

State of Maine
Master Score Sheet

RFA# 202404094					
School Based Mental Health Provider Scholarship & Incentives Grant					
Bidder Name:		University of Maine System dba University of Southern Maine	University of Maine System acting through the University of Maine	University of Maine at Farmington	
Proposed Cost:		\$100,000	\$61,722	\$9,312	
Awarded Amount:		\$100,000	\$61,722	\$9,312	
Scoring Sections	Points Available				
Section I: Eligibility	Pass/Fail	Pass	Pass	Pass	
Section II: Project Narrative	50	50	49	47	
Section III: Priority Elements	25	24	25	14	
Section IV: Budget & Budget Narrative	25	24	23	22	
TOTAL	<u>100</u>	<u>98</u>	<u>97</u>	<u>83</u>	



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

August 12, 2024

Samantha Blair
University of Southern Maine
34 Bedford Street
Portland, ME 04104

Samantha.blair@maine.edu

SUBJECT: Notice of Conditional Contract Awards under RFA # 202404094,
School Based Mental Health Provider Scholarship and Incentives Grant

Dear Samantha Blair:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for School Based Mental Health Provider Scholarship and Incentives Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders

- University of Maine System dba University of Southern Maine
- University of Maine System acting through the University of Maine
- University of Maine at Farmington

The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to

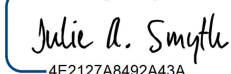
the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

4E2127A8492A43A...

Julie Smyth

Julie.A.Smyth@maine.gov

Director, Office of School & Student Supports

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
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**Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

August 12, 2024

Dr. Elizabeth Armstrong
University of Maine
5717 Corbett Hall
Orono, ME 04469

Elizabeth.armstrong@maine.edu

SUBJECT: Notice of Conditional Contract Awards under RFA # 202404094,
School Based Mental Health Provider Scholarship and Incentives Grant

Dear Dr. Elizabeth Armstrong:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for School Based Mental Health Provider Scholarship and Incentives Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders

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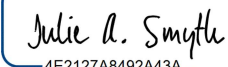
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Handwritten signature of Julie A. Smyth in black ink.

4E2127A8492A43A...

Julie Smyth

Julie.A.Smyth@maine.gov

Director, Office of School & Student Supports

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**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

August 12, 2024

Lisa-Ann L. Henry
University of Maine at Farmington
224 Main Street
Farmington, ME 04938

Lisa.henry@maine.edu

SUBJECT: Notice of Conditional Contract Awards under RFA # 202404094,
School Based Mental Health Provider Scholarship and Incentives Grant

Dear Lisa-Ann L. Henry:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for School Based Mental Health Provider Scholarship and Incentives Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following bidders

- University of Maine at Farmington
- University of Maine System acting through the University of Maine
- University of Maine System dba University of Southern Maine

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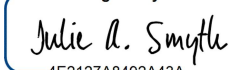
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Sincerely,

DocuSigned by:

Handwritten signature of Julie A. Smyth in black ink.

4E2127A8492A43A...

Julie Smyth

Julie.A.Smyth@maine.gov

Director, Office of School & Student Supports

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine System acting through the University of Maine

DATE: July 25, 2024

SUMMARY PAGE

Department Name: Department of Education

Name of RFA Coordinator: Bethany Cunningham

Names of Evaluators: Erin Reinhard, Kristian Fore, Andrea Logan, Jonathan Monroe

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Eligibility		
<ul style="list-style-type: none">• Be a Maine college or university with a physical campus located in the State of Maine	X	
<ul style="list-style-type: none">• Offer graduate level programming for licensure and certification in school based mental health professions as detailed by Maine CH 117 rules and guidance; specifically for school based social worker, school psychologist, school counselor and/or school based mental health clinician	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	50	49
Section III. Priority Elements	25	25
Section IV. Budget & Budget Narrative	25	23
<u>Total Points</u>	<u>100</u>	<u>97</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine System acting through the University of Maine

DATE: July 25, 2024

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Eligibility

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine System acting through the University of Maine

DATE: July 25, 2024

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	50	49

Evaluation Team Comments:

- Concerning amount of litigation regarding race and lack of payment to teachers
- Show strong record of internship programming
- Expanding School of Social Work to focus on school-based work
- Small number of students identified to receive funds
 - Recognize students may not be oriented to school-based work, but more general/community-based mental health tracks
- Appreciate the size of scholarships proposed to award and how it will remove some barriers for students to continue or complete program
- Appreciate starting as a pilot program
- Scholarships tracked through receipts and documentation
 - Empowers students to be accountable for their funding
 - Grant manager oversight
- Monthly, virtual meetings – shows sustainability and longevity planning
- Structure and accountability evident in application
- Clear breakdown of salary/benefits of key stakeholders role in this program
- Clear with instructor roles and recommendations of how they would specifically support the program
 - Letters reflect a support system within schools and a testament to students staying in Maine

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine System acting through the University of Maine

DATE: July 25, 2024

**EVALUATION OF SECTION III
Priority Elements**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Priority Elements	25	25

Evaluation Team Comments:

- Clear in high needs and underserved population description
- Connections with tribal communities with students and in placements
 - New and Strong pipeline that is a desired space for growth
- Placements in students' locations of residence
- Lot of strengths in placing students in field experiences
- List of sustaining partnerships is a nice representation of entire state
- Community partnerships gave this section of the application a lot of strength
- Multiple types of mental health and the lifespan of need

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine System acting through the University of Maine

DATE: July 25, 2024

**EVALUATION OF SECTION IV
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Budget & Budget Narrative	25	23

Evaluation Team Comments:

- Amount requested seems low in relation to what they're wanting to offer
- Budgeted accordingly to a pilot program
- Generous amounts be provided to students
- Covering costs of travel is appreciated
- Need clarification of unrecovered indirect costs
- Will need to follow up regarding indirect costs and in-kind match

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Southern Maine

DATE: July 25, 2024

SUMMARY PAGE

Department Name: Department of Education

Name of RFA Coordinator: Bethany Cunningham

Names of Evaluators: Erin Reinhard, Kristian Fore, Andrea Logan, Jonathan Monroe

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Eligibility		
<ul style="list-style-type: none">• Be a Maine college or university with a physical campus located in the State of Maine	X	
<ul style="list-style-type: none">• Offer graduate level programming for licensure and certification in school based mental health professions as detailed by Maine CH 117 rules and guidance; specifically for school based social worker, school psychologist, school counselor and/or school based mental health clinician	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	50	50
Section III. Priority Elements	25	24
Section IV. Budget & Budget Narrative	25	24
<u>Total Points</u>	<u>100</u>	<u>98</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Southern Maine

DATE: July 25, 2024

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Eligibility

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Southern Maine

DATE: July 25, 2024

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	50	50

Evaluation Team Comments:

- Identified deferring field placement costs
- Targeting 40 graduate students and plan for if fewer than 40 apply
- Purchasing items with funds that help long-term future of programs
- Appreciate they have multiple school-based mental health tracks
- Not expanding their pool of students (acknowledgement that timing of funds may not have provided enough time for further recruitment)
- Appreciate references were provided

Concerns:

- In-Kind match has some concerns
 - Project narrative description doesn't match what's listed in the budget & narrative
 - Concerns about supplement vs. supplant
- Litigation information not provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Southern Maine

DATE: July 25, 2024

**EVALUATION OF SECTION III
Priority Elements**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Priority Elements	25	24

Evaluation Team Comments:

- Mention meeting high needs communities, not as clearly defined as team would like to see
- Appreciate structure of a rubric addressing diversity
- Discussed all 3 priority elements and had a good plan to address all three
- Commitment to reflect local populations but did not state a plan to achieve this goal
- Would prefer high needs to be determined by needs of providers to students need of supports
- Form a committee to screen scholarship recipients

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Southern Maine

DATE: July 25, 2024

**EVALUATION OF SECTION IV
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Priority Budget & Budget Narrative	25	24

Evaluation Team Comments:

- Budget narrative includes use of funds to include commitment to staying in Maine
- Budget is clear and informative
- Scholarships for 40 students and the impact that could have on schools to provide that many mental health providers in the state
- Addressed cost of living increase
- In-Kind match in Budget table doesn't match what's written in the project narrative
 - Will need to follow up regarding in-kind match

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine Farmington

DATE: July 25, 2024

SUMMARY PAGE

Department Name: Department of Education

Name of RFA Coordinator: Bethany Cunningham

Names of Evaluators: Erin Reinhard, Kristian Fore, Andrea Logan, Jonathan Monroe

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Eligibility		
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine Farmington

DATE: July 25, 2024

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Eligibility

Evaluation Team Comments:

- Meets eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine Farmington

DATE: July 25, 2024

**EVALUATION OF SECTION II
Project Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Project Narrative	50	47

Evaluation Team Comments:

- Clear about number of students planned to serve
- Encouraging that plans are to potentially grow
- Serves recruiting goals of the grant
- Focused on financial needs of the students
- Integrating creative arts for in-kind match
- Requested amount is small
- Appreciate that it seems to serve as a pilot program
- Demonstrated ability to build relationships with public schools
- Adequate monitoring and supervision plans
- Question about addressing commitment to staying in Maine for the initial year
- Organization chart not as clearly defined as team would like

Concerns

- Food/beverages are not an allowable use of federal funds
- Question of supplement/supplant - can supplement already existing curriculum, however, cannot supplant teaching of courses that were previously funded by university funds

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine Farmington

DATE: July 25, 2024

**EVALUATION OF SECTION III
Priority Elements**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Priority Elements	25	14

Evaluation Team Comments:

- Under-developed plan and didn't seem to address the diversity aspects of the RFA
- Understanding current students reflect the populations they may be serving

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202404094

RFA TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER: University of Maine Farmington

DATE: July 25, 2024

**EVALUATION OF SECTION IV
Budget & Budget Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Budget & Budget Narrative	25	22

Evaluation Team Comments:

- Amount requested is very small and narrative is adequate and clear
- Food/beverages are not an allowable use of federal grant funds nor as in-kind match
 - Amount requested would need to be adjusted or another source of in-kind match needed
- Will need follow up to ensure in-kind match is allowable

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: Tamara Blair, University of Maine System

DATE: 6/28/24

EVALUATOR NAME: Andrea Logan

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

- I. Organization Qualifications and Experience*
 - 1. Overview of Organization*
 - *Strong overview of organization*
 - 2. Organizational Chart: Provided*
- II. Proposed Services*
 - 1. Services to be Provided*
 - *Strong services suggested for application materials.*
 - 2. Implementation – Work Plan*
 - *Work plan is complete and comprehensive.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: Joseph McDonnell, University of Maine Farmington

DATE: 6/28/24

EVALUATOR NAME: Andrea Logan

EVALUATOR DEPARTMENT: Department of Education

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EVALUATOR NAME: Andrea Logan

EVALUATOR DEPARTMENT: Department of Education

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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: July 24, 2024

EVALUATOR NAME: Erin Reinhard

EVALUATOR DEPARTMENT: Department of Education - Certification

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization
 - UMaine has a strong Social Work program, but they do not cover School Psychologists and Guidance Counselors.
2. Organizational Chart
 - Focused on School of Social Work only and a bit spread out.
3. Litigation
 - Concerning number of lawsuit due to not paying and race.

II. Proposed Services

1. Services to be Provided
 - As they sum up how they will offer the funds they talk a lot about other projects the school offers.
 - They will support more than just educators, they will support faculty in materials and professional development.
 - They will also assist in mileage reimbursement.
 - They will offer supplies to the educators.
2. Implementation – Work Plan
 - They are clear on how it will be awarded and not necessarily as clear how many educators will be assisted. Though they do say 3, this seems low.
 - They focus too much on helping faculty.
 - They will award the funds by semester.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: July 24, 2024

EVALUATOR NAME: Erin Reinhard

EVALUATOR DEPARTMENT: Department of Education - Certification

3. Monitoring

- They will have the UMaine Financial Services and Grant Manager who will monitor all funds.
- They will disperse based off semester.
- They will use the UMaine procurement office to distribute the funds for transportation, professional development, and materials.

4. In-Kind Match

- I would like more information; faculty is paid a salary, and this would be part of the load they are already carrying.
- I do think the support they are offering will assist the educators.

III. Priority Elements

1. Developing and sustaining partnerships/internships with SAUs in Maine

- They talk a lot about what they already do, but do not seem to be adding new areas.

2. Field placements in high-needs and under-served SAUs in Maine

- Educators will be placed in three specific areas. – why not the whole state?
- This program will help maintain a relationship they already have with Bangor School system and Winthrop.
- I do think it is great that they are working with the Indian Township School and strengthening the relationship, which is fairly new.

3. Enhancing the diversity of Maine's school based mental health workforce and/or reflecting the local school populations

- They focus on the Indian Township School as the goal for diversity.
- They do try to place educators in schools close to the educators homes, as that is typically where they will reside long term.
- They do offer a four-session anti-racism, diversity, equity, inclusion and accessibility training provided by the Equity Consulting and Education Firm. Which is supported by another grant.

IV. Budget

1. Amount

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: July 24, 2024

EVALUATOR NAME: Erin Reinhard

EVALUATOR DEPARTMENT: Department of Education - Certification

- 61,722 for students and instructors. – I am unsure this should be a benefit to faculty. They do not seem to have allowances to assist in tuition
- Funds allocated towards a conference. – Again, I am unsure how this will get more educators in schools.
- They will match by committing a percentage of faculty FTE.
- In the notes it almost seems like they are only trying to assist 3 educators.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine System dba University of Southern Maine

DATE: July 24, 2024

EVALUATOR NAME: Erin Reinhard

EVALUATOR DEPARTMENT: Department of Education - Certification

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization
 - USM has been working with School Psychologists, School Counselors, and Social Workers for many years and has a well-built program.
2. Organizational Chart
 - Short and Succinct Org Chart for this RFP
3. Litigation
 - Did not find this document

II. Proposed Services

1. Services to be Provided
 - All funds will be awarded to current school-based mental health graduate trainees actively completing field training in high-needs underserved schools in Maine.
 - The funds will be awarded in the form of general scholarships through the USM Office of Financial Aid, and the funds can be used by students toward tuition, fees, books, supplies, transportation costs, and other expenses related to their graduate training.
 - 40 graduate trainees will receive scholarship funds with each scholarship totaling \$2,500.
2. Implementation – Work Plan
 - They have created a solid scholarship criteria outline.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

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DATE: July 24, 2024

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EVALUATOR DEPARTMENT: Department of Education - Certification

- The are clear on how it will be awarded and how many will be awarded
- I am concerned by the date they will notify students. I think it might hinder this being a scholarship to attract new educators into the field.
- It feels as though they are asking for the exact amount of funds for the number of students they already have enrolled.

3. Monitoring

- They have multiple ways they are monitoring
- They will be transparent with both the EASE team and the educators receiving the funds.

4. In-Kind Match

- I would like more information; faculty is paid a salary, and this would be part of the load they are already carrying.
- They also say it will superficially meet the requirement.
- I do think the support they are offering will assist the educators.

III. Priority Elements

1. Developing and sustaining partnerships/internships with SAUs in Maine
 - The training programs in this project already maintain partnerships with SAUs in Maine, and these programs are committed to continuing to place students in Maine schools for these training experiences. – Are they breaking new ground for the institution?
 - The funds will allow educators to travel farther than the current area they use.
2. Field placements in high-needs and under-served SAUs in Maine
 - They will place a priority in awarding scholarships to educators' places in schools with high needs. – Should they be making sure students are placed in high needs areas not the other way around?
3. Enhancing the diversity of Maine's school based mental health workforce and/or reflecting the local school populations
 - Overall they feel the project will enhance diversity, but do not seem to be aiding it.

IV. Budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine System dba University of Southern Maine

DATE: July 24, 2024

EVALUATOR NAME: Erin Reinhard

EVALUATOR DEPARTMENT: Department of Education - Certification

1. Amount

- 100,000 for 40 students
- They will match by committing a percentage of faculty FTE.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine at Farmington

DATE: July 24, 2024

EVALUATOR NAME: Erin Reinhard

EVALUATOR DEPARTMENT: Department of Education - Certification

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Overview of Organization
 - UMF has been working with Guidance Counselors rather recently.
2. Organizational Chart
 - They provided a chart that includes financial aid in addition to faculty.
3. Litigation
 - No major red flags for me in the litigation piece.

II. Proposed Services

1. Services to be Provided
 - Scholarship for each student to cover tuition and fees for internship, membership into ACA, and liability insurance.
 - Educator will report to internship advisor to monitor work educator's progress.
2. Implementation – Work Plan
 - They have created a solid scholarship criteria outline.
 - They are clear on how it will be awarded and how many will be awarded
3. Monitoring
 - The funds will be monitored by members of the program team.
 - The Chief Business Officer will also report on the grant budget.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine at Farmington

DATE: July 24, 2024

EVALUATOR NAME: Erin Reinhard

EVALUATOR DEPARTMENT: Department of Education - Certification

4. In-Kind Match

- They will match by offering professional development free of charge.
- Professional development will be a great opportunity for the educators.

III. Priority Elements

1. Developing and sustaining partnerships/internships with SAUs in Maine
 - They did not address developing new partnerships.
 - They addressed that they have a long-standing commitment to Maine public schools.
2. Field placements in high-needs and under-served SAUs in Maine
 - They did not address this in the proposal.
 - They only commented on there commitment to Maine schools.
3. Enhancing the diversity of Maine's school based mental health workforce and/or reflecting the local school populations
 - They did not address this in the proposal.

IV. Budget

1. Amount

- 9,312 for 4 students
- They will match by offering professional development free or charge.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine at Orono

DATE: 7/15/2024

EVALUATOR NAME: Jonathan Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- *Project Narrative (50)*
 - *The scholarship would support a new initiative aimed at increasing enrollment in SBMH-related fields. Pilot begins in Fall, 2024*
 - *Funds would support scholarships, internship instructors (PD and supplies), and professional supervision and PD.*
 - *Planning to grow by 2 students per year*
 - *Additional, post-graduate "stipend" provided, evidently to encourage acceptance of Maine SBMH positions.*
 - *Program based in the School of Social Work. Strong record of providing internship experiences for students, though not specifically in educational settings.*
 - *The application indicates plans for growing and sustaining the program.*
 - *Response indicates an awareness of monitoring and disbursement processes and a commitment to fulfilling them.*
 - *In-kind match shared among four contributing positions.*

- *Priorities (25)*
 - *Sites already selected. "These settings include Indian Township School, the Bangor School Department, and Winthrop Schools; based on the social worker to student ratio, all three of these schools are considered high needs and underserved. We have additional students in school-related settings who are participating in our integrated behavioral health project (whose funding will end in June 2025)." Using a definition of need that is based on provider availability rather than student/populational need.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine at Orono

DATE: 7/15/2024

EVALUATOR NAME: Jonathan Monroe

EVALUATOR DEPARTMENT: Education

- *Mention an ongoing commitment to finding internships in students' places of residence.*
- *Connections and history with tribal communities.*
- *Commitment to local placements and history of achievement.*
- *Show an awareness of desire of students to practice close to home and commitment to reinforcing this to achieve recruiting goals.*

- *Budget (25)*
 - *The budget is reasonable and there are no disallowed items.*
 - *Detailed narrative provided.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Southern Maine

DATE: 7/15/2024

EVALUATOR NAME: Jonathan Monroe

EVALUATOR DEPARTMENT: Education

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Individual Evaluator Comments:

I. Project Narrative (50)

- *Supporting costs of field placements*
- *Field placements are in mental health and occur at Maine schools*
- *Identify costs of field placements as the major inhibitor of degree completion*
- *University has longstanding programs in psychology, social work and counseling, including providing licensure for school-based providers, and has established connections to Maine SAUs*
- *Commit to serving high needs SAUs but do not mention any specific SAU relationships or criteria for identifying them*
- *Program has a clear focus on increasing degree completion rate*
- *"Scholarship funds will be available for graduate student applicants from school counseling, school social work, and school psychology programs at the University of Southern Maine who are completing field training in school sites for the duration for the 24-25 academic year."*
 - *This implies a fairly wide range of prospective applicants*
 - *Very clear about the number of students currently engaged in practicum and internships*
 - *"Across all three USM programs that train SBMH providers, beginning fall 2024 there will be 53 graduate trainees in school-based field placements."*
 - *Setting a target of 40 applicants.*
- *Have identified a reasonable selection process, in outline. No rubric for identifying high needs SAUs defined.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

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DATE: 7/15/2024

EVALUATOR NAME: Jonathan Monroe

EVALUATOR DEPARTMENT: Education

- *By targeting students who are already in SBMH-oriented studies they are not showing a path to increasing the SBMH provider pool. Not seeing integration of this program with a plan to expand SBMH licensure*
- *Commitment to reporting/monitoring is adequate*
- *Will meet match commitment by committing the time of instructors supporting the interns/practica*
- *Only criticism is that given the opportunity available to USM to expand SBMH recruiting that they are focusing funds entirely on serving a population of students who are already leaning towards SBMH. But the need they have identified is also very real and the pool can be expanded by simply increasing degree completion, which could be considered the low-hanging fruit.*

II. Priorities (25)

- *Seeking a priority in developing/sustaining SAU partnerships based on the focus of the current programs and on the intrinsic benefit to SAUs of participating in a program that helps their interns to complete. Do not really have a plan, per se, but more of a statement about their current situation. A plan could be inferred: e.g.-- by informing SAUs of the commitment to supporting the interns this could increase confidence of SAUs in supporting and maintaining their internship programs.*
- *Serving high needs SAUs. Here they do provide a definition of high need. Unfortunately 20% FRL is such a low bar that virtually any SAU would be considered high need. The average in Maine in 2021 was over 35%, e.g.*
- *Committing to reflecting local population but do not have a plan for achieving this.*

III. Budget (25)

- *The budget is reasonable and there are no disallowed items.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

BIDDER NAME: University of Maine at Farmington

DATE: 7/15/2024

EVALUATOR NAME: Jonathan Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

- *Project Narrative (50)*
 - *Planning to support 4 students in the recently created counseling program with a focus on creative arts*
 - *UMF has a long history of training educators and has established connections to Maine SAUs*
 - *"Each student will be awarded a scholarship to cover tuition and fees for PSY575 Internship I, a total of 4.5 credits, student membership to the American Counseling Association (ACA) and student liability insurance through Health Care Providers Service Organization."*
 - *Identify cost of field placements as a major contributor to failure to complete degree*
 - *School monitors internships via the above-mentioned course, whose instructor provides oversight.*
 - *Monitoring and oversight is fairly informal, seeming to rely on review of student submitted materials. Seems adequate given the scope of the program provided that faculty/administrator are committed.*
 - *Seems focused on current student population. Given the small size of the program it is curious that they would not use the opportunity to draw more students into the program. Are there capacity issues?*
- *Priorities (25)*
 - *It looks as though SAUs have already been identified for placements. This section does not provide plans relevant to the priorities but does provide an adequate description of how providing scholarship support provides indirect support to SAU relationships.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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EVALUATOR NAME: Jonathan Monroe

EVALUATOR DEPARTMENT: Education

- *Indicate that program participants have been Maine residents, which is suggestive but does not indicate a plan for reflecting local populations or even that past placements have been “local” in character.*
- *Budget (25)*
 - *The budget is reasonable and detailed. No concerns.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 7/24/2024

EVALUATOR NAME: Kristian Fore

EVALUATOR DEPARTMENT: Department of Education

Individual Evaluator Comments:

1. Eligibility:
 - a. Physical Campus in Maine: YES
 - b. Offer Grad level programming for licensure & certification: YES
2. Project Narrative:
 - a. Identifies how funds will be utilized and distributed
 - i. Amount of funds requested for scholarship and incentive funds 43,722 – Stipend – seems a bit undefined for allowable expenses (Pay?) 10k - rest is up to with receipt based for purchases transportation/supplies, conference
 - ii. How scholarship and incentive funds will be allocated
Divided equally among 3 students; remaining funds allocated as stipends for individual mentors. Expenses tracked with receipts and managed by grant manager
 - iii. Criteria and process for how funds will be distributed
Students already in their internship year (3) that expressed interest;
Other funds distributed by grant manager
 - b. Outlines process of implementation and how many students are eligible to receive funds
 - i. Number of students to be impacted by the funds:
Currently 3 with intention to expand with continued funding
 - c. Identifies number of students who meet qualifications
 - i. How students will be identified to receive funds
3 students already identified after expressing interest in completing internship
 - ii. How students will verify a commitment to serve as school based mental health providers in Maine

As part of the application process – expressed interest
 - d. Proposes a plan to fulfill and report on the in-kind match commitment
 - i. Process for monitoring and reporting on funds
Financial Services and grant manager will disperse; receipts submitted
 - ii. Proposed plan and attestation to fulfill and report on the in-kind match commitment

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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EVALUATOR NAME: Kristian Fore

EVALUATOR DEPARTMENT: Department of Education

Broken down by salary/benefits/time of key players

3. Description of Project: Extensive
4. Organizational Chart: Included – Key players identified!
5. Litigation: Included (20)
6. Priority Elements
 - a. Developing and sustaining partnerships/internships with SAUs in Maine
Both indigenous and high needs (low ratio) identified and thoroughly explained
 - b. Field placements in high-needs and underserved SAUs in Maine
Identified 17 schools as high needs based on ratios of students to sw.
Since 2018
 - c. Enhancing the diversity of Maine's school based mental health workforce
and/or reflecting the local school populations
Working with Wabanaki tribe and graduating students from tribe – placed
in Indian Township schools, Sipayik

7. Budget & Budget Narrative

Budget Category	Amount Requested	Explanation of Expense
Tuition/Ed Costs	43,722	Stipends (10k x 3) Mileage (2k x3) Conference, tuition for one class
Field Placements	12,000	Student mileage/Supplies
Supervision Costs		
Promotional Materials		
In-Kind Match	15,700	Salaries and fringe + indirect costs unrecovered
Other (Specify)	6000	Social Worker Stipend
Total	61,722	

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: University of Maine System dba University of Southern Maine

DATE: 7/24/2024

EVALUATOR NAME: Kristian Fore

EVALUATOR DEPARTMENT: Department of Education

Individual Evaluator Comments:

1. Eligibility:
 - a. Physical Campus in Maine: Yes
 - b. Offer Grad level programming for licensure & certification: Yes
2. Project Narrative:
 - a. Identifies how funds will be utilized and distributed
 - i. Amount of funds requested for scholarship and incentive funds
\$100,000
 - ii. How scholarship and incentive funds will be allocated
Specifically for students in graduate internships
 - iii. Criteria and process for how funds will be distributed
Through the financial aid office after evaluation by committee with
specific developed rubric
 - b. Outlines process of implementation and how many students are eligible to
receive funds
 - i. Number of students to be impacted by the funds:
Estimated as high as 53 with 40 the likely intended
 - c. Identifies number of students who meet qualifications
 - i. How students will be identified to receive funds
Specifically students in school counseling, social work, and school
psychology programs that are actively involved in
internships/required hours, financial need and
commitment/reflective community, etc. RUBRIC
 - ii. How students will verify a commitment to serve as school based
mental health providers in Maine
Application for scholarship rubric will contain evaluation of student's
commitment statement to serving in high needs schools in Maine
 - d. Proposes a plan to fulfill and report on the in-kind match commitment
 - i. Process for monitoring and reporting on funds
Handled by the grant manager
 - ii. Proposed plan and attestation to fulfill and report on the in-kind
match commitment
25% Salaries for instructors teaching courses of field placements
and the associated duties
3. Description of Project: Thorough and substantial
4. Organizational Chart: None attached

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

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BIDDER NAME: University of Maine System dba University of Southern Maine

DATE: 7/24/2024

EVALUATOR NAME: Kristian Fore

EVALUATOR DEPARTMENT: Department of Education

5. Litigation: None attached

6. Priority Elements

- a. Developing and sustaining partnerships/internships with SAUs in Maine
- b. Field placements in high-needs and underserved SAUs in Maine
Scholarships offered through this grant will be awarded only to students who are doing internships in high needs districts. High needs was not clearly defined, but could be construed as schools with below average ratio of mental health provider to student population.
- c. Enhancing the diversity of Maine's school based mental health workforce and/or reflecting the local school populations
Part of the evaluation rubric for receiving scholarships

7. Budget & Budget Narrative

Budget Category	Amount Requested	Explanation of Expense
Tuition/Ed Costs	100000	
Field Placements		
Supervision Costs		
Promotional Materials		
In-Kind Match	25,926	2% FTE Salary/benefits Principal investigator and 2 adjunct professors
Other (Specify)		

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER NAME: University of Maine at Farmington

DATE: 7/24/2024

EVALUATOR NAME: Kristian Fore

EVALUATOR DEPARTMENT: Department of Education

Individual Evaluator Comments:

1. Eligibility:
 - a. Physical Campus in Maine: Yes
 - b. Offer Grad level programming for licensure & certification: Yes
2. Project Narrative:
 - a. Identifies how funds will be utilized and distributed
 - i. Amount of funds requested for scholarship and incentive funds
Cost to cover tuition and fees for PSY575 Internship/ACA membership, Insurance
 - ii. How scholarship and incentive funds will be allocated: Equally to 4 students in program
 - iii. Criteria and process for how funds will be distributed: Enrolled in PSY575 and distributed through financial Aid office
 - b. Outlines process of implementation and how many students are eligible to receive funds
 - i. Number of students to be impacted by the funds: 4 – already enrolled for fall in a year long internship
 - c. Identifies number of students who meet qualifications
 - i. How students will be identified to receive funds: 4
 - ii. How students will verify a commitment to serve as school based mental health providers in Maine: In 2025 students will write an essay demonstrating their commitment to Maine schools – If funding continues. Nothing for 2024 other than internship
 - d. Proposes a plan to fulfill and report on the in-kind match commitment: Credit hours for field supervisors training – space, **food**, faculty time, certificate making, planning
 - i. Process for monitoring and reporting on funds: Monitored by unidentified 'several members of team; CBO will monitor and report on the grant budget
 - ii. Proposed plan and attestation to fulfill and report on the in-kind match commitment
3. Description of Project: Included
4. Organizational Chart: Included – Not indicative of who serves for this program
5. Litigation: Included (9)
6. Priority Elements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship and Incentives Grant

BIDDER NAME: University of Maine at Farmington

DATE: 7/24/2024

EVALUATOR NAME: Kristian Fore

EVALUATOR DEPARTMENT: Department of Education

- a. Developing and sustaining partnerships/internships with SAUs in Maine
155-year commitment to public schools in Maine, 4 commitments this fall
 - b. Field placements in high-needs and underserved SAUs in Maine
Jay, Sabattus, Gardiner, Blue Hill, Auburn, Leeds,
and Westbrook.
 - c. Enhancing the diversity of Maine's school based mental health workforce
and/or reflecting the local school populations
None mentioned
7. Budget & Budget Narrative - **IN STATE ONLY** - **\$297 per credit hour** – **They**

list \$453/credit hour - mixed

Budget Category	Amount Requested	Explanation of Expense
Tuition/Ed Costs	\$9312	4 students 1 course
Field Placements	None	
Supervision Costs	None	Paid by univ
Promotional Materials		
In-Kind Match	\$2355	12 hours of CECs for field site supervisors
Other (Specify)		



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

Janet T. Mills
Governor

Pender Makin
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202404094**

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

I, Andrea Logan, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Andrea Logan

7586C4E79FAC403

7/3/2024

Signature

Date



STATE OF MAINE
DEPARTMENT OF Education

Janet T. Mills
Governor

Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

I, Erin Reinhard accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Signature

07/18/2024

Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

I, Jonathan Monroe accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Signature

7/8/2024

Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202404094

RFP TITLE: School Based Mental Health Provider Scholarship & Incentives Grant

I, Kristian Fore accept the offer to become a member of the Request for proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Signature

7/22/2024
Date