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| **RFP NUMBER AND TITLE:** | RFA# 202503038 Public Safety Health and Wellness Reimbursement Fund |
| **RFP ISSUED BY:** | Department of Public Safety |
| **INFORMATIONAL SESSION LOCATION:** | Zoom |
| **INFORMATIONAL SESSION DATE/TIME:** | March 28, 2025 at 11:00 am |
| **SUBMITTED QUESTIONS DUE DATE:** | March 31, 2025 |
| **QUESTION & ANSWER SUMMARY ISSUED:** | April 4, 2025 |
| **PROPOSAL DUE DATE:** | April 11, 2025, no later than 11:59 p.m., local time. |
| **PROPOSALS DUE TO:** | [Proposals@maine.gov](mailto:Proposals@maine.gov) |

**Below are questions received, and the responses provided at the Informational Session. Please double click the icon below to view the recording.**

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| **1** | **Question** |
| Good Morning – other than the RFA number, has anything changed? |
| **Answer** |
| The RFA number has changed, the dates on the application have changed, specifically the due date has changed. Everything else is still the same, as far as the documentation or the RFA we are currently reviewing. |

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| **2** | **Question** |
| Will this cover related overtime? |
| **Answer** |
| The only expenses that are covered here are exclusively referenced in the RFA and they are those two items. So, you’re looking at cancer screening and wellness screening. |

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| **3** | **Question** |
| In the mental health component, if we have high numbers, can we provide two different clinicians we would contract with? |
| **Answer** |
| At the end of the day, we are looking for a quote. However, you choose to provide us with those quotes, whether it be one provider or two, it doesn’t matter. It would have any applicability as it is related to score because it is based on (overall) budget. |

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| **4** | **Question** |
| Page 2 Responsible applicant certification- I believe you said this is our name "Agency" is this correct or is it the company we are working with...? |
| **Answer** |
| This is your testimony to the state that you’re certifying that those that are named in the application is the applicant. |

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| **5** | **Question** |
| Can we make sure all the funds are spent on this pilot program? |
| **Answer** |
| Absolutely, that is the goal to get is to get 100% of this funding out the door, best we can. We are going to score application and if there is any additional left over money in a particular county, the other applications would receive funding priority. |

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| **6** | | **Question** |
| Are civil process deputies eligible to participate? |
| **Answer** |
| If they meet the definitions of the RFA in the front of the document they would be eligible to participate. |
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| **7** | | **Question** |
| If we complete this as a regional application, say 5 people per department for 5 different departments, can funding be allocated for 6 people in one department if only 4 wanted to participate in one of the other departments? |
| **Answer** |
| Your going to provide us with an application with a description or the narrative of the program. If the application scores well, the application would be funded. We would expect the funding to be utilized as listed in the RFA. |

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| **8** | **Question** |
| We have a mental health wellness program already in place. We pay a max of 2 visits. Can we supplement this program with more visits as a separate program. |
| **Answer** |
| The Department is deferring answering the question for written response. (See question 8 on page 4) |

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| **9** | **Question** |
| When we are emailing to the aforementioned address should we then have a minimum of 3 attachments? Proof of our entity (Sam.gov), application and then the quote? |
| **Answer** |
| The Department is deferring answering the question for written response. (See question 10 on page 5) |

**Provided below are submitted written questions received and the Department’s answer.**

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| **1** | **RFP Section & Page Number** | **Question** |
| Part IV, Section C & D, Page 10 | If you are submitting a statewide application, do you need to do a separate application per region or just one application? |
| **Answer** | |
| You can apply either way. Indicate this is your intent in the narrative and your application will be scored consistent with the procedures outlined in the RFA. | |

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| **2** | **RFP Section & Page Number** | **Question** |
| Part I, Section C, Page 5 | Does the Maine Department of Corrections qualify as an eligible government entity? |
| **Answer** | |
| Yes | |

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| **3** | **RFP Section & Page Number** | **Question** |
| Part IV, Section C & D, Page 10 | Would the Maine Department of Corrections be considered a multiservice application because we cover the state with correctional facilities and probation offices? |
| **Answer** | |
| If you are requesting credit for multiple services, please indicate this on the application and support the request in your narrative. | |

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| **4** | **RFP Section & Page Number** | **Question** |
| Page 4 A | Is the $2,000 per person for each year or the duration of the grant? |
| **Answer** | |
| This is one time funding up to $2,000 per employee. | |

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| **5** | **RFP Section & Page Number** | **Question** |
| Part II, Section B, Page 7 | Are funds allowable for the purchases of supplies or equipment directly related to wellness/the support of wellness initiatives? |
| **Answer** | |
| No, only the items outlined in the RFA are eligible. | |

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| **6** | **RFP Section & Page Number** | **Question** |
| Part V (Page 13), Application Form attachment, Page 3 | Application Question- Page 3 On the application, do I need to check off that this is a regional application? Or check no, where I am applying under our municipality name only? We are submitting an application for our municipality in conjunction with the County submitting a regional application. From the last info session, my understanding was that the municipality should still apply even if the county is applying regionally including our municipality? |
| **Answer** | |
| If your agency is added to a county application, that would be a regional application. If you choose to apply as a standalone government entity, then it would not be. In either case both applications would be evaluated consistent with the RFA. The higher the score, the higher possibility of funding. | |

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| **7** | **RFP Section & Page Number** | **Question** |
|  | Is there a recommended / preferred narrative length? (Approximately) |
| **Answer** | |
| No, provide enough information to justify the request. | |

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| **8** | **RFP Section & Page Number** | **Question** |
|  | We recently built a wellness program into our budget that pays for up  to two mental health visits per employee, per year. Section A states that  we cannot use any funds to reimburse existing programs, but we can  use the funds to broaden an existing program. Would funding an  individual employee to extend their number of visits with the same  provider be considered broadening the program? |
| **Answer** | |
| Additional visits would be considered new programming. These funds cannot pay for services already in place. The intent is to add services. | |

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| **9** | **RFP Section & Page Number** | **Question** |
|  | In the past, when applying for Grants, typically State Law Enforcement, such as Troopers, and Game Wardens aren’t eligible. With for example, the Byrne Grant, Counties and Municipalities are grouped together, and not State Police. I wasn’t sure if Game Warden’s can be included in the narrative, and benefit from this grant, or if the state has something separate that is being offered for them. |
| **Answer** | |
| The only government entity not eligible to apply on its own is the Fire Marshal’s Office due to our involvement in the RFA. | |

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| **10** | **RFP Section & Page Number** | **Question** |
| Part III, Section D (page 9) | When we are emailing to the aforementioned address should we then have a minimum of 3 attachments? Proof of our entity (Sam.gov), application and then the quote? |
| **Answer** | |
| The number of attachments is up to the applicant. We will need an application, quotes, and any other supporting material attached. | |