

**From:** [Downer, Debra](#)  
**To:** [Dee Dee Travis](#)  
**Cc:** [Kelly Ball](#); [Downer, Debra](#)  
**Subject:** RE: RFA# 202006101 Application Submission – Calais Regional Hospital  
**Date:** Monday, July 13, 2020 10:09:09 AM  
**Attachments:** [Award Letter RFA 202006101 Calais.pdf](#)  
[image001.jpg](#)  
[image002.png](#)  
[image003.png](#)

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Good Morning Ms. Travis,

It was brought to my attention, the conditional award letter sent last week had a date of “January” on it. My apologies, attached is the corrected letter with the July 7, 2020 date.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Downer, Debra <Debra.Downer@Maine.gov>  
**Sent:** Tuesday, July 7, 2020 1:14 PM  
**To:** Dee Dee Travis <deedee@calaishospital.org>  
**Cc:** Kelly Ball <kelly.ball@calaishospital.org>; Downer, Debra <Debra.Downer@Maine.gov>  
**Subject:** RE: RFA# 202006101 Application Submission – Calais Regional Hospital

Good Afternoon Ms. Travis,

The Department has reviewed and conditionally approved Calais Hospital’s application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is Calais Hospital’s notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Dee Dee Travis <[deedee@calaishospital.org](mailto:deedee@calaishospital.org)>  
**Sent:** Thursday, July 2, 2020 1:51 PM  
**To:** Downer, Debra <[Debra.Downer@Maine.gov](mailto:Debra.Downer@Maine.gov)>  
**Cc:** Kelly Ball <[kelly.ball@calaishospital.org](mailto:kelly.ball@calaishospital.org)>  
**Subject:** RFA# 202006101 Application Submission – Calais Regional Hospital

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Swab and Send Application and Documentation attached.

DeeDee Travis  
Director Community Relations  
Calais Regional Hospital  
24 Hospital Lane, Calais, Maine 04619

Phone: 207-454-9227

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Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 7, 2020

Via Electronic Mail: [deedee@calaishospital.org](mailto:deedee@calaishospital.org)

Calais Regional Hospital  
Kelly Ball, MSN, MBA, RN  
24 Hospital Lane  
Calais, ME 04619

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Ball:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Calais Regional Hospital and is hereby announcing its conditional contract award.

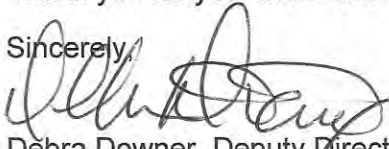
The Department will be contacting Calais Regional Hospital to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Calais Regional Hospital. Calais Regional Hospital shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Chrissi Maguire](#)  
**Cc:** [Art Blank](#); [Louie Luchini](#); "Brian Hubbell"; [Downer, Debra](#)  
**Subject:** RE: [A1] [DNE]- RFA- MDI Hospital Asymptomatic Employee Testing Pilot  
**Date:** Tuesday, July 7, 2020 1:06:45 PM  
**Attachments:** [Award Letter RFA 202006101 MDI.pdf](#)

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Good Afternoon Ms. Maguire,

The Department has reviewed and conditionally approved MDI's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is MDI's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Chrissi Maguire <Chrissi.Harding@MDIHOSPITAL.ORG>  
**Sent:** Monday, June 29, 2020 4:35 PM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Art Blank <Art.Blank@MDIHOSPITAL.ORG>; Louie Luchini <louieluchini@gmail.com>; 'Brian Hubbell' <sparkflashgap@gmail.com>; Lambrew, Jeanne M <Jeanne.M.Lambrew@maine.gov>  
**Subject:** [A1] [DNE]- RFA- MDI Hospital Asymptomatic Employee Testing Pilot

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Dear Ms. Downer,

Please find attached for consideration the RFA for MDI Hospital's Pilot Program – Asymptomatic Employee Testing.

Thank you,

**Christina J. Maguire** | Senior Vice President, Chief Operating Officer/Chief Financial Officer/Corporate Compliance Officer  
Mount Desert Island Hospital | 10 Wayman Ln, PO Box 8 | Bar Harbor, ME 04609  
Office: 207.288.5082 | Ext 1331  
[chrissi.maguire@mdihospital.org](mailto:chrissi.maguire@mdihospital.org) | [www.mdihospital.org](http://www.mdihospital.org)

Mission: To provide compassionate care and strengthen the health of our community by embracing tomorrow's methods and respecting time-honored values.

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Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 7, 2020

Via Electronic Mail: [chrissi.maguire@mdihospital.org](mailto:chrissi.maguire@mdihospital.org)

Mount Desert Island Hospital  
Christina J. Maguire  
10 Wayman Lane  
Bar Harbor, ME 04609

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Maguire:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Mount Desert Island Hospital and is hereby announcing its conditional contract award.

The Department will be contacting Mount Desert Island Hospital to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Mount Desert Island Hospital. Mount Desert Island Hospital shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Heather Blackwell](#)  
**Cc:** [Lori Dwyer](#); [Theresa Knowles, FNP-C](#); [Richard Baker, PMP](#); [Downer, Debra](#)  
**Subject:** RE: RFA# 202006101 Application Submission - PCHC  
**Date:** Tuesday, July 7, 2020 1:11:33 PM  
**Attachments:** [Award Letter RFA 202006101 PCHC.pdf](#)  
[image001.gif](#)

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Good Afternoon Ms. Blackwell,

The Department has reviewed and conditionally approved PCHC's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is PCHC's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Heather Blackwell <HBlackwell@pchc.com>  
**Sent:** Wednesday, July 1, 2020 2:38 PM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Lori Dwyer <ldwyer@pchc.com>; Theresa Knowles, FNP-C <tknowles@pchc.com>; Richard Baker, PMP <richard.baker@pchc.com>  
**Subject:** RFA# 202006101 Application Submission - PCHC

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Please accept the attached forms and documents as PCHC's response to the Maine DHHS Request for Applicants: Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites. Please let me know if you have any questions or need more information.

Thank you and best wishes for a beautiful 4<sup>th</sup> of July,

**Heather Blackwell**

Director of Grants & Development  
PCHC Administration  
103 Maine Avenue, P.O. Box 2100, Bangor, Maine 04402  
207-992-9200 ext. 1504 | Fax: 207-907-7078  
207-944-7236 | pchc20.com

PCHC Email Signature



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Thank you.



Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 7, 2020

Via Electronic Mail: [hblackwell@pchc.com](mailto:hblackwell@pchc.com)

Penobscot Community Health Center, Inc.  
Heather Blackwell, Director of Grants & Development  
103 Maine Avenue  
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Blackwell:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Penobscot Community Health Center, Inc. and is hereby announcing its conditional contract award.

The Department will be contacting Penobscot Community Health Center, Inc. to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Penobscot Community Health Center, Inc. Penobscot Community Health Center, Inc. shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Debra Downer', written over a white background.  
Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Kevin Joyce](#)  
**Cc:** [Steve Woods](#); [Downer, Debra](#)  
**Subject:** RE: RFA# 202006101 Application Submission - Promerica Health  
**Date:** Friday, July 10, 2020 11:16:55 AM  
**Attachments:** [Award Letter RFA 202006101 Promerica.pdf](#)

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Good Morning Mr. Joyce,

The Department has reviewed and conditionally approved Promerica Health's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is Promerica Health's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Kevin Joyce <joycek@tidesmart.com>  
**Sent:** Wednesday, June 17, 2020 9:36 AM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Steve Woods <WoodsS@tidesmart.com>  
**Subject:** RFA# 202006101 Application Submission - Promerica Health

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Debra,

I hope this email finds you well. On behalf of everyone at Promerica Health, a TideSmart Company, please find our application for RFA# 202006101 attached. Specifically, we have attached one (1) PDF inclusive of the following:

- Application Cover Page (Signed)
- Debarment, Performance & Non-Collusion Certification (Signed)
- Swab and Send Application (Completed)
- Insurance Documentation
- Promerica Health Overview

As outlined, we offer over a decade of relevant experience delivering clinical services to diverse audiences across the country. The majority of our programs leverage "mobility" (via Mobile Clinic Units and touring teams) to overcome the logistical challenges that typically surround multi-site,

rural and at-risk audience engagement efforts. We have existing resources (e.g. Mobile Clinic Units, an online registration platform, a “medical grade” logistics center located in Falmouth, ME, etc.) to quickly prepare and deploy sites wherever they are needed. This is what we’re built for.

It would be a privilege to leverage our systems and expertise on our home turf, on behalf of the State of Maine and our neighbors.

Please let me know if you have any questions or require additional information.

When you have a moment, please confirm receipt of this email and our application.

We appreciate your consideration – and look forward to your feedback!

Be Well,

Kevin

**Kevin J. Joyce**

EVP, TideSmart Global  
GM, Promerica Health (A TideSmart Company)  
380 US Route 1, Falmouth, ME 04105  
o: 207.828.4700 | c: 207.415.0985  
[joycek@tidesmart.com](mailto:joycek@tidesmart.com)  
[tidesmart.com](http://tidesmart.com)

**TIDESMART GLOBAL** | TIDESMART STUDIO | EMG3 | PROMERICA HEALTH  
CONFIDENTIAL CONSUMER | TIDESMART LOGISTICS | SUMERIAN SPORTS | VIRIDESCENT MARKETING

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This footnote also confirms that this email message has been scanned for the presence of computer viruses.

\*\*\*\*\*

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 10, 2020

Via Electronic Mail: [joycek@tidesmart.com](mailto:joycek@tidesmart.com)

Promerica Health, LLC (A TideSmart Company)  
Kevin Joyce, EVP/GM  
380 US Route 1  
Falmouth, ME 04105

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Mr. Joyce:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Promerica Health, LLC and is hereby announcing its conditional contract award.

The Department will be contacting Promerica Health, LLC to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Promerica Health, LLC. Promerica Health, LLC shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Downer".

Debra Downer, Deputy Director  
Division of Contract Management



**From:** [Downer, Debra](#)  
**To:** [Alain Bois](#)  
**Cc:** [Downer, Debra](#)  
**Subject:** RE: RFA# 202006101 Application Submission  
**Date:** Tuesday, July 7, 2020 1:18:50 PM  
**Attachments:** [Award Letter RFA 202006101 NMMC.pdf](#)  
[image001.png](#)  
[image002.jpg](#)  
[image003.png](#)

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Good Afternoon Ms. Bois,

The Department has reviewed and conditionally approved NMMC's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is NMMC's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Alain Bois <alain.bois@nmmc.org>  
**Sent:** Thursday, July 2, 2020 4:11 PM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Subject:** RFA# 202006101 Application Submission

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Mrs. Downer –

Please see Northern Maine Medical Center's application for supporting the State in expending testing capabilities in Maine. Should you have any questions, please feel free to contact me.

Best –



**Alain Bois, R.N.**

*Chief Operating Officer*  
Northern Maine Medical Center

207.834.1643



HDL III Alumnus

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Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 7, 2020

Via Electronic Mail: [alain.bois@nmmc.org](mailto:alain.bois@nmmc.org)

Northern Maine Medical Center  
Alain Bois, Chief Operating Officer  
194 East Main Street  
Fort Kent, ME 04743

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Bois:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Northern Maine Medical Center and is hereby announcing its conditional contract award.

The Department will be contacting Northern Maine Medical Center to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Northern Maine Medical Center. Northern Maine Medical Center shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Doran, Jeffrey](#)  
**Cc:** [Blessington, Malisa](#); [Michael, Douglas](#); [Downer, Debra](#)  
**Subject:** RE: 202006101 - Efforts to Increase COVID-19 Testing, Swab and Send Specimen Collection Sites  
**Date:** Monday, July 13, 2020 8:22:58 AM  
**Attachments:** [Award Letter RFA 202006101 NLH.pdf](#)

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Good Morning Mr. Doran,

The Department has reviewed and conditionally approved Northern Light Health's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is Northern Light Health's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Michael, Douglas <[dmichael@northernlight.org](mailto:dmichael@northernlight.org)>  
**Sent:** Thursday, July 2, 2020 4:46 PM  
**To:** Downer, Debra <[Debra.Downer@Maine.gov](mailto:Debra.Downer@Maine.gov)>  
**Cc:** Doran, Jeffrey <[jdoran@northernlight.org](mailto:jdoran@northernlight.org)>; Blessington, Malisa <[mblessington@northernlight.org](mailto:mblessington@northernlight.org)>  
**Subject:** 202006101 - Efforts to Increase COVID-19 Testing, Swab and Send Specimen Collection Sites

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Good afternoon Debra.

On behalf of Northern Light Health, please accept the proposal attached in response to RFA 202006101.

We appreciate the opportunity to support a further expansion of testing capacity in Maine in partnership with the Maine Health and Environmental Testing Laboratory (HETL).

Please let us know if we can answer any questions.

Regards,  
Doug

**Doug Michael**

Associate Vice President  
Chief Community Health and Grants Officer

**Northern Light Health**

One Cumberland Place  
Suite 316  
Bangor, ME 04401

Office 207.973.6602

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 13, 2020

Via Electronic Mail: [dmichael@northernlight.org](mailto:dmichael@northernlight.org)

Northern Light Health  
Jeff Doran, VP NLH Medical Group  
43 Whiting Hill Road  
Cianchette Building, Suite 500  
Brewer, ME 04412

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Mr. Doran:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Northern Light Health and is hereby announcing its conditional contract award.

The Department will be contacting Northern Light Health to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Northern Light Health. Northern Light Health shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Debra Downer', written over a horizontal line.

Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Andrew Turcotte](#)  
**Cc:** [Downer, Debra](#)  
**Subject:** RE: Westbrook - Swab & Send application  
**Date:** Monday, July 13, 2020 10:32:37 AM  
**Attachments:** [Award Letter RFA 202006101 Westbrook.pdf](#)

---

Good Morning Mr. Turcotte,

The Department has reviewed and conditionally approved the City of Westbrook's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is City of Westbrook's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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---

**From:** Andrew Turcotte <aturcotte@westbrook.me.us>  
**Sent:** Wednesday, July 8, 2020 1:02 PM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Letourneau, Lisa <Lisa.Letourneau@maine.gov>; Jenkins, Kristine L <Kristine.L.Jenkins@maine.gov>  
**Subject:** Westbrook - Swab & Send application  
**Importance:** High

**EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good afternoon Debra,

I hope this email finds you well. Attached is our application for the "swab and send" program which was issued by DHHS.

The individual within our finance office who handles our insurance documents is currently out of the office, but as soon as she returns next week, I will send you copies of our general and professional liability insurance. Additionally, if approved, we plan on partnering with VNA (Northern Light) and I will send you over their documents, to include all applicable insurance information and provider licenses.

Thank you and should you have any questions, please let me know.



Have a great day.

Andy

*Regards,*

*Andrew Turcotte*

Andrew R. Turcotte RN, CCEMT-P, CFPE, CFI-II, CFO, CMTE, SHRM-CP  
Fire Chief  
Westbrook Fire & Rescue Department  
570 Main Street  
Westbrook, ME 04092  
T: 207-854-0644 ext 2306  
F: 207-854-0757

[www.westbrookmaine.com](http://www.westbrookmaine.com)

**NOTICE:** In accordance with 1 M.R.S. § 402(3) of Maine's Freedom of Access Act, any record (including this email) in the possession or custody of a public official which has been received or prepared for use in connection with the transaction of public or governmental business or contains information relating to the transaction of public or governmental business may constitute a public record. There are very few exceptions. For more information, please visit [www.maine.gov/foaa](http://www.maine.gov/foaa).



Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 13, 2020

Via Electronic Mail: [aturcotte@westbrook.me.us](mailto:aturcotte@westbrook.me.us)

City of Westbrook  
Andrew Turcotte  
570 Main Street  
Westbrook, ME 04092

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Mr. Turcotte:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from the City of Westbrook and is hereby announcing its conditional contract award.

The Department will be contacting the City of Westbrook to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and the City of Westbrook. The City of Westbrook shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Crowe, Sharon](#)  
**Cc:** [Houghton, Heather](#); [Downer, Debra](#)  
**Subject:** RE: COVID-19 RFA Application  
**Date:** Monday, July 13, 2020 10:35:09 AM  
**Attachments:** [Award Letter RFA 202006101 MaineGeneral.pdf](#)  
[image001.jpg](#)

---

Good Morning Ms. Crowe,

The Department has reviewed and conditionally approved MaineGeneral Health's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is MaineGeneral Health's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Houghton, Heather <heather.houghton@mainegeneral.org>  
**Sent:** Thursday, July 9, 2020 5:04 PM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Crowe, Sharon <sharon.crowe@mainegeneral.org>  
**Subject:** COVID-19 RFA Application

**EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Dear Debra,

Please accept this letter and application for the COVID-19 collection site RFA.

Sincerely,

Heather Houghton, RN

Description: MGMC Logo



Workplace Health

Heather Houghton, RN, COHC  
Director, Workplace Health, Wellness,  
Employee Assistance Program

Direct Tel-207-621-7573 Cell-207-458-4512  
Augusta- 21 Enterprise Drive  
Waterville- Thayer Center for Health 149 North Street  
<http://workplacehealth.maine-general.org>

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 13, 2020

Via Electronic Mail: [sharon.crowe@mainegeneral.org](mailto:sharon.crowe@mainegeneral.org)

MaineGeneral Health  
Sharon Crowe, Customer Success Manager  
21 Enterprise Drive  
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Crowe:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from MaineGeneral Health and is hereby announcing its conditional contract award.

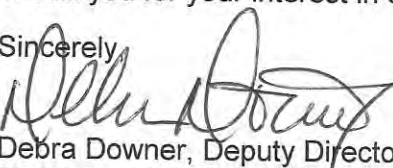
The Department will be contacting the MaineGeneral Health to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and MaineGeneral Health. MaineGeneral Health shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Landry, Crystal](#)  
**Cc:** [Nicholson Terrina M](#); [Downer, Debra](#)  
**Subject:** RE: RFA# 202006101 Application Submission - Penobscot Valley Hospital  
**Date:** Tuesday, July 21, 2020 8:26:09 AM  
**Attachments:** [Award Letter RFA 202006101 PVH.pdf](#)

---

Good Morning Ms. Landry,

The Department has reviewed and conditionally approved Penobscot Valley Hospital's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is Penobscot Valley Hospital's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Landry, Crystal <[clandry@pvhme.org](mailto:clandry@pvhme.org)>  
**Sent:** Thursday, July 16, 2020 3:30 PM  
**To:** Downer, Debra <[Debra.Downer@Maine.gov](mailto:Debra.Downer@Maine.gov)>  
**Cc:** Nicholson Terrina M <[tnicholson@pvhme.org](mailto:tnicholson@pvhme.org)>  
**Subject:** RFA# 202006101 Application Submission - Penobscot Valley Hospital

**EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Please find attached the application and insurance certificate for our application to the Swab and Send COVID collection site program. I have made some indication of the hours we would be able to support at this time. We would like to start at this point and adjust as volume needs. Happy to further discuss if this is not acceptable. We currently have received several calls just starting this week for this service so I think we can find a way to meet the demand at this time.

Please let me know if you need any more information.  
Thanks!

**Crystal Landry, RN**  
CEO  
Penobscot Valley Hospital  
7 Transalpine Road  
Lincoln, ME 04457  
207.794.7127  
[clandry@pvhme.org](mailto:clandry@pvhme.org)





Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 21, 2020

Via Electronic Mail: [clandry@pvhme.org](mailto:clandry@pvhme.org)

Penobscot Valley Hospital  
Crystal Landry  
7 Transalpine Road  
Lincoln, ME 04457

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Landry:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Penobscot Valley Hospital and is hereby announcing its conditional contract award.

The Department will be contacting Penobscot Valley Hospital to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Penobscot Valley Hospital. Penobscot Valley Hospital shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Debra Downer".

Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Rebekah Hayes](#)  
**Cc:** [Martin Sabol](#); [barbara.crider](#); [carter.friend@yccac.org](#); [Diane Laurendeau](#); [Farwell, Jackie](#); [Downer, Debra](#)  
**Subject:** RE: RFA# 202006101 Application Submission - York County Community Action Corp./Nasson Health Care  
**Date:** Tuesday, July 21, 2020 8:29:58 AM  
**Attachments:** [Award Letter RFA 202006101 YCCAC NHC.pdf](#)

---

Good Morning Ms. Hayes,

The Department has reviewed and conditionally approved York County Community Action Corp./Nasson Health Care's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is York County Community Action Corp./Nasson Health Care's notice of conditional contract award.

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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---

**From:** Rebekah Hayes <Rebekah.Hayes@yccac.org>  
**Sent:** Friday, July 17, 2020 5:05 PM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Martin Sabol <martin.sabol@nassonhealthcare.org>; barbara.crider <barbara.crider@yccac.org>; carter.friend@yccac.org; Diane Laurendeau <DianeL@YCCAC.ORG>; Rebekah Hayes <Rebekah.Hayes@yccac.org>  
**Subject:** RFA# 202006101 Application Submission - York County Community Action Corp./Nasson Health Care

**EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Dear Ms. Downer:

Attached, please find York County Community Action Corporation's submission, in response to the Department's RFA #202006101: Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites.

If you have any questions, or would like additional information, please don't hesitate to contact me directly, by phone, at (207) 459-2991, or via email at this address.

Have a wonderful weekend.

Best,  
Bekah Hayes

Rebekah Hayes  
Research & Planning Director  
York County Community Action Corporation  
6 Spruce Street  
P.O. Box 72  
Sanford, Maine 04073  
(207) 459-2991

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 21, 2020

Via Electronic Mail: [Rebekah.hayes@yccac.org](mailto:Rebekah.hayes@yccac.org)

York County Community Action Corp./Nasson Health Care  
Rebakah Hayes, Research & Planning Director  
6 Spruce Street  
Sanford, ME 04073

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Hayes:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from York County Community Action Corp./Nasson Health Care and is hereby announcing its conditional contract award.

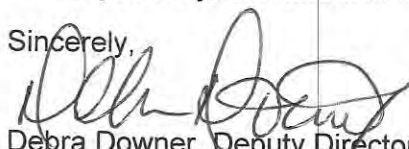
The Department will be contacting York County Community Action Corp./Nasson Health Care to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and York County Community Action Corp./Nasson Health Care. York County Community Action Corp./Nasson Health Care shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Debra Downer, Deputy Director  
Division of Contract Management



**From:** [Downer, Debra](#)  
**To:** [Lindsay S. Webber](#)  
**Cc:** [Letourneau, Lisa](#); [Carol Steward](#); [Sherry Rogers](#); [Betsy Putnam](#); [Dick Willett](#); [Garratt-Reed, Megan](#); [Downer, Debra](#)  
**Subject:** RE: RFA# 202006101 Application Submission-[Redington-Fairview General Hospital]  
**Date:** Thursday, July 16, 2020 10:21:53 AM  
**Attachments:** [Award Letter RFA 202006101 RFGH.pdf](#)

---

Good Morning Lindsay,

The Department has reviewed and conditionally approved RFGH's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is RFGH's notice of conditional contract award.

The Department will be in contract with RFGH soon,

*Deb Downer*

Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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**From:** Lindsay S. Webber <lwebber@rfg.net>  
**Sent:** Wednesday, July 15, 2020 2:50 PM  
**To:** Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Letourneau, Lisa <Lisa.Letourneau@maine.gov>; Carol Steward <cSteward@RFGH.net>; Sherry Rogers <sRogers@RFGH.net>; Betsy Putnam <bputnam@rfg.net>; Dick Willett <dwillett@rfg.net>; Garratt-Reed, Megan <Megan.Garratt-Reed@maine.gov>  
**Subject:** RFA# 202006101 Application Submission-[Redington-Fairview General Hospital]

**EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Please see attached for Swab and Send application for Redington-Fairview General Hospital.

Thank you,

**Lindsay Webber MLS(ASCP)**  
**Laboratory Manager**  
**Redington Fairview General Hospital**  
**P.O. Box 468**  
**Skowhegan, ME 04976**  
**Ph.: (207) 858-2373**  
**Fax: (207) 474-9212**





Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

July 16, 2020

Via Electronic Mail: [lwebber@rfgh.net](mailto:lwebber@rfgh.net)

Redington-Fairview General Hospital  
Lindsay Webber, Laboratory Manager  
46 Fairview Avenue  
Skowhegan, ME 04976

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Ms. Webber:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from Redington-Fairview General Hospital and is hereby announcing its conditional contract award.

The Department will be contacting Redington-Fairview General Hospital to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and Redington-Fairview General Hospital. Redington-Fairview General Hospital shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read 'Debra Downer', written over a white background.

Debra Downer, Deputy Director  
Division of Contract Management

**From:** [Downer, Debra](#)  
**To:** [Katie Harris](#)  
**Cc:** [Joan Boomsma](#); [William L. Caron](#); [Downer, Debra](#)  
**Subject:** RE: Letter to DHHS re expanded specimen collection for COVID-19 v.11.49  
**Date:** Thursday, August 13, 2020 10:14:00 AM  
**Attachments:** [Award Letter RFA 202006101 MaineHealth.pdf](#)

---

Good Morning Ms. Harris,

The Department has reviewed and conditionally approved MaineHealth's application submitted under RFA 202006101 Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites, attached is MaineHealth's notice of conditional contract award.

Deb Downer  
Deputy Director  
Division of Contract Management  
Department of Health and Human Services  
207.287.6413 Office  
207.242.1559 Cell

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-----Original Message-----

**From:** Katie Harris <HARRIK2@mainehealth.org>  
**Sent:** Friday, June 26, 2020 4:47 PM  
**To:** Lambrew, Jeanne M <Jeanne.M.Lambrew@maine.gov>; Downer, Debra <Debra.Downer@Maine.gov>  
**Cc:** Letourneau, Lisa <Lisa.Letourneau@maine.gov>; Joan Boomsma <JBoomsma@mainehealth.org>; William L. Caron <CARONW@MAINEHEALTH.ORG>  
**Subject:** Letter to DHHS re expanded specimen collection for COVID-19 v.11.49

EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon

Attached, please find a letter outlining the terms that MaineHealth would require to expand testing for COVID-19 to fully align with the State's standing order, including testing asymptomatic patients from out of state.

We would welcome the opportunity to discuss this further and look forward to hearing from you.

Thanks so much,

Katie

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Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

August 13, 2020

Via Electronic Mail: [JBoomsma@mainehealth.org](mailto:JBoomsma@mainehealth.org)

MaineHealth  
Joan D. Boomsma, MD, MBA, Chief Medical Officer  
110 Free Street  
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202006101, Efforts to Increase COVID-19 Testing Swab and Send Specimen Collection Sites

Dear Dr. Boomsma:

This letter is in regard to the subject Request for Application, issued by the State of Maine Department of Health and Human Services under RFA 202006101. The Department has evaluated the application received from MaineHealth and is hereby announcing its conditional contract award.

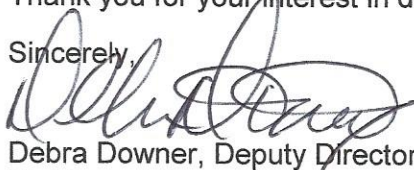
The Department will be contacting MaineHealth to negotiate a contract. This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the Department and MaineHealth. MaineHealth shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Debra Downer, Deputy Director  
Division of Contract Management