**STATE OF MAINE REQUEST FOR PROPOSALS**

**RFA AMENDMENT # 1 AND**

**RFA SUBMITTED QUESTIONS & ANSWERS SUMMARY**

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| **RFA NUMBER AND TITLE:** | RFA# 202412213 Healthcare Disparities Funding for Community Paramedicine |
| **RFA ISSUED BY:** | Department of Public Safety |
| **SUBMITTED QUESTIONS DUE DATE:** | January 16, 2025 |
| **AMENDMENT AND QUESTION & ANSWER SUMMARY ISSUED:** | January 27, 2025 |
| **PROPOSALS DUE DATE:** | February 10, 2025, no later than 11:59 p.m., local time. |
| **PROPOSALS DUE TO:** | [Proposals@maine.gov](mailto:Proposals@maine.gov) |
| **Unless specifically addressed below, all other provisions and clauses of the RFP remain unchanged.** | |
| **DESCRIPTION OF CHANGES IN RFA:**   1. In Part I, Sec. C, Pg. 5 strike the language **“Eligible organizations include all Maine EMS agencies including non-transporting and ground ambulance services. Agencies may apply collaboratively with other agencies. If this is the case Appendix A should be completed by the lead agency and all other agency partners must sign Appendix B”** to the below. | |
| **REVISED LANGUAGE IN RFA:**   1. **Eligible organizations include all Maine EMS agencies including non-transporting and ground ambulance services. Agencies may apply collaboratively with other agencies. If this is the case the Application Cover Page on page one of the application should be completed by the lead agency. All other agency partners must sign the Debarment, Performance, and Non-Collusion Certification on page two of the application.** | |

**Provided below are submitted written questions received and the Department’s answer.**

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| **1** | **RFA Section & Page Number** | **Question** |
| Part II, Sec. B, Pg. 7 | Can the fund be used for equipment purchases (i.e vehicle acquisition  cardiac monitors, vaccination equipment, etc.)?  The RFA does not explicitly say yes or no to these costs. |
| **Answer** | |
| Yes, the funds can be utilized to purchase equipment to support Community Paramedicine initiation or expansion. Equipment cannot be purchased to support dual purposes or the 911 setting. Acceptable purchases can include the purchase of a vehicle, cardiac monitor, or other pertinent equipment to a CP program. | |

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| **2** | **RFA Section & Page Number** | **Question** |
| Part I, Sec C, Pg. 5 | In reading requirement 2 and 4, it would appear that regional projects exclude individual applications. For example, Agency A and Agency B would like to submit their own proposals for agency-specific work under the RFA. In addition, Agency A and B would like to work together on a regional project.  There are a maximum of 10 awards and only one application per agency will be reviewed. Please provide guidance on the following:  1. Would Agency A include the regional project in their proposal? Would this preclude Agency B from submitting an agency-specific?  2. Would the maximum request be: Agency A = $125,000; Agency B = $125,000; Regional project between Agency A and Agency B = $50,000? |
| **Answer** | |
| An individual agency cannot apply for multiple individual awards. For example, Agency A can’t apply for an application in zip code 1 and separately for zip code 2.   1. Agency A and Agency B can each apply separately in an individual application. Should Agency A and B want to work on a regional project they could apply for that project on one of the applications. This would have to be a distinctly different project than either individual project. Neither agency could then apply for additional regional funds. 2. Yes | |

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| **3** | **RFA Section & Page Number** | **Question** |
| Part I, Sec. C, Pg. 5 | Please clarify where Appendix A and Appendix B can be located. The Appendix A in the RFA is the Submitted Questions Form. |
| **Answer** | |
| This has been amended to the following: Eligible organizations include all Maine EMS agencies including non-transporting and ground ambulance services. Agencies may apply collaboratively with other agencies. If this is the case the *Application Cover Page* on page one of the application should be completed by the lead agency. All other agency partners must sign the *Debarment, Performance, and Non-Collusion Certification* on page two of the application. | |

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| **4** | **RFA Section & Page Number** | **Question** |
| Part II, Sec. A and B, pg. 7 | The required use of funds are stated as " these funds should support agencies with initial community paramedicine program start-up costs or overall program improvement." Is it the intention of this funding to only support infrastructure or can the funds be used to deliver CP services? |
| **Answer** | |
| Funds can support costs that support in the delivery of CP services such as staffing costs. This can include salary costs for CP providers, administrators, and medical directors. The funds do not need to be infrastructure specific, however the application should identify why salary support either improves the program or helps start a program. | |

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| **5** | **RFA Section & Page Number** | **Question** |
| Part IV, Sec. C, Pg. 10 | Please provide a list of outcome metrics that the application will be assessed on. |
| **Answer** | |
| The outcome metrics are provided by the applicant and should be specific to the applicant’s scope of work and goals.  Of the 30 points allotted to Budget and Performance and Outcome Metrics the points will be split as such: 20 points available for Budget and 10 points available for the Performance and Outcome metrics. 10 points within budget will be focused on if all budgeted costs conform to the federal government’s four cost principles, including but not limited to, necessary, reasonable, allocable, and consistently treated. 5 points will be available based on the sustainability of the model. 5 points will be available based on the narrative. | |

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| **6** | **RFA Section & Page Number** | **Question** |
| Part I, Sec. C, Pg. 5 | It states in there that it can be used for educational projects; does that count for classes or equipment? Or anything to do with education in general? |
| **Answer** | |
| This section is referencing regional educational projects. The RFA funds can be used to support a variety of CP educational costs including: cost of class attendance, instructional material, educational equipment, and instructor costs. The funds can also be utilized for other educational needs such as testing or continuing education hours (CEH) for CP initiatives. While this section focuses on regional projects the use of funds applies to all applications. | |