

State of Maine
Master Score Sheet

RFP# 202505079						
2022-2023 Byrne State Crisis Intervention Program Weapon Storage						
Bidder Name:		Boothbay Harbor Police Department	Ellsworth Police Department	Farmington Police Department	Lincoln Police Department	
Proposed Cost:		\$15,095	\$19,500	\$30,000	\$25,000	
Scoring Sections		Points Available				
Section I: Eligibility		Pass/Fail	Pass	Pass	Pass	Pass
Section II: Regional Application		30	40	40	43	43
Section III: Proposed Services		45	5	5	10	5
Section IV: Budget		25	25	20	20	15
TOTAL		<u>100</u>	<u>70</u>	<u>65</u>	<u>73</u>	<u>63</u>
Bidder Name:		Old Town Police Department	Wilton Police Department			
Proposed Cost:		\$50,621	\$12,000			
Scoring Sections		Points Available				
Section I: Eligibility		Pass/Fail	Pass	Pass		
Section II: Regional Application		30	40	43		
Section III: Proposed Services		45	5	5		
Section IV: Budget		25	20	25		
TOTAL		<u>100</u>	<u>65</u>	<u>73</u>		



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
104 STATE HOUSE STATION
AUGUSTA, ME 04333



JANET T. MILLS
GOVERNOR

MICHAEL J. SAUSCHUCK
COMMISSIONER

September 24, 2025

Boothbay Harbor Police Department
Chief Douglas Snyder
11 Howard St.
Boothbay Harbor, ME 04538

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202505079
2022-2023 Byrne State Crisis Intervention Program

Dear Chief Snyder,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the 2022-2023 Byrne State Crisis Intervention Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

- Boothbay Harbor Police Department
- Ellsworth Police Department
- Farmington Police Department
- Lincoln Police Department
- Old Town Police Department
- Wilton Police Department

The bidders listed above received the evaluation team's highest rankings. DPS will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between DPS and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to DPS is executed. DPS further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

As stated in the RFA, following the announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act, 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Michelle Morse

Michelle Morse
Senior Grants Specialist
Maine Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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JANET T. MILLS
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MICHAEL J. SAUSCHUCK
COMMISSIONER

September 24, 2025

Ellsworth Police Department
Chief Troy Bires
416 High St.
Ellsworth, ME 04605

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202505079
2022-2023 Byrne State Crisis Intervention Program

Dear Chief Bires,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the 2022-2023 Byrne State Crisis Intervention Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

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Maine Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

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AUGUSTA, ME 04333



JANET T. MILLS
GOVERNOR

MICHAEL J. SAUSCHUCK
COMMISSIONER

September 24, 2025

Farmington Police Department
Chief Kenneth Charles
116 Franklin Ave.
Farmington, ME 04938

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202505079
2022-2023 Byrne State Crisis Intervention Program

Dear Chief Charles,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the 2022-2023 Byrne State Crisis Intervention Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

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Sincerely,

Michelle Morse

Michelle Morse
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Maine Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

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JANET T. MILLS
GOVERNOR

MICHAEL J. SAUSCHUCK
COMMISSIONER

September 24, 2025

Lincoln Police Department
Chief Lee Miller
21 Fleming St.
Lincoln, ME 04457

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202505079
2022-2023 Byrne State Crisis Intervention Program

Dear Chief Miller,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the 2022-2023 Byrne State Crisis Intervention Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

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Sincerely,

Michelle Morse

Michelle Morse
Senior Grants Specialist
Maine Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

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JANET T. MILLS
GOVERNOR

MICHAEL J. SAUSCHUCK
COMMISSIONER

September 24, 2025

Old Town Police Department
Chief David White
150 Brunswick St.
Old Town, ME 04468

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202505079
2022-2023 Byrne State Crisis Intervention Program

Dear Chief White,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the 2022-2023 Byrne State Crisis Intervention Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

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Sincerely,

Michelle Morse

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Maine Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

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JANET T. MILLS
GOVERNOR

MICHAEL J. SAUSCHUCK
COMMISSIONER

September 24, 2025

Wilton Police Department
Chief Ethan Kyes
874 Main St.
Wilton, ME 04294

SUBJECT: Notice of Conditional Contract Award, Request for Applications (RFA) # 202505079
2022-2023 Byrne State Crisis Intervention Program

Dear Chief Kyes,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety (DPS) for the 2022-2023 Byrne State Crisis Intervention Program. DPS has evaluated the proposals and are hereby announcing their conditional contract awards to the following bidders:

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Sincerely,

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Michelle Morse
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Maine Department of Public Safety
45 Commerce Drive, Suite 1
Augusta, ME 04333-0104

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 BYRNE STATE CRISIS INTERVENTION PROGRAM WEAPON STORAGE

BIDDER: Boothbay Harbor Police Department

DATE: 07/29/2025

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Michelle Morse

Names of Evaluators: Francine Garland Stark, Hannah Longley, Scott Pelletier

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Applicant was eligible for SCIP Program	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	45	40
Section III. Regional Application	30	5
Section IV. Budget	25	25
<u>Total Points</u>	<u>100</u>	<u>70</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 BYRNE STATE CRISIS INTERVENTION PROGRAM WEAPON STORAGE

BIDDER: Boothbay Harbor Police Department

DATE: 07/29/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The team concluded unanimously that this law enforcement agency is eligible to apply.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 BYRNE STATE CRISIS INTERVENTION PROGRAM WEAPON STORAGE

BIDDER: Boothbay Harbor Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	50	40

Evaluation Team Comments:

- I. Needs: Current department storage includes the ability to hold 10 long guns. Increased requests to store firearms based on WRO, requests for safe storage (aging population). Currently holding 7- almost at capacity. Need to expand storage capabilities with a larger evidence locker without construction to increase the ability to securely store firearms. In 2023, weapons and accessories seized 31
 - A. Addressing the need
 - Renovate existing space, utilizing the rail system that will increase usable space by 41% and double firearm storage space.
 - Additional space will align with Maine accreditation program for storage requirements
- II. Organization Chart, Litigation and Insurance Certificate were not included.
- III. Anticipates an increase in the number of firearms to be stored in the future due to Yellow Flag Laws.
- IV. They didn't include any information or plans to assist in the storage of firearms for individuals, the community or businesses.
- V. Note one error – in the question about supplement versus supplant, it seems that the wrong box is checked
- VI. Plan clearly described w/contract attached
- VII. The (3) units to be purchased will be used for both weapons and general evidence.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 BYRNE STATE CRISIS INTERVENTION PROGRAM WEAPON STORAGE

BIDDER: Boothbay Harbor Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Regional Application	40	5

Evaluation Team Comments:

The application is for one government agency so 5 points was awarded.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 BYRNE STATE CRISIS INTERVENTION PROGRAM WEAPON STORAGE

BIDDER: Boothbay Harbor Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION IV
Budget**

Score Weight	=	Score
25 points	=	25

Evaluation Team Comments:

1. Request \$15,095
2. Straight forward.
3. Included contractor information.
4. Included detail and breakdown.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Ellsworth Police Department

DATE: 07/29/2025

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Michelle Morse

Names of Evaluators: Francine Garland Stark, Hannah Longley, Scott Pelletier

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Applicant was eligible for SCIP Program	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	45	40
Section III. Regional Application	30	5
Section IV. Budget	25	20
<u>Total Points</u>	<u>100</u>	<u>65</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Ellsworth Police Department

DATE: 07/29/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The team concluded unanimously that this law enforcement agency is eligible to apply.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Ellsworth Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	50	40

Evaluation Team Comments:

1. The application is not signed on p. 1, 2
2. Services to be Provided
 - Increase firearms storage by 100%
 - Cites increase in need from protection orders and yellow flag orders
3. Indicates the current number of firearms stored is (74) the department maximum capacity is (100).
4. Indicates the proposed system is for (4) units, (2) for firearms and (2) for general evidence.
5. They didn't include any information or plan to assist in the storage of firearms for individuals, the community or businesses.
6. Plan:
 - Obtain funding through grant to implement
 - Purchase shelving and rolling subfloor
 - Install shelving and floor
 - Provide necessary feedback and project updates
 - Timeline anticipated 6-9 months post award

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Ellsworth Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Regional Application	40	5

Evaluation Team Comments:

The application is for one government agency so 5 points was awarded.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Ellsworth Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION IV
Budget**

Score Weight	=	Score
25 points	=	20

Evaluation Team Comments:

1. Requested \$19,500.
2. Mobile floor, rails, with one carriage to be delivered and installed.
3. They did not provide details and breakdown.
4. Price was reasonable.
5. Schematics were included.
6. Budget includes both equipment and installation.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Farmington Police Department

DATE: 07/29/2025

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Michelle Morse

Names of Evaluators: Francine Garland Stark, Hannah Longley, Scott Pelletier

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Applicant was eligible for SCIP Program	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	45	43
Section III. Regional Application	30	10
Section IV. Budget	25	20
<u>Total Points</u>	<u>100</u>	<u>73</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Farmington Police Department

DATE: 07/29/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The team concluded unanimously that this law enforcement agency is eligible to apply.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Farmington Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	50	43

Evaluation Team Comments:

1. A lot of thought went into the application, and it was very well organized.
2. It had a clear timeline.
3. Install mechanically assisted mobile shelving technology to maximize space
4. Will be installed in the existing property room, so there is no need for construction of an expansion.
5. There wasn't any mention of access to the storage for the community or businesses.
6. The department would collaborate with the University of Maine Farmington Police to assist in storing firearms.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Farmington Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Regional Application	40	10

Evaluation Team Comments:

The application is for one government agency but they will collaborate with the University of Maine Farmington Police so 5 points were given for the Farmington PD and 5 points for the university PD.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Farmington Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION IV
Budget**

Score Weight	=	Score
25 points	=	20

Evaluation Team Comments:

1. Requested \$30,000
2. Budget includes equipment, freight and installation.
3. They did not include a breakdown of the charges.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Lincoln Police Department

DATE: 07/29/2025

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Michelle Morse

Names of Evaluators: Francine Garland Stark, Hannah Longley, Scott Pelletier

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Applicant was eligible for SCIP Program	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	45	43
Section III. Regional Application	30	5
Section IV. Budget	25	15
<u>Total Points</u>	<u>100</u>	<u>63</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Lincoln Police Department

DATE: 07/29/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The team concluded unanimously that this law enforcement agency is eligible to apply.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Lincoln Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	50	43

Evaluation Team Comments:

1. Includes language regarding the strong working relationships Lincoln PD has with surrounding agencies and their intent to support regional storage once the new equipment is installed.
2. Relevant detail and thought.
3. Appreciated the fact that they will be using a barcode tracking system for the weapons.
4. They mentioned the training that the staff will complete.
5. Didn't include any language referencing the availability of the storage to the community and businesses.
6. They mentioned that they are part of the Maine Law Enforcement Accreditation Program (MLEAP) which is a rigorous voluntary program that includes evidence storage.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Lincoln Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Regional Application	40	5

Evaluation Team Comments:

The application is for one government agency so 5 points was awarded.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Lincoln Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION IV
Budget**

Score Weight	=	Score
25 points	=	15

Evaluation Team Comments:

1. Requested \$25,000
2. They didn't include a quote
3. They did not include details and a breakdown.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Old Town Police Department

DATE: 07/29/2025

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Michelle Morse

Names of Evaluators: Francine Garland Stark, Hannah Longley, Scott Pelletier

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Applicant was eligible for SCIP Program	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	45	40
Section III. Regional Application	30	5
Section IV. Budget	25	20
<u>Total Points</u>	<u>100</u>	<u>65</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Old Town Police Department

DATE: 07/29/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The team concluded unanimously that this law enforcement agency is eligible to apply.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Old Town Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	50	40

Evaluation Team Comments:

1. Didn't include any language referencing the availability of the storage to the community and businesses.
2. There was no insurance certificate or organizational chart.
3. They currently have everything stored together so they need to fix the storage issue in order to maintain compliance.
4. Their current situation is very outdated and they definitely have a need.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Old Town Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Regional Application	40	5

Evaluation Team Comments:

The application is for one government agency so 5 points was awarded.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Old Town Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION IV
Budget**

Score Weight	=	Score
25 points	=	20

Evaluation Team Comments:

1. Requested \$50,621
2. They did not include details and a breakdown.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Wilton Police Department

DATE: 07/29/2025

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Michelle Morse

Names of Evaluators: Francine Garland Stark, Hannah Longley, Scott Pelletier

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Applicant was eligible for SCIP Program	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	45	43
Section III. Regional Application	30	5
Section IV. Budget	25	25
<u>Total Points</u>	<u>100</u>	<u>73</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Wilton Police Department

DATE: 07/29/2025

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

The team concluded unanimously that this law enforcement agency is eligible to apply.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Wilton Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Proposed Project	50	43

Evaluation Team Comments:

1. Services to be provided.
 - a. Construction of appropriate firearms storage facilities
 - b. Improved overall management and security of evidence
2. Didn't include any language referencing the availability of the storage to the community and businesses.
3. All of their evidence is stored together so there is a need.
4. Proposal was great.
5. Clear plan outlined in conjunction with adjacent renovation project

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Wilton Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Regional Application	40	5

Evaluation Team Comments:

The application is for one government agency.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: BYRNE STATE CRISIS INTERVENTION PROGRAM FORMULA

BIDDER: Wilton Police Department

DATE: 07/29/2025

**EVALUATION OF SECTION IV
Budget**

Score Weight	=	Score
25 points	=	25

Evaluation Team Comments:

1. Requested \$12,000
2. They did provide a breakdown and details.
3. They explained the difference between the actual cost and what is on the contractor proposal.
4. The budget was very reasonable.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Boothbay Harbor PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

*** Individual Evaluator Comments:**

- I. Needs: Current department storage includes the ability to hold 10 long guns. Increased requests to store firearms based on WRO, requests for safe storage (aging population). Currently holding 7- almost at capacity. Need to expand storage capabilities with a larger evidence locker without construction to increase the ability to securely store firearms. In 2023, seized 31 weapons and accessories
 1. Addressing the need
 - Renovate existing space, utilizing the rail system that will increase usable space by 41% and double firearm storage space.
 - Additional space will align with Maine accreditation program for storage requirements
 2. Plan:
 - Install a rail system with two lockers that slide
 - Will be installed in the existing room, so no construction is necessary
 3. Organizational Chart
 4. Chief-
 5. Etc.

- II. Proposed Services
 1. Services to be Provided
 - Install mobile storage units and shelving
 2. Implementation – Work Plan
 - Work will be completed within one year of grant being awarded
 - Will supply year-end report detailing how the weapons storage has benefited the department
 - Not regionalized
 3. Request for \$15,095- equipment, installation, freight

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Boothbay Harbor Police Department

DATE: July 29, 2025

EVALUATOR NAME: Scott Pelletier

EVALUATOR DEPARTMENT: Department of Public Safety

- | | |
|---|------|
| 1. Prior Jag funding | Yes |
| 2. Organizational Chart | No |
| 3. Litigation | None |
| 4. Insurance Certificate | No |
| 5. Submitter indicates the current number of firearms currently stored is seven (7), in 2023 the department stored thirty-one (31) firearms. Current facility can only accommodate seven (7) long guns and ten (10) handguns. | |
| 6. Submitter anticipates an increase in number of firearms to be stored in the future due to Yellow Flag Laws. | |

Submitter indicates the proposed system would include five (5) units, two (2) units for firearms and three (3) for general evidence.

The submitter did not include any information or plan to assist in the storage of firearms for individuals or businesses.

The submitter did not include any information or plan to provide availability of gun locks to the public.

NOTE: Submitter indicated "No" on "Supplement or Supplant funding."

Amount requested: \$15,095

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Boothbay Harbor Police Dept.

DATE: July 29, 2025

EVALUATOR NAME: Francine Garland Stark

EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

Individual Evaluator Comments:

- I. Eligibility – applicant is a police department

- II. Regional application n/a

- III. Proposed Services
 - 1. Note one error – in the question about supplement versus supplant, it seems that the wrong box is checked
 - 2. Services to be Provided
 - Installation of rail system and additional storage, increasing firearms storage capacity by 41%
 - Plan clearly described w/contract attached

- IV. Budget
 - 1. Clearly outlined and supported with contract

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Ellsworth PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

Individual Evaluator Comments:

1. Needs: currently holding 74 firearms in evidence locker. Current system only hold 100- 50 handguns, 50 long guns. Concerns that current storage space will be at capacity soon
2. Addressing the need
 - Additional storage space with rolling cabinets to provide for maximum use of evidence storage space.
3. Plan:
 - Obtain funding through grant to implement
 - Purchase shelving and rolling subfloor
 - Install shelving and floor
 - Provide necessary feedback and project updates
 - Timeline anticipated 6-9 months post award
4. Organizational Chart
 - Chief- DC-(2 detectives, MDEA, reconstructionalist, parking enforcement, drone, DRE) Weapons storage build, (Captain- PTO, SRO, Firearms Supervisor, K9- 2Sgt/Corporol (dispatch, hancock Rcc, 2 day officers, 2 mid officers))
5. 4 lawsuits are listed- Feb 2023, March 2023, October 2024, November 2020

II. Proposed Services

1. Services to be Provided
 - Specific flooring and rails for rolling carriage
 - Install shelving to maximize space
2. Implementation – Work Plan
 - Purchase items once grant awarded
 - Install floor systems and rails
 - Install new shelving
 - Install one rolling carriage
 - Evaluation:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Ellsworth PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

1. Provide necessary and required feedback and complete any and all DPS documents and project requirements
 - Currently works and partners with local municipal, county, and state law enforcement agencies. They also work with local mental health agencies and community partners however this is not a regional application
3. Request for \$19,500- Mobile floor, rails, with one carriage to be delivered and installed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Ellsworth Police Department

DATE: July 29, 2025

EVALUATOR NAME: Scott Pelletier

EVALUATOR DEPARTMENT: Department of Public Safety

- | | |
|--|--------------------------|
| 1. Prior Jag funding | No |
| 2. Organizational Chart | Yes |
| 3. Litigation | Four (4) since 2020-2024 |
| 4. Insurance Certificate | Yes |
| 5. Submitter indicates the current number of firearms stored is seventy-four (74), the department maximum capacity is one hundred (100). | |
| 6. Submitter anticipates an increase in number of firearms to be stored in the future due to Yellow Flag Laws. | |

Submitter indicates the proposed system is for four (4) units, two (2) for firearms, two (2) for general evidence.

The submitter did not include any information or plan to assist in the storage of firearms for individuals or businesses.

The submitter did not include any information or plan to provide availability of gun locks to the public.

Amount requested: 19,500

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Ellsworth Police Department

DATE: July 29, 2025

EVALUATOR NAME: Francine Garland Stark

EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

Individual Evaluator Comments:

- I. Eligibility – Ellsworth PD
- II. Regional application – n/a
- III. Proposed Services
 1. The application is not signed on p. 1, 2
 2. Services to be Provided
 - Increase firearms storage by 100%
 - Cites increase in need from protection orders and yellow flag orders
- IV. Budget
 1. Simple budget includes equipment and installation combined.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Farmington PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

Individual Evaluator Comments:

- I. Needs: the evidence room has reached its capacity to properly store evidence, including firearms from investigations, seizures, or held for safekeeping. Limitations pose a risk to operational effectiveness and public trust. Fixed shelving units are outdated and inefficient. Can lead to chain of custody issues and risks related to security. Over the last few years, the number of PFA, WRO, and violent crimes has increased, along with the number of weapons being stored, resulting in it being at capacity and firearms being stored on unsecured shelves in the property room.
 1. Addressing the need
 - Renovate the evidence room to increase capacity and maintain the ability to safely and securely store evidence
 - Install mobile shelving technology
 2. Plan:
 - Install mechanically assisted mobile shelving technology to maximize space
 - Will be installed in the existing property room, so no need for construction of an expansion
 3. Organizational Chart
 - Chief-DC, office manager, admin specialist, parking/ACO, Crossing guard, 2 sgts, 1 detective, 1 SRO, 7 officers
 4. Etc.

- II. Proposed Services
 1. Services to be Provided
 - Install mobile storage units and shelving
 2. Implementation – Work Plan
 - Month 1- receiving funding
 - Month 2- confirm order and submit purchase order, prep property for installation
 - Month 3- shelving delivered and installed, test functionality

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Farmington PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

- Month 4- train personnel to use and maintain, update internal procedures, and property inventory system
 - Month 5- monitor system and internal audit
 - Month 6- Finalize documentation for grant compliance and reporting
 - Sharing newly acquired automated fingerprinting machine and offering to area agencies as needed. Has been assisting UMF police (submitted letter of support) with firearm storage already.
3. Request for \$30,000- equipment, freight charges and installation

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Farmington Police Department

DATE: July 29, 2025

EVALUATOR NAME: Scott Pelletier

EVALUATOR DEPARTMENT: Department of Public Safety

- | | |
|--|------|
| 1. Prior Jag funding | Yes |
| 2. Organizational Chart | Yes |
| 3. Litigation | None |
| 4. Insurance Certificate | Yes |
| 5. Submitter did not indicate the current number of firearms currently stored or previously stored. | |
| 6. Submitter anticipates an increase in number of firearms to be stored in the future due to Yellow Flag Laws. | |
- Department would collaborate with University of Maine Farmington Police to assist in storing firearms that required storage by that department.
 - Farmington Police Department is Maine Law Enforcement Accreditation Program (MLEAP) certified department.

The submitter did not include any information or plan to assist in the storage of firearms for individuals or businesses.

The submitter did not include any information or plan to provide availability of gun locks to the public.

Amount requested: \$ 30,000

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Farmington PD

DATE: July 29, 2025

EVALUATOR NAME: Francine Garland Stark

EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

Individual Evaluator Comments:

- I. Eligibility

- II. Regional application – yes: Farmington PD and University of Maine at Farmington Dept. of Public Safety

- III. Proposed Services
 - 1. Services to be Provided
 - Increased firearms storage
 - Added shelving clearly shown in contractor documentation
 -
 - 2. Implementation – Work Plan
 - Clearly described timeline and deliverables
 -

- IV. Budget
 - 1. Simple combined equipment/installation price

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Lincoln Police Department

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

Individual Evaluator Comments:

- I. Needs: over 150 WRO and PFA firearm stored over last year, with additional criminal investigations
 1. Addressing need
 - Secure and track properly
 - Integrity of evidence and storage of firearms
 - Safe storage and bar code tracking of firearms.
 - MLEAP: secure storage, prevents unauthorized access, maintains chain of custody, protects conditions of evidence/firearms
 2. Plan:
 - Install secure storage lockers- additional layer of security
 - Maintain firearm integrity-present corrosion, damage, improper, stacking
 - Supports MLEAP
 - Inventory control, tracking, accessibility with organized storage compartments
 - Implement bar code tracking- compatible barcode scanner that works with current evidence management software
 - Staff training- officers and evidence technicians trained in new storage system, barcode scanner (physical storage and digital logging system)
 - Goal to be installed within 6 months of award date
 3. Organizational Chart
 - Chief-admin assistant- 2 sgts, 1 detective, 2 patrol, 1 ACO, 1 SRO
 4. Etc.

- II. Proposed Services
 1. Services to be Provided
 - storage
 - Barcode scanner
 - training
 2. Implementation – Work Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Lincoln Police Department

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

- Inventory and storage capability report
 - Staff training
 - Compliance with accreditation standards
 - Quarterly reports will be completed once implemented
 1. Number of firearms stored
 2. Time required to locate and retrieve stored weapons
 3. Accuracy of scanning system
 4. Reduction in storage related errors
 5. Feedback from staff utilizing system
 - Plans to connect with neighboring departments in northern maine to assist with storage and tracking
3. Request for \$25,000- working with company called space savers with estimate covering equipment, installation, and labor costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Lincoln Police Department

DATE: July 29, 2025

EVALUATOR NAME: Scott Pelletier

EVALUATOR DEPARTMENT: Department of Public Safety

- | | |
|--|------|
| 1. Prior Jag funding | No |
| 2. Organizational Chart | Yes |
| 3. Litigation | None |
| 4. Insurance Certificate | Yes |
| 5. Submitter indicates the current number of firearms currently stored at 150 over the past six months. | |
| 6. Submitter anticipates an increase in number of firearms to be stored in the future due to Yellow Flag Laws. | |

Submitter would add a "Bar Code" scanning system and training of personnel in order to improve evidence management and tracking of firearms being stored.

- Department would offer adjacent Police departments assistance in storing firearms when needed.

The submitter did not include any information or plan to assist in the storage of firearms for individuals or businesses.

The submitter did not include any information or plan to provide availability of gun locks to the public.

Amount requested: \$ 25,000

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Lincoln PD

DATE: July 29, 2025

EVALUATOR NAME: Francine Garland Stark

EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

Individual Evaluator Comments:

I. Organization Qualifications and Experience

II. Regional application n/a

However...includes language regarding the strong working relationships Lincoln PD has with surrounding agencies and their intent to support regional storage once the new equipment is installed.

III. Proposed Services

1. Services to be Provided

- Thorough description of need
- Detailed description of objectives
-

2. Implementation – Work Plan

- Clearly outlined and supported with contractor documentation
-

IV. Budget

1. Simple equipment/installation inclusive price,

2. Not supported with documentation, though Space Savers is named as the company and that they have provided the estimate of \$25,000

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Old Town PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

Individual Evaluator Comments:

- I. Needs: currently using part of first floor hallway for temporary storage with vault on second floor for long term storage. Delays in prosecution resulting in increased long term storage. Increase in firearm seizure and longer storages. Door to vault is old, parts broken and worn and hard to repair. Currently out of compliance with department policy, IAPE, MLEAP due to lack of secured storage space
 1. Addressing the need
 - Additional storage shelves that allow to utilize full space
 - Rolling cabinets that allow to move areas so that all storage space can be utilized
 - Various sized secure storage areas
 - Fix the door
 - Specific and separate storage space for firearms in compliance with policies and requirements
 2. Plan:
 - Install a new, secure door
 - Shelving and storage space that allows to maximize storage area
 - Separate space for firearm storage
 - Rolling cabinets to maximize storage area
 3. Organizational Chart
 - Could not locate in paperwork
 4. Currently chief is defendant in first amendment lawsuit re: criminal trespass in 2021. Also named: patrol sgt, former police chief, city manager
 - Det Sgt has participated in trainings re: national standards for evidence management- this will assist with complying with state and federal standards for evidence management

- II. Proposed Services
 1. Services to be Provided
 - Evidence door- with key fob allowing for increased security and tracking of entering evidence room

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Old Town PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

- Shelving
- Rolling cabinets

2. Implementation – Work Plan

- Install new secure door
- Increased shelving
- Rolling cabinets
- Separate space for firearms
- Implementation plan within 12 weeks once evidence room cleared out and work can begin
- Evaluation:
 1. Ask det sgt if new equipment allows to separate firearms from other evidence
 2. Has new storage units created additional storage space
 3. If new door and lock is more efficient and causing fewer problems

3. Request for \$50,621- new evidence lockers, lock mechanism on the existing door, labor and materials.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Old Town Police Department

DATE: July 29, 2025

EVALUATOR NAME: Scott Pelletier

EVALUATOR DEPARTMENT: Department of Public Safety

- | | |
|--|-----------------------------|
| 1. Prior Jag funding | No |
| 2. Organizational Chart | No |
| 3. Litigation | 1 Pending case not resolved |
| 4. Insurance Certificate | No |
| 5. Submitter did not indicate the current number of firearms currently stored or previously stored. | |
| 6. Submitter anticipates an increase in number of firearms to be stored in the future due to Yellow Flag Laws. | |

Submitter indicates currently all evidence is secured together, a violation of their current MLEAP certification. The department is MLEAP certified but currently out of compliance.

The submitter did not include any information or plan to assist in the storage of firearms for individuals or businesses.

The submitter did not include any information or plan to provide availability of gun locks to the public.

Amount requested: \$ 50,621

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Old Town PD

DATE: July 29, 2025

EVALUATOR NAME: Francine Garland Stark

EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

Individual Evaluator Comments:

- I. Eligibility
- II. Regional application n/a
- III. Proposed Services
 1. Services to be Provided
 - Project addresses critical issues: inability to separate firearms from other evidence; outdated lock system; efficient use of space to increase storage capacity.
 2. Implementation – Work Plan
 - Attachment includes clear plan with evidence of both the current challenges and the proposed solution
- IV. Budget - \$48,871 for the new lockers and \$1,750 for new lock, based on contractor cost for equipment and installation.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Wilton PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

Individual Evaluator Comments:

- I. Needs: currently storing firearms by leaning against each other in an overflowing safe, or the supervisor's office if a large quantity is taken. assault/rape kits are stacked on top of each other. Storage space creates chain of custody, organization, and security challenges.
 1. Addressing the need
 - Expand storage space from 7'x7'8" from chiefs office to 7'x11' space in hallway with shelving
 - Will increase storage space and stop unsafe stacking of guns on top of each other
 - Will have built-in gun storage units to ensure stored safely, secure evidence
 - Will reduce liability and risk
 2. Plan:
 - Install secure storage units in the expanded area
 - Gun storage will be built in compartments to improve security and chain of custody procedures
 - Increase organization, accessibility, and compliance
 3. Organizational Chart
 - Chief-LT, Sgt, 4 officers, part-time admin assistant
 4. Etc.

- II. Proposed Services
 1. Services to be Provided
 - Storage units

 2. Implementation – Work Plan
 - Install new storage system as part of larger public safety rehab budget
 - Evaluation:
 1. Improvements to evidence handling protocols
 2. Secure storage capacity

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Wilton PD

DATE: July 29, 2025

EVALUATOR NAME: Hannah Longley

EVALUATOR DEPARTMENT: NAMI – National Alliance on Mental Illness

3. Reduced incidents of overcrowding and improper storage
4. Proper use of evidence and firearm pass-through system
5. Documentation and reporting will be maintained and shared with DPS- updated evidence room logs, internal audits, and photographs of completed upgrades
 - Occasionally asked by other agencies to temporarily hold evidence when they do not want to store them in their cruisers or return it to their departments
3. Request for \$12,000- equipment, shipping, installation- part of an overall budget to rehab public safety building

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Wilton Police Department

DATE: July 29, 2025

EVALUATOR NAME: Scott Pelletier

EVALUATOR DEPARTMENT: Department of Public Safety

- | | |
|--|------|
| 1. Prior Jag funding | Yes |
| 2. Organizational Chart | Yes |
| 3. Litigation | None |
| 4. Insurance Certificate | No |
| 5. Submitter did not indicate the current number of firearms currently stored or previously stored. | |
| 6. Submitter anticipates an increase in number of firearms to be stored in the future due to Yellow Flag Laws. | |

Submitter indicates the proposed system is for all evidence. Proposed system would include three (3) units, one (1) for firearms and two for general evidence.

The submitter did not include any information or plan to assist in the storage of firearms for individuals or businesses.

The submitter did not include any information or plan to provide availability of gun locks to the public.

Amount requested: \$12,000

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

BIDDER NAME: Wilton PD

DATE: July 29, 2025

EVALUATOR NAME: Francine Garland Stark

EVALUATOR DEPARTMENT: Maine Coalition to End Domestic Violence

Individual Evaluator Comments:

- I. Eligibility

- II. Regional application n/a

- III. Proposed Services
 - 1. Services to be Provided
 - Construction of appropriate firearms storage facilities
 - Improved overall management and security of evidence
 -
 - 2. Implementation – Work Plan
 - Clear plan outlined in conjunction with adjacent renovation project
 -

- IV. Budget
 - 1. Straightforward equipment, installation, shipping for total \$12,000, with costs from contractor quote, which is attached and has different numbers, totaling \$15,070, but the difference is explained on p. 7 in the budget narrative.



STATE OF MAINE
DEPARTMENT OF DEPARTMENT OF
PUBLIC SAFETY

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

I, Hannah Longley accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Hannah S Longley

7/28/25

Signature

Date



STATE OF MAINE
DEPARTMENT OF DEPARTMENT OF
PUBLIC SAFETY

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

I, **Scott Pelletier** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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A handwritten signature in cursive script, appearing to read "Scott Pelletier", written over a horizontal line.

Signature

07/21/2025
Date



STATE OF MAINE
DEPARTMENT OF DEPARTMENT OF
PUBLIC SAFETY

Janet T. Mills
Governor

Michael Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202505079

RFP TITLE: 2022-2023 Byrne State Crisis Intervention Program Weapon Storage

I, Francine Garland Stark

_____ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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A handwritten signature in black ink, appearing to read 'F. Stark'.

Signature

7/22/2025

Date