



**STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY**



**Janet Mills
Governor**

**Michael J. Sauschuck
Commissioner**

September 23, 2024

Somerset County Jail
Attn: Dr. Alane O'Connor
131 E. Madison Road
Madison, ME 04950

SUBJECT: Notice of Conditional Contract Award,
RFA# 202407134 Residential Substance Abuse Treatment (RSAT) Grant

Dear Dr. O'Connor,

This letter is regarding the subject Application Request, issued by the State of Maine Department of Public Safety for the Residential Substance Abuse Treatment (RSAT) Grant. The Department and the Justice Assistance Council have evaluated the proposal and are hereby announcing their conditional contract award to the following bidder:

- Somerset County Jail

The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time before the execution of a written contract.

As stated in the RFA, following the announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Lisa Bosse

Lisa Bosse
Contract Grant Manager

Maine Department of Public Safety
104 State House Station
45 Commerce Drive, Suite One
Augusta, ME 04333-0104
Lisa.Bosse@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407134

RFP TITLE: RESIDENTIAL SUBSTANCE ABUSE TREATMENT GRANT

BIDDER: Somerset County Jail *

DATE: 09/05/2024

*There was only one bidder that submitted to this RFP.

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

SUMMARY PAGE

Department Name: Department of Public Safety

Name of RFP Coordinator: Michelle Morse

Names of Evaluators: Heather Putnam, Susan Gagnon, Debra Poulin

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none">• Applicant was eligible for RSAT Program	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	30
Section III. Proposed Services	40	40
Section IV. Cost Proposal	30	30
<u>Total Points</u>	<u>100</u>	<u>100</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407134

RFP TITLE: RESIDENTIAL SUBSTANCE ABUSE TREATMENT GRANT

BIDDER: Somerset County Jail *

DATE: 09/05/2024

*There was only one bidder that submitted to this RFP.

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information
Pass

Evaluation Team Comments:

- Somerset County Jail (SCJ) is a county facility/jail
- SCJ will have a jail-based program with individuals incarcerated at least 3 months.
- All the required documentation was included in their application.

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	30	30

Evaluation Team Comments:

- Bidder outlines experience providing proposed service currently
- Community partnerships in place & well documented.
- Project lead has extensive experience leading grant-funded, projects, and substance use treatment teams in multiple settings, is published and well-recognized as a content expert. Informative research paper included.
- Somerset County Jail has experience providing treatment to individuals with opioid use disorder and has piloted this specific XRB project since inception in 2022
- Project partners include State of ME OHB and Somerset Public Health
- Program has a research partner and experienced and well-regarded medical director.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407134

RFP TITLE: RESIDENTIAL SUBSTANCE ABUSE TREATMENT GRANT

BIDDER: Somerset County Jail *

DATE: 09/05/2024

*There was only one bidder that submitted to this RFP.

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	40	40

Evaluation Team Comments:

Duration of Project: This is a 24-month project to run from 9/30/2024 to 9/30/2026.

Description of Project:

- Somerset County Jail (SCJ) seeks to expand care coordination and reentry programming for recipients of Extended-Release Buprenorphine (XRB) to ensure connection to necessary community resources post release
- Expansion of care coordination will help with comprehensive release planning.
- The application documented their efforts and the challenges that a rural county must address
- SCJ is seeking additional funding to support the ongoing use of XRB in the carceral setting as the medication is expensive and additional funds are needed to treat the volume of individuals with Opioid Use Disorder (OUD) in the jail.
- XRB reduces risk of medication diversion, reduces staff time necessary to administer and monitor medications, promotes confidentiality of those receiving medication for Opioid Use Disorder
- Project would ensure all individuals with OUD and incarcerated for 3 or more months will be offered XRB as a treatment option
- Identify and enhance community partnerships that will support residents post release with housing, employment, expanded access to XRB in the community.
- SUD treatment continuity and connection to community-based health care resources.
- SCJ proposal provides supporting data and information to support positive outcomes and ongoing need for proposed project.
- SCJ has a data collection plan to document project outcomes.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202407134

RFP TITLE: RESIDENTIAL SUBSTANCE ABUSE TREATMENT GRANT

BIDDER: Somerset County Jail *

DATE: 09/05/2024

*There was only one bidder that submitted to this RFP.

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	.	Cost Proposal Being Scored	x	Score Weight	=	Score
	.		x	30 points	=	30

Evaluation Team Comments:

- Budget expenses \$455,982 with a match of \$215,977
- Match Funds will be used to support two positions (Project Lead/Director of Addiction Medicine & Care Coordinator)
- A majority of funds requested will be used to purchase XRB medication
 - Price per XRB monthly injection for correctional facilities is \$1633-average number of injections per month for project site is 35
- Requested funds for medication will not cover all costs. SCJ has additional resources to fund additional doses needed to serve population with OUD
- The budget that was provided is sound and timeline is reasonable.



**STATE OF MAINE
DEPARTMENT OF Public Safety**

Janet T. Mills
Governor

Michael J. Sauschuck
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407134
RFP TITLE: Residential Substance Abuse Treatment Grant**

I, Susan Gagnon accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Susan Gagnon
Signature

9/4/2024
Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael J. Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407134
RFP TITLE: Residential Substance Abuse Treatment Grant

I, Debra Poulin accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Debra Poulin, LCSW, CCS

Signature

Poulin, Debra

Digitally signed by Poulin, Debra
Date: 2024.09.04 15:40:33 -04'00'

Date



STATE OF MAINE
DEPARTMENT OF Public Safety

Janet T. Mills
Governor

Michael J. Sauschuck
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202407134
RFP TITLE: Residential Substance Abuse Treatment Grant

I, Heather Putnam accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Public Safety. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

HEATHER
PUTNAM

Digitally signed by HEATHER
PUTNAM
Date: 2024.08.28 13:56:05
-04'00'

Signature

Date