvantaged groups engaged?
 - Not addressed in application
- Are objectives and timeline provided and reasonable?
 - Detailed objectives and timelines are provided and are reasonable

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - yes
- Does the budget worksheet match the budget narrative?
 - Yes, with detailed cost justification
- Is the cost share provided?
 - yes
- Other notes

Well-conceived and well-organized application. Only missing attention to vulnerable communities.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: LCRPC

DATE: 7/11/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - County Government
- Community Letters of Support:
 - Town of Alna
 - Town of Damariscotta
- Partner/other Letters of support:
 - Coastal Rivers Conservation Trust

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 1
- # communities with population below 4,000: 2
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - Laura Graziano, Assistant County Planner and GIS Coordinator, will serve as Project Manager – GIS experience with US Army Corps of Engineers
 - Emily Rabbe, County Planner, will provide technical guidance – focus on environmental planning
 - Tahlia Mullen, Coastal Rivers Climate Strategy and Conservation Fellow, will serve as Project Coordinator
- Expertise:
 - “LCRPC has been at the forefront of environmental sustainability and resilience planning work for decades. Work areas include sea level rise (SLR) mapping; inland and coastal flooding; adaptation and hazard mitigation planning; supporting green energy initiatives; grant assistance; and coordinating across sectors in Lincoln County’s agriculture, aquaculture, and food systems.”
 - Hazard mitigation planning experience
 - Coastal Rivers Conservation Trust – conservation, community engagement/education, water health, and climate action planning experience
- Previous Experience:
 - CRP Region 1 Regional Coordinator

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - No - Submitting enrollment materials is not included in the tasks
- Are vulnerable or disadvantaged groups engaged?
 - Holding workshops at different times and offer hybrid option to help residents participate

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: LCRPC

DATE: 7/11/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

- Would benefit from identifying vulnerable or disadvantaged groups in the communities and developing outreach tactics to specifically reach those groups.
- Are objectives and timeline provided and reasonable? Yes
 - Recommend determining priority actions prior to passing a Resolution
 - Would be good to see more information on what public engagement tactics will be utilized

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Lincoln County Regional Planning Commission

DATE: 7/12/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: County Government
- Community Letters of Support
 - Alna
 - Damariscotta
- Partner/other Letters of support
 - Coastal Rivers Conservation Trust

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 1
- # communities with population below 4,000: 2
- # high SVI communities: 0

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Laura Graziano, Assistant County Planner and GIS Coordinator will serve as Project Manager
 - Emily Rabbe, County Planner, will provide technical guidance
 - Coastal Rivers Conservation Trust will be project partner/subrecipient, specifically Tahlia Mullen
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Yes
- Previous Experience
 - Region 1 Coordinator for CRP
 - 30 years municipal planning experience
 - Sea level rise mapping; inland and coastal flooding mitigation planning; agriculture and food systems

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
- Are vulnerable or disadvantaged groups engaged? Discuss different meeting times/formats for elderly and youth participation.
- Are objectives and timeline provided and reasonable? Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Lincoln County Regional Planning Commission

DATE: 7/12/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes, \$2550 by Coastal Rivers and \$1200 by LCRPC
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: MCOG

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: COG
- Community Letters of Support
 - Montville
 - Brooks
- Partner/other Letters of support
 - none

Criteria 2 – Community Group Composition

- Has non-municipal communities? no
- Region(s): 2
- # communities with population below 4,000: 2
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Identifies 4 staff with relevant expertise, but not roles on this project
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Organization and staff have experience across climate planning and emissions inventories, land conservation and resilience, community engagement, active transportation planning, communications
- Previous Experience
 - Previous Service Provider Grant awardee

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Task 1: Define working groups to engage in the enrollment process.
 - Task 2: Review and assess community resilience work to date, identifying what the community is doing well, areas that could be improved in the short term, areas to address long term and specific actions which are priorities.
 - Includes self-assessments
 - Task 3: Engage the Community
 - Includes workshops
 - Task 4: Periodically update Select Boards and review community action priorities with them
 - facilitate adoption of the CRP municipal resolution and complete CRP enrollment.
 - Task 5: Apply for Community Action Grants
 - Task 6: Develop a plan to continue addressing the priorities identified in the enrollment process.
- Are vulnerable or disadvantaged groups engaged?
 - Would benefit from more thoughtful consideration of inclusion of vulnerable and disadvantaged communities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: MCOG

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

- Are objectives and timeline provided and reasonable?
 - Objectives are clear
 - Timeline not provided

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - All 3 column sums are incorrect
 - Task 6 row sum is incorrect
 - Total request exceeds the \$25,000 allowed
- Does the budget worksheet match the budget narrative?
 - Error in Task 6
- Is the cost share provided?
 - Yes, in kind
- Other notes

Solid scope of work. Application would benefit from greater attention to detail in the budget and timelines, and a more thoughtful consideration of inclusion of vulnerable and disadvantaged communities.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: MCOG

DATE: 7/12/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Council of Governments
- Community Letters of Support:
 - Town of Montville
 - Town of Brooks
- Partner/other Letters of support: n/a

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 2
- # communities with population below 4,000: 2
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - Matthew Eddy – Executive Director with planning background
 - Meg Rasmussen – Community Sustainability Planner – landscape architecture background
 - Adi Philson – Community & Transportation Planner – community outreach and education
 - Charlotte Nutt – Planner – GIS
 - 40 hours of grant writing assistance per Town
- Expertise:
 - Community engagement, climate resilience, clean energy
 - Planning and development
 - Landscape architecture
 - Project Management
 - Land Trust experience
 - Community outreach and education
 - GIS
- Previous Experience:
 - Received CRP SP grant in Round 2

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
- Are vulnerable or disadvantaged groups engaged?
 - No
 - Would benefit from developing a more detailed outreach plan to identify and engage all community members – especially vulnerable/disadvantaged

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: MCOG

DATE: 7/12/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

- Are objectives and timeline provided and reasonable?
 - Yes
 - No timeline provided

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - No
- Does the budget worksheet match the budget narrative?
 - No
- Is the cost share provided?
 - Yes, but it is incorrect.
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Midcoast Council of Governments

DATE: 7/12/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Council of Government
- Community Letters of Support
 - Montville
 - Brooks
- Partner/other Letters of support
 - N/A

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s):2
- # communities with population below 4,000:2
- # high SVI communities:1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Matthew Eddy, Executive Director; Meg Rasmussen, Community Sustainability Planner; Adi Philson, Community and Transportation Planner
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Yes, regional planning organization and in-house climate expertise
- Previous Experience
 - Individual team members have deep experience.

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - Representatives already selected from each community to lead on CRP enrollment process.
- Are vulnerable or disadvantaged groups engaged? Minimally addressed.
- Are objectives and timeline provided and reasonable? Timeline was not specified but objectives are reasonable.

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: SCEC

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Regional EDO
- Community Letters of Support
 - Beals
 - Cutler
 - Vanceboro
- Partner/other Letters of support
 - none

Criteria 2 – Community Group Composition

- Has non-municipal communities? no
- Region(s): 2
- # communities with population below 4,000: 3
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 -
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Growing expertise related to planning and climate as SCEC fills gap from WCCOG closure
 - Informal partnerships with:
 - Maine Sea Grant and the UMM GIS Service Center with expertise related to climate resiliency
 - Island Institute with expertise in emissions reduction (broadband access to reduce vmt) and clean energy.
 - Dr. Sharon Klein has agreed to assist with clean energy projects
 - A Climate to Thrive has agreed to act as a consultant for clean energy and emissions reduction projects
- Previous Experience
 - Two previous Service Provider Grants and RC for region 2.
 - Six successful enrolled communities,

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Task 1. New enrollment in the Community Resilience Partnership program by all of the recruited communities
 - Includes resolution, self-evaluations, workshops
 - Task 2. A list of priority climate and energy projects for each community and collaborative projects for the Group

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: SCEC

DATE: 7/6/2023

EVALUATOR NAME: Brian Ambrette

EVALUATOR DEPARTMENT: GOPIF

- Task 3. Assistance to communities in seeking a Community Action Grant or other funding for those priority projects.
 - SCEC can bring assistance with NRBC and other federal grants
 - UMM and Sea Grant partners will help towns complete the Flood Resilience Checklist and provide other resources
- Task 4. Reporting and training
- Are vulnerable or disadvantaged groups engaged?
 - Task 1 identifies partner organizations who can help reach vulnerable/disadvantaged groups.
 - SCEC will also bring broadband planning assistance at no cost and help community members learn about FCC Affordable Connectivity Program's discount on internet access
- Are objectives and timeline provided and reasonable?
 - Objectives and timelines are clear and reasonable

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - yes
- Does the budget worksheet match the budget narrative?
 - Yes, cost justifications would be helpful
- Is the cost share provided?
 - yes
- Other notes

Very solid application. Good use of informal partnerships to fill expertise needs. Three communities that really need the capacity and TA from a service provider.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: SCEC

DATE: 7/12/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type:
 - Regional economic development organization
- Community Letters of Support:
 - Town of Beals
 - Town of Cutler
 - Town of Vanceboro
- Partner/other Letters of support:

Criteria 2 – Community Group Composition

- Has non-municipal communities?
 - No
- Region(s): 2
- # communities with population below 4,000: 3
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity:
 - Have recruited partners to assist –
 - Maine Sea Grant
 - UMM GIS Center – Dr. Tora Johnson – resilience planning
 - Sharon Klein (clean energy)
 - Tayna Rucosky – Regional Coordinator
 - Downeast Fisheries Partnership Coordinator – environmental scientist
- Expertise:
 - Technical assistance for CDBG program and EPA Brownfield Assessment Grant
 - Transportation planning
 - Broadband expansion
 - Has worked with many partners – Northern Border Regional Commission, MDOT, FCC, DMR, Maine Connectivity Authority, EPA
 - Taken over WCCOG duties
- Previous Experience:
 - Received CRP SP grants in Round 1 and 2
 - Enrolled 4 communities so far
 - CRP Region 2 Coordinator

Criteria 4 – Scope of Work

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
- Are vulnerable or disadvantaged groups engaged?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: SCEC

DATE: 7/12/23

EVALUATOR NAME: Ashley Krulik

EVALUATOR DEPARTMENT: GOPIF

- Enlist partner organizations to engage most vulnerable community members - Washington County residents (Community Caring Collaborative, Healthy Acadia, Washington County Adult & Community Education)
- Are objectives and timeline provided and reasonable?
 - Yes

Criteria 5 – Budget Proposal

- Is the budget math correct?
 - Yes
- Does the budget worksheet match the budget narrative?
 - Budget narrative doesn't include costs
- Is the cost share provided?
 - 24% match
- Other notes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Sunrise County Economic Council

DATE: 7/12/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

Individual Evaluator Comments:

Criteria 1 – General Information / Service Provider and Group Eligibility

- Organization type: Regional Economic Development Organization and Non-Profit
- Community Letters of Support
 - Town of Beals
 - Town of Cutler
 - Town of Vanceboro
- Partner/other Letters of support
 - N/A

Criteria 2 – Community Group Composition

- Has non-municipal communities? No
- Region(s): 2
- # communities with population below 4,000: 3
- # high SVI communities: 1

Criteria 3 – Capacity, Expertise, and Previous Experience

- Capacity
 - Tanya Rucosky, SCEC’s Regional Coordinator, and Dr. Tora Johnson from UMM GIS Service Center will be coming to work for SCEC full time beginning January 2024
 - Partnerships with Maine Sea Grant, Downeast Fisheries Partnership Coordinator, and Dr. Sharon Klein as consultant
- Expertise
 - Does applicant (and any partners) bring both clean energy and climate resilience expertise?
 - Yes.
 - Technical assistance for Community Development Block Grant program and Northern Border Regional Commission
 - Transportation planning, broadband expansion, Maine coastal Program
 - Providing staffing to inactive Washington County Council of Governments
 - Maine Sea Grant, UMM GIS Service Center, Dr. Sharon Klein all have expertise related to climate resiliency.
- Previous Experience
 - SCEC assisted Town of Machias with CRP enrollment and Community Action Grant application and is working on Upper Machias Bay Resiliency Plan.
 - SCEC has Service Provider status for towns of Jonesport, Lubec, Danforth, Whitneyville, and Roque Bluffs. With SCEC’s assistance, Jonesport and Danforth are both submitting Community Action Grant applications in the round due July 7. Whitneyville’s enrollment will be submitted Friday, June 23rd, and Roque Bluffs has begun the self-evaluation and list of community actions.

Criteria 4 – Scope of Work

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grants

BIDDER NAME: Sunrise County Economic Council

DATE: 7/12/23

EVALUATOR NAME: Claire Swingle

EVALUATOR DEPARTMENT: GOPIF

- Are the primary tasks covered? (resolution/letter, self-assessments, community workshop(s), enrollment, grant application)
 - Yes
 - T1 (within 8 months) – resolution, self-evaluation , community workshops
 - Could use more information on what the community engagement will be, but does list working with Community Caring Collaborative, Healthy Acadia, Washington County Adult and Community Education
 - T2 (2 months) – list of priority actions; already have a sense of current town priorities, including broadband expansion
 - T3 (12 months) – grant funding.
 - T4 (12 months) - reporting
- Are vulnerable or disadvantaged groups engaged?
 - Describe entire towns as being disadvantaged, with few jobs, few planning staff, small populations, and exposure to coastal erosion, sea level rise, and more intense storms.
- Are objectives and timeline provided and reasonable? Yes

Criteria 5 – Budget Proposal

- Is the budget math correct? Yes
- Does the budget worksheet match the budget narrative? Yes
- Is the cost share provided? Yes (over 15%)
- Other notes



STATE OF MAINE
Governor's Office of Policy Innovation and the Future

Janet T. Mills
Governor

Hannah Pingree
Director

AGREEMENT AND DISCLOSURE STATEMENT
RFA# 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

I, Brian Ambrette accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Governor's Office of Policy Innovation and the Future. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

A handwritten signature in black ink, appearing to read 'Brian Ambrette'.

Signature

6/26/2023

Date



STATE OF MAINE
Governor's Office of Policy Innovation and the Future

Janet T. Mills
Governor

Hannah Pingree
Director

AGREEMENT AND DISCLOSURE STATEMENT
RFA# 202305099

RFA TITLE: Community Resilience Partnership Service Provider Grant

I, Ashley Krulik accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Governor's Office of Policy Innovation and the Future. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Ashley Krulik
Signature

6/26/23
Date



STATE OF MAINE
Governor’s Office of Policy Innovation and the Future

Janet T. Mills
Governor

Hannah Pingree
Director

AGREEMENT AND DISCLOSURE STATEMENT
RFA# 202305099
RFA TITLE: Community Resilience Partnership Service Provider Grant

I, Claire Swingle accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Governor’s Office of Policy Innovation and the Future. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Signature _____

6/27/23

Date _____