

**State of Maine  
Master Score Sheet**

RFA# 202208125					
Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity					
Bidder Name:		Bridges of Maine, LLC- Community Center Application	Bridges of Maine, LLC-Entrepreneurship Application	Central Aroostook Association	Disability Rights Maine
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	N/A	N/A	N/A	Pass
Part II: Prioritization Points	15.00	0.00	0.00	0.00	0.00
Part III: Proposed Project Activities	55.00	0.00	0.00	0.00	55.00
Part IV: Budget Forms	30.00	0.00	0.00	0.00	30.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>85.00</u></b>
Bidder Name:		Earth Angels Home Care LLC	Excellent Residential Care LLC	Golden Life Care LLC	Goodwill Industries of Northern New England
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	N/A	N/A	N/A	Pass
Part II: Prioritization Points	15.00	0.00	0.00	0.00	15.00
Part III: Proposed Project Activities	55.00	0.00	0.00	0.00	53.00
Part IV: Budget Forms	30.00	0.00	0.00	0.00	30.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>98.00</u></b>

**RFA# 202208125**

**Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

<b>Bidder Name:</b>		<b>Hope Association</b>	<b>Impactful Residential Care LLC</b>	<b>Independence Advocates of Maine</b>	<b>Independence Association</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I: Eligibility	Pass/Fail	Pass	N/A	Pass	Pass
Part II: Prioritization Points	15.00	0.00	0.00	15.00	0.00
Part III: Proposed Project Activities	55.00	0.00	0.00	55.00	45.00
Part IV: Budget Forms	30.00	0.00	0.00	30.00	25.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>100.00</u></b>	<b><u>70.00</u></b>
<b>Bidder Name:</b>		<b>Living Innovations</b>	<b>MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling</b>	<b>MaineHealth dba Maine Medical Center- HCBS Employment Liaison</b>	<b>Momentum Inc</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I: Eligibility	Pass/Fail	Pass	Pass	Pass	Pass
Part II: Prioritization Points	15.00	15.00	15.00	0.00	15.00
Part III: Proposed Project Activities	55.00	55.00	55.00	50.00	45.00
Part IV: Budget Forms	30.00	30.00	30.00	30.00	22.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>100.00</u></b>	<b><u>100.00</u></b>	<b><u>80.00</u></b>	<b><u>82.00</u></b>

**RFA# 202208125**

**Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

<b>Bidder Name:</b>		<b>OHI</b>	<b>Peace Residential Care LLC</b>	<b>Penquis CAP, Inc.</b>	<b>Restorative Justice Institute of Maine</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I: Eligibility	Pass/Fail	Pass	N/A	Pass	N/A
Part II: Prioritization Points	15.00	15.00	0.00	15.00	0.00
Part III: Proposed Project Activities	55.00	0.00	0.00	0.00	0.00
Part IV: Budget Forms	30.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>15.00</u></b>	<b><u>0.00</u></b>	<b><u>15.00</u></b>	<b><u>0.00</u></b>
<b>Bidder Name:</b>		<b>RWW Home &amp; Community Rehab Services, Inc.</b>	<b>Safe Residential Care LLC</b>	<b>SeniorsPlus</b>	<b>Servants of the Cross</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I: Eligibility	Pass/Fail	Pass	N/A	Pass	N/A
Part II: Prioritization Points	15.00	15.00	0.00	0.00	0.00
Part III: Proposed Project Activities	55.00	55.00	0.00	55.00	0.00
Part IV: Budget Forms	30.00	30.00	0.00	30.00	0.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>	<b><u>85.00</u></b>	<b><u>0.00</u></b>

**RFA# 202208125**

**Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

<b>Bidder Name:</b>		<b>SKILLS, Inc.</b>	<b>Spark Dance Program</b>	<b>Spectrum Generations</b>	<b>Spurwink</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I: Eligibility	Pass/Fail	N/A	N/A	Pass	Pass
Part II: Prioritization Points	15.00	0.00	0.00	15.00	15.00
Part III: Proposed Project Activities	55.00	0.00	0.00	50.00	0.00
Part IV: Budget Forms	30.00	0.00	0.00	30.00	0.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>95.00</u></b>	<b><u>15.00</u></b>
<b>Bidder Name:</b>		<b>Support Solutions</b>	<b>The Progress Center</b>	<b>Tri-County Mental Health Services</b>	<b>Ubuntu Care LLC</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I: Eligibility	Pass/Fail	Pass	N/A	Pass	N/A
Part II: Prioritization Points	15.00	0.00	0.00	15.00	0.00
Part III: Proposed Project Activities	55.00	0.00	0.00	0.00	0.00
Part IV: Budget Forms	30.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>15.00</u></b>	<b><u>0.00</u></b>

**RFA# 202208125**

**Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

<b>Bidder Name:</b>		<b>Unite USA Inc dba Unite Us</b>	<b>Waban Projects Inc- Neighborhood Network Program</b>	<b>Waban Projects Inc- Supporting DSPs</b>	<b>Work First Inc.</b>
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I: Eligibility	Pass/Fail	Pass	Pass	Pass	N/A
Part II: Prioritization Points	15.00	15.00	15.00	15.00	0.00
Part III: Proposed Project Activities	55.00	0.00	55.00	55.00	0.00
Part IV: Budget Forms	30.00	0.00	25.00	25.00	0.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>15.00</u></b>	<b><u>95.00</u></b>	<b><u>95.00</u></b>	<b><u>0.00</u></b>

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [g.alexis@bridgesofmaine.net](mailto:g.alexis@bridgesofmaine.net)

Bridges of Maine LLC  
Gregg Alexis, Founder  
20 Shaker Road (PO Box 1386)  
Gray, ME 04039

SUBJECT: Notice of Conditional Grant Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Alexis,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Disability Rights Maine
- Goodwill Industries of Northern New England
- Independence Advocates of Maine
- Independence Association
- Living Innovations
- MaineHealth dba Maine Medical Center - Dedicated HCBS Benefits Counseling
- MaineHealth dba Maine Medical Center - HCBS Employment Liaison
- Momentum Inc
- RWW Home & Community Rehab Services, Inc.
- SeniorsPlus
- Spectrum Generations
- Waban Projects Inc – Neighborhood Network Program
- Waban Projects Inc – Supporting DSPs

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

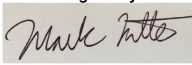
The Department intends to/has execute/executed a contract with the National Disability Institute (NDI) to act on the Department's behalf to negotiate and enter into contracts with the awarded Applicants under this RFA process. Please watch for forthcoming communications from NDI with more information on that topic.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [mbarnard@centralaroostookassociation.com](mailto:mbarnard@centralaroostookassociation.com)

Central Aroostook Association  
Melinda Barnard, Human Resources Manager  
21 Lombard Street  
Presque Isle, ME 04769

SUBJECT: Notice of Conditional Grant Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Barnard,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Disability Rights Maine
- Goodwill Industries of Northern New England
- Independence Advocates of Maine
- Independence Association
- Living Innovations
- MaineHealth dba Maine Medical Center - Dedicated HCBS Benefits Counseling
- MaineHealth dba Maine Medical Center - HCBS Employment Liaison
- Momentum Inc
- RWW Home & Community Rehab Services, Inc.
- SeniorsPlus
- Spectrum Generations
- Waban Projects Inc – Neighborhood Network Program
- Waban Projects Inc – Supporting DSPs

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.



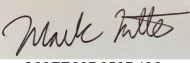
The Department intends to/has execute/executed a contract with the National Disability Institute (NDI) to act on the Department's behalf to negotiate and enter into contracts with the awarded Applicants under this RFA process. Please watch for forthcoming communications from NDI with more information on that topic.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
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Augusta, Maine 04333-0011  
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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [sconverse@drme.org](mailto:sconverse@drme.org)

Disability Rights Maine  
Staci Converse  
160 Capitol Street, Suite 4  
Augusta, ME 04330

**SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

Dear Ms. Converse,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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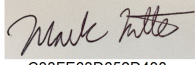
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

**Janet T. Mills**  
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**Jeanne M. Lambrew, Ph.D.**  
Commissioner



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**Division of Contract Management**  
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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [mstlouis@earthangelsehomecare.org](mailto:mstlouis@earthangelsehomecare.org)

Earth Angels Home Care LLC  
Molly St. Louis  
18 Water Street  
Old Town, ME 04468

**SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

Dear Ms. St. Louis,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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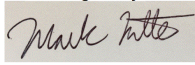
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Sincerely,

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Dec-29-2022

Via Electronic Mail: [excellentRcare@gmail.com](mailto:excellentRcare@gmail.com)

Excellent Residential Care LLC  
Morris Butsitsi, Operations Director  
21 Blake Street, Suite 1  
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Butsitsi,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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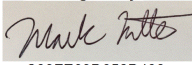
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Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
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Jeanne M. Lambrew, Ph.D.  
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Maine Department of Health and Human Services  
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Augusta, Maine 04333-0011  
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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [Goldenlifecare1@gmail.com](mailto:Goldenlifecare1@gmail.com)

Golden Life Care LLC  
Guerthe Bigirimana  
18 Pin Oak Drive  
Scarborough, ME 04074

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Bigirimana,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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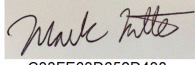
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
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Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [kelly.osborn@goodwillnne.org](mailto:kelly.osborn@goodwillnne.org)

Goodwill Industries of Northern New England  
Kelly Osborn, Senior Vice President, Client Services  
34 Hutcherson Drive  
Gorham, ME 04038

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Osborn,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Disability Rights Maine
- Goodwill Industries of Northern New England
- Independence Advocates of Maine
- Independence Association
- Living Innovations
- MaineHealth dba Maine Medical Center - Dedicated HCBS Benefits Counseling
- MaineHealth dba Maine Medical Center - HCBS Employment Liaison
- Momentum Inc
- RWW Home & Community Rehab Services, Inc.
- SeniorsPlus
- Spectrum Generations
- Waban Projects Inc – Neighborhood Network Program
- Waban Projects Inc – Supporting DSPs

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

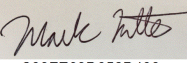
The Department intends to/has execute/executed a contract with the National Disability Institute (NDI) to act on the Department's behalf to negotiate and enter into contracts with the awarded Applicants under this RFA process. Please watch for forthcoming communications from NDI with more information on that topic.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [ed@hopeassociation.org](mailto:ed@hopeassociation.org)

Hope Association  
Lorinda "Miki" Skehan  
85 Lincoln Avenue  
Rumford, ME 04276

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Skehan,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- Waban Projects Inc – Supporting DSPs

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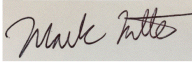
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [Assumpta4k@gmail.com](mailto:Assumpta4k@gmail.com)

Impactful Residential Care LLC  
Assumpta Mukabutera  
18 Doe Run  
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Assumpta,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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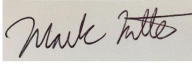
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...  
Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [cthibedeau@iamsupports.org](mailto:cthibedeau@iamsupports.org)

Independence Advocates of Maine  
Catherine Thibedeau, Executive Director  
2 Hillside Road  
Orono, ME 04473

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Thibedeau,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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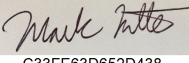
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  


C33FE63D652D438...  
Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
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Augusta, Maine 04333-0011  
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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [hhendricks@iaofmaine.org](mailto:hhendricks@iaofmaine.org)

Independence Association  
Hilary Hendricks, Director of Philanthropy  
3 Industrial Parkway, Suite 1  
Brunswick, ME 04011

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Hendricks,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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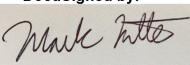
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [aparker@livinginnovations.com](mailto:aparker@livinginnovations.com)

Living Innovations  
Amanda Parker, Program Manager  
312 Cottage Street, Suite A  
Sanford, ME 04073

**SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

Dear Ms. Parker,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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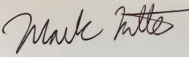
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [Jennifer.Kimble@mainehealth.org](mailto:Jennifer.Kimble@mainehealth.org)

MaineHealth dba Maine Medical Center  
Jennifer Kimble, Director MMC Vocational Services  
22 Bramhall Street  
Portland, ME 04102

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Kimble,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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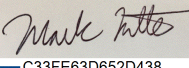
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
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Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [Paulette@momentumme.com](mailto:Paulette@momentumme.com)

Momentum Inc  
Roland Paulette, Regional Supervisor  
450 Essex Street  
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Paulette,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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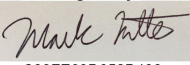
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [rromero@ohimaine.org](mailto:rromero@ohimaine.org)

OHI  
Rich Romero  
203 Maine Avenue  
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Romero,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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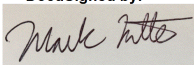
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DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [gishimwe@peaceresidentialcare.com](mailto:gishimwe@peaceresidentialcare.com)

Peace Residential Care LLC  
Guillaume Ishimwe  
11 Tremount Drive  
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Ishimwe,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- Independence Advocates of Maine
- Independence Association
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- MaineHealth dba Maine Medical Center - Dedicated HCBS Benefits Counseling
- MaineHealth dba Maine Medical Center - HCBS Employment Liaison
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- RWW Home & Community Rehab Services, Inc.
- SeniorsPlus
- Spectrum Generations
- Waban Projects Inc – Neighborhood Network Program
- Waban Projects Inc – Supporting DSPs

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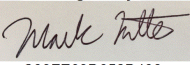
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [akerrigan@penquis.org](mailto:akerrigan@penquis.org)

Penquis C.A.P., Inc.  
Aimee Kerrigan, Director, Charlotte White Support Services  
262 Harlow Street  
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Kerrigan,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- Waban Projects Inc – Supporting DSPs

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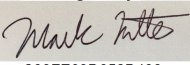
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [Roryrobb23@gmail.com](mailto:Roryrobb23@gmail.com)

Restorative Justice Institute of Maine  
Rory Robb, Lead Facilitator  
142 High Street  
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Robb,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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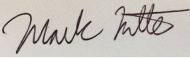
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



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Division of Contract Management  
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Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [Christine.Martin@rehabwithoutwalls.com](mailto:Christine.Martin@rehabwithoutwalls.com)

RWW Home & Community Rehab Services, Inc.  
Christine Martin, Executive Director  
24 West Cole Road, Suite 102  
Biddeford, ME 04005

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Martin,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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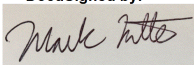
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [kcollins@saferesidential.care](mailto:kcollins@saferesidential.care)

Safe Residential Care LLC  
Karen Collins, Managing Partner  
161 John Roberts Road  
South Portland, ME 04102

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Collins,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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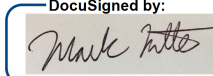
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [Bsawyer-manter@seniorsplus.org](mailto:Bsawyer-manter@seniorsplus.org)

SeniorsPlus  
Betsy Sawyer-Manter, President and CEO  
8 Falcon Road  
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Sawyer-Manter,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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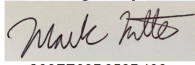
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Sincerely,

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Office of Aging and Disability Services

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TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [renew@skyhy.org](mailto:renew@skyhy.org)

Servants of the Cross  
Kathi Yergin, Director  
32 Sky-Hy Drive  
Topsham, ME 04086

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Yergin,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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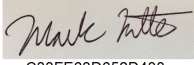
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Sincerely,

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Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
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Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [kovertone@skillsinc.net](mailto:kovertone@skillsinc.net)

SKILLS, Inc  
Kristin Overtone, Executive Director  
461 Hartland Road, P.O. Box 65  
St. Albans, ME 04971

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Overtone,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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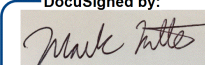
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Sincerely,

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Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
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Maine Department of Health and Human Services  
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Augusta, Maine 04333-0011  
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Dec-29-2022

Via Electronic Mail: [michaela@sparkdanceprogram.org](mailto:michaela@sparkdanceprogram.org)

Spark Dance Program  
Michaela Knox  
37 W Chops Point Road  
Bath, ME 04530

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Knox,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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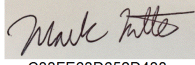
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Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [fgonzalez@spectrumgenerations.org](mailto:fgonzalez@spectrumgenerations.org)

Spectrum Generations  
Fran Gonzalez, Development Specialist  
One Weston Court  
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Gonzalez,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Disability Rights Maine
- Goodwill Industries of Northern New England
- Independence Advocates of Maine
- Independence Association
- Living Innovations
- MaineHealth dba Maine Medical Center - Dedicated HCBS Benefits Counseling
- MaineHealth dba Maine Medical Center - HCBS Employment Liaison
- Momentum Inc
- RWW Home & Community Rehab Services, Inc.
- SeniorsPlus
- Spectrum Generations
- Waban Projects Inc – Neighborhood Network Program
- Waban Projects Inc – Supporting DSPs

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

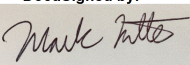
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [ggallucci@spurwink.org](mailto:ggallucci@spurwink.org)

Spurwink  
Gabrielle Gallucci, Director of Business Development  
901 Washington Avenue, Suite 100  
Portland, ME 04103

**SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

Dear Ms. Gallucci,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- SeniorsPlus
- Spectrum Generations
- Waban Projects Inc – Neighborhood Network Program
- Waban Projects Inc – Supporting DSPs

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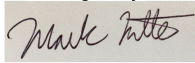
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

**Janet T. Mills**  
Governor

**Jeanne M. Lambrew, Ph.D.**  
Commissioner



**Maine Department of Health and Human Services**  
**Division of Contract Management**  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [smiller@supportsolutions.org](mailto:smiller@supportsolutions.org)

Support Solutions  
Scott Miller  
99 Danville Corner Road  
Auburn, ME 04210

**SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity**

Dear Mr. Miller,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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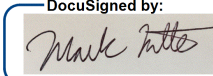
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [haleyrichardson@progresscentermaine.org](mailto:haleyrichardson@progresscentermaine.org)

The Progress Center  
Haley Richardson, Resource Development Manager  
5 Fore Street  
Oxford, ME 04270

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Richardson,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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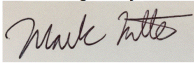
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [logilvie@tcmhs.org](mailto:logilvie@tcmhs.org)

Tri-County Mental Health Services  
Leslie Ogilvie, Manager of Grants & Communications  
1155 Lisbon Street  
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Ogilvie,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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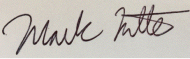
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [bmizero@ubuntucare-maine.org](mailto:bmizero@ubuntucare-maine.org)

Ubuntu Care LLC  
Bertrand Mizero  
33 McAlister Farm Road, Suite 200  
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Mizero,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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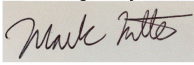
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [melissa.carr@uniteus.com](mailto:melissa.carr@uniteus.com)

Unite USA Inc dba Unite Us  
Melissa Carr. Sales Executive  
217 Broadway Floor 8  
New York, NY 10007

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Carr,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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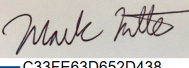
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [bsmith@waban.org](mailto:bsmith@waban.org)

Waban Projects Inc  
Brenda Smith  
5 Dunaway Drive  
Sanford, ME 04073

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Smith,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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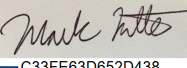
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  


C33FE63D652D438...  
Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Dec-29-2022

Via Electronic Mail: [lindalk@workfirstinc.org](mailto:lindalk@workfirstinc.org)

WorkFirst Inc.  
Linda LaRue-Keniston

SUBJECT: Notice of Conditional Contract Award under RFA #202208125 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. LaRue-Keniston,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- Waban Projects Inc – Supporting DSPs

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

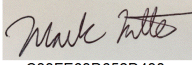
The Department intends to/has execute/executed a contract with the National Disability Institute (NDI) to act on the Department's behalf to negotiate and enter into contracts with the awarded Applicants under this RFA process. Please watch for forthcoming communications from NDI with more information on that topic.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
C33FE63D652D438...

Mark Lutte  
Chief Operating Officer  
Office of Aging and Disability Services

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Bridges of Maine, LLC- Community Center Application

**DATE:** November 28, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write “none” on the submitted attachment.*

Therefore, this application is considered incomplete.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Bridges of Maine, LLC- Entrepreneurship Application

**DATE:** November 28, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant's general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Central Aroostook Association

**DATE:** November 28, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not respond to litigation as required by the RFA:

- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Disability Rights Maine

**DATE:** November 28, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>85.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided and valid</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "None"</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Disability Rights Maine

**DATE:** November 28, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Disability Rights Maine

**DATE:** November 28, 2022

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**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>0.00</b>

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**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Will not provide services in under-served areas of the State as outlined by the RFA</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Disability Rights Maine

**DATE:** November 28, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Provided a list of partners to deliver the innovative services
- Provided a detailed response to having the capacity, expertise, and experience and how it will benefit the project
- Have an established relationship with proposed partners.
- Long history of providing protection and advocacy to individuals with IDD
- Focus on advocacy for transition age youth using two inter-related projects 1) establish a youth chapter of Speaking Up for Us (SUFU, self-advocacy organization); 2) establishment of youth ambassadors
- Provided planned detailed approach for the two projects
- Use of a fulltime coordinator, 3-4 self-advocacy trainers, SUFU, and SAU
- Clearly outlined specific multiple strategies within each phase
- Activities will enhance the youth self-advocacy
- Intend to modify current curriculum for this youth programming
- Build a model for future program (self-advocacy) growth
- Intend to improve system navigation skills for new families
- Increase understanding RE: person centered processes and the role in day to day life
- Problem being addressed includes youth with IDD do not often have support or self-advocacy skills
- 10-15 outreach events by June 2023
- 10-15 youth ambassadors trained by March 2024
- Sustainable youth advocacy program
- Replicable curriculum and model for training transition-age youth
- Will serve up to 200 Transition age youth with IDD and/or autism
- Measurable objectives include:
  - Number of people contacted through outreach
  - Number of individuals who complete the Youth Ambassador program
  - Number of individuals who participate in the new SUFU Chapter

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Disability Rights Maine

**DATE:** November 28, 2022

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- Metrics used to evaluate outcomes include:
  - Oral and written surveys
  - Number of people contacted through outreach
  - Number of self-advocates who complete the Youth Ambassador program
  - Number of individuals who participate in the new SUFU Chapter
- Will comply with the rules and regulations
- Available resources include utilization of in-kind funds with federal and program funds and partnerships with SUFU and schools.
- Activities being undertaken/planned to achieve outcomes include:
  - Video promoting self-advocacy
  - Survey to ascertain potential self-advocates' preferences for meetings and interests
  - Video documenting Youth Ambassador training
- Modified Youth Ambassador curriculum with Maine modules
- Products listed would not be eligible for integration into or reimbursed by MaineCare. However, use of the products may be reimbursable if used in accordance with HCBS service delivery.
- Does not have a sustainability plan, indicates SUFU will need additional funding to continue the sustainability of the project
- It is not clear if the youth ambassador project needs to be sustained

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Disability Rights Maine

**DATE:** November 28, 2022

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**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Requesting \$162K for 12 months, overall budget appears appropriate and reasonable</li></ul>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Earth Angels Home Care LLC

**DATE:** November 28, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write “none” on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Excellent Residential Care LLC

**DATE:** November 28, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant's general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Golden Life Care LLC

**DATE:** December 5, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not respond to litigation as required by the RFA:

- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Goodwill Industries of Northern New England

**DATE:** December 5, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>53.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>98.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns at this time.</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Goodwill Industries of Northern New England

**DATE:** December 5, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Goodwill Industries of Northern New England

**DATE:** December 5, 2022

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**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

**Part II. Priority Categories**

- Intend to provide services in Aroostook, Franklin, Hancock, Penobscot, Piscataquis, and Washington

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Goodwill Industries of Northern New England

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>53.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Provided an exhaustive list of partners they will work with.
- Long history of providing HCBS and other services to individuals with developmental disability, including employment and support
- Large organization with extensive resources and expertise
- Proposing utilizing existing work readiness/ community integration curriculum, developed by Goodwill, and incorporating an innovative way for it to be used with HCBS members in underserved areas
- Provided a detailed and aggressive strategy with some tight timeframes with goals to complete many deliverables in a relatively short period of time
- Provided a detailed list of outcomes
- Team has some concern that all of the goals for the outcomes may be challenging to meet
- Problem being addressed is individuals receiving HCBS are under-represented in the workplace
- Provided in detail the project objectives and intended outcomes.
- Might need some clarification between intended outcomes and project objectives.
- Intend to serve up to 1000 members under Section 18, 20, and 21 (29?)
- Provided a detailed response to measurable objectives
- Provided a detailed response to evaluating the outcomes.
- Provided evidence to support the project's compliance with applicable rules and statutes
- Resources include those of the applicant and partners (technology access; space for classroom; transportation supports; Americorps salary paid by Americorps)
- Provided a detailed timeline for achieving the outcomes and sufficient to support the program implementation.
- MaineCare eligible and integration include:
  - Intend for bootcamp and materials for MaineCare
  - Intend up to 50 DSPs to become Associate of Community Rehabilitation Educators (ACRE) employment specialists

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Goodwill Industries of Northern New England

**DATE:** December 5, 2022

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- |  |
|--|
| <ul style="list-style-type: none"><li>• Sustainability includes HCBS reimbursement and to expand the scope of the project to other providers in the State.</li></ul> |
|--|



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Goodwill Industries of Northern New England

**DATE:** December 5, 2022

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**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>Asking for \$500,000 for 1 year, appears to be reasonable and in alignment with the proposed project</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Hope Association

**DATE:** December 5, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns at this time</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Hope Association

**DATE:** December 5, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

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**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Hope Association

**DATE:** December 5, 2022

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**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>0.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"> <li>• Will not be serving individuals in the counties identified in the RFA.</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Hope Association

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

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**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- The proposal is to fix up existing buildings owned by Hope Association to then host activities in those buildings for members they serve. That is not the intent of these grant funds.

Therefore, the team did not provide any further consensus review or scoring of the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Impactful Residential Care LLC

**DATE:** December 5, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not respond to litigation as required by the RFA:

- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Advocates of Maine

**DATE:** December 5, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicates "None"</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Advocates of Maine

**DATE:** December 5, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Advocates of Maine

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"> <li>Intend to serve all under-served counties Aroostook, Franklin, Hancock, Penobscot, Piscataquis, and Washington as outlined in the RFA</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Advocates of Maine

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Provided an extensive list of partners
- Provided a detailed description of extensive experience and capacity
- Described project in detail, the focus of which is expanding/enhancing services through assistive technology and remote supports
- Provided a detailed implementation strategy.
- Details are provided to expand use of technology to serve individuals receiving HCBS
- Provided a comprehensive description of the problem – used specific example which helped clarify the problem
  - Lack of non-congregate service options in Penquis/DownEast and Aroostook County; direct-care worker shortage crisis; lack of provider organizational capacity to meet the needs and transform the service model
- Provided a detailed list of objectives and intended outcomes
- Intend to serve 5 members under Section 21 and 29 and 60 eventually
- Provided a detailed response to measurable objectives
- Provided a detailed response to the metrics to be used to evaluate the outcomes
- Provided a clear understanding of compliance with all rules and regulations
- Provided an extensive list of resources outside of this funding opportunity to assist
- Provided a detailed list of activities to be undertaken (or planned) to achieve the outcomes with a timeline
- MaineCare eligible and may be integrated:
  - Operational templates and sample policies and procedures, roadmaps for use of remote supports to be developed; Remote Support Service Center; ongoing operation of Remote Support Device Demonstration Center.
- Detailed Sustainability plan provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Advocates of Maine

**DATE:** December 5, 2022

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**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Requesting \$198,543 for a 12-month period. Overall budget is detailed and in alignment with the proposed project and appears reasonable.</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Association

**DATE:** December 5, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>45.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>25.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>70.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "None"</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Association

**DATE:** December 5, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Association

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>0.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Will not provide services in the under-served area outlined in the RFA.</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Association

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>45.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Provided a list of partners
- Provided a detailed response to the organization’s capacity, expertise, and experience.
- Intends to develop an electronic application to support community integration with the use of Community Integration Specialist/Scheduler
- Timeline appears compressed for this type of project.
- The team would have liked to see more information in regard to the implementation of this type of app for consumers
- Provided detailed implementation strategies
- Anticipated outcomes include, increase in community activities by 20%; link goals and interests in an accessible format; will allow individuals to complete 90% of goals through the year.
- Accessibility barriers will be addressed
- Provided a detailed response to objectives and intended outcomes.
- Intend to serve 125 members/year under Sections 20, 21, 29
- Provided measurable objectives that will need further development
- Will provide a weekly report to evaluate the outcomes of the project
- Understands compliance with all rules and regulations
- Have many community partnerships which can be leveraged for the project
- Provided a detailed plan of activities to be undertaken to achieve the outcomes
- Activities and CIS time is reimbursable, but the app development and maintenance does not qualify for MaineCare reimbursement
- No specific response to maintaining the app long-term.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Independence Association

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>25.00</b>

**Evaluation Team Comments:**

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> <li>Requesting \$330,999 for a 2-year period. Budget appears to be in alignment with the proposed project and reasonable</li> </ul>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Living Innovations

**DATE:** December 5, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "Living Innovations has not been named in any current litigation nor does it have any closed cases within the past five (5) years in which the applicant paid the claimant either as part of a settlement or by decree."</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Living Innovations

**DATE:** December 5, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Living Innovations

**DATE:** December 5, 2022

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**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Intend to provide services in the under-served areas as identified by the RFA</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Living Innovations

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Does not intend to have partners to support the delivery of the project
- 20+ years' experience; provide an array of service models/features (shared living, in-home/community support, employment, community membership; part of a larger org may be a value-add; mission-driven to serve individuals with ID/ASD)
- Opening the Door to Shared Living project - target individuals transitioning from higher acuity situations—such as crisis units, long-term care centers, or group homes—to less restrictive environments
- Project outline, key features, staff provided
- 12-month project (calendar year 2023)
- Implementation will be a tiered-approach, depending on level of supports needed by individuals
- Provided a detailed response to anticipated expected outcomes
- Provided a detailed response to the problem being addressed
- Provided a detailed response to the objectives and intended outcomes
- Will target 15 Section 21 members who have moved or will be moving from higher acuity situations—such as crisis units, long-term care centers, or group homes—to Shared Living between March 15, 2020 through December 31, 2023. Section 29 members needing inclusive supports
- Measurable objectives include:
  - Reduce emergency department visits due to behavioral challenges by 50 percent from initial intake.
  - Reduce support needed from crisis services by 50 percent from initial intake.
  - Reduce incidents of behavioral intervention support by 50 percent from initial intake.
- Reduce reportable events by 25 percent from initial intake.
- Provided a thorough list of metrics to be used to evaluate the outcomes
- Clearly understands compliance with rules and regulations.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Living Innovations

**DATE:** December 5, 2022

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- |  |
|--|
| <ul style="list-style-type: none"><li>• Resources include SMEs in QA etc., community living, DSP's, Training department, in kind commitment of existing commitment and supplies; 15 offices across Maine; leadership and staff time' local partnerships and Mosaic.</li><li>• Thorough list of tasks and timeline provided</li><li>• Intends for services to be integrated and reimbursed by MaineCare</li><li>• Sustainability may be done through rate changes</li></ul> |
|--|

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Living Innovations

**DATE:** December 5, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests the maximum allowed for the grant - \$500K – for a 1-year period</li><li>• Vast majority of funds to support agency staff/resources, and contracted clinical and other support</li><li>• Budget appears reasonable and aligned with the proposed project</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** December 7, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "Maine Medical Center's Department of Vocational Services has not been party to or named in any litigation for the period in question. Additionally, no settlement have been paid on its behalf during that period."</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** December 7, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

**Part II. Priority Categories**

- Intend to provide services in under-served areas of the State by working with the Department to identify these locations.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Intend to partner with case management or HCBS providers invited to participate and selected/chosen by the Dept
- Long history of providing a wide range of services – focused on employment and employment-related support
- Will be providing an innovative approach to providing the HCBS services in underserved areas of the State with targeted, additional features and more comprehensive delivery of service
- Applicant provided a detailed timeline and responsibilities of staff
- Provided a clear detailed approach to implementation strategies
- Provided a detailed response to expected outcomes
- Provided a detailed response to the problem being address
- Provided a detailed response to objectives and intended outcomes
- Intend to service 100 individuals/year receiving HCBS who are working or want to work and are receiving Career Planning, Employment Specialist, or Work Support as part of their HCBS services
- The pilot project objectives are not only measurable, but are SMART (Specific, Measurable, Achievable, Realistic, and Time-Bound) as specified in the CDC Evaluation Standards.
- Provided a detailed response to the metrics being used to evaluate the outcomes
- Project aligns well with HCBS and will fully comply with all rules and regulations
- Resources include MMC Department of Vocational Services’ leadership, MMC Department of Vocational Services staff engagement, Network of relationships in MMC Vocational Services, Maine Health’s services in: data collection and reporting, accounting and financial planning, information technology, employer relations, interpreting & cross cultural services, and library & knowledge services. Both Vocational Services office locations in Portland and Biddeford are available for project staff to use for individual client meetings when needed;

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** December 7, 2022

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- Will hire and train two new CWICs to provide individualized work incentives counseling to HCBS waiver consumers receiving services by selected provider agencies
- Will work with the Department to select Community Case Management and HCBS provider agencies where the dedicated CWICs will serve. Sub-activities include conducting outreach with potential and selected partner agencies.
- Will deliver Work & Benefits Navigator Training (WBNT) to staff at select partner agencies. Sub-activities include providing technical assistance and consultation to staff after they attend WBNT training.
- Provided a clear detailed response to integration and reimbursement to MaineCare
- Sustainability will include MaineCare reimbursement

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** December 7, 2022

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**EVALUATION OF PART IV  
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> <li>Budget total is: \$270,393 – most of the budget is to cover two salary lines for new CWICs and some for the program manager and data specialist – cost of proposal aligns with the proposal services.</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** December 7, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>50.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>80.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "Maine Medical Center's Department of Vocational Services has not been party to or named in any litigation for the period in question. Additionally, no settlement have been paid on its behalf during that period."</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** December 7, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>0.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"> <li>• Will not provide services in under-served areas of the State as outlined in the RFA</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>50.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Five agencies with which DVS holds letters of agreement to provide employment-related guidance and support in alignment with an HCBS compliance plan will initially be prioritized: Creative Trails, NeuroRestorative, Pine Tree Society, Port Resources, Woodfords Family Services
- Long history of providing a wide range of services – focused on employment and employment-related support
- Provides a clear outline of a proposed innovative project which will support agencies outside of Maine Medical Center and build more capacity to provide work supports and career planning service capacity in York and Cumberland counties
- Increases the capacity for agencies who do not currently but would be willing to provide long term employment supports
- Provided a detailed plan to the implementation strategies
- Outcomes include:
  - Waiver members will have improved access to employment continuum services through at least five (5) HCBS provider agencies.
  - Waiver members will have more choices of Work Support and Career Planning service providers.
- Waiver members will experience more timely transition from BRS to DHHS long-term support services.
- Will address gaps in awareness about work incentives for social security benefits and concerns about benefits needing to be minimized and clarified for members to receive them and participate in competitive integrated employment
- Provided a detailed response to objectives and intended outcomes
- Up to 30 MaineCare members with waivers that include Career Planning, Employment Specialist, or Work Support as available services may benefit from this program’s activities.
- Provided a detailed response to measurable objectives
- Provided a detailed response to the metrics to be used to evaluate the outcomes
- Project aligns well with HCBS and will fully comply with all rules and regulations



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** December 7, 2022

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- |  |
|--|
| <ul style="list-style-type: none"><li>• Additional resources available are described in detail</li><li>• Provided a clear outline of the activities being undertaken or planned to achieve the outcomes</li><li>• Service delivery to members would be reimbursable by MaineCare</li><li>• No specific sustainability plan, this is more of a one-time project</li></ul> |
|--|

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** December 7, 2022

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**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>Budget total is: \$212,840 – most of the budget is to cover two salary lines for new employment specialist and some for the program manager and data specialist – cost of proposal aligns with the proposal services.</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Momentum Inc

**DATE:** December 7, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>45.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>22.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>82.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "None"</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Momentum Inc

**DATE:** December 7, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Momentum Inc

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

**Part II. Priority Categories**

- Indicates they will provide service in under-served areas. The proposed project itself identifies services would be provided Statewide.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Momentum Inc

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>45.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Intends to use partners and provided details
- Provider of HCBS Section 20, 21, and 29
- Proposing a demonstration project that provides support and training on the use of on-demand hailing services to provide reliable, prompt, safe, cost-effective, pre-scheduled employment-related transportation to clients. Included a detailed project timeline
- Provided a detailed response to implementation strategies
- Provided a detailed response to expected outcomes
- Will address lack of access to non-emergency transportation
- Applicant provided detailed objectives
- Plan is to demonstrate the viability of on-demand NET
- Will target 8-12 Section 21 and 29 members currently employed, the team would have like to see more waiver members served under this project
- Provided a detailed response to measurable objectives
- Provided a detailed response metrics to be used to evaluate the outcomes
- Project is aligned with HCBS and compliance with rules and regulations
- Resources include, existing Momentum staff, three physical locations, professional network
- Provided a detailed response to activities being undertaken or planned to achieve the outcomes
- Services would be reimbursed by MaineCare
- Sustainable for individuals who have access to hailing services and can self-direct

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Momentum Inc

**DATE:** December 7, 2022

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**EVALUATION OF PART IV  
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>22.00</b>

**Evaluation Team Comments:**

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> <li>Requesting between \$165,964 - \$177,073 for 15-18 months.</li> <li>Budget form and narrative are inconsistent</li> <li>Budget includes paying for all rides for up to 12 participants. The team would have like to see a plan to decrease direct purchasing of those rides over the period of the pilot period so pilot participants can sustain the rides after the pilot is over</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** OHI

**DATE:** December 7, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>15.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "No litigation has occurred"</li> </ul>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** OHI

**DATE:** December 7, 2022

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**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

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**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** OHI

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Will provides services in Penobscot, Hancock, and Washington</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** OHI

**DATE:** December 7, 2022

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**EVALUATION OF PART III  
Proposed Project Activities**

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**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- Intends to purchase a curriculum “GoodLife U” to provide to their agency employees to only expand internal capacity to provide services
- There is no connection with HCBS Waiver Members and how they would benefit from this proposed project

Therefore, the team did not provide any further consensus review or scoring of the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Peace Residential Care LLC

**DATE:** December 7, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write “none” on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Penquis CAP, Inc.

**DATE:** December 7, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>15.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns at this time</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Penquis CAP, Inc.

**DATE:** December 7, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Penquis CAP, Inc.

**DATE:** December 7, 2022

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**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Intend to provide services in Penobscot and Piscataquis</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Penquis CAP, Inc.

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

---

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- Proposing to expand shared living options in their agency through digital equipment purchase, renovations, and recruitment and training of staff.

Therefore, the team did not provide any further consensus review or scoring of the application.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Restorative Justice Institute of Maine

**DATE:** December 7, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not respond to litigation as required by the RFA:

- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** RWW Home & Community Rehab Services, Inc.

**DATE:** December 7, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns at this time</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** RWW Home & Community Rehab Services, Inc.

**DATE:** December 7, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

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**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Not currently incorporated/registered in Maine, they are incorporated in DE. They have submitted their application for incorporation/registration in Maine. Due to the Applicant pending application the team has determined the Applicant has met the eligibly requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** RWW Home & Community Rehab Services, Inc.

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"> <li>• Will provides services in under-served areas which include Penobscot and Franklin Counties</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** RWW Home & Community Rehab Services, Inc.

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Does not intend to utilize any partners
- 30 years' experience with BI for children and adults. Several programs across the state. Fairfield, Rockland, Brewer, Neuro rehab programs. Residential in Brewer and Rockland, and Care coordination in S. Maine. RWW launched in October 2020, Service area includes: York and Cumberland Counties and parts of Androscoggin, Kennebec, Franklin, Somerset, Sagadahoc, and Oxford Counties. 6 management staff, 30 licensed therapists.
- There is a clear, detailed innovative proposal outlined with tasks, deliverables, and timeline to provide programming for 8-16 hours of intensive neuro-rehab services for members with acquired brain injury or outpatient program w/max of 12-week timeframe.
- Provided a thorough and detailed response to implementation strategies
- Anticipated expected outcomes include improve outcomes for participants with a range of metric:
  - Improvement in functional scoring
- Reduction in lengthy hospital stays and out of state placements
- Addressing the problem by increasing access to specialized neurorehabilitation services and reduce the out of state use of intensive neurobehavioral care/medical needs
- Provided a detailed response to objectives and intended outcomes
- Intend to service 20-25 individuals receiving HCBS, under age 65, with Traumatic or Acquired Brain Injury, other criteria needs to be met
- Provided a detailed list of measurable objectives
- Provided a detailed response to metrics to be used to evaluate the outcomes
- Will comply with all rules and regulations
- Resources available include, staffing, financial resources – positive revenue trends, network of professional partnerships, BrightSpring national provider and additional resources such as corporate funds, quality assurance oversight procedures, clinical expertise and facilities, and staffing capabilities

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** RWW Home & Community Rehab Services, Inc.

**DATE:** December 7, 2022

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- |  |
|--|
| <ul style="list-style-type: none"><li>• Outlined in detail the activities being undertaken and planned to achieve the outcomes</li><li>• Intend to add specialized neurorehabilitation services to the Section 18 waiver</li><li>• Sustainability is contingent on MaineCare reimbursement</li></ul> |
|--|

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** RWW Home & Community Rehab Services, Inc.

**DATE:** December 7, 2022

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**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Requesting \$500,000, appear to be reasonable based on the proposed project and its objectives and outcomes</li><li>• Unclear how long of a period this budget will cover</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Safe Residential Care LLC

**DATE:** December 7, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u><b>100.00</b></u>	<u><b>0.00</b></u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write “none” on the submitted attachment.*

Therefore, this application is considered incomplete.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** SeniorsPlus

**DATE:** December 7, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>85.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "None"</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** SeniorsPlus

**DATE:** December 7, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** SeniorsPlus

**DATE:** December 7, 2022

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**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>0.00</b>

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**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Does not intend to provide services in under-served areas of the State as outlined in the RFA</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** SeniorsPlus

**DATE:** December 7, 2022

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**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Intend to partner with other organizations, did not include contact information
- Established in 1972, SeniorsPlus has fifty years of experience working with older adults with disabilities in Maine. SeniorsPlus is the Area Agency on Aging serving the Western Maine counties of Franklin, Oxford and Androscoggin. Leadership and staff show extensive experience with the populations served by the application.
- Project is a demonstration of an enhance model of care coordination including the design and use of a new Assistive Technology Assessment tool, establishing an onsite Care Coordinator with an Occupational Therapy degree at the 3i HoME location, and achieve a lower caseload. Proposed project includes detailed deliverables and timeline
- Provided a detailed response to implementation strategies
- Provided clear and detailed response to anticipated expected outcomes
- Will address:
  - Lack of affordable/accessible housing
  - Workforce crisis
  - Lack of a good assistive technology assessment tool
- Lack of adequate reimbursement
- Clearly outlined and defined the project objectives and intended outcomes
- Intend to service 30 HCBS Section 19 and 20 members
- Provided a detailed list of measurable objectives
- Provided a detailed response to the metrics to be used to evaluate the outcomes
- Will comply with all rules and regulations
- Resources include partnerships with adaptive care technology companies, entrepreneurs, and academics. Scarborough office space with 3iHome building. Rent free office space through Portland Office of Affordable Housing and 3iHome. Seniors Plus providing staff time, expertise and knowledge of waiver programs and members.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** SeniorsPlus

**DATE:** December 7, 2022

\*\*\*\*\*

- Currently have a fair amount of work underway which was detailed in the application
- Expected eligible, integrated and MaineCare reimbursable products include:
  - New Assistive Technology Assessment tool to be used industry wide including reimbursement for the assessment by qualified staff.
  - Customized assistive technology that allows people with disabilities to live independently and reduce the dependence on HCBS
- Increase/Value-based reimbursement for enhanced care coordination services and OT services
- Sustainability includes rental income for housing costs, increased and added reimbursements for assistive technologies, and value-based reimbursement model

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** SeniorsPlus

**DATE:** December 7, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Requesting \$495,183 for a 3 year period, funding under this RFA is only available through March 2025</li><li>• Funding appears to be reasonable in relation to the proposed project and expected outcomes</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Servants of the Cross

**DATE:** December 7, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>0.00</u></b>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write “none” on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** SKILLS, Inc.

**DATE:** December 20, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant's general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spark Dance Program

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not respond to litigation as required by the RFA:

- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spectrum Generations

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>50.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>30.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>95.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns at this time</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spectrum Generations

**DATE:** December 20, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spectrum Generations

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Will provide services in under-served areas of the State</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spectrum Generations

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>50.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Will utilize a partner to provide services
- Have 50 years of organizational experience
- Described expertise and experience clearly
- Intend to create a video-based curriculum designed to train direct support workers and natural supports on internet safety and security best practices specifically designed for the IDD population. Staff will work through the design of this curriculum for use with Members
- Provided a clear implementation strategy
- Outcomes include:
  - Individuals with developmental disabilities or Autism will have the general understanding of internet use and safety and know how to recognize risks and potential dangers while using the internet through consistent reinforcement by their direct support worker or their natural supports
- Training will be distributed statewide through ASM's autism information specialist network of volunteers and staff
- Problems being addressed:
  - With increased use of internet and social media, waiver members need more information about how to safely use technology and access the internet
- Potential for on-line fraud, abuse, and exploitation
- Objectives and outcomes include:
  - Educating staff and natural supports of waiver members
- Educating waiver members
- Intend to serve waiver Members under Sections 21, 28, 29
- The number of waiver members is not specified, 4000 – includes DSPs, natural supports, agency staff
- Met requirements for measurable objectives
- Met requirements for metrics to be used to evaluate the outcomes
- Will comply with all rules and regulations

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spectrum Generations

**DATE:** December 20, 2022

\*\*\*\*\*

- |  |
|--|
| <ul style="list-style-type: none"><li>• Resources include Applicant and partner, and in-kind from the Maine State Police</li><li>• The specific training is not MaineCare reimbursable; however, reinforcement of internet safety and security may be done with the individual during reimbursable units of service</li><li>• Once developed, the training will be offered for free and available on a training platform which is accessible to the public</li></ul> |
|--|

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spectrum Generations

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>30.00</b>

**Evaluation Team Comments:**

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Requesting \$101,460 – 15-month project</li><li>• \$40,000 to subcontract for video production Contractor (2 Training modules @ \$20K/module)</li><li>• Budget aligns with the proposed project</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spurwink

**DATE:** December 20, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>15.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team is not concerned at this time</li> </ul>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spurwink

**DATE:** December 20, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

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**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spurwink

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

---

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Will provide services in the under-served areas of the State</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Spurwink

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

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**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- Intend to expand Shared Living to other areas of the state.

Therefore, the team did not provide any further consensus review or scoring of the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Support Solutions

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Indicated "There is no current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree."</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Support Solutions

**DATE:** December 20, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Support Solutions

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>0.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"> <li>• Will not provide service in under-served areas as outlined in the RFA</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Support Solutions

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

---

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- There will be six members provided community membership in rural areas of southern Maine by:
  - Paying a higher wage to staff and paying for their travel time to get to and from supporting individuals in their communities
  - The purchase of three vehicles by the agency to provide transportation for individuals and staff
  - A program coordinator to help support this effort

Therefore, the team did not provide any further consensus review or scoring of the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** The Progress Center

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant's general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Tri-County Mental Health Services

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>15.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns at this time</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Tri-County Mental Health Services

**DATE:** December 20, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Tri-County Mental Health Services

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"> <li>• Will provide services in Franklin County</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Tri-County Mental Health Services

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

---

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- To expand the offering of community membership to clients by:
  - Developing partnerships with community organizations
  - Purchasing a wheelchair accessible vehicle to help with transportation
  - Provide I-pads to staff
  - Hire a support coordinator for the agency

Therefore, the team did not provide any further consensus review or scoring of the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Ubuntu Care LLC

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not respond to litigation as required by the RFA:

- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write "none" on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Unite USA Inc dba Unite Us

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>15.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>Indicates "Unite Us has no closed, current, or pending litigation that is material to this RFA or the work to be performed under it."</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Unite USA Inc dba Unite Us

**DATE:** December 20, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"><li>• Met eligibility requirements, have an application in at the SOS.</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Unite USA Inc dba Unite Us

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

---

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Intend to provide Statewide services</li></ul>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Unite USA Inc dba Unite Us

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

---

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- Proposing a platform for the state to use to distribute and manage grant funds for all of the innovation grant proposals

Therefore, the team did not provide any further consensus review or scoring of the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Waban Projects Inc- Neighborhood Network Program

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>25.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>95.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Waban Projects Inc- Neighborhood Network Program

**DATE:** December 20, 2022

\*\*\*\*\*

**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Waban Projects Inc- Neighborhood Network Program

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"> <li>• Will provide services in Penobscot County</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Waban Projects Inc- Neighborhood Network Program

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Will utilize partners
- Over 50 years of organizational experience
- Will utilize a specific remote technology tool (I Link) to expand the use of remote support to specific housing options in the Bangor area
- Provided a clear outline, including tasks and deliverables and timeline in the proposal
- Provided clear and detailed implementation strategies
- Expected outcomes include:
  - Increase support options to members in Penobscot County area
- Will shift agency and its partners to a technology first infrastructure includes real time access to health and behavioral support
- This funding would address:
  - Workforce shortages
- Challenging to find new ways to provided needed supports for waiver members that is not intrusive
- Project objectives and outcomes described in two phases:
  - Phase 1 - 2 pilot projects, one in Sanford and one in Portland
  - Phase 2 - expand to Penobscot County
- Intend to serve Section 21 and 29 Members:
  - 12 members in York County
  - 12-15 members in Penobscot and Cumberland Counties
- Provided clear measurable objectives and metrics
- This project provides a path to more independence for waiver members which aligns with HCBS global rule
- Staffing, property, time, and office space, will utilize in-kind contributions
- No specific product mentioned, however improvements in outcomes and more efficient use of staff and fiscal resources is expected as an outcome
- HCBS reimbursement

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Waban Projects Inc- Neighborhood Network Program

**DATE:** December 20, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>25.00</b>

**Evaluation Team Comments:**

**Part IV. Budget Form and Narrative**

- Requesting \$500,000
- Direct staff lines over half of the amount requested
- Concern there may be overlap between this project and the Supporting DSPs project
- The budget aligns with the grant proposal

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Waban Projects Inc- Supporting DSPs

**DATE:** December 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>X</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>15.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>55.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>25.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>95.00</u>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Provided, the team has no concerns</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Waban Projects Inc- Supporting DSPs

**DATE:** December 20, 2022

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**OVERVIEW OF PART I  
Eligibility**

<p>Part I. Eligibility</p> <p>In order to be eligible for grant funding, Applicants must be:</p> <ol style="list-style-type: none"><li>2. Incorporated or registered within the Maine Secretary of State and capable of doing business in the State;<ol style="list-style-type: none"><li>a. In addition, Applicants must have two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (<a href="#">MaineCare Manual 21.05-1</a>), Section 29 (<a href="#">29.05-01</a>), Section 19 (<a href="#">19.04-1 to 3</a>), Section 18 (<a href="#">18.05-1</a>) and Section 20 (<a href="#">20.05-1</a>).</li></ol></li><li>3. In good standing as a service provider with Department (i.e., has no corrective actions or sanctions, is not under investigation for violation of Maine laws/regulations, or has not violated State or Federal laws/regulations); and</li><li>4. Current and in good standing with all Maine State payroll taxes, sales taxes, and State income taxes (as applicable) at the time of submission and not filed for bankruptcy within the past five (5) years.</li></ol>

**Evaluation Team Comments:**

Part I. Eligibility
<ul style="list-style-type: none"><li>• Met eligibility requirements</li></ul>



**STATE OF MAINE  
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**EVALUATION OF PART II  
Prioritization Points**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	<b>15.00</b>	<b>15.00</b>

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**Evaluation Team Comments:**

<b>Part II. Priority Categories</b>
<ul style="list-style-type: none"><li>• Intend to provide services in the Penobscot County</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

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**EVALUATION OF PART III  
Proposed Project Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	<b>55.00</b>	<b>55.00</b>

**Evaluation Team Comments:**

**Part III. Proposed Project Activities**

- Will utilize partners
- Over 50 years of organizational experience
- This project seems to be building off another project that this agency presented by expanding the service of remote technology to provide targeted staff support using this technology in addition to providing support to waiver members
- Develop an Applied Technology Center for delivering support remotely
- Provided a clear outline, including tasks and deliverables and timeline in the proposal
- Provided clear and detailed implementation strategies
- The outcomes are outlined and described:
  - Improve services to waiver members and
- Decrease staff turnover by providing better supports to staff
- HCBS community rule promotes smaller homes and community settings, which require more staffing than current service models – provide a more efficient staffing and monitoring function
- Objective and intended outcomes include:
  - Administrative: Implement agency-wide infrastructure improvements that include opening a state-of-the-art Applied Technology Center for Maine.
  - Pilot Demonstration 1: Incorporate I Link Technologies into six (4) Waban homes to deliver on-demand training, quality assurance, and delegated nursing support for direct support professionals
- Pilot Demonstration 2: Waban will provide technical support and training to Implement the use of I Link Technologies with special emphasis on supporting the New American workforce and increasing capacity in underserved communities, through our partnership with GMS in Cumberland County and OHI in Penobscot County. Waban will provide remote overnight and daytime support as necessary
- Intend to serve 16 Section 21 members in phase 1 and 6 in phase 2
- Measurable objectives include:
  - Reduction in staff turnover, number of people involved in care

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

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**DATE:** December 20, 2022

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- Reduction in medication errors and reportable events
- Increase in state-wide capacity to serve members with high medical and/or behavioral needs
- Metrics include:
  - Improved DSP satisfaction
  - Streamlined access to training and real-time, in-home, on-the-job support for DSPs
  - Reduced DSP turnover
  - Increased capacity to provide quality care to our members in highest need.
- Will comply with all rules and regulations
- Staff salaries, space, hardware, and training allocated resources match will total over \$107,000
- MaineCare per diem billing for DSP support
- Intend for services to be MaineCare reimbursable

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

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**DATE:** December 20, 2022

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**EVALUATION OF PART IV  
Budget Forms**

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	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	<b>30.00</b>	<b>25.00</b>

**Evaluation Team Comments:**

**Part IV. Budget Form and Narrative**

- Requesting \$500,000
- Concern there may be overlap between this project and the Neighborhood Network Program
- The budget aligns with the grant proposal

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER:** Work First Inc.

**DATE:** December 20, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Doreen McDaniel, Craig Patterson, Craig Donnan, and Elizabeth Hopkins

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	<b>N/A</b>	<b>N/A</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II: Prioritization Points	<b>15.00</b>	<b>0.00</b>
Part III: Proposed Project Activities	<b>55.00</b>	<b>0.00</b>
Part IV: Budget Forms	<b>30.00</b>	<b>0.00</b>
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or respond to litigation as required by the RFA:

- *Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *A list of all current litigation in which the Applicant is named and a list of all closed cases that have closed within the past five (5) years in which the Applicant paid the claimant either as part of a settlement or by decree. For each, list the entity bringing suit, the complaint, the accusation, amount, and outcome. If no litigation has occurred, write “none” on the submitted attachment.*

Therefore, this application is considered incomplete.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Community Center Application

**DATE:** 11/17/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not included in application

**Litigation**

- Not included in application

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Q – pilot is proposed for the Grey community center? It is not clear where the Pilot will be based, so not clear that services are in an under-served area.

**Part III. Proposed Project Activities**

- I – no official partners in delivery, only in the use of the Community Center.
- P – applicant has 20 years of experience with the population
- P – applicant proposes supports for member – initiated community activities
- P – Develop group leadership training program
- P – Providing staffing to identify member needs and goals
- P – Data collection
- P – Hiring of a program coordinator
- P – member inclusion in community, member leadership development, member community relationship building
- P – Addresses issue of lack of community engagement, lack of venue and lack of support for member-initiated activity
- P – Clear objectives and outcomes
- P – Entire population of the waivers

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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<ul style="list-style-type: none"><li>• P- Goal of 50 members in pilot</li></ul>
<ul style="list-style-type: none"><li>• I –consider additional measures to reflect all of the intended outcomes</li></ul>
<ul style="list-style-type: none"><li>• I –consider other metrics</li></ul>
<ul style="list-style-type: none"><li>• P – Aligns with HCBS standards</li></ul>
<ul style="list-style-type: none"><li>• P – all resources are in place other than the space rental</li></ul>
<ul style="list-style-type: none"><li>• I – no timeline provided or clear project steps</li></ul>
<ul style="list-style-type: none"><li>• P – expects the project to be fully supported by MaineCare</li></ul>
<ul style="list-style-type: none"><li>• I – dependent on MaineCare funding exclusively.</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• P – cost-effective approach</li><li>• I – limited description/breakdown of rental costs per event etc, total count, etc.</li></ul>
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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Community Center Application

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
•
<b>Litigation</b>
•

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"> <li>• Applicant is in good standing and meets Part I eligibility requirements</li> </ul>

<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"> <li>• The applicant states yes – the services would be available across the state</li> <li>• Q – Bridges of Maine mentions they currently provide services across the state – N - how will one project coordinator be able to manage the support to individuals as they develop these activities across the state?</li> </ul>

<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"> <li>• It appears that partners would include community centers around the state</li> <li>• This agency has been in business for 20 years and currently provides services across the state.</li> </ul>
<ul style="list-style-type: none"> <li>• One part time staff person (project coordinator) at Bridges of Maine would be responsible for approving activities that HCBS members wish to do and require rental of a community center to lead the activity. These activities would be open to individuals with disabilities and those without disabilities</li> <li>• This pilot program would be completed within a six-month time frame</li> <li>• The plan is that up to 50 waiver members would be able to access the alternative activities in their communities during this pilot</li> </ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• The coordinator will develop a group leadership training program to help clients understand how to put together an activity and engage with community centers to run the activities.</li> <li>• The coordinator will be responsible for collecting data from each DSP regarding outcome of each activity (cost, attendance, etc.)</li> <li>• I – The fact that the goal is for the activities to occur in regular community settings and attempt to attract waiver members and non-waiver members is a plus</li> <li>• Q – it is unclear exactly what criteria the project coordinator will use to determine whether or not a proposed activity will be feasible or engage other waiver members and/or community members in their area.</li> <li>• N – What if there are other costs that need to be considered when putting together an activity – how will those costs be covered?</li> <li>• N – it seems like there is too much work for one project coordinator to do with this small personnel budget in the grant</li> </ul>
<ul style="list-style-type: none"> <li>• The implementation strategy is to let waiver members know about this opportunity across the state and provide information about how to access the funds from Bridges of Maine</li> <li>• P – thought has been given about how to get the word out about this activity fund</li> <li>• N – This project needs more thinking through regarding implementation strategies.</li> </ul>
<ul style="list-style-type: none"> <li>• The state goal is for waiver members to be provided with opportunities to be engaged in their communities in the same way that non-members can engage in their communities.</li> <li>• Q – How will the project clearly measure success? It seems there needs to be more clear objectives for the project first</li> </ul>
<ul style="list-style-type: none"> <li>• The state problem is that waiver members struggle to engage in preferred activities in the broader community as a result of not always being included in opportunities in the community</li> <li>• I – the stated problem is accurate – it is unclear that this specific project would address the problem.</li> </ul>
<ul style="list-style-type: none"> <li>• The stated objectives and intended outcomes is that this project will afford waiver members more access to their communities by engaging with community center staff and community members who would attend the community activity the waiver member is putting on</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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<ul style="list-style-type: none"> <li>• N – without more clarification of the project, it is unclear that this project will meet intended goals and outcomes</li> </ul>
<ul style="list-style-type: none"> <li>• All waiver members across the state</li> </ul>
<ul style="list-style-type: none"> <li>• 50 initially s the stated goal</li> <li>• Q how did the applicant come up with the goal of 50?</li> <li>• N – This number seems low</li> </ul>
<ul style="list-style-type: none"> <li>• The measures would be the number of activities planned, and waiver members and community members who attend the activities</li> <li>• P = these are easily measurable objectives –</li> <li>• N – not sure these objectives will determine that the project is successful</li> </ul>
<ul style="list-style-type: none"> <li>• # of attendees who attend the activities</li> </ul>
<ul style="list-style-type: none"> <li>• The program aligns with HCBS regarding increasing community participation in the broader community for waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• The grant funds would be used to pay for rentals in the communities and a part time project coordinator to over see the requests for activities</li> </ul>
<ul style="list-style-type: none"> <li>• Six months</li> </ul>
<ul style="list-style-type: none"> <li>• No Products</li> </ul>
<ul style="list-style-type: none"> <li>• The stated plan is to use waiver funds to continue this project into the future if it is successful</li> <li>• N – waiver funds could not be used to pay for rental costs at a community center</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• P – The figuring of the budget is per client</li> <li>• N – There is no accounting for payment to the client for the time it takes them to develop and run an activity</li> <li>• N – there is only a budget to cover a rental cost – no other costs that may be incurred to run an activity</li> <li>• N - The time and budget allotted for the program coordinator seems low</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Community Center Application

**DATE:** 11/23/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** DHHS/OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Provider of HCBS for 20 years (since 2002)
- Applicant responded “Yes” to 2., 3., and 4.

**Part II. Prioritization Categories**

- Yes, statewide services are planned, therefore including the identified underserved counties

**Part III. Proposed Project Activities**

- Partners are community centers or other facilities with capacity to support the desired community events/activities
- Statewide provider with 20 years’ experience with providing HCBS statewide
- Proposal specifies a focus on the personal goals and ambitions of the individuals receiving HCBS
- 6-month pilot, 12/1/2022-5/31/2023
- Community-based activities based on interests of individuals receiving HCBS; open to general public
- DSPs and Pilot Program Coordinator to support the individuals receiving HCBS
- Individualized, with a target 50 individuals receiving HCBS participating in the pilot
- Assistance/training on connecting with community center

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** DHHS/OADS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Focused on benefit to individuals receiving HCBS and long-lasting connections with community</li> </ul>
<ul style="list-style-type: none"> <li>• Lack of engagement with community</li> </ul>
<ul style="list-style-type: none"> <li>• Engagement with community</li> </ul>
<ul style="list-style-type: none"> <li>• All individuals receiving HCBS (however, pilot will target 50)</li> </ul>
<ul style="list-style-type: none"> <li>• 50</li> </ul>
<ul style="list-style-type: none"> <li>• Number of events/activities; growth in number of participants during pilot</li> </ul>
<ul style="list-style-type: none"> <li>• Number of attendees</li> </ul>
<ul style="list-style-type: none"> <li>• Aligns with community participation/inclusion</li> </ul>
<ul style="list-style-type: none"> <li>• Current DSPs and other HCBS program structure</li> </ul>
<ul style="list-style-type: none"> <li>• None specified other than to launch open approval of application</li> </ul>
<ul style="list-style-type: none"> <li>• Q – Is the support of the DSP and others reimbursable via HCBS?</li> </ul>
<ul style="list-style-type: none"> <li>• Q – Can reimbursement of rental space be part of HCBS covered services?</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• \$78K, with \$60K of the total for community center rent costs</li> <li>• Based on 50 individuals receiving HCBS each needing \$50/week rent costs for 26 weeks</li> </ul>

**STATE OF MAINE  
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**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Community Center Application

**DATE:** 11/18/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q

**Litigation**

- Q

**Part I. Eligibility**

- P- standard met

**Part II. Prioritization Categories**

- P- all areas of the state will be served.

**Part III. Proposed Project Activities**

- Q- unspecified.
- P – Demonstrated understanding and familiarity with populations served.
- Q- while the outline provides the necessary timeline and responsibilities, events or activities seem to be planned for groups of individuals with disability to take place in some type of community setting, in which the larger community could also join the events, these are not established community activities being opened for use by individuals with a disability. It is uncertain that this would result in actual increased community involvement, or true community engagement.
- I – unique implementation
- Q- have similar programs
- P- community inclusion
- P- increased engagement with communities
- P – entire waiver population eligibility

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

• P- large # of individuals served
• N- vague.
• N- number of attendees
• Q- Non disability specific setting
• P- provided
• Q- Activities
• P- all
• P - provided

<b>Part IV. Budget Form and Narrative</b>
• P- provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Entrepreneurship Application

**DATE:** 11/17/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not Included

**Litigation**

- Not Included

**Part I. Eligibility**

- Met Requirement

**Part II. Prioritization Categories**

- Q – will pilot be based in Grey? If so – not underserved area.

**Part III. Proposed Project Activities**

- I – Potential partners are described in abstract only.
- P – 20 years of experience as a provider
- P – Project innovates in offering to support waiver members in becoming self-employed and in forming and maintaining business relationships
- I – Project relies on external expertise in small business development, and is limited as a referral service only to other resources
- P – establishes staff roles and boundaries between consulting and managing a business. Describes project management and evaluation roles of the Pilot staff.
- P – enhance fiscal independence, self-esteem of members; establish community connections; function in leadership roles; generate meaningful work and service options for themselves
- P – project supports independence, economic, and otherwise of members

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• I – there is no sense of scope or scale of the issue – how many members indicate an interest in being self-employed in a region or state-wide? How would a member be assessed for the capacity, personally and operationally, in starting and running a small business? What are the implications of business failure for the member? What are the opportunities in learning outcomes from the project?</li> </ul>
<ul style="list-style-type: none"> <li>• P – create high degrees of independence, fiscal awareness, self-esteem, community inclusion</li> </ul>
<ul style="list-style-type: none"> <li>• The entire waiver population interested in starting a business</li> </ul>
<ul style="list-style-type: none"> <li>• 25 members to start in the Pilot</li> </ul>
<ul style="list-style-type: none"> <li>• P – counts of business creation stages</li> <li>• I – other outcomes are not measured – fiscal awareness, degree of independence, self-esteem reports, community inclusion</li> </ul>
<ul style="list-style-type: none"> <li>• P – counts of business stages</li> </ul>
<ul style="list-style-type: none"> <li>• P – complete compliance with HCBS</li> </ul>
<ul style="list-style-type: none"> <li>• P – staff time to coordinate community resources</li> </ul>
<ul style="list-style-type: none"> <li>• I – Absence of activity detail for Pilot staff. Absence of an activity plan for individuals for each stage of business development. Absence of activity plan for Pilot including outreach to members, number of members and other agencies required to be contacted to generate 25 participants, etc.</li> </ul>
<ul style="list-style-type: none"> <li>• P – anticipates full inclusion with MaineCare delivery</li> </ul>
<ul style="list-style-type: none"> <li>• I – Project expects it will be sustained by MaineCare funding</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• I – Possible issue with efficiency. The budget proposes a large number of hours annually for the support of this project, without clear scope or project activity by Pilot staff.</li> </ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Entrepreneurship Application

**DATE:** 12/6/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- Did not see this on the application

**Part I. Eligibility**

- Eligible

**Part II. Prioritization Categories**

- The underserved areas in the application are not mentioned specifically, however the applicant says this project would provide services statewide

**Part III. Proposed Project Activities**

- Proposed Partners are listed on the application
- The applicant has expertise providing support services to waiver members but there is no mention of specific expertise in employment support services
- This grant applicant's proposal to encourage and support waiver members to consider self-employment options is a good idea, however the project as laid out proposes supports that are already available to waiver members through the public vocational rehabilitation program. It also assumes that the DSP will be available one on one to support
- The implementation strategy is comprehensive, however again much of the work outlined is already an available resource to members
- The outcomes described are definitely those that we would want to see if waiver members choose self-employment as a goal
- The problem described in the application does not address underemployment challenges for waiver members.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Entrepreneurship Application

**DATE:** 12/6/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• No specific target</li></ul>
<ul style="list-style-type: none"><li>• 25</li></ul>
<ul style="list-style-type: none"><li>• Described in project</li></ul>
<ul style="list-style-type: none"><li>• These are not clear</li></ul>
<ul style="list-style-type: none"><li>• The project does align with HCBS especially as employment is one of the goals of HCBS</li></ul>
<ul style="list-style-type: none"><li>• No existing resources mentioned</li></ul>
<ul style="list-style-type: none"><li>• Activities provided – however see comments to # 3</li></ul>
<ul style="list-style-type: none"><li>• These are services that are already covered by VR and the waiver.</li></ul>
<ul style="list-style-type: none"><li>• See response to # 15</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The budget amount requested is for \$52,000 which would pay for one position</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Entrepreneurship Application

**DATE:** 11/23/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** DHHS/OADS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Applicant has been providing HCBS for 20 years (since 2002)
- Applicant states “Yes” to 2., 3., and 4.

**Part II. Prioritization Categories**

- Yes, statewide services proposed, thus includes identified underserved counties

**Part III. Proposed Project Activities**

- Applicant provided list of partners with contact information, however it may not be an exhaustive list
- 20 years of experience
- Focus on personal needs and goals of individuals receiving HCBS
- 1-year pilot to assist/support individuals receiving HCBS to start their own small businesses
- Pilot Program Coordinator
- Assistance/support from coordinator and DSPs with developing business plans, connections to resources
- Greater financial independence; connections/integration with community; fulfillment of goals
- Dependence on others; lack of meaningful engagement with community

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**BIDDER NAME:** Bridges of Maine, LLC- Entrepreneurship Application

**DATE:** 11/23/2022

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>Enhanced independence; engagement with community; enhanced fiscal awareness; inspiration to other individuals receiving HCBS</li> </ul>
<ul style="list-style-type: none"> <li>Open to all individuals receiving HCBS, however pilot targets serving 25 individuals</li> </ul>
<ul style="list-style-type: none"> <li>25 for the pilot</li> </ul>
<ul style="list-style-type: none"> <li>#s of small businesses conceived, planned and implemented</li> </ul>
<ul style="list-style-type: none"> <li># of small business in various stages of creation, planning and implementation</li> </ul>
<ul style="list-style-type: none"> <li>Aligns with HCBS</li> </ul>
<ul style="list-style-type: none"> <li>Current HCBS services, with the addition of a coordinator to support the program</li> </ul>
<ul style="list-style-type: none"> <li>Applicant's stated intention is to launch pilot within one month of proposal; no information provided about planning in the interim</li> </ul>
<ul style="list-style-type: none"> <li>Q. All are eligible?</li> </ul>
<ul style="list-style-type: none"> <li>Q. The pilot could serve as a blueprint as a covered service?</li> </ul>

<b>Part IV. Budget Form and Narrative</b>	
<ul style="list-style-type: none"> <li>\$52K requested – all for funding the pilot program coordinator wages/benefits (80% of a full-time salary)</li> </ul>	

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Bridges of Maine, LLC- Entrepreneurship Application

**DATE:** 11/21/2023

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q-unknown

**Litigation**

- P - provided

**Part I. Eligibility**

- P- provided

**Part II. Prioritization Categories**

- P – all areas of state

**Part III. Proposed Project Activities**

- P – provided to extent possible
- Q- Employment services experience cited ?
- Q- role clarity?
- I- unique pilot
- P – multiple + outcomes possible
- P- independence
- P- provided
- P - provided
- N - 25 member limit to pilot.
- P- provided
- P- stages of business development
- P- alignment
- Q- only resource not available identified
- N- specifics?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**BIDDER NAME:** Bridges of Maine, LLC- Entrepreneurship Application

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<ul style="list-style-type: none"><li>• P - provided</li></ul>
<ul style="list-style-type: none"><li>• Q- MaineCare?</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Central Aroostook Association

**DATE:** 11/16/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirements

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirements

**Part II. Prioritization Categories**

- Yes – Aroostook County

**Part III. Proposed Project Activities**

- Met requirement
- P – 60+ years of experience with IDD community, and collaborative relationship and common resources to support project – marketing, communication, outreach and human resources.
- P – Shared position described, to implement community-building and services and supports identification, and workforce development
- P – Defined implementation strategy
- P – database deliverable; expand community knowledge by agencies; expand opportunities for members; support community integration and workforce development and career opportunities for members; employer supports for IDD/Autism population
- P – Difficulty in identifying opportunities for IDD members due to rural nature of Aroostook county which is time-intensive. The position will accelerate the cultivation of opportunities.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 11/16/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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<ul style="list-style-type: none"> <li>• P - Database; Internship program; outreach meetings; partner meetings</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29</li> </ul>
<ul style="list-style-type: none"> <li>• P – Goal of 200 members served</li> </ul>
<ul style="list-style-type: none"> <li>• P – database for each service area; 5 student placements annually Internship; one event annually each service area; 10 meetings with community partners/month</li> </ul>
<ul style="list-style-type: none"> <li>• P – Included qualitative data</li> </ul>
<ul style="list-style-type: none"> <li>• P – will comply with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• P – common staff resources; meeting space; time in existing meetings</li> </ul>
<ul style="list-style-type: none"> <li>• P – Timeline provided</li> </ul>
<ul style="list-style-type: none"> <li>• P – database will be used during future delivery of services; connections may increase opportunities for MaineCare job coaching, and employment specialist services.</li> </ul>
<ul style="list-style-type: none"> <li>• I – A commitment is offered to sustaining the project, but no plan provided.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• P - Budget and narrative is complete</li> </ul>



**STATE OF MAINE  
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**BIDDER NAME:** Central Aroostook Association

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- 

**Litigation**

- 

**Part I. Eligibility**

- 

**Part II. Prioritization Categories**

- Yes – Aroostook Cty

**Part III. Proposed Project Activities**

- Yes – four other partners who also serve individuals in Aroostook Cty
- P – the applicant CAA been providing services for more than 60 years along with partner agencies
- P – Partner agencies each have ties to their communities which will benefit the project
- P – Nice to see this type of collaboration among these agencies which will combine and take advantage of expertise in their agencies
- Develop a new role – to support the five orgs – to assist with relationship building and community outreach – “A liaison to the community” identifying members of the community who are willing to share time and skills to strengthen relationships with individuals supported by their programs. This Role would also liaise with community colleges to create internship opportunities
- P – Complete, detailed Job Description is provided which outlined roles and responsibilities of the position

**STATE OF MAINE  
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<ul style="list-style-type: none"> <li>• P – Outlined a clear plan for the individual hired to spend time with all five agencies involved</li> <li>• P – Includes individual meeting with strategic stakeholders</li> <li>• N – No mention of including families and/or waiver members in initial meetings – could just be an oversight</li> </ul>
<ul style="list-style-type: none"> <li>• P - Expand community entities and members who may be interested in engaging more with individuals served in these agencies –</li> <li>• P - Establish internships within the agencies and in cooperation with the local community college as a way to provide a connection to a possible workforce source</li> </ul>
<ul style="list-style-type: none"> <li>• P – Problem outlined clearly regarding challenges of helping waiver members connecting to communities when Aroostook County is such a large area with low population.</li> </ul>
<ul style="list-style-type: none"> <li>• P- Develop database of community members and orgs for each service area that exceed agency waiver members receiving HCBS services by at least 25%</li> <li>• P - Develop internship pipeline of possible workers with CC with goal of attracting individuals to the field</li> <li>• Opportunity to share info about the agencies with their communities</li> <li>• Hold meetings with local businesses/strategic partners</li> <li>• N – would have liked to see outcomes related to goals for number of waiver members will see access to or opportunities to engage with their communities as an outcome</li> </ul>
<ul style="list-style-type: none"> <li>• IDD – Waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• 200</li> </ul>
<ul style="list-style-type: none"> <li>• Listed same as was listed for the objectives and intended outcomes</li> </ul>
<ul style="list-style-type: none"> <li>• Permanent product (database, internship program, surveys, qualitative feedback)</li> </ul>
<ul style="list-style-type: none"> <li>• P – like to see employment mentioned as an outcome here - “Work with businesses will aim to increase the acceptance of individuals as valuable candidates for competitive integrated employment opportunities”</li> </ul>
<ul style="list-style-type: none"> <li>• P – like to see that by collaborating with other agencies, there is buy-in to provide existing staff resources to support the project</li> </ul>
<ul style="list-style-type: none"> <li>• P – outlined a high-level plan with dates and goals</li> </ul>
<ul style="list-style-type: none"> <li>• P - The data base created with be helpful to these agencies going forward</li> <li>• Business connections could improve opportunities for jobs for waiver members</li> </ul>

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- |  |
|--|
| <ul style="list-style-type: none"><li>• P - The plan to continue will depend on outcomes gained from the position with agency staff planning to take over duties in the role</li></ul> |
|--|

**Part IV. Budget Form and Narrative**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Reviewer was not able to open the budget documents</li></ul> |
|--|

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 5/23/2022

**Litigation**

- Not provided

**Part I. Eligibility**

- Eligible – answered “Yes” to 1-4

**Part II. Prioritization Categories**

- Yes, Aroostook County specifically

**Part III. Proposed Project Activities**

- 4 partners are listed with contact information
- 60 years’ experience providing services to individuals with intellectual disabilities; partnering with agencies who also have similar experience and expertise in key areas to support the proposal
- Provider to serve as fiscal agent to administer funds and employ project coordinator (Aroostook Community Integration Coordinator)
- 2-year project
- Relationship-building and community outreach; promote awareness of agency purpose; enhance community relationships for individuals receiving HCBS
- Hire a coordinator; community providers/partners engagement
- Database of community resources, interested partners
- Community integration opportunities are not well known; no formal structure to link interests of individuals receiving HCBS with available, interested community integration opportunities

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Database of community members; internship with local college; community events; meetings with community partners</li></ul>
<ul style="list-style-type: none"><li>• Individuals receiving HCBS (Section 21 and Section 29) who are interested in expanding community relationships</li></ul>
<ul style="list-style-type: none"><li>• 200</li></ul>
<ul style="list-style-type: none"><li>• Creation of database; use of interns; community events and meetings held</li></ul>
<ul style="list-style-type: none"><li>• Q. Applicant appears to have described methods rather than clear metrics?</li></ul>
<ul style="list-style-type: none"><li>• Project is aligned with goals of community integration and support of personal goals</li></ul>
<ul style="list-style-type: none"><li>• Administrative, physical space, and staff resources of Applicant and partners</li></ul>
<ul style="list-style-type: none"><li>• Overview provided for activities to start once awarded grant</li></ul>
<ul style="list-style-type: none"><li>• Q. Products produced meet eligibility for HCBS?</li></ul>
<ul style="list-style-type: none"><li>• The DSPs and community partners will continue to support/maintain the work once the initiative concludes</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Not reviewed – unable to open attachments</li><li>• Per #3, Applicant requests \$209,110 for a 2-year period</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Central Aroostook Association

**DATE:** 11/21/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q-

**Litigation**

- P- provided

**Part I. Eligibility**

- P - Provided

**Part II. Prioritization Categories**

- P- provided

**Part III. Proposed Project Activities**

- P- Provided
- P – experience with population
- N- timeline?
- P- Provided
- Q- reliance on volunteers
- P - provided
- N- Consumer focus?
- P- provided
- Q – large number, given area
- N- consumer focus?
- N – permanent product?
- P - Provided
- P- Provided
- P- extensive timeline

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 11/21/2022

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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<ul style="list-style-type: none"><li>• P - Provided</li></ul>
<ul style="list-style-type: none"><li>• P- provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• N- cost</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Disability Rights Maine

**DATE:** 11/18/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Not met

**Part III. Proposed Project Activities**

- P – partner information is provided
- P – DRM has experience since 1977 with DD/ID population, and is an operator of 10 federal and 10 state funded programs. Leadership team with high degree of experience with DD/ID population
- P – Increase advocacy capacity of transition age youth with two inter-related projects. Develop a youth SUFU – and – a youth advocacy leadership program to develop skills in advocacy
- P – A detailed strategy is proposed
- P – Increased advocacy with completion of Youth Ambassador curriculum by 10 youth
- P – The problem are barriers to autonomy, and the inability for youth voices in the PCP process and in services delivered by providers
- 10-15 outreach events by June 2023
- 10-15 youth ambassadors trained by March 2024



**STATE OF MAINE  
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**BIDDER NAME:** Disability Rights Maine

**DATE:** 11/18/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Sustainable youth advocacy program</li> <li>• Replicable curriculum and model for training transition-age youth</li> </ul>
<ul style="list-style-type: none"> <li>• Transition-age youth with developmental disabilities</li> </ul>
<ul style="list-style-type: none"> <li>• Impact will be 200 waiver members estimated</li> </ul>
<ul style="list-style-type: none"> <li>• Number of people contacted through outreach</li> <li>• Number of individuals who complete the Youth Ambassador program</li> <li>• Number of individuals who participate in the new SUFU Chapter.</li> </ul>
<ul style="list-style-type: none"> <li>• P – referenced qualitative data source – surveys</li> <li>• P – See #10</li> </ul>
<ul style="list-style-type: none"> <li>• Met requirement</li> </ul>
<ul style="list-style-type: none"> <li>• P – In-kind funds with federal and program funds. Partnerships with SUFU and schools.</li> </ul>
<ul style="list-style-type: none"> <li>• P - #3</li> </ul>
<ul style="list-style-type: none"> <li>• Q – Unclear how these products will be ongoing funded services through MaineCare</li> </ul>
<ul style="list-style-type: none"> <li>• I – specific plan for sustained funding is not described.</li> <li>• P – materials developed by the project will be shared and replicable.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>•</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Disability Rights Maine

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Yes

**Litigation**

- NA

**Part I. Eligibility**

- Yes Eligible

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- Speaking Up for Us
- Monique Stairs, Executive Director Biddeford School System
- P - DRM is a highly regarded and experienced P& A in Maine. Their staff come from a variety of backgrounds and bring lots of experience to their work.
- I – The outline of the project and the goals are clear and definitely meet definition of innovative.
- P – The fact that the project targets youth leaders is positive given the plan to start planning with youth at a younger age for the waiver programs
- P - They have broken the project clearly and into four detailed phases
- P – The project clearly outlines the goals and expected outcomes for the project
- P - This project will address the lack of control people with developmental disabilities have over their lives. This project will systematically target the barriers to autonomy typically faced by people with developmental disabilities,

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**EVALUATOR DEPARTMENT:** OADS DHHS

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including the use of guardianship, the inability of many individuals to have their voice heard during the person-centered planning process, and services delivered in a manner determined by the provider and for the provider's convenience.
<ul style="list-style-type: none"> <li>• P – targeting this project in Southern Maine is great because this is an area that lacks current self-advocate connections</li> <li>• P - The Youth Ambassador training sounds interesting and innovative</li> <li>• P - There is a plan to replicate this program depending on how this pilot goes</li> </ul>
<ul style="list-style-type: none"> <li>• Transition-age youth with IDD</li> </ul>
<ul style="list-style-type: none"> <li>• 200</li> </ul>
<ul style="list-style-type: none"> <li>• Number of people contacted through outreach •</li> <li>• Number of individuals who complete the Youth Ambassador program•</li> <li>• Number of individuals who participate in the new SUFU Chapter.</li> </ul>
<ul style="list-style-type: none"> <li>• Oral and written surveys•</li> <li>• Number of people contacted through outreach •</li> <li>• Number of self-advocates who complete the Youth Ambassador program•</li> <li>• Number of individuals who participate in the new SUFU Chapter</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• Federal money can supplement the work and there is in-kind support by using DRM office space</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• Video promoting self-advocacy•</li> <li>• Survey to ascertain potential self-advocates' preferences for meetings and interests•</li> <li>• Video documenting Youth Ambassador training•</li> <li>• Modified Youth Ambassador curriculum with Maine modules</li> </ul>
<ul style="list-style-type: none"> <li>• N – sustaining the youth chapter will require additional general funds once the grant is over</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• P - The budget looks reasonable – I that it includes paying self-advocates for their work on this grant</li> </ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 11/4/2022

**Litigation**

- Not provided

**Part I. Eligibility**

- Applicant is eligible – responded “Yes” to 1-4
- Applicant is the protection and advocacy agency for developmental disability (since 1977)

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- 2 listed, with contact information provided
- SUFU (self-advocacy) and a public school
- Long history of providing protection and advocacy to people with developmental disability, including individuals receiving HCBS
- Established relationship with proposed partners and others
- Focus on advocacy to transition-age youth
- 2 inter-related projects – 1. Youth SUFU; 2. Youth Ambassadors
- Use of full-time coordinator, 3-4 contracted self-advocacy trainers, support staff resources from DRM, SUFU, Biddeford schools
- Detailed, phased plan approach provided
- 4-phase implementation plan
- Enhance the capacity of youth self-advocacy

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<ul style="list-style-type: none"> <li>• Build a model for future program (self-advocacy) growth</li> </ul>
<ul style="list-style-type: none"> <li>• People with developmental disability experience barriers to autonomy and independence</li> </ul>
<ul style="list-style-type: none"> <li>• 4 are stated and appear consistent with HCBS objectives to support individuals receiving HCBS</li> </ul>
<ul style="list-style-type: none"> <li>• Transition-age youth</li> <li>• Q. Need to confirm: Is this the intended population for the initiatives? Do transition-age group receive HCBS? Is that a condition for an eligible project?</li> </ul>
<ul style="list-style-type: none"> <li>• 200</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided 3 measurable outcomes</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided metrics</li> </ul>
<ul style="list-style-type: none"> <li>• Project will comply as required</li> </ul>
<ul style="list-style-type: none"> <li>• DRM will provide staff resources and physical space</li> <li>• DRM will use federal resources and in-kind contributions</li> </ul>
<ul style="list-style-type: none"> <li>• Details provided in #3</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant has listed products</li> <li>• Q. Are the products supported by MaineCare?</li> </ul>
<ul style="list-style-type: none"> <li>• Additional funding will be required</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• \$162,314 is requested for 12 months, with \$97K for DRM staff salaries and benefits and \$42K for contracts</li> </ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- P-Provided

**Part I. Eligibility**

- P- Provided

**Part II. Prioritization Categories**

- N- services not provided in under-served areas

**Part III. Proposed Project Activities**

- P-Provided
- P- Provided
- P – in depth description with timeline
- P - provided
- Q- system navigation?
- P- provided
- P- systemic impact
- P-provided
- Q- number impacted as opposed to served by
- P-provided
- P - provided
- P- well aligned
- P – multiple resources
- P - provided

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<ul style="list-style-type: none"><li>• P - provided</li></ul>
<ul style="list-style-type: none"><li>• N- require additional funding</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P - Provided</li></ul>

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**BIDDER NAME:** Earth Angels Home Care LLC

**DATE:** 11/18/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Met Requirements

**Part II. Prioritization Categories**

- P - Penobscot County

**Part III. Proposed Project Activities**

- P – Partners provided
- I – Experience with technology to support privacy for remote healthcare
- P – Certified PSS workers
- Q – What is PSS?
- N – Not clear the degree of experience with DD/ID community
- P – Deliver and set up soundproof remote appointment booths within 30 days of grant approval, and use partners and transportation to assist
- P – partner with healthcare agencies for participation
- P – Increase in attended healthcare appointments
- P – Reduced healthcare attendance due to immune compromises or access to remote equipment
- P – Increased access to healthcare and quality of life
- P – Disabled and elderly populations
- P -100 members minimum



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<ul style="list-style-type: none"> <li>• I – Absence of frequency of use per member per year data</li> </ul>
<ul style="list-style-type: none"> <li>• P – number of clients served, appointments completed and consumer satisfaction</li> </ul>
<ul style="list-style-type: none"> <li>• P – evaluate healthcare attendance patterns by members and compare after using booths; Analyze survey data</li> </ul>
<ul style="list-style-type: none"> <li>• P – compliance with PHI</li> <li>• I – no indication of compliance with other rules or HCBS Global rule</li> </ul>
<ul style="list-style-type: none"> <li>• P – partnering with local healthcare organizations</li> <li>• I – healthcare organizations not listed as partners in proposal or evidence of commitment by healthcare organizations</li> </ul>
<ul style="list-style-type: none"> <li>• I – simplified outline of activity, no additional detail on evaluation practices etc.</li> </ul>
<ul style="list-style-type: none"> <li>• P – billable units for the service would align with PSS staff existing billing.</li> </ul>
<ul style="list-style-type: none"> <li>• P – sustain through MaineCare billing</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• I – application calls for 2 staff members full time to staff for a goal of 100 members served annually. Question about the efficiency of this proposal.</li> </ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Did not see certificate of Insurance

**Litigation**

- NA

**Part I. Eligibility**

- P - Eligible

**Part II. Prioritization Categories**

- Yes – Penobscot County

**Part III. Proposed Project Activities**

- Q Two names of individuals are listed – it is unclear what their experience is
- N – there was no substantial information provided about Earth Angels – how long have they been in business, expertise, etc. of their staff?
- Q – Are there examples of this type of service available in other states or in Maine and if so, what were the outcomes of that service?
- N – the proposal outline is quite brief and does not contain clear rationale for it
- I – the proposal does sound interesting and with some additional information it might be successful
- N - Very brief implementation strategy – one sentence with one way the applicant intends to spread the word about this service
- N – Again very brief description with one outcome
- P – overall the problem as outlined makes sense however a negative is that the applicant did not use any health access data in Maine. “Due to the increased risk of contracting a highly transmissible illness when attending an appointment

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<p>with a healthcare provider, those who are immunocompromised are not attending their healthcare appointments, and their health is suffering. Those who are willing to do remote appointments often do not have access to the equipment needed to join the appointment or are unaware on how to utilize remote platforms. Our idea of providing an office space with private booths to conduct the appointments resolves this issue as consumers will have access to a facility with minimal interaction with other consumers and conduct their appointment in a safe booth that is sanitized between consumers.”</p>
<ul style="list-style-type: none"> <li>• N – the stated objective is not measurable</li> </ul>
<ul style="list-style-type: none"> <li>• P – The target group is a good one</li> </ul>
<ul style="list-style-type: none"> <li>• 100</li> </ul>
<ul style="list-style-type: none"> <li>• N – Would have liked to see some claims data identified as measurable objective</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• “We would intend for appointments to be billable to Mainecare for the units of support services provided to continue our project? Q – does this mean that the use of these booths and staff to support them would currently be considered a billable service under MaineCare?.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Q - The overall budget proposal looks reasonable except was not sure about the space that the sound proof booths would be located in – there was no mention of that in the proposal</li> <li>• Q The cost of cameras and computers looks low</li> </ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Eligible - applicant responded “Yes” to 1-4.

**Part II. Prioritization Categories**

- Yes, Penobscot County

**Part III. Proposed Project Activities**

- 1 partner listed with contact information
- Personal Care Services agency; familiar with providing services to the intended population; experience with facilitating remote healthcare services (appointments)
- Calendar year 2023
- 5 sound-proof booths
- 5 appointments/hour
- Work with MaineCare transportation providers
- Facilitate us of booth
- Work with community healthcare providers for referrals
- Increase in people getting to their appointments
- Transmission of illness when going to a healthcare appointment
- Lack of equipment for or access to remote healthcare appointments
- Increase quality of life – access to healthcare

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<ul style="list-style-type: none"> <li>• Elderly and disabled</li> <li>• HCBS is not specified</li> </ul>
<ul style="list-style-type: none"> <li>• 100</li> </ul>
<ul style="list-style-type: none"> <li>• # of people served; # of appointments; satisfaction with services</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant will work with healthcare providers to determine impact on # of healthcare appointments; satisfaction survey will be implemented</li> </ul>
<ul style="list-style-type: none"> <li>• The Applicant referred to privacy and safekeeping of PHI</li> </ul>
<ul style="list-style-type: none"> <li>• The Applicant's staff resources; resources of transportation agencies</li> </ul>
<ul style="list-style-type: none"> <li>• Sound-proof booths will be purchased soon after the acceptance of the proposal, as well as partnerships with healthcare and transportation providers</li> </ul>
<ul style="list-style-type: none"> <li>• Billable Personal Care Services</li> </ul>
<ul style="list-style-type: none"> <li>• Personal Care Services billable to MaineCare</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Applicant requests \$169,724 for 12-month, with \$125K to support 2 full-time PSS positions and \$25K for sound-proof booths</li> </ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- Q- Penobscot County

**Part III. Proposed Project Activities**

- Q- health facility partnerships?
- P- Provided
- I – unique concept
- P-Provided
- P- provided
- I- unique solution to problem
- Q- unintended outcomes
- P-Provided
- P-Provided
- P-logical
- N- reliance on facilities for reporting
- Q – HIPPA ?
- P-Provided
- P- purchase of booths

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<ul style="list-style-type: none"><li>• P- billable units for attending appointments</li></ul>
<ul style="list-style-type: none"><li>• P – billable units</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- I – Intends to serve under-served counties but does not specify which counties, and does not appear to serve named counties, only Androscoggin and Kennebec in other areas of the proposal.

**Part III. Proposed Project Activities**

- Met requirement
- I – 10 years experience listed as residential group home, and ED with experience but unspecified background and supporting documentation
- I – Total of six objectives. 1. A building renovation project. 2. Staff development. 3. Mobility response 4. QA reviews 5. Implement strong SIP
- I – Training (innovative but not described); Renovation of properties; Management relocation; Coordinate with OADS
- I – Expand services; 7 more programs (sites?) unclear; meet staffing requirements; improve staff satisfaction
- N – No mention of member satisfaction as an outcome
- I – need for housing and transportation, as well as staff stabilization
- I – same as #3



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<ul style="list-style-type: none"><li>• I – Section 29 and 21</li></ul>
<ul style="list-style-type: none"><li>• 17 members</li></ul>
<ul style="list-style-type: none"><li>• I – count of programs delivered with full residence; staff recruitment; save and timely activity engagement; evaluate SIPs by staff; Agency ratings by members</li></ul>
<ul style="list-style-type: none"><li>• I – measure activity targets met, and outputs achieved goals; no outcome metrics described</li></ul>
<ul style="list-style-type: none"><li>• I – documented compliance with all rules</li></ul>
<ul style="list-style-type: none"><li>• I – ‘strong’ staff without detail what makes for strength; current office leased space</li></ul>
<ul style="list-style-type: none"><li>• I – describes tasks</li></ul>
<ul style="list-style-type: none"><li>• I – computers, vans</li></ul>
<ul style="list-style-type: none"><li>• I – no plan is described for sustainability</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Met requirement</li></ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Did not see this?

**Litigation**

- NA

**Part I. Eligibility**

- All Yes - eligible

**Part II. Prioritization Categories**

- Planning to expand to “rural areas of Androscoggin County and add four programs in Kennebec County” which are not in the underserved geographic areas for priority scoring

**Part III. Proposed Project Activities**

- 1. Jen Mfuranzima, Mfuranzima & Associates, Primary Trainer, and HR Strategist2. Cedric Mfuranzima, Accountant, Business Expansion and Financial Consultant3. Bakhita Saabino, Saabino Construction Co Inc, Portland, ME, remodeling andretrofitting services.
- N- the expertise of the applicant was not clearly shared in this section – it looks like currently this agency provides supports to three individuals under section 20 and they have plans to hire an RN.
- N - The overarching plan is to expand to provide waiver services to other areas of the state. At any given time agencies can and do often expand to provide additional services and supports and start up money is not given to these agencies to do so.
- N - The goal is to serve “underserved areas” however the areas they mention do not currently meet the criteria as underserved in the grant proposal

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<ul style="list-style-type: none"> <li>• N – The steps outlined are what any agency would do as they make plans to open a new group home</li> <li>• N -The training components/requirements for staff are no different than what other agencies must do in order to acquire and have qualified staff in their agencies.</li> <li>• N – this proposal does not meet the qualification for an innovative project</li> </ul>
<ul style="list-style-type: none"> <li>• N - Their implementation strategy is meant to serve “17 new people on the waiting list” however as people come off the wait list, a case manager puts out a vendor call and any existing agencies can reply to the vendor call – this does not guarantee that this agency would then serve individuals coming off the wait list.</li> </ul>
<ul style="list-style-type: none"> <li>• N - Their anticipated outcomes include outcomes that any agency would have if they are providing quality residential services to waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• N - The stated problem does not use any data to back up the applicant’s assertion that “there are not enough homes” for those needing section 20 services – the waiting lists are not related to capacity but rather funds to cover offers of services</li> <li>• Q - The other problem areas discussed are of concern generally in the state (hiring and keeping qualified staff, etc. but this proposal does not address those problems</li> </ul>
<ul style="list-style-type: none"> <li>• N - The objectives are focused on the goals of expanding an agency to serve more people</li> </ul>
<p>Expand services to 8 waiver 20 members and 9 section 21 waiver members</p>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• N – Again the measures of those of any residential program</li> </ul>
<ul style="list-style-type: none"> <li>• N – These are unclear as written</li> </ul>
<ul style="list-style-type: none"> <li>• “We have documented policies and procedures for all of the work we carry out. We ensure that Excellent Residential Care staff comply with all parts of the Policy and Procedures Manual that covers rules and regulations from MBM Ch 1, Ch 2, sections 20 and 21, Ch 3, sections 20 and 21, a full section on complying with HCBS policies and the HCBS Global Rule, the Provider Agreement, the HCBS Attestation” – Positive – It is very good that the agency has met compliance with HCBS and can attest to that – N – this is a minimal requirement of any agency providing services in Maine.</li> </ul>
<ul style="list-style-type: none"> <li>• N – Response does not answer the question</li> </ul>
<ul style="list-style-type: none"> <li>• N – see response to # 3</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Excellent Residential Care LLC

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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- |  |
|--|
| <ul style="list-style-type: none"><li>• The sustaining plan is for the department to continue to fund these expansion plans for agencies</li></ul> |
|--|

**Part IV. Budget Form and Narrative**

- |  |
|--|
| <ul style="list-style-type: none"><li>• N -The budget as outlined at the top does not add up to the total grant request</li><li>• N – The budget is seeking reimbursement for costs that any agency would incur as they bring on new staff and start open new residences –</li><li>• N – the request to purchase or lease vehicles is not allowed through this grant</li><li>• N – The training costs of \$55,000 - \$658.00 per each new staff trained seems high – the DSP training is available on line for X cost per learner.</li></ul> |
|--|

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Excellent Residential Care LLC

**DATE:** 11/23/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** DHHS/OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Eligible – applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- No – services will be provided in Androscoggin and Kennebec (those are not the identified under-served areas for this RFA)

**Part III. Proposed Project Activities**

- 3 are listed; no contact information provided
- Provides ORC waiver services
- Experience in providing residential group home services
- Plan is to develop more programs and to provide Section 21 services
- Applicant outlined in detail the tasks and objectives
- Development and expansion of services
- 7 additional programs through lease arrangements will provide additional access to services
- Increase satisfaction for both clients and staff
- Overall the problem described is lack of available services in these locations (parts of Androscoggin and Kennebec counties)
- Details are provided; overall the focus is on expended locations for programs
- Individuals receiving Section 21 and Section 29

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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<ul style="list-style-type: none"><li>• 17</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided details focused on more clients served and HCBS delivery per requirements</li></ul>
<ul style="list-style-type: none"><li>• Process and outcome metrics provided</li></ul>
<ul style="list-style-type: none"><li>• This proposal is to carry out HCBS at additional sites</li></ul>
<ul style="list-style-type: none"><li>• Applicant staff resources, physical space (leased)</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided a detailed outline</li></ul>
<ul style="list-style-type: none"><li>• Delivery of HCBS – units of service</li><li>• Updated equipment and other materials</li></ul>
<ul style="list-style-type: none"><li>• Continue to bill MaineCare; additional program sites improve efficiencies</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$478,799 for a 12-month period</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Excellent Residential Care LLC

**DATE:** 11/14/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q-?

**Litigation**

- Q-?

**Part I. Eligibility**

- P- Provided

**Part II. Prioritization Categories**

- P – rural

**Part III. Proposed Project Activities**

- P- Provided
- N- organizational capacity?
- Q- timeline
- N- detail
- N- agency expansion
- P- appropriate housing
- P-agency expansion
- P-Provided
- P-Provided
- Q- member focus?
- N – metrics?
- P-provided
- P-provided
- N-timeline

**STATE OF MAINE  
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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-provided</li></ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Golden Life Care LLC

**DATE:** 11/23/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Not Provided

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- I – does not seem to indicate service to underserved counties listed in RFA.

**Part III. Proposed Project Activities**

- Met Requirement
- I – limited experience (April 2022) with current group home
- I – 18 years experience by owner/manager in BI services
- I – 2 other lead staff with MSW, and experience in healthcare
- I – lists consultants
- I – outline provided
- I – implementation methods provided
- I – goal is to expand the number of members served, not to innovate in some regard
- I – Reduce waitlist; meet CARF accreditation; train community DSPs for BI; support transportation issues
- I – Describes intended outcomes, all of which are related to building and staff capacity-building and not to innovation
- I – Section 18 and 21

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<ul style="list-style-type: none"><li>• I – 34 (28 Section 19 and 4 Section 21)</li></ul>
<ul style="list-style-type: none"><li>• I – measurable objectives are largely unrelated to innovative services or delivery</li></ul>
<ul style="list-style-type: none"><li>• I – Metrics are provided to support agency objectives, not innovation objectives</li></ul>
<ul style="list-style-type: none"><li>• I – Attests compliance</li></ul>
<ul style="list-style-type: none"><li>• I – staffing and subcontractors</li></ul>
<ul style="list-style-type: none"><li>• I – activities are described</li></ul>
<ul style="list-style-type: none"><li>• I – mobility equipment, upgraded technologies, people, training and education and nutrition and financial planning</li></ul>
<ul style="list-style-type: none"><li>• I – the plan is to grow the program with new members to sustain reimbursements, increase in satisfaction to support retention of members</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• I – Bulk of expense is for building lease and renovation. Little detail to justify individual budget line amounts.</li></ul>
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**STATE OF MAINE  
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**BIDDER NAME:** Golden Life Care LLC

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- OK

**Litigation**

- 

**Part I. Eligibility**

- Meets this eligibility

**Part II. Prioritization Categories**

- N - The areas for services to be provided do not meet the criteria for underserved areas

**Part III. Proposed Project Activities**

- The applicant lists a number of names and titles of individuals that either currently work for the agency or will?
- N – The agency has been providing services for individuals with brain injury since April of 2022
- N - The overarching plan is to expand to provide waiver services to other areas of the state. At any given time, agencies can and do often expand to provide additional services and supports and startup money is not given to these agencies to do so.
- N - The goal is to serve “underserved areas” however the areas they mention do not currently meet the criteria as underserved in the grant proposal
- N – The steps outlined are what any agency would do as they make plans to open a new group home

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<ul style="list-style-type: none"> <li>• N -The training components/requirements for staff are no different than what other agencies must do in order to acquire and have qualified staff in their agencies.</li> <li>• I – N A portion of the outline includes completing work on leased buildings to make them accessible – There is a need for more accessible housing to meet the needs of individuals with physical disabilities but paying for updates on leased property does not ensure that the property will be available in the long term for use by waiver members.</li> <li>• N – this proposal does not meet the qualification for an innovative project</li> </ul>
<ul style="list-style-type: none"> <li>• N - Their implementation strategy is meant to serve 32 new people by expanding their agency</li> </ul>
<ul style="list-style-type: none"> <li>• N The expected outcomes are that they will be serving 32 new people -</li> </ul>
<ul style="list-style-type: none"> <li>• N - The stated problem does not use any data to back up the applicant’s assertion that “there are not enough homes” for those needing section 18 services – the waiting lists are not related to capacity but rather funds to cover offers of services</li> <li>• Q - The other problem areas discussed are of concern generally in the state (hiring and keeping qualified staff, etc. but this proposal does not address those problems</li> <li>• N - One of the problems listed is that the agency “ needs more clients to cover fixed costs” – Helping agencies with their business models is not the intent of this grant</li> </ul>
<ul style="list-style-type: none"> <li>• N - The objectives are focused on the goals of expanding an agency to serve more people</li> <li>• N – “Project Objective #4: Lease or Purchase Appropriate, Reliable, Dependable, Agency Transportation (1 wheelchair van) to reduce and/or eliminate the problems created by non-agency transportation providers, lack of natural supports being available, and requesting staff to use their own personal vehicles for work purposes.” – leasing or purchasing vehicles is not the intent of these grants</li> </ul>
<ul style="list-style-type: none"> <li>• Section 18 and section 21 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• 32</li> </ul>
<ul style="list-style-type: none"> <li>• P – there are some measurable goals – satisfaction with the programs, keeping complaints and grievances to a minimum, etc.</li> <li>• N Other measures are the same as those of any residential program</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• N This response was taken from the MaineCare Manual</li> </ul>

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• N – no existing resources were mentioned – just those that would be funded from this grant</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• N – did not respond to the question</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• N -The budget as outlined includes items that were not clearly spelled out in the proposal – for example it is unclear why it is necessary to rent a space for training in Scarborough – most of the training is available on line for DSPs</li><li>• N – The budget is seeking reimbursement for costs that any agency would incur as they bring on new staff and open new residences –</li><li>• N – the request to purchase or lease vehicles is not allowed through this grant</li><li>• N – The budget amounts requested do not align with the descriptions - \$12,000 for 10 phones (for who?) and office supplies, etc.</li></ul>
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INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 3/21/2022

**Litigation**

- Not provided

**Part I. Eligibility**

- Eligible – applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- No (applicant responded “Yes” but stated areas of Androscoggin, Cumberland, York and Kennebec counties are not consistent with the under-served populations identified for this RFA)

**Part III. Proposed Project Activities**

- 8 are listed with contact information
- The applicant cites its staff experience and credentials.
- Objectives are detailed
- Proposed pilot program is to enhance and expand services
- The plan refers to strength of team to expand delivery of services
- Additional members are receiving HCBS
- The applicant has described several problems in detail
- The applicant has provided detailed information
- Individuals receiving HCBS – MaineCare Policy Sections 18, 21 and 29
- 34
- The applicant has provided detailed information
- The applicant has provided detailed information

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** DHHS/OADS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• The proposal is to provide HCBS in accordance with applicable rules and regulations</li></ul>
<ul style="list-style-type: none"><li>• The applicant cites its staff and subcontracted partners experience and expertise</li></ul>
<ul style="list-style-type: none"><li>• The applicant provided detailed information</li></ul>
<ul style="list-style-type: none"><li>• The applicant provided detailed information</li></ul>
<ul style="list-style-type: none"><li>• The plan will be to provide services billable to MaineCare</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$497,158</li></ul>

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**DATE:** 11/22/2022

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q-?

**Litigation**

- Q-?

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- N- Lewiston, Auburn, Windham, Sanford?

**Part III. Proposed Project Activities**

- P-Provided
- P-provided
- P- detailed
- P - provided
- P-provided
- Q- transportation
- N- agency expansion
- P-provided
- P-provided
- P-provided
- P-provided
- Q- policy/manual specific
- N- staff
- P-detailed



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<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• P-provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Goodwill Industries of Northern New England

**DATE:** 11/21/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Met Requirement

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Met requirement

**Part III. Proposed Project Activities**

- I – no evidence provided of partner commitment to project
- I – 1500 employees. Involvement with locations in many counties. Use of Americorps volunteers to support.
- I – Work Readiness/Community Integration Boot Camp; Skill building program, now serving 31 schools, apply to all waiver members. Assessment of level of interest. Clear outline of tasks and method.
- Q – Is the current implementation successful, and how is that demonstrated?
- I – thorough implementation framework
- Q – increases in service usage is goal?
- I – Increase provider capacity
- I – Increase interest in HCBS recipients
- Q – What about member outcomes?
- I – under representation of members with residential home supports in workplace

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**DATE:** 11/21/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• I – project objectives do not align fully with project anticipated outcomes</li> </ul>
<ul style="list-style-type: none"> <li>• I – Section 21, 20, and 18</li> </ul>
<ul style="list-style-type: none"> <li>• I – anticipates serving 1000 members</li> </ul>
<ul style="list-style-type: none"> <li>• ? – What suggests these participation numbers are realistic?</li> <li>• I – specific member measures are provided</li> </ul>
<ul style="list-style-type: none"> <li>• ? – The measure is whether the metric increases OR decreases or stays the same, not an anticipation of an outcome such as an ‘increased’ number</li> </ul>
<ul style="list-style-type: none"> <li>• I – alignment with all rules</li> </ul>
<ul style="list-style-type: none"> <li>• I – technology access; space for classroom; transportation supports; Americorps salary paid by Americorps.</li> </ul>
<ul style="list-style-type: none"> <li>• I – Goodwill has existing MOU’s signed with 13 providers for Employment First model</li> </ul>
<ul style="list-style-type: none"> <li>• I – expects the Boot camp and materials are eligible, and DSPS will become ACRE Employment Specialists for MaineCare benefits</li> </ul>
<ul style="list-style-type: none"> <li>• I – Effort at expanding the scope of the project to other providers and parts of Maine is proposed.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• I – Met requirement.</li> </ul>

**STATE OF MAINE  
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**Individual Evaluator Comments:**

**Certificate of Insurance**

- OK

**Litigation**

- Listed On Application – do not appear to have bearing on application

**Part I. Eligibility**

- Eligible

**Part II. Prioritization Categories**

- P - Yes – all underserved counties are mentioned in the application

**Part III. Proposed Project Activities**

- P – yes partners will include agencies that provide services in the under served areas
- P The agency provides a wide variety of services across new England – have been in Maine for over 40 years.
- P I - The project as described overall sounds very interesting and definitely innovative
- N – There seem to be many parts to this proposal and it seemed a little confusing in that this read is not sure how all the pieces connect – for example how the AmeriCorps volunteers will be used in the project.
- P – this is an existing curriculum that has been developed and Goodwill is recommending an innovative way for it to be used with HCBS members in underserved areas
- P – very pleased to see the work focus aspect of the curriculum and the application

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**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• P/N – It is an aggressive strategy with some tight timeframes with goals to complete many deliverables in a relatively short period of time</li> </ul>
<ul style="list-style-type: none"> <li>• P - All of the expected outcomes listed in this project are ones that the department would like to see in this grant</li> </ul>
<ul style="list-style-type: none"> <li>• P - The problem is clearly stated and outlined in the beginning with statistics and data used to underline the challenges for HCBS members to gain access to employment</li> </ul>
<ul style="list-style-type: none"> <li>• P – Clearly stated project objectives and outcomes</li> </ul>
<ul style="list-style-type: none"> <li>• P - All three waivers – residential and non-residential settings</li> </ul>
<ul style="list-style-type: none"> <li>• 1,000! – this seems like quite a goal</li> </ul>
<ul style="list-style-type: none"> <li>• P – all of the measurable objectives match the goals of this innovation project – this evaluator is concerned that the numbers listed next to each goal may be challenging to meet</li> </ul>
<ul style="list-style-type: none"> <li>• P – Metrics look good</li> </ul>
<ul style="list-style-type: none"> <li>• P – good response</li> </ul>
<ul style="list-style-type: none"> <li>• P - Space at partner agencies will be used to deliver the training</li> </ul>
<ul style="list-style-type: none"> <li>• P – MOUS in place with proposed partner agencies</li> </ul>
<ul style="list-style-type: none"> <li>• P – good response</li> </ul>
<ul style="list-style-type: none"> <li>• P – this curriculum could be used and covered by waiver funds in community support agencies</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• P - Given the size and scope of this project, the budget proposal looks appropriate</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Goodwill Industries of Northern New England

**DATE:** 11/23/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** DHHS/OADS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 6/27/2022

**Litigation**

- Provided

**Part I. Eligibility**

- Eligible – applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- Yes, Applicant will engage with partners to serve each under-served county specified in the RFA

**Part III. Proposed Project Activities**

- Several partners are identified; contact information is not provided however
- Long history of providing HCBS and other services to individuals with developmental disability, including employment and support
- Large organization with extensive resources and expertise
- Project is to implement Project Work/Life Success
- Detailed proposal
- Detailed strategy
- Detailed outcomes are listed
- Individuals receiving HCBS are under-represented in the workplace
- The Applicant provided detailed objectives
- Individuals receiving HCBS MaineCare Policy Sections 18, 21 and 29
- 1000
- Detailed measurable objectives are provided

**STATE OF MAINE  
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<ul style="list-style-type: none"><li>• Detailed metrics are provided</li></ul>
<ul style="list-style-type: none"><li>• The Applicant has provided information to support the project's compliance with applicable rules and statutes</li></ul>
<ul style="list-style-type: none"><li>• Resources will be provided by the Applicant and partners</li></ul>
<ul style="list-style-type: none"><li>• Details are provided</li></ul>
<ul style="list-style-type: none"><li>• The Applicant has detailed the information</li></ul>
<ul style="list-style-type: none"><li>• Activities are reimbursable by HCBS</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant requests \$500K</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Goodwill Industries of Northern New England

**DATE:** 11/22/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- P-Provided

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P – Franklin, Aroostook, Hancock counties

**Part III. Proposed Project Activities**

- P-provided
- P-Detailed
- P- Detailed
- P-provided
- P-provided
- P-provided
- P-provided
- P-provided
- P-provided
- P- high number of individuals served
- P- well defined
- P-Provided
- P- provided
- P-Provided
- P- Detailed



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<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Hope Association

**DATE:** 11/22/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement

**Part I. Eligibility**

- Met Requirement

**Part II. Prioritization Categories**

- I – Oxford County is proposed, but is not one of the five counties described in the RFA.

**Part III. Proposed Project Activities**

- I – provided partners
- I – Applicant has BA social work, Teaching experience. Management staff are long-standing. 7 of 10 have stayed for more than 12 years.
- I – proposed request is for capital expenses for buildings
- I – provided strategy. Fix the buildings, and provide services and remote telehealth and SUFU meetings access
- I – Create integrated settings, community membership, access to telehealth and remote meetings
- I – Provide accessible and integrated social and recreational opportunities
- I – accessible space; save space; community socialization; health access improvement; increase access to outside opportunities
- I - Section 21, approx. 200 members
- 47

**STATE OF MAINE  
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• I – measures suggested for objectives 4 and 5
• I – use of participant and staff surveys
• I – fully compliant with rules
• I – ‘Fully staffed” – staff available to contribute
• ? – How many staff?
• I – See #3
• I – MaineCare community supports program
• I – MaineCare will support services

**Part IV. Budget Form and Narrative**

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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Hope Association

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- OK – in place

**Litigation**

- N- not sure if this impacts the proposal

**Part I. Eligibility**

- OK - eligible

**Part II. Prioritization Categories**

- 

**Part III. Proposed Project Activities**

- Yes – partners listed on the application

- P - Yes

- Q – It appears that the entire proposal is to fix up existing buildings owned by Hope Association to then host activities in those buildings for members they serve?
- N – If that is the case – that is not the intent at all of these grant funds and in fact not the intent of HCBS – rather the goal is for waiver members to access the types of activities described here in the community with non-waiver members – attend music groups, lessons, etc. at a public meeting space for example.

- N – the implantation strategies our out dated and not in alignment with HCBS or this grant

- N – this description sounds like the agency wants to implement an outdated model of a community support program

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**EVALUATOR DEPARTMENT:** DHHS

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<ul style="list-style-type: none"><li>• N – This evaluator does not agree with the stated problem</li></ul>
<ul style="list-style-type: none"><li>• N – does not align with HCBS or this grant</li></ul>
<ul style="list-style-type: none"><li>• N This appears to just serve the agencies' existing waiver members</li></ul>
<ul style="list-style-type: none"><li>• See above</li></ul>
<ul style="list-style-type: none"><li>• N All of these objectives should be met through a well run community support program – the individuals should be trying to access opportunities in their communities with other non-waiver members</li></ul>
<ul style="list-style-type: none"><li>• NA</li></ul>
<ul style="list-style-type: none"><li>• N – the proposal misses the purpose and intent of the HCBS global rule</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• N - Even though the grant request is very low – the items that the funds will cover are not considered innovative – rather just the opposite</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 11/23/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** DHHS/OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 11/8/2022

**Litigation**

- Provided

**Part I. Eligibility**

- Eligible – The Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- No (Applicant responded “Yes”, however proposed services are intended for Oxford County, and this is not one of the under-served counties identified for the purpose of this RFA)

**Part III. Proposed Project Activities**

- A list of partners and contact information is provided
- The Applicant cites extensive experience and credentials
- There are several components to this proposal and these are detailed
- The Applicant has detailed its strategy to implement the initiative
- Details are provided; the central theme is to increase/improve access to services in safe, integrated community settings
- Accessible and integrated settings for community engagement are limited
- Objectives and outcomes are detailed
- Individuals receiving HCBS MaineCare Policy Section 21 in waiver homes and attending community support services
- 47
- Measurable objectives are provided

**STATE OF MAINE  
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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Metrics are provided</li></ul>
<ul style="list-style-type: none"><li>• Intended services are HBCS covered services</li></ul>
<ul style="list-style-type: none"><li>• The Applicants staff and physical facilities</li></ul>
<ul style="list-style-type: none"><li>• Detailed in #3</li></ul>
<ul style="list-style-type: none"><li>• MaineCare HCBS services</li></ul>
<ul style="list-style-type: none"><li>• MaineCare reimbursable services, plus small amount of community donations</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The applicant requests \$30,213; the vast majority of funds is to support supplies and subcontracted labor/materials</li></ul>

**STATE OF MAINE  
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**Individual Evaluator Comments:**

**Certificate of Insurance**

P-Provided

**Litigation**

P-Provided

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P-Oxford County River valley

**Part III. Proposed Project Activities**

- P-Provided
- N- Organization?
- N- HCBS?
- N- building materials
- P-Provided
- Q – Integrated?
- P-Provided
- P-Provided
- P-Provided
- P-Provided
- P-Provided
- P-Provided
- P-provided
- P-provided
- P-provided



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<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Impactful Residential Care LLC

**DATE:** 11/22/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided. Not an ACORN form and it is not clear what the insurance covers.

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- I – applicant is not serving one of the five under-served counties named. Plans to expand in under-served counties may not be sufficient basis for prioritization points

**Part III. Proposed Project Activities**

- I – Partners listed
- I – applicant has six professionals with experience in social work
- I – goal is to expand to 10 houses from current five; transportation plan and services; build training center; research project on effective provider agencies immigrant-owned vs. non-immigrant owned; upgrade physical infrastructure
- I – provided approach to organization function
- ? – unclear that the implementation strategies specifically relate to the proposed project
- ? – unclear how employee pay rates are connected to project goals
- I -create 20 new consumer spaces; timely routine and emergency healthcare
- I – DSP training and supports; transportation issues; procedure issues

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<ul style="list-style-type: none"> <li>• ? – Problems described do not correlate with objectives</li> </ul>
<ul style="list-style-type: none"> <li>• I – five objectives with outcomes are listed</li> </ul>
<ul style="list-style-type: none"> <li>• I – Section 21 and 29</li> </ul>
<ul style="list-style-type: none"> <li>• 20 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• I – five objectives are listed</li> </ul>
<ul style="list-style-type: none"> <li>• I – 5 process and 8 outcome metrics are described</li> </ul>
<ul style="list-style-type: none"> <li>• I – fully compliant with rules</li> </ul>
<ul style="list-style-type: none"> <li>• I – proposed lease space, existing staff</li> </ul>
<ul style="list-style-type: none"> <li>• I – timeline provided for four goals</li> <li>• ? – do four goals align with the five objectives</li> </ul>
<ul style="list-style-type: none"> <li>• I – additional training; waiver member training; agency transportation activity; higher reimbursement rates for larger vehicles</li> </ul>
<ul style="list-style-type: none"> <li>• ? Plan not described.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• I – budget is provided. Significant portion of ED salary funded by project. Capital expenses in vans. Lease for space for training rooms.</li> </ul>

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**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"><li>• OK</li></ul>
<b>Litigation</b>
<ul style="list-style-type: none"><li>• None</li></ul>

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"><li>• OK Eligible</li></ul>

<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"><li>• No – areas listed on proposal are not considered underserved</li></ul>

<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"><li>• Yes listed on application</li><li>• P – good experience of staff who will be involved in the project</li><li>• N The major focus on the proposal is to expand an agencies' existing program and to purchase vehicles which is not the intent of the grant funds. . At any given time, agencies can and do often expand to provide additional services and supports and startup money is not given to these agencies to do so.</li><li>• N - The goal is to serve "underserved areas" however the areas they mention do not currently meet the criteria as underserved in the grant proposal</li><li>• P – the introduction and use and training of the logistic software to improve awareness of opportunities in waiver member's community does sound innovative</li><li>• N – all of the training that is mentioned in the proposal is already required and available on line</li></ul>

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<ul style="list-style-type: none"> <li>• P – this objective sounds really interesting and innovative: Objective #2: Conduct Research to better understand what is working well for Immigrant-Owned HCBS Provider Agencies versus what is working well for NonImmigrant-Owned Agencies—compare and contrast management and administrative styles, workplace environment, and what might work better in the future for all agencies. Task 1: Collaborate with Maine Labor and Resource Center to undertake an assessment with us using SPSS or STATA tools to survey approximately 50 agencies understand what is working best for Members, Agencies, and local Communities and to collect important racial and language demographics of the agencies. Task 2: Prepare Findings Reports and share with OADS and with informants and other stakeholders. Deliverables: Findings Reports, Monitoring Reports, Reports due to DHHS/OADS Timeline: Monthly financial and narrative activity reports, quarterly reports, annual report, and Evaluation report.</li> <li>• P – as does this objective: Objective #2: Create a Diversity, Inclusion and Belonging Plan (DIB) to build a framework and pave the way for a stress-free, collaborative, competency-based professional atmosphere and a peaceful home environment. Task #1: Work with Maine Labor and Resource Center to prepare and test the efficacy of a DIB plan in our agency and in other immigrant-owned waiver provider agencies Task #2: Prepare and submit findings report to stakeholders and OADS. Timeline: regular quarterly Monitoring reports during the award year and a project-end Impact Evaluation Report</li> </ul>
<ul style="list-style-type: none"> <li>• This last implementation strategy may fit well with another grant: ) Expanding the knowledge of agency owners and program administrators about running the agency as a business, about legal compliance requirements and recordkeeping, and about personnel management and human resources. Our recommendation or Call to Action: DHHS consider setting additional minimum training requirements and develop a checklist of competency requirements to strengthen internal business processes, financial reporting and communications and proper ways to provide feedback.</li> </ul>
<ul style="list-style-type: none"> <li>• N -The training components/requirements for staff are no different than what other agencies must do in order to acquire and have qualified staff in their agencies</li> </ul>
<ul style="list-style-type: none"> <li>• There are several problems listed however this one below is one that might be addressed: 4. We rely on written documentation to support achievements and progress notes— far too often, oral conversations are not recorded, documented, or filed as they should be—DSPs overwhelmingly speak in</li> </ul>

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<p>languages other than English—from simple instructions to complex directions and feedback; we want to offer ESL for DSPs</p> <ul style="list-style-type: none"> <li>• 8. Very big issue around nutrition and eating, using utensils, materials, cooking for the DSPs who are still learning about American culture and food and meal making—this proposal brings in a nutritionist from USM to train and educate and inform</li> <li>• 14. One of the single most important jobs of business owners is to manage risk. Almost all of the immigrant owned and run agencies are run by individuals with little to no business management experience in the health care/ social services sectors, which limits the ability to rectify financial exposure quickly and prepare for expansion. 15. The cost structure for running group homes penalizes small operators because so many expenses are not covered through reimbursement, and overhead represents an abnormally large percentage of expenses. To be successful, we have to grow rapidly and expand our presence in the communities and in the vendor call system. Our goal is to employ a well thought out and planned expansion and to use this grant to make sure we manage our risks while we grow</li> </ul>
<ul style="list-style-type: none"> <li>• This is the only objective that would be considered innovative: Objective #4: Conduct Research to better understand what is working well for Immigrant-Owned HCBS Provider Agencies compared to what works well for NonImmigrant-Owned Agencies—compare and contrast management and administrative styles, workplace environment, and what might work better in the future for all or some or most agencies. We will undertake an effective Evaluation of the Project Intended Outcome: Findings Reports, Outcome Measurement Reports, Evaluation Standards that include utility, feasibility, propriety, and accuracy.</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29</li> </ul>
<ul style="list-style-type: none"> <li>• 20</li> </ul>
<ul style="list-style-type: none"> <li>• 1. Utilize the size and types of specialized transportation needed by Members by purchasing or leasing two wheelchair vans and two sedan cars</li> <li>• 2. Accept new populations of eligible waiver members</li> <li>• 3. Complete in-person and online compliance training</li> <li>• 4. Conduct Research into Best Practices, Compare and Contrast</li> <li>• 5. Strengthen Health and Safety Reviews, Disaster and Emergency Evacuation Preparedness, and Maintenance of Physical Structure of the Home Environment</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Impactful Residential Care LLC

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Outlined in their manual</li></ul>
<ul style="list-style-type: none"><li>• Lease of a space for a training center in Auburn</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• There is no plan to sustain the project</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• It appears there is a page missing on the budget narrative for this project</li></ul>
---

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Impactful Residential Care LLC

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q. Satisfactory coverage?

**Litigation**

- Not provided

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- No (The Applicant’s proposal is to serve individuals in Androscoggin and York counties, which are not counties identified as under-served for this RFA)

**Part III. Proposed Project Activities**

- Partners and contact information are listed
- Experience of the Applicant is cited
- Detailed plan is provided
- The focus is to add 10 waiver programs
- Applicant describes a 4-prong implementation approach
- Outcomes are detailed
- A variety of barriers to effective HCBS are listed
- Objectives and outcomes are detailed
- Individuals receiving HCBS MaineCare Policy Section 21 and Section 29
- 20 (minimum)
- Measurable objectives are provided
- Metrics are provided



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<ul style="list-style-type: none"><li>• The proposal is to provide HCBS in compliance with all applicable rules and statutes</li></ul>
<ul style="list-style-type: none"><li>• The applicants' and partners' staff, physical sites; lease space</li></ul>
<ul style="list-style-type: none"><li>• Detailed plan is provided to execute upon approval of the proposal</li></ul>
<ul style="list-style-type: none"><li>• Q. Are the proposed products MaineCare reimbursable?</li></ul>
<ul style="list-style-type: none"><li>• Q. One-time project that will be sustainable?</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant request \$499,500 for a 12-month period</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-provided

**Litigation**

- Q?

**Part I. Eligibility**

- P- Provided

**Part II. Prioritization Categories**

P- provided

**Part III. Proposed Project Activities**

- P-Provided
- Q- Organizational expertise/capacity?
- P-Provided
- P-provided
- N-member focus?
- P-provided
- N-agency expansion
- P-provided
- P-provided
- N- member focus?
- N-member focus?
- N- how?
- P-provided
- P-provided

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• Q- vehicle purchases, -how to sustain?</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P - provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Independence Advocates of Maine

**DATE:** 11/22/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Met Requirement

**Part I. Eligibility**

- Met requirements – no lawsuits

**Part II. Prioritization Categories**

- I – Serves under-served counties in RFA Piscataquis, Hancock, Washington, Penobscot, and Aroostook Counties

**Part III. Proposed Project Activities**

- I – Partners are listed
- I – 225 years of collective experience in IDD/A including HCBS MaineCare services
- I – develop capacity to be a Technology-First provider, with Remote support service center, and expand enabling technology supports
- I – Logical strategy, quite general, is provided.
- I – Increased access to Enabling Technology and Remote Supports. Advanced understanding with a Technology-First service model. Over time, this will lead to a decrease in the hands-on staff requirements, and there will be a Remote Support Service Center and Remote Device Demonstration Center in the region.
- I – Lack of non-congregate service options in Penquis/DownEast and Aroostook County; direct-care worker shortage crisis; provider organizational capacity needs to meet the needs and transform the service model

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<ul style="list-style-type: none"><li>• I – Become Technology-First Service provider; Offer Expanded Enabling Technology Services; Increase capacity and utilization and comfort with the use of Enabling Technology Services</li></ul>
<ul style="list-style-type: none"><li>• Section 21 and 29</li></ul>
<ul style="list-style-type: none"><li>• 60 members eventually, with 5 piloted during the grant period; Provider Collaborative may provide other opportunities to serve members, but this is not clearly defined or projected</li></ul>
<ul style="list-style-type: none"><li>• I – provided measurable objectives</li></ul>
<ul style="list-style-type: none"><li>• I – metrics are provided to demonstrate outcomes</li></ul>
<ul style="list-style-type: none"><li>• I – project will comply with all rules</li></ul>
<ul style="list-style-type: none"><li>• I – fiscally sound agency to manage project, with space and current staff prepared to engage; as a Harold Alfond Center Compact member with employee skill advancement project will provide some resources to leverage and extend training on Enabling Technology</li></ul>
<ul style="list-style-type: none"><li>• I – provided clear timeline</li></ul>
<ul style="list-style-type: none"><li>• I – operational templates and sample policies and procedures, roadmaps for use of remote supports to be developed; Remote Support Service Center; ongoing operation of Remote Support Device Demonstration Center.</li></ul>
<ul style="list-style-type: none"><li>• I – MaineCare reimbursement and billing codes provided, and the redirection of staff resources to other clients through the use of remote technologies</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>•</li></ul>
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**STATE OF MAINE  
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**BIDDER NAME:** Independence Advocates of Maine

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- OK

**Litigation**

- None

**Part I. Eligibility**

- Eligible

**Part II. Prioritization Categories**

- Yes – points should be awarded

**Part III. Proposed Project Activities**

- Yes – listed on application

- P = meets criteria for this section

- P – excellent proposal – exciting expansion and use of technology to provide supports to consumers

- P = looks good

- P – clear outcomes

- P – good description of the problem – used specific example which helped clarify the problem

- P – clear objectives

- P - Clear

- P - 60 initially and then others form other agencies after

- Excellent initial measurable objectives

- 

- P – good description of this

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• P - Excellent resources outside of the grant to assist</li></ul>
<ul style="list-style-type: none"><li>• P – lots of current activities under way – grant will supplement and support this work</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• Sustainability plan provided</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• P – looks clear and very appropriate to meet needs of the proposal</li></ul>
--

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**DATE:** 11/23/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** DHHS/OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 11/2/2022

**Litigation**

- Provided (none)

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4 and notes that they currently provide MaineCare services

**Part II. Prioritization Categories**

- Yes

**Part III. Proposed Project Activities**

- Several partners are listed with contact information
- Experience with providing services to individuals with developmental disability, including HCBS
- Applicant has described project in detail, the focus of which is expanding/enhancing services through assistive technology and remote supports
- A detailed implementation strategy is provided
- Details are provided to expand use of technology to serve individuals receiving HCBS
- Lack of or limited access in rural areas
- Objectives and outcomes are detailed
- Individuals receiving HCBS MaineCare Policy Section 21 and Section 29 residing in the under-served counties identified in the RFA



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\*\*\*\*\*

• 60+ individuals receiving HCBS
• Provided in detail
• Metrics are provided in the proposal
• HCBS covered services
• Detailed in proposal
• Detailed in proposal
• Detailed in proposal
• Detailed in proposal

<b>Part IV. Budget Form and Narrative</b>
• The Applicant requests \$198,543 for a 12-month period

**STATE OF MAINE  
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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q

**Litigation**

- Q

**Part I. Eligibility**

- P- provided

**Part II. Prioritization Categories**

- P- provided

**Part III. Proposed Project Activities**

- P-provided
- P- detailed
- I- unique concept
- N- will be developed
- I- use of enabling technologies
- P- provided
- I- unique service
- P-provided
- Q- 5 during grant period
- P-provided
- Q-member focus?
- P-provided
- P-detailed
- P-detailed

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• P-provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Met Requirement

**Part I. Eligibility**

- Met Requirement

**Part II. Prioritization Categories**

- I – Proposal indicates they would provide services in the five named under-served counties, but the app and services appear to be Cumberland – county focused for the Pilot. Pilot is not in an under-served area.

**Part III. Proposed Project Activities**

- I – Partner information is provided
- I – provider has extensive community integration experience in the Brunswick, ME area on section 21 and 29 services.
- I – proposal is for an application for phone for calendar access and supporting data in PCP, profiles, and community activities within 30 miles of Brunswick. In addition a staff member Community Integration Specialist is proposed. Remote touchscreen monitors at sites to provide access to calendaring etc info.
- I – Implementation plan described
- I - Increase in community activities by 20%; link goals and interests in an accessible format; will allow individuals to complete 90% of goals through the year.

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<ul style="list-style-type: none"> <li>• I – reduce the barriers to knowing what activities are available and when to meet goals; reduce accessibility (reading visual auditory, cognitive etc impairment) issues through technology;</li> </ul>
<ul style="list-style-type: none"> <li>• I – See 5</li> </ul>
<ul style="list-style-type: none"> <li>• I – Section 20, 21, 29</li> </ul>
<ul style="list-style-type: none"> <li>• 125 annually</li> </ul>
<ul style="list-style-type: none"> <li>• Q – qualitative study of personal relationships, statistics on achievement of personal goals using the tool vs not using the tool or prior to using tool?</li> </ul>
<ul style="list-style-type: none"> <li>• I – Weekly report on activity participation; metrics on community participation</li> </ul>
<ul style="list-style-type: none"> <li>• I – fully compliant with rules</li> </ul>
<ul style="list-style-type: none"> <li>• I – access to All About Me books, and Positive Personal Profiles, and input from members; use of community partnerships; office space, office equipment, management staff supports</li> </ul>
<ul style="list-style-type: none"> <li>• I – timeline is provided</li> </ul>
<ul style="list-style-type: none"> <li>• I – activities are billable, CIS system time is billable. The app will not qualify for MaineCare reimbursement.</li> </ul>
<ul style="list-style-type: none"> <li>• I – the support for the project is seen as short-term during implementation, and will be integrated once in place with standard operations.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• I – budget and narrative is provided.</li> </ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- OK

**Litigation**

- None

**Part I. Eligibility**

- Eligible

**Part II. Prioritization Categories**

- Priority category points not met

**Part III. Proposed Project Activities**

- Yes numerous partners listed
- This is met
- I The proposal is an interesting one, but it would be helpful to know if there is already an AP like the one described available which could be modified and adapted for use by IA – it seems like there should be
- 
- The implementation strategies make sense – would want to ensure information in the AP is protected
- Description is clear
- Problem is clearly described
- Project objectives are outlined and could help this agency be more efficient in helping individuals they serve access community events
- IDD – members served by IA
- 125

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<ul style="list-style-type: none"><li>• Objectives look fine</li></ul>
<ul style="list-style-type: none"><li>• Will be able to use reports from the AP to determine how individuals are accessing community activities</li></ul>
<ul style="list-style-type: none"><li>• Complies with and supports the rule</li></ul>
<ul style="list-style-type: none"><li>• IA has many community partnerships which can be leveraged for the project</li></ul>
<ul style="list-style-type: none"><li>• Listed</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The budget looks clear – again this evaluator wonders if it would be less expensive to use an existing APP scheduler which could be adapted for use</li></ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 11/7/2022

**Litigation**

- Provided (none)

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- No (Applicant responded “Yes” however the counties listed are not consistent with the under-served areas identified for this RFA)

**Part III. Proposed Project Activities**

- Partners are listed with contact information
- Large organization with extensive experience with providing services to individuals with developmental disability
- Detailed project description is provided, the focus of which is to develop an electronic application to support community integration
- Use of Community Integration Specialist/Scheduler
- A detailed strategy is provided
- Greater community integration
- Accessibility barriers
- Details are provided
- Individuals receiving HCBS MaineCare Policy Sections 20, 21 and 29
- 125/year
- Measurable objectives are provided



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<ul style="list-style-type: none"><li>• Metrics are included in the proposal</li></ul>
<ul style="list-style-type: none"><li>• Q. Intended services are included in HCBS?</li></ul>
<ul style="list-style-type: none"><li>• The Applicant has provided details to support the proposal</li></ul>
<ul style="list-style-type: none"><li>• The Applicant has provided details</li></ul>
<ul style="list-style-type: none"><li>• MaineCare reimbursable services</li></ul>
<ul style="list-style-type: none"><li>• 18-month project to develop and implement the app (funding request is for 24 months)</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant request \$330,999 for a 2-year period</li></ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-provided

**Litigation**

- P-provided

**Part I. Eligibility**

- P- provided

**Part II. Prioritization Categories**

- P-provided

**Part III. Proposed Project Activities**

- P-provided
- P-provided
- I- Unique service
- P-provided
- P-provided
- I – interesting approach
- Q- how to get from objectives to outcomes
- P-provided
- P-provided
- Q- measurable?
- P-provided
- P-provided
- P-provided
- P- detailed

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Independence Association

**DATE:** 11/22/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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<ul style="list-style-type: none"><li>• P- provided</li></ul>
<ul style="list-style-type: none"><li>• Q- 18 months</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Living Innovations

**DATE:** 11/23/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Met Requirement

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- I – yes. Provider serves all counties of Maine.

**Part III. Proposed Project Activities**

- I – No partner provided
- I – 23 years of experience in three states providing IDD/Autism services, currently serving 975 individuals in Maine
- I – enhance access of individuals to Shared Living, particularly those transitioning from high acuity situations to less restrictive environments, supporting individuals moving to Shared Living from March 15, 2020 through December 31, 2023
- I – no implementation strategy is defined, only tier descriptions
- I – fulfill dreams of members to live in a home with a family that cares; Option to move from congregate care to cost-effective Shared Living; providing care in the least restrictive setting possible; enable safe levels of independence; specialized support and resources for making transitions; enhance delivery of quality services; improve health by addressing urgent and ongoing behavioral concerns; reduce emergency room visits, crisis calls, behavioral interventions and reportable events.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Living Innovations

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**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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<ul style="list-style-type: none"> <li>• I – improve living options for members with higher behavioral needs</li> </ul>
<ul style="list-style-type: none"> <li>• I – reduce long term care costs and increase access to Shared Living</li> </ul>
<ul style="list-style-type: none"> <li>• I – Section 21 members who are have moved or will be moving from higher acuity situations—such as crisis units, long-term care centers, or group homes—to Shared Living between March 15, 2020 through December 31, 2023. Section 29 members needing inclusive supports</li> </ul>
<ul style="list-style-type: none"> <li>• 15 members</li> </ul>
<ul style="list-style-type: none"> <li>• I - Reduce emergency department visits due to behavioral challenges by 50 percent from initial intake. Reduce support needed from crisis services by 50 percent from initial intake. Reduce incidents of behavioral intervention support by 50 percent from initial intake. Reduce reportable events by 25 percent from initial intake.</li> </ul>
<ul style="list-style-type: none"> <li>• I - Complete baseline participant and caregiver surveys at intake to measure satisfaction with personalized interaction; time supported to work on personal goals; and data regarding emergency department visits, crisis calls, behavioral interventions, and reportable events. Conduct quarterly participant and caregiver surveys to measure results, capture data, and make adjustments to supports as necessary. Continually monitor health and safety measures, including data on emergency department visits, crisis calls, Adult Protective Services calls, police intervention, and reportable events.</li> <li>• ? If cost reduction is a primary goal (Item 7), why isn't that listed as a metric? Or increase in access to Shared Living?</li> </ul>
<ul style="list-style-type: none"> <li>• I – full compliance with rules</li> </ul>
<ul style="list-style-type: none"> <li>• I – SME's in QA etc, community living, DSP's, Training department, in kind commitment of existing commitment and supplies; 15 offices across Maine; leadership and staff time' local partnerships and Mosaic.</li> </ul>
<ul style="list-style-type: none"> <li>• I – tasks and timeline provided</li> </ul>
<ul style="list-style-type: none"> <li>• I – the introduction of tiered living services. Offers recommendations to integrate this service into MaineCare service delivery</li> </ul>
<ul style="list-style-type: none"> <li>• I – HCBS reimbursement</li> </ul>

**Part IV. Budget Form and Narrative**

•

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Living Innovations

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- OK

**Litigation**

- 

**Part I. Eligibility**

- OK

**Part II. Prioritization Categories**

- Yes – points awarded

**Part III. Proposed Project Activities**

- NA

- Met

- Project is innovative and interesting

- N – this initial outline does not describe what the project is

- The tiers of support outlined look interesting – still not sure how this is implemented

- Good outcomes

- Good outline of the problem using data and a report from OADS

- Clear objectives and outcomes

- 

- This number (15) seems a little low

- These could be fleshed out a bit more

- 

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

•
<ul style="list-style-type: none"><li>• N - the following activities would not be the responsibility or role of an agency:<ul style="list-style-type: none"><li>○ Review and assess all process flows against HCBS Global Rule, OMS, and CMS rules and regulations. •</li><li>○ Review and align all policies and procedures to incorporate project outcomes.</li></ul></li></ul>
•
•

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Even after reviewing the proposal and looking at the budget I am not sure how this project will work</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Living Innovations

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 7/6/2022

**Litigation**

- Provided statement (none) – see Appendix D

**Part I. Eligibility**

- Responded “Yes” to 1-4
- 22 years experience providing HCBS under 4 of the 5 waiver programs

**Part II. Prioritization Categories**

- Yes, although not clear whether the project will be targeted specifically to under-served counties identified for this RFA, or if included
- Plans include services in Aroostook, Franklin, Hancock, Penobscot, Piscataquis, Washington

**Part III. Proposed Project Activities**

- No partners are intended
- 20+ years’ experience; provide an array of service models/features (shared living, in-home/community support, employment, community membership; part of a larger org may be a value-add; mission-driven to serve individuals with ID/ASD
- Opening the Door to Shared Living project - target individuals transitioning from higher acuity situations—such as crisis units, long-term care centers, or group homes—to less restrictive environments
- Project outline, key features, staff provided
- 12-month project (calendar year 2023)
- Provided



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**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Tiered-approach, depending on level of supports needed by individuals</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided details</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided detailed response</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided detailed response</li> </ul>
<ul style="list-style-type: none"> <li>• Mainly targeted to individuals receiving Section 21, but some Section 29</li> </ul>
<ul style="list-style-type: none"> <li>• 15</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided detailed response</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided detailed response</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant intends to comply</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant's staff, physical space, in-kind contributions to support project, national partner</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided detailed response</li> </ul>
<ul style="list-style-type: none"> <li>• Tiered services potentially eligible for HCBS reimbursement</li> </ul>
<ul style="list-style-type: none"> <li>• Eligibility for HCBS reimbursement</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Applicant requests the maximum allowed for the grant - \$500K – for a 1-year period</li> <li>• Vast majority of funds to support agency staff/resources, and contracted clinical and other support</li> </ul>

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**DATE:** 11/30/2022

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**Individual Evaluator Comments:**

**Certificate of Insurance**

P-Provided

**Litigation**

- P-Provided

**Part I. Eligibility**

- P-Answer Provided

**Part II. Prioritization Categories**

- P – answer provided

**Part III. Proposed Project Activities**

- N- N/A – no partners – though later in document they mention having several
- P – provided
- P – detailed, practicality-? Tiered rates
- P-provided
- P – increased options for behaviorally challenged
- P- less available residential options for the behaviorally challenged
- Q-Provided but not supported
- P- Provided- Section 21 individuals leaving high acuity situations (i.e. crisis)
- N-15
- Q -provided but? -dramatic 50% reduction in E.R. visits, crisis supports, behavioral intervention, 25%reduction in reportable events per individual.
- P-provided
- Q- HCBS choice of residential setting
- P-provided but refers to partners which they did not list above.

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P- detailed</li></ul>
<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• Q-provided an answer but seems dependent on tiered service rates</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** 11/30/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met requirement</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Met requirement</li> </ul>
<b>Part I. Eligibility</b>
<ul style="list-style-type: none"> <li>• Met requirement</li> </ul>
<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"> <li>• ? – Dependent on Departmental decisions regarding agencies to include in project</li> </ul>
<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"> <li>• I – No specific partners are listed</li> </ul>
<ul style="list-style-type: none"> <li>• I – MMC has supported individuals with disabilities or other barriers since 1970's, and in 1996 established an internal department named the Department of Vocational Services for voc rehab. Provided description of program and staffing.</li> </ul>
<ul style="list-style-type: none"> <li>• Embed two Community Work Incentives Coordinators to be embedded in community case management agencies or direct service providers to provide technical assistance to the agencies and case managers in benefits and work incentives questions when they arise. Provide Work &amp; Benefits Navigator Training (WBNT) to all staff at designated agencies.</li> </ul>
<ul style="list-style-type: none"> <li>• Timeline provided in #3 and implementation strategy, essentially hiring staff and providing counseling and training. Conduct evaluation.</li> </ul>
<ul style="list-style-type: none"> <li>• Increased number of CWICs providing services;</li> </ul>

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**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Higher number of Benefits Counseling Services clients and HCBS waiver members served annually;</li> <li>• Increase in referrals from pilot partner agencies and total BCS program;</li> <li>• Partner agency staff attendance at Work &amp; Benefits Navigator Training;</li> <li>• Improved awareness and knowledge of work incentives, benefits and employment resources among partner agencies and HCBS consumers who receive benefits counseling; and</li> <li>• Improved participation in community employment activities since start of pilot (i.e. Vocational Rehabilitation, Career Planning, working, volunteering).</li> </ul>
<ul style="list-style-type: none"> <li>• Meet gaps in awareness about work incentives for social security benefits</li> <li>• Concerns about benefits need to be minimized and clarified for members to receive them and participate</li> </ul>
<p>If awarded, this pilot project will have three objectives:</p> <ul style="list-style-type: none"> <li>• Increase the number of clients receiving and referred to Benefits Counseling Services</li> <li>• Increased awareness of benefits, work incentives, and employment resources among partnering HCBS provider agencies and waiver members</li> <li>• Improved participation in community employment activities among waiver members.</li> </ul>
<ul style="list-style-type: none"> <li>• All MaineCare members with waivers that include Career Planning, Employment Specialist, or Work Support as available services may benefit from this program. To qualify for individualized Benefits Counseling Services, the waiver member must be working or want to work in the future <b>and</b> have questions about how working impacts benefits.</li> </ul>
<ul style="list-style-type: none"> <li>• 200 waiver members served individually</li> </ul>
<ul style="list-style-type: none"> <li>• See #7</li> </ul>
<ul style="list-style-type: none"> <li>• Number of total people and HCBS waiver members receiving benefits counseling;</li> <li>• Number of referrals from pilot partner agencies compared to all Benefits Counseling referrals and baseline referrals from partner agencies before the pilot began;</li> <li>• Number of partner agency staff who attend Work &amp; Benefits Navigator Training;</li> <li>• Improved awareness and knowledge of work incentives, benefits and employment resources among partner agencies and HCBS consumers who receive benefits counseling; and</li> <li>• Number of people engaged in community employment activities since start of pilot (i.e. Vocational Rehabilitation, Career Planning, working, volunteering).</li> </ul>

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<ul style="list-style-type: none"> <li>• Will comply with all rules</li> </ul>
<ul style="list-style-type: none"> <li>• Department of Vocational Services' leadership</li> <li>• Department of Vocational Services staff engagement</li> <li>• Network of relationships in Voc Services</li> <li>• Maine Health's services in: data collection and reporting, accounting and financial planning, information technology, employer relations, interpreting &amp; cross cultural services, and library &amp; knowledge services. Both Vocational Services office locations in Portland and Biddeford are available for project staff to use for individual client meetings when needed;</li> </ul>
<ul style="list-style-type: none"> <li>• Hire and train two new CWICs to provide individualized work incentives counseling to HCBS waiver consumers receiving services by selected provider agencies</li> <li>• Work with the Department to select Community Case Management and HCBS provider agencies where the dedicated CWICs will serve. Sub-activities include conducting outreach with potential and selected partner agencies.</li> <li>• Deliver Work &amp; Benefits Navigator Training (WBNT) to staff at select partner agencies. Sub-activities include providing technical assistance and consultation to staff after they attend WBNT training.</li> </ul>
<ul style="list-style-type: none"> <li>• It is possible for Medicaid waivers to cover benefits counseling services on a fee-for-service, hourly basis. Other states have done so. This pilot creates a real opportunity to identify the best mechanism by which this could be possible in Maine, expanding capacity of the benefits counseling system to respond to the often complex benefits counseling needs of HCBS waiver members.</li> </ul>
<ul style="list-style-type: none"> <li>• Through adoption of this service in a waiver program, this service could be funded through MaineCare HCBS</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Provided narrative. Budget is reasonable and clear.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** 12/6/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"><li>• Yes</li></ul>
<b>Litigation</b>
<ul style="list-style-type: none"><li>• NA</li></ul>

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"><li>• OK</li></ul>

<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"><li>• Yes Points Awarded</li></ul>

<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"><li>• OK</li></ul>
<ul style="list-style-type: none"><li>• Met will work with CCM agencies</li></ul>
<ul style="list-style-type: none"><li>• While the work they will be doing is similar to what they are currently doing, the project is to expand it to work directly with HCBS waiver members and also to collaborate by training CCM agencies and imbedding the CWIC in one of the agencies in two of the underserved areas which is innovative. Applicant provided a detailed timeline and responsibilities of staff</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided a detailed implementation strategy also within question 3</li></ul>
<ul style="list-style-type: none"><li>• Expected Outcomes which are clear:<ul style="list-style-type: none"><li>• Increased number of CWICs providing services;</li><li>• Higher number of Benefits Counseling Services clients and HCBS waiver members served annually;</li><li>• Increase in referrals from pilot partner agencies and total BCS program;</li></ul></li></ul>

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Partner agency staff attendance at Work &amp; Benefits Navigator Training;</li> <li>• Improved awareness and knowledge of work incentives, benefits and employment resources among partner agencies and HCBS consumers who receive benefits counseling;</li> <li>• Improved participation in community employment activities since start of pilot (i.e. Vocational Rehabilitation, Career Planning, working, volunteering)</li> </ul>
<ul style="list-style-type: none"> <li>• The problem is well articulated</li> </ul>
<ul style="list-style-type: none"> <li>• There are Clear objectives outlined</li> <li>• Increase the number of clients receiving and referred to Benefits Counseling Services Amended Application Form 9/13/2022 10 2.</li> <li>• Increased awareness of benefits, work incentives, and employment resources among partnering HCBS provider agencies and waiver members</li> <li>• Improved participation in community employment activities among waiver members.</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• 100 new individuals served per year,200 total</li> </ul>
<ul style="list-style-type: none"> <li>• Responded to in number 7</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are clear – probably what they use in their current CWIC program</li> </ul>
<ul style="list-style-type: none"> <li>• This proposal fully complies with and supports the HCBS global rule and all rules and regulations of OMS and CMS</li> </ul>
<ul style="list-style-type: none"> <li>• Current staff resources at Maine Med are available</li> </ul>
<ul style="list-style-type: none"> <li>• Timeline is provided in # 3, other activities include the following:             <ul style="list-style-type: none"> <li>• Hire and train two new CWICs to provide individualized work incentives counseling to HCBS waiver consumers receiving services by selected provider agencies</li> <li>• Work with the Department to select Community Case Management and HCBS provider agencies where the dedicated CWICs will serve. Sub-activities include conducting outreach with potential and selected partner agencies.</li> <li>• Deliver Work &amp; Benefits Navigator Training (WBNT) to staff at select partner agencies. Sub-activities include providing technical assistance and consultation to staff after they attend WBNT training.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• Responded to clearly</li> </ul>
<ul style="list-style-type: none"> <li>• Sustainability plan includes recommendation to include this service in the waivers.</li> </ul>



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**EVALUATOR DEPARTMENT:** DHHS

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**Part IV. Budget Form and Narrative**

- Budget total is: 270,393 – most of the budget is to cover two salary lines for new CWICs and some for the program manager and data specialist – cost of proposal aligns with the proposal services.

**STATE OF MAINE  
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**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Unable to view/open document at time of review

**Litigation**

- Applicant provided statement (none)

**Part I. Eligibility**

- Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- Applicant responded “Yes” but it is unclear – state they will work with the Department to identify the case management or HCBS providers to work with and they could be in under-served populations

**Part III. Proposed Project Activities**

- The applicant states the partners will be case management or HCBS providers invited to participate and selected/chosen by the Dept.
- Long history of providing a wide range of services – focused on employment and employment-related support
- Applicant provided outline of project and timeline
- The gist of the project is to hire 2 Community Work Incentives Coordinators (CWICs) to dedicate to HCBS waiver members
- Provide Benefits Counseling Services with new features (more intense, targeted?)
- Feb 2023-Mar 2024 (14 months) or longer if funding extended
- Applicant described in #3 and did not elaborate further
- Applicant provided detailed response

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Applicant provided detailed response</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided detailed response</li></ul>
<ul style="list-style-type: none"><li>• Individuals receiving HCBS who are working or want to work</li><li>• Must be receiving Career Planning, Employment Specialist, or Work Support as available services</li></ul>
<ul style="list-style-type: none"><li>• 200</li></ul>
<ul style="list-style-type: none"><li>• Applicant referred to #7 for response, and SMART (per CDC)</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided detailed response</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided detailed response</li></ul>
<ul style="list-style-type: none"><li>• Applicant resources</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided detailed response</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided detailed response</li></ul>
<ul style="list-style-type: none"><li>• HCBS billable service</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Unable to open/review budget documents at time of review</li></ul>

**STATE OF MAINE  
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**BIDDER NAME:** MaineHealth dba Maine Medical Center- Dedicated HCBS Benefits Counseling

**DATE:** 11/30/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-provided but cannot be viewed

**Litigation**

- P-provided – no litigation

**Part I. Eligibility**

- P- Provided

**Part II. Prioritization Categories**

- P- could be- Dept choice

**Part III. Proposed Project Activities**

- P provided – no current partners but the Dept would choose the partners
- P-very detailed
- P- provided -very detailed
- P-provided
- P-provided
- P- unawareness of work incentives
- P- increased awareness of benefits, work incentives employment resources
- P- all waiver members interested in employment
- P-200+
- P -provided(SMART)
- P-provided
- P- provided- in alignment
- P-many listed

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• P -provided
• Q-?
• P-provided

<b>Part IV. Budget Form and Narrative</b>
• Q-Could not open Budget forms

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**BIDDER NAME:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** 11/30/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- Partners and contact information is provided
- Maine Medical Center has been supporting individuals with disabilities and other barriers to employment to find employment since the 1970's. In 1996, the Department of Vocational Services (DVS) was established and has since successfully obtained and implemented many state and federal grants and cooperative agreements.
- Expand employment services capacity in York and Cumberland counties by hiring two additional staff. For: HCBS Employment Liaison role, and Employment Specialist/Career planner.
- Hire, orient staff
- Respond to vendor calls and direct service to waiver members
- Consulting services to all service providers on employment access
- Share resources and techniques for competitive integrated employment
- Provide trainings for agencies on work incentives

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<ul style="list-style-type: none"> <li>• Offer professional development on Employment First principles</li> </ul>
<ul style="list-style-type: none"> <li>• Outcome 1. Waiver members will have improved access to employment continuum services through at least five (5) HCBS provider agencies.</li> <li>• Outcome 2. Waiver members will have more choices of Work Support and Career Planning service providers.</li> <li>• Outcome 3. Waiver members will experience more timely transition from BRS to DHHS long-term support services.</li> </ul>
<ul style="list-style-type: none"> <li>• Increase the number of individuals in competitive integrated employment due to:             <ul style="list-style-type: none"> <li>• 99% of non-residential HCBS settings do not have a goal in place to increase the number of people in competitive integrated employment, nor a mechanism to track data on this goal.</li> <li>• 96% of non-residential HCBS settings do not provide meaningful person-centered assessments about what is important and valuable to the person regarding integrated work.</li> </ul> </li> </ul> <p>(Source October 27, 2021 HCBS Provider Meeting – data collection/data source is not cited)</p> <ul style="list-style-type: none"> <li>• This project will extend opportunities to DHHS-OADS HCBS provider agencies (York and Cumberland Counties) for additional support toward achieving their employment-related compliance goals.</li> <li>• DVS will also expand internal capacity to deliver Career Planning Services for Waiver members in the region.</li> </ul>
<p>Objectives for intended outcome 1:</p> <ul style="list-style-type: none"> <li>• Collaborate with HCBS agencies to ensure that all people with disabilities receiving HCBS services have the opportunity to discuss and choose competitive, integrated employment.</li> <li>• Provide opportunity for HCBS agency to enroll its staff in training to advance awareness and understanding of Social Security disability work incentives.</li> <li>• Make available professional development opportunities for staff to develop and/or expand skills related to supporting Employment First for all individuals served.</li> <li>• Share resources regarding techniques and practices for encouraging pursuit of competitive, integrated employment for Maine people with disabilities receiving HCBS services</li> </ul> <p>Objective intended outcome 2:</p>

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<ul style="list-style-type: none"> <li>• Provide support, resources and opportunity for at least five (5) HCBS agencies to expand its capacity to offer work support and career planning services for the clients they serve.</li> </ul> <p>Objective intended outcome 3:</p> <ul style="list-style-type: none"> <li>• Share knowledge and resources, as the sole provider of BRS employment services in the region and as a provider of Waiver work supports, to improve continuity of employment support services across DHHS OADS providers and Maine’s Division of Vocational Rehabilitation and Maine’s Division for the Blind and Visually Impaired.</li> </ul>
<ul style="list-style-type: none"> <li>• All MaineCare members with waivers that include Career Planning, Employment Specialist, or Work Support as available services may benefit from this program’s activities.</li> </ul>
<ul style="list-style-type: none"> <li>• No estimate is provided</li> </ul>
<ul style="list-style-type: none"> <li>• Collaborate with at least five (5) HCBS provider agencies who choose to engage in additional support provided by this project.</li> <li>• Target 100% of waiver members receiving HCBS services have the opportunity to discuss and choose competitive, integrated employment.</li> <li>• Provide opportunity and resources to a minimum of five (5) HCBS agencies’ staff for training to advance awareness and understanding of employment services for the clients they serve.</li> <li>• Provide resources for professional development opportunities for staff to develop and/or expand skills related to work support services for the individuals they serve.</li> <li>• Share internal knowledge to support at least fifteen (15) BRS clients who are employed waiver members to successfully obtain work support from a provider agency of their choosing.</li> <li>• Deliver services to at least fifteen (15) new waiver members who choose MMC DVS as a career planning service provider.</li> </ul>
<ul style="list-style-type: none"> <li>• DVS Career Planner will respond to DHHS vendor calls and following client choice, will develop a service implementation plan within 10 business days of service date.</li> <li>• DVS will utilize its internal data system “Entellitrak” to track consultative and direct service delivery data and outcomes.</li> <li>• DVS leadership will develop and implement an evaluation plan within 30 days of contract start date.</li> <li>• DVS will provide quarterly reports within 15 days after the end of each quarter and a final evaluation and outcome at end of grant funding.</li> </ul>



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<ul style="list-style-type: none"> <li>• Will comply with all rules</li> </ul>
<ul style="list-style-type: none"> <li>• Network of relationships with stakeholder groups in Maine</li> <li>• Department of Vocational Services leadership and background</li> <li>• Strong employee engagement</li> <li>• Current partner with OADS ES staff in DVS offices</li> <li>• Partnership with five HCBS agencies for Employment First</li> <li>• MMC resources: data collection and reporting, accounting and financial planning, information technology, employer relations, interpreter &amp; cross cultural services, and library &amp; knowledge services. Both Vocational Services office locations in Portland and Biddeford.</li> </ul>
<ul style="list-style-type: none"> <li>• See question #3</li> </ul>
<ul style="list-style-type: none"> <li>• Employment Liaison consulting services for a fee with agencies</li> <li>• Expand a menu of services in the waiver programs for employment services</li> </ul>
<ul style="list-style-type: none"> <li>• Develop a consultative fee schedule</li> <li>• Establish a strategy to create a volume of referrals to sustain the service</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget narrative and form provided and are clear and reasonable</li> </ul>

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**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** 12/6/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• yes</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• na</li> </ul>

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"> <li>• meets</li> </ul>

<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"> <li>• no</li> </ul>

<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"> <li>• Yes - listed agencies they would work with</li> </ul>
<ul style="list-style-type: none"> <li>• Exceeds</li> </ul>
<ul style="list-style-type: none"> <li>• Provides a clear outline of a proposed innovative project which will support agencies and build more capacity to provide work supports and career planning service capacity in York and Cumb counties</li> </ul>
<ul style="list-style-type: none"> <li>• Implementation strategies are clearly described, along with detailed project timeline</li> </ul>
<ul style="list-style-type: none"> <li>• Outcome 1. Waiver members will have improved access to employment continuum services through at least five (5) HCBS provider agencies.</li> <li>• Outcome 2. Waiver members will have more choices of Work Support and Career Planning service providers.</li> <li>• Outcome 3. Waiver members will experience more timely transition from BRS to DHHS long-term support services.</li> </ul>

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**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Per the HCBS Provider Meeting held on October 27, 2021, one-quarter of all non-compliance in Maine HCBS non-residential settings is related to supporting and encouraging opportunities for waiver members' competitive integrated employment, and:</li> <li>• 99% of non-residential HCBS settings do not have a goal in place to increase the number of people in competitive integrated employment, nor a mechanism to track data on this goal.</li> <li>• 96% of non-residential HCBS settings do not provide meaningful personcentered assessments about what is important and valuable to the person regarding integrated work.</li> </ul>
<ul style="list-style-type: none"> <li>• Project objectives and outcomes clearly outlined</li> </ul>
<ul style="list-style-type: none"> <li>• All waiver members who can currently access career planning, employment specialist or work support</li> </ul>
<ul style="list-style-type: none"> <li>• The liaison role will support up to five agencies, direct career planning will be provided to 30 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• Provided in detail</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics provided</li> </ul>
<ul style="list-style-type: none"> <li>• This project fully complies and supports the HCBS global rule, rules and regs of OMS and CMS</li> </ul>
<ul style="list-style-type: none"> <li>• Additional resources are described in detail</li> </ul>
<ul style="list-style-type: none"> <li>• Outlined in proposal</li> </ul>
<ul style="list-style-type: none"> <li>• Outlined in proposal</li> </ul>
<ul style="list-style-type: none"> <li>• Sustainability plan recommended</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget - \$212.840 to cover mostly personnel costs for the staff in the project – Budget is fine.</li> </ul>

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**BIDDER NAME:** MaineHealth dba Maine Medical Center- HCBS Employment Liaison

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided, but not able to open/review document

**Litigation**

- Applicant provided statement (none)

**Part I. Eligibility**

- Yes, eligible; Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- No, services will be provided in York and Cumberland counties; Applicant recognizes these are not under-served areas for purposes of this RFA

**Part III. Proposed Project Activities**

- Partners are HCBS providers
- 5 are identified for the initial work
- Applicant has a long-standing history of providing services to people with ID/ASD
- Particular focus is on employment-related services
- Applicant provided a detailed plan
- Project is to expand services in York and Cumberland counties
- 2 project staff
- Jan 2023-Mar 2024
- Applicant provided a detailed implementation strategy
- Applicant provided a list of expected outcomes
- Applicant provided a response
- Applicant listed out objectives and intended outcomes

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• All waiver members with employment-related included as covered services
• 30
• Applicant provided detailed response
• Applicant provided metrics
• Q. does the service proposed meet compliance?
• Applicant's resources
• Activities and timeline are provided
• Fee-for-service (not MaineCare reimbursable)
• Q. is the plan sustainable?

<b>Part IV. Budget Form and Narrative</b>
• Budget forms were provided but not available for review

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?- provided but could not open

**Litigation**

- Q?-Provided but could not open

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P- no not in underserved areas

**Part III. Proposed Project Activities**

- P- provided
- P- detailed
- P- detailed
- N- specifics?
- Q- how?
- P - provided
- P -provided
- P-provided – all waiver members with waivers that include
- Career Planning, Employment specialists or work support
- Q-30?
- P-provided
- P-provided
- P- provided
- P-detailed

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<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• N- none</li></ul>
<ul style="list-style-type: none"><li>• N- not all sustainable -</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Q-provided but could not open</li></ul>

**STATE OF MAINE  
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**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Momentum Inc

**DATE:** 11/30/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement

**Part I. Eligibility**

- Met Requirement

**Part II. Prioritization Categories**

- ? – Section 8 indicates an intention to serve all 16 counties on start-up.

**Part III. Proposed Project Activities**

- Partners are listed with contact information
- Momentum incorporated in 2000, serving 300 IDD/Autism clients across the state, with 65 staff members drawing on three office locations – Casco, Windham, and Bangor. Leadership staff are described.
- Implement on-demand hailing transportation services to support employment-related needs for HCBS waiver members
- Select program staff, prepare training materials and train program staff.
- Develop program protocols and materials as needed.
- Attempt to agree with Uber to access telephonic (including text) access to Uber drivers who serve Momentum clients.
- Recruit program participants from clients across Momentum service locations.
- Recruit natural service providers for participant transportation where available.
- Establish accounts for payment of Uber transportation by client from within Uber hailing app.



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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Train staff in the use of Uber hailing app.</li> <li>• Train clients and natural support in the use of the Uber hailing app. Provide a device for the app where the client does not currently possess one.</li> <li>• Staff performs pre-program assessments of employer opinions and client opinions regarding sufficiency and reliability of transportation services and compiles report.</li> <li>• Staff initiates “soft” start of the project and performs ride-along with clients as part of process, documenting experiences.</li> <li>• Staff goes “live” with project and monitors and assesses thoroughly, addressing any challenges as they arise.</li> <li>• Staff performs post-program assessments of employer opinions and client opinions regarding sufficiency and reliability of transportation services and compiles report.</li> <li>• Staff prepares and submits final project report and budget report for the project and submits report.</li> </ul>
<ul style="list-style-type: none"> <li>• Individuals will improve their work attendance by managing their own transportation budget, improving natural supports and arranging for market-based on-demand rides to and from work.</li> <li>• The transportation cost in the project may be no more than of existing NET costs and ideally will match or beat current NET costs.</li> <li>• Employer dissatisfaction with transportation issues will decline by 80% or more.</li> <li>• Employees experiencing problems with work-related transportation will decrease by 80% or more.</li> <li>• Participants will achieve a significant degree of self-directed transportation.</li> </ul>
<ul style="list-style-type: none"> <li>• Over-stressed existing non-emergency transportation (NET) systems with logistical and driver retention issues</li> <li>• 1 hour response times for NET systems do not work to support timely employment start times</li> <li>• Failures of NET system then undermines trust in the program</li> </ul>
<ul style="list-style-type: none"> <li>• The reduction of transportation-related employment challenges by 80% or more (currently about 54% of Momentum clients have significant NET-related employment challenges).</li> <li>• The structure, safety features, and operating parameters for a client-operated, Momentum-monitored, reliable, market-driven NET system.</li> </ul>

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<ul style="list-style-type: none"> <li>• The training, mentoring, and monitoring of participants in how to use and pay for market-based, on-demand NET providers.</li> <li>• The training, mentoring, and monitoring of participants in transportation safety.</li> <li>• The establishment of a partnership with Uber in this project, so that it functions as a demonstration of how their model can be used in the social services sector.</li> <li>• The decrease by more than 80% of employer concerns or issues regarding transportation of clients employed or seeking employment who are program participants.</li> <li>• Provided ride services will increase to above 90% of all rides to project participants, and an articulation of money saved to the state by avoiding no-show drivers will be articulated in the final report.</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29 members receiving employment support across all 16 counties in Maine</li> </ul>
<ul style="list-style-type: none"> <li>• 8-12 participants</li> </ul>
<ul style="list-style-type: none"> <li>• Individuals will bring their transportation-related work attendance challenges to zero by managing their own transportation budget and using market-based professional transportation services (Uber) and improving natural supports to provide reliable transportation.</li> <li>• The transportation cost in the project is projected to cost no more than the existing NET costs (as can be best calculated by Momentum), and will likely result in approximately a 20% savings over current costs.</li> <li>• Employer dissatisfaction with transportation issues will decline by 80% or more.</li> <li>• Employees experiencing problems with work-related transportation will decrease by 80% or more among project participants.</li> </ul>
<ul style="list-style-type: none"> <li>• For the reduction of transportation-related work issues (late to work or no-show), the number of late arrivals in the baseline period (six months prior to implementation of project) will be compared to the number of like issues during the project term. This concrete measure will be augmented by employer perceptions as measured through pre- and post-project questionnaires.</li> <li>• For the cost of transportation compared to current cost, an aggregate cost will be reported for each participant. This will be measured against current transportation costs using the NET Rates effective January 01, 2022.</li> <li>• Employer dissatisfaction with transportation issues will decline by 80% or more and will be measured through pre- and post-project questionnaires.</li> <li>• Employees experiencing problems with work-related transportation will decline by 80% or more among project participants and this will be measured through</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

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**DATE:** 11/30/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

<p>client and employer reporting gathered by project staff, and through the ride metrics supplied by Uber where Uber is used.</p>
<ul style="list-style-type: none"> <li>• Compliant with all rules</li> </ul>
<ul style="list-style-type: none"> <li>• Existing Momentum staff</li> <li>• Three physical locations</li> <li>• Professional network</li> </ul>
<ul style="list-style-type: none"> <li>• Jan 1-30, 2023: Program staff selected, and training materials prepared; Staff trained. Program protocols and materials developed. Program agreement with Uber executed. Staff recruits program participants from across Momentum locations. Staff recruits natural supports for program transportation where possible.</li> <li>• Feb 1-28, 2023: Staff gets trained in use of Uber and Uber app, and trains clients in using the app, providing a device when necessary. Staff sets up transportation accounts within Uber app and/or provides simple billing options for natural service transportation providers. Staff field-tests Uber services and account functions, then provides ride-along experiences to program participants. Staff performs field surveys via questionnaires for employers of program participants and for program participants then prepares a baseline report of the same.</li> <li>• Feb 15-28, 2023: Staff initiates “soft” start of program and performs several ride-alongs with each program participant to assure client readiness and comfort with process.</li> <li>• March 1, 2023 to Feb 28, 2024: Program goes “live” with thorough monitoring, addressing and challenges as they arise.</li> <li>• March 1-15, 2024: Staff collects field information via a post-project survey of employers of program participants as well as program participants themselves. Staff evaluates entire program and documents lessons learned.</li> <li>• March 15-31, 2024: Staff prepares final project report and submits report.</li> </ul>
<ul style="list-style-type: none"> <li>• Specific MaineCare reimbursement codes are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Will be sustained by existing HCBS reimbursement guidelines, and reallocates funding from NET providers to Uber drivers.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget forms are provided. Bulk of the program is for Uber expenses with some staff salary time. Unclear how much Momentum intends to save, and how the savings will be reflected back into the program.</li> </ul>

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- |  |
|--|
| <ul style="list-style-type: none"><li>• ? Is Uber a qualified provider of transportation services to IDD/Autism populations?</li></ul> |
|--|

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Momentum Inc

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- None

**Part I. Eligibility**

- Meets

**Part II. Prioritization Categories**

- Yes – points awarded

**Part III. Proposed Project Activities**

- Yes
- Meets
- It is innovative – good, clear proposal
- Clear implementation strategy
- Outcomes are clear
- Problem is well articulated
- Clear
- IDD waiver members
- Pretty low number of participants in the grant – 8 – 12?
- Clearly stated
- Clearly stated
- Clear
- Good list of resources
- Good start on activities

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- |   |
|---|
| <ul style="list-style-type: none"><li>• List of reimbursable services provided in project plan</li></ul>                  |
| <ul style="list-style-type: none"><li>• Sustainable for individuals who have access to UBER and can self-direct</li></ul> |

- |  |
|--|
| <b>Part IV. Budget Form and Narrative</b>  |
| <ul style="list-style-type: none"><li>• Overall proposal looks good however would prefer to see more consumers accessing the use of UBER in this proposal – Pretty high proposal to impact only 8 – 12 individuals</li></ul> |

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**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 2/23/2022

**Litigation**

- Applicant provided statement (none)

**Part I. Eligibility**

- Eligible – applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- Applicant responded “Yes” but did not specify further in this section; further in the application, the applicant refers to statewide project

**Part III. Proposed Project Activities**

- 3 are listed with contact information
- Provider of HCBS – Sections 20, 21 and 29
- Applicant proposes a demonstration project that uses on-demand hailing services such as Uber to provide reliable, prompt, safe, cost-effective, pre-scheduled employment-related transportation to Momentum clients.
- Detailed plan provided
- Jan 2023-Mar 2024
- Applicant provided a detailed strategy
- Applicant provided a list of expected outcomes
- Access to non-emergency transportation
- Applicant provided detailed objectives
- Plan is to demonstrate the viability of on-demand NET
- Section 21 and 29 members who are employed

**STATE OF MAINE  
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<ul style="list-style-type: none"><li>• 8-12</li></ul>
<ul style="list-style-type: none"><li>• Measurable objectives are provided</li></ul>
<ul style="list-style-type: none"><li>• Metrics are provided</li></ul>
<ul style="list-style-type: none"><li>• Applicant states compliance will be met</li></ul>
<ul style="list-style-type: none"><li>• The resources of the Applicant and partners</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided detailed activities and timeline</li></ul>
<ul style="list-style-type: none"><li>• Reimbursable HCBS services</li></ul>
<ul style="list-style-type: none"><li>• HCBS/other MaineCare reimbursable</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$177,073 – most for staff resources to support the project</li></ul>



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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-provided

**Litigation**

- P- none

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- N-Provided answer (Yes), but no detail. No indication of plan for under-served area implementation.

**Part III. Proposed Project Activities**

- P-Provided
- P-Provided
- P- detailed
- P-provided
- Q- improved work attendance, cost neutrality?, reduction in employer dissatisfaction, reduction in transportation issues for employee(individual served)
- P- Transportation system not reliable w/regard to pick up/drop off times for individuals who are working.
- P- demonstrate viability of “market based, on-demand, non-emergency transportation network
- P- 21 and 29 members who are working
- P-8-12

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P- provided</li></ul>
<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• P- well aligned</li></ul>
<ul style="list-style-type: none"><li>• P- office space, staff, Agency administration</li></ul>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>
<ul style="list-style-type: none"><li>• Q- re-allocation of funds from current providers to individuals served and their teams</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-provided</li></ul>

**STATE OF MAINE  
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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Yes, Penobscot, Hancock and Washington counties

**Part III. Proposed Project Activities**

- Partners are provided
- 42 years experience providing services for IDD/autism members
- Engage Goodlife U, a consultant in employment capacity for service organizations to improve staffing capacity within agencies
- Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members
- Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members
- Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members
- Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members
- Section 21 services
- 50

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<ul style="list-style-type: none"><li>• Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members</li></ul>
<ul style="list-style-type: none"><li>• Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members</li></ul>
<ul style="list-style-type: none"><li>• Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members</li></ul>
<ul style="list-style-type: none"><li>• Internal leadership team</li></ul>
<ul style="list-style-type: none"><li>• Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members</li></ul>
<ul style="list-style-type: none"><li>• Does not meet the criteria for the grant in innovation for waiver services directly to HCBS members</li></ul>
<ul style="list-style-type: none"><li>• No plan is provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Funding request is not applicable to this RFA.</li></ul>

**STATE OF MAINE  
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**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- NA

**Part I. Eligibility**

- Yes - Eligible

**Part II. Prioritization Categories**

- Yes points awarded

**Part III. Proposed Project Activities**

- Yes one - listed

- Meets

- The Outline as described is confusing

- The project is still not clear – it looks like a project to help an agency improve staff retention using a specific tool

- Not clearly articulated

- Again not clearly articulated

- The objectives are targeting staff improvements

- State that fifty adults with IDD will be served through the project – it is unclear how this project will impact the waiver members

- 

- Objectives are to reduce costs related to staff turnover

- Metrics are those used by GoodLife U

- 

- 

-

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<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• No sustainable plan except that staff targeted in this proposal will be happier and therefore less turnover</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• P – it is a very small request – given that, it could be that this agency could pilot the work of this resource to determine if it is successful in helping agencies lower costs and improve staff retention</li></ul>
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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 10/24/2022

**Litigation**

- Not noted in application

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- Yes – in 3 of the under-served counties specified in the RFA

**Part III. Proposed Project Activities**

- Yes, 1 partner named and contact information provided
- 42 years’ experience providing services to people with ID/ADS
- Applicant described their qualifications and experience of organization and staff/leadership
- Goodlife U – training/enhancement of provider services
- The Applicant provided a detailed implementation strategy
- Improved workforce capacity is the planned and expected outcome
- Shortage of DSPs is the stated problem
- The Applicant listed objectives and outcomes
- 50 individuals receiving HCBS Section 21
- 50 individuals receiving HCBS Section 21
- The Applicant provided measurable objectives
- Metrics are based on existing for Goodlife U
- The Applicant specifies “choice” as consistent with HCBS rules and regulations

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<ul style="list-style-type: none"><li>• The Applicant's staff resources</li></ul>
<ul style="list-style-type: none"><li>• Note detailed further – points to previous sections of application</li></ul>
<ul style="list-style-type: none"><li>• The Applicant has provided the products</li></ul>
<ul style="list-style-type: none"><li>• The Applicant refers to retention of DSP and ease in recruitment</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant requests \$60,000 for a 12-month period (calendar year 2023)</li><li>• All funds are to support consultant costs</li></ul>



**STATE OF MAINE  
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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- Q?

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P- yes

**Part III. Proposed Project Activities**

- P- provided
- P- provided
- Q-Provided but not detailed
- Q-provided – Change Management concepts
- P- improved workforce capacity
- P-workforce shortage of DSP’s
- P- Cost savings, increased DSP wages, decreased reliance on part time staff, stable reliable support staff
- P- adults w/IDD on section 21
- 50
- P-provided
- Q- provided answer but metrics to be used are unspecified assessments
- Q- Choice of DSP listed- nothing else
- P- staff

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<ul style="list-style-type: none"><li>• N- timeline included? sparse</li></ul>
<ul style="list-style-type: none"><li>• P -upgraded schedules, changes in schedules, changes in pay rates, improved staffing ratios</li></ul>
<ul style="list-style-type: none"><li>• Q- did not provide one, may not be applicable</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Peace Residential Care LLC

**DATE:** 12/1/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided an insurance form, but not one that is standard ACORD form. It appears to be a receipt but does not indicate coverages

**Litigation**

- Not provided

**Part I. Eligibility**

- Met criteria

**Part II. Prioritization Categories**

- Applicant describes two of four counties Penobscot and Franklin which are considered under-served for this RFA
- ? How many members will the project serve in the underserved counties?

**Part III. Proposed Project Activities**

- Partners are listed
- Application describes only limited experience of a few years with the IDD/Autism population by principal staff. When the agency began service is unclear.
- This is a program expansion application, in part, and does not meet the criteria for this RFA in innovation for HCBS waiver member services
- Other dimensions of the project are not associated with expansion such as the "Peace Residential Care Training and Education Innovation Center" may meet RFA criteria
- This is a program expansion application, and does not meet the criteria for this RFA in innovation for HCBS waiver member services
- This is a program expansion application, and does not meet the criteria for this RFA in innovation for HCBS waiver member services

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<ul style="list-style-type: none"> <li>• Housing crisis and expansion</li> </ul>
<ul style="list-style-type: none"> <li>• One objective #3 of four may meet RFA criteria for innovation.</li> <li>• Objective 3: Peace Residential Care Training and Education Innovation Center open-and-operating on Main Street in Downtown Bangor with up to 50 staff trained and ready to provide direct care services.</li> <li>• Intended Outcome: To have a central place for on line and in person training, learning, and meetings, conferences, and small group dialogues on lessons learned and best practices and inclusive practices for individuals</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29 members</li> </ul>
<ul style="list-style-type: none"> <li>• 20 members are indicated – but this is for the residential program development</li> <li>• Application does not list the impacts of Objective #3 – the community center</li> </ul>
<ul style="list-style-type: none"> <li>• Objective 3 measures: The Training and Education Innovation Center is fully operational and completes training for up to 50 DSPs and CRMAs</li> </ul>
<ul style="list-style-type: none"> <li>• Summary data indicators: the number of waiver members served, sections served, which HCBS service areas were addressed, total number of objectives, number of objectives that met goals, percentage of goals met, on-time completion, favorable outcomes reported by Members or guardians.</li> <li>• Measurable Process Indicators: number of separate activities/tasks undertaken, dates, places, timeframe, numbers of people involved, attendance, outputs from the activities, and how each activity output tracks toward its goal or outcome</li> <li>• Use of impact evaluation methodology</li> </ul>
<ul style="list-style-type: none"> <li>• Met requirement</li> </ul>
<ul style="list-style-type: none"> <li>• Project team, subcontractors, consultants</li> </ul>
<ul style="list-style-type: none"> <li>• Timeline provided</li> </ul>
<ul style="list-style-type: none"> <li>• OMS service menu adds: transportation mileage, training and continuing education costs, certain mobility equipment, other forms of bonuses and retention awards for staff, underwriting continuing in-service education to support credentials of value.</li> <li>• Can pilot project focus on evaluating the impact of these proposed service menu changes within the pilot?</li> </ul>
<ul style="list-style-type: none"> <li>• Strength of team. No financial sustainability plan other than MaineCare funding.</li> </ul>

**Part IV. Budget Form and Narrative**

- Provided form and narrative. The bulk of the request does not align with the criteria for the RFA.

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- NA

**Part I. Eligibility**

- Eligible

**Part II. Prioritization Categories**

- 

**Part III. Proposed Project Activities**

- Yes One
- Meets
- N - The overarching plan is to expand to provide waiver services to other areas of the state. At any given time, agencies can and do often expand to provide additional services and supports and startup money is not given to these agencies to do so.
- N - The goal is to serve "underserved areas" however the areas they mention do not currently meet the criteria as underserved in the grant proposal
- N – The steps outlined are what any agency would do as they make plans to open a new group home
- N -The training components/requirements for staff are no different than what other agencies must do in order to acquire and have qualified staff in their agencies.
- The purchase of vehicles is not the intent for the use of these grant funds

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Peace Residential Care LLC

**DATE:** 11/27/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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<ul style="list-style-type: none"> <li>• N – this proposal does not meet the qualification for an innovative project</li> </ul>
<ul style="list-style-type: none"> <li>• Negative - to open 6 more programs in underserved areas in Maine adding to our current homes, which are one in Lewiston, three in Bangor</li> </ul>
<ul style="list-style-type: none"> <li>• N – “Bangor-based Peace Residential Services Training and Education Center is open and fully operational and will have completed training for staff on all aspects of managing and demonstrating compliance with rules and regulations of the waiver service programs” – A bricks and mortar training center is not necessary.</li> </ul>
<ul style="list-style-type: none"> <li>• Problem is not backed up with data</li> </ul>
<ul style="list-style-type: none"> <li>• N - The objectives are focused on the goals of expanding an agency to serve more people</li> <li>• N – “Project Objective #2: Lease or Purchase Appropriate, Reliable, Dependable, Agency Transportation (1 wheelchair van) and two sedans – leasing or purchasing vehicles is not the intent of these grant</li> </ul>
<ul style="list-style-type: none"> <li>• 20 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• The objectives are the same as for any agency -</li> </ul>
<ul style="list-style-type: none"> <li>• No metrics described</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• The areas listed for suggestions for reimbursement are either already available as services or not sustainable (on going bonus money for staff for example).</li> </ul>
<ul style="list-style-type: none"> <li>• There is no specific sustainability plan outlined</li> </ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"> <li>• The budget looks like it includes existing staff salaries who are doing regular work for the agency</li> <li>• Purchase/lease of vehicles is not an approved use of these funds</li> <li>• It is unclear how the amounts for some of the budget items were determined – for example \$55,000 for training and then an additional \$15,000 for supplies related to training, and then a portion of a salary for training – That is a lot of funding for training</li> </ul>
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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Peace Residential Care LLC

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 10/28/2022

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- Yes, to 2 of the under-served counties designated for this RFA (Penobscot and Franklin), but also to 2 counties not designated (Androscoggin and Kennebec)

**Part III. Proposed Project Activities**

- Applicant names 2 partners and contact information is provided
- Applicant describes the experience and qualifications of 2 agency staff (CEO and HR) who will provide for the main functions of the pilot
- Expansion of Section 21 programs (from 4 to 10) in 4 specific counties
- Implementation strategies are listed
- Expected outcomes are described
- Problem is stated – additional services are needed in these areas to meet the need
- Project objectives and outcomes are detailed
- Individuals receiving Section 21 and Section 29 services
- 20
- Measurable objectives are provided
- Metrics are provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**BIDDER NAME:** Peace Residential Care LLC

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• The Applicant states services will be provided in compliance with rules and regulations</li></ul>
<ul style="list-style-type: none"><li>• The Applicant's staff and other agency resources</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided detailed activities and a general timeline</li></ul>
<ul style="list-style-type: none"><li>• Several are listed and the plan is to ask the Department to seek approval of this products under HCBS</li></ul>
<ul style="list-style-type: none"><li>• A general statement is provided about sustaining services</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant requests \$434,402</li><li>• Funds are to support Applicant staff (including ½ the cost of the CEO) and other resources/expenses to expand HCBS programming</li></ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Peace Residential Care LLC

**DATE:** 12/1/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- Q?

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P- yes

**Part III. Proposed Project Activities**

- P-provided

- Q- Organizational experience?

- Q- Agency expansion, and addition of new training center in Bangor

P- provided

- Q- member satisfaction, new training and education center in Bangor, 10 programs run by Peace, safe transportation for members, sufficient capacity to expand into Section 29

- Q- 1) suitable appropriate housing in integrated settings is harder to find. 2) Agency lacks reliable, dependable transportation.

- Q- provided 1)10 programs operating, 2)safely transporting members 3)opening of training and education center in Bangor

- Q- Section 21 and 29

- P-- 20

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**BIDDER NAME:** Peace Residential Care LLC

**DATE:** 12/1/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S

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<ul style="list-style-type: none"><li>• Q- 1)10 section 21 programs -20 members, transportation for 20 members using wheelchair vans or sedans with increased on time arrivals and departures, 4) provide Section 29 services to 10 members</li></ul>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>
<ul style="list-style-type: none"><li>• Q- provided but detail?</li></ul>
<ul style="list-style-type: none"><li>• P- provided</li></ul>
<ul style="list-style-type: none"><li>• P-provided w/timeline</li></ul>
<ul style="list-style-type: none"><li>• N-no products listed, just suggestions about how OADS could change what is eligible and integrated into MaineCare service delivery.</li></ul>
<ul style="list-style-type: none"><li>• Q-Mass of critical expertise, inertia of dedication and aspiration, higher competency level, knowledge base</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Penquis CAP, Inc.

**DATE:** 12/1/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Did not provide

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Yes. Penobscot and Piscataquis counties

**Part III. Proposed Project Activities**

- No partners
- Penquis is a community action agency, a licensed mental health agency, a community development corporation, and a community housing development organization for more than 40 years through Penquis and, formerly, the Charlotte White Center. The agency provides quality community health and social services for adults, children, and families affected by cognitive or developmental disabilities, behavioral or mental health challenges, domestic violence, or acquired brain injuries
- Project key staff are listed with qualifications
- Provide supports and resource and skill development to shared living providers to meet HCBS program requirements
  - Provide health care supports and training to other providers
  - Offer Relational Mandt training to all shared living providers
  - Offer Training on Rights and Reportable Events
  - Offer Training on First Aid and CPR

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**DATE:** 12/1/2022

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<ul style="list-style-type: none"> <li>○ Offer Shared Living Med Course</li> <li>● Home repair/renovation financial assistance program to correct home deficiencies</li> <li>● Provide laptops to shared living providers to support high quality service delivery</li> </ul>
<ul style="list-style-type: none"> <li>● See #3</li> </ul>
<ul style="list-style-type: none"> <li>● This appears to be a program expansion application, and does not fully meet the intended innovation benefits for HCBS members <ul style="list-style-type: none"> <li>○ At least 11 new shared living provider applications are received, per program files.</li> <li>○ At least 11 shared living applicants will meet program requirements (including housing standards and training requirements) and be approved as shared living providers, per program files.</li> <li>○ 100% of shared living providers complete training supporting program quality and compliance, per training attendance records in program files.</li> <li>○ At least 90% of all reportable events reported by shared living providers will be in compliance with state regulations, per Foothold and DHHS-OADS Enterprise Information System (EIS) reporting.</li> <li>○ At least 11 individuals served by the Penquis residential services program will transition to receiving shared living services, per program files.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>● Applicant suggests that the proposed program will mitigate the problem of a shortfall of revenue for Section 21 residential services in Penobscot and Piscataquis Counties and advocates a Shared Living model.</li> <li>● This appears to be a program expansion project and does not meet the criteria for this RFA program.</li> </ul>
<ul style="list-style-type: none"> <li>● This is a training and program expansion project, however the metrics describe quality assurance improvements to the agency.</li> </ul>
<ul style="list-style-type: none"> <li>● Section 21</li> </ul>
<ul style="list-style-type: none"> <li>● 11 in the first contract period</li> </ul>
<ul style="list-style-type: none"> <li>● 100% of shared living providers maintain a clean and healthy living environment in accordance with environmental and safety standards and any necessary individual-specific environmental or safety standards, as measured by initial home inspections and home visit reviews.</li> <li>● 100% of shared living providers participate in quality assurance activities, including home visits, phone contacts, and consultations, in accordance with</li> </ul>

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<p>contract and MaineCare standards, as measured by home visit reviews and Foothold.</p> <ul style="list-style-type: none"> <li>• At least 90% of reportable events from the Shared Living Program are reported within 24 hours or one business day, as measured by Foothold and EIS, preventing a plan of corrections/statement of deficiencies</li> <li>• 100% of individuals receive services as identified in their plan and make progress toward goals developed by the person receiving services and their Person-Centered Plan (PCP) team, as measured by team check-ins.</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided associated with the number of shared living provider applicants, training participation, member participation</li> </ul>
<ul style="list-style-type: none"> <li>• Will comply with all rules</li> </ul>
<ul style="list-style-type: none"> <li>• Experience, network of professionals, administrative resources</li> </ul>
<ul style="list-style-type: none"> <li>• See question 3/4</li> </ul>
<ul style="list-style-type: none"> <li>• Shared Living Med course to be integrated with MaineCare service delivery</li> </ul>
<ul style="list-style-type: none"> <li>• Additional MaineCare reimbursement from 11 providers</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget form is provided and narrative.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Penquis CAP, Inc.

**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Yes

**Litigation**

- Yes – do not appear to impact application status

**Part I. Eligibility**

- yes

**Part II. Prioritization Categories**

- Yes – Penobscot and Piscataquis

**Part III. Proposed Project Activities**

- NA
- Meets
- This project does not meet the definition of an innovative one. This reviewer agrees that the expansion of shared living options in Penobscot and Piscataquis could be beneficial however many agencies expand shared living across the state without seeking or receiving grant funds to do so.
- The implementation steps described are those that any agency might take if they want to expand their service area
- Increase number of shared living providers in the counties mentioned above
- Staffing for group homes has become challenging – the SL model is one that does not rely heavily on staffing
- To increase SL options in two counties
- Section 21
- 11

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• # of individuals who switch from group home to SL in these developed areas</li></ul>
<ul style="list-style-type: none"><li>• Agency has met HCBS requirements</li></ul>
<ul style="list-style-type: none"><li>• Agency has experience with SL model</li></ul>
<ul style="list-style-type: none"><li>• Detailed activities provided</li></ul>
<ul style="list-style-type: none"><li>• The additional 11 SL providers will receive reimbursement from MaineCare</li></ul>
<ul style="list-style-type: none"><li>• Same as 15</li></ul>

**Part IV. Budget Form and Narrative**

- Budget request is quite small – (\$77,000) however the requested reimbursement is the usual cost that any agency may incur if they seek to expand SL to other areas of the state.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Penquis CAP, Inc.

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 10/25/2022

**Litigation**

- Provided

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- Yes, 2 of the under-served counties specified in the RFA, Penobscot and Piscataquis

**Part III. Proposed Project Activities**

- No partners for this project
- Community Action Agency with extensive experience with a variety of programs and services
- The project is to enhance the delivery/access to shared living services
- The Applicant has provided detailed outline/timeframe
- The project was not clear until review of #4
- The Applicant has detailed the implementation strategy
- 4 key strategies to assist shared living providers – staff recruitment activities, staff training, laptops to new providers, and financial assistance to address home/structural deficiencies
- The Applicant has described the expected outcomes
- The Applicant has stated the problem to be addressed – overall, cost to recruit, train, technology, home repairs/maintenance



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** OADS/DHHS

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• The Applicant provided objectives and intended outcomes
• Individuals receiving HCBS, MaineCare Policy Section 21
• At least 11
• The Applicant provided measurable objectives
• The Applicant provided metrics
• The Applicant states the project services will comply with HCBS
• The Applicant's resources – staff time and expertise, and other
• No further details – refer to #3 and #4 responses
• Additional shared living services reimbursed by MaineCare
• The Applicant states the shared living services will be reimbursed by MaineCare HCBS

<b>Part IV. Budget Form and Narrative</b>
• Not available at time of review

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Penquis CAP, Inc.

**DATE:** 12/01/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q?

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P-yes

**Part III. Proposed Project Activities**

- P-provided- no partners
- P-Provided
- Q- outline provided w/timeline – Innovative?
- P-detailed
- Q- 11 new shared living providers for individuals the agency currently serves
- Q=Cost of providing Section 21 residential services exceeds contracted amount
- P-provided -11 shared living providers in Penobscot and Piscataquis counties
- P-Section 21 members who desire a share living arrangement
- P- 11 members
- P- provided
- P-provided
- P-Provided
- P- detailed
- Q- provided implementation strategies

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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- |  |
|--|
| <ul style="list-style-type: none"><li>• N- no products – suggestions for consideration of changes to MaineCare reimbursement methodologies</li></ul> |
| <ul style="list-style-type: none"><li>• P- self sustaining</li></ul>   |

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Restorative Justice Institute of Maine

**DATE:** 12/2/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Not provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Not provided</li> </ul>

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"> <li>• Is not a current provider, but is partnering with a current provider</li> </ul>

<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"> <li>• No</li> </ul>

<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"> <li>• Granite Bay Care will be the HCBS partner</li> </ul>
<ul style="list-style-type: none"> <li>• RJIM started providing restorative justice practices to IDD members in 2017. Granite Bay has actively participated in restorative justice activity as facilitators for five years.</li> </ul>
<ul style="list-style-type: none"> <li>• The restorative justice process is described, but no project is defined with scope and deliverables or overall timeline that suggests successive restorative processes under this grant</li> </ul>
<ul style="list-style-type: none"> <li>• Training will be provided with oversight over an 18-month period</li> </ul>
<ul style="list-style-type: none"> <li>• Provide support to IDD members to stay in homes and out of the justice system, repair of relationships, moving forward with member lives</li> </ul>
<ul style="list-style-type: none"> <li>• Minimize risk to IDD members of losing home, face jail time, harm reduction to others and community.</li> </ul>
<ul style="list-style-type: none"> <li>• Response in application is not clear</li> </ul>

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** OADS

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<ul style="list-style-type: none"> <li>• IDD members who are risk of losing their home, due to significant incidents, facing jail or are currently in jail.</li> </ul>
<ul style="list-style-type: none"> <li>• Sixteen members initially. Absence of a time-frame or performance period.</li> </ul>
<ul style="list-style-type: none"> <li>• Members remain in their homes and out of the judicial system. They have a decrease in reportable events.</li> </ul>
<ul style="list-style-type: none"> <li>• Members who can remain in their waiver homes, lower behavior issues, less interaction with the Justice system. Follow up evaluations with the crisis team members, residential providers, and case managers</li> </ul>
<ul style="list-style-type: none"> <li>• Will observe all HCBS rules</li> </ul>
<ul style="list-style-type: none"> <li>• Granite Bay staffing and offices</li> </ul>
<ul style="list-style-type: none"> <li>• Successive restorative justice processes</li> <li>• Focus on six members in three homes from different agencies</li> <li>• Tie restorative justice processes to agency and OADS Crisis Teams</li> </ul>
<ul style="list-style-type: none"> <li>• Training materials and preventative measures integrated into crisis services system</li> </ul>
<ul style="list-style-type: none"> <li>• No specific plan is provided. Continue restorative processes beyond grant.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget and narrative form are provided</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Restorative Justice Institute of Maine

**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- NA

**Part I. Eligibility**

- Yes

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- Yes – Granite Bay Care

- Meets

- It would have been helpful if the project provided an overall description of what restorative justice is and provided some data, etc. to back up the success of the model – this proposal appears to be a continuation of a project that started in 2017.

- The implementation strategies rely on agencies and state crisis staff attending training and then in turn using this model

- Anticipated outcomes are that waiver members who use this model will avoid jail time.

- Not clearly articulated

- 

- IDD members who are at risk of losing their home, facing jail or are currently in jail.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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<ul style="list-style-type: none"><li>• 16 initially</li></ul>
<ul style="list-style-type: none"><li>• Members remain in their homes and have fewer reportable events</li></ul>
<ul style="list-style-type: none"><li>• Can document # of members who remain in homes, have fewer behavior issues, and less interaction with the justice system – follow up evaluations could occur with staff who supported this</li></ul>
<ul style="list-style-type: none"><li>• Member participation is voluntary</li></ul>
<ul style="list-style-type: none"><li>• Use of existing training space at an agency</li></ul>
<ul style="list-style-type: none"><li>• Description of the restorative justice process</li></ul>
<ul style="list-style-type: none"><li>• The training and preventative measures would be integrated into crisis service system</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Total budget is \$30,277 to cover mostly training costs</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Restorative Justice Institute of Maine

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 10/26/2022

**Litigation**

- Not noted

**Part I. Eligibility**

- Q. – eligible?

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- Yes – 1 – Granite Bay Care
- Q. Is the Applicant’s experience, capacity, etc. sufficient for this grant opportunity?
- The project is to support individuals with specific needs – provide tools to mitigate risk (housing, in jail or at risk of going to jail); training and support to reduce recurrence; training for support staff
- The Applicant describes the implementation strategy
- The Applicant states expected outcomes of the project
- The applicant states the problem – there are individuals at risk of losing their homes or going to jail
- The Applicant states the objectives and intended outcomes
- Individuals with ID at risk
- 16
- Overall benefit to all waiver members as the supports will be trained



**STATE OF MAINE  
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**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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<ul style="list-style-type: none"><li>• The Applicant states measurable objectives</li></ul>
<ul style="list-style-type: none"><li>• Metrics are provided</li></ul>
<ul style="list-style-type: none"><li>• The Applicant states the project will operate in compliance with HCBS</li></ul>
<ul style="list-style-type: none"><li>• Staff resources of the Applicant and partner</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided detailed activities</li></ul>
<ul style="list-style-type: none"><li>• Trainings integrated in the delivery of Crisis Services</li></ul>
<ul style="list-style-type: none"><li>• Work of the Applicant will continue</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• Applicant requests \$30,722 – mainly to cover costs of staff, training, supplies</li><li>• Note the staff cost for facilitator/trainer may be in error and dare indicated as a negative?</li></ul>
--

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Restorative Justice Institute of Maine

**DATE:** 12/01/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-provided

**Litigation**

- Q?

**Part I. Eligibility**

- N- not a current provider of CMS funded services

**Part II. Prioritization Categories**

- N- no

**Part III. Proposed Project Activities**

- P- Provided
- P- provided
- Q-timeline?
- P- provided
- Q- Members will be less likely to be involved with the judicial system, members who have caused harm will have training/support focused on taking responsibility for their actions
- P – difficulty working with members with IDD who are in danger of losing home, are in jail, or facing jail time.
- P- provided
- P- IDD members at risk for losing home, due to significant incidents, facing jail time or in jail
- P- 16 initially and hundreds more w/training of crisis workers
- Q- members remain in homes (measurable?), decrease in reportable events

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<ul style="list-style-type: none"><li>• Q-members remain in home, lower behavioral issues, less interaction with justice system. Follow up evaluations</li></ul>
<ul style="list-style-type: none"><li>• Q- will observe all HCBS rules</li></ul>
<ul style="list-style-type: none"><li>• P- provided</li></ul>
<ul style="list-style-type: none"><li>• P- provided</li></ul>
<ul style="list-style-type: none"><li>• I/Q- trainings/preventative measures would be integrated into crisis service system</li></ul>
<ul style="list-style-type: none"><li>• P/Q-facilitation of trainings to DSP's- within agency?</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• P- provided</li></ul>
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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** RWW Home & Community Rehab Services, Inc.

**DATE:** 12/2/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement

**Part I. Eligibility**

- Applicant needs to complete registration with State of Maine for incorporation in the State of Maine

**Part II. Prioritization Categories**

- Yes. Penobscot, Oxford and Franklin counties

**Part III. Proposed Project Activities**

- Not applicable
- 30 years experience with BI for children and adults. Several programs across the state. Fairfield, Rockland, Brewer, neurorehab programs. Residential in Brewer and Rockland, and Care coordination in S. Maine. RWW launched in October 2020, Service area includes: York and Cumberland Counties and parts of Androscoggin, Kennebec, Franklin, Somerset, Sagadahoc, and Oxford Counties. 6 management staff, 30 licensed therapists. Part of BrightSpring, a national provider with additional resources.
- Program is 8-16 hours of intensive neurorehab services. For Section 102 or outpatient program w/max of 12 weeks timeframe. How the program reflects innovation is not described.
- ? – Is the innovation the implementation of in-state intensive neurorehabilitation services?
- Implementation strategy is defined

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/2/2022

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Improve outcomes for participants with a range of metrics</li> </ul>
<ul style="list-style-type: none"> <li>• Increase access to specialized neurorehabilitation services, which is currently a need not met by funding restrictions and waitlists. Reduce the out-of state use of intensive neurobehavioral care/medical needs</li> </ul>
<ul style="list-style-type: none"> <li>• See response to #5</li> </ul>
<ul style="list-style-type: none"> <li>• School aged individuals to age 64 with diagnosis of traumatic or acquired BI, unable to safely stay at home. Waiver section is not listed. Elsewhere, application lists Section 18.</li> </ul>
<ul style="list-style-type: none"> <li>• 20-25 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• Lists measurable objectives</li> </ul>
<ul style="list-style-type: none"> <li>• Integrate person-centered objectives and goals with recovery statistics from the patient's interdisciplinary team. Use of the MPAI-4 instrument. Supervision Rating Score. Satisfaction with Life Scale. Customer satisfaction surveys.</li> </ul>
<ul style="list-style-type: none"> <li>• Will comply with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Staffing</li> <li>• Financial resources – positive revenue trends</li> <li>• Network of professional partnerships</li> <li>• BrightSpring national provider and additional resources such as corporate funds, quality assurance oversight procedures, clinical expertise and facilities, and staffing capabilities</li> </ul>
<ul style="list-style-type: none"> <li>• See timeline presented earlier. Staff is currently ready to go.</li> </ul>
<ul style="list-style-type: none"> <li>• Add specialized neurorehabilitation services to the Section 18 waiver</li> </ul>
<ul style="list-style-type: none"> <li>• Inclusion of findings for recommendation for inclusion in MaineCare reimbursement.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget form and narrative are provided.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** RWW Home & Community Rehab Services, Inc.

**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"><li>• yes</li></ul>
<b>Litigation</b>
<ul style="list-style-type: none"><li>• NA</li></ul>

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"><li>• For discussion</li></ul>

<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"><li>• yes</li></ul>

<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"><li>• None</li></ul>
<ul style="list-style-type: none"><li>• Yes</li></ul>
<ul style="list-style-type: none"><li>• There is a clear, detailed proposal outline with tasks, deliverables, and timeline included</li></ul>
<ul style="list-style-type: none"><li>• Strategies are clearly outlined</li></ul>
<ul style="list-style-type: none"><li>• These are described</li></ul>
<ul style="list-style-type: none"><li>• "An overwhelming number of State of Maine Department of Health and Human Services HCBS Innovation Grants Funding Opportunity 16 brain injury survivors in Maine are not getting access to the specialized neurorehabilitation services they need to begin making strides toward maximizing independence in their particular life circumstances.</li></ul>
<ul style="list-style-type: none"><li>• Clearly described</li></ul>
<ul style="list-style-type: none"><li>• Section 18 waiver members</li></ul>

**STATE OF MAINE  
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\*\*\*\*\*

<ul style="list-style-type: none"><li>• 20 - 25</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• Clear metrics provided</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>
<ul style="list-style-type: none"><li>• Listed several existing partnerships in hospitals across Maine</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>
<ul style="list-style-type: none"><li>• Plan to seek mainecare reimbursement for the services proposed in the project</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Seeking \$500,000 – most of the budget is dedicated to personnel costs</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** RWW Home & Community Rehab Services, Inc.

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 7/1/2022

**Litigation**

- Provided

**Part I. Eligibility**

- Q. Eligible if incorporation to do business in Maine is in process at time of application?

**Part II. Prioritization Categories**

- Yes, in 2 of the 6 under-served counties specified for the RFA (Penobscot and Franklin) – Oxford is not an under-served county for this RFA

**Part III. Proposed Project Activities**

- No
- Applicant provided a great deal of information about their organization to support they have the capacity, expertise and experience to conduct the project successfully
- A detail project plan is provided
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- Individuals receiving HCBS, under age 65, with TBI or ABI, other criteria needs to be met
- 20-25



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• The Applicant provided a detailed response
• The Applicant provided a detailed response
• The Applicant provided a detailed response
• The Applicant provided a detailed response
• The Applicant provided a detailed response
• The Applicant provided a detailed response
• The Applicant provided a detailed response

<b>Part IV. Budget Form and Narrative</b>
• The Applicant requests the maximum amount of \$500,000

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- P-Provided

**Part I. Eligibility**

- N- in process- agency expectation that process will be completed by award date

**Part II. Prioritization Categories**

- P- yes

**Part III. Proposed Project Activities**

- P- no partners
- P- very detailed
- Q- very detailed, innovative?
- P- provided
- P- improvements in functional scoring, reduction in lengthy hospital stays and out of state placements
- P -Lack of access to specialized neurorehabilitation services needed by brain injury survivors in Maine
- P – provided – functional scoring improvements, reduction in lengthy hospital stays and out of state placements
- P- detailed, individuals school aged- 64 years old with a brain injury diagnosis w/further criteria
- P – Provided - 20-25
- P- discharge status, independence level/supervision needs, etc.

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<ul style="list-style-type: none"><li>• P – very detailed</li></ul>
<ul style="list-style-type: none"><li>• P- provided</li></ul>
<ul style="list-style-type: none"><li>• P- staff, therapists, office space</li></ul>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>
<ul style="list-style-type: none"><li>• P - Provided</li></ul>
<ul style="list-style-type: none"><li>• Q- will propose changes to MaineCare?</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Safe Residential Care LLC

**DATE:** 12/5/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- One partner is listed
- Founded in 2018, Safe Residential Care operates 30 Level 1 Assisted Living programs. Principals have over 16 years experience in direct care. Management staff listing is provided.
- The project proposes internal organizational capacity-building including foci on: Recruitment and Retention; and Quality Training, Advanced Roles, Career Paths, and Leadership Development. This appears to be a proposal focused on organizational development, as opposed to the intent of the grant, which is to directly provide service innovations to HCBS waiver members.
- Because the project does not align with the intent of the grant, the implementation strategies are not applicable.
- Because the project does not align with the intent of the grant, the anticipated expected outcomes are not applicable.
- Providers are unable to recruit and train staff.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Safe Residential Care LLC

**DATE:** 12/5/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Because the project does not align with the intent of the grant, the project objectives and intended outcomes are not applicable.</li></ul>
<ul style="list-style-type: none"><li>• Section 18, 21, 29</li></ul>
<ul style="list-style-type: none"><li>• 3,000+, however the impact will be indirect for members.</li></ul>
<ul style="list-style-type: none"><li>• Because the project does not align with the intent of the grant, the measurable objectives are not applicable.</li></ul>
<ul style="list-style-type: none"><li>• Because the project does not align with the intent of the grant, the provided metrics are not applicable.</li></ul>
<ul style="list-style-type: none"><li>• Project would comply with the HCBS and all rules.</li></ul>
<ul style="list-style-type: none"><li>• Because the project does not align with the intent of the grant, the resources available are not applicable.</li></ul>
<ul style="list-style-type: none"><li>• Because the project does not align with the intent of the grant, the proposed activities are not applicable.</li></ul>
<ul style="list-style-type: none"><li>• Because the project does not align with the intent of the grant, the products are not applicable.</li></ul>
<ul style="list-style-type: none"><li>• Not applicable.</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Provided, and not applicable.</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/7/22

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**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- provided

**Litigation**

- Not seen

**Part I. Eligibility**

- met

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- Partners listed

- Met

- To recruit and retain staff
- Provide quality training
- Advance roles, career paths and develop leaders in the agency  
It appears that this project proposal is to support this one agency rather than to benefit the field in general - If just for one agency, the project outlines areas that all agencies need to do in order to recruit and retain staff, and the training is provided and available through the department on line through CDS.
- The department agrees that translating training materials so that they are accessible to all is needed – we are working on this.

- Not clear

The outcomes described are what we would expect of any HCBS agency in Maine

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• There is a problem stated, however it is unclear that this project as proposed will address the problem</li> </ul>
<ul style="list-style-type: none"> <li>• Same – not sure this project will meet the intended outcomes listed</li> </ul>
<ul style="list-style-type: none"> <li>• Sections 18, 21 and 29</li> </ul>
<ul style="list-style-type: none"> <li>• The project lists 3000 waiver members – it is unclear of the correlation between this project and this number</li> </ul>
<p>These measures are not clear – only related to how one agency will indicate outcomes</p>
<ul style="list-style-type: none"> <li>• Same – the metrics are not clear – how will the project show that retraining current staff will get the end result of improving services across the state?</li> </ul>
<ul style="list-style-type: none"> <li>• The statement regarding how a well-trained workforce is crucial is accurate, however this project focuses on one agency and there is no description of how this would impact the workforce overall.</li> </ul>
<ul style="list-style-type: none"> <li>• The resources in this section are outlined and funded through the budget proposal –</li> </ul>
<ul style="list-style-type: none"> <li>• Activities in this section are similar to what is provided in the proposal</li> </ul>
<ul style="list-style-type: none"> <li>• The multicultural translated training materials are needed however it appears that they are only to be used by this one agency.</li> </ul>
<ul style="list-style-type: none"> <li>• The sustainability plan is one that is related to one agency</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• The budgeted items are areas that any agency would incur when onboarding and training new staff as part of doing business.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Safe Residential Care LLC

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not noted

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 1-4

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- Partners and contact information is provided
- The Applicant provided a detailed response
- Focus on quality
- The Applicant provided a detailed response
- The Applicant provided information about the implementation
- The Applicant provided a detailed response
- The Applicant provided a detailed response – training/quality is lacking
- The Applicant provided a detailed response
- Individuals receiving HCBS – Sections 18, 21 and 29
- 3000+
- Impact across all population receiving residential services
- The Applicant provided a detailed response
- The Applicant provided metrics



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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<ul style="list-style-type: none"><li>• The Applicant states the project is in compliance with HCBS rules and regulations</li></ul>
<ul style="list-style-type: none"><li>• Resources of the Applicant and partners</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• Continued positive impact on staffing – reduction in turnover</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant requests \$499,519 – 15-month project</li><li>• Main costs are the Applicant staff/resources and consultants</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Safe Residential Care LLC

**DATE:** 12/02/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q- ?

**Litigation**

- Q-?

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- N-No

**Part III. Proposed Project Activities**

- P-Provided
- P-provided
- Q-Staff training, Peer mentorship for DSP’s – innovation-?
- P -Provided
- N- focused on CORE competencies which should already be in place
- Q - Poor training methodology for use with “New Mainers” from other countries.
- P-recruitment/retention, quality training, advanced roles, career paths and leadership development
- P- Sections 18,21 and 29
- Q-3000+?
- I – better trained, invested, knowledgeable Direct care workforce, as measured by member and stakeholder satisfaction, employee retention and recruitment, reduction of critical incident reporting
- Q- Metrics?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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• Q- well trained workforce?
• P- curriculum, office space, technology supports
• P- Provided
• P- multicultural competent HCBS training materials, etc.
• P- long term cost neutrality

<b>Part IV. Budget Form and Narrative</b>
• P- Provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** SeniorsPlus

**DATE:** 12/6/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met Requirement</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Met Requirement</li> </ul>

<b>Part I. Eligibility</b>
<ul style="list-style-type: none"> <li>• Met Requirement</li> </ul>

<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"> <li>• No</li> </ul>

<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"> <li>• Partners are provided, but no contact information is provided for the partner organizations.</li> </ul>
<ul style="list-style-type: none"> <li>• Established in 1972, SeniorsPlus has fifty years of experience working with older adults with disabilities in Maine. SeniorsPlus is the Area Agency on Aging serving the Western Maine counties of Franklin, Oxford and Androscoggin. Leadership and staff show extensive experience with the populations served by the application.</li> </ul>
<ul style="list-style-type: none"> <li>• The project seeks to test a new enhanced model of care coordination including the design and use of a new Assistive Technology Assessment tool, establishing an onsite Care Coordinator with an OT degree at the 3i HoME location, and achieve a lower caseload. A thorough timeline is provided, as well as staff roles.</li> </ul>
<ul style="list-style-type: none"> <li>• Clear and thorough implementation strategies are provided.</li> </ul>

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<ul style="list-style-type: none"> <li>• Four outcomes are anticipated: Development of the integrated delivery model that will be used to support the residents participating in the demonstration; Development of a new Assistive Technology Assessment tool; Develop a training program for HCBS and related staff to learn to use the new Assistive Technology Assessment tool; Development of a network of “demonstration providers”</li> </ul>
<ul style="list-style-type: none"> <li>• Lack of affordable accessible housing; Workforce crisis; Lack of a good assistive technology assessment tool; Lack of adequate reimbursement</li> </ul>
<ul style="list-style-type: none"> <li>• Prove an integrated model of appropriate housing, enhanced technology, enhanced care coordination, and support services, bundled in a fashion to promote independence, choice, and quality of life is less expensive (or cost neutral), than current alternatives and produces better health and quality of life outcomes.</li> <li>• Provide a new Assistive Technology Assessment tool</li> <li>• Provide a technology training curriculum for staff working with the assessment tool and the new technologies.</li> <li>• Through the use of new technologies, reduce the dependance on HCBS staff, thus helping to address the workforce shortage and time on waiting lists for others in need of assistance.</li> </ul>
<ul style="list-style-type: none"> <li>• Section 19 and possibly Section 20</li> </ul>
<ul style="list-style-type: none"> <li>• 30</li> </ul>
<ul style="list-style-type: none"> <li>• Measurable objectives are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided for the outcomes.</li> </ul>
<ul style="list-style-type: none"> <li>• Full compliance with the rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Partnerships with adaptive care technology companies, entrepreneurs, and academics. Scarborough office space with 3iHome building. Rent free office space through POAH and 3iHome. Seniors Plus providing staff time, expertise and knowledge of waiver programs and members.</li> </ul>
<ul style="list-style-type: none"> <li>• Activities are described</li> </ul>
<ul style="list-style-type: none"> <li>• New assistive technology tool for use by industry; reimbursement proposed for customized assistive technology, enhanced care coordination and OT services</li> </ul>
<ul style="list-style-type: none"> <li>• Rental income for housing costs, increased and added reimbursements for assistive technologies, and value-based reimbursement model.</li> </ul>

**Part IV. Budget Form and Narrative**

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** SeniorsPlus

**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Yes

**Litigation**

- Provided – no impact on application

**Part I. Eligibility**

- yes

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- Yes partners listed on application
- Met
- Detailed proposal meets innovative project definition and includes deliverables, and timeline
- Clear implementation strategies outlined by phases
- Detailed expected outcomes provided
- Clear definition of the problem with data used to support it
- These are clearly defined
- Section 19 with some section 20 members
- 30
- Clearly articulated measurable objectives outlined by phase of the project
- Clearly defined
- Consistent with HCBS rules and CMS and OMS rules
- Description of existing resources provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Clear list of activities provided</li></ul>
<ul style="list-style-type: none"><li>• New Assistive Technology Assessment tool to be used industry wide including reimbursement for the assessment by qualified staff.</li><li>• b. Reimburse customized assistive technology that allows people with disabilities to live independently and reduce the dependence on HCBS</li><li>• c. Increase/Value-based reimbursement for enhanced care coordination services and OT services</li></ul>
<ul style="list-style-type: none"><li>• The housing cost will be self-sustaining via rental income</li><li>• Increased and added reimbursement for Assistive Technology Assessments and enhanced care coordination will cover the expense for those services. It is our intent to demonstrate the cost of increased reimbursement for these services will be offset by increased levels of independence which lessens the need for ongoing HCBS and institutional placement.</li><li>• Work with MaineCare to potentially create a value-based reimbursement model for at home services providing increased incentive-based reimbursement for outcome improvement</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Seeking \$495,183 for total award –</li><li>• Narrative outlines clear description of how funds will be used which align with the project proposal</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** SeniorsPlus

**DATE:** 11/30/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 11/2/2022

**Litigation**

- Statement provided - none

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- No – will serve statewide with this project

**Part III. Proposed Project Activities**

- Yes, partners are listed
- The Applicant provided a detailed response
- Project is a demonstration of an enhance model of care coordination
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- Primarily individuals receiving HCBS – Section 19, and some Section 20 members
- Up to 30
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant requests \$497,183 – 24-month project</li><li>• Q. Exceeds timeframe of funding availability?</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/02/2022

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q?

**Part I. Eligibility**

- P- Provided

**Part II. Prioritization Categories**

- N- No

**Part III. Proposed Project Activities**

- P -Provided
- P- Detailed- includes partners
- Q- congregate housing? Assistive technologies in place
- P- provided
- P- short term – develop integrated delivery model, develop tech. assessment, develop training program, develop network of demonstration providers Long Term- increased communication, customized technology supports, prove the financial efficacy and sustainability of model, increase employment for participants, improved quality of life, etc.
- P – lack of affordable housing, workforce crisis, lack of assistive technology assessment tool, lack of adequate reimbursement
- P - provided
- P- Those w/physical disabilities including Section 19 participants and some Section 20 participants

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• P- 30</li> </ul>
<ul style="list-style-type: none"> <li>• Q- measurable objectives?</li> </ul>
<ul style="list-style-type: none"> <li>• P-provided</li> </ul>
<ul style="list-style-type: none"> <li>• Q- Congregate housing?</li> </ul>
<ul style="list-style-type: none"> <li>• P-Provider and partner staff time, and knowledge expertise / adaptive technology, etc.</li> </ul>
<ul style="list-style-type: none"> <li>• Q- Contract in place to purchase building, review of apartments by Alpha One, securing of funding for integrated services., establishment of work groups</li> </ul>
<ul style="list-style-type: none"> <li>• Q -new assistive technology assessment tool w/reimbursement?, customized assistive technology w/reimbursement?, Increase/Value based reimbursement for enhanced care coordination and OT?</li> </ul>
<ul style="list-style-type: none"> <li>• N- Plan based on changes to reimbursements</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Q- File not opening correctly- opens but blank</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Servants of the Cross

**DATE:** 12/6/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- No. Attestations are incomplete

**Part II. Prioritization Categories**

- Not clear what county the applicant is serving.

**Part III. Proposed Project Activities**

- Not provided
- Not provided
- This is a request for capital improvements to a facility, which is not in the scope of the grant program.
- This is a request for capital improvements to a facility, which is not in the scope of the grant program.
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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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<ul style="list-style-type: none"><li>• This is a request for capital improvements to a facility, which is not in the scope of the grant program.</li></ul>
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**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• This is a request for capital improvements to a facility, which is not in the scope of the grant program.</li></ul>
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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Servants of the Cross

**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- Not provided

**Part I. Eligibility**

- Unclear

**Part II. Prioritization Categories**

- no

**Part III. Proposed Project Activities**

- No
- Not provided
- Funds to purchase an elevator in one home
- This does not meet the criteria for an innovative project
- None provided
- More housing available for people with disabilities
- Lack of access to a third floor of a building
- No detail provided
- Not provided other than to say low income families
- 8 families or 15 individuals
- No detail provided
- Not responded to
- Does not meet this question
- Not clear

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Not responded to</li></ul>
<ul style="list-style-type: none"><li>• An elevator</li></ul>
<ul style="list-style-type: none"><li>• No sustainability plan provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Bulk of the funding request is the purchase of an elevator with some salary for staff</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 11/30/2022

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**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not noted

**Litigation**

- Not noted

**Part I. Eligibility**

- Q. Eligible? Applicant responded “Yes” to #4. No other information available to review

**Part II. Prioritization Categories**

- Applicant responded “Yes” but did not specify further

**Part III. Proposed Project Activities**

- No partners are listed
- Very limited information
- Applicant is a provided of adult day services
- Very limited details
- Funding is requested to purchase/install an elevator
- None are provided
- Additional housing
- Limited access to 3<sup>rd</sup> floor without an elevator to use
- Access to 3<sup>rd</sup> floor for housing
- Not targeted specifically to individuals receiving HCBS
- 8 families or 15 individuals
- Very limited information
- Very limited information



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**DATE:** 11/30/2022

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Q. Response does not address the question?</li></ul>
<ul style="list-style-type: none"><li>• Applicant's staff resources; physical site</li></ul>
<ul style="list-style-type: none"><li>• Very limited information</li></ul>
<ul style="list-style-type: none"><li>• Q Response does not address question?</li></ul>
<ul style="list-style-type: none"><li>• Q Response does not address question?</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• Applicant requests \$200,000</li><li>• Project start 3/1/2023 – no end date specified</li><li>• Majority of funds are to cover costs of elevator; some funds are to support salary costs</li></ul>
--

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Servants of the Cross

**DATE:** 12/02/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q?

**Part I. Eligibility**

- N- questions 1-3 not showing on application

**Part II. Prioritization Categories**

- N- answer yes but no description

**Part III. Proposed Project Activities**

- Q- none provided
- N- Adult Day center with ability to offer rooms to rent on 3<sup>rd</sup> floor
- N- Within a reasonable amount of time install elevator to offer housing to disabled ind.
- N- blank
- P- More housing to disabled homeless families or individuals (veterans)
- Q- lack of ways to third floor
- Q-elevator to be able to give housing to those on third floor
- N- Low- income families or individuals through DHHS
- N- up to 8 families or 15 individuals
- Q- Provide housing for low income/disabled – measurable?
- Q- number of individuals that are able to be housed
- N- “Shortage of Housing”?
- N- staff, utilities for apartments

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Q-Bringing an elevator to the building</li></ul>
<ul style="list-style-type: none"><li>• Q-Elevator and training of personnel</li></ul>
<ul style="list-style-type: none"><li>• N- "Working with DHHS to open up housing to low income families or individuals"?</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P - provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** SKILLS, Inc.

**DATE:** 12/9/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirements

**Part II. Prioritization Categories**

- Yes. Penobscot is the only county that qualifies per RFA.

**Part III. Proposed Project Activities**

- No
- For more than 60 years, SKILLS, Inc. has supported people with intellectual and developmental disabilities and autism (I/DD). Extensive other background and staff experience is provided
- Increase the independence of people with disabilities while decreasing reliance on staffing by utilizing independence-enhancing technology and support.
- Detail and timeline is provided as well as deliverables.
- ? Description does not show a clear line between funding program or agency expansion, and the project’s objective as a pilot project to be used to evaluate innovations for waiver members.
- Use a third-party evaluator.
- Implement enabling technologies in group homes in SKILLS’ own portfolio of homes.
- Launch remote monitoring for home support.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/9/22

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**EVALUATOR DEPARTMENT:** OADS

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<ul style="list-style-type: none"> <li>• Develop an Enhanced Assessment and focus on identifying technologies</li> <li>• Install chosen technology.</li> <li>• Increase public awareness of service offering at SKILLS</li> <li>• ? It is not clear the degree to which this proposed project is a program expansion for one agency. It is clear that it is an expansion to some degree.</li> </ul>
<ul style="list-style-type: none"> <li>• Empowerment of the person supported (i.e., waiver member) to have greater control of their environment;</li> <li>• Removal of barriers and increased independent living for people with disabilities;</li> <li>• Reduction on the reliance of staff by the person supported;</li> <li>• Increased access to person-centered choices in rural areas;</li> <li>• Lessened impact of the short-staffing crisis and decreased vacancies by redeployment of staff to those with highest in-person support requirements;</li> <li>• Proven cost-savings for MaineCare by utilizing enabling technology and/ or remote monitoring versus the standard residential staffing model; and</li> <li>• Integration of enabling technology as reimbursable expenses or a reimbursable service delivery for “home supports” into MaineCare services.</li> </ul>
<ul style="list-style-type: none"> <li>• Address staffing shortages by improving remote support options</li> </ul>
<ul style="list-style-type: none"> <li>• Increase independence; reduce wait times for technology assessments; provide technology to waiver homes; increase member’s confidence in the use of tech; increase sense of control of environment by members;</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29 with feasibility study for Section 18, 19, 20</li> </ul>
<ul style="list-style-type: none"> <li>• 30 members</li> </ul>
<ul style="list-style-type: none"> <li>• A list of measures are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Will comply with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Staffing, resources, space is provided. Collaboration with MACSP and Maine Council on Aging</li> <li>• ? Money is listed as a resource – but the application does not indicate a match component.</li> </ul>
<ul style="list-style-type: none"> <li>• Activities are described in detail.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement. Modification to waiver services options for technologies.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement.</li> </ul>

**Part IV. Budget Form and Narrative**

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

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- |   |
|---|
| <ul style="list-style-type: none"><li>• \$468,216 is requested. Detail is provided for budget expenses. Budget does not show match funds, as alluded to in the proposal. Evaluator may not be required with the Innovation grant technical assistance provider contributing to evaluation design.</li></ul> |
|---|

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** SKILLS, Inc.

**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

•

**Litigation**

•

**Part I. Eligibility**

• yes

**Part II. Prioritization Categories**

• yes

**Part III. Proposed Project Activities**

• No partners listed

• Meets

• Meets definition of innovation – proposal includes tasks, deliverables and timeline

• Implementation strategy is clear and detailed

• Anticipated outcomes are described

• Problem is clearly articulated

• Objectives provided in detail

• Sections 21, 29

• 30

• Program measures provided

• Detailed metrics provided

• Description of how project complies with HCBS global rule and other rules provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** DHHS

\*\*\*\*\*

• List of existing resources provided
• Detailed list of activities provided
• Products provided
• A sustainability plan is provided

<b>Part IV. Budget Form and Narrative</b>
• Budget of \$468,216 aligns with proposed project



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** SKILLS, Inc.

**DATE:** 12/7/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not noted

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Yes, the service area for the project includes 4 of the 6 counties identified as underserved for the RFA (Penobscot, Franklin, Piscataquis, Hancock)

**Part III. Proposed Project Activities**

- No
- The Applicant has been supporting people with intellectual and/or developmental disability, including autism, for more than 60 years
- Provider of Section 21 and Section 29 since these HCBS programs began
- A detailed plan is provided
- Focus is to “provide the structure to expand services where there is currently a lack of access to staff and technology driven solutions.”
- 15-month project
- Detailed strategies are provided to implement the project
- Detailed outcomes are provided
- Closure of group homes; person-centered living arrangements are needed without reliance on in-home personnel to deliver services
- Objectives and intended outcomes are provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Increase independence through use of technology and less reliance on in-home staff</li> </ul>
<ul style="list-style-type: none"> <li>• Individuals receiving HCBS Section 21 and Section 29; eventually individuals served through the Lifespan waiver</li> <li>• Will conduct study on the feasibility to include individuals receiving Sections 18, 19, and 20</li> </ul>
<ul style="list-style-type: none"> <li>• At least 30</li> </ul>
<ul style="list-style-type: none"> <li>• Detailed measurable objectives are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Detailed metrics are provided</li> </ul>
<ul style="list-style-type: none"> <li>• The Applicant states an intention for the project to be in compliance</li> </ul>
<ul style="list-style-type: none"> <li>• Primarily the resources of the Applicant</li> <li>• Applicant will also make use of long-established network partnerships</li> </ul>
<ul style="list-style-type: none"> <li>• The Applicant has provided a detailed plan</li> </ul>
<ul style="list-style-type: none"> <li>• HCBS reimbursable services</li> </ul>
<ul style="list-style-type: none"> <li>• HCBS reimbursement</li> <li>• Alternate plan is to sustain the services through community foundations, private pay options and local donations.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Applicant seeks \$468,216 for a 15-month project</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** SKILLS, Inc.

**DATE:** 12/06/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q?

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P- Provided-

**Part III. Proposed Project Activities**

- P-Provided- no formal contractual partners
- P- Provided – over 60 years of organizational experience
- P- detailed
- Q- 3<sup>rd</sup> party evaluator?
- P- provided - + empowerment, removal of barriers to increased independence, - of reliance on staff, integration of technology.
- P – provided, -Closure of residential facilities- shortage of staff
- P- Provided – reduced wait times for assistive technology, enabling technology in waiver homes, increased confidence in member use of technology, + empowerment, + number of members who would like to live independently
- P- Sections 21 and 29, lifespan, feasibility study for Sections 18, 19 and 20
- P-Provided - 30 +
- P- Provided 1-4. ?-5
- P- Provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/06/2022

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

<ul style="list-style-type: none"><li>• P- aligned w/HCBS</li></ul>
<ul style="list-style-type: none"><li>• P- staff, money, space</li></ul>
<ul style="list-style-type: none"><li>• P- detailed</li></ul>
<ul style="list-style-type: none"><li>• P- home supports-remote monitoring, assistive technology – assessment, and assistive technology devices.</li></ul>
<ul style="list-style-type: none"><li>• Q- relies on changes to MaineCare rates</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Spark Dance Program

**DATE:** 12/12/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Yes. However the programs will be offered elsewhere in the state also, specifically Brunswick, Portland, Lewiston, Bangor, and Farmington.

**Part III. Proposed Project Activities**

- Partners provided, with letters of support for the project
- Since 2019, program has been serving HCBS waiver members in Sections 21 and 29. Staff have extensive experience in dance with IDD/Autism individuals.
- Establish DanceAbility in Maine, a pre-existing curriculum for work with disabled individuals. Train new teachers with 120 hour program with two options to be decided, if funded. Develop five teachers and communities in Maine. A timeline is provided.
- Provide accessible community locations with community interactions; Make the classes public and perform outreach to collaborative organizations; Use of movement improvisation for the practices of choice.
- Grow DanceAbility teacher community
- More classes offered in different parts of the state
- Waiver member independent choices
- Waiver member self-confidence

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Non-waiver members have positive experience and relationship-building</li> <li>• Non-waiver members include waiver members in other community activities</li> <li>• Increase skill of DanceAbility teachers</li> </ul>
<ul style="list-style-type: none"> <li>• Isolation of waiver members from community life; lack of community-based activities; insufficient opportunities for choices for participation in community activities.</li> </ul>
<ul style="list-style-type: none"> <li>• Grow DanceAbility teacher community</li> <li>• More classes offered in different parts of the state</li> <li>• Waiver member independent choices</li> <li>• Waiver member self-confidence</li> <li>• Non-waiver members have positive experience and relationship-building</li> <li>• Non-waiver members include waiver members in other community activities</li> <li>• Increase skill of DanceAbility teachers</li> </ul>
<ul style="list-style-type: none"> <li>• Sections 18,19, 20, 21, 29</li> </ul>
<ul style="list-style-type: none"> <li>• 200 members</li> </ul>
<ul style="list-style-type: none"> <li>• Number of teachers trained, number of communities offering classes, number of waiver members attending, number of non-waiver members attending</li> </ul>
<ul style="list-style-type: none"> <li>• Attendance, survey results</li> </ul>
<ul style="list-style-type: none"> <li>• Will comply with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Fundraising by Spark Dance Program. Community members will pay to participate; Board members direct engagement; Partnerships with provider organizations.</li> </ul>
<ul style="list-style-type: none"> <li>• A list of activities is provided.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement through staff activity.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Options A and B are presented A = \$191,477 includes teacher training and travel to Vienna Austria. Option B = \$212,759. Some degree of cost is associated with training course for certification. The international headquarters of DanceAbility is Eugene Oregon, and certification courses have been offered in the United States.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Spark Dance Program

**DATE:** 12/7/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- NA

**Part I. Eligibility**

- meets

**Part II. Prioritization Categories**

- Yes Penobscot

**Part III. Proposed Project Activities**

- Agency Partners are listed
- The applicant has provided detailed background of their credentials
- This program exists in one area of the state and this proposal expands the availability of the program by providing a way for dance teachers to access a specific model of teaching dance.
- The applicant has provided a detailed outline, Deliverables and timeline with two different options offered for how dance teachers could access this specific teaching model
- This reviewer understands that DanceAbility is a method of teaching dance with certifications, etc. but this proposal is to cover the costs of a business that wants to expand into other areas of the state which is not an innovative project
- Implementation strategies are described in detail
- More teaches educated in the DanceAbility method
- More DanceAbility classes offered in additional communities in the state

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• The classes are proposed to be integrated with waiver and non-waiver members</li> <li>• Relationships formed between on-waiver and waiver members</li> <li>• Participants will enjoy the classes</li> </ul>
<ul style="list-style-type: none"> <li>• Community-based opportunities where autonomy and self-expression are encouraged are lacking</li> </ul>
<ul style="list-style-type: none"> <li>• There are a list of project objectives and intended outcomes provided in the application</li> </ul>
<ul style="list-style-type: none"> <li>• All waivers</li> </ul>
<ul style="list-style-type: none"> <li>• 200</li> </ul>
<ul style="list-style-type: none"> <li>• Increase # of teachers that become trained, # of communities offering weekly Dance Ability classes, number of waiver members attending, and number of non-waiver members attending</li> </ul>
<ul style="list-style-type: none"> <li>• The applicant provided a # of metrics which mostly revolve around the objectives listed in # 10</li> </ul>
<ul style="list-style-type: none"> <li>• There are some examples of how this class will provide access to the community for waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• The staff resources of the agencies to support waiver members to attend. The agencies are billing community membership for this activity</li> <li>• The math provided in this section is not clear to this reader</li> </ul>
<ul style="list-style-type: none"> <li>• Time line of activities is provided – similar to what was provided in # 3</li> </ul>
<ul style="list-style-type: none"> <li>• There is a description of how agencies can bill community membership to support someone to attend a dance class which amounts to a reimbursement rate of \$95.00 per person per class attended</li> </ul>
<ul style="list-style-type: none"> <li>• Again the sustainability plan is for agencies to cover the cost of the class for waiver members, and then bill community membership</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• A detailed budget is provided for two different options</li> <li>• The costs for both options seem to cover the costs that any business might incur if they wanted to expand</li> </ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Spark Dance Program

**DATE:** 12/7/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 11/4/2022

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Yes – the project activities will be held in 2 of the 6 underserved counties identified for the RFA (Franklin and Penobscot counties)

**Part III. Proposed Project Activities**

- 6 partners identified
- Spark Dance Program began in March 2019
- Affiliate of international program, DanceAbility, founded in 1987
- Project is to establish DanceAbility Maine
- Available to people with and without disabilities
- A detailed plan is provided with options to consider
- One of the five individuals recruited to be a DanceAbility teacher is a HCBS member
- The Applicant provided implementation strategies
- Outcomes are described by the Applicant
- Barriers to community integration and inclusion
- The Applicant provided objectives and intended outcomes
- Individuals receiving HCBS Sections 18, 19, 21 and 29

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Most of the waiver participants will be Section 21 and Section 29</li> </ul>
<ul style="list-style-type: none"> <li>• 200</li> <li>• 200 includes – 30 each for Franklin and Penobscot counties (underserved areas for the RFA)</li> </ul>
<ul style="list-style-type: none"> <li>• Measurable objectives are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Community-based services</li> <li>• Q – meet compliance?</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant’s resources</li> <li>• Fundraising</li> </ul>
<ul style="list-style-type: none"> <li>• The Applicant provided list of activities</li> </ul>
<ul style="list-style-type: none"> <li>• Billable HCBS services</li> <li>• Q – allowable?</li> </ul>
<ul style="list-style-type: none"> <li>• Q. – allowable for HCBS?</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Applicant seeks: \$191,477 for 15 months or \$212,759 for 18 months</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Spark Dance Program

**DATE:** 12/06/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q?

**Part I. Eligibility**

- P -provided

**Part II. Prioritization Categories**

- P-yes

**Part III. Proposed Project Activities**

- P- 6 IDD partnering agencies
- P- provided – DanceAbility Program founded 1987
- P- detailed- two options for delivery model
- Q-brief
- Q- more teachers educated in the DanceAbility method, more Danceability classes, increased connections between waiver and non waiver members of community,
- P-Barriers to community inclusion
- P-Provided
- P-Sections 18,19,21 and 29
- P-200
- P- -#of teachers trained,# of communities offering classes, # of waiver members attending, # of non-waiver members attending
- Q – attendance records, teacher surveys, member survey responses

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Spark Dance Program

**DATE:** 12/06/2022

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

<ul style="list-style-type: none"><li>• P-provided</li></ul>
<ul style="list-style-type: none"><li>• P-staffing, expertise, fundraising</li></ul>
<ul style="list-style-type: none"><li>• P- detailed</li></ul>
<ul style="list-style-type: none"><li>• N-staff support hours from agency providers</li></ul>
<ul style="list-style-type: none"><li>• P-provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• N-DPPS- line 1</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Spectrum Generations

**DATE:** 12/12/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement.

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Yes. Proposed project will serve the entire state.

**Part III. Proposed Project Activities**

- Partner is provided.
- Agency has extensive experience serving Autism Spectrum Disorder (ASD) waiver members
- Proposes the development of a video-based program for Internet Safety for ASD consumers. Research was undertaken to review the current field, and no suitable curriculum was found. Criteria is that the curriculum trains staff and supports first, then ASD consumers. Timeline and staff roles are proposed.
- Train internal staff
- Use current BHS in-house training platform (KnowB4)
- Goal is to include materials with College of Direct Support
- ? Isn't KnowB4 a proprietary subscription service and therefore not available to all providers in the state
- Improved understanding of Internet safety and risks and risk management for IDD/ASD consumers

**STATE OF MAINE  
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<ul style="list-style-type: none"> <li>• Reduce exposure to fraud, abuse, and exploitation. Reduction in harm through internet use.</li> </ul>
<ul style="list-style-type: none"> <li>• Educate staff, increase natural supports, develop solutions, and create a plan for reporting issues and concerns.</li> </ul>
<ul style="list-style-type: none"> <li>• Sections 21, 28, and 29</li> </ul>
<ul style="list-style-type: none"> <li>• 4,000 including staff and waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• Train 93 staff members, including 75 BHS staff and 18 staff of the AIS network.</li> <li>• Demonstrate learning by participants</li> </ul>
<ul style="list-style-type: none"> <li>• Participation</li> <li>• Evaluation surveys</li> </ul>
<ul style="list-style-type: none"> <li>• Will comply with all rules. Focus on improving safety and choice.</li> </ul>
<ul style="list-style-type: none"> <li>• BHS staff support. BHS will cover costs above award.</li> </ul>
<ul style="list-style-type: none"> <li>• See question #3.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement for reinforcement of safety.</li> </ul>
<ul style="list-style-type: none"> <li>• Plans to distribute through YouTube or other social media sites. MaineCare reimbursement for the reinforcement time.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget is provided. Request is for \$101,460. Costs are for staff time, not full time, approx. 27K, including indirect costs, and 40K for the video production services. No quotes are provided from a qualified vendor.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Spectrum Generations

**DATE:** 12/18/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Yes provided

**Litigation**

- Yes one example provided – does not have a bearing on the application

**Part I. Eligibility**

- Meets

**Part II. Prioritization Categories**

- Yes

**Part III. Proposed Project Activities**

- Yes One partner listed - ASM
- Applicant describes clearly their expertise and experience
- Outline and timeline provided
- This project meets definition of innovative
- Implementation strategy is provided
- “An expected outcome is that individuals with developmental disabilities or Autism will have the general understanding of internet use and safety and know how to recognize risks and potential dangers while using the internet through consistent reinforcement by their direct support worker or their natural supports.
- Additionally, the training will be distributed statewide through ASM’s autism information specialist network of volunteers and staff.”
- With increased use of internet and social media, waiver members need more information about how to safely use technology and access the internet
- Educate staff and natural supports of waiver members

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<ul style="list-style-type: none"> <li>• Educate waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• Sections 21, 28, and 29</li> </ul>
<ul style="list-style-type: none"> <li>• 4000</li> </ul>
<ul style="list-style-type: none"> <li>• Measurable objectives are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Assist waiver members to access their communities and make friends through safe connections on the internet</li> </ul>
<ul style="list-style-type: none"> <li>• Office space at the partner agencies</li> </ul>
<ul style="list-style-type: none"> <li>• Outlined in # 3</li> </ul>
<ul style="list-style-type: none"> <li>• The specific training is not reimbursable; however, reinforcement of internet safety and security may be done with the individual during reimbursable units of service</li> </ul>
<ul style="list-style-type: none"> <li>• Once developed, the training will be offered for free and available on a training platform which is accessible to the public</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Total amount requested: \$101, 460</li> <li>• Budget aligns with the project as proposed</li> </ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Spectrum Generations

**DATE:** 12/8/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 9/29/2022

**Litigation**

- Provided

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4
- Applicant is Spectrum Generations, dba Bridges Home Care – community support provider for HCBS Section 21 and Section 29

**Part II. Prioritization Categories**

- Yes, statewide services are proposed, including services in the 6 underserved counties identified in the RFA

**Part III. Proposed Project Activities**

- Yes, Autism Society of Maine
- This proposal is from Spectrum Generations, dba Bridges Home Care
- The Applicant describes the long history of Spectrum Generations as an area agency on aging
- Q. Bridges Home Care has 50 years’ experience?
- Internet Use & Safety training program
- Partnership with Autism Society of Maine
- Creation of a video-based curriculum designed to train direct support workers and natural supports on internet safety and security best practices specifically designed for the IDD population
- Detailed project and timeline are provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/8/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Strategies are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Outcomes are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Potential for on-line fraud, abuse, and exploitation</li> </ul>
<ul style="list-style-type: none"> <li>• Objectives and intended outcomes are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Individuals receiving HCBS, Section 21 and 29</li> <li>• Q. Section 28: Rehabilitative and Community Support Services for Children with Cognitive Impairments and Functional Limitations</li> </ul>
<ul style="list-style-type: none"> <li>• The number of waiver members is not specified</li> <li>• 4000 – includes DSPs, natural supports, agency staff</li> </ul>
<ul style="list-style-type: none"> <li>• Objectives are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Q.</li> </ul>
<ul style="list-style-type: none"> <li>• Resources of the Applicant and partner</li> <li>• In-kind from Maine State Police</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant provided response</li> </ul>
<ul style="list-style-type: none"> <li>• Use of materials once produced can be included in individual support plans</li> </ul>
<ul style="list-style-type: none"> <li>• Use of products can be included in individual support plans</li> </ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"> <li>• Applicant requests \$101,460 – 15-month project</li> <li>• \$40,000 to subcontract for video production Contractor (2 Training modules @ \$20K/module)</li> </ul>
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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Spectrum Generations

**DATE:** 12/08/2022

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-provided

**Litigation**

- P-provided

**Part I. Eligibility**

- P-provided

**Part II. Prioritization Categories**

- P- yes

**Part III. Proposed Project Activities**

- P-provided- Autism society
- P- Provided 50+ years organizational experience
- P- internet safety skill training curriculum
- P-provided – first step -train staff?- need curriculum before training?
- P-Increased member understanding of internet safety, ability to identify risks
- P- Harm to members unaware of internet risks and dangers
- P- 1) educate staff and natural supports to recognize potential risks of internet usage, develop solutions, create a reporting plan, 2) have individuals with IDD and/or autism view the training, in presence of available supports (DSP or natural)
- P- Sections 21, 28 and 29
- Q- 4000 individuals in first year – not necessarily members – DSP staff, AIS network of natural supports and training of supporting agencies

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P-1) train 93 staff persons, including 75 BHS DSP's and 18 members of the AIIS network 2) each trainee will be able to : understand training content, training content reinforced by supporters, 3) create reporting plan for issues/concerns</li></ul>
<ul style="list-style-type: none"><li>• P- Provider will track participation in training (obj 1), two separate evaluation surveys will be conducted after training (1 for supporters, 1 for individuals served)</li></ul>
<ul style="list-style-type: none"><li>• P- provided – increased safety and comfort for individuals using the internet</li></ul>
<ul style="list-style-type: none"><li>• P-provided – office space, conference rooms, content creation (provided by staff/ASM)</li></ul>
<ul style="list-style-type: none"><li>• P- In question #3. Includes timeline</li></ul>
<ul style="list-style-type: none"><li>• P – “The specific training is not reimbursable; however, reinforcement of internet safety and security may be done during reimbursable units of service”</li></ul>
<ul style="list-style-type: none"><li>• P- provided– training is free of charge</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Spurwink

**DATE:** 12/12/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Met requirement.

**Part I. Eligibility**

- Met requirements

**Part II. Prioritization Categories**

- Provider proposes expanding services in counties listed in RFA including Franklin, Penobscot, and Oxford counties.

**Part III. Proposed Project Activities**

- No partners are named as current, but partners are proposed.
- Extensive experience provided, over 45 years in Maine providing services.
- A shared living project is proposed, to address gaps in current HCBS services for adults with IDD. Project will include a 12 county expanded shared living recruitment campaign, building a Provider Mentors network to support providers, build capacity for online and in-person tech assistance and training for providers; building family and provider engagement cohorts, and expanding consumer choice through Flex Funds, remote supports, and building community and natural supports.
- ? Flex Funds as a program is not described. Needed is the description of and purpose of these funds.
- ? It is not clear the degree to which this is a program expansion exclusively for Spurwink, or the intended use of grant funds for a trial pilot serving innovations for HCBS members.

**STATE OF MAINE  
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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Implementation strategies are defined.</li> </ul>
<ul style="list-style-type: none"> <li>• Increasing the number of SL providers in rural and under-served communities, increased capacity and support for SL providers; increasing independence of SL consumers, increased family and social engagement for SL consumers.</li> </ul>
<ul style="list-style-type: none"> <li>• Lack of community-based supports for adults with IDD, particularly in rural Maine; lack of placement options in local communities.</li> </ul>
<ul style="list-style-type: none"> <li>• Recruit new providers; develop provider mentor program; develop family and provider engagement cohorts; provide telehealth for consumers and providers and training in remote supports; increase the number of shared living placements available.</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29 members.</li> </ul>
<ul style="list-style-type: none"> <li>• Increase by 18 new SL consumers by March 2024, and then to a total of 64 consumers by March 2025</li> </ul>
<ul style="list-style-type: none"> <li>• Measurable objectives are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided</li> </ul>
<ul style="list-style-type: none"> <li>• Will comply with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Network of offices; electronic medical records system; technology infrastructure; online training platform; experienced staff</li> </ul>
<ul style="list-style-type: none"> <li>• A series of activities are planned.</li> </ul>
<ul style="list-style-type: none"> <li>• Enhanced recruitment protocols; Shared Living marketing materials; telehealth support options; provider mentoring options; cohorts for respite providers, families, consumers; enhanced training options; Flex Funds; transportation protocols; engagement best practice protocols; provider mentor cohorts; training on assistive and remote technologies.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement, and increased efficiencies through scale up to 74 consumers.</li> </ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"> <li>• 500K is requested. Vans do not qualify for funding. The bulk of the funds are for staff salaries and then new computers and printer/scanners for providers. Amount of Flex Funds are described, but Flex Funds as a concept are not described.</li> </ul>
--

**STATE OF MAINE  
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**BIDDER NAME:** Spurwink

**DATE:** 12/18/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- provided

**Litigation**

- Provided – do not have bearing on the application

**Part I. Eligibility**

- meets

**Part II. Prioritization Categories**

- Yes

**Part III. Proposed Project Activities**

- Partners are listed

- Meets

- This applicant currently supports 18 shared living homes. The overarching plan of this proposal is for this agency to expand Shared Living to other areas of the state. At any given time, agencies can and do often expand to provide additional services and supports and startup money is not given to these agencies to do so.

- The steps outlined are what any agency would do as they make plans to expand shared living services to other areas of the state

- This proposal does not meet the qualification for an innovative project

- Implementation strategies outlined are those to for this agency to expand SL to other areas of the state

- Outcomes are related to #s of providers who will be developed to expand SL

- There needs to be more SL options for individuals with IDD

**STATE OF MAINE  
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<ul style="list-style-type: none"><li>• Outcomes are tied to increased providers of SL</li></ul>
<ul style="list-style-type: none"><li>• Sections 29, 21</li></ul>
<ul style="list-style-type: none"><li>• 64 consumers</li></ul>
<ul style="list-style-type: none"><li>• Tied to expansion of services</li></ul>
<ul style="list-style-type: none"><li>• Same as #10</li></ul>
<ul style="list-style-type: none"><li>• The agency currently complies with HCBS and the new SL homes would also comply</li></ul>
<ul style="list-style-type: none"><li>• The agency has the current infrastructure in place to expand SL in other areas of the state</li></ul>
<ul style="list-style-type: none"><li>• Outlined activities are what all agencies would do to expand services to other areas of the state</li></ul>
<ul style="list-style-type: none"><li>• Expand SL providers in this agency</li></ul>
<ul style="list-style-type: none"><li>• More SL providers will help the agency sustain the revenue to sustain the SL programs</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• The budget includes costs that many agencies incur as they expand their services.</li></ul>
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**STATE OF MAINE  
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**BIDDER NAME:** Spurwink

**DATE:** 12/8/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided

**Litigation**

- Provided list of litigation

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Yes, currently provides services in 3 of the 6 underserved counties identified for this RFA; will expand services to the other 3 underserved counties

**Part III. Proposed Project Activities**

- Partners are listed
- Applicant provided detailed information about their experience and capacity
- Details are provided
- Project is to expand and strengthen Shared Living services
- Q – innovative project?
- Strategies are provided
- Expected outcomes are provided
- Expansion of Shared Living and associated benefits
- Lack of accessible community-based supports
- Objectives and intended outcomes are provided
- HCBS Section 21 and Section 29
- 18 additional (from current 18 to 36 by March 2024)
- Growth to a total 64 consumers by March 2025

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Objectives are provided</li></ul>
<ul style="list-style-type: none"><li>• Metrics are provided</li></ul>
<ul style="list-style-type: none"><li>• Applicant states services will be in compliance of rules and regulations</li></ul>
<ul style="list-style-type: none"><li>• Applicant's and partners' resources</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided detailed response</li></ul>
<ul style="list-style-type: none"><li>• Q.</li></ul>
<ul style="list-style-type: none"><li>• HCBS reimbursable services</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$500,000 – 15-month project</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Spurwink

**DATE:** 12/08/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• P-Provided</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• P-Provided</li> </ul>
<b>Part I. Eligibility</b>
<ul style="list-style-type: none"> <li>• P-Provided</li> </ul>
<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"> <li>• P-yes</li> </ul>
<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"> <li>• N- list of potential partners, including community/civi organizations</li> </ul>
<ul style="list-style-type: none"> <li>• P- detailed- long history of service provision in the following areas: Adult community Case Management, Adult Residential services, Adult Community support. Work support, intermediate Care Facility, shared Living</li> </ul>
<ul style="list-style-type: none"> <li>• Q-Agency expansion of Shared Living Services</li> </ul>
<ul style="list-style-type: none"> <li>• P- 1) recruitment campaign,2) provider mentors 3) telehealth and enhance training for providers, 4) Family/Provider Engagement Cohorts, 5) use of flex funds, 6) Assistive Technology</li> </ul>
<ul style="list-style-type: none"> <li>• P- 1) increased # of SL providers in rural and underserved communities 2) Increased capacity and support of SL providers, 3) Increased independence for SL consumers, 4) increased family and social engagement for SL consumers.</li> </ul>
<ul style="list-style-type: none"> <li>• P- Lack of (less restrictive) living options for consumers with waiver services</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Spurwink

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• P- provided – recruit 60 additional providers and respite providers, develop Provider mentor program, develop family and provider engagement regional cohorts, provide telehealth, increase 3 of share living placements available</li> </ul>
<ul style="list-style-type: none"> <li>• Sections 21, 29</li> </ul>
<ul style="list-style-type: none"> <li>• P- An additional 46 individuals served by 3/25 currently serve 18, will serve 64</li> </ul>
<ul style="list-style-type: none"> <li>• P-recruit 60 providers, match 46 consumers, develop provider mentor program, develop family and provider engagement program, support assistive tech utilization, increase # of shared Living Placements available, support /training for providers to improve quality of care, increase consumer independence and choice</li> </ul>
<ul style="list-style-type: none"> <li>• P- provider satisfaction and support scales, annual consumer satisfaction survey, family satisfaction survey, placement stability, increase consumer independence, social supports and family engagement, increased # of placements, increased provider capacity</li> </ul>
<ul style="list-style-type: none"> <li>• P-provided</li> </ul>
<ul style="list-style-type: none"> <li>• P- staff, expertise</li> </ul>
<ul style="list-style-type: none"> <li>• P- Recruitment, provider mentors, telehealth and enhanced training for providers, Family/Provider Engagement Cohorts, Flex funds, Assistive Technology</li> </ul>
<ul style="list-style-type: none"> <li>• N- items listed but some not eligible/integrated into MaineCare (i.e. Privder mentor Cohort)</li> </ul>
<ul style="list-style-type: none"> <li>• Q – expanded program model – if Agency served 74 consumers, the resulting efficiencies will generate revenue needed to sustain the expanded program model</li> </ul>

**Part IV. Budget Form and Narrative**

- Q- provided- 500,000 - agency expansion

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Support Solutions

**DATE:** 12/13/22

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement

**Part I. Eligibility**

- Met requirements

**Part II. Prioritization Categories**

- Applicant indicates 'yes', but none of the counties listed in the RFP are provided.
- This application does not meet the RFA requirements for under-served counties.

**Part III. Proposed Project Activities**

- No partners listed.
- 25 years experience providing services to adults with IDD
- Offer community membership services to southern and central Maine. Transportation supports. Timeline is provided.
- Applications for vehicle purchases do not qualify for funding under this grant.
- ? It is unclear the degree to which this is a program expansion application, which is not fund-able under this grant, rather than an innovation pilot to serve HCBS members, which is fund-able under this grant.
- Implementation timeline is offered.
- Support six waiver recipients in rural areas. Deepen consumer relationships with their community, and explore their own goals.

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INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Address a service shortage in community membership services, and economic challenges in program launch expenses.</li> </ul>
<ul style="list-style-type: none"> <li>• See #7</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29 members.</li> </ul>
<ul style="list-style-type: none"> <li>• 6</li> </ul>
<ul style="list-style-type: none"> <li>• Hiring 1 Program Coordinator Position</li> <li>• Purchasing 3 eco-friendly vehicles</li> <li>• Hiring Community Membership Connect Specialists</li> <li>• Obtaining 6 waiver recipients</li> </ul>
<ul style="list-style-type: none"> <li>• Participant and staff surveys.</li> </ul>
<ul style="list-style-type: none"> <li>• Compliance with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Staff team; additional funds; regional offices for space; partnerships with community organizations.</li> </ul>
<ul style="list-style-type: none"> <li>• Timeline is provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Community Membership services</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Forms are provided. \$188,266 is requested. Van purchases are not allowed under this grant application.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Support Solutions

**DATE:** 12/18/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Yes provided

**Litigation**

- NA – no current litigation

**Part I. Eligibility**

- Meets

**Part II. Prioritization Categories**

- No – not as outlined in the grant proposal

**Part III. Proposed Project Activities**

- No Partners listed

- Meets

- This proposal proposes that there will be six members provided community membership in rural areas of southern Maine by:
  - Paying a higher wage to staff and paying for their travel time to get to and from supporting individuals in their communities
  - The Purchase of three vehicles by the agency to provide transportation for individuals and staff
  - A program coordinator to help support this effort
- The purchase of vehicles and the project as outlined does not meet the definition of an innovative project

- The implementation strategies as outlined support a project that is not innovative

- The outcomes include serving only SIX more waiver members throughout the entire project as described

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• It is hard for people who live in rural areas to access their communities due to limits in transportation</li></ul>
<ul style="list-style-type: none"><li>• To improve services for six waiver members</li></ul>
<ul style="list-style-type: none"><li>• IDD waiver members</li></ul>
<ul style="list-style-type: none"><li>• Six</li></ul>
<ul style="list-style-type: none"><li>• Repeated outline that was provided in #3</li></ul>
<ul style="list-style-type: none"><li>• Staff and participant evaluations</li></ul>
<ul style="list-style-type: none"><li>• Community membership is an HCBS service</li></ul>
<ul style="list-style-type: none"><li>• Provided examples of other community partnerships</li></ul>
<ul style="list-style-type: none"><li>• Activities described previously were shared</li></ul>
<ul style="list-style-type: none"><li>• The applicant states that the funds will be used to supplement existing services which is not the intent of these grant funds</li></ul>
<ul style="list-style-type: none"><li>• Will expand to serve six more individuals in the second year</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The budget aligns with the proposal</li></ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Support Solutions

**DATE:** 12/8/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 11/3/2022

**Litigation**

- Provided statement (none)

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Applicant responded “Yes” but it is unclear if the underserved counties are those identified in the RFA

**Part III. Proposed Project Activities**

- No partners
- Applicant provided a response – indicates extensive experience with providing support services to people with intellectual disability
- Provides services in 3 counties
- Serve 200 individuals
- Community Membership Services
- Support 6 waiver members in rural areas
- Q. Innovative?
- The implementation strategies are provided
- The Applicant provided expected outcomes
- Lack of community membership services
- Objectives and intended outcomes are provided
- Individuals with IDD

**STATE OF MAINE  
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\*\*\*\*\*

• 6 (initially)
• Measurable objectives are provided
• Surveys
• Applicant states the services will be in compliance
• The Applicant's resources
• The Applicant provided a detailed response
• Services that are HCBS reimbursable
• Q. Expansion of these supplemental services?

**Part IV. Budget Form and Narrative**

• Applicant requests \$188,266 – 12-month project
• \$90,000 will be used to fund eco-friendly vehicles

**STATE OF MAINE  
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**DATE:** 12/08/2022

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

P-Provided

**Litigation**

P-Provided

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- Q- Yes-where? Later answers indicate “Southern Maine”

**Part III. Proposed Project Activities**

- P- Provided - “No”
- P- over 25 years organizational experience
- Q- provided w/timeline
- N-Provided by quarter. Includes vehicle purchases
- Q-Supporting 6 individuals with Community Supports in rural areas
- P- Provided -Service shortage- community membership 30 minutes outside of bustling towns/cities
- Q- Objectives – to offer Community membership services in more rural areas, Outcomes – to provide Community membership to 6 individuals who live in rural or challenging areas.
- Q- IDD waiver recipients who live in areas that are harder to staff
- P- provided- 6 to start

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Q- Provided -Hiring 1 Program Coordinator Position, Purchasing 3 eco-friendly vehicles, hiring Community Connect Membership Connect Specialists, obtaining 6 waiver recipients.</li></ul>
<ul style="list-style-type: none"><li>• Q-provided – participant and staff surveys</li></ul>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>
<ul style="list-style-type: none"><li>• Q- Staff, office space, partnerships (though they listed none in partnership ?)</li></ul>
<ul style="list-style-type: none"><li>• N- Provided by quarter, c-purchase vehicles</li></ul>
<ul style="list-style-type: none"><li>• Q- Community membership</li></ul>
<ul style="list-style-type: none"><li>• Q-Provided –Community membership is reimbursable continue to expand by another 6 individuals per year</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>

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**DATE:** 12/13/22

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**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirements

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- No partners are provided.
- 42 years of experience providing services to the disability community.
- Remote Supports implementation
- ? It is unclear the degree to which this is a program expansion application, which is not fund-able under this grant, rather than an innovation pilot to serve HCBS members, which is fund-able under this grant.
- Purchase equipment for rent by members, and provide training in the use of remote supports technologies.
- Increased independence for clients.
- The need for additional supports that are required for independence. Address staffing shortage with technology supports.
- Increased independence for clients
- Sections 21 and 29
- 6 members initially, with up to 15 in the first year.

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Increase independence from the baseline established with the BMS99</li></ul>
<ul style="list-style-type: none"><li>• Calls for remote support, emergency services calls, use of BMS99</li></ul>
<ul style="list-style-type: none"><li>• Will comply with all rules.</li></ul>
<ul style="list-style-type: none"><li>• Staffing. Office space is secured in West Paris.</li></ul>
<ul style="list-style-type: none"><li>• Activities are provided.</li></ul>
<ul style="list-style-type: none"><li>• MaineCare reimbursement for remote supports.</li></ul>
<ul style="list-style-type: none"><li>• MaineCare reimbursement.</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Forms are provided. \$500,000 is requested. The bulk of this is staffing expansion, with the remaining largely in equipment and connection fees. # 16 Indirect Costs is not adequately described. 188K for Licensing (not described), Connection Fees ( already requested in equipment costs), Utilization fees not described, Additional expenses are not described. #17 Startup Costs – Onboarding is not described.</li></ul>

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Did not see one

**Litigation**

- Did not see a reference to this

**Part I. Eligibility**

- meets

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- No partners listed
- meets
- Implement the use of remote supports in an apartment building which will support waiver members
- They will partner with NextGen
- Strategies outlined
- Anticipated outcomes include that individuals will be able to move into their own apartments and live more independently using remote supports
- Helps to address staffing challenges and provide less intrusive support to waiver members so they can live more independently
- The project objectives and intended outcomes are not clearly defined
- Section 21 and 29 wiaver members
- Six waiver members with goal of reaching 15
- Need more objectives to be more measurable

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<ul style="list-style-type: none"><li>• Metrics could be expanded</li></ul>
<ul style="list-style-type: none"><li>• Described</li></ul>
<ul style="list-style-type: none"><li>• Existing space is available to get started in West Paris where they want to begin this service</li></ul>
<ul style="list-style-type: none"><li>• Activities provided</li></ul>
<ul style="list-style-type: none"><li>• Mainecare billing for remote supports</li></ul>
<ul style="list-style-type: none"><li>• Once costs of equipment is provided, the program will be sustained by billable hours</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• Total Request - \$500,00</li><li>• The total cost of that many staff (five) seems quite high – it is unclear why that many full time staff are needed for the start up costs of the program</li><li>• The cost of the remote support equipment looks OK</li><li>• # 16 – it is unclear what the \$188,364 is needed to cover for indirect costs</li><li>• There is much more detail needed in this budget</li></ul>
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**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not noted

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- No
- The Applicant provided details about their experience and qualifications
- Delivery of remote supports
- Monitoring via equipment in clients’ homes in lieu of in-person support
- Implementation strategies are provided
- Expected outcomes are provided
- Lack of supportive services
- The objective and intended outcome is an opportunity for independence
- Individuals receiving Section 21 and Section 29
- 6 (with capacity to serve 15)
- A measurable objective is provided
- Metrics are provided
- Q. Does response answer the question?
- Applicant’s resources

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<ul style="list-style-type: none"><li>• The Applicant responded with planned activities</li></ul>
<ul style="list-style-type: none"><li>• HCBS reimbursable</li></ul>
<ul style="list-style-type: none"><li>• HCBS reimbursable services (not initial implementation and equipment)</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$500,000 – 15-month project</li></ul>

**STATE OF MAINE  
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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q?

**Part I. Eligibility**

- P- Provided

**Part II. Prioritization Categories**

- N- No

**Part III. Proposed Project Activities**

- P-Provided no partners
- P- 42 years organizational experience
- Q- details?
- Q- Purchase equipment?
- P- Increased independence
- P- Reliance on physical presence of staff, causes reduction in independence.
- Q-Increased consumer independence
- P - provided-Those served via Sections 21 and 29
- P- provided 6-15
- Q- Increased independence from a baseline established with the BMS99 assessment.
- Q- call volume (number of incoming support calls)?
- P-Provided
- P- HCBS Dept., office space,

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**DATE:** 12/13/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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<ul style="list-style-type: none"><li>• P- provided - brief</li></ul>
<ul style="list-style-type: none"><li>• P-Remote supports</li></ul>
<ul style="list-style-type: none"><li>• P- Once equipment and upfront implementation costs have been paid- program will be sustained by billable hours</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Q- \$ vs # served</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Tri-County Mental Health Services

**DATE:** 12/13/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Met requirement

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Applicant plans expansion into Franklin County

**Part III. Proposed Project Activities**

- Partners are provided
- More than 40 years supporting IDD members, and 13 staff.
- Expand community support to include Community Membership in Androscoggin/Lewiston
- Provide community membership to a new population in Franklin County/Farmington
- Seeks technical assistance for evidence-based best practices
- Seeks funds to provide computer tablets for field work
- Funds to support national conference attendance and training.
- Proposal includes a van which is not supported by the Innovation Grant program
- Timeline and staffing roles are described
- ? It is unclear the degree to which this program is innovating in the Community Membership domain, other than it is a new to them service suite under HCBS.

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<ul style="list-style-type: none"> <li>• Implementation strategies are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant describes outcomes that are consistent with HCBS rule compliance</li> <li>• ? It is unclear what outcomes are considered innovative or the result of innovative activities</li> </ul>
<ul style="list-style-type: none"> <li>• Lack of IDD services in Androscoggin and Franklin counties, and lack of meaningful community engagement opportunities.</li> </ul>
<ul style="list-style-type: none"> <li>• Objectives are described.</li> </ul>
<ul style="list-style-type: none"> <li>• Sections 21 and 21 and waitlisted members</li> <li>• Goal of serving transitioning youth from high school and Lifespan goals.</li> </ul>
<ul style="list-style-type: none"> <li>• 31 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• Measurable objectives are described.</li> </ul>
<ul style="list-style-type: none"> <li>• Evaluation methods are offered – daily documentation, monthly review, annual person-centered services tool.</li> <li>• ? Not clear how these tools will deliver project reporting</li> </ul>
<ul style="list-style-type: none"> <li>• Compliance with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Existing staff time, space in Lewiston and Farmington, partnerships from #2.</li> </ul>
<ul style="list-style-type: none"> <li>• Activities list is provided</li> </ul>
<ul style="list-style-type: none"> <li>• Membership and community support services with MaineCare reimbursement.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement</li> <li>• ? Applicant mentions more revenue to be generated for non-billable hours, but it is unclear how this revenue will be generated.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Forms are provided. \$300,500 is requested. Some of this request is ineligible such as van purchase. Social Learning Center costs should be covered by operational budgets. Consulting services will be offered through the grant administrator, so is unclear this is required here.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Tri-County Mental Health Services

**DATE:** 12/19/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DDHS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Yes provided

**Litigation**

- Litigation provided – does not impact proposal

**Part I. Eligibility**

- meets

**Part II. Prioritization Categories**

- Franklin County is not one of the underserved areas listed in the grant

**Part III. Proposed Project Activities**

- Yes two partners listed

- Meets

- The goal of this proposal is to expand the offering of community membership to clients by
  - Developing partnerships with community organizations,
  - Purchasing a wheelchair accessible vehicle to help with transportation
  - Provide I-pads to staff
  - Hire a support coordinator for the agency
- The outline of this proposal as described is a plan to expand existing services in an agency and that along with the purchase of a vehicle were not the intent of the use of these grant funds. While a plan for an agency to expand in this area would provide more access to the community for their members, the project as outlined are what most agencies would do in order to expand a service, and

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\*\*\*\*\*

grant funds are not needed to do this. Therefore, this project does not meet the definition of a innovative proposal
<ul style="list-style-type: none"> <li>• The strategies for the above proposal are all clearly defined</li> </ul>
<ul style="list-style-type: none"> <li>• There are some outcomes described</li> </ul>
<ul style="list-style-type: none"> <li>• Lack of IDD services in Androscoggin and Franklin counties</li> </ul>
<ul style="list-style-type: none"> <li>• Outcomes described</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21, 29 and eventually youth</li> </ul>
<ul style="list-style-type: none"> <li>• 31</li> </ul>
<ul style="list-style-type: none"> <li>• Measurable objectives provided</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics will be gathered through the PCP process</li> </ul>
<ul style="list-style-type: none"> <li>• Description of relation toe HCBS global rule provided</li> </ul>
<ul style="list-style-type: none"> <li>• Existing space at the agency</li> </ul>
<ul style="list-style-type: none"> <li>• Activities described in detail</li> </ul>
<ul style="list-style-type: none"> <li>• No specific products outlined</li> </ul>
<ul style="list-style-type: none"> <li>• Mainecare Service will be reimbursable</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Requested amount \$300,500</li> <li>• There is a detailed budget provided – some of the items (purchased of a vehicle, maintenance of an existing building are not the intent of how this grant funding should be used.</li> </ul>



**STATE OF MAINE  
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**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Tri-County Mental Health Services

**DATE:** 12/8/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 6/24/2022

**Litigation**

- Provided list

**Part I. Eligibility**

- Eligible – responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Yes, specifically Franklin County

**Part III. Proposed Project Activities**

- Yes, partners are listed
- Applicant describes extensive experience
- Q – innovative?
- Expansion of community membership services in Franklin County (currently provide in Androscoggin County)
- A detailed implementation plan is provided
- Detailed information is provided
- Lack of services; lack of community membership services
- Detailed information is provided
- Individuals receiving HCBS Section 21 and Section 29
- Unclear response
- Detailed information is provided
- Detailed information is provided
- Detailed information is provided

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Q. need program SME input</li></ul>
<ul style="list-style-type: none"><li>• The Applicant's</li></ul>
<ul style="list-style-type: none"><li>• Detailed information is provided</li></ul>
<ul style="list-style-type: none"><li>• Q. need program SME input</li></ul>
<ul style="list-style-type: none"><li>• Q. need program SME input</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant requests \$300,500 – 15-month project</li></ul>

**STATE OF MAINE  
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**DATE:** 12/13/2022

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- P-Provided

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P-Yes

**Part III. Proposed Project Activities**

- P-Provided – LA Arts, LEAP
- P-Provided – 40+ years organizational experience
- Q- Provided – detailed, includes \$ for wheelchair accessible vans
- P- provided, detailed
- Q- Provided
- P-Lack of IDD services in Androscoggin and Franklin counties and lack of meaningful community engagement opportunities
- Q- agency expansion -Separate project objectives/outcomes for Adroscoggin County (agency serves now) and Franklin County (agency does not currently serve)
- P- Provided Sections 21 and 29
- Q- 31?
- Q- 1 meaningful community activity identified by 100% of participants? – exploration of career choices and career advancement goals

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<ul style="list-style-type: none"><li>• P- Provided - Daily documentation, monthly review process, PCP process</li></ul>
<ul style="list-style-type: none"><li>• P- provided</li></ul>
<ul style="list-style-type: none"><li>• P- Staff, time, office space</li></ul>
<ul style="list-style-type: none"><li>• P- detailed, includes timeline</li></ul>
<ul style="list-style-type: none"><li>• P- Provided - Community membership and Community Support services</li></ul>
<ul style="list-style-type: none"><li>• Q- how?</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Ubuntu Care LLC

**DATE:** 12/15/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met requirement

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- No partners are provided
- Lead staff have 12 years approx. experience professionally, some with IDD direct service experience
- Create space/suite for skill-building
- Develop training and learning opportunities for members
- Provide recreational activities
- ? It is unclear how this proposal is innovative.
- ? It is unclear how this proposal is an infrastructure expansion program, which is not fund-able through this grant program. There are rental fees in the budget for an unspecified space.
- Number and purpose of staff to be hired are not described.
- Other implementation steps are described.
- Skill-building in comfortable space, reductions in challenging behaviors, reportable events, emergency service use

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**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

<ul style="list-style-type: none"> <li>• Improved staff trainings and ability to resolve household issues independently</li> </ul>
<ul style="list-style-type: none"> <li>• Lack of comfortable space; reduce enrollment time for classes; reduce cost for classes; learning new vocational and employment skills; learning coping skills; excessive emergency calls</li> </ul>
<ul style="list-style-type: none"> <li>• Improved skills for independence</li> <li>• Reduce challenging behaviors</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 members</li> </ul>
<ul style="list-style-type: none"> <li>• 16-20 members initially. This is a target caseload for the agency.</li> </ul>
<ul style="list-style-type: none"> <li>• Measurable objectives are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Therap. Documentations and reportable events</li> </ul>
<ul style="list-style-type: none"> <li>• Use of Employment First concepts, and compliance with HCBS rule.</li> </ul>
<ul style="list-style-type: none"> <li>• Existing staff.</li> </ul>
<ul style="list-style-type: none"> <li>• Planned activities are listed.</li> </ul>
<ul style="list-style-type: none"> <li>• Program expansion for billable services.</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare reimbursement</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget forms are provided. Request is \$497,309. The bulk of the request is for staff salary. \$48,000 is requested for space rental. Training budget does not indicate numbers of staff, or adequate detail. Appears to exclusively fund program expansion, which is not the focus of this grant.</li> </ul>

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**DATE:** 12/19/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Yes provided

**Litigation**

- Did not see this in the application

**Part I. Eligibility**

- Meets

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- No other partners
- Meets
- An outline of the proposal is provided
- Goal is for members to be able to go to center to learn independent living skills
- The center would be open seven days a week
- This project as proposed does not align with the goal of providing opportunities for members to access their communities to learn some of the skills proposed, such as changing a tire, managing their keys, etc. These are skills that can be outlined in a person's PCP, however they could be learned by accessing places in their community to learn them (such as a garage, etc.)
- This proposal does not meet the definition of an innovative proposal
- The implementation strategies mostly consist of purchasing things to outfit a building for center based (rather than community based) supports

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<ul style="list-style-type: none"><li>• There is no mention of how waiver members will increase access to their communities and socialize with non-waiver members which is the intent of HCBS</li></ul>
<ul style="list-style-type: none"><li>• The problem as described does not align with HCBS</li></ul>
<ul style="list-style-type: none"><li>• People will gain independence by learning skills at a center</li></ul>
<ul style="list-style-type: none"><li>• Section 21 and 29</li></ul>
<ul style="list-style-type: none"><li>• 16 – 20 waiver members</li></ul>
<ul style="list-style-type: none"><li>• There are no measures provided for how increased independence will be measured</li></ul>
<ul style="list-style-type: none"><li>• Same as 10</li></ul>
<ul style="list-style-type: none"><li>• This project does not comply with the HCBS global rule</li></ul>
<ul style="list-style-type: none"><li>• No existing resources listed</li></ul>
<ul style="list-style-type: none"><li>• Current discussions with waiver members are underway</li></ul>
<ul style="list-style-type: none"><li>• No specific products mentioned</li></ul>
<ul style="list-style-type: none"><li>• Plan to seek reimbursement from the waivers</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• \$497, 309 is the total amount sought</li><li>• The budget aligns with the proposal, however paying for space, and staff to support individuals in a center based program does not align with HCBS</li></ul>



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**DATE:** 12/8/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 3/16/2022

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- No

**Part III. Proposed Project Activities**

- None
- Applicant provided information regarding capacity and experience of agency staff
- Opportunity and space for skill-building
- Q. – innovative project?
- Applicant provided a detailed response
- Applicant provided a detailed response
- Applicant provided a detailed response
- Applicant provided a detailed response
- Individuals receiving HCBS Section 21 residential care services
- 16-20, possibly more
- Applicant provided a detailed response
- Applicant provided a detailed response
- Applicant provided a detailed response

**STATE OF MAINE  
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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Applicant's resources</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• Q – need program SME input</li></ul>
<ul style="list-style-type: none"><li>• Q – need program SME input</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$497,309 – 12-month project</li><li>• Q – Expansion of services?</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 12/14/2022

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- P-Provided

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- N-No

**Part III. Proposed Project Activities**

- P- no partners
- Q- provided - brief
- Q- Provided - no timeline
- P-Provided
- Q- Increased opportunities to learn new skills in comfortable place, increased preferred leisure activities, reduction in challenging behavior, improved staff trainings
- Q- provided answer – 7 items -
- Q- improved skills, reduced challenging behaviors
- P- Section 21
- P- 16-20 initially
- Q- provided 7 items
- Q- Documentation in Therap, reportable events
- N- employment first?

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P- Staff, space</li></ul>
<ul style="list-style-type: none"><li>• P- provided - brief</li></ul>
<ul style="list-style-type: none"><li>• Q-Community expansion program will/may be eligible to be integrated within other billable services provided under Section 21</li></ul>
<ul style="list-style-type: none"><li>• Q- If project is successful, a portion of reimbursement will be set aside each month to sustain the project</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Q- Provided – cost?</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Unite USA Inc dba Unite Us

**DATE:** 12/15/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Met Requirement, nothing of concern.

**Part I. Eligibility**

- Pending Secretary of State in Maine application

**Part II. Prioritization Categories**

- Proposed services will reach all parts of the state.

**Part III. Proposed Project Activities**

- Not provided
- Since 2013, applicant has deployed its coordinated care technology and community network engagement process across the country. Supported North Carolina Executive Office of Health and Human Services since 2019 to link managed care organizations to member home care needs service providers.
- Implementation plan and timeline is provided.
- ? Little description of the proposed service is offered.
- The applicant proposes a system to support grantee funding spend through a payment application on this RFA, but this is not necessary and will not be funded in this RFA.
- The other deliverable is a resource directory for members for the State of Maine
- ? Does the applicant assume that there is not a fee-for-service approach in Maine for MaineCare funding? A third outcome is not relevant because Maine will not be using applicant's payment methods for the RFA.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Unite USA Inc dba Unite Us

**DATE:** 12/15/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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<ul style="list-style-type: none"> <li>• Unite Us Payments technology</li> <li>• Community Investment Solution</li> <li>• Resource Directory</li> </ul>
<ul style="list-style-type: none"> <li>• Program funding and evaluation for this RFA, and perceived lack of a resource directory for waiver members and families</li> </ul>
<ul style="list-style-type: none"> <li>• Objectives are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• All waiver members are possibly supported.</li> <li>• ? Applicant is not aware of the waiver section numbers associated with different populations in Maine and does not list these.</li> </ul>
<ul style="list-style-type: none"> <li>• Up to the total members in the state.</li> </ul>
<ul style="list-style-type: none"> <li>• Payment data will support evaluating outcomes.</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Compliant with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Management experience, agile methodology, and a suite of tools for project management</li> </ul>
<ul style="list-style-type: none"> <li>• An activities list is provided</li> </ul>
<ul style="list-style-type: none"> <li>• No reimbursement for products of the project.</li> </ul>
<ul style="list-style-type: none"> <li>• Expand their offerings to the State post-implementation. Cost is not provided for program expansion.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget form and narrative is provided. Request is for \$320,000 for licensing to the Resource Directory and the development of the Community Investment Payments Platform.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Unite USA Inc dba Unite Us

**DATE:** 12/18/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- NA – noted on the application

**Part I. Eligibility**

- Applicant notes that the application to do business in Maine has been submitted but not approved at the time of the grant application

**Part II. Prioritization Categories**

- The applicant states that they can serve individuals across the state, including underserved areas

**Part III. Proposed Project Activities**

- No partners identified
- Experience description is provided but no direct experience noted regarding supports for individuals with IDD
- This project as described appears to be a platform for the state to use to distribute and manage grant funds for all of the innovation grant proposals
- This platform is used in other states, and this is a proposal to expand an existing service to Maine
- This proposal is not an innovative proposal and this service is not needed for this project
- There is an implementation strategy
- Outcomes described
- There is no problem

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<ul style="list-style-type: none"> <li>• Some objectives and intended outcomes described</li> </ul>
<ul style="list-style-type: none"> <li>• All waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• Unclear</li> </ul>
<ul style="list-style-type: none"> <li>• Provide standardized reporting from the grantees (not needed this is already in place)</li> <li>• Provides access to standardized data (not needed)</li> <li>• Payments activity dash board</li> </ul>
<ul style="list-style-type: none"> <li>• NA</li> </ul>
<ul style="list-style-type: none"> <li>• NA – not related to HCBS</li> </ul>
<ul style="list-style-type: none"> <li>• NA</li> </ul>
<ul style="list-style-type: none"> <li>• NA</li> </ul>
<ul style="list-style-type: none"> <li>• NA</li> </ul>
<ul style="list-style-type: none"> <li>• NA</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Seeking \$320,000 for the use of this platform</li> </ul>



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Unite USA Inc dba Unite Us

**DATE:** 12/9/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 9/26/2022

**Litigation**

- Provided - none

**Part I. Eligibility**

- Eligible
- Registration with Maine is in process

**Part II. Prioritization Categories**

- Statewide services are planned for this project

**Part III. Proposed Project Activities**

- None
- Applicant has provided detailed description
- Project is to provide access to Unite Us technology and access to a Resource Directory of community-based social services
- Q. Innovative?
- Applicant provided a detailed response
- Applicant provided a detailed response
- Applicant provided a detailed response
- Applicant provided a detailed response
- HCBS – all participants in adult waiver programs
- All participants in adult waiver programs (5000-6000+)
- Applicant provided a detailed response
- Applicant provided a detailed response

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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<ul style="list-style-type: none"><li>• Applicant states compliance will be met</li></ul>
<ul style="list-style-type: none"><li>• The Applicant's resources</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• None</li></ul>
<ul style="list-style-type: none"><li>• Q</li></ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"><li>• The Applicant requests \$320,000 for a 15-month project</li><li>• Most of funding is to cover the cost for the Resource Directory and Payments platform technology</li><li>• In-kind contribution of Applicant staff resources</li></ul>
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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P- provided

**Litigation**

- P- provided - none

**Part I. Eligibility**

- N- registration application filed w/Secretary of State but not yet approved

**Part II. Prioritization Categories**

- P – provided - yes

**Part III. Proposed Project Activities**

- P- Provided - none
- P-Provided
- Q- funding and payments management system?
- P- provided -1) planning phase 2) engagement phase 3) onboarding phase
- P-Provided 1) enable grantees and MaineCare to utilize “Payments technology”, 2) equip HCBS providers and HCBS RFA grantee organizations with a “Resource Directory” to connect patients to social care
- Q- provided – “lacking standardized, actionable data from D.H.H.S. grantee organizations in order to effectively evaluate programs”
- Q- 1) Enable grantees and MaineCare to utilize “payments Technology” that provides standardized reporting of grantee funding spend.2) To equip HCBS providers and HCBS RFA grantee organizations with a “ Resource Directory”. 3) Lay the foundation of future work with MaineCare

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<ul style="list-style-type: none"> <li>• P-Provided – Adults w/brain injury, Elderly and adults with disabilities, adults with other related conditions, members with Intellectual disabilities or Autism Spectrum Disorder</li> </ul>
<ul style="list-style-type: none"> <li>• Q- up to the total number of HCBS members within the state</li> </ul>
<ul style="list-style-type: none"> <li>• Q- 1) standardized reporting of grantee spending, 2) provide visibility into all service delivery activity specific to grantees. 3)Monitoring /oversight of grantees</li> </ul>
<ul style="list-style-type: none"> <li>• P provided –1) Ongoing access to reporting on grantee spend down of funds 2) final summary report on all grantee spending outcomes and member demographics</li> </ul>
<ul style="list-style-type: none"> <li>• Q-Provided – “Resource directory” and “Payments technology” are “person-centered workflows”.</li> </ul>
<ul style="list-style-type: none"> <li>• Q- Management experience, agile methodology, a suite of tools</li> </ul>
<ul style="list-style-type: none"> <li>• P -provided -</li> </ul>
<ul style="list-style-type: none"> <li>• N- none</li> </ul>
<ul style="list-style-type: none"> <li>• Q- Other grants</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• P- provided</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Waban Projects Inc- Neighborhood Network Project

**DATE:** 12/19/2022

**EVALUATOR NAME:** Craig Donnan

**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met Requirement</li> </ul>
<b>Litigation</b>
<ul style="list-style-type: none"> <li>• Met Requirement, nothing of concern.</li> </ul>
<b>Part I. Eligibility</b>
<ul style="list-style-type: none"> <li>• Met requirement</li> </ul>
<b>Part II. Prioritization Categories</b>
<ul style="list-style-type: none"> <li>• Yes. Penobscot County.</li> </ul>
<b>Part III. Proposed Project Activities</b>
<ul style="list-style-type: none"> <li>• Partners are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Applicant has served the IDD population since 1967 and has extensive experience in a number of service categories for waiver members in Maine.</li> </ul>
<ul style="list-style-type: none"> <li>• I Link remote monitoring system is proposed with a goal of serving 12+ apartments with 12 additional independent housing units. Timeline is provided as well as staff roles.</li> </ul>
<ul style="list-style-type: none"> <li>• Implementation strategies are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Shift Waban to becoming a technology-first infrastructure.</li> <li>• Demonstrate remote monitoring strategy</li> <li>• Increase community housing options</li> <li>• Increase member skills, opportunities, and independence</li> </ul>
<b>1. What is the problem that is being addressed by this project?</b>

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<ul style="list-style-type: none"> <li>• Social Determinants of Health impacts IDD community, and reflects social needs this project is supporting</li> <li>• Caregiver shortage</li> <li>• Developing individualized care.</li> </ul>
<ul style="list-style-type: none"> <li>• 2 pilot projects, one in Sanford, ME, and one in Portland Maine.</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29</li> </ul>
<ul style="list-style-type: none"> <li>• 12 individuals in York County, then 12-15 in Penobscot and Cumberland Counties.</li> </ul>
<ul style="list-style-type: none"> <li>• Increase the number of independent living options for individuals with I/DD</li> <li>• Increase overall satisfaction with services as reported by members</li> <li>• Increase efficacy of services</li> <li>• Decrease number of paid supports involved in care</li> </ul>
<ul style="list-style-type: none"> <li>• On demand response times as evidenced by I Link’s response metrics and EVV records showing staff deployment and interventions</li> <li>• Improved staff retention as evidenced by applicant metrics and number of staff involved in care.</li> <li>• Increase in satisfaction of services by members and guardians as evidenced by survey data and the Individual Experience Assessments (IEA’s).</li> </ul>
<ul style="list-style-type: none"> <li>• Will comply with all rules.</li> </ul>
<ul style="list-style-type: none"> <li>• Administrative staff, space, time and equipment, approximately 116K</li> </ul>
<ul style="list-style-type: none"> <li>• See #3</li> </ul>
<ul style="list-style-type: none"> <li>• Future inclusion in MaineCare services suite billing for in-home smart technology</li> </ul>
<ul style="list-style-type: none"> <li>• HCBS reimbursement for remote technologies. Lower operating costs for services will sustain the provider.</li> <li>• ? Project mentions a “Remote Technology Center” for the first time in the proposal. Is this being proposed? Unclear.</li> </ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"> <li>• Budget forms and narrative are provided. \$500,000 is requested. The bulk of the funds are for staff salaries, fringe and pods, as well as software fees for ILink Assist software. Includes funds for leased space. Software is described as a subscription model. Sustainability for subscription funds is not provided.</li> <li>• ? It is unclear the degree to which this project forms the basis of program expansion which is not fund-able.</li> <li>• ? As a pilot, are multiple sites required?</li> </ul>
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**DATE:** 12/19/22

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**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- Did not see this in the application

**Part I. Eligibility**

- Meets

**Part II. Prioritization Categories**

- yes

**Part III. Proposed Project Activities**

- Yes provided

- Meets

- This project proposes using a specific remote technology tool (I Link) to expand the use of remote support to specific housing options in the Bangor area

- The applicant provided a clear outline, including tasks and deliverables and timeline in the proposal

- A clear, detailed implementation strategy is provided

- Increase support options for waiver members in the Penobscot Cty area

- Workforce shortages

- Challenging to find new ways to provided needed supports for waiver members that is not intrusive

- Project objectives and outcomes described in two phases

- 

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<ul style="list-style-type: none"><li>•</li></ul>
<ul style="list-style-type: none"><li>• Metrics provided</li></ul>
<ul style="list-style-type: none"><li>• This project provides a path to more independence for waiver members which aligns with HCBS global rule</li></ul>
<ul style="list-style-type: none"><li>• WABAN proposes using existing agency resources totaling over \$100,000</li></ul>
<ul style="list-style-type: none"><li>• See section 3</li></ul>
<ul style="list-style-type: none"><li>• No specific product mentioned, however improvements in outcomes and more efficient use of staff and fiscal resources is expected as an outcome</li></ul>
<ul style="list-style-type: none"><li>• Maine will need to consider waiver funding to sustain this model as described</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Seeking \$500,000</li><li>• Direct staff lines over half of the amount requested</li><li>• The budget aligns with the grant proposal</li></ul>



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**DATE:** 12/9/2022

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**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 10/5/2022

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Yes – Penobscot County

**Part III. Proposed Project Activities**

- Partners are listed
- Applicant provided a detailed response
- Applicant provided a detailed response
- Expansion of services
- Implementation of technology-based support services
- Q – innovative project?
- Applicant provided a detailed response
- Applicant provided a detailed response
- Applicant provided a detailed response
- Applicant provided a detailed response
- Individuals receiving HCBS Section 21 and Section 29
- 12 – York County
- 12-15 – Penobscot and Cumberland (unclear if total or each county)
- Applicant provided a detailed response

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<ul style="list-style-type: none"><li>• Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• Q</li></ul>
<ul style="list-style-type: none"><li>• Applicant's and partners'</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• Applicant states the delivery of services using this technology is reimbursable</li></ul>
<ul style="list-style-type: none"><li>• Q</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• The Applicant requests \$500,000 – 15-month project</li><li>• Additional in-kind contributions to support project</li></ul>

**STATE OF MAINE  
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**BIDDER NAME:** Waban Projects Inc- Neighborhood Network Project

**DATE:** 12/16/2022

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- P-Provided

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- Q- Bangor?

**Part III. Proposed Project Activities**

- P-Provided
- P- over 50 years of organizational experience
- P- Provided – very detailed, includes timeline
- P-Provided
- P- Provided - Will shift agency and its partners to a technology-first infrastructure which includes real-time access to health and behavioral support.
- P- Provided – very detailed – Social Determinants of Healthcare
- Q- Improve the technology infrastructure at Waban
- P-Provided- Sections 21 and 29
- P- phase 1-12, phase 2- another 12-15
- P- increase # of independent living options, increase overall member satisfaction, increase efficacy of services, decrease the number of paid supports involved in care.

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<ul style="list-style-type: none"><li>• P-Provided – on demand response time, improved staff retention, increased member satisfaction</li></ul>
<ul style="list-style-type: none"><li>• P provided - detailed</li></ul>
<ul style="list-style-type: none"><li>• P- Provided – staff, property, time, office space (“Waban’s contributions are expected to exceed \$160,000.00”)</li></ul>
<ul style="list-style-type: none"><li>• P provided – very detailed</li></ul>
<ul style="list-style-type: none"><li>• Q- ?</li></ul>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P-Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Waban Projects Inc- Supporting DSP's

**DATE:** 12/19/2022

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**EVALUATOR DEPARTMENT:** OADS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Met Requirement

**Litigation**

- Met requirement, with no concerns

**Part I. Eligibility**

- Met requirement

**Part II. Prioritization Categories**

- Yes. Penobscot County

**Part III. Proposed Project Activities**

- Partners are provided
- Applicant has served the IDD population since 1967 and has extensive experience in a number of service categories for waiver members in Maine.
- Install iLink remote support infrastructure, with mobile tele-health toolkit for remote health exams
- Develop protocols for other agencies
- Develop an Applied Technology Center for delivering support remotely
- Provide coaching, night support, behavioral consult services to partner organizations, increasing capacity throughout Maine serving underserved communities and New American workforce.
- Implementation strategies are provided
- Shift Waban and partner agencies to Technology First infrastructure
- Create access to health and behavioral support, and stable homes
- Support other organizations seeking to implement iLink technology

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** OADS

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<ul style="list-style-type: none"> <li>• Increased DSP confidence and self-efficacy</li> <li>• Reduce staff turn-over</li> </ul>
<ul style="list-style-type: none"> <li>• HCBS community rule promotes smaller homes and community settings, which require more staffing than current service models – provide a more efficient staffing and monitoring function</li> </ul>
<ul style="list-style-type: none"> <li>• Administrative: Implement agency-wide infrastructure improvements that include opening a state-of-the-art Applied Technology Center for Maine.</li> <li>• Pilot Demonstration 1: Incorporate I Link Technologies into six (4) Waban homes to deliver on-demand training, quality assurance, and delegated nursing support for direct support professionals</li> <li>• Pilot Demonstration 2: Waban will provide technical support and training to Implement the use of I Link Technologies with special emphasis on supporting the New American workforce and increasing capacity in underserved communities, through our partnership with GMS in Cumberland County and OHI in Penobscot County. Waban will provide remote overnight and daytime support as necessary.</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21</li> </ul>
<ul style="list-style-type: none"> <li>• Sixteen individuals in phase 1</li> </ul>
<ul style="list-style-type: none"> <li>• Reduction in staff turnover, number of people involved in care</li> <li>• Reduction in medication errors and reportable events</li> <li>• Increase in state-wide capacity to serve members with high medical and/or behavioral needs</li> </ul>
<ul style="list-style-type: none"> <li>• Metrics are provided.</li> </ul>
<ul style="list-style-type: none"> <li>• Will meet all rules</li> </ul>
<ul style="list-style-type: none"> <li>• Staff salaries, space, hardware and training with allocated resources match will total over \$107,000</li> </ul>
<ul style="list-style-type: none"> <li>• See #3</li> </ul>
<ul style="list-style-type: none"> <li>• MaineCare per diem billing for DSP support</li> </ul>
<ul style="list-style-type: none"> <li>• Support Maine in becoming a Technology First state. The implementation of hardware will incentivize a long term model. Such a model is not described or envisioned.</li> </ul>

**Part IV. Budget Form and Narrative**

<ul style="list-style-type: none"> <li>• Budget narrative and forms are provided. \$500,000 is requested. Funds for staffing, equipment, lease, travel are requested. This application reduces the number of consultant fees and increases technology pods for build-out of</li> </ul>
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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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Resource Center and telehealth toolkits. Software is a subscription model. Sustainability for subscription funds is not provided.
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**BIDDER NAME:** Waban Projects Inc- Supporting DSP's

**DATE:** 12/19/22

**EVALUATOR NAME:** Betsy Hopkins

**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- yes

**Litigation**

- Litigation described – does not affect grant application

**Part I. Eligibility**

- meets

**Part II. Prioritization Categories**

- yes

**Part III. Proposed Project Activities**

- 3 Partners listed – two of the partners are the same that were listed in another proposal by this agency
- meets
- This project seems to be building off another project that this agency presented by expanding the service of remote technology to provide targeted staff support using this technology in addition to providing support to waiver members
- The implementation strategies are similar to the other proposal
- The outcomes are outlined and described
- Improve services to waiver members and
- Decrease staff turnover by providing better supports to staff
- Staff turnover and
- Workforce challenges
- Improve technology infrastructure in three agencies
- MaineCare Section 21



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**EVALUATOR DEPARTMENT:** DHHS

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<ul style="list-style-type: none"> <li>• 16 plus 6 eventually</li> </ul>
<ul style="list-style-type: none"> <li>• 1. Reduction in staff turnover, number of people involved in care</li> <li>• 2.Reduction in medication errors and reportable events</li> <li>• 3.Increase in state-wide capacity to serve members with high medical and/or behavioral needs</li> </ul>
<p>In order to assess the desired outcomes and stakeholder satisfaction (including the DSPs, as well as the direct care team leaders, managers, recruiters, residents/guardians, and GoodLife's executive leadership). We will look for the following benefits to be measured and achieved:</p> <ul style="list-style-type: none"> <li>• Improved DSP satisfaction,</li> <li>• Streamlined access to training and real-time, in-home, on-the-job support for DSPs,</li> <li>• Reduced DSP turnover,</li> <li>• Increased capacity to provide quality care to our members in highest need.</li> </ul>
<ul style="list-style-type: none"> <li>• Description provided</li> </ul>
<ul style="list-style-type: none"> <li>• Existing resources at Waban will be used</li> </ul>
<ul style="list-style-type: none"> <li>• See # 3 response</li> </ul>
<ul style="list-style-type: none"> <li>• Bill MaineCare for DSP supports</li> </ul>
<ul style="list-style-type: none"> <li>• Sustainability requires the technology and remote support service to be billable in MaineCare</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• The total budget request for this proposal is \$500,000</li> <li>• Should this project be awarded, there seems to be overlap costs included in this budget proposal and the other budget proposal this agency has submitted.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Waban Projects Inc- Supporting DSP's

**DATE:** 12/9/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Provided – dated 10/5/2022

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Yes, Penobscot County is included in the project plan

**Part III. Proposed Project Activities**

- Partners are listed
- The Applicant provided a detailed response
- Expand remote clinical, medical and training support to agency home supports (group homes)
- Use of I-Link technology to address staffing shortages and other issues
- Q – innovative?
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- The Applicant provided a detailed response
- HCBS – Section 21
- 16 in Phase 1
- 6 more settings in Phase 2 – unclear numbers of waiver members
- Unclear how much is impacting underserved county

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** OADS/DHHS

\*\*\*\*\*

<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• Q – need program SME input</li></ul>
<ul style="list-style-type: none"><li>• The resources of the Applicant and partners</li></ul>
<ul style="list-style-type: none"><li>• The Applicant provided a detailed response</li></ul>
<ul style="list-style-type: none"><li>• Q – need program SME input</li></ul>
<ul style="list-style-type: none"><li>• Q – need program SME input</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$500,000 – 15-month project</li><li>• Additional in-kind contributions to support project</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202208125

**RFA TITLE:** Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

**BIDDER NAME:** Waban Projects Inc- Supporting DSP's

**DATE:** 12/16.2023

**EVALUATOR NAME:** Craig Patterson

**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

\*\*\*\*\*

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- P-Provided

**Litigation**

- P-Provided

**Part I. Eligibility**

- P-Provided

**Part II. Prioritization Categories**

- P-Yes

**Part III. Proposed Project Activities**

- P-Yes, Goodlife Innovations, Group Main Stream, OHI
- P- over 50 years organizational experience
- P- detailed
- P- provided
- Q- Will shift Waban and its partner agencies to a technology -first infrastructure
- P- social determinants of Healthcare
- P- To improve the technology first infrastructure at Waban
- P- Section 21
- P- Phase 1-16, phase 2 -scale up to 6 additional settings
- P- Reduction in staff turnover, reduction in medication errors and reportable events, increase in state-wide capacity to serve members with high medical and/or behavioral needs

**STATE OF MAINE  
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<ul style="list-style-type: none"><li>• P – includes improved DSP satisfaction, streamlined access to training and real-time, in-home, on-the-job support for DSP's, Reduced DSP turnover, increased capacity to provide quality care</li></ul>
<ul style="list-style-type: none"><li>• P -Provided</li></ul>
<ul style="list-style-type: none"><li>• P-staff, time, space, hardware, funds (\$107,000.00) – Pilot sites?</li></ul>
<ul style="list-style-type: none"><li>• P-Provided , detailed</li></ul>
<ul style="list-style-type: none"><li>• Q- changes in reimbursement</li></ul>
<ul style="list-style-type: none"><li>• Q -provided – “Policy analyst”?</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P- Provided</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** Work First Inc.

**DATE:** 12/19/2022

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**EVALUATOR DEPARTMENT:** OADS

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\*\*\*\*\*

**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not provided

**Litigation**

- Not provided

**Part I. Eligibility**

- Met requirements

**Part II. Prioritization Categories**

- Yes, Franklin County.

**Part III. Proposed Project Activities**

- Partners are provided
- Work First has 49 years experience with IDD populations, and is currently serving 49 individuals.
- Offer beginner art and craft classes, including individuals with IDD
- Purchase a vehicle (this is not fundable)
- ? Implementation strategy is still being defined at the time of the application.
- Rec center would be used as base.
- Vehicle to be used as transportation supports
- Blended Arts/Crafts classes to citizens in Franklin County
- Lack of opportunities for activities in rural Farmington Maine
- Lack of transport options
- More individuals to have opportunity to take an art/craft class, share common interests, participate in the community

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INDIVIDUAL EVALUATION NOTES**

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<ul style="list-style-type: none"> <li>• Waiver members receiving community membership and community support services</li> </ul>
<ul style="list-style-type: none"> <li>• Approximately 20 for the Art/Craft classes</li> </ul>
<ul style="list-style-type: none"> <li>• Number of participants</li> </ul>
<ul style="list-style-type: none"> <li>• Documentation of the participation in classes</li> </ul>
<ul style="list-style-type: none"> <li>• Full compliance with all rules</li> </ul>
<ul style="list-style-type: none"> <li>• Farmington Rec Department staff</li> </ul>
<ul style="list-style-type: none"> <li>• A timeline of efforts that had already happened was provided.</li> <li>• No clear future timeline for project activities is provided</li> </ul>
<ul style="list-style-type: none"> <li>• Response to this question is unclear.</li> </ul>
<ul style="list-style-type: none"> <li>• Goal would be to have the Farmington Recreation Department continue funding through municipal funds. Supports for the vehicle are described.</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Budget forms are provided. Request is for \$68,140. Included are funds for instructors, space rental, a van purchase and supports for the vehicle. This is largely a capital expense proposal.</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Did not see in this application

**Litigation**

- Did not see this reference in the application

**Part I. Eligibility**

- Meets

**Part II. Prioritization Categories**

- Franklin County is not in one of the underserved areas. - No

**Part III. Proposed Project Activities**

- One Partner identified
- Meets
- This project proposal includes developing a specific connection with the Farmington Recreation Center to offer beginning art/craft classes which would be open to the public and waiver members
- Secondly the project includes the purchase of vehicle to get members to and from this class
- These grant funds are not intended to be used to purchase or lease vehicles and therefore this project does not meet the definition of an innovative project
- An implementation plan is provided which includes purchase of a vehicle and using a community room a Work First for the class
- At any time offerings at an agency could be made open to the public so it is unclear how this would be different
- Waiver members would attend an art class



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<ul style="list-style-type: none"> <li>• Transportation is challenging and having an extra vehicle will help with this</li> </ul>
<ul style="list-style-type: none"> <li>• Members can attend a class</li> </ul>
<ul style="list-style-type: none"> <li>• Section 21 and 29 waiver members</li> </ul>
<ul style="list-style-type: none"> <li>• 20 waiver members could attend the class with an additional 40 participating in other community events</li> </ul>
<ul style="list-style-type: none"> <li>• The number of individuals accessing this class</li> </ul>
<ul style="list-style-type: none"> <li>• Same - # of individuals attending class</li> </ul>
<ul style="list-style-type: none"> <li>• As described, arranging for and art/craft class at an agency site and opening the class to the public does not meet the criteria for HCBS</li> </ul>
<ul style="list-style-type: none"> <li>• The resources stated for funding in the grant proposal</li> </ul>
<ul style="list-style-type: none"> <li>• Initial meeting has been held with the Farmington Rec Department</li> </ul>
<ul style="list-style-type: none"> <li>• NA</li> </ul>
<ul style="list-style-type: none"> <li>• Funding for the course would come from the Rec Department</li> </ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Total amount request: \$68,140</li> <li>• The bulk of the request is to cover the cost of a new vehicle</li> </ul>

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**DATE:** 12/9/2022

**EVALUATOR NAME:** Doreen McDaniel

**EVALUATOR DEPARTMENT:** OADS/DHHS

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Not noted

**Litigation**

- Not noted

**Part I. Eligibility**

- Eligible – Applicant responded “Yes” to 2-4

**Part II. Prioritization Categories**

- Yes – Franklin County

**Part III. Proposed Project Activities**

- Partner is the Farmington Recreation Program
- Applicant provided response
- Purchase of EV and charging station to transport individuals to recreation activities
- Art and Craft class
- Q – innovative?
- Applicant provided response
- Applicant provided response
- Applicant provided response
- Applicant provided response
- “Community Membership, Community Support for attending the Art/Craft classes and other community activities. In some cases, the Work Support members could benefit with the use of another vehicle available.”
- 20 – Arts and Crafts classes

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<ul style="list-style-type: none"><li>• 40 – EV</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided response</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided response</li></ul>
<ul style="list-style-type: none"><li>• Community inclusion / community activities</li></ul>
<ul style="list-style-type: none"><li>• Resources of Applicant and partner</li></ul>
<ul style="list-style-type: none"><li>• Applicant provided response</li></ul>
<ul style="list-style-type: none"><li>• Q. need program SME input</li></ul>
<ul style="list-style-type: none"><li>• Q. need program SME input</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Applicant requests \$68,140</li><li>• Vast majority of budget is to cover costs of an electric SUV vehicle and charging station</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** D.H.H.S./O.A.D.S.

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**Individual Evaluator Comments:**

**Certificate of Insurance**

- Q?

**Litigation**

- Q?

**Part I. Eligibility**

- P- Provided

**Part II. Prioritization Categories**

- P- Franklin County

**Part III. Proposed Project Activities**

- P- Provided
- P- Provided – almost 50 years organizational experience
- Q- Beginner arts/crafts classes, vehicle?
- Q- work with recreation dept in developing lesson plans and timeframe strategy
- P Provided- “ blended art/craft classes to citizens in Franklin County’
- Q— finding opportunities and activities in the rural area of Farmington that include all citizens. ?
- Q- Allow more individuals served to select an integrated Art/Crafts class?
- Q- Community membership, community Support
- Q- Provided – 20 for class, up to 40 for use of SUV
- N- The number of citizens who participated in class, the number of members using the vehicle at other times for other community or work supports?
- Q – Documentation of class participation, weekly grid of vehicle usage
- P- more services directly in community

**STATE OF MAINE  
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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Q-Planning?</li></ul>
<ul style="list-style-type: none"><li>• Q- Sent brief summary to Rec director, held a meeting at Rec. center, vehicle research.</li></ul>
<ul style="list-style-type: none"><li>• Q “cost of electricity, maintenance/insurance of vehicle would be an allowable cost”?</li></ul>
<ul style="list-style-type: none"><li>• N- “The hope is that the Recreation Department would find the funds to continue this project”, increased electricity cost could be added to the annual budget for vehicle charging.</li></ul>

<b>Part IV. Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P -Provided</li></ul>



STATE OF MAINE  
DEPARTMENT OF HEALTH AND HUMAN  
SERVICES

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202208125

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding  
Opportunity

I, Craig Donnan accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Craig Donnan*

6D59CDE44745452

Nov-16-2022

Signature

Date



STATE OF MAINE  
DEPARTMENT OF HEALTH AND HUMAN  
SERVICES

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202208125

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding  
Opportunity

I, Elizabeth Hopkins accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Elizabeth Hopkins*

B4C7151845R84F1

Nov-16-2022

Signature

Date



**STATE OF MAINE  
DEPARTMENT OF HEALTH AND HUMAN  
SERVICES**

**Janet T. Mills  
Governor**

**Jeanne M. Lambrew, Ph.D.  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202208125**

**RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding  
Opportunity**

I, Doreen McDaniel accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Doreen McDaniel*

F31CB4CF439C43C

Nov-18-2022

**Signature**

**Date**





STATE OF MAINE  
DEPARTMENT OF HEALTH AND HUMAN  
SERVICES

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202208125

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding  
Opportunity

I, Craig Patterson accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Craig Patterson*

347A5D8325BC448

Nov-17-2022

Signature

Date