

**State of Maine
Master Score Sheet**

RFA# 202206096

School Based Health Center Services Grant Funding FY 2023 Application

Bidder Name:		Augusta Public Schools	Bucksport Regional Health Center	City of Calais-Calais School Department	Portland Community Health Center dba Greater Portland Health
Component:		1	1, 2 & 3	2 & 3	2 & 3
Scoring Sections	Points Available				
Part I- Eligibility	Pass/Fail	Pass	Pass	Pass	Pass
Part II- Priority Points	10.00	3.00	4.00	N/A	N/A
Part III- Applicant Experience	10.00	10.00	10.00	10.00	10.00
Part IV- Response to RFA Requirements					
• Component 1- Based Funding for New SBHC Sites	<i>15.00</i> <i>10.00</i>	<i>15.00</i> <i>N/A</i>	<i>14.00</i> <i>10.00</i>	<i>N/A</i> <i>10.00</i>	<i>N/A</i> <i>10.00</i>
• Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>N/A</i>	<i>10.00</i>	<i>6.00</i>	<i>10.00</i>
• Component 3- Boost Funding					
Total Part IV	35.00	15.00	34.00	16.00	20.00
Part V- Reimbursement and Sustainability	20.00	18.00	16.00	20.00	20.00
Part VI- Budget Forms and Narrative	25.00	25.00	25.00	25.00	20.00
TOTAL	<u>100.00</u>	<u>71.00</u>	<u>89.00</u>	<u>71.00</u>	<u>70.00</u>

RFA# 202206096

School Based Health Center Services Grant Funding FY 2023 Application

Bidder Name:		MaineHealth dba LincolnHealth - Boothbay	MaineHealth dba LincolnHealth-Lincoln	MaineHealth dba LincolnHealth-Medomak	MaineHealth dba LincolnHealth-Morse
Component:		2 & 3	1, 2 & 3	2 & 3	1, 2 & 3
Scoring Sections	Points Available				
Part I- Eligibility	Pass/Fail	Pass	Pass	Pass	Pass
Part II- Priority Points	10.00	N/A	5.00	N/A	3.00
Part III- Applicant Experience	10.00	5.00	10.00	5.00	10.00
Part IV- Response to RFA Requirements					
• Component 1- Based Funding for New SBHC Sites	<i>15.00</i>	<i>N/A</i>	<i>15.00</i>	<i>N/A</i>	<i>15.00</i>
• Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>
• Component 3- Boost Funding	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>
Total Part IV	35.00	20.00	35.00	20.00	35.00
Part V- Reimbursement and Sustainability	20.00	20.00	20.00	20.00	20.00
Part VI- Budget Forms and Narrative	25.00	25.00	25.00	25.00	25.00
TOTAL	<u>100.00</u>	<u>70.00</u>	<u>95.00</u>	<u>70.00</u>	<u>93.00</u>

RFA# 202206096

School Based Health Center Services Grant Funding FY 2023 Application

Bidder Name:		Maranacook School Based Health Center	Penobscot Community Health Center, Inc. (PCHC)		
Component:		2 & 3	2 & 3		
Scoring Sections	Points Available				
Part I- Eligibility	Pass/Fail	Pass	Pass		
Part II- Priority Points	10.00	N/A	N/A		
Part III- Applicant Experience	10.00	7.00	10.00		
Part IV- Response to RFA Requirements					
• Component 1- Based Funding for New SBHC Sites	<i>15.00</i> <i>10.00</i>	<i>N/A</i> <i>10.00</i>	<i>N/A</i> <i>10.00</i>		
• Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>		
• Component 3- Boost Funding					
Total Part IV	35.00	20.00	20.00		
Part V- Reimbursement and Sustainability	20.00	10.00	20.00		
Part VI- Budget Forms and Narrative	25.00	22.00	25.00		
TOTAL	<u>100.00</u>	<u>59.00</u>	<u>75.00</u>		

Hall, Brittany

From: Hall, Brittany
Sent: Wednesday, September 14, 2022 11:08 AM
To: Kimberly.silsby@augustaschools.org
Subject: Application Evaluation Notification for MCDCP RFA 202206096 School Based Health Center Services FY2023 Grant Funding
Attachments: Award_Letter_-_Augusta_School_Dept.pdf

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202206096 School Based Health Center Services FY2023 Grant Funding.

The attached letter identifies the awarded Applicant(s) through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Sep-14-2022

Via Electronic Mail: Kimberly.silsby@augustaschools.org

Augusta Public Schools
Kimberly Silsby, Principal Cony
60 Pierce Drive
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Award under RFA #202206096 School Based Health Center Services FY 2023 Grant Funding

Dear Ms. Silsby:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Augusta Public Schools- Component 1
- Bucksport Regional Health Center- Component 1, 2 and 3
- City of Calais, Calais School Department- Component 2 and 3
- Portland Community Health Center dba Greater Portland Health- Component 2 and 3
- MaineHealth dba Lincoln Health- Boothbay SBHC- Component 2 and 3
- MaineHealth dba Lincoln Health- Lincoln Academy- Component 1, 2 and 3
- MaineHealth dba Lincoln Health- Medomak Valley High School- Component 2 and 3
- MaineHealth dba Lincoln Health- Morse High School- Component 1, 2 and 3
- Maranacook School Based Health Center- Component 2 and 3
- Penobscot Community Health Center, Inc. (PCHC)- Component 2 and 3

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.


As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Hall, Brittany

From: Hall, Brittany
Sent: Wednesday, September 14, 2022 11:08 AM
To: 'ccarew@brhcme.org'
Subject: Application Evaluation Notification for MCDCP RFA 202206096 School Based Health Center Services FY2023 Grant Funding
Attachments: Award_Letter_-_Bucksport_Regional_Health_Center.pdf

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202206096 School Based Health Center Services FY2023 Grant Funding.

The attached letter identifies the awarded Applicant(s) through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Sep-14-2022

Via Electronic Mail: ccarew@brhcme.org

Bucksport Regional Health Center
Carol Carew, CEO
110 Broadway
Bucksport, Maine 04416

SUBJECT: Notice of Conditional Contract Award under RFA #202206096 School Based Health Center Services FY 2023 Grant Funding

Dear Ms. Carew:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Augusta Public Schools- Component 1
- Bucksport Regional Health Center- Component 1, 2 and 3
- City of Calais, Calais School Department- Component 2 and 3
- Portland Community Health Center dba Greater Portland Health- Component 2 and 3
- MaineHealth dba Lincoln Health- Boothbay SBHC- Component 2 and 3
- MaineHealth dba Lincoln Health- Lincoln Academy- Component 1, 2 and 3
- MaineHealth dba Lincoln Health- Medomak Valley High School- Component 2 and 3
- MaineHealth dba Lincoln Health- Morse High School- Component 1, 2 and 3
- Maranacook School Based Health Center- Component 2 and 3
- Penobscot Community Health Center, Inc. (PCHC)- Component 2 and 3

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.


As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Hall, Brittany

From: Hall, Brittany
Sent: Wednesday, September 14, 2022 11:08 AM
To: 'askriletz@calaisschools.org'
Subject: Proposal Application Notification for MCDCP RFA 202206096 School Based Health Center Services FY2023 Grant Funding
Attachments: Award_Letter_-_City_of_Calais.pdf

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202206096 School Based Health Center Services FY2023 Grant Funding.

The attached letter identifies the awarded Applicant(s) through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Sep-14-2022

Via Electronic Mail: askriletz@calaisschools.org

City of Calais; Calais School Department; Blue Devil Health Center
Ann Skriletz, Health Center Director
34 Blue Devil Hill
Calais, ME 04619

SUBJECT: Notice of Conditional Contract Award under RFA #202206096 School
Based Health Center Services FY 2023 Grant Funding

Dear Ms. Skriletz:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Augusta Public Schools- Component 1
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- MaineHealth dba Lincoln Health- Lincoln Academy- Component 1, 2 and 3
- MaineHealth dba Lincoln Health- Medomak Valley High School- Component 2 and 3
- MaineHealth dba Lincoln Health- Morse High School- Component 1, 2 and 3
- Maranacook School Based Health Center- Component 2 and 3
- Penobscot Community Health Center, Inc. (PCHC)- Component 2 and 3

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.


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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Hall, Brittany

From: Hall, Brittany
Sent: Wednesday, September 14, 2022 11:08 AM
To: Ann Tucker
Subject: Application Evaluation Notification for MCDCP RFA 202206096 School Based Health Center Services FY2023 Grant Funding
Attachments: Award_Letter_-_Greater_Portland_Health.pdf

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202206096 School Based Health Center Services FY2023 Grant Funding.

The attached letter identifies the awarded Applicant(s) through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Sep-14-2022

Via Electronic Mail: atucker@greaterportlandhealth.org

Portland Community Health Center dba Great Portland Health
Ann Tucker, CEO
180 Park Avenue
Portland, ME 04102

SUBJECT: Notice of Conditional Contract Award under RFA #202206096 School Based Health Center Services FY 2023 Grant Funding

Dear Ms. Tucker:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Augusta Public Schools- Component 1
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- MaineHealth dba Lincoln Health- Lincoln Academy- Component 1, 2 and 3
- MaineHealth dba Lincoln Health- Medomak Valley High School- Component 2 and 3
- MaineHealth dba Lincoln Health- Morse High School- Component 1, 2 and 3
- Maranacook School Based Health Center- Component 2 and 3
- Penobscot Community Health Center, Inc. (PCHC)- Component 2 and 3

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.


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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Hall, Brittany

From: Hall, Brittany
Sent: Wednesday, September 14, 2022 11:08 AM
To: Annipat.mckenney@mainehealth.org
Subject: Application Evaluation Notification for MCDCP RFA 202206096 School Based Health Center Services FY2023 Grant Funding
Attachments: Award_Letter_-_MaineHealth.pdf

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202206096 School Based Health Center Services FY2023 Grant Funding.

The attached letter identifies the awarded Applicant(s) through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Sep-14-2022

Via Electronic Mail: Annipat.mckenney@mainehealth.org

MaineHealth dba LincolnHealth
Anni Pat McKenney
22 Bramhall Street
Portland, ME 04102

SUBJECT: Notice of Conditional Contract Award under RFA #202206096 School Based Health Center Services FY 2023 Grant Funding

Dear Ms. McKenney:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Augusta Public Schools- Component 1
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- City of Calais, Calais School Department- Component 2 and 3
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- MaineHealth dba Lincoln Health- Lincoln Academy- Component 1, 2 and 3
- MaineHealth dba Lincoln Health- Medomak Valley High School- Component 2 and 3
- MaineHealth dba Lincoln Health- Morse High School- Component 1, 2 and 3
- Maranacook School Based Health Center- Component 2 and 3
- Penobscot Community Health Center, Inc. (PCHC)- Component 2 and 3

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.


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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Hall, Brittany

From: Hall, Brittany
Sent: Wednesday, September 14, 2022 11:08 AM
To: sarah_morrill@maranacook.com
Subject: Application Evaluation Notification for MCDCP RFA 202206096 School Based Health Center Services FY2023 Grant Funding
Attachments: Award_Letter_-_Maranacook_SBHC.pdf

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202206096 School Based Health Center Services FY2023 Grant Funding.

The attached letter identifies the awarded Applicant(s) through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Sep-14-2022

Via Electronic Mail: Sarah_morrill@maranacook.com

Maranacook School Based Health Center
Sarah Morrill, RN, BSN, Director Maranacook SBHC
45 Millard Harrison Drive
Readfield, ME 04355

SUBJECT: Notice of Conditional Contract Award under RFA #202206096 School Based Health Center Services FY 2023 Grant Funding

Dear Ms. Morrill:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Augusta Public Schools- Component 1
- Bucksport Regional Health Center- Component 1, 2 and 3
- City of Calais, Calais School Department- Component 2 and 3
- Portland Community Health Center dba Greater Portland Health- Component 2 and 3
- MaineHealth dba Lincoln Health- Boothbay SBHC- Component 2 and 3
- MaineHealth dba Lincoln Health- Lincoln Academy- Component 1, 2 and 3
- MaineHealth dba Lincoln Health- Medomak Valley High School- Component 2 and 3
- MaineHealth dba Lincoln Health- Morse High School- Component 1, 2 and 3
- Maranacook School Based Health Center- Component 2 and 3
- Penobscot Community Health Center, Inc. (PCHC)- Component 2 and 3

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.


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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Hall, Brittany

From: Hall, Brittany
Sent: Wednesday, September 14, 2022 11:08 AM
To: hblackwell@pchc.com
Subject: Application Evaluation Notification for MCDCP RFA 202206096 School Based Health Center Services FY2023 Grant Funding
Attachments: Award_Letter_-_PCHC.pdf

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202206096 School Based Health Center Services FY2023 Grant Funding.

The attached letter identifies the awarded Applicant(s) through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Sep-14-2022

Via Electronic Mail: hblackwell@pchc.com

Penobscot Community Health Center, Inc. (PCHC)
Heather Blackwell, Director of Grants & Development
103 Maine Avenue
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202206096 School Based Health Center Services FY 2023 Grant Funding

Dear Ms. Blackwell:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Augusta Public Schools- Component 1
- Bucksport Regional Health Center- Component 1, 2 and 3
- City of Calais, Calais School Department- Component 2 and 3
- Portland Community Health Center dba Greater Portland Health- Component 2 and 3
- MaineHealth dba Lincoln Health- Boothbay SBHC- Component 2 and 3
- MaineHealth dba Lincoln Health- Lincoln Academy- Component 1, 2 and 3
- MaineHealth dba Lincoln Health- Medomak Valley High School- Component 2 and 3
- MaineHealth dba Lincoln Health- Morse High School- Component 1, 2 and 3
- Maranacook School Based Health Center- Component 2 and 3
- Penobscot Community Health Center, Inc. (PCHC)- Component 2 and 3

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.


As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	3.00
Part III- Applicant Experience	10.00	10.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>15.00</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>N/A</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>N/A</i>
Component 3- Boost Funding		
Part IV Total	35.00	15.00
Part V- Reimbursement and Sustainability	20.00	18.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>71.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Cony Middle and High School
Organization Applying as a:
<ul style="list-style-type: none">• SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided MOUs with Maine General Medical Center for medical services and Kennebec Behavioral Health for behavioral health services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	3.00

Evaluation Team Comments:

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 60 Pierce Drive Augusta, Maine • Large rural – 3 pts

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 60 Pierce Drive Augusta, Maine
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> • Not medically underserved

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	10.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none"> • Applicant noted it has a School-Based Health clinic and is building the framework for a new clinic • Applicant previously operated an SBHC at this site and can apply “lessons learned” to the new site • Identified Whole School, Whole Child model, with medical and behavioral health connected to the academic performance of students • Applicant has established an Advisory Board that includes school staff and community behavioral health providers. • Identified existing staff resources, including school nurses and administrative personnel • Projected serving 300 students • Applicant’s management team is supportive of SBHC effort

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	15.00
Component 2- Enhanced Operational Funding	10.00	N/A
Component 3- Boost Funding	10.00	N/A
Total Points	35.00	15.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Tier 3
Signed Assurances Form
<ul style="list-style-type: none"> • Provided for medical and behavioral health services
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p>
<ul style="list-style-type: none"> • Indicated designated ADA-accessible spaces and support personnel in place • Noted serving annually approximately 42 McKinney Vento students • Identified the three-year average of free and reduced meals at 45 percent • Noted that six percent of students are English Language learners • Proposed serving Grades 7-12 • Reported barriers to care due to a lack of transportation, negative beliefs, confidentiality concerns, and lack of family support or insurance • Identified trauma-informed practices as a priority, as a significant number of students are experiencing trauma
<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p>
<ul style="list-style-type: none"> • Proposed providing intervention and referrals to reduce the percentage of students engaging in unhealthy, risk-taking behaviors • Proposed providing access to evidence-based counselling • Proposed measuring staff performance against position descriptions and relative to

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

<p>SBHC Performance Standards and "Bright Futures" guidelines</p> <ul style="list-style-type: none"> • Stated the goal of increasing percentage of students receiving preventive and acute medical care • Proposed to work towards ensuring all SBHC enrollees have a Primary Care Physician (PCP) and at least one "well student" visit and health risk screening • Proposed to work towards goal of reducing percentage of students reporting unmet behavioral health needs • Proposed all school staff receive a book and professional development on trauma-informed practices • Proposed SBHC staff provide professional development and "crisis protocol graphic" to aid in referrals • Proposed Cony High School homeroom teachers complete risk screenings for all students twice each year. Screening to be reviewed by guidance office and drop-out prevention committee • Proposed identifying age-appropriate medical services, including management of chronic conditions and engagement with a community PCP • Proposed reducing unmet mental health needs by screening, increasing access to services, and using Applicant's existing crisis response protocol, which is reviewed periodically • Proposed engaging providers and health educators in order to provide preventive information and risk reduction
<p>3. Demonstrate the Applicant's capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>
<ul style="list-style-type: none"> • Proposed daily contact with homeroom teachers to provide check-in and monitoring systems for at-risk behaviors • Proposed structured daily intervention time slot (30 mins) for any student identified to be at risk
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
<ul style="list-style-type: none"> • Proposed Touchpoint, through Maine General Health, and NEO, for behavioral health services, through Kennebec Behavioral Health
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • Proposed Cony High School initiate professional development and review/update content twice per year • Proposed Applicant's advisory board to review compliance, with the expectation of program improvement • Offered capability to reach out to other SBHCs for professional support ("Community of Learning?")
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

	<ul style="list-style-type: none"> • Proposed collaborating with existing SBHCs for guidance/input/ideas to ensure strong enrollment • Proposed using online and paper registration/enrollment forms to be completed by students and families. Noted that Maine General Health uses the "Soarian" form for registration • Proposed marketing program to include letters, ads, announcements, Facebook, Instagram, video flyers, and school bulletin boards
7.	Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
	<ul style="list-style-type: none"> • Proposed following all State confidentiality laws (only SBHC staff will have access to confidential information) and releasing only with parent or student written consent • Proposed financially supporting confidential services • Proposed providing services to uninsured students, if MaineCare not available
8.	Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
	<ul style="list-style-type: none"> • Identified options for students to connect with SBHC: Walk in during SBHC hours, make appointments through school nurse or through on-line portal • Proposed a welcoming staff to greet students at SBHC • Proposed a new student advisory board and to seek input from participating students regarding student-friendly practices.
9.	Describe how data will be tracked, compiled, and provided to the Department.
	<ul style="list-style-type: none"> • Proposed having an SBHC Administrative Assistant to ensure that Cony Middle and High Schools track all input information each month and collaborate with Electronic Management Record systems of Maine General Health and Kennebec Health
10.	Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
	<ul style="list-style-type: none"> • Proposed a clear process for ensuring communication and collaboration between SBHC and school nurses
Service Offering	
	<ul style="list-style-type: none"> • Proposed offering all required services, with Family Planning services offered through referral to Maine Family Planning and immunizations offered through referral until volume increases • Noted that dental services exist for MaineCare students, only

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	18.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Indicated plans for SBHC for seven years, including engaging with community partners • As a new SBHC, applicant has not yet created a sustainable financial plan but will seek support to develop a plan
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Although there is not currently additional fiscal support, the Applicant demonstrated multiple community partnerships in support of the SBHC and student wellness (Maine General, Kennebec Behavioral Health, Augusta Teen Center, Dental Health Outreach, Maine Family Planning)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Augusta Public Schools

COMPONENT: 1

DATE: August 30, 2022, and September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Provided a clear description of budget expenses• Majority of funds to be allocated to providing support for students who are uninsured or underinsured

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	4.00
Part III- Applicant Experience	10.00	10.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>14.00</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	34.00
Part V- Reimbursement and Sustainability	20.00	16.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>89.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Ellsworth High School
Organization Applying as a:
<ul style="list-style-type: none">• HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	4.00

Evaluation Team Comments:

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Small Rural- 4 points

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 24 Lejok Street, Ellsworth, Maine
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> • Location of SAU offices is not categorized as a medically underserved area- 0 points

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	10.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none"> • Has served the town of Bucksport and the surrounding communities since 1974 • Mission of providing high-quality, integrated primary medical, behavioral, and dental care services for rural and underserved populations • Applicant is a Federally Qualified Health Center serving rural and underserved populations in 26-town area • Currently provides behavioral health care in Bucksport School System • Currently supports multiple integrated medical/behavioral health models

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	14.00
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	34.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Tier 2
Signed Assurances Form
<ul style="list-style-type: none"> • Provided
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p> <ul style="list-style-type: none"> • Proposed that new SBHC will reach medically underserved students across multiple communities • Applicant did not specifically describe demographic or need characteristics of student population • Indicated serving Grades 9-12 with projected students served as 390 • Offered education for twelve surrounding rural towns, including technical education to surrounding HS that would be eligible for accessing SBHC services
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • Proposed drawing from existing policies and collaborating closely with the school system, students, and the community to meet the standards • Proposed that SBHC processes be developed by clinical staff and reviewed by the Advisory Board • Proposed drawing from existing policies and procedures within FQHC and adapting to the SBHC

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

<ul style="list-style-type: none"> • Standards reviewed as part of the Quality Assurance system
<p>3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>
<ul style="list-style-type: none"> • Currently serves and engages youth in Bucksport and Ellsworth • Pledged to continue efforts at engaging youth to ensure they meet/exceed each of the performance standards • Offered experience providing care in RSU 25- serve youth in clinics in both Bucksport and Ellsworth and have been providing Behavioral Health services successfully in the schools of RSU 25 for several years
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
<ul style="list-style-type: none"> • BRHC- eClinicalWorks (eCW)
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • Proposed that policies and procedures will be drawn from existing clinical guidelines • Proposed working with Advisory Board to conduct a school-focused needs assessment
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).</p>
<ul style="list-style-type: none"> • Offered plan for multimedia parent engagement that will describe what services are available at the school, hours of operation, Frequently Asked Questions (FAQs) and how to register for and/or consent to care • Proposed developing and distributing a monthly SBHC Newsletter for both parents and students to provide ongoing communication • Provided sample enrollment forms
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • Acknowledged that all current policies related to patient confidentiality, HIPAA compliance, and cyber-security will apply • Indicated that care will be provided to all, and reduced/discounted services are available
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • Proposed SBHC clinic be centrally located in the high school, with a private waiting area and offering same-day appointments • Proposed a Youth Advisory Board to further develop opportunities for youth engagement
<p>9. Describe how data will be tracked, compiled, and provided to the Department.</p>
<ul style="list-style-type: none"> • Indicated that data will be extracted from EHR by BHRC data Analyst and Quality Improvement measures, and goals will be developed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • Provided a clear distinction between the school nurse's role and SBHC role • Proposed developing scope and roles for staff at SBHC in consultation with the school nurse
Service Offering
<ul style="list-style-type: none"> • Stated applicant will provide all required services

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposed developing a youth advisory board that will engage students in the school-based health center process • Indicated working with the school Nurse and administrators to create an SBHC Advisory Group, to meet monthly during start-up period • Proposed developing and distributing a monthly newsletter that will highlight important activities and offer evidence-based health information • Proposed developing an informational piece for local papers, local radio, and TV stations
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Proposed a minor renovation that includes removing one wall to create a waiting room and an exam room
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Clinic Coordinator/Medical Assistant will oversee operations, communication with students and families, and work closely with school nurse

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Small Rural
Equity Site Factor
<ul style="list-style-type: none"> • N/A
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Proposed an existing medical provider be trained to perform basic oral exams and to apply fluoride varnish • Proposed a Nurse Practitioner to perform oral examinations • Proposed the Medical Provider (FNP) and Clinical Coordinator (MA) participate in training on the application of fluoride varnishes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

- | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Proposed one week of on-site full dental care• Proposed a minimum of two clinic days/quarter for preventive oral health exams and varnish applications for students in Grades 9-12• Proposed providing equipment for the topical fluoride, latex gloves, disposable dental mirrors, and gauze pads |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Schools which the Applicant is requesting Dental Site Boost Funding:

- | |
|-------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Ellsworth High School |
|-------------------------------------------------------------------------|

Oral Health Services to be Provided

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Proposed a dental hygienist, cleanings, screenings, sealants, and restorative care on-site and by referral• Proposed full exams and oral health care during one week each year |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	16.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Proposed collecting information on insurance and billing for services, which is currently in place at schools in Bucksport • Proposed grant funding will assist in supporting salaries when there is not enough revenue generated
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Applicant stated it is a Federally Qualified Health Center and offers care to all regardless of ability to pay • Offered access to reduced/discounted services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Bucksport Regional Health Center

COMPONENT: 1, 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Provided a comprehensive itemized account for funding allocations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A
Part III- Applicant Experience	10.00	10.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>N/A</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>6.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	16.00
Part V- Reimbursement and Sustainability	20.00	20.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>71.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Calais High School
Organization Applying as a:
<ul style="list-style-type: none">• SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A

Evaluation Team Comments:

N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	10.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none"> • Opened SBHC, Blue Devil Health Center, in 2004, serving adolescents, providing well-child exams, immunizations, and women’s health care, including family planning, allergy/asthma plans, CLIA-waived testing, and behavioral health services • Overall enrollment is greater than 75 percent of the student population • Offered an engaged and representative community advisory committee to support the SBHC • Received Mental Health Matters grant from Maine Health Access Foundation to enhance behavioral health services for adolescents • Commitment from school is strong. School provides the facility, nursing management and support staff. Administration supported programming when funding was cut in 2017 and have helped to fill in funding gaps when needed • Practices in place for quality assurance/quality improvement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	N/A
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	6.00
Total Points	35.00	16.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposed to increase outreach with a focus on incoming 9th graders to educate about the SBHC and services offered • Proposed tours, classroom visits, social media outreach, publicity, promotional materials, trivia contests, raffles, new pamphlets, and displays at school events • Intends to focus on increasing utilization as well as enrollment
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Proposed improving IT infrastructure (computer, WiFi, other systems), replacing entry buzzer, and locking mechanisms, and improving privacy and soundproofing
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Intends to transition to a dedicated clinic coordinator or center director (current coordinator also provides school nursing services)

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Small Rural
Equity Site Factor
<ul style="list-style-type: none"> • Does not qualify based on percentage of students of color
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

provide oral health services to Enrolled Students
<ul style="list-style-type: none">• N/A
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none">• N/A
Oral Health Services to be Provided
<ul style="list-style-type: none">• N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	20.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability	
1.	Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
	<ul style="list-style-type: none"> • Proposed collecting insurance information as part of the registration process and billing for medical services • Calais School Department is committed to the sustainability of the SBHC, and has provided funding during budget shortfalls
2.	Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
	<ul style="list-style-type: none"> • Self-reports that SBHC works closely with community partners and the SAU to support daily operations of the clinic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: City of Calais, Calais School Department, Blue Devil Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Provided a comprehensive itemized account for funding allocations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A
Part III- Applicant Experience	10.00	10.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>N/A</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	20.00
Part V- Reimbursement and Sustainability	20.00	20.00
Part IV- Budget Forms and Budget Narrative	25.00	20.00
<u>Total Points</u>	<u>100.00</u>	<u>70.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Portland High School and Deering High School
Organization Applying as a:
<ul style="list-style-type: none">• HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A

Evaluation Team Comments:

N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	10.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none"> • Federally Qualified Health Center that provides services to six high schools in the Greater Portland region • Applicant noted its intent to expand services to key populations this year • Portland has a high percentage of youth of color • Current SBHC provides culturally and linguistically appropriate care to a significant population of non-English speakers, refugees, and New Mainers • SBHC staff work closely with school nurses and school social workers • Report 30 percent of patients are not insured and more than 37 percent of patients are identified as homeless

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	N/A
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	20.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposed hiring a Practice Operations Specialist to oversee and enhance workflow and patient services • Practice Operations Specialist will connect with students, collaborate with school nurses, social workers, and administrators. • Proposed attending open houses, parent events, and increasing access to enrollment forms in multiple locations to share information about the SBHC and how students can enroll
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Proposed renovation of additional space provided at Deering High School to create a staff room and additional patient space
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Proposed hiring a Practice Operations Specialist to coordinate new site enhancements, coordination with school staff and patients
Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Do not qualify
Equity Site Factor
<ul style="list-style-type: none"> • Qualify

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none">Proposed to create a new Oral Health Administrative Support Specialist to work with dental staff to facilitate access for students and improve quality of care
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none">Portland High School
Oral Health Services to be Provided
<ul style="list-style-type: none">Proposed providing cleanings, screenings, sealants, restorative care, and other services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	20.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Proposed building on existing sustainability practices, by collecting insurance information and maximizing reimbursement • Intends for Financial Assistance Coordinators to work with families to enroll in appropriate insurance, or qualify for a sliding fee scale
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Employs a grants team to identify funding opportunities • Receives financial support from United Way

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Portland Community Health Center dba Greater Portland Health

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	20.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Did not provide a budget narrative• Budget form met requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A
Part III- Applicant Experience	10.00	5.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>N/A</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	20.00
Part V- Reimbursement and Sustainability	20.00	20.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>70.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Boothbay High School
Organization Applying as a:
<ul style="list-style-type: none">• HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A

Evaluation Team Comments:

N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	5.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none">• Did not provide a response, the Evaluation Team concludes, based on Applicant's statements, it associated Part III with Component 1, to which it did not respond• Evaluation Team members have knowledge and oversight of Applicant's strong performance in managing School Based Health Centers

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	N/A
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	20.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposed incentives for registration and raffle prizes for all those who turn in a registration form • Proposed an open house with giveaway items and refreshments to encourage students and families to visit the SBHC • Intends to contract with MaineHealth (MH) marketing to produce a one-minute video to promote SBHC
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Proposed purchasing a new exam table and new office equipment and furniture
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Proposed hiring a Patient Service Representative (PSR) to coordinate clinical services for students. PSR will support students and families in enrolling in MaineCare and seeking free care, as well as ordering office supplies

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Small Rural
Equity Site Factor
<ul style="list-style-type: none"> • Do not qualify
Dental Site Factor

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none">• Proposed hosting biannual oral health days including education, fluoride varnish, and oral health screening• Proposed providing on-site access to subcontracted preventive dental health services including cleanings, assessment, sealants, education, and other prevention and early intervention services aimed at preventing dental disease• Intends to have PSR coordinate dental health services
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none">• Boothbay Regional High School
Oral Health Services to be Provided
<ul style="list-style-type: none">• Proposed providing cleanings, screenings, and sealants• Restorative care will be referred to Lincoln County Dental

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	20.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Offered a continuous process for ensuring reimbursement revenue to sustain services through utilization of the Patient Accounts Team, and the Coding Compliance staff Proposed that Performance Improvement team will track, develop, and implement improvement strategies as needed
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> Strong commitment from the SAU which has budgeted \$12,000 annually to support the SBHC services Lincoln Health directly provides staff salaries and materials/medical supplies in other operations budgets to support work at SBHCs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Boothbay High School School Based Health Center)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative

- Provided a full and thorough narrative
- Budget forms provided and accurate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	5.00
Part III- Applicant Experience	10.00	10.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>15.00</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	35.00
Part V- Reimbursement and Sustainability	20.00	20.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>95.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">Lincoln Academy
Organization Applying as a:
<ul style="list-style-type: none">HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	5.00

Evaluation Team Comments:

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> Isolated Rural – 5 pts

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 81 Academy Hill Road, Newcastle ME 04553
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> Not medically underserved area

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	10.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none">• Well established healthcare system having a strong relationship with Lincoln Academy• Supports a non-funded SBHC at Lincoln Academy, including adding enhanced behavioral health capacity• Operates Department-funded SBHCs at Boothbay High School and Medomak Valley High School• Strong connection to other regional SBHCs and Lincoln County School Nurse Alliance (Nurse Alliance)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	15.00
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	35.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Tier 1
Signed Assurances Form
<ul style="list-style-type: none"> • Provided
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p> <ul style="list-style-type: none"> • Proposed serving Grades 9-12, with projected students served at 220 • Serves approximately 585 students and annually has 30 to 50 boarding students • Rural county, and serves as a hub in a region with less centralized infrastructure • Many towns served are small or rural and lack access to care • Applicant is a Critical Access Hospital serving Lincoln Academy communities • Many students travel significant distances to school and receive better access to SBHC services during the school day than they could receive in any other time or way • Clinic hours include before and after school and summer vacation
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • Noted established plan with current staff, managed by Lincoln Health (LH) grant lead and SBHC Practice Manager • Proposed quarterly staff meetings, covering operations, performance measures, concerns, and process for improvement in collaboration with LH Quality Department • Proposed preventive and acute medical and behavioral health services for service-

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

	<p>enrolled students</p> <ul style="list-style-type: none"> • Proposed a management team that will include Grant Lead, SBHC Practice Manager, and Medical Director. Team to be responsible for monitoring SBHC clinical standards and addressing any emerging issues • Provided detailed reference to all SBHC required standards
3.	Demonstrate the Applicant's capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
	<ul style="list-style-type: none"> • Proposed a Medical Assistant two days each week to coordinate care with SBHC providers, students, and school staff and serve as administrative support/Patient Services Representative (PSR) • Proposed 14 hours of on-site nurse practitioner hours and 16 hours of behavioral health (LCSW) • Proposed following Bright Future and American College of Pediatrics recommendations and guidelines in conducting comprehensive medical and behavioral health screening and education and anticipatory guidance • Offered a screening process outlined for well-visits/behavioral health screening • Proposed providing care coordination services • Stated ability to offer additional medical and behavioral hours
4.	Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
	<ul style="list-style-type: none"> • Proposed Epic Systems Corporation (Epic), which is connected to the larger MaineHealth system for consistent medical records.
5.	Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
	<ul style="list-style-type: none"> • Proposed a School and Community Health Advisory Council to provide oversight for school and community youth serving settings and assist with community coordination of services for youth in surrounding communities • Proposed a subcommittee of the Advisory Council to provide oversight to the SBHC, meeting monthly • Proposed a larger advisory team meeting with other funded SBHC sites, parents, students, and school staff to review policy and program development • Proposed creating a student advisory board to implement youth programming • Proposed the Practice Manager of all LincolnHealth SBHCs to ensure all standards are met and appropriate training and professional development for staff is conducted • Proposed conducting regular communication with school leaders to ensure appropriate community membership
6.	Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).
	<ul style="list-style-type: none"> • Noted existing registration and consent form, which has been reviewed by Applicant's legal team, as well its Gender Clinic to ensure updated language around gender identification.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

<ul style="list-style-type: none"> • Proposed having the school distribute forms in both hard and electronic copy • Proposed expanding communication plan to maximize enrollment by disseminating one-page information sheets with the registration/enrollment forms • Proposed hosting an open house in the fall and attending school staff and board of trustee meetings to promote services and stress the importance of enrollment • Offered both online and paper registration/enrollment forms, which clearly delineate SN/SBHC roles
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • Applicant to follow its policies related to confidential care and stated that no student will be denied care regardless of inability to pay (noted on registration/enrollment forms) • Proposed working with families to enroll in health insurance, if identified as an appropriate option
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • Proposed a process beginning at start of school registration designed to ensure low-barrier access: Walk-in appointment, calls to parents if no registration/enrollment forms on file, multiple promotion avenues, SBHC staff presentations at school health classes, and continual efforts through promotion mechanisms
<p>9. Describe how data will be tracked, compiled, and provided to the Department.</p>
<ul style="list-style-type: none"> • Proposed using Applicant’s Quality and Population Health Department for compiling/tracking, as well as EPIC • Proposed developing quality improvements to SBHC data tracking using EPIC • Stated pre-existing report can pull data for each SBHC • Proposed improving current manual process of tracking enrollee data and moving to an electronic format
<p>10. Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.</p>
<ul style="list-style-type: none"> • Proposed coordinating with regional school nurses • Noted that Applicant created the Nurse Alliance • Noted that Applicant has history of working closely with Lincoln Academy nurses to ensure warm handoffs for students needing SBHC services • Proposed meeting annually with school administration to review MOU
<p>Service Offering</p>
<ul style="list-style-type: none"> • Stated Applicant will provide all required services, as well as Dental and Reproductive Health Services, except for Long-Acting Reversible Contraceptives

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

<ul style="list-style-type: none"> Proposed incentives for registration, i.e., raffle, hosting an open house, and producing a promotional video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> Proposed upgrading hardwired internet to support Epic Proposed a new exam table, with installation
3. Clinical Coordination Services
<ul style="list-style-type: none"> Proposed increased staff time for non-reimbursable coordination services, including support to students and families Proposed funding to be allocated, primarily, to Medical Assistant/Patient Service Representative salary

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Isolated Rural
Equity Site Factor
<ul style="list-style-type: none"> N/A
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Proposed providing biannual oral health day, with education, varnish, and screening Proposed using existing staff for exams Proposed collaboration with Mainely Teeth to provide more extensive services including cleaning, assessment, sealants, and early intervention Proposed a patient services representative that will help support oral health care coordination
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Lincoln Academy
Oral Health Services to be Provided
<ul style="list-style-type: none"> Proposed dental hygienist, cleaning and screening, sealants, and referrals to dentists for restorative care

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	20.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability	
1.	Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
	<ul style="list-style-type: none"> • Proposed using Applicant’s existing processes that ensure reimbursements, whenever possible, to sustain services • Proposed Applicant’s Patient Accounts Team conduct coding compliance, with the school and community Health Advisory Committee monitoring to ensure maximum opportunities for sustainability
2.	Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
	<ul style="list-style-type: none"> • Proposed continuous exploration of funding sources to support SBHC initiatives • Anticipates continuing in-kind space and support from Lincoln Academy • Applicant to provide staff salaries and other management support

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Lincoln Academy)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative

- Provided a complete and detailed narrative with all costs appropriate for Applicant's proposed scope of work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A
Part III- Applicant Experience	10.00	5.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>N/A</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	20.00
Part V- Reimbursement and Sustainability	20.00	20.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>70.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Medomak Valley High School
Organization Applying as a:
<ul style="list-style-type: none">• HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A

Evaluation Team Comments:

N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	5.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none"> Did not provide a response, the Evaluation Team concludes, based on Applicant's statements, it associated Part III with Component 1, to which they did not respond Evaluation Team members have knowledge and oversight of Applicant's strong performance in managing School Based Health Centers

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	N/A
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	20.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposed incentives for registration and raffle prizes for all those who turn in a registration form • Proposed an open house with giveaway items and refreshments to encourage students and families to visit the SBHC • Intend to contract with MaineHealth (MH) marketing to produce a one-minute video to promote SBHC
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Proposed improving ventilation, add handwashing washing station, purchase laptop and office equipment, and, potentially, expand to a satellite middle school clinic space
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Proposed hiring a Patient Service Representative (PSR) to coordinate clinical services for students. PSR will support students and families to enroll in MaineCare and seek free care as well as support with ordering office supplies

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Small Rural
Equity Site Factor
<ul style="list-style-type: none"> • Do not qualify

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Proposed hosting biannual oral health days including education, fluoride varnish, and oral health screening • Provide on-site access to subcontracted preventive dental health services including cleanings, assessment, sealants, education, and other prevention and early intervention services aimed at preventing dental disease • Intends to have PSR coordinate dental health services
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Medomak Valley High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Proposed providing cleanings, screenings, and sealants • Restorative care to be referred to Lincoln County Dental

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	20.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Offered a continuous process for ensuring reimbursement revenue to sustain services through utilization of the Patient Accounts Team and the Coding Compliance staff Proposed that Performance Improvement team will track, develop, and implement improvement strategies as needed
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> SBHC receives in kind space and staff support from RSU 40 Lincoln Health directly provides staff salaries and materials/medical supplies in other operations budgets to support work at SBHCs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Medomak Valley High School)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Provided a full and thorough narrative• Budget forms provided and accurate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	3.00
Part III- Applicant Experience	10.00	10.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>15.00</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	35.00
Part V- Reimbursement and Sustainability	20.00	20.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>93.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Morse High School
Organization Applying as a:
<ul style="list-style-type: none">• HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	3.00

Evaluation Team Comments:

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Large Rural – 3 pts

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 34 Wing Farm Parkway, Bath ME 04530
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> • Not medically underserved area

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	10.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none">• LincolnHealth is part of the MaineHealth network that serves the Bath region and Sagadahoc County• Applicant currently manages SBHCs at Lincoln Academy, Boothbay High School, and Medomak Valley High School• Applicant collaborated with Mid Coast Hospital as the local health care provider, suggesting collaboration with LincolnHealth as an established SBHC provider.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	15.00
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	35.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Tier 1
Signed Assurances Form
<ul style="list-style-type: none"> • Provided
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p> <ul style="list-style-type: none"> • Service area: Bath and surrounding communities • Community has the highest percentage of subsidized housing in the State and a population of individuals who may have seasonal or unstable income • Morse High School nurses serve as a trusted source of care and build relationships with families needing services and support • Morse High School mental health providers note that they spend the majority of their time responding to mental health crises and often lack resources to provide more academic and social-emotional supports • Morse High School building includes a clinical area designed with the anticipation of hosting an SBHC and provides access to two exam rooms and a waiting room area
<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p> <ul style="list-style-type: none"> • Has established plan with current staff, managed by Lincoln Health (LH) grant lead and SBHC Practice Manager • Proposed quarterly staff meetings, covering operations, performance measures,

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

	<p>concerns, and process for improvement in collaboration with LH Quality Department</p> <ul style="list-style-type: none"> • Proposed preventive and acute medical and behavioral health services for students who elect to enroll • Proposed a management team to include Grant Lead, SBHC Practice Manager, and Medical Director\ . Team to be responsible for monitoring SBHC clinical standards and addressing any emerging issues • Provided detailed reference to all SBHC required standards
3.	Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
	<ul style="list-style-type: none"> • Proposed an SBHC Clinic Coordinator to oversee care with SBHC providers, students, and school staff • Proposed eight hours of on-site nurse practitioner hours and 16 hours of behavioral health (LCSW) • Proposed following Bright Future and American College of Pediatrics recommendations and guidelines in conducting comprehensive medical and behavioral health screening and education and anticipatory guidance • Offered a screening process outlined for well-visits/behavioral health screening • Proposed providing care coordination services • Stated ability to offer additional medical and behavioral hours
4.	Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
	<ul style="list-style-type: none"> • Proposed Epic Systems Corporation (Epic), which is connected to the larger MaineHealth system for consistent medical records.
5.	Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
	<ul style="list-style-type: none"> • Proposed a School and Community Health Advisory Council to provide oversight for school and community youth serving settings and assist with community coordination of services for youth in surrounding communities • Proposed a subcommittee of the Advisory Council to provide oversight to the SBHC, meeting monthly • Proposed a larger advisory team meeting with other funded SBHC sites, parents, students, and school staff to review policy and program development • Proposed creating a student advisory board to implement youth programming • Proposed the Practice Manager of all LincolnHealth SBHCs for ensuring all standards are met and appropriate training and professional development for staff is conducted • Proposed conducting regular communication with school leaders to ensure appropriate community membership
6.	Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).
	<ul style="list-style-type: none"> • Noted existing registration and consent form, which has been reviewed by Applicant’s legal team, as well its Gender Clinic to ensure updated language around gender

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

	<p>identification</p> <ul style="list-style-type: none"> • Proposed having the school distribute forms in both hard and electronic copy • Proposed expanding communication plan to maximize enrollment by disseminating one-page information sheets with the registration/enrollment forms • Proposed hosting an open house in the fall and attending school staff and board of trustee meetings to promote services and stress the importance of enrollment • Offered both online and paper registration/enrollment forms, which clearly delineate SN/SBHC roles
7.	Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
	<ul style="list-style-type: none"> • Applicant to follow its policies related to confidential care and stated that no student will be denied care on the basis of inability to pay (noted on registration/enrollment forms) • Proposed working with families to enroll in health insurance, if an appropriate option
8.	Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
	<ul style="list-style-type: none"> • Proposed a process beginning at start of school registration designed to ensure low-barrier access: Walk-in appointment, calls to parents if no registration/enrollment forms on file, multiple promotion avenues, SBHC staff presentations at school health classes, and continual efforts through promotion mechanisms
9.	Describe how data will be tracked, compiled, and provided to the Department.
	<ul style="list-style-type: none"> • Proposed using Applicant’s Quality and Population Health Department for compiling/tracking, as well as EPIC • Proposed developing quality improvements to SBHC data tracking using EPIC • Stated pre-existing report can pull data for each SBHC • Proposed improving current manual process of tracking enrollee data and moving to an electronic format
10.	Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
	<ul style="list-style-type: none"> • LincolnHealth SBHC Grant Manager has met with Morse High School nurse and invited her/him nurse to join regional network • Noted that new dedicated school space will facilitate warm handoffs. • Proposed coordinating with regional school nurses • Noted that Applicant created the Nurse Alliance • Proposed meeting annually with school administration to review MOU
Service Offering	
	<ul style="list-style-type: none"> • Stated Applicant to provide all required services, as well as Dental and Reproductive Health Services, except for Long-Acting Reversible Contraceptives

Component 2- Enhanced Operational Funding

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Proposed incentives for registration, i.e., raffle, hosting an open house, and producing a promotional video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> Proposed purchasing school laptops, printer, IT setup fees, office and basic medical supplies, and exam room equipment and supplies
3. Clinical Coordination Services
<ul style="list-style-type: none"> Proposed partnering with Mid Coast Hospital to integrate an existing staff member with experience in school health projects as the SBHC clinic coordinator Proposed serving as the liaison with Morse High School nurses and staff to coordinate with families and students and support registration and enrollment Proposed using funds to support non-reimbursable, clinic coordination staff time

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Large Rural
Equity Site Factor
<ul style="list-style-type: none"> N/A
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Proposed providing biannual oral health day, with education, varnish, and screening Proposed using existing staff for exams Proposed collaboration with Brighter Maine Smiles to provide more extensive services including cleaning, assessment, sealants, and early intervention Proposed a patient services representative that will help support oral health care coordination
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Morse High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> Proposed dental hygienist, cleaning and screening, sealants, and referrals to dentists for restorative care

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	20.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability	
1.	Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
	<ul style="list-style-type: none"> • Proposed using Applicant’s existing processes that ensure reimbursements, whenever possible, to sustain services • Proposed Applicant’s Patient Accounts Team conduct coding compliance with the School and community Health Advisory Committee monitoring to ensure maximum opportunities for sustainability
2.	Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
	<ul style="list-style-type: none"> • Stated in-kind support from Morse High School, including clinical space in the new school building • Stated collaboration between Mid Coast-Parkview Hospital and LincolnHealth and MaineHealth Center for Health Improvement to provide initial additional funding (\$5000) • Demonstrated a strong commitment to the start-up of an SBHC, proposing to contribute \$10,000 in funding for direct staff hours for the first two contract years to support a strong start-up of the Lincoln Health SBHC • Noted experience in funding management

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: MaineHealth (Morse High School)

COMPONENT: 1, 2 and 3

DATE: August 30, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Provided a complete and detailed narrative with all costs appropriate for Applicant's proposed scope of work

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A
Part III- Applicant Experience	10.00	7.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>N/A</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	20.00
Part V- Reimbursement and Sustainability	20.00	10.00
Part IV- Budget Forms and Budget Narrative	25.00	22.00
<u>Total Points</u>	<u>100.00</u>	<u>59.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Maranacook High School
Organization Applying as a:
<ul style="list-style-type: none">• SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A

Evaluation Team Comments:

N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	7.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none">• Maranacook SBHC has been operating since 1996• Evaluation Team members note that this Applicant has very long-standing experience and good performance operating an SBHC, and extensive commitment and participation from school personnel and community partners

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	N/A
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	20.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Proposed to work with a facilitator to complete a comprehensive community needs assessment. Needs assessment will include listening sessions, outreach, and communication about the SBHC
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> Proposed using funds to purchase a dedicated fax/copy/printer to ensure all patient documentation remains confidential Proposed purchasing dedicated AED for the clinic
3. Clinical Coordination Services
<ul style="list-style-type: none"> Proposed using funding to support no-charge Health Risk Assessment visits to engage students and encourage utilization of the SBHC

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Large Rural
Equity Site Factor
<ul style="list-style-type: none"> Do not qualify
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Proposed training for SBHC staff on dental screening and application of fluoride varnish• Proposed establishing a relationship with community dental provider, Tooth Protectors, to host clinics for sealants |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Schools which the Applicant is requesting Dental Site Boost Funding:

- | |
|--------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Maranacook High School |
|--------------------------------------------------------------------------|

Oral Health Services to be Provided

- | |
|------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Proposed cleanings, screenings, and sealants |
|------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	10.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability	
1.	Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
	<ul style="list-style-type: none"> • Applicant addressed this section in Component 2, Item 3 - Clinical Coordination Services • Applicant proposed that sustainability for this program will come from a combination of demonstrated downstream revenue, as well as from the value to the school district of more real-time data on what students are experiencing
2.	Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
	<ul style="list-style-type: none"> • Did not provide a response • Evaluation Team notes Applicant’s long-standing commitment to fiscal support of SBHC on behalf of the SAU, including funding the clinic during times when State funding was not available

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Maranacook School Based Health Center

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	22.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Only completed expense summary portion of the budget form• Narrative provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Leslie Jeffers, Sheila Nelson, Ana Hicks, Mary Herman, and Tammy Diaz

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I- Preliminary Information (Eligibility)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A
Part III- Applicant Experience	10.00	10.00
Part IV- Response to RFA Requirements	<i>15.00</i>	<i>N/A</i>
Component 1- Based Funding for New SBHC Sites	<i>10.00</i>	<i>10.00</i>
Component 2- Enhanced Operational Funding	<i>10.00</i>	<i>10.00</i>
Component 3- Boost Funding		
Part IV Total	35.00	20.00
Part V- Reimbursement and Sustainability	20.00	20.00
Part IV- Budget Forms and Budget Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>75.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

**OVERVIEW OF PART I
Applicant Eligibility**

Evaluation Team Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">• Brewer High School• Brewer Community School• ALPHA Program
Organization Applying as a:
<ul style="list-style-type: none">• HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">• Provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

EVALUATION OF PART II

Priority Location for New SBHC Sites (Rural and/or Medically Underserved Area(s))

	<u>Points Available</u>	<u>Points Awarded</u>
Part II- Priority Points	10.00	N/A

Evaluation Team Comments:

N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART III
Applicant Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III- Applicant Experience	10.00	10.00

Evaluation Team Comments:

Part III. Applicant Experience
<ul style="list-style-type: none">• Applicant has operated Brewer SBHCs for 15 years• Applicant is a mental health provider with community experience• Offered strong existing relationships with school nurses and other school staff• Applicant works with Quality Department to ensure provision of high-quality care• Applicant provides health care throughout the area in multiple settings, including integrated medical and behavioral health care for youth and adults.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART IV
Response to RFA Requirements**

Part IV- Response to RFA Requirements	<u>Points Available</u>	<u>Points Awarded</u>
Component 1- Based Funding for New SBHC Sites	15.00	N/A
Component 2- Enhanced Operational Funding	10.00	10.00
Component 3- Boost Funding	10.00	10.00
Total Points	35.00	20.00

Evaluation Team Comments:

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Proposed increasing enrollment through mailers, school newsletters, and other channels to reach students Intends to fund SBHC lead coordinator with time to conduct outreach activities
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> Proposed to use funding to purchase new dental equipment, sterilizer, and instrument sets
3. Clinical Coordination Services
<ul style="list-style-type: none"> Proposed funds will go towards SBHC coordinator salary who schedules patients, handles referrals, maintains records, and assists with outreach efforts

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Do not qualify
Equity Site Factor
<ul style="list-style-type: none"> Qualify
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Proposed increasing staffing to allow for more dental services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

<ul style="list-style-type: none">Proposed funding to support lead coordinator to oversee dental services and increase access
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none">Brewer Community School
Oral Health Services to be Provided
<ul style="list-style-type: none">Proposed cleanings, screenings, sealants, restorative care, and fluoride treatments

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART V
Reimbursement and Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V – Reimbursement and Sustainability	20.00	20.00

Evaluation Team Comments:

Part V, Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Offered systems developed for maximizing reimbursement revenue Coordinator works with families who may be uninsured to explore coverage options PCHC’s Grants & Development Department pursues grants and other funding stream opportunities
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> In-kind support from Brewer School District

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT: Penobscot Community Health Center Inc. (PCHC)

COMPONENT: 2 and 3

DATE: September 8, 2022

**EVALUATION OF PART VI
Cost Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI – Budget Forms and Budget Narrative	25.00	25.00

Evaluation Team Comments:

Part VI. Budget Forms and Budget Narrative

- Submitted a full and thorough narrative
- Budget forms provided and accurate

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Cony MS/HS serving gr. 7-12
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Maine General Medical Center and Kennebec Behavioral Health

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 60 Pierce Drive Augusta, Maine

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Indicated n/a
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> • No Index Score indicated

Part III. Experience
<ul style="list-style-type: none"> • N- Previous SBHC- impression- difficulty maintaining consistent community partner relationships/staffing in the past resulting in discontinuation of SBHC services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • P- Supportive School Officials/Plan for Advisory Board/Previous experience • I-Projected students served=300 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • 56,000
Signed Assurances Form
<ul style="list-style-type: none"> • P-Assurances signed with MGMC & KBH • P-plan for QI process twice/yr • P-Plan for Student Advisory Board
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • P-indicated ADA accessible and adequate designated space and support personnel in place • I- approx. 42 MV students annually • I- three-year average of free and reduced= 45% • I- 6% of students are English Language learners • I- Gr. 7-12 with projected number of students to be served=300
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • P- provide professional development to all staff members around the Performance Standards and Bright Futures guidelines • P-Goal- increase the percentage of adolescents receiving age-appropriate preventative and acute medical care • P-Goal- reduce the percentage of adolescents who report unmet mental health needs • P-process in place for screening students
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • P-Student advisor system for monitoring providing opportunity for relationship building between them • P- check in system and monitoring system for at risk behavior • P-structured daily intervention time slot (30 mins)-
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> • P-MGMC- Touchpoint

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

<ul style="list-style-type: none"> • P-KBH- NEO
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • Q- Some of the items are already in place while others will require additional time to develop or implement new practices, policies, or procedures (no outlined prof. development plan mentioned) • P- For monitoring, we will review this tool two times per year as a team to ensure that we are meeting the expectations • Q- no smart goals for meeting to respond timely and effectively- ie. assessment results indicate that we are not meeting a standard, then we will work as a team to remedy the situation • P- mentions collaboration with other SBHC for approaches to address issues identified
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).</p>
<ul style="list-style-type: none"> • P-Student Enrollment Forms included for review • P- maximize enrollment→use online and paper registration • P- will have students and their families complete this information on an annual basis to ensure updated health history and signature for the privacy policy • P- will learn from the other 16 SBHC in Maine for best practices for enrollment (they have already collaborated with Maranacook for sample document development) • P- will engage in a marketing campaign to enroll students- advertisements, announcements, Facebook and Instagram posts, videos, pamphlets, brochures, bulletin boards
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • P- Only SBHC staff will have access to students' health records • P- No records or information will be released from the SBHC without written consent from the student or parent • P-knowledgeable about Maine State Law-allows students to seek services for issues related to mental health or substance abuse without requiring parental notification • Q- sustainable plan for ensuring needs for underinsured-Budgeted funds from this grant to cover financial barriers
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • P- always welcome to walk in • P- open school hours

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

- P- Appointments can be made through the school nurse or by the student online
- P- Input about the procedures will be asked of the newly created student advisory board

9. Describe how data will be tracked, compiled, and provided to the Department.

- P- Administrative Assistant will work with both Electronic Management Record systems of Maine General and KBH to track and compile data

10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.

- P- Commitment to having a school nurse in every building
- P- Understand the value and need of the relationship demonstrated through outlining the important roles of school nurses in schools and their role in referral/collaboration with medical and behavioral providers

Service Offering

- Sick- Acute illnesses, Chronic illness management, Prescriptions
- Preventive-Physical Exams, Sports/camp physicals, Immunizations (referred to FMI until program in place), Health risk assessment/brief intervention
- Labs-Strep, U/A, Chlamydia/GC
- BH-individual, group & substance counseling, Tobacco cessation, Depression and suicide risk assessment
- Refer to crisis
- All education platforms
- Reproductive- referred-GYN/Pap, BC prescriptions, long-acting reversible contraception
- Dental—outside partner provides school-based services

Part V. Reimbursement and Sustainability

1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- N- No clear financial sustainability plan-With the grant, we hope to learn further ways of sustain

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- P- many community partners supporting student needs: Family Planning, Dental Care, Teen Center-KV United Way, 5-2-1-0, Health Communities of the Capital Area for substance use prevention and education program, Sexual Assault & Crisis, etc.
- Q-unclear financial support other than grant funding and MG/KBH billing

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

Part VI. Budget Forms and Budget Narrative

- Form 1 Submitted-Base Funding- 56,000
- Form 2 submitted-Expense Summary- Personnel 21,000, Supplies 5,000, Technology 4,000, Misc. 26,000
- Forms completed as instructed

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Cony High School
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Cony in Augusta

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations</u> .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> •
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> • To be discussed

Part III. Experience
<ul style="list-style-type: none"> • P - SBHC in past • Community Partnerships

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Whole Child, Whole School, • Commitment to nurse in every school • Supportive principal |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Applied
Signed Assurances Form
<ul style="list-style-type: none"> • Yes, included
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p>
<ul style="list-style-type: none"> • Q – medically underserved
<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p>
<ul style="list-style-type: none"> • Professional development for all staff such as Bright Futures • Universal screener • They will develop
<p>3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>
<ul style="list-style-type: none"> • Homeroom teacher play big role, daily intervention for all
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
<ul style="list-style-type: none"> • NEO
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • Review tool two times per year and update • Remedy situation as needed
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).</p>
<ul style="list-style-type: none"> • Variety of communication • On-line paper • Letter to families • Marketing campaign, social media, and media
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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APPLICANT NAME: Augusta Public Schools

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

care are reduced.
Follow Maine law
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Always have welcome • Admin assistant • Student advisory board input to assure
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Monthly tracking with EMR
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • School nurse in every building, will screen/triage – explains nurse role, entry point • Work collaboratively with SBHS staff • Grant will not supplant
Service Offering
<ul style="list-style-type: none"> • Offer most and refer for those they don't (C&C and FP and Central Maine Dental)

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Been working toward goal for 7 years • See this as start up
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • P – mentioned number of partners beyond SBHC partner, including Local teen center, United Way, OutMaine.

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • All forms submitted • Adequate narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: August 25, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
•
Organization Applying as a:
• SAU
Signed Memorandum of Agreement (MOA), as applicable
• Yes

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
• No?

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations</u> .
Physical location of the SAU Administrative Office where the SBHC is located:
• ?
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
•

Part III. Experience
• I – Had an SBHC previously
• P – Has an established advisory board

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: August 25, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

- Talks about relationships with community partners
- P- admin support and support from school leadership
- P – longstanding partnership with Kennebec Behavioral Health

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Medical provider = 15 hours per week • Behavioral health = 35 hours per week • Serve 300 out of 1000 students at both middle and high school • Separate offices that will be accessible for students with disabilities
Signed Assurances Form
<ul style="list-style-type: none"> • yes
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website .
<ul style="list-style-type: none"> • 45% of students eligible for Free and Reduced Meals. • Not underserved but students still struggle to access providers
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • P- professional development and training will be part of this. • Enrolled students have a primary care provider listed, one well-child visit, plan for chronic diseases, screened for sexual activity and health risk • Q – All enrolled students will be screened for behavioral health needs? • Q – has universal screen for students. Will that be used to get at performance standards listed?
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • All homeroom teachers will monitor students. • Q – These teachers will be able to use the extra 30 minutes with the SBHC to seek advise?
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> • MGMC – Touchpoint • KBH – NEO
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: August 25, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

<ul style="list-style-type: none"> • There will be training around the assessment tool • Team will do ensure that the school is meeting the requirements by checking and monitoring twice per year. • Sections will be discussed at each Advisory Board meeting
6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).
<ul style="list-style-type: none"> • P – Will develop a marketing campaign. • Wants to learn more from other SBHCs
7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> • Only SBHC staff have access to files • Q – Don't partners have policies and procedures in place already?
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Student can walk-in or make appointment ahead of time. • Student advisory board will provide input
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Admin assistant will be responsible for tracking data on a monthly basis through EMR system.
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • Explains different roles of SBHC providers and nurses. • Nurses will refer to SBHC providers
Service Offering
<ul style="list-style-type: none"> • All except refer for immunizations (initially), crisis services, gyn/pap smears, birth control prescriptions and LARC. And no dental

Part V. Reimbursement and Sustainability
<ul style="list-style-type: none"> • Build partnerships over last 7 years. • Will make more detailed plans for sustainability. • Nothing about reimbursement. Although mentioned in previous sections.
<ul style="list-style-type: none"> • Number and range of partners including Teen center, Maine Dental Health Outreach, Maine Family Planning, OutMaine

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Clear description of budget expenses to reach \$56,000, although not much detail on

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

supplies
• No indirect costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Cony Middle and High School. 60 Pierce Drive, Augusta, Maine
Organization Applying as a:
<ul style="list-style-type: none"> • Applying as a School Administrative Unit. • Bidder met the requirement.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • MOA's provided with Maine General Medical Center and Kennebec Behavioral Health. • Bidder met the requirement.

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Cony Middle and High School. 60 Pierce Drive, Augusta, Maine

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Indicate n/a. Not in medically underserved area. • Cony Middle and High School. 60 Pierce Drive, Augusta, Maine
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Part III. Experience
<ul style="list-style-type: none"> • They indicate that they have had a School-Based Health clinic in the past and have been working on building the framework for a new clinic. • They have an Advisory Board previously established, founded seven years ago. • They have two nurses and two clinical social workers currently at the school. • They have an existing administrative assistant who is focused on the medical and emotional support of their health center.

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Indicate eligibility for tier three funding.
Signed Assurances Form
<ul style="list-style-type: none"> • Completed and submitted signed assurances with both Maine General Medical Center and Kennebec Behavioral Health.
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • They indicate that their students are under-resourced in many ways with a significant number of their students experiencing trauma. • Their area is not considered underserved. • They report barriers to care due to a lack of transportation, negative beliefs, confidentiality concerns, lack of family support or insurance. • They report having students whom identifying as McKinney Vento (homeless) as well as English Language learners.
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • They will provide professional development to staff around the performance standards. • They will increase the percentage of adolescents receiving age-appropriate preventative and acute medical care. • They will look to reduce the percentage of adolescents reporting unmet mental health needs. • They will reduce the percentage of students engaging in unhealthy risk-taking behaviors, providing intervention and referral. • They will provide access to evidence-based counselling.
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<ul style="list-style-type: none"> • They have an advisor system where all students are assigned a homeroom/advisor teacher whom they meet with daily. Teachers provide a check-in and monitoring system for at-risk behaviors. • They have a 30-minute intervention time slot daily to provide academic and behavioral interventions.
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
<ul style="list-style-type: none"> • They will utilize Touchpoint and NEO as utilized by their partner Health Care Organizations.
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • They will implement professional development to become highly familiar with the content. • They indicate that some items are already in place. • They will review their monitoring tool twice annually to ensure they are meeting expectations. • If assessment indicates that they are not meeting a standard, they will work as a team to remedy the situation.
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).</p>
<ul style="list-style-type: none"> • They will engage in a marketing campaign to enroll students to include letters, advertisements, announcements, social media post, videos, pamphlets, brochures and bulletin boards. • Their administrative assistant will be responsible for registration and they will utilize Soarian as utilized by Maine General. • Sample of registration and consent forms were provided.
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • They indicate only SBHC staff will have access to health records and that none will be released without written consent from the student or parent. • They will financially support students in need of confidential care and will provide referrals to those that they are unable to help. • They will utilize funds from the grant to determine unmet needs of students with no insurance and those who are underinsured.
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • They indicate that they will support walk-ins as well as appointments made in advance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<p>through the school nurse or an online portal.</p> <ul style="list-style-type: none"> • They will invite the school advisory board to help with marketing and provide feedback.
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • They will track information monthly to ensure a thorough and timely report. • They will work with both Electronic Management Record systems of Maine General and Kennebec Behavioral Health to track and compile data.
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • The school-based health center will provide an entry point and source of primary care. School nurses will work collaboratively with medical and behavioral providers. • The grant will not supplant the need for school nurses.
Service Offering
<ul style="list-style-type: none"> • Bidder met the requirement.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • They indicate that they have been working towards developing and sustaining SBHC services over the past seven years. • They are working to pull in community partners into SBHC work. • They are applying for the grant to get start-up funds and hope to learn ways to sustain.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • They have additionally discussed SBHC services with the Augusta Teen Center who have offered their support. • They partner with Maine Dental Health Outreach to improve oral health. • They partner with Maine Family Planning. • They have a standing relationship with Spurwink to provide case management to students who qualify. • They provide training for staff and education for students through the Sexual Assault Crisis and Support Center. • OutMaine has provided them with significant guidance and support for LGBTQ+ communities

Part VI. Budget Forms and Budget Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Majority of funds to be allocated to providing support for students who are uninsured or underinsured. |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/25/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Cony Middle and High School
Organization Applying as a:
<ul style="list-style-type: none"> • Applicant is an SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Applicant provides signed MOUs with Maine General Medical Center for medical services, and Kennebec Behavioral Health for behavioral health services

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Zip code is considered Large Rural according to RUCA

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Not indicated as a medically underserved area
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> •

Part III. Experience
<ul style="list-style-type: none"> • Applicant previously operated a SBHC at this site, will apply “lessons learned” to the

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/25/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

<p>new site.</p> <ul style="list-style-type: none"> • Identified Whole School, Whole Child model, with medical and behavioral health connected to the academic performance of students. • Applicant has already established an Advisory Board, includes school staff and providers from community behavioral health providers. • Applicant identified existing staff resources, including school nurses and administrative assistance

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Bidder is applying for Component 1 funding
Signed Assurances Form
<ul style="list-style-type: none"> • Assurances forms signed for medical and behavioral health services
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p>
<ul style="list-style-type: none"> • Free/reduced lunch % of 45% • Bidder has identified trauma-informed practices as a priority • Identifies multiple barriers to care for students and families; proposed SBHC would promote access to services
<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p>
<ul style="list-style-type: none"> • Will provide professional development to all staff members regarding Performance Standards and Bright Futures guidelines. • Will identify age-appropriate medical services, including management of chronic conditions and engagement with a community Primary Care Provider. • Will reduce unmet mental health needs by screening and increasing access to services; applicant has a current crisis response protocol that is reviewed regularly. • Will engage providers and health educators to provide preventative information and risk reduction. • Applicant has created a universal screener, completed by the homeroom teacher.
<p>3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>
<ul style="list-style-type: none"> • Applicant discusses current structure of engaging students with an advisor, with structures in place to identify students who may potentially be in need of additional services. • Staff will assist with enrollment and referral to care.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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EVALUATOR DEPARTMENT: MCDC/DHHS

<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
<ul style="list-style-type: none"> • Touchpoint, through Maine General, and NEO for behavioral health services through Kennebec Behavioral Health.
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • Applicant will provide professional development in alignment with standards, and will complete assessment tool 2x per year. • Will reach out to other SBHCs and the Department for additional guidance as needed.
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).</p>
<ul style="list-style-type: none"> • Will use paper and digital enrollment • Administrative Assistant will assist with enrollment • Will use multiple outreach platforms to engage students and families and educate about SBHC and available services.
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • Applicant will keep all records confidential in accordance with state statute • Will encourage family engagement • Will ensure access to confidential care, and access to care for uninsured/underinsured students.
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • Multiple options for students accessing care – walk-ins, through school nurse, online portal • Will engage with Youth Advisory Board to support outreach of SBHC in school community
<p>9. Describe how data will be tracked, compiled, and provided to the Department.</p>
<ul style="list-style-type: none"> • Will work with the Department to track and report data, using EHR to support data extracts
<p>10. Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.</p>
<ul style="list-style-type: none"> • Describes process for ensuring communication and collaboration between SBHC and school nurses.
<p>Service Offering</p>
<ul style="list-style-type: none"> • Applicant will offer all required services • Family Planning services offered through referral to Maine Family Planning;

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Augusta Public Schools

DATE: 8/25/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

immunizations offered through referral until volume increases
<ul style="list-style-type: none">• Dental services already in place, for MaineCare students only

Part V. Reimbursement and Sustainability

1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- Applicant has been planning for SBHC for seven years, including engaging with community partners.

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- Although there is not currently additional fiscal support, the applicant demonstrates multiple community partnerships in support of the SBHC and student wellness (Maine General, Kennebec Behavioral Health, Augusta Teen Center, Dental Health Outreach, Maine Family Planning)

Part VI. Budget Forms and Budget Narrative

- Basic budget narrative provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Ellsworth High School-24 Lejok Street Ellsworth, Maine
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Bucksport Regional Health Center

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 24 Lejok Street Ellsworth, Maine

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 24 Lejok Street Ellsworth, Maine
Index Score: <input type="checkbox"/> 51 - 75 <input checked="" type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none">

Part III. Experience
<ul style="list-style-type: none"> P- Established Healthcare facility for nearly fifty years (since 1974) I-service area - 26 towns

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

- P- currently-integrated primary medical, behavioral and dental care services
- P-currently established Bucksport School System- Behavioral Health

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • P-completed as instructed
Signed Assurances Form
<ul style="list-style-type: none"> • P- assurances completed
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • P- designated an MUA with an Index Score of 46.6/ID 01450 • I- Gr. 9-12 with projected students served=390 • I-provides education for 12 surrounding rural towns including technical education to surrounding HS that would be eligible for accessing SBHC services
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • P-plan-Advisory board develop/review/implement policy • P- Federally Qualified Health Center -will draw from our existing policies and will collaborate closely with the school system • P-established QA system-Performance Standards will be addressed using the SBHC Guideline and will be reviewed as part of BRHC’s Quality Assurance (QA) feedback and reporting systems
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • P- experience providing care- community-based healthcare has long been the provision of primary care across the entire age spectrum • P-Experience providing care in RSU 25- serve youth in our clinics in both Bucksport and Ellsworth and have been providing Behavioral Health services successfully in the schools of RSU 25 for several years
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> • BRHC- eClinicalWorks (eCW)
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
<ul style="list-style-type: none"> • P- Advisory Board- meet monthly during the initial planning stages (School Year 2022-2023), transitioning to quarterly meetings for School Year 2023-2024.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

<ul style="list-style-type: none"> • P-School-focused Needs assessment
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).</p>
<ul style="list-style-type: none"> • P- plan for multimedia parent engagement- describing what services will be available at the school, hours of operation, Frequently Asked Questions (FAQs) and how to register/consent to care • P-ongoing communication- SBHC Newsletter will be developed and distributed monthly to both parents and students
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • P-all current policies r/t patient confidentiality, HIPAA compliance and cyber-security apply to SBHC • P- Federally Qualified Health Center (FQHC) • P-Health Access Connection (HAC) program
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • P- Development of the Youth Advisory Board
<p>9. Describe how data will be tracked, compiled, and provided to the Department.</p>
<ul style="list-style-type: none"> • P- extracted from HER and structured data form by BRHC’s Data Analyst
<p>10. Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.</p>
<ul style="list-style-type: none"> • P-Indicates understanding of roles and collaborative processes- Integrating an SBHC with school nursing services ensures the complementary provision of nursing with on-site primary medical, dental and behavioral health care for all students • P-Nursing is included on the SBHC advisory team
<p>Service Offering</p>
<ul style="list-style-type: none"> • P-Sick visits- all services • P-Preventive- all services • P-Labs- plan for strep & U/A on site with partners for all other labs • P-BH- all services with crisis onsite and referral options • P-Health Education -all • Reproductive- referral • Oral Health-sealants only-other services referred

<p>Component 2- Enhanced Operational Funding</p>
<p>1. Planning and outreach to increase enrollment</p>
<ul style="list-style-type: none"> • BRHC will work directly with School Nurse and Administrators in the development of

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

<p style="text-align: center;">SBHC Advisory</p> <ul style="list-style-type: none"> • P-ongoing communication- SBHC Newsletter will be developed and distributed monthly to both parents and students • P-local papers, as well as local radio and TV stations
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • P-School has a designated Health Clinic space that requires minimal renovations- remove one wall and put a second wall to create a waiting room and private exam room (architecture plan included) • P-bathroom already exists for student/patient use and there is an existing sink in the exam room area
3. Clinical Coordination Services
<ul style="list-style-type: none"> • P-The Clinical Coordinator (CC)/Medical Assistant (MA) will be responsible for the daily operations of all SBHC clinical services, supervised by the Practice Manager for Coastal Health Care – the Ellsworth-based clinic that is part of the BRHC system

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Location is: 24 Lejok Street, Ellsworth, Maine • Ellsworth High School
Equity Site Factor
<ul style="list-style-type: none"> • Indicated n/a
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Nurse Practitioner to perform oral examinations as needed • medical provider (FNP) and the Clinical Coordinator (MA) will participate in training on the application of fluoride varnishes • Equipment-the topical fluoride itself, latex gloves, disposable dental mirrors and gauze pads • minimum of two clinic days/quarter to preventive oral health exams and varnish applications (where indicated) for students in Grades 9-12.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Ellsworth High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Oral exams; application of topical fluoride and sealants, as indicated. Give Kids a Smile Week (first week in February)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Dental hygienist cleaning and screening- on-site & referral• Sealants- on-site• Restorative care (by a dentist)-on-site & referral |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part V. Reimbursement and Sustainability

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.</p> |
| <ul style="list-style-type: none">• P- bill insurances for the services rendered• Q-Grant funding will also assist in supporting salaries when there is not enough revenue generated to cover those services |
| <p>2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.</p> |
| <ul style="list-style-type: none">• Federally Qualified Health Center |

Part VI. Budget Forms and Budget Narrative

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• P-All budget forms (1&2) completed as instructed with a comprehensive itemized account for funding allocations |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
•
Organization Applying as a:
• Bucksport Reg HC/HO
Signed Memorandum of Agreement (MOA), as applicable
• “Memorandum of Agreement” 8/15/22

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
• Ellsworth School Distr, SAU 24/24 Lejok St., Ellsworth

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
•
Index Score: <input type="checkbox"/> 51 - 75 <input checked="" type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
•

Part III. Experience
• BRCH, an FQHC, served area since 1974 . Delivers high quality, integrated primary medical, behaviorl and dental care svcs X hlth care continuum to UNDERSERVED

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

populations in 26-town svc area via two sites, Bucksport and Ellsw + beh hlth to four Bucksport schools; stated multiple performance objectives.

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> Tier II—767 students;
Signed Assurances Form
<ul style="list-style-type: none"> P-all initialed; hours of svc, med and beh as well as provider for medical listed; beh h tbd
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> P-will reach medically underserved students for med, beh and dental svcs. MUA indes 46.6/ID01450; 12 rural towns+ outlying schools which send students to Hancock Cty Tech Ctr (will be served by SBHC)
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> P—7 pg Performance Stds document included
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> P-see above doc and p 8 of application
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> E-Clinical Works eCW((6 pp), Attachment B and incl Rt to Privacy and Pt Info (2 pp); Attachment B, Security of EHRs; pt vss templates; compliance w “SBHC Guide to Reporting (Emrollees file, Vss File, RAAPS file, Problems File; PHI (“Protected....) de-identified....Muskie formula....
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
<ul style="list-style-type: none"> 2022 Comm Health Needs Assessment form> Priorities;Appendix E boxes checked; Clinical staff and Advs bd input.
6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).
<ul style="list-style-type: none"> “Attchment A, “ Enrollment form; educational pamphlet: Hours, FAQ,How to register/consent; multi-media approach, student-parent portals, online/mail, paper (See Attach A)
7. Describe the policies and procedures for ensuring students have access to confidential

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> All current FQHC confidentiality guidelines, rqmts, HIPPS compliance, cyber-security "Attach B")DETAILED confidentiality guidelines/doc included
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> Ease of access in building; posted hours, private waiting rm, same-day appts, walk-ins; Youth Advs Bd key ("Attachment C")
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> "Extracted from the EHS's templates, structured data form by BRHCs Data Analyst; SBHC Guidelines> BHRC Mgmt and school ldrshp via BRHC Quality Assurance Committee and consistent w their Qual Impvt workplan
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> P-collaborative scenario;SN is "first responder, referral source; integrating, COMPLEMENTARY, (not supplanting)SN will be important contributor to planning, outreach, implementation and dynamic eveluatipn of svcs and valued mbr SBHC Advs Comm
Service Offering
<ul style="list-style-type: none"> Template checked; comprehensive of rquired svcs w referrals to FP and Beh Hlth crisis; lab back-up at Coastal Health Ctr, Ellsw; Oral: Sealants, other at BHRC Bucksprt

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> School Community Info mtgs, planning....work w SN and admin to devel Advs Goup; Youth Advs Bd; SBHC NEWSLETTER monthly to parents, students to highlight impt activities, evidence-based health info; more efforts for broader community outreach
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> EHS Designated Health Clinic, minimal renovations...remove one wall>waiting rm. Long-range hope to find larger space as clinic grows SCHEMATIC/DRAWING INCLUDED
3. Clinical Coordination Services
<ul style="list-style-type: none"> Clinic Coordinator (CC)/MA daily ops, supsd by prax mgr for Coastal HC (Ellsworth)

Component 3- Boost Funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Rural Site Factor
<ul style="list-style-type: none"> • Q-Ellsworth but catchment area rural towns
Equity Site Factor
<ul style="list-style-type: none"> • n/a
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • NP can perform oral exams; FNP and MA will be trained on varnishes; minimal supplies needed; minimum 2 clinic days/quarter for prev dental hlth/oral exams; AND First Friday February is “Give Kids A Smile Day”, will expand to WEEK, w support from DMD or DDS and registered hygienist fr Bucksport HC site for quarterly educ sessions
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Ellsworth
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Noted above

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • P: Collect health ins info, bill insurance; grant funding
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • “FQHC/BRHC can offer care to all....reduced/discounted svcs thru Health Access Connection (HAC) program....svcs regardless of ability to pay (Attach D and E)

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Budget forms and Narratives(last page) for all three components noted/charted; all required Me DHHS budget forms/docs in detail • (Narrative:Comp 1—materials, Exam room table, integrated dx sx, computer workstations...waiting rm chairs, med supplies (see form 5,line item) • Comp 2 Expense costs outlined on Form 5, lines 16, 31....Renovations, interior walls, doors, minor plumbing, waiting rea, exam room....Planning and outreach expenses, meetings, food....meetings....advertising, radio, newspers, newsletters • “ 3”Boost” fnding for DENTAL at school and BRHC.....

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Ellsworth
Organization Applying as a:
<ul style="list-style-type: none"> • HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 24 Lejok Street, Ellsworth, Maine

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations</u> .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 24 Lejok Street, Ellsworth, Maine
Index Score: <input type="checkbox"/> 51 - 75 <input checked="" type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> • Check if correct

Part III. Experience
<ul style="list-style-type: none"> • Offers behavioral health services in Bucksport schools right now. • Collects data around performance objectives

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Part IV. Response to RFA Requirements	
Component 1- Base Funding for New SBHC Sites	
	<ul style="list-style-type: none"> • 390 out of 767 students • Tier 2: 20 hours behavioral health and 15 medical
Signed Assurances Form	
	<ul style="list-style-type: none"> • yes
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department's Rural Health and Primary Care, Data, Reports & Maps website.	
	<ul style="list-style-type: none"> • Surrounding areas of Ellsworth are rural • Includes CTE which reaches even more area students.
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).	
	<ul style="list-style-type: none"> • Clinical staff will develop with input from Advisory Board • 50 years experience in field, draw from existing policies
3. Demonstrate the Applicant's capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)	
	<ul style="list-style-type: none"> • Currently serve and engage youth in Bucksport and Ellsworth • Q- need more detail?
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.	
	<ul style="list-style-type: none"> • Uses eCW • Deidentify data for reporting purposes
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.	
	<ul style="list-style-type: none"> • I- has done community health needs assessment in 2022 • Will develop
6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).	
	<ul style="list-style-type: none"> • Work with HS • Create brochure
7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.	
	<ul style="list-style-type: none"> • Current policies of clinic will apply to SBHC
8. Describe the policies and procedures for ensuring all services are student-friendly (such	

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

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EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Private waiting room and same day appts. • Engage students for feedback
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Track through EHR templates, Follow SBHC guidelines.
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • Provides distinction between school nurses role and SBHC role. • Scope and roles for SBHC will be developed in consultation with school nurse
Service Offering
<ul style="list-style-type: none"> • Most. No reproductive health. And only sealants, other dental referred to Bucksport. • Certain lab tests will be referred to Ellsworth family planning and their Ellsworth clinic. Will partner with Acadia Hospital to refer for crisis services if needed.

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • School Community Informational Sessions • Advisory Group • Youth Advisory Group • Monthly newsletter • Broader community outreach, including local papers, local radio and TV
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Minor renovation. Remove one wall to create waiting room and exam room.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Will have a Clinic Coordinator

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Yes
Equity Site Factor
<ul style="list-style-type: none"> • no
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • oral exams by NP, fluoride varnish.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

<ul style="list-style-type: none">• Two clinic days/quarter• I- Entire first week of Feb for grades 7 to 12, professional oral health services, include dentist• Hygienist provide quarterly dental education sessions
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none">• Ellsworth HS
Oral Health Services to be Provided
<ul style="list-style-type: none">• Oral exams• Cleaning and screening on site for the week, refer to health center otherwise

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none">• P - Successful process for billing insurance in Bucksport already.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none">• FQHC funding to cover under and uninsured.

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Budget narrative included• Except for some start up costs, personnel costs are key expenses• No indirect costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Ellsworth Highschool. 24 Lejok Street Ellsworth Maine.
Organization Applying as a:
<ul style="list-style-type: none"> Applying as a Health Care Organization.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Provided Memorandum of Agreement with Bucksport Regional Health Center

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 24 Lejok Street, Ellsworth, Maine

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 24 Lejok Street, Ellsworth, Maine
Index Score: <input type="checkbox"/> 51 - 75 <input checked="" type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25

Part III. Experience
<ul style="list-style-type: none"> They have served the town of Bucksport and the surrounding communities since 1974.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

- Mission of providing high-quality, integrated primary medical, behavioral and dental care services for rural and underserved populations.

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Eligible for tier two funding.
Signed Assurances Form
<ul style="list-style-type: none"> • Signed assurance form submitted with application.
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • They will reach medically underserved students for medical, behavioral and dental health services. • They have been designated as a medically underserved area with an index score of 46.6. • They provide secondary education to students from surrounding rural towns that do not have their own high schools.
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • Since it will be a new SBHC, the components will be developed by clinical staff and reviewed by the Advisory board prior to adoption and implementation. • They will draw from existing polices and will collaborate closely with the school system, students and the community to meet the standards.
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • They pledge to continue efforts at engaging youth to ensure they meet and exceed each of the performance standards.
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> • eClinicalWorks (eCW) is currently utilized by the facility for maintain records. • Protected PHI will be de-identified for reporting purposes and dates of birth will be converted to year of birth using the formula supplied by the Muskie Institute.
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
<ul style="list-style-type: none"> • They pledge to draw from their existing policies and to collaborate closely with the school system, students and the community to meet student needs. • Health priorities have been identified as part of a Community Health Needs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<p>Assessment which will be used as the basis for a school-focused Needs Assessment that will include the participation of all stakeholders.</p>
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).</p> <ul style="list-style-type: none"> • They will create an educational pamphlet that will be distributed to parents using a multi-media approach including student-parent portals, online/email distribution and paper brochures. • Sample registration and consent forms provided.
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p> <ul style="list-style-type: none"> • They are an established FQHC, and all current policies related to patient confidentiality, HIPAA compliance and cyber-security will apply. • They can offer care to all and provide reduced/discounted services. • Copies of confidentiality policies and sliding fee program provided with application.
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p> <ul style="list-style-type: none"> • Same day appointments will be available for walk-ins. • Students will have access to a phone number to call and schedule appointments. • They will develop a Youth Advisory Board to engage students.
<p>9. Describe how data will be tracked, compiled, and provided to the Department.</p> <ul style="list-style-type: none"> • Data will be tracked and compiled according to school-based health center guidelines and presented to and presented through their Quality Assurance Committee. • Quality Improvement measures/goals will be created and will be consistent with their current quality improvement workplan.
<p>10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.</p> <ul style="list-style-type: none"> • The school nurse will function as a referral resource to the school-based health center for students. • The school nurse will serve as a valuable member of the school-based health center advisory committee.
<p>Service Offering</p> <ul style="list-style-type: none"> • Bidder met the requirement.

<p>Component 2- Enhanced Operational Funding</p>
<p>1. Planning and outreach to increase enrollment</p> <ul style="list-style-type: none"> • They will develop a youth advisory board that will engage students in the school-based health center process.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<ul style="list-style-type: none"> • They will develop a newsletter to distribute monthly that will highlight important activities and offer evidence-based health information. • They will develop an informational piece for local papers, local radio, and TV stations.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • They plan on renovating existing space to create waiting room and private exam room. • They plan to use a larger space as their clinic grows. • They provided a draft plan of the proposal.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Clinical coordinator will be responsible for schedules, communication and will work closely with the School Nurse to assure students are receiving care in a timely fashion.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Ellsworth High School Administrative office located at 24 Lejok Street, Ellsworth, Maine
Equity Site Factor
<ul style="list-style-type: none"> • Student to Color ratio is not greater than 10%
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • They will perform oral examinations and provide fluoride varnishes dedicating minimum of two clinic days per quarter. • They will provide professional oral health services for the week in February designates as "Give Kids a Smile Day." • A registered dental hygienist will provide quarterly education sessions.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Ellsworth High School.
Oral Health Services to be Provided
<ul style="list-style-type: none"> • They will provide all listed services onsite or at their Health Center. • They will additionally provide oral exams onsite.

Part V. Reimbursement and Sustainability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 08/24/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none">• They will collect health insurance from students enrolling and bill insurance for services rendered.• Grant funding will assist in supporting salaries when there is insufficient revenue to cover services to allow for ongoing continuity of care.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none">• They are a Federally Qualified Health Center and can offer care to all regardless of ability to pay.• They provide opportunity for reduced/discounted services.

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Narrative submitted indicates that they intend on utilizing funding for student care and services to include and exam room, integrated diagnostic systems, computer/workstations. Additionally propose renovations to existing space as well as boost funding for dental services.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/26/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Ellsworth High School
Organization Applying as a:
<ul style="list-style-type: none"> • Bucksport Regional Health Center (HCO)
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Signed MOU with RSU 24/Ellsworth School District

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 24 Lejok Street Ellsworth 04605 • Ellsworth is categorized as Small Rural

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> •
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> •

Part III. Experience
<ul style="list-style-type: none"> • Applicant has served community for 50+ years

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/26/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

- Federally Qualified Health Center serving rural and underserved populations in 26-town area
- Currently provide behavioral health care in Bucksport School System
- Currently support multiple integrated medical/behavioral health models

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Applying for Component 1 funding • Tier II, total school population >750, Free/reduced lunch 22%
Signed Assurances Form
<ul style="list-style-type: none"> • Included
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • New SBHC will reach medically underserved students across multiple communities. • Applicant does not specifically describe other demographic or need characteristics of student population
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • SBHC processes will be developed by clinical staff and reviewed by the Advisory Board. • Will draw from existing policies and procedures within FQHC and will adapt to the SBHC. • Will be reviewed as part of the Quality Assurance system
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • Has some existing experience providing school-based behavioral health services
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> • eClinicalWorks
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
<ul style="list-style-type: none"> • Policies and procedures will be drawn from existing clinical guidelines • Will work with the Advisory Board to conduct a school-focused needs assessment.
6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).
<ul style="list-style-type: none"> • Will develop brochures and FAQs for students and parents

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/26/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

<ul style="list-style-type: none"> • Will raise awareness about SBHC through multiple channels • Sample enrollment forms included.
7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> • Will comply with HIPPA and other confidentiality guidelines • Will provide services to all students regardless of ability to pay
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • SBHC clinic will be centrally located in high school • Will have same-day appointments available, private waiting area • Youth Advisory Board will further develop opportunities for youth engagement.
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Data will be extracted from EHR by BHRC data Analyst. Quality Improvement measures and goals will be developed.
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • Services will coordinate and work closely with school nurses
Service Offering
<ul style="list-style-type: none"> • All required services offered • Family Planning by referral to Ellsworth Family Planning • Dental cleaning and restorative care offered at FQHC location; sealants offered on site

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Will coordinate with Ellsworth School District to convene community informational meetings for families and students • Will work with the School Nurse and administrators to create a SBHC Advisory Group, to meet monthly during start-up period • Youth Advisory Board will work with SBHC staff to ensure student needs are being met. • SBHC Newsletter will be created and distributed monthly to students and families.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Describes plan for physical adaptation on existing clinic space
3. Clinical Coordination Services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Bucksport Regional Health Center

DATE: 8/26/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Clinic coordinator/medical assistant will oversee operations, communication with students and families, work closely with school nurse |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Component 3- Boost Funding

Rural Site Factor

- | |
|---------------------------------------------------------|
| <ul style="list-style-type: none"> • Yes |
|---------------------------------------------------------|

Equity Site Factor

- | |
|--------------------------------------------------------|
| <ul style="list-style-type: none"> • No |
|--------------------------------------------------------|

Dental Site Factor

Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Existing medical provider will be trained to perform basic oral exams and to apply fluoride varnish • Will provide one week of on-site full dental care |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Schools which the Applicant is requesting Dental Site Boost Funding:

- | |
|---------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Ellsworth High School |
|---------------------------------------------------------------------------|

Oral Health Services to be Provided

- | |
|----------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Exams, fluoride varnish • Full exams and oral health care 1 week per year |
|----------------------------------------------------------------------------------------------------------------------------------------|

Part V. Reimbursement and Sustainability

1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Will collect insurance information for reimbursable services • Grant funding will supplement any gaps in funding from reimbursement revenue |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- | |
|-----------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Applicant is an FQHC; no other funding or support described |
|-----------------------------------------------------------------------------------------------------------------|

Part VI. Budget Forms and Budget Narrative

- | |
|-------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Basic budget narrative provided |
|-------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz MPH, RN, NCSN

EVALUATOR DEPARTMENT: DOE-O3S

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> •
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • MOU with St. Croix Regional Family Health

Part III. Experience
<ul style="list-style-type: none"> • 18-year track record, opening in 2004 • Has active advisory board in place that participates in advocacy work, strategic planning and goal setting • Policies and procedures developed using SBH Alliance toolkit • 75% of student population actively utilizes • Providing: well-child exams, immunizations, women’s health care including family planning, allergy/asthma plans, CLIA-waived testing, behavioral health services • Practices in place for quality assurance/quality improvement • Strong community support and relationships with providers • Billing in place

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Focus on increasing utilization & enrollment • Tours • Social Media

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz MPH, RN, NCSN

EVALUATOR DEPARTMENT: DOE-O3S

<ul style="list-style-type: none"> • Classroom visits • Trivia Contests • Raffles • New Pamphlets • Displays
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Upgrade computer and Wi-fi systems • Replace current entry buzzer and update locking mechanism for door • Soundproofing to improve privacy
3. Clinical Coordination Services
<ul style="list-style-type: none"> • School nurse has previously served as clinical care coordinator or health center director • Strategic planning and transition to dedicated coordinator/director

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • 34 Blue Devil Hill, Calais ME 04619
Equity Site Factor
<ul style="list-style-type: none"> • Assures student to color ratio is marked greater than 10%
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • None indicated
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • none indicated
Oral Health Services to be Provided
<ul style="list-style-type: none"> • none indicated

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Reports Insurance billing including Mainecare and private insurance • Sliding scale payment available for unreimbursed care with exception to confidential

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz MPH, RN, NCSN

EVALUATOR DEPARTMENT: DOE-O3S

care
<ul style="list-style-type: none">• Confidential care provided by Maine Family planning at no charge
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none">• 2012-2013 Washington County CC plumbing and electrical programs worked with St. Croix Regional Tech Center building trades program built health center• School dept. support through janitorial, school nursing services, liability ins. Coverage• School staff assists with scheduling appointments, locating contact info.• Calias Community Hospital provides advisory board member

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Detailed forms provided appropriate for funding requested

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Calais High School
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • With St. Croix Family Regional Health Center

Part III. Experience
<ul style="list-style-type: none"> • 18 years, Jan 2004 • Terrific narrative • Went from 75 kids to 75% of the student population • Got HRSA construction grant to build freestanding building

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Reaching out to new 9th graders • Tour, social media outreach, promotional materials, incentives, new flier
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Computer needs, wifi, • entry buzzer, • privacy space
3. Clinical Coordination Services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

- | |
|-----------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Strategic planning • Dedicated clinical care coordinator |
|-----------------------------------------------------------------------------------------------------------------------|

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Yes
Equity Site Factor
<ul style="list-style-type: none"> • Yes
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • n/a
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • n/a
Oral Health Services to be Provided
<ul style="list-style-type: none"> • n/a

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Detailed sustainability plan, billing and confidentiality
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Washington County Community College – helped with building • St Croix regional tech • School and Hospital support

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Detailed attached budget • Support from St. Croix Regional Family Health Center and school district

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Gov Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Calais middle and high school, 32 Blue Devil Hill, Calais
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes

Part III. Experience
<ul style="list-style-type: none"> • Existing SBHC, 18 years • Extensive description of services and ways in which they have provided extra support • I – Mental Health Matters grant from MEHAF

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Outreach to students through tours, social media, classroom visits, and other promotion.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Upgrades to computer, wifi • Replacement of buzzer • Sound proofing
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Transition planning to a coordinator from school nurse

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Gov Office of Policy Innovation and the Future

Component 3- Boost Funding
Rural Site Factor
•
Equity Site Factor
• yes
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
•
Schools which the Applicant is requesting Dental Site Boost Funding:
•
Oral Health Services to be Provided
•

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
• Has process for billing private and public insurance
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
• Extensive community partnerships, ex CC provide technical, infrastructure support, community hospitalFu

Part VI. Budget Forms and Budget Narrative
• Funds for maintenance, tech, consultants and coordinator.
• Narrative attached. Q – Consultant funds are for direct health care services for uninsured and underinsured?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Calais Middle/High School, 34 Blue Devil Hill, Calais, Me. 04619
Organization Applying as a:
<ul style="list-style-type: none"> • Applying as an SAU.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Provided with St. Croix Regional Family Health Center.

Part III. Experience
<ul style="list-style-type: none"> • They have an 18 year track record of providing thoughtful, comprehensive and adolescent-focused health care. • They currently provide medical services including well child exams, state-supplied immunizations, women's health care including family planning, allergy/asthma plans, CUA-waived lab tests, infection and injury assessment and treatment, and referral to specialists. • Their advisory board meets monthly throughout the school year to review and approve policies, assess utilization and financial reports, and engage in strategic planning. • They have an existing building with two fully equipped exam rooms, separate office, handicap bathroom and large waiting and medical office.

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Tours, social media outreach, classroom visits, publicity, promotional materials, trivia contests, raffles, new pamphlets, displays at school events.
2. Site improvement and start-up costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Upgrades to computer and WiFi systems. Replacement of current entry buzzer, door and lockset • Improve privacy/sound proofing, enhance sound system.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Strategic planning and transition to a dedicated clinical care coordinator or health center director.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • 34 Blue Devil Hill, Calais, Me. 04619
Equity Site Factor
<ul style="list-style-type: none"> • They indicate positively.
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Incomplete
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Incomplete
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Incomplete

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • They collect insurance information about students as part of the registration process and bill for medical services that are provided. • Confidential care is subsidized by a contract with Maine Family Planning including the provision of 340B prescriptions and supplies at no charge to the student.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • The school department provides the physical space, internet, technical support, school nursing services, liability insurance, central office and janitorial services. • Consulting provider agencies (behavioral and medical) provide professional consultation directly to staff and other BDHC providers.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

- School department staff (secretaries, administrators and teaching staff) assist with accommodating student appointments, locating contact information when it has changed, and assisting with solving technical problems.
- The guidance department staff works closely with BDHC staff to facilitate referrals and support students outside of BDHC provider hours.
- The Calais Community Hospital provides a liaison and advisory board member to provide community-based healthcare expertise

Part VI. Budget Forms and Budget Narrative

- Bidder met the requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 8/28/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Calais High School, Blue Devil Health Center
Organization Applying as a:
<ul style="list-style-type: none"> • SAU (City of Calais)
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • MOU with St. Croix Regional Health Center

Part III. Experience
<ul style="list-style-type: none"> • Applicant has 18 years of experience operating a SBHC in this setting. • Overall enrollment is >75% of the student population. • Provides comprehensive medical and behavioral health services. • Has an engaged and representative community advisory committee to support the SBHC.

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Will increase outreach with a focus on incoming 9th graders to educate about the SBHC and services offered. • Will offer tours, classroom visits, social media outreach, and other student engagement. • Focus on increasing utilization as well as enrollment.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: City of Calais, Calais School Department; Blue Devil Health Center

DATE: 8/28/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

<ul style="list-style-type: none"> • Improvement of IT infrastructure (computer, WiFi, other systems) • Replace entry buzzer and locking mechanisms • Improve privacy and soundproofing
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Planned transition to a dedicated clinic coordinator or center director

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Calais is classified as Small Rural
Equity Site Factor
<ul style="list-style-type: none"> • Based on MDOE data dashboard, the % of students of color served by Calais SAU is 8.4%
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • N/A applicant not requesting dental funding
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> •
Oral Health Services to be Provided
<ul style="list-style-type: none"> •

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Calais School Department is committed to sustainability of the SBHC • SBHC collects information for incurred students to maximize reimbursement revenue
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • SBHC works closely with community partners and the SAU to support daily operations of the clinic • No specific external funding sources identified

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Budget forms and basic narrative provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: O3S

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none">Portland High School 284 Cumberland Avenue, Portland, ME 04101Deering High School 370 Stevens Avenue, Portland, ME 04103
Organization Applying as a:
<ul style="list-style-type: none">HCO- Greater Portland Health
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">MOA with Portland Public Schools

Part III. Experience
<ul style="list-style-type: none">Greater Portland Health (GPH) is a federally qualified health center with locations in Portland, Maine and the surrounding townsSix School-Based Health Centers in area high schools and middle schoolsHealth centers located in the community centers of three different public housing communitiesReport extensive experience in serving underserved populations including comprehensive services which are not otherwise easily accessible for patients with health disparities and go beyond primary care to include dental care, behavioral care, the Greater Pathways substance use disorder (SUD) treatment program, HIV and infectious disease treatment, gender affirming care, a Health Care for the Homeless program, casework, and connections to community resources through our Community Health Workers30% of our patients are uninsured and over 37% of our patients are identified as homelessMany patients are New Mainer immigrants, refugees, or asylees. 35% of all patients are best served in a language other than English, and 51% are of a racial or ethnic minority. We therefore strive to ensure that our services are culturally and linguistically

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: O3S

appropriate

Part IV. Response to RFA Requirements

Component 2- Enhanced Operational Funding

1. Planning and outreach to increase enrollment

- A hired Practice Operations Specialist will be responsible for working closely with operations leadership and team members to optimize the operations-oriented workflows around GPH patient care
- Attend open houses and parent events, and increase access to enrollment forms in multiple locations to share information about the SBHC and how students can enroll

2. Site improvement and start-up costs

Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site

- Plan-create a team room for providers to go when not seeing patients to create more space for patients to be seen in the health center.
- Plan-add temporary paneling to break up the new team room from clinical space.

3. Clinical Coordination Services

- Plan-The Practice Operations Specialist will coordinate the building out the new team room, perform outreach and connect with patients to get them in for services, perform clinical coordination with the school nurse, social workers, administration, and patient parents, and set up patient appointments in the electronic health record.

Component 3- Boost Funding

Rural Site Factor

- None indicated

Equity Site Factor

- Indicated greater than 10% student of color ration

Dental Site Factor

Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students

- GPH’s dental program currently consists of two dentists, four dental hygienists, and seven dental assistants
- Three fully-equipped dental operatories at Portland High School, which include x-ray machines, a panoramic x-ray machine, autoclaves, ultrasonics, and cavitrons. Our services include cleanings, exams, sealants, fluoride, fillings, **and extractions**

Schools which the Applicant is requesting Dental Site Boost Funding:

- Portland High School

Oral Health Services to be Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: O3S

- | |
|-------------------------------------------------------|
| <ul style="list-style-type: none">• All |
|-------------------------------------------------------|

Part V. Reimbursement and Sustainability

1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- Four Financial Assistance Counselors- family engagement financial planning
- MaineCare
- sliding fee scale
- organization employs a revenue cycle team which will work to retrieve funds from insurers and work on billing plans with students and their families.

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- GPH employs a grants team that works to secure funding opportunities
- currently supported by a state grant and United Way funding
- revenue cycle team works to maximize program revenues via insurance
- receive monetary and infrastructural donations.

Part VI. Budget Forms and Budget Narrative

- completed

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> •
Organization Applying as a:
<ul style="list-style-type: none"> • HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes • Q – signed in 2016

Part III. Experience
<ul style="list-style-type: none"> • FQHC with SBCH in 6 area schools • Very experienced • Provide pediatric health care, medical, behavioral, dental • Serves students of color

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Portland: Practice operations Specialist to connect with school nurses, students, parents, etc and get students enrolled
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Deering HS • Infrastructure: Team room for providers to create more space for students
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Portland and Deering: Practice operations specialist, out of new team room, will do

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

clinical coordination

Component 3- Boost Funding
Rural Site Factor
•
Equity Site Factor
<ul style="list-style-type: none"> • Yes for Deering and Portland HS
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • New Oral Health Administrative Support Specialist to improve access and care. Will do outreach, case management, social support and advocacy and help providers to ensure connection and flow. • Already is operating at Portland high with cleaning exam, filling and extraction
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Portland high
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All services

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Sustainability measures are in place • Gather demographic data • 4 financial assistance counselors will make sure that reimbursement is sought and students are enrolled when eligible
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • GPH grants team current SBHC grant and united way funding

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Budget forms are attached • Q – Budget narrative?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Portland and Deering HS
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Yes

Part III. Experience
<ul style="list-style-type: none"> Currently provide services to 6 high schools in Greater Portland region Also expanding services to key populations this year High percentage of youth of color

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Hire specialist in Portland High to do that outreach and connect to students.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> Expand site in Deering HS Team room and more space for patients
3. Clinical Coordination Services
<ul style="list-style-type: none"> Practice Operations Specialist will coordinate renovation and outreach and all work of SBHC

Component 3- Boost Funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Rural Site Factor
•
Equity Site Factor
• Yes
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
• Create new Oral Health Administrative Support Specialist. Facilitate access and improve quality
Schools which the Applicant is requesting Dental Site Boost Funding:
• Portland
Oral Health Services to be Provided
• All, but are these new?

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
• Maximize reimbursement • Help students complete MaineCare apps • FQHC sliding scale
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
• Grants team to look for other opportunities. Ex, has United Way funding

Part VI. Budget Forms and Budget Narrative
• Budget is clear. • Q- where is narrative?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Portland High School, 284 Cumberland Avenue, Portland, ME 04101 Deering High School, 370 Stevens Avenue, Portland, ME 04103
Organization Applying as a:
<ul style="list-style-type: none"> Applying as an HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Provided.

Part III. Experience
<ul style="list-style-type: none"> They are a federally qualified health center. Over 30% of their patients are uninsured and over 37% are homeless. They are the most racially and ethnically diverse health center in the state of Maine. Their SBHCs provide pediatric healthcare services to students directly in schools, which promotes convenience and accessibility for students and guardians. SBHC teams also work with school nurses and social workers to maintain best coordination of care.

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> They will connect with students, collaborate with school nurses, social workers, and administrators, attend open houses and parent events, and increase access to enrollment forms in multiple locations to share information about the SBHC and how students can enroll.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

site
<ul style="list-style-type: none"> • They will create a team room for providers to go when not seeing patients to create more space for patients to be seen in the health center. • They will add temporary paneling to break up the new team room from clinical space.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • The Practice Operations Specialist will coordinate the building out the new team room, perform outreach and connect with patients to get them in for services, perform clinical coordination with the school nurse, social workers, administration, and patient parents, and set up patient appointments in the electronic health record.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Incomplete
Equity Site Factor
<ul style="list-style-type: none"> • Indicate yes with eligibility at both Portland and Deering High schools.
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Their Oral Health Administrative Support Specialist will facilitate access and improve the quality of healthcare for patients through outreach, case management, community education, informal counseling, social support, and advocacy. • This person will provide support to dentists, dental students, dental hygienists, and dental assistants to ensure the seamless flow of patient care within the SBHC dental program. • GPH's dental program currently consists of two dentists, four dental hygienists, and seven dental assistants. • They have three fully-equipped dental operatories at Portland High School, which include x-ray machines, a panoramic x-ray machine, autoclaves, ultrasonics, and cavitrons.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Portland High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All oral health services proposed to be provided at SBHC.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<ul style="list-style-type: none">• Their four Financial Assistance Counselors will connect with the parents/guardians of any students who are not covered by insurance or has difficulty making co-payments to formulate a plan.• Their Financial Assistance Counselor will help uninsured students complete a MaineCare application.• They offer a sliding fee scale to provide care at very low out-of-pocket costs.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none">• Their grants team works to secure funding opportunities.• Their SBHCs are currently supported by a state grant and United Way funding.• They receive monetary and infrastructural donations.

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Do not appear to have submitted a narrative.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 8/28/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Portland High School • Deering High School
Organization Applying as a:
<ul style="list-style-type: none"> • HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Included

Part III. Experience
<ul style="list-style-type: none"> • Applicant is an FQHC currently operating six SBHCs in Portland and surrounding communities • Has experience providing services to hard to reach populations in the area (homeless individuals, people with substance use disorder or other mental illness). • Provides culturally and linguistically appropriate care to a significant population of non-English speakers, refugees, and New Mainers. • SBHC staff work closely with school nurses and school social workers

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposes to hire a Practice Operations Specialist to oversee and enhance workflows and patient services • Practice Operations Specialist will connect with stakeholders including students, school staff, and parent events to increase access and enrollment.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 8/28/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

site
<ul style="list-style-type: none"> Proposes renovation of additional space provided at Deering High School to create a staff room and additional patient space
3. Clinical Coordination Services
<ul style="list-style-type: none"> Proposes Practice Operations Specialist to coordinate new site enhancements, coordination with school staff and patients.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Site is categorized as Metropolitan, not eligible for rural boost funding
Equity Site Factor
<ul style="list-style-type: none"> Eligible for Equity boost funding
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Proposes adding new Oral Health Administrative Support Specialist to improve outreach, case management, and advocacy Current services include two dentists, four dental hygienists, and seven dental assistants Provides the full range of preventive and interventional dentistry at Portland High SBHC
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Portland High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> Dental cleaning and screening Sealants Restorative dental care

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Proposes building on existing sustainability practices, including collecting insurance information and maximizing reimbursement. Financial Assistance Coordinators work with families to enroll in appropriate insurance, or qualify for a sliding fee scale.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Portland Community Health Center DBA Greater Portland Health

DATE: 8/28/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Applicant employs a grants team to identify funding opportunities• Receives additional financial support from United Way |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part VI. Budget Forms and Budget Narrative

- | |
|---------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Has not included a budget narrative |
|---------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Boothbay Region High School 236 Townsend Ave., Boothbay Harbor ME 04538 Boothbay Elementary 238 Townsend Ave., Boothbay Harbor ME 04538 –
Organization Applying as a:
<ul style="list-style-type: none"> HCO-Lincoln Medical Partners
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Yes- Boothbay-Boothbay Harbor CSD

Part III. Experience
<ul style="list-style-type: none"> Indicated N/A Component 2 and 3 Application Only

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> incentives for registration and raffle prizes video MH marketing providing food at open house/events in encourage attendance
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> New office furniture = \$2,000 New exam chair and install = \$7,000
3. Clinical Coordination Services
<ul style="list-style-type: none"> use funds to support staff time-Salary and benefits – to support PSR’s clinical coordination activities = \$9,130 Materials and supplies to complete tasks above =\$643

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Boothbay Region High School, 236 Townsend Ave., Boothbay Harbor ME 04538
Equity Site Factor
<ul style="list-style-type: none"> No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Biannual Vanish clinic days/oral health care days with SBHC MA/NP - \$2,245 LH PSR (Dental Health Coordination focus) - \$4,940 Oral Health packs for students – (toothbrush, floss and paste) - \$1,056 Consultant services: Lincoln County Dental for booking commitment (annual) = \$1,000
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Boothbay Region High School, 236 Townsend Ave., Boothbay Harbor ME 04538
Oral Health Services to be Provided
<ul style="list-style-type: none"> All except restorative care which will be referred

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Established healthcare organization with Patient Accounts Team and Coding Compliance staff
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> Boothbay/Boothbay Harbor CSD has consistently budgeted \$12,000 annually to support the SBHC services- demonstrating their commitment to continue the services. Lincoln health supports staff salaries and materials/medical supplies in other operations budgets

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> Detailed and appropriate

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
•
Organization Applying as a:
• HCO
Signed Memorandum of Agreement (MOA), as applicable
• yes

Part III. Experience
•

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives, prizes, food • Open house • Video • Marketing plan
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Exam table, • Office equipment • Exam chair
3. Clinical Coordination Services
• Clinical Coordinator will be the MA/NP, plus connect with PCP if one is not established

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Component 3- Boost Funding
Rural Site Factor
•
Equity Site Factor
• No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Annual Health Days – varnish, screening by existing staff • Health Services on-site • MEHAF planning and global health • Consultant services
Schools which the Applicant is requesting Dental Site Boost Funding:
• Boothbay Regional HS
Oral Health Services to be Provided
• All but restorative will refer to Lincoln County Dental

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Establish process for LH Patients Account Team, Coding Compliance staff • Seeking all possible reimbursement
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • BBCSD is \$12,000 annually • Lincoln health provides staff salaries and materials and management

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Budget forms are attached • Detailed budget narrative provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Boothbay HS and Elementary School
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Yes

Part III. Experience
<ul style="list-style-type: none">

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Incentives for registering Open House Marketing video and supplies
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> Purchase exam table. New office equipment
3. Clinical Coordination Services
<ul style="list-style-type: none"> Order supplies, management of Impact and getting students connected to MaineCare and PCP

Component 3- Boost Funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Rural Site Factor
<ul style="list-style-type: none"> • yes
Equity Site Factor
<ul style="list-style-type: none"> • No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Will integrate dental services (Q - is this an addition?) • Biannual oral health days • On-site dental health services – cleanings, assessment, sealants, education and prevention • Part of MEHAF planning grant
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Boothbay HS
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Cleaning, screening and sealants.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • On-going process for reimbursement revenue.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • School already provides resources • LH supports staff salaries and medical supplies

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Clear narrative and budget • Do have indirect costs of 10%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: 09/06/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Boothbay Region High School - 236 Townsend Ave., Boothbay Harbor ME 04538 Boothbay Elementary - 238 Townsend Ave., Boothbay Harbor ME 04538
Organization Applying as a:
<ul style="list-style-type: none"> Applying as an HCO.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Submitted.

Part III. Experience
<ul style="list-style-type: none"> Incomplete

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> They will provide incentives for registration and raffle prizes for all those who turn in a registration form. They will have an open house with giveaway items and food to encourage students and families to visit the SBHC. They will contract with MaineHealth (MH) marketing to produce 1 minute video to promote SBHC.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> They will purchase a new High Low Power Exam Table with a Power Back from CME Corp. to replace the old exam room table. They will purchase new office equipment including two new office chairs for the

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: 09/06/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Patient Service Representative (PSR) and Medical Assistant (MA), a desk for the LCSW in the High School location, and a small table for the office space located in the elementary school.
3. Clinical Coordination Services
<ul style="list-style-type: none"> They will use funds to support staff time for this non-reimbursable service. This will include staff time needed to order supplies, and complete fridge and freezer temperature monitoring and Impact account management. This work will also focus on getting each enrolled student connected with a PCP if they do not have one established.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> 51 Emery Lane, Boothbay Harbor ME 04538
Equity Site Factor
<ul style="list-style-type: none"> Selected "No"
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> They will have Biannual oral health days including education, fluoride varnish, and oral health screening. They will have on-site access to subcontracted preventive dental health services including cleanings, assessment, sealants, education, and other prevention and early intervention services aimed at preventing dental disease
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Boothbay Region High School - 236 Townsend Ave., Boothbay Harbor ME 04538
Oral Health Services to be Provided
<ul style="list-style-type: none"> They will provide referrals for all services and additionally have Dental hygienist cleaning and screening, and sealants provided by the SBHC.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> They have a continuous process for ensuring reimbursement revenue to sustain services through utilization of the LH Patient Accounts Team, and the Coding Compliance staff. The financial status of the SBHC is now also being monitored by the School and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: 09/06/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Community Health Advisory Committee and, each summer, via the SBHC staff workshop.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none">• Boothbay/Boothbay Harbor CSD has consistently budgeted \$12,000 annually to support the SBHC services.• LH directly provides staff salaries and materials/medical supplies in other operations budgets to support work at SBHCs.• Staff salary support includes grant management/reporting, practice manager for SBHC staff and operations, as well as support from LH staff in quality measurement, IT support, and financial services staff time.

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• Bidder met the requirement.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: 8/28/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Boothbay High School
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Attached

Part III. Experience
<ul style="list-style-type: none"> Did not complete

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Incentives for registration (raffle) Open house Promotional video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> New exam table Additional office equipment for provider spaces
3. Clinical Coordination Services
<ul style="list-style-type: none"> Proposes to use funding to support additional administrative staff time for oversight of the SBHC and outreach to students and families

Component 3- Boost Funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Boothbay)

DATE: 8/28/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Rural Site Factor
<ul style="list-style-type: none"> • Location qualifies as small rural
Equity Site Factor
<ul style="list-style-type: none"> • Does not qualify
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Biannual oral health weeks with exams using existing providers • Preventive dental health services (cleaning, assessment, sealants)
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Boothbay High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Cleaning and screening • Sealants

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Will work with Patient Accounts Team and Performance Improvement to track and maximize reimbursement revenue • Will collaborate with the School and Community Health Advisory Committee
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • \$12,000 from Boothbay School District

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Budget Narrative Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Lincoln Academy 81 Academy Hill Road, Newcastle ME 04553
Organization Applying as a:
<ul style="list-style-type: none"> HCO-Lincoln Medical Partners
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> P-completed

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 81 Academy Hill Road, Newcastle ME 04553

Medically Underserved Area
Medically Underserved Areas as designated by the Health Resources & Services Administration Medically Underserved Areas/Populations .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 81 Academy Hill Road, Newcastle ME 04553
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> Not indicated

Part III. Experience
<ul style="list-style-type: none"> P- well-established healthcare system

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • P-completed
Signed Assurances Form
<ul style="list-style-type: none"> • P- completed
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p>
<ul style="list-style-type: none"> • I- Gr-9-12 projected students served=220 • I- serves approximately 585 students and annually has 30 to 50 boarding student • P-100% rural county, and serves as a hub for communities spread across a wide variety of geographic areas
<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p>
<ul style="list-style-type: none"> • P-established plan with current staff in place- managed by Anni Pat McKenney, LH grant lead and Carol McClure, SBHC Practice Manage • P- plan-SBHC will have quarterly staff meetings- covering operations, performance measures, concerns and process for improvement in collaboration with LH Quality Department • P-provide preventive and acute medical and behavioral health services for students who elect to enroll • P- services are available and provided to students during non-school hours and when school is not in session (including weekends, holidays, school vacations, and summer breaks); and will collect and enter data into each patient Electronic Health Record related to SBHC services received (using appropriate ICD-10 and CPT codes) and providing aggregated, de-identified data to the Department twice annually
<p>3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>
<ul style="list-style-type: none"> • P-staff member assigned two days a week serving as Medical Assistant & administrative support/Patient Services Representative (PSR) • P-Screening process outlined for well-visits/BH screening • P-follow same guidelines as LH, i.e., they follow Bright Futures and American College of Pediatrics recommendations and guidelines for health and development history, physical exam, education and anticipatory guidance • P-Care coordination is monitored and facilitated
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

<ul style="list-style-type: none"> • P- Epic Systems Corporation (Epic)
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • P- School and Community Health Advisory Council (SCHAC) in 2020 to provide a team approach to the medical advisory role for schools and community settings caring for youth • P-plan to expand advisory group to include parents, etc. and meet twice yearly
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).</p>
<ul style="list-style-type: none"> • P-expanding communication plan- maximize enrollment by additionally disseminating one-page information sheets with the reg./consent forms; will host an open house in the fall; and will seek to attend school staff and board of trustee meetings to promote services and stress the importance of enrollment • P-online and paper enrollment forms available
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • P- LH SBHC all follow MH policies and procedures regarding confidential care, and our registration forms explicitly state no one is turned away because of inability to pay • P- connect patients and families to Care Partners Program staff who can help with applications to MaineCare and other state or federal programs
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • P- Allow walk-in appointments • P-student engagement- SBHC staff to visit health classes to talk about services available
<p>9. Describe how data will be tracked, compiled, and provided to the Department.</p>
<ul style="list-style-type: none"> • P-Epic electronic medical records • P-MaineHealth has a Quality and Population Health Department that will assist in compiling and tracking data • P- work closely with MH Quality team to build a specific report in Epic
<p>10. Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.</p>
<ul style="list-style-type: none"> • P- In 2020 LH created the Lincoln County School Nurse Alliance (LCSNA), to promote collaboration and provide support for school nurses working within Lincoln County • P- direct communication on a daily basis, including “warm-hand offs” • P- school nurses invited to annual meeting for MOA to provide feedback or any information re: improvements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

Service Offering
<ul style="list-style-type: none"> • P-Sick visits- all services • P-Preventive- all services • P-Labs- all services • P-BH- substance use counseling and crisis-off referrals, all other services provided on-site • P-Health Education -all • P-Reproductive- all services provided with exception of Long-acting reversible contraception (LARCs) • P-Oral Health-Restorative care (by a dentist) services referred, Dental hygienist cleaning and screening & sealants provided on-site

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • P-incentives for registration and raffle prizes • P- video MH marketing • P-providing food at open house/events in encourage attendance
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • P-plan to expand internet capability to support EHR system • P-equipment-chair, exam table, etc.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • I-does not identify what funds-LH will use funds to support staff time for this non-reimbursable service

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • P-81 Academy Hill Road, Newcastle ME 04553
Equity Site Factor
<ul style="list-style-type: none"> • N-Indicated -No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • P- Biannual oral health days including education, fluoride varnish, and oral health screening • P- On-site access to subcontracted preventive dental health services including

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE – O3S

cleanings, assessment, sealants, education- engaged in under a MeHAF planning grant
<ul style="list-style-type: none">• P-PSR with focus on dental health coordination• P-Oral Health packs for students – toothbrush, floss and paste
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none">• Lincoln Academy
Oral Health Services to be Provided
<ul style="list-style-type: none">• P-Restorative care (by a dentist)-by referral• P-Dental hygienist cleaning and screening• P-Sealants

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none">• P-established practices- a continuous process for ensuring reimbursement revenue to sustain services in any of our care settings through utilization of LH Patient Accounts Team, and Coding Compliance
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none">• N-Utilized temporary private funding for Lincoln Academy, to partially support the LCSW for the SBHC-funding no longer available• P- experienced in funding management- Staff salary support includes grant management/reporting, practice manager for SBHC staff and operations, as well as support from LH staff in quality measurement, IT support as well as financial services staff time

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none">• P-completed with detailed narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Lincoln Academy. MaineHealth applying
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Yes

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> Lincoln Academy

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> Newcastle
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none">

Part III. Experience
<ul style="list-style-type: none"> Lincoln Health run SBHCs since 1998. Within schools set up like Dr. office

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

- | |
|--------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Strong partnerships • Boothbay is modeled |
|--------------------------------------------------------------------------------------------------------|

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • 220 students out of 585
Signed Assurances Form
<ul style="list-style-type: none"> • Yes
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p>
<ul style="list-style-type: none"> • “Town Academy”, public school for 6 towns including 3 medically underserved • 100% rural, students would have to travel to health care
<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p>
<ul style="list-style-type: none"> • 2 page plan • List out all four standard goals and plan for addressing • P- Nice detail
<p>3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>
<ul style="list-style-type: none"> • 3 pages of detailed listing of services. • Access to larger health system • If future demands, we can put in more hours
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
<ul style="list-style-type: none"> • Epic
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • Has council which is described. The make up and plan to grow, including monthly student meetings.
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).</p>
<ul style="list-style-type: none"> • Shares registration and will sent home info to families • Open house • Board meetings
<p>7. Describe the policies and procedures for ensuring students have access to confidential</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> Follow MaineHealth policies and procedures
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> Walk in, Parent call if needed, school communications, social media, info to health class
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> Data will be collected with help from MaineHealth and EMR.
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> P - Lincoln County School Nurse Alliance will collaborate, share space and provide warm hand off. Daily communication
Service Offering
<ul style="list-style-type: none"> Detailed rubrick, has plan for substance Abuse at Midcoast ARC, Crisis at Sweetser, LARC. Dental will be on-site and referral to Mainely Teeth

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Incentives for families Video Marketing
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> Dedicated internet Exam table And chair upgrade
3. Clinical Coordination Services
<ul style="list-style-type: none"> PSR/MA will help improve coordination

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Yes
Equity Site Factor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: August 28, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

<ul style="list-style-type: none"> No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Biannual Oral Health days On-site Health services, cleanings, assessment, sealants, education P- MEHAF planning and global health Mainely Teeth – consultant services
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Lincoln Academy
Oral Health Services to be Provided
<ul style="list-style-type: none"> Everything except Restorative referred to Mainely Dentists

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Continuous reimbursement review Experience with reimbursement
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> Have had private funding, exploring additional strategies LH will provide staff salaries and supplies

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> All budget forms Broken down each components Detailed narrative breakdown for each component

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Lincoln Academy
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Yes

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 81 Academy Hill Road, Newcastle

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations</u> .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none">
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> ?

Part III. Experience
<ul style="list-style-type: none"> LincolnHealth provides health care in the region for many years. P- first started working with SBHCs in 1998.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Has partnered with Lincoln Academy in the past. Has strong relationship. Has other SBHC partnerships. • Q – Switching from School being the lead to LH being lead? |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Q – Is this a new site? • Hours are 14 for medical and 16 for behavioral
Signed Assurances Form
<ul style="list-style-type: none"> • Yes
<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p> <ul style="list-style-type: none"> • Rural area with some towns being medically underserved • School is a community hub and trusted/familiar setting
<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p> <ul style="list-style-type: none"> • Managed by grant lead and practice manager. Oversight by clinicians. • Quarterly staff meetings • Compliance and accessibility • P – Walks through each of the Standard Goals and explains how those will be addressed.
<p>3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p> <ul style="list-style-type: none"> • I - Can access Boothbay SBHC if needed • Mentions current schedule for services. How does this proposal provide new care?
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p> <ul style="list-style-type: none"> • Epic
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p> <ul style="list-style-type: none"> • The School and Community Health Advisory Council will play a key role in this. Regular communication with each other, school leaders and community members. • Structure and standards monitored by the practice manager • Standards same as others at LincolnHealth
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

<ul style="list-style-type: none"> • Clear forms • Open house • Board of trustee meetings • Proposal in Component 2
7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> • Follow Maine Health policies
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Try to register at beginning of school year • Allow walk-ins • Direct communication to students, including social media and texts • Work with school’s communications director
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Use MaineHealth resources • Will be making quality improvements from learnings with other SBHCs
10. Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • Direct communication between nurse and SBHC including warm hand offs • Formal annual meeting
Service Offering
<ul style="list-style-type: none"> • No substance use or tobacco cessation or crisis. Goes to providers. • Dental services won’t be until 2023

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives • Video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Install internet connections to do Epic system and exam table
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Patient Service Representative

Component 3- Boost Funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Rural Site Factor
<ul style="list-style-type: none"> • ?
Equity Site Factor
<ul style="list-style-type: none"> • no
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • integrate dental into SBHC • Oral Health days • Oral Services
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Lincoln Academy
Oral Health Services to be Provided
<ul style="list-style-type: none"> •

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Process for reimbursement • Multiple locations overtime
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Has run out of some funding, but will continue to explore funding opportunities • Doesn’t talk about partnerships outside of LA and LH

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Clear budget and narrative. • Indirect costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 08/25/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Lincoln Academy. 81 Academy Hill Road, Newcastle ME 04553
Organization Applying as a:
<ul style="list-style-type: none"> They are applying as a Health Care Organization.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> MOA provided between MaineHealth and Lincoln Academy.

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> SAU located at 81 Academy Hill Road, Newcastle ME 04553.

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations</u> .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> SAU located at 81 Academy Hill Road, Newcastle ME 04553.
Index Score: <input checked="" type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> Lincoln County medically underserved with index of 54.2.

Part III. Experience
<ul style="list-style-type: none"> They indicate that they are an award winning, full-service community health care system.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 08/25/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

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| <ul style="list-style-type: none"> • They indicate they currently have three school-based health centers located within their system. • They will be starting the new school year with each of their boarding students having a start of the year visit with their Nurse Practitioner to establish a baseline. • They have recently integrated LCSW behavioral health systems into their Lincoln Academy clinic in 2018. |
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Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • They indicate that they are eligible for Tier I funding.
Signed Assurances Form
<ul style="list-style-type: none"> • Assurances form provided. Does not appear to have signature of SAU authority.
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • They are centrally located in a 100% rural county, serving as a hub for surrounding communities. • Many of their students travel significant distances to the school and receive better access to SBHC services during a school day than they could receive an any other way. • They provide convenient hours after and before school, during summer vacations.
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • They indicate that performance Standards will be managed by their grant lead and SBHC practice manager. • They will have quarterly staff meetings with a standing agenda to include performance measures. • They will collect and enter data into each students Electronic Health Record providing aggregated, de-identified data to the department twice annually. • They will ensure compliance of standards of patient confidentiality and appropriate release of information. • They will participate in professional development, quality improvement initiatives, and reporting coordination with and as directed with the department.
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • They indicate that if future demand exceeds the hours currently scheduled at the school that they will add additional availability.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 08/25/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<ul style="list-style-type: none"> • They will screen for behavioral health concerns at each visit and refer positive screenings to the LCSW onsite. • Students at risk for medical concerns are followed up closely through the SBHC and/or their PCP.
<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
<ul style="list-style-type: none"> • They will utilize Epic Sysytems Corporation (Epic) which is connected to the larger MaineHealth system for consistent medical records.
<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
<ul style="list-style-type: none"> • They have created a School and Community Health Advisory Council to provide a team approach to the medical advisory role for schools and community settings. • They will have regular communication with school leaders and will work to ensure appropriate community membership. • They will create a single larger Advisory Committee for all of their SBHC's that will meet twice annually to provide oversight, connection and integration of the SBHC with school and community resources and initiatives. • The SBHC will be monitored by the practice manager of all LincolnHealth SBHCs.
<p>6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).</p>
<ul style="list-style-type: none"> • They have previously developed a registration and consent form which has been reviewed by their legal team as well as their Gender Clinic to ensure updated language around gender identification. • The forms will be distributed by the school in both hard and electronic copy. • They will seek to maximize enrollment by disseminating information sheets, hosting an open house and will school staff and board of trustee meetings to promote services and stress the importance of enrollment.
<p>7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
<ul style="list-style-type: none"> • They indicate that they will follow MaineHealth policies and procedures regarding confidential care. • Their registration forms indicate that no one is turned away because of an inability to pay. • They facilitate with applications to MaineCare and other state or federal programs.
<p>8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
<ul style="list-style-type: none"> • They allow walk-in appointments.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 08/25/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<ul style="list-style-type: none"> • They phone parents to request permission to treat. • They work with the schools communication director to develop a promotion strategy.
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Epic electronic medical records will be used to collect and compile data. • They have a pre-existing report developed that can pull data for each SBHC. • They will work to improve their current manual process of tracking enrollee data, moving to an electronic format.
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • They have significant space in the school dedicated to the health center. • They perform warm handoffs of patients from school nurse to NP or LCSW when needed. • They have a formal annual meeting with school administration to review their MOA prior to the school year and invite school nurses to these meetings to provide feedback and any information for needed improvement.
Service Offering
<ul style="list-style-type: none"> • Bidder met the requirement.

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • They will provide incentives for registration and raffle prizes for those who turn in a registration form. • They will have an open house. • They will produce a one minute video to promote SBHC.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • They will install a hardwired internet connection. • They will purchase an exam table.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • They will use funds to support staff time for this non-reimbursable service. • They will ensure that enrolled students are connected with a PCP if they do not have one established.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Located at 81 Academy Hill Road, Newcastle ME 04553
Equity Site Factor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 08/25/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

<ul style="list-style-type: none"> • They do not have student to color ration greater than 10%
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • They will provide biannual oral health days including education, fluoride varnish and oral health screening. • They will provide onsite access to subcontracted preventative dental health services including cleanings, assessment, sealing, and education.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Requesting for Lincoln Academy
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All services referred with cleaning, screening and sealant additionally onsite.

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • They have a patient accounts team and a coding compliance team to ensure reimbursement of revenue. • If gaps in the process are identified they have a performance improvement team to implement improvement strategies.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • They will seek funding from the school budget. • The school provides some administration support. • They provide staff salaries and materials/medical supplies in other operation budgets to support the work at SBHC.

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • They will utilize all component one funding for salaries/wages, fringe benefits and indirect costs. • They utilize component two funding for salaries/wages, fringe benefits, indirect costs, as well as for capital equipment purchases and other expenses to include promotion, clinical coordination, and creation of a video. • They will utilize component three funding for salaries/wages, fringe benefits, indirect costs and other expenses to include one time use items/materials for students. There will additionally be a booking commitment fee to their dental partner to gain greater access to dental care.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Lincoln Academy
Organization Applying as a:
<ul style="list-style-type: none"> HCO – MaineHealth d/b/a LincolnHealth
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> MOU signed with Lincoln Academy

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 81 Academy Hill Road, Newcastle, ME 04553 Categorized as Isolated Rural

Medically Underserved Area
Medically Underserved Areas as designated by the Health Resources & Services Administration Medically Underserved Areas/Populations .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> Not categorized as medically underserved
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none">

Part III. Experience
<ul style="list-style-type: none"> LincolnHealth has extensive experience providing healthcare services to the surrounding area, including sites in nearby communities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

- Applicant operates Department-funded SBHCs at Boothbay High School and Medomak Valley High School
- Applicant has existing relationships support a non-funded SBHC at Lincoln Academy, including adding enhanced behavioral health capacity

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
•
Signed Assurances Form
<ul style="list-style-type: none"> • Provided
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • Lincoln Academy is a quasi-public school serving students in grades 9-12 in the surrounding area. • Many towns served are small, rural, and lack access to care • School serves as a hub in a region with less centralized infrastructure • Applicant is a Critical Access Hospital serving Lincoln Academy communities
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • SBHC management team includes Grant Lead, SBHC Practice Manager, and Medical Director; will be responsible for monitoring SBHC clinical standards and addressing any emerging issues • SBHC will have quarterly staff meetings to review operations, performance measures, and quality improvement initiatives • Applicant will ensure enrolled students have access to care during the school day, and during non-school hours. • Will collect relevant data for reimbursement and reporting • Will complete Health Risk Assessments for all students as appropriate; will ensure students have identified a Primary Care Provider; will document a well-child visit; assess for sexually transmitted disease screening; and ensure chronic disease management plans. • Will create clinical workflows and monitor through Electronic Health Record. • Will conduct comprehensive behavioral health screening using validated tools, and develop protocols for identifying and referring students with mental health needs or those in a mental health crisis. • Will provide brief counseling or other intervention for any students engaged in

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

potentially risky health behaviors.
3. Demonstrate the Applicant's capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • Applicant will have a Medical Assistant to coordinate care with SBHC providers, students, and school staff. • Will offer 14 hours of on-site nurse practitioner hours and 16 hours of behavioral health (LCSW) • Will follow Bright Future guidelines, conduct comprehensive medical and behavioral health screening
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> • Epic
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
<ul style="list-style-type: none"> • School and Community Health Advisory Council will provide oversight for school and community youth serving settings. Assists with community coordination of services for youth in surrounding communities • Subcommittee of the Advisory Council will provide oversight to the SBHC, meeting monthly • Will create a larger advisory team meeting with other funded SBHC sites, parents, students, and school staff to review policy and program development. • Will create student advisory board to implement youth programming • Practice Manager will ensure all standards are met and appropriate training and professional development for staff
6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).
<ul style="list-style-type: none"> • Registration and consent forms attached; reviewed to ensure gender inclusive language • SBHC and school staff will disseminate to all families at the beginning of the year • Will create info sheets, host and open house, and attend school staff and trustee meetings to raise awareness of the SBHC within the community
7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> • Will follow MaineHealth policies related to confidential care, and no student will be denied care on the basis of inability to pay • Will work with families to enroll in health insurance if an appropriate option
8. Describe the policies and procedures for ensuring all services are student-friendly (such

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Will provide walk-in and same day appointments • Will have staff to engage with parents for permission to treat (for non-confidential care) • Provide outreach to classrooms and the school and parent community
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Quality and Population Health Department will oversee compiling and tracking data • Will extract data from Epic for reporting • Will engage in quality improvement initiatives based off of data findings
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • Works closely with regional school nurses; created Lincoln County School Nurse Alliance • Has existing history of working closely with Lincoln Academy nurses to endure warm handoffs for students needing SBHC services • Will meet with school administration and review MOU annually
Service Offering
<ul style="list-style-type: none"> • Will provide all required services, as well as Dental and some Reproductive Health Services

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives for registration (raffle) • Open house • Promotional video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Upgrading hardwired internet to support Epic EHR • New exam table with installation
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Support increased staff time for non-reimbursable coordination services, including support to students and families • Primarily Medical Assistant/Patient Service Representative time

Component 3- Boost Funding
Rural Site Factor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a Lincoln Health (Lincoln Academy)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

<ul style="list-style-type: none"> SAU Administration office location considered Isolated Rural
Equity Site Factor
<ul style="list-style-type: none"> N/A
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Biannual oral health days with education, varnish, and screening Utilizing existing staff for exams Collaboration with Mainely Teeth to provide more extensive services including cleaning, assessment, sealants, and early intervention
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Lincoln Academy
Oral Health Services to be Provided
<ul style="list-style-type: none"> Dental hygienist cleaning and screening Sealants Referrals to dentists for restorative care

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Will use a team approach to ensure ongoing reimbursement
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> Will continue to explore funding to support SBHC initiatives In-kind space and support from Lincoln Academy LincolnHealth provides staff salaries and other management support

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> Budget Narrative provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Medomak Valley High School 320 Manktown Road, Waldoboro ME 04572 • Medomak Middle School 318 Manktown Road, Waldoboro – served at MVHS
Organization Applying as a:
<ul style="list-style-type: none"> • HCO- Lincoln Medical Partners
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • MOA- Lincoln Medical Partners & Regional School Unit 40

Part III. Experience
<ul style="list-style-type: none"> • Indicated- N/A Component 2 and 3 Application Only

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Plan-incentives for registration and raffle prizes • Plan-video MH marketing • plan-providing food at open house/events in encourage attendance
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • New laptop for Patient Service Representative (PSR) staff to be added to SBHC team primarily serving Medomak Clinic = \$2,000 • Ventilation and hand washing improvements (or set up of SBHC space at Medomak Middle) = \$5,000 • New chairs for LCSW and desk for NP = \$2,000
3. Clinical Coordination Services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

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| <ul style="list-style-type: none"> • LH will use funds to support staff time -Salary and benefits – to support PSR/MA’s clinical coordination activities = \$9,130 • Materials and supplies to complete tasks above = • \$643 |
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Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Medomak Valley High School, • 320 Manktown Road, Waldoboro 04572
Equity Site Factor
<ul style="list-style-type: none"> • Does not qualify
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • 1)Biannual oral health days including education, fluoride varnish, and oral health screening. Existing staff (NP & MA) • 2)On-site access to subcontracted preventive dental health services including cleanings, assessment, sealants, education, and other prevention and early intervention services aimed at preventing dental disease • Biannual Varnish clinic/oral health care days with SBHC MA/NP - \$2,245 • LH Oral Health Coordinator position (PSR) - \$4,940 • Oral Health packs for students – (toothbrush, floss and paste) - \$1,056 • Other Consultant: Mainely Teeth for booking commitment (annual) - \$1,000
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Medomak Valley High School, 320 Manktown Road, Waldoboro 04572
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All but restorative which will refer for treatment

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Established healthcare organization with Patient Accounts Team and Coding Compliance staff
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

- RSU 40 district currently supports the SBHC to provide exam space, separate office space for the LCSW, shared space with school nurse for PSR/MA, and utilities and janitorial services for all spaces.
- Lincoln health supports staff salaries and materials/medical supplies in other operations budgets to support work at SBHCs

Part VI. Budget Forms and Budget Narrative

- Detailed and appropriate

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
•
Organization Applying as a:
• HCO
Signed Memorandum of Agreement (MOA), as applicable
• Yes

Part III. Experience
•

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives • Open House • Video • Marketing plan
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Ventilation • New furniture – chairs for LCSW, New work desk for NP • Laptop for PSR
3. Clinical Coordination Services
<ul style="list-style-type: none"> • PSR+MA who will connect students to a PCP

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Yes, Waldoboro is HS
Equity Site Factor
<ul style="list-style-type: none"> • No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Oral Health Days, • On-site Oral Health services, consultant • MEHAF planning grant with • Mainely Teeth
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • High school
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All but Restorative referred to Mainely Teeth

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • On-going reimbursement efforts
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Temporary private funding for RSU 40 and exploring opportunities for outside funding • LH directly provides staff salaries and materials

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Budget forms are attached • Detailed budget narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Medomak Valley HS and Middle School
Organization Applying as a:
<ul style="list-style-type: none"> • HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes

Part III. Experience
<ul style="list-style-type: none"> • n/a

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives • Open house • Videos
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Newest site. • Storage closet needs ventilation and temp control or work to identify better space and do upgrades • New furniture and office equipment
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Help with MaineCare applications. Cover non-reimbursable services for patients. • Connect students to PCP

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • ?
Equity Site Factor
<ul style="list-style-type: none"> • No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Integrate dental services • Oral health days • Access to dental services
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • High School
Oral Health Services to be Provided
Provide in-clinic in 2023 with Mainely Teeth

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Work with leadership teams to ensure reimbursement revenue • Identify and fill gaps • Multiple sites
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Private funding for LCSW has gone away • No mention of other partnerships than school and LH

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Clear budget and narrative. • Indirect costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 09/07/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Medomak Valley High School - 320 Manktown Road, Waldoboro ME 04572 • Medomak Middle School - 318 Manktown Road, Waldoboro – served at MVHS
Organization Applying as a:
<ul style="list-style-type: none"> • Applying as an HCO.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Provided.

Part III. Experience
<ul style="list-style-type: none"> • Incomplete

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • They will provide incentives for registration and raffle prizes for all those who turn in a registration form. • They will host an open house with giveaway items and food to encourage students and families to visit the SBHC. • They will contract with MaineHealth marketing to produce 1 minute video to promote SBHC.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • They will purchase a new laptop for the PSR, invest in ventilation and hand washing improvements if feasible, new chairs for the LCSW and a desk for the NP.
3. Clinical Coordination Services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 09/07/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

- They will invest in salary and benefits to support PSR/MA's clinical coordination activities as well as materials and supplies to support their activities.

Component 3- Boost Funding

Rural Site Factor

- SAU located at 1070 Heald Hwy, Union, ME 04862

Equity Site Factor

- Indicated they do not have student color ration greater than 10%

Dental Site Factor

Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students

- They will have biannual oral health days including education, fluoride varnish, and oral health screening.
- They will have On-site access to subcontracted preventive dental health services including cleanings, assessment, sealants, education, and other prevention and early intervention services aimed at preventing dental disease

Schools which the Applicant is requesting Dental Site Boost Funding:

- Medomak Valley High School, 320 Manktown Road, Waldoboro 04572

Oral Health Services to be Provided

- All services will be referred with dental hygienist cleaning and screening, and sealants additionally provided by the SBHC.

Part V. Reimbursement and Sustainability

1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- They have a continuous process for ensuring reimbursement revenue to sustain services through the utilization of the Patient Accounts Team, and the Coding Compliance staff.
- The SBHC staff and leadership will continue to work with these teams. If gaps are identified in the process, the Lincoln Health Performance Improvement team will track, develop and implement improvement strategies.
- Financial status is additionally being monitored by the School and Community Health Advisory Committee and, each summer, via the SBHC staff workshop.

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- RSU 40 supports the SBHC by providing exam space, separate office space for the LCSW, shared space with school nurse for PSR/MA, and utilities and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 09/07/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

janitorial services.

- Lincoln Health directly provides staff salaries and materials/medical supplies in other operations budgets to support work at SBHCs including grant management/reporting, practice manager for SBHC staff and operations, as well as support from Lincoln Health staff in quality measurement, IT support, and financial services staff time.

Part VI. Budget Forms and Budget Narrative

- Bidder met the requirement.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 9/1/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Medomak Valley High School • Medomak Valley Middle School
Organization Applying as a:
<ul style="list-style-type: none"> • HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Attached and signed
Part III. Experience
<ul style="list-style-type: none"> • Not completed
Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives for registration (raffle) • Open house • Promotional video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Ventilation • Hand washing station • Potential middle school clinic space • Laptop and office equipment
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Proposed using funds for non-reimbursable staff time for care coordination

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHealth (Medomak Valley HS)

DATE: 9/1/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Patient Service Representative/Medical Assistant time to manage operations and increase enrollment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|

Component 3- Boost Funding

Rural Site Factor

- | |
|--------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Categorized as small rural |
|--------------------------------------------------------------------------------|

Equity Site Factor

- | |
|------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Not eligible |
|------------------------------------------------------------------|

Dental Site Factor

Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Biannual oral health weeks with exams using existing providers • Preventive dental health services (cleaning, assessment, sealants) |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Schools which the Applicant is requesting Dental Site Boost Funding:

- | |
|--------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Medomak Valley High School |
|--------------------------------------------------------------------------------|

Oral Health Services to be Provided

- | |
|------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Cleaning and screening • Sealants |
|------------------------------------------------------------------------------------------------|

Part V. Reimbursement and Sustainability

1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Will work with Patient Accounts Team and Performance Improvement to track and maximize reimbursement revenue • Will collaborate with the School and Community Health Advisory Committee |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- | |
|-------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • In kind space and staff support from RSU 40 |
|-------------------------------------------------------------------------------------------------|

Part VI. Budget Forms and Budget Narrative

- | |
|-------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Budget narrative provided |
|-------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE - O3S

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
Morse High School 34 Wing Farm Parkway, Bath ME 04530
Organization Applying as a:
<ul style="list-style-type: none"> HCO- Lincoln Medical Partners
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 34 Wing Farm Parkway, Bath ME 04530

Medically Underserved Area
Medically Underserved Areas as designated by the Health Resources & Services Administration Medically Underserved Areas/Populations .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> 34 Wing Farm Parkway, Bath ME 04530
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> Not indicated

Part III. Experience
<ul style="list-style-type: none"> P- well-established healthcare system- part of MaineHealth system last serves bath

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE - O3S

<p>area</p> <ul style="list-style-type: none"> • P- experience-Partnered with 2 schools to provide SBHC services since 1998 (Boothbay & LA) • P-3rd SBHC partnership with school in 2020-Medomak • P-comprehensive experience in providing care to all ages

Part IV. Response to RFA Requirements

Component 1- Base Funding for New SBHC Sites

- P-completed

Signed Assurances Form

- P-completed

1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, [Reports & Maps website](#).

- I- Gr-9-12 projected students served=220
- I-approximately 600 students, + 140 Bath Technical students who travel from other schools to participate in technical training – these students come from Lincoln County schools – Wiscasset, Boothbay and Lincoln Academy
- I-in the past we have had to work provider schedules around the Bath Technical students being on campus
- P-district average poverty rate (as opposed to that of the high school alone), is 42% based on 2020-21 numbers
- P-three school counselors, each serving approximately 230 students, are unable to adhere to the ASCA (American School Counselor Association) model of service delivery evenly across academic, post-secondary, and social-emotional needs, spending at least 75% of their time addressing mental health crises due to lacking outside resources

2. Describe how all SBHC Performance Standards will be addressed (refer to **Appendix D**).

- P-LH team plan in place- The SBHC will have quarterly staff meetings covering operations, performance measures, concerns and process for improvement in collaboration with LH Quality Department
- P-Staff will ensure that SBHC services are available and provided to students during non-school hours and when school is not in session (including weekends, holidays, school vacations, and summer breaks); and will collect and enter data into each patient Electronic Health Record related to the SBHC services received (using appropriate ICD-10 and CPT codes) and providing aggregated, de-identified data to

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE - O3S

	<p>the Department twice annually</p> <ul style="list-style-type: none"> • P-will ensure compliance with standards of patient confidentiality and appropriate release of information, including Health Insurance Portability and Accountability Act (HIPAA) and Family Educational Rights and Privacy Act of 1974 (FERPA) • P-develop and maintain systems for billing third-party payers for medical and behavioral health services provided through the SBHC
3.	<p>Demonstrate the Applicant's capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>
	<ul style="list-style-type: none"> • P-records reviewed and data will be submitted to the state twice annually • P- start with the minimum schedules 8 hours of on-site nurse NP medical care and 16 hours of LCSW behavioral health care per week as we build the practice and number of registrants-plan for additional staff as needed • P-process for BH screening at well-child visit • P- follow Bright Futures and American College of Pediatrics recommendations and guidelines for health and development history, physical exam, education and anticipatory guidance
4.	<p>Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
	<ul style="list-style-type: none"> • P- Epic Systems Corporation (Epic)
5.	<p>Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
	<ul style="list-style-type: none"> • P-LH created the School and Community Health Advisory Council (SCHAC) in 2020 to provide a team approach to the medical advisory role for schools and community settings caring for youth • P-Expanding advisory committee to be more inclusive • P-Monthly student engagement meetings • P-All operational standards for the SBHC mirror and fall under the same requirements as the ambulatory practices and the hospital organization
6.	<p>Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).</p>
	<ul style="list-style-type: none"> • P-online and paper registration processes available • P- will host open house • P- to attend school staff and board of trustee meetings to promote services
7.	<p>Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
	<ul style="list-style-type: none"> • P-indicates registration clearly states no one is turned away because of inability to pay • P-collaborate with Care Coordinators for help with applications to MaineCare and

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INDIVIDUAL EVALUATION NOTES**

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APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE - O3S

other state or federal programs
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • P- Allow walk-in appointments • P-student engagement- SBHC staff to visit health classes to talk about services available
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • P-Epic electronic medical records • P-MaineHealth has a Quality and Population Health Department will assist in compiling and tracking data • P- work closely with MH Quality team to build a specific report in Epic
10. Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • P- In 2020 LH created the Lincoln County School Nurse Alliance (LCSNA), to promote collaboration and provide support for school nurses working within Lincoln County • P- direct communication on a daily basis, including “warm-hand offs” • P- including school nurses in QI process-- invited to annual meeting for MOA to provide feedback or any information re: improvements • P-previous successful partnerships-RSU 1 school nurses have a long history of partnering with local health systems to supplement student health resources to improve the health of our students, including participation and analysis of MIYHS, partnering to offer Let’s Go!, SNAP Education, Tobacco Prevention, Mental Health Awareness, and substance use prevention strategies, and partnering with the Community COVID 19 Vaccination Clinic to promote community clinics and offer onsite pop up clinics
Service Offering
<ul style="list-style-type: none"> • P-Sick visits- all services • P-Preventive- all services • P-Labs- all services • P-BH- substance use counseling and crisis-off referrals, all other services provided on-site • P-Health Education -all • P-Reproductive- all services provided with exception of Long-acting reversible contraception (LARCs) • P-Oral Health-Restorative care (by a dentist) services referred, Dental hygienist cleaning and screening & sealants provided on-site

Component 2- Enhanced Operational Funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE - O3S

1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • P-incentives for registration and raffle prizes • P- video MH marketing • P-providing food at open house/events in encourage attendance
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • P-Most infrastructure is already in place- designated health center space in new building • I-Supplies and equipment needed (laptop/printers/medical equipment, etc.)
3. Clinical Coordination Services
<ul style="list-style-type: none"> • P-collaboration-LH will partner with Mid Coast-Parkview to utilize an existing staff member who has worked successfully both with collaborations on school projects but also large launches of new projects like community COVID vaccine clinics

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • 34 Wing Farm Parkway, Bath ME 04530
Equity Site Factor
<ul style="list-style-type: none"> • N-Indicated:No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • P- Biannual oral health days including education, fluoride varnish, and oral health screening • P- On-site access to subcontracted preventive dental health services including cleanings, assessment, sealants, education • P-PSR with focus on dental health coordination • P-Oral Health packs for students – toothbrush, floss and paste • P- Morse High School and the RSU 1 district already has an established relationship with a private practice Public Health Dental Hygienist from Brighter Maine Smiles
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Morse High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • P-Restorative care (by a dentist)-by referral • P-Dental hygienist cleaning and screening • P-Sealants

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE - O3S

Part V. Reimbursement and Sustainability

1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- P-established practices- a continuous process for ensuring reimbursement revenue to sustain services in any of our care settings through utilization of LH Patient Accounts Team, and Coding Compliance

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- P-financial support-RSU 1 has demonstrated a strong commitment to the start-up of an SBHC- have agreed to contribute \$10,000 in funding for direct staff hours for the first two years to support a strong start-up of the LH SBHC.
- P-operations & financial support-1) Mid Coast-Parkview Hospital participate in joint planning with the LH team and providers, sub-contract labor as needed in the future. 2) MaineHealth Center for Health Improvement has agreed to supply \$5,000 for the first two years
- P-experience in funding management with support staff

Part VI. Budget Forms and Budget Narrative

- P-completed with detailed narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: August 26, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Morse
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Morse High school in Bath

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Morse HS in Bath
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> •

Part III. Experience
<ul style="list-style-type: none"> • Lincoln Health has been working since 1998 • School has partner with Midcoast-Parkview, have had partnerships but made sense

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: August 26, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

for Lincoln Health to apply

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • Hours provided
Signed Assurances Form
<ul style="list-style-type: none"> • Yes
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • Detailed narrative and bullets, • Regional info on poverty • FRL • new building has health center
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • Detailed narrative • Quarterly meetings • Go through all performance goals
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • Minimum schedule and then expand if needed as build practice • Screen at each visit, ACES, PTSD, etc, go to LCSW • Tobacco,
4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
<ul style="list-style-type: none"> • Epic
5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
<ul style="list-style-type: none"> • Created School and Community Health and Advisory Council to provide team approach • Subgroup responsible for day – to- day • Meet at least monthly • Regular communication with School leaders • Engage students through monthly student meetings
6. Describe the process for enrolling students in the SBHC, including how enrollment will be

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: August 26, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

maximized (<u>attach a sample copy of registration and consent forms</u>).
<ul style="list-style-type: none"> • Have materials • Adapt forms with Morse • Disseminate to families • Open house • School staff and board meetings
7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> • Follow all MaineHealth policies and procedures
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Walk ins, • Staff to call parents • Promotion to students • Parent and students texts • To Health classes
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Maine Health will help compile and track data through Epic
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • P - Lincoln County School Nurse Alliance • Communicate directly with Morse Nurse, will attend Lincoln Health School nurse training • School nurse will share space with SBHC
Service Offering
<ul style="list-style-type: none"> • Template checked including oral, bright smile • Warm hand off

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives • Video • Open House • Marketing • Direct Mail
2. Site improvement and start-up costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: August 26, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Need supplies and equipment, staff, office supplies
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Start with Midcoast Parkview existing staff • Have experience with working with them via COVID vaccination

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> •
Equity Site Factor
<ul style="list-style-type: none"> • No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Oral Health days – week of services • Dental Health Services • Oral Health Coordinator • Consultant Services
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Morse
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All except restorative to Brighter Maine Smiles and Jessie Albert

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Continuous process for reimbursement revenue
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • RSU is contributing \$10,000 • Strong commitment from Midcoast-Parkview, supplies from them • Shared space and custodial • Seek Community funding including United Way

Part VI. Budget Forms and Budget Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: August 26, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

- | |
|------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Adequate budget• Broken out clearly• Detailed narrative plus bullets |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Morse High School Bath
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> yes

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none">

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none">
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none">

Part III. Experience
<ul style="list-style-type: none"> Morse has partnered with MidCoast but entities decided LincolnHealth better equipped to establish an SBHC.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • P - Years of experience working with multiple sites • Q – what will partnership with MidCoast look like? Will be maintained, but how? |
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Part IV. Response to RFA Requirements

Component 1- Base Funding for New SBHC Sites

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| <ul style="list-style-type: none"> • Tier 1 • 220 out of 741? • 8 hours for medical, 16 hours for behavioral |
|-----------------------------------------------------------------------------------------------------------------------------------------------|

Signed Assurances Form

- | |
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| <ul style="list-style-type: none"> • yes |
|---------------------------------------------------------|

<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p>

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Economic diversity. Bath has highest percentage of subsidized housing in Maine • Seasonal employment for less populous communities • Morse is a trusted and familiar setting. • Has expanded mental health services already • Many students go to school nurse for assistance • P- New building with space for medical center |
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<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p>

- | |
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| <ul style="list-style-type: none"> • Lays out how they will meet address each performance standard goal • Lists team to do work • Talks about how they will develop system for third party billing |
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<p>3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)</p>

- | |
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| <ul style="list-style-type: none"> • P – will expand hours if needed • Follow same guidelines as Lincoln Health at well-child visit |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|

<p>4. Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>

- | |
|----------------------------------------------------------|
| <ul style="list-style-type: none"> • Epic |
|----------------------------------------------------------|

<p>5. Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>

- | |
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| <ul style="list-style-type: none"> • Mid coast partners will be added to the SCHAC • Regularly Communicate with school leaders • Create larger advisory Committee to meet two times per year. |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

<ul style="list-style-type: none"> • Monthly student health meetings will happen with students when school is in session. • Operational standards will be same as hospital organization
6. Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).
<ul style="list-style-type: none"> • Clear registration and consent form • Also create simple one pager, host an open house and seek others to promote servcies
7. Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> • No one will be turned away and will receive assistance applying for MaineCare
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Walk ins allowed • Promote directly to students, texts, social media • Visit health classes
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • MaineHealth help with tracking • Use tracking system in Epic
10. Describe the Applicant’s plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • School nurse has already been pulled into conversations. Space will be shared and clear hand offs will happen. Nurse engaged in planning for MOA. • School nurse has already partnered with clinic partners.
Service Offering
<ul style="list-style-type: none"> • Most. Refer for substance use counseling and tobacco, crisis services, LARC, provide dental.

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives • Open House • Video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Need supplies for staff, laptops, printers, exam room equipment and other office

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

supplies.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Partner to use existing staff at Mid-Coast. • P - Be liaison for nurse and school admin • Other coordination

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • ?
Equity Site Factor
<ul style="list-style-type: none"> • No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Oral Health days and on-site dental health services. • Varnish, Oral Health Coordinator, Oral Health packs, and consultant services with Brighter Maine Smiles
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Morse
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Brighter Maine Smiles and nurse will provide in-clinic cleaning and screening services, and sealants.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Process for reimbursement • Leadership team identify gaps and work to fill • Worked with multiple locations
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Mentions partnership with MidCoast as an additional resource

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Clear Narrative and budget • Indirect costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 08/26/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Morse High School. 826 Shipbuilder Dr., Bath ME 04530
Organization Applying as a:
<ul style="list-style-type: none"> They are applying as a Health Care Organization.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> Memorandum of Agreement signed and submitted.

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> They will be located at 34 Wing Farm Parkway, Bath ME 04530

Medically Underserved Area
Medically Underserved Areas as designated by the <u>Health Resources & Services Administration Medically Underserved Areas/Populations.</u>
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> They will be located at 34 Wing Farm Parkway, Bath ME 04530
Index Score: <input checked="" type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> Medically underserved area with medical underservice score of 56.6.

Part III. Experience
<ul style="list-style-type: none"> They have a longstanding tradition of collaborating with local schools to improve access to basic healthcare and behavioral health needs.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 08/26/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

- They have three SBHCs that are currently in operation
- They are part of the larger MaineHealth system.

Part IV. Response to RFA Requirements
Component 1- Base Funding for New SBHC Sites
<ul style="list-style-type: none"> • They indicate that they are eligible for Tier I funding based on the criteria.
Signed Assurances Form
<ul style="list-style-type: none"> • Assurances form was signed and submitted.
1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.
<ul style="list-style-type: none"> • They note that Bath has the highest percentage of subsidized housing in Maine. • They note that the students have historically been seen at alternate SBHC locations where provider schedules have been altered to when the students were on campus. • They indicated that will be able to reach a more diverse population by being co-located in the school. • They have recently brought on an additional social worker and LCPC to provide mental health support for students. • They have a recently built building with an existing medical center area created in the hopes of housing an SBHC in the future.
2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).
<ul style="list-style-type: none"> • Their grant lead and the SBHC practice manager will oversee the performance measures. • They will have quarterly staff meetings to ensure standards are met and will work with the clinical team to immediately address any issues. • They will ensure services are provided during non-school hours and when school is not in session. • They will collect and enter data into each students Electronic Health Record. • They will provide aggregate, de-identified data to the department twice annually. • They will ensure compliance with standards of patient confidentiality and appropriate release of information. • They will continue to develop and maintain systems for billing third-party payers for medical and behavioral health services.
3. Demonstrate the Applicant’s capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
<ul style="list-style-type: none"> • They will start with the minimum schedules as they build the practice and the number

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INDIVIDUAL EVALUATION NOTES**

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DATE: 08/26/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

	<p>of registrants.</p> <ul style="list-style-type: none"> • If future demand exceeds capacity, additional hours will be added. • They will screen students at all visits for behavioral health concerns and refer those with positive screenings to the LCSW on site. • Students at risk for medical concerns will be followed up with the SBHC and/or PCP.
4.	<p>Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.</p>
	<ul style="list-style-type: none"> • They utilize Epic Systems Corporation (Epic) in all School Based Health Center settings which is also utilized in the larger MaineHealth system.
5.	<p>Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.</p>
	<ul style="list-style-type: none"> • They created the School and Community Health Advisory Council that provides central communication, advocates for best practice health services and protocols and may also review school/organization policies related to health. • They will create a larger advisory committee for all of their SBHCs what will meet twice annually to provide oversight, connection and integration of the SBHC with school and community resources and initiatives. • They will work to engage a group of students for a monthly student health meeting while in session.
6.	<p>Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (<u>attach a sample copy of registration and consent forms</u>).</p>
	<ul style="list-style-type: none"> • They have a registration and consent form that was reviewed by their legal team and the MaineHealth Gender clinic to ensure correct language. Sample provided. • Forms will be distributed by the school in paper and electronic copies. • One page information sheets will be distributed, they will host an open house and seek to attend school staff and board of trustee meetings to promote services and enrollment.
7.	<p>Describe the policies and procedures for ensuring students have access to confidential care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.</p>
	<ul style="list-style-type: none"> • They will follow MaineHealth policies and procedures regarding confidential care and they turn no one away due to an inability to pay. • They facilitate with applications to MaineCare and other state or federal programs.
8.	<p>Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).</p>
	<ul style="list-style-type: none"> • They will allow walk-in appointments. • They will promote services directly to students through school communication. • SBHC staff will visit health classes to talk about services.

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INDIVIDUAL EVALUATION NOTES**

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DATE: 08/26/2022

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EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Epic electronic records will be used to collect and compile data. • They have a specific report built in Epic where all data required can be pulled. • They will make quality improvements regarding how enrollee data is compiled moving from a manual to an electronic process.
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • The school has significant space dedicated to the health center. • There will be direct communication on a daily basis including warm-hand offs of patients from school nurse to NP or LCSW when needed. • They will formally review their MOA each year prior to the school year and invite nurses to those meetings to provide feedback.
Service Offering
<ul style="list-style-type: none"> • Bidder met the requirement.

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • They will provide incentives for registration and raffle prizes for all who turn in a registration form. • They will have open house giveaway items and food. • They will create a promotional video.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • They will purchase school laptops, a printer, IT setup fees, office and basic medical supplies and an equipment and supplies for their exam room.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • They will utilize an existing staff member as the coordinator. • Coordinator will act as liaison to the school nurse and administration, provide coordination between clinical staff and the school, be the liaison between the site and other SBHCs, provide follow-up to registered patients. • They will use funds to support staff time for this non-reimbursable service.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • To be located at 34 Wing Farm Parkway, Bath ME 04530
Equity Site Factor
<ul style="list-style-type: none"> • Student to Color Ratio is not greater than 10%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 08/26/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • They will provide biannual oral health days including education, fluoride varnish and oral health screening. • They will provide on-site access to subcontracted preventive dental health services including cleaning, assessment, sealants, and education. • They have an established relationship with a private practice and will use funds to support these services.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Mores High School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All services will be referred with hygienist cleaning and screening, and sealants additionally provided by the SBHC.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • They have a patient accounts team and a coding compliance team to ensure reimbursement and maximizing revenue. • If gaps are identified, they will be addressed by their performance improvement team.
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • The RSU has already built future SBHC space into their new building. • They will seek community funding from sources such as United Way. • Lincoln Health provides staff salaries, and materials/supplies in other operations budgets to support SBHC work. They additionally provide salary support including IT support, grant management and a practice manager.

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Component 1 funding will go to salaries/wages to include a Nurse Practitioner, a Behavioral Health Social Worker, a Medical Doctor and an SBHC coordinator as well as fringe benefits and indirect charges. • Component 2 funding will go towards salaries/wages and fringe benefits. They will additionally purchase capital equipment such as laptops, a printer, office supplies and basic medical supplies. They will put additional funds towards other expenses such as a promotional video and indirect charges.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 08/26/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

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| <ul style="list-style-type: none">• Component 3 funding will go towards salaries/wages, fringe benefits, indirect charges and other expenses to include items for “dental care packets” |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Morse High School
Organization Applying as a:
<ul style="list-style-type: none"> • HCO – Lincoln Medical Partners
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • MOU with Morse High School

Part II. Priority Locations for New SBHC Sites (Rural and/or Medically Underserved Area(s))
SBHC Rural Site Location
Rural locations as categorically established by the New England Rural Health Roundtable.
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • 34 Wing Farm Parkway, Bath, ME 04530 • Categorized as Large Rural

Medically Underserved Area
Medically Underserved Areas as designated by the Health Resources & Services Administration Medically Underserved Areas/Populations .
Physical location of the SAU Administrative Office where the SBHC is located:
<ul style="list-style-type: none"> • Not identified as a medically underserved region
Index Score: <input type="checkbox"/> 51 - 75 <input type="checkbox"/> 26 - 50 <input type="checkbox"/> 0 - 25
<ul style="list-style-type: none"> •

Part III. Experience
<ul style="list-style-type: none"> • LincolnHealth is part of the MaineHealth network that serves the Bath region and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

<p>Sagadahoc County.</p> <ul style="list-style-type: none"> • Applicant has current experience managing SBHCs at Lincoln Academy, Boothbay High School, and Medomak Valley High School • Applicant collaborated with Mid Coast Hospital as the local health care provider, suggested collaboration with LincolnHealth as an established SBHC provider.

Part IV. Response to RFA Requirements

Component 1- Base Funding for New SBHC Sites

<ul style="list-style-type: none"> •

Signed Assurances Form

<ul style="list-style-type: none"> • Provided

<p>1. Identifies the characteristics and level of need in the geographic region, student population, and specific school location(s) the SBHC intends to serve. Clearly identify intent if the proposed SBHCs will reach a medically underserved area or population (for primary care and/or behavioral health). Underserved designations can be found on the Department’s Rural Health and Primary Care, Data, Reports & Maps website.</p>

- | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Will serve students in Bath and surrounding communities • Community has the highest % of subsidized housing in the state, and a population of individuals who may have seasonal or unstable income • Morse school nurses serve as a trusted source of care, and build relationships with families needing services and support • School mental health providers identify that they spend the majority of their time responding to mental health crises, and often lack resources to provide more academic and social-emotional supports • New Morse High School building includes a clinical area designed with the hope of a SBHC and provides access to two exam rooms and a waiting room area |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

<p>2. Describe how all SBHC Performance Standards will be addressed (refer to Appendix D).</p>

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • SBHC management team includes Grant Lead, SBHC Practice Manager, and Medical Director; will be responsible for monitoring SBHC clinical standards and addressing any emerging issues • SBHC will have quarterly staff meetings to review operations, performance measures, and quality improvement initiatives • Applicant will ensure enrolled students have access to care during the school day, and during non-school hours. • Will collect relevant data for reimbursement and reporting • Will complete Health Risk Assessments for all students as appropriate; will ensure students have identified a Primary Care Provider; will document a well-child visit; assess for sexually transmitted disease screening; and ensure chronic disease |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: MaineHealth d/b/a LincolnHeath (Morse High School)

DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

	<p>management plans.</p> <ul style="list-style-type: none"> • Will create clinical workflows and monitor through Electronic Health Record. • Will conduct comprehensive behavioral health screening using validated tools, and develop protocols for identifying and referring students with mental health needs or those in a mental health crisis. • Will provide brief counseling or other intervention for any students engaged in potentially risky health behaviors.
3.	Demonstrate the Applicant's capacity to provide SBHC services to all youth, as measured by the School Based Health Center Performance Standards (Appendix D)
	<ul style="list-style-type: none"> • Morse SBHC Clinic Coordinator will oversee care with SBHC providers, students, and school staff. • Will offer 8 hours of on-site nurse practitioner hours and 16 hours of behavioral health (LCSW) • Will follow Bright Future guidelines, conduct comprehensive medical and behavioral health screening
4.	Identify what Electronic Health Record system the Applicant will use to enter and report data during service delivery.
	<ul style="list-style-type: none"> • Epic
5.	Describe how the Applicant will ensure all the requirements listed in the Maine SBHC Standards Assessment Tool (Appendix E) are met and monitored.
	<ul style="list-style-type: none"> • School and Community Health Advisory Council will provide oversight for school and community youth serving settings. Assists with community coordination of services for youth in surrounding communities • Subcommittee of the Advisory Council will provide oversight to the SBHC, meeting monthly • Will create a larger advisory team meeting with other funded SBHC sites, parents, students, and school staff to review policy and program development. • Will create student advisory board to implement youth programming • Practice Manager will ensure all standards are met and appropriate training and professional development for staff
6.	Describe the process for enrolling students in the SBHC, including how enrollment will be maximized (attach a sample copy of registration and consent forms).
	<ul style="list-style-type: none"> • Registration and consent forms attached; reviewed to ensure gender inclusive language • SBHC and school staff will disseminate to all families at the beginning of the year • Will create info sheets, host and open house, and attend school staff and trustee meetings to raise awareness of the SBHC within the community
7.	Describe the policies and procedures for ensuring students have access to confidential

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

care, including access to care regardless of ability to pay ensuring financial barriers to care are reduced.
<ul style="list-style-type: none"> • Will follow MaineHealth policies related to confidential care, and no student will be denied care on the basis of inability to pay • Will work with families to enroll in health insurance if an appropriate option
8. Describe the policies and procedures for ensuring all services are student-friendly (such as scheduling walk-in appointments, etc.).
<ul style="list-style-type: none"> • Will provide walk-in and same day appointments • Will have staff to engage with parents for permission to treat (for non-confidential care) • Provide outreach to classrooms and the school and parent community
9. Describe how data will be tracked, compiled, and provided to the Department.
<ul style="list-style-type: none"> • Quality and Population Health Department will oversee compiling and tracking data • Will extract data from Epic for reporting • Will engage in quality improvement initiatives based off of data findings
10. Describe the Applicant's plan for partnering with school nurses ensuring the SBHC is not supplanting school nursing services.
<ul style="list-style-type: none"> • Works closely with regional school nurses; created Lincoln County School Nurse Alliance • LincolnHealth SBHC Grant Manager has met with Morse school nurse, and has invited Morse school nurse to join regional network • New school space will facilitate warm handoffs • Will meet with school administration to review MOU annually • Will work closely with local public health partners
Service Offering
<ul style="list-style-type: none"> • Will provide all required services, and some dental and reproductive health services

Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Incentives for registration (raffle) • Open house • Promotional video
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Start-up supplies for new site • Staff laptops, printer, IT set up

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

<ul style="list-style-type: none"> • Basic office and medical supplies • Exam room equipment
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Applicant will partner with Mid Coast Hospital to integrate an existing staff member with experience in school health projects as the SBHC clinic coordinator • Will act as the liaison with Morse school nurses and staff, coordinate with families and students, support registration and enrollment • Will use funds to support non-reimbursable clinic coordination staff time

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Categorized as Large Rural
Equity Site Factor
<ul style="list-style-type: none"> • N/A
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Biannual oral health days with education, varnish, and screening • Will collaborate with Brighter Maine Smiles to offer additional onsite dental services
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Morse HS
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Hygienist cleanings and screening • Sealants

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Will use a team approach to ensure ongoing reimbursement
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • In-kind support from Morse High School, including construction of new clinical space as part of new school design • Mid Coast-Parkview Hospital will collaborate with LincolnHealth, and MaineHealth Center for Health Improvement will provide some initial additional funding (\$5000)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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DATE: 8/29/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Part VI. Budget Forms and Budget Narrative

- Budget narrative provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Maranacook High School Readfield, ME • Maranacook Middle School Readfield, ME
Organization Applying as a:
<ul style="list-style-type: none"> • SAU- Maranacook School Based Health Center (RSU 38)
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes with Maine General Health System

Part III. Experience
<ul style="list-style-type: none"> • Maranacook SBHC has been continuously operational since 1996. We serve the regional middle and high school, drawing students from Readfield, Wayne, Manchester, Mount Vernon, and Fayette.

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Plan-Student health and wellness community needs assessment • written survey tools and community listening sessions
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Equipment purchases of dedicated fax/copy/printer and purchase of new AED for high school
3. Clinical Coordination Services
<ul style="list-style-type: none"> • focus on communication with families and school staff about the goals of the HRA program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> With funding through this program, we will be able to offer a no-charge Health Risk Assessment Visit (HRA) for all students enrolled in the SBHC. This will serve to introduce all eligible students to the range of SBHC staff and services and encourage accessing care |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Component 3- Boost Funding

Rural Site Factor

- Not indicated

Equity Site Factor

- Not indicated

Dental Site Factor

Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students

- Plan-coordinate training for SBHC staff on dental screening for students during routine medical visits and on application of fluoride varnish in clinic as indicated. We will also establish a partnership with a community dental provider to host on-site dental clinics for prophylaxis and sealants

Schools which the Applicant is requesting Dental Site Boost Funding:

- Maranacook Middle and High Schools

Oral Health Services to be Provided

- All (through partnership) except restorative care which will be referred

Part V. Reimbursement and Sustainability

1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- None indicated

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- None indicated

Part VI. Budget Forms and Budget Narrative

- included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

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Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Maranacook
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes

Part III. Experience
<ul style="list-style-type: none"> • Operational since 1996

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Two year student health and wellness assessment • Written survey and listening sessions
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Fax, copy, printer • New AED
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Health Risk assessment will be used to identify strategies to reach more students • First year will focus on high school • Second year will focus on middle school • Expect sustainability for program as a result

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Component 3- Boost Funding
Rural Site Factor
•
Equity Site Factor
• No
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
• Dental Screenings, cleanings and sealants
Schools which the Applicant is requesting Dental Site Boost Funding:
• Maranook middle and high school
Oral Health Services to be Provided
• All services expect for restorative will be referred.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
• ?
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
• ?

Part VI. Budget Forms and Budget Narrative
• Budget attached
• Only bullets provided for narrative, some detail to explain roles of positions

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Maranacook HS
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> •

Part III. Experience
<ul style="list-style-type: none"> • Operating since 1996

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Implement comprehensive community needs evaluation. Survey tools and listening sessions, gather information about how to communication better. • Create opportunities for communication to increase enrollment and utilization of services
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • New fax machine with scanning capability. And an AED.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • No charge health risk assessment will be provided for all enrolled students • This will encourage students to access care • Communication and roll out to HS in first year • 2nd year focus on middle school

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • “downstream revenue” will lead to sustainability, Q – does this mean more students accessing services paid for by insurance? |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Component 3- Boost Funding

Rural Site Factor

-

Equity Site Factor

-

Dental Site Factor

Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students

- Coordinate on dental screenings for students during medical visits and apply varnish in clinic. Partnership with Tooth Protectors to host on-site dental clinics for Prophylaxis and sealants

Schools which the Applicant is requesting Dental Site Boost Funding:

- Middle and High school

Oral Health Services to be Provided

- All but restorative care

Part V. Reimbursement and Sustainability

1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- Didn’t answer

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- Didn’t answer

Part VI. Budget Forms and Budget Narrative

- Narrative lays out expenses, but doesn’t provide much description.
- Q – Is revenue summary blank? Coming up funny for me.
- Some expenses are personnel. Q – personnel sheet not filled out?
- Budget appears to align with narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: 08/29/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • They are applying for Maranacook High School and Maranacook Middle School. • SAU Located at 2250 Millard Harrison Dr. Readfield, ME
Organization Applying as a:
<ul style="list-style-type: none"> • They are applying as an SAU.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • MOA was not provided. • Indicated they have existing relationship with Maine General Hospital
Part III. Experience
<ul style="list-style-type: none"> • They indicate their SBHC has been continuously operational since 1996.
Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • They will complete a community needs evaluation through written survey tools and community listening sessions.
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • They will purchase a dedicated fax/copies/printer and a new AED for the highschool.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • They will offer a no-charge Health Risk Assessment Visit for all students enrolled in the SBHC. • All students will complete a RAAPS survey. This data will be evaluated to determine trends in student behavior and identify trends in student behavior and identify

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

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DATE: 08/29/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

opportunities for programming to meet school needs.

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> Incomplete
Equity Site Factor
<ul style="list-style-type: none"> Incomplete
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> They will coordinate training for SBHC staff on dental screening for students and on application of fluoride varnish. They will establish a partnership with a community dental provider to host onsite clinics for prophylaxis and sealants.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Maranacook Middle and High Schools
Oral Health Services to be Provided
<ul style="list-style-type: none"> Cleaning, screening and sealants will be provided onsite. Restorative care will be referred.

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Incomplete
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> Incomplete

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> Bidder met the requirement.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: 9/1/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Maranacook High School
Organization Applying as a:
<ul style="list-style-type: none"> • SAU
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Not included

Part III. Experience
<ul style="list-style-type: none"> • Maranacook SBHC has been operating since 1996

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposes to work with a facilitator to complete a comprehensive community needs assessment. • Will include listening sessions, outreach, and communication about the SBHC
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • Dedicated fax/copy/printer • Dedicated AED for the clinic location
3. Clinical Coordination Services
<ul style="list-style-type: none"> • No-charge Health Risk Assessment visits as a way to engage students and encourage utilization of the SBHC

Component 3- Boost Funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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APPLICANT NAME: Maranacook School Base Health Center (RSU 38)

DATE: 9/1/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Rural Site Factor
<ul style="list-style-type: none"> Location categorized as Large Rural
Equity Site Factor
<ul style="list-style-type: none"> Not applicable
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Proposes training for SBHC staff on dental screening and application of fluoride varnish Will establish a relationship with community dental provider (Tooth Protectors?) to host clinics for sealants
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Maranacook Middle & High Schools
Oral Health Services to be Provided
<ul style="list-style-type: none"> Cleaning and screening Sealants

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> No response
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> No response

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> Basic budget narrative provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Brewer High School 79 Parkway South, Brewer, ME • Brewer Community School 92 Pendleton St, Brewer, ME • ALPHA Program 261 Center St, Brewer, ME
Organization Applying as a:
<ul style="list-style-type: none"> • HCO- Penobscot Community Health Center, Inc. (PCHC)
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Yes- Penobscot Community Health Center, Inc. (PCHC)& Brewer School Dept

Part III. Experience
<ul style="list-style-type: none"> • SBHC provider for school system for past 15 years, with great success recruiting and caring for students • PCHC has been recognized for eleven years in a row as a “Leader in LGBT Healthcare Equality” by the Human Rights Campaign (HRC) Foundation. • We are home to the area’s only medical pediatric obesity treatment clinic, WOW 4 Wellness. • Indicates dedicated staff • robust care management services, licensed Behavioral Health Home, and Pediatric Center houses PCHC’s Warren Center, which provides specialized pediatric hearing and speech services. • PCHC is a Federally Qualified Health Center (FQHC) providing a broad range of integrated primary health care services

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

<ul style="list-style-type: none"> Includes mailers, communication via school newsletter, participation in new student events
<p>2. Site improvement and start-up costs Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site</p>
<ul style="list-style-type: none"> in need of new dental equipment to accommodate more patients and enhance infection control and safety measures: Hygiene Instrument sets and cassettes (5) \$400 each (\$2000) – to allow sterilization between patients Provider Instrument sets and cassettes (5) \$400 each (\$2000) – to allow sterilization between patients M11 Ultracave Sterilizer Unit (1) \$8517.99 – to perform on-site sterilization of instruments, to increase infection control and safety, decrease time transporting instruments for sterilization, increasing staff time dedicated to patient contact time. Lead Apron, Child Size (1) \$232.99
<p>3. Clinical Coordination Services</p>
<ul style="list-style-type: none"> \$10,000 toward Brewer SBHC Coordinator salary

<p>Component 3- Boost Funding</p>
<p>Rural Site Factor</p>
<ul style="list-style-type: none"> n/a
<p>Equity Site Factor</p>
<ul style="list-style-type: none"> n/a
<p>Dental Site Factor</p>
<p>Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students</p>
<ul style="list-style-type: none"> are currently finalizing contract details for a non-PCHC dentist and hygienist to provide the increased staffing necessary to expand access new SBHC Program Lead Coordinator is tasked with leading the dental improvement and expansion efforts, therefore Component 3 funds will be allocated to that position's salary
<p>Schools which the Applicant is requesting Dental Site Boost Funding:</p>
<ul style="list-style-type: none"> Brewer Community School (physical location of the dental services, but Brewer High School students are also able to access dental care at this location)
<p>Oral Health Services to be Provided</p>
<ul style="list-style-type: none"> All

Part V. Reimbursement and Sustainability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 9/7/2022

EVALUATOR NAME: Tammy Diaz

EVALUATOR DEPARTMENT: DOE-O3S

1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• All billable services are billed• PCHC's Grants & Development Department pursues grants and other funding stream opportunities• SBHC Coordinator who is trained as an Outreach & Enrollment Specialist, and provide insurance eligibility assessments and assist with applications for MaineCare, Marketplace, or other insurances. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- | |
|---------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• state funding• contributions from the Brewer School Department |
|---------------------------------------------------------------------------------------------------------------------------|

Part VI. Budget Forms and Budget Narrative

- | |
|----------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Appropriate detailed narrative |
|----------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Brewer High school and Community Schools Q – Alpha Program ??
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> YEs

Part III. Experience
<ul style="list-style-type: none"> FQHC with 15 years providing SBHC, coordinate with the school, great relationship with key personnel, outreach to parents, P - lots of exemplary recognition

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Mailer School newsletter Students events to increase enrollment, particularly dental New School Coordinator Leader to coordinate SBHCs
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> New dental equipment

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: August 29, 2022

EVALUATOR NAME: Mary Herman

EVALUATOR DEPARTMENT: Department of Education

3. Clinical Coordination Services
<ul style="list-style-type: none"> Salary for SBHC coordinator, EMR resource and help with enrollment

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> n/a
Equity Site Factor
<ul style="list-style-type: none"> N/a
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> Requested additional equipment in component 2 to be able to continue and improve Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> Brewer Community School
Oral Health Services to be Provided
<ul style="list-style-type: none"> All plus flouride

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> Seeking insurance and reimbursement wherever possible Students meet with SBHC coordinator for outreach or enrollment
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> In kind from Brewer School Department

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> Excellent detailed narrative and supporting documents

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> Brewer School District
Organization Applying as a:
<ul style="list-style-type: none"> HCO
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none">

Part III. Experience
<ul style="list-style-type: none"> PCHC as worked with Brewer for last 15 years. Details about history and services provided. It is strong

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> Outreach includes mailers, info in newsletters and student events, expand dental care will help to reach new students
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> New dental equipment Q – does that go here or later?
3. Clinical Coordination Services
<ul style="list-style-type: none"> Funding towards coordinator salary Q – will this expand work of coordinator? Says what person does

Component 3- Boost Funding
Rural Site Factor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: August 26, 2022

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor’s Office of Policy Innovation and the Future

•
Equity Site Factor
•
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Don’t need much equipment. Has done in the past. Finalizing contract plans with non-PCHC dentist and hygienist. Coordinator will help with expanding of dental services.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Brewer Community School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All, including fluoride treatments

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Help identify ways to secure payment for uninsured students, i.e. ACA marketplace or MaineCare • Bill as FQHC visit • Continue to pursue grants
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • Q – receive other state funding? • No partnerships outside of school

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Q – there are two coordinator positions? • Q - They need more funding for SBHC Coordinator because they expect more students? • Narrative walks through each expenditure.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Brewer High School - 79 Parkway South, Brewer, ME • Brewer Community School - 92 Pendleton St, Brewer, ME • ALPHA Program - 261 Center St, Brewer, ME
Organization Applying as a:
<ul style="list-style-type: none"> • Applying as an HCO.
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • Submitted.

Part III. Experience
<ul style="list-style-type: none"> • They have been the SBHC provider for the school system for the past 15 years. • Both of their mental health counselors have many years of experience working with youth. • They have developed great working relationships with the school guidance counselors, administration, school nurses, special education teachers, and school resource officers to best care for these students' medical, dental, and mental health needs. • They have multiple measures in place to monitor the quality of services, making improvements when necessary

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • They will complete outreach to students and parents, to increase enrollment and engagement. • This includes mailers, communication through the school newsletter and participation

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

in new student events.
2. Site improvement and start-up costs Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site
<ul style="list-style-type: none"> • They will purchase hygiene instrument sets and cassettes, provider instrument sets and cassettes, a sterilizer unit and a Child sized lead apron.
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Funds will go towards SBHC Coordinator salary who schedules patients, makes and follows up on referrals, maintains records, and assists with outreach efforts

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Incomplete
Equity Site Factor
<ul style="list-style-type: none"> • Incomplete
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • They have requested additional equipment and supplies to expand access and improve infection control measures. • They are finalizing contract details for a non-PCHC dentist and hygienist to provide the increased staffing necessary to expand access. • Component 3 funds will be allocated to new their new SBHC Program Lead Coordinator's salary.
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Brewer Community School (Brewer High School students are also able to access dental care at this location).
Oral Health Services to be Provided
<ul style="list-style-type: none"> • All listed services to be provided by the SBHC

Part V. Reimbursement and Sustainability
1. Describe the Applicant's plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • The SBHC Team captures patient insurance information and enters or updates this in the patient EMR. If a patient does not have health insurance the SBHC Coordinator can provide insurance eligibility assessments, discuss options, and assist with applications for MaineCare, Marketplace, or other insurances.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 09/01/2022

EVALUATOR NAME: Leslie Jeffers

EVALUATOR DEPARTMENT: Maine Center for Disease Control and Prevention

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• All billable services are billed to applicable insurance unless they are deemed non-billable for confidentiality reasons.• PCHC's Grants & Development Department pursues grants and other funding stream opportunities. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• They receive state funding for their SBHC for the past several years.• They additionally receive insurance reimbursement for billable services and in-kind (non-monetary) contributions from the Brewer School Department such as use of their facility space. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part VI. Budget Forms and Budget Narrative

- | |
|-------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Bidder met the requirement. |
|-------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 9/1/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I – Applicant Eligibility
Proposed SBHC Site Locations
<ul style="list-style-type: none"> • Brewer High School • Brewer Community School • ALPHA Program
Organization Applying as a:
<ul style="list-style-type: none"> • HCO (Penobscot Community Health Center)
Signed Memorandum of Agreement (MOA), as applicable
<ul style="list-style-type: none"> • MOA with Brewer School District provided

Part III. Experience
<ul style="list-style-type: none"> • Applicant has been operating Brewer SBHCs for 15 years • Mental health providers have community experience • Has existing strong relationships with school nurses and other school staff • Applicant works with Quality Department to ensure provision of high-quality care • Applicant provides health care throughout the area in multiple settings, including integrated medical and behavioral health care for youth and adults.

Part IV. Response to RFA Requirements
Component 2- Enhanced Operational Funding
1. Planning and outreach to increase enrollment
<ul style="list-style-type: none"> • Proposes to increase enrollment through mailers, school newsletters, and other channels to reach students • Will fund SBHC Lead Coordinator time to conduct outreach activities
2. Site improvement and start-up costs
Provide a plan for the infrastructure and start-up costs not to exceed \$10,000 for each SBHC site

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

APPLICANT NAME: Penobscot Community Health Center, Inc. (PCHC)

DATE: 9/1/22

EVALUATOR NAME: Sheila Nelson

EVALUATOR DEPARTMENT: MCDC/DHHS

<ul style="list-style-type: none"> • New dental equipment • Sterilizer and instrument sets
3. Clinical Coordination Services
<ul style="list-style-type: none"> • Proposes to increase SBHC Coordinator time to engage with patients and coordinate clinical services

Component 3- Boost Funding
Rural Site Factor
<ul style="list-style-type: none"> • Metropolitan – not eligible
Equity Site Factor
<ul style="list-style-type: none"> • Eligible – 13.3% students of color
Dental Site Factor
Provide a description of the equipment, supplies, and staffing available for the Applicant to provide oral health services to Enrolled Students
<ul style="list-style-type: none"> • Proposes increasing staffing to allow for more dental services • Will use funding to support Lead Coordinator to oversee dental services and increase access
Schools which the Applicant is requesting Dental Site Boost Funding:
<ul style="list-style-type: none"> • Brewer Community School
Oral Health Services to be Provided
<ul style="list-style-type: none"> • Cleanings and screenings • Sealants • Restorative care • Fluoride treatment

Part V. Reimbursement and Sustainability
1. Describe the Applicant’s plan for ensuring sustainability of SBHC services, including processes for ensuring reimbursement revenue is maximized for non-confidential services provided to Enrolled Students covered by insurance.
<ul style="list-style-type: none"> • Has developed systems for maximizing reimbursement revenue • Coordinator works with families who may be uninsured to explore coverage options
2. Describe additional sources of support for the SBHC, from sponsoring agencies or other entities.
<ul style="list-style-type: none"> • In-kind support from Brewer School District

Part VI. Budget Forms and Budget Narrative
<ul style="list-style-type: none"> • Budget Narrative provided



**STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

**Janet T. Mills
Governor**

**Jeanne M. Lambrew, Ph.D.
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202206096**

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

I, Tammy Diaz accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:

Tammy Diaz

E1501E8203734C0

Signature

Aug-22-2022

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

I, Mary Herman accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:
Mary Herman
3BE6DEC0600D44D

Aug-22-2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

I, Ana Hicks accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:
Ana Hicks
A88797146FE643C...

Signature

Aug-22-2022

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202206096

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

I, Leslie Jeffers accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:

Leslie Jeffers

F05079184B414E4

Aug-22-2022

Signature

Date



**STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

**Janet T. Mills
Governor**

**Jeanne M. Lambrew, Ph.D.
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202206096**

RFA TITLE: School Based Health Center Services Grant Funding FY 2023 Application

I, Sheila Nelson accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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DocuSigned by:
Sheila Nelson
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Signature

Aug-23-2022

Date